

Moscow City Council



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

**Monday,
April 18, 2022**

7:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Art Bettge, Sandra Kelly, Maureen Laflin, Hailey Lewis, Julia Parker, Gina Taruscio, Anne Zabala

STAFF: Bill Belknap, Mia Bautista, Cody Riddle, Nichole Baker, Kelli Cooper, Steve Schulte, Kyle Steele, Ty Thompson, Ryan DeBaum, Calvin Macy, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE

Parker led the Pledge of Allegiance.

PROCLAMATION

Arbor Day

Mayor Bettge read the Arbor Day proclamation and presented it to Jen Pfiffner.

Earth Day

Mayor Bettge read the Earth Day proclamation and presented it to Steve McGeehan.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council April 4, 2022 Minutes - Laurie M. Hopkins

B. Disbursement Report March 2022 - Sarah Banks

Staff presented the March 2022 Accounts Payable Report to Public Works / Finance Committee on April 11, 2022. The Committee received the report and approved the disbursements as presented.

ACTION: Receive the Disbursements Report for the month of March 2022.

C. Second Quarter Financial Report January 1, 2022 to March 31, 2022 for FY2022 - Sarah Banks

Staff presented the financial report for the second quarter of Fiscal Year 2022 to the Public Works / Finance Committee on April 11, 2022. The Committee received the report.

ACTION: Receive the FY2022 Second Quarter Report

D. Asphalt Rubber Chip - 2022 Bid Results and Contract Award - Todd Drage

The planned Pavement Preservation Program for FY2022 includes Asphalt Rubber (AR) Chip Seal road treatments to address multiple locations throughout the City. An AR chip seal is a proven method of road preservation, which uses recycled tire crumb in the asphalt binder to make chip seals more effective and longer lasting on heavily cracked and deteriorated streets. AR chip seals are primarily applied on residential and collector streets with heavy cracking and moderate distress to help preserve

and protect the surface and underlying pavement structure. The City published an advertisement for bids for the project on March 14, 2022 for the 2022 Asphalt Rubber Chip Seal road treatment project. The base bid for the project includes 32,730 square yards of Type II Asphalt Rubber Chip Seal. The engineer's estimate for the project was \$360,030. Bids were opened on Tuesday, March 29, 2022. One responsive bid was received from Doolittle Construction LLC of Snoqualmie Washington for the amount of \$327,300. A bid tabulation sheet is attached. The Public Works/Finance Committee recommended approval of this item on April 11, 2022.

ACTION: Approve the low responsive bid from Doolittle Construction, award the contract in the amount of \$327,300, and, authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount.

E. Ridgeview Estates 2nd Addition Development Agreement Amendment - Todd Drage

The developer of Ridgeview Estates is requesting an amendment to the development agreement to modify the phasing associated with improvements required in the subdivision. This was reviewed by the Public Works/Finance Committee on April 11, 2022 and recommended for approval.

ACTION: Approve the Amended Development Agreement with Blum Enterprises - 3 LLC for Ridgeview Estates 2nd Addition.

Taruscio moved and Laflin seconded to approve the consent agenda as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Staff Recognition Report - Bill Belknap

Steele said he is recognizing Kelli Cooper who was honored as the 2021 Public Works employee of the year. The award is determined by employee nominations. She has been with the City since 2016 and is actively involved with the City initiatives. He read one of the nominations and honored Cooper with a plaque.

3. Mayors Appointments (ACTION ITEM)

Mayor Bettge presented the appointment of Catherine Harner to the Parks and Recreation Commission to the City Council for consideration. Taruscio moved and Kelly seconded the approval of the appointment. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

4. Public Comment and Mayor's Response Period (limit 15 minutes)

No comment offered.

5. Earth Day Awards Presentation

Mayor Bettge and Cooper presented the awards to the following:

- City of Moscow for the Police Services Facility Project
- Climate Action Working Group in the organization category
- Nancy Chaney for Individual category
- Nicole Xiao in the Youth category
- Climate Justice League in the Student category
- Pollinator Summit in the Event category
- Parks Department for the City Department category
- Kelli Cooper in the City employee category

