

MOSCOW TREE COMMISSION



Clark J. Filip
Commission Chair

~Minutes~

David Schott
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

<http://www.ci.moscow.id.us/557/Tree-Commission>

**Tuesday
May 1, 2018**

5:00 PM

**Mayors Conference Room
206 E 3rd Street**

The meeting was called to order at 5:00 PM.

PRESENT: David Griffith; Mary Jo Hamilton, Secretary; Debbie Kadlec; David Rauk, Vice Chair.

STAFF: Donna Howard, Staff Support; David Schott, Staff Liaison, Assistant Parks and Recreation Director; Gina Taruscio, City Council Liaison.

ABSENT: Amanda Argona; Clark J. Filip, Chair.

1. Announcements

- A. Schott passed out copies of the completed 2018 Street Tree Selection Guide, Third Edition.
- B. Schott reminded the commissioners that the 2018 Commission training is Tuesday, May 8 at 6:30 PM in Council Chambers.

2. Approval of Minutes from April 3, 2018

ACTION: Minutes approved as presented.

RESULT:	APPROVED BY ACCLAMATION VOTE
MOVER:	Hamilton
SECONDER:	Kadlec
AYES:	Hamilton, Kadlec, Rauk
ABSTAINED:	Griffith
ABSENT:	Argona, Filip

3. Public Comment Period

Only for items not listed on the agenda, including responses to previous comments/questions from the public. There were none.

4. Report: Tree Expo – Hamilton

The Tree Expo class will be on Saturday, May 5, 2018 at the HIRC from 1 PM – 4 PM. Hamilton has confirmed all but one of the exhibitors are able to attend. The Hash Tree Company asked Schott if they could participate; since now there is an opening, he will see if they can attend and give them Hamilton's contact information. Howard will get some tickets for the door prize drawings. Griffith asked what were the door prizes; Hamilton replied the vendors are donating various gift items for the participants. They will have door prize drawing in between the speakers' presentations. Around noon Rauk will pack up the Farmers Market display and bring the remaining giveaway seedlings to the HIRC. Hamilton asked about the registration numbers; Schott answered there were only two people registered. He said the City will continue to post it on their Facebook page, issue a press release and the Daily Evergreen called him for more information about the event. The group discussed the room setup, sound system availability and program of events. Schott will supply a laptop and projector for the speakers and will enlist the HIRC staff to help as much as possible. Hamilton will arrive at 9 AM to help setting up the Multi-Purpose Room.

ACTION: No action, discussion item.

5. Moscow Farmers Market Booth

The Moscow Tree Commission will staff a booth at the May 5, 2018 Farmers Market from 9 AM to noon. Hamilton will prepare the tri-fold display. Rauk will pick it up from her Friday night and has the 300 giveaway seedlings in cold storage. He will bring a supply of the revised Street Tree Selection Guides as well. Rauk will set up the booth before 9 AM on Saturday. Griffith will staff the booth from 9 AM to 10:30 AM. Kadlec will be there from 10 AM to noon. Rauk will come back at noon to gather up the display items and leftover trees then transport them to the HIRC for the Expo. Rauk located the missing MTC items in City Hall's basement under other things.

ACTION: No action, discussion item.

6. 2018 Arbor Day Celebration

Rauk opened the discussion on the April 27, 2018 Arbor Day Celebration at Lena Whitmore Elementary School. It was Kadlec's first time attending this event and she thought it went well; the children were engaged, even though they mentioned it was too hot, and she thought the presenters also did a great job. Rauk wished there had been more time for the presenters but was glad it stayed within the allotted period. Schott and Rauk were impressed with the entire school's participation in singing their song and Schott was able to record some of it. Hamilton appreciated the picture on the front page of the Daily News of a Lena Whitmore student, dressed as Wonder Woman, planting the red oak tree with Mayor Bill Lambert. Rauk complimented Filip on transitioning between the speakers and segueing to the tree planting. He also appreciated that the teachers did an excellent job guiding their students through the itinerary and maintaining order. The Lena student recognized at the event for entering the tree photo contest was applauded by his peers and received high fives.

7. Tree Classes for the Parks and Recreation Brochure – Schott

The deadline to submit classes for the August 1st Parks and Recreation Programs catalog is early June, 2018. The MTC discussed ideas for fall tree classes to be offered August through November. Rauk will talk to Iris Mayes of the Latah County Extension Office about a tree class; Hamilton will discuss an apple tasting class with Tim Storey. Other possible class ideas included drip irrigation and cultivating native trees. Griffith offered to teach a class as well as talk to the Idaho Native Plant Society about a tree class. Rauk would like to offer a tree art class for children and mentioned contacting the apple detective, David Benscoter, who researches antique apple varieties. Kadlec is currently working on a youth gardening class for Kellisa Owens, the Youth Programs Supervisor for Moscow Parks and Recreation, and offered to work on an idea for a youth tree class. Schott will send an email to the commissioners asking them to work on details for classes including topics, finding instructors, confirming dates and to bring this information to the June meeting for finalization. Schott also asked the commissioners to discuss possible class locations with him for consideration since the MTC does not have funding to pay for classrooms.

Kadlec left at 5:45 for another meeting.

ACTION: No action, discussion item.

Adjourned at 5:53

Next meeting: Tuesday June 5, 2018

NOTICE: Moscow City Council Commission meetings can be televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

Minutes Approved On


JUN 5 2018
Clerk/Deputy Signature