6. Annual Snow Season Update - Steve Schulte

Schulte said Moscow has received six inches of snow in April. From mid-December to the first week of January, Moscow received just under 40 inches and 54 inches total for this winter. The average annual amount is 50 inches. Plowing is critical and if not done, the city shuts down. Staff reviews weather and the ITD cameras. Every fall staff has pre-meeting to go over the snow removal program, do a dry run, and talk about safety and different scenarios. Moscow has 196 lane miles of road which includes the highways and can take up to 72 hours to plow. There are 188 cul-de-sacs and dead-ends and 9 miles of alleys. This year, 11,000 miles was put on the equipment. During a snow event there are 24 pieces of equipment. The berminator has helped tremendously in removing the snow in a day and average 2 removals a year. This year staff removed snow six times. Schulte said the City has a paint plow program where staff paints the plows white then take them to the schools so the kids paint the plows and then see their work around town. The Streets Division overtime line item is estimated in the middle. Staff continues to review processes to make snow removal better.

7. ARPA Small Business and Nonprofit COVID-19 Assistance Grant Program Resolution Update (ACTION ITEM) - Cody Riddle

Staff will present an amendment to Resolution 2021-30, previously approved by Council in December of 2021. If approved, the amendment will establish discretionary authority for the City Council to award more than the twenty-five thousand dollars (\$25,000) that was allowed in the original resolution for Community and Social Service Non-Profits.

PROPOSED ACTIONS: Approve the updated Resolution; or take other action as deemed appropriate.

Riddle gave a brief background on the resolution saying the discretionary language was not included in the non-profit section of the resolution. The monies need to be obligated by 2024 and spent by 2026.

Lewis stated the intention of the program is good providing enough relief as possible but the requirement of 25% loss and details of the reports and volume of documents is excessive, not to mention the workload on staff. If there is money left over after the first set of applications, she would like to consider lowering the loss to 20% and provide funds to as many businesses and non-profits as possible. Lewis moved, Laflin seconded, to adopt the updated resolution.

Taruscio stated she has been torn. She wants to be sure by adding the words less to fund a specific agency, and more to be clear and specific in the resolution. She doesn't want to put staff through revising the resolution two or three more times.

Laflin said this edit makes the business section the same language as the non-profit so that they are consistent between the two.

Roll Call Vote: Ayes: Five (5). Nays: One (Taruscio). Abstentions: None. Motion carried.

Staff will reach out to the original applicants and notify them the Council has discretion on the amount granted but staff can still only recommend the \$25,000.

REPORTS

City Council

Moscow Arts Commission – Laflin said the Commission discussed the third Thursday Artwalk and the last event will be about activities for children.

Transportation Commission - Laflin reported discussions included intercity transit funding, downtown street scape project, and a vacation of right-of-way.

Moscow Volunteer Fire Department - Zabala reported the Department is still working on the incentive

program.

Fair and Affordable Housing Commission – Parker said the Commission was updated on the 59 surveys that were returned; ARPA rental relief went to 145 renters; planning a tour of the Appaloosa mobile home park; and scheduling a joint meeting with the SEC regarding housing.

Farmers Market Commission – Lewis said the first market is May 7, 2022.

Planning and Zoning Commission – Lewis said the Commission has had lots of discussions about incentivizing developments and mixed use developments in a useful way.

Mayor

He attended the open houses at Haddock and Paul Mann buildings; met with local mayor's and Speaker of the House Bettge and other representatives and discussed issues facing the municipalities and interfacing with the Idaho Legislature.

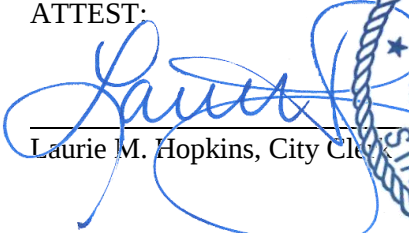
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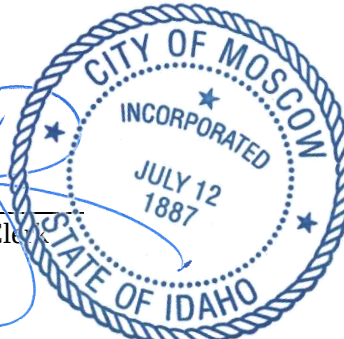
The downtown clean-up is on April 22 and AIC district workshop takes place April 19.

ADJOURN TO EXECUTIVE SESSION PER IDAHO CODE 74-206 (1)(F) - THE MEETING WILL NOT RECONVENE.

Lewis moved, Parker seconded to adjourn to executive session per Idaho Code 74-206 (1)(F) at 8:18 p.m. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

ATTEST:


Laurie M. Hopkins, City Clerk




Arthur D. Bettge, Mayor