

Public Works / Finance Committee



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

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**Monday
June 27, 2022**

3:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Committee meetings are televised, videotaped and/or recorded. Links to view the Committee meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

REGULAR AGENDA

1. Approval of Public Works/Finance Committee May 23, 2022 Minutes (ACTION ITEM) - Taylor Riedner

2. Disbursement Report for May 2022 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending May 2022.

ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of May 2022.

3. Milton Arthur Park Playground Pad and Pathway Bid Result and Contract Award (ACTION ITEM) - Todd Drage

The 2022 Milton Arthur Pad and Pathway Project entails the completion of earth and concrete site work to facilitate the construction of a new playground. Milton Arthur Park, located on the corner of Granville and Sutton Streets, is currently a field without any park features. In January 2022, the Parks and Recreation Commission (PRD) opened public voting to select a playground from a total of 9 options from potential playground equipment suppliers. The options fitted playground equipment within a 3,200 square foot hexagonal concrete pad. This project provides the construction of the playground pad and a 10 foot wide, 140 foot long ADA-compliant concrete pathway, along with the ancillary site work to compliment the concrete infrastructure. The engineer's estimate for the project was \$91,760. The project was sent out for bid to the City's concrete contractor distribution list in April 2022, however, no bids were received. Because of limited contractor availability, the City widened the contractor distribution list and separated the scope of the project to allow concrete contractors to simply bid on the concrete portion of the work and excavation contractors to exclude the concrete portion.

Through this extended solicitation process, the City received 1 bid for \$36,750 from Schmidt Projects LLC for the concrete portion of the project and 1 bid for \$48,500 from Youmans Excavation Services LLC for the remaining scope of the work.

PROPOSED ACTIONS: Recommend acceptance of both bids and award the concrete portion of the project to Schmidt Projects LLC for \$36,750, award the remaining scope of work for the project to Youmans Excavation Services LLC for \$48,500 for a total project amount of \$85,250, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount (\$8,525), or provide staff further direction.

4. Mountain View Restroom Improvements Bid Award - Idaho Community Development Block Grant Project (ACTION ITEM) - Demetre Makratzakis / Alisa Anderson

The City published an advertisement for bids on May 27, 2022 for the Mountain View Restroom Improvements. The project consists of renovating an existing structure to transform two multi-occupant restroom spaces (Men's/Women's) into four unisex, single-occupant restrooms meeting ADA requirements. One of the restrooms will be heated and insulated in order to remain open year-round. The Engineer's Estimate for the project was \$100,602.00. Bid opening for the project took place on June 11, 2022, at which one (1) bid was received. The bid received was in the amount of \$135,000.00 and was submitted by Sprenger Construction. A bid tabulation is included in the Committee packet.

PROPOSED ACTIONS: Recommend acceptance of the low bid from Sprenger Construction, award the contract for \$135,000.00 and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount, or provide staff further direction.

5. Children Pedestrian Safety Grant Bid Award (ACTION ITEM) - Alisa Anderson / Nate Suhr

The City published an advertisement for bids on May 21 and 28, 2022 for the Children Pedestrian Safety Project. The project included work at two sites. The B and Cleveland portion of the project includes removal of existing asphalt surface which will be replaced with soil and grass, the removal and replacement of an asphalt pathway, removal and replacement of a concrete sidewalk and Type A curb, installation of a pedestrian ramp, and the removal and replacement of a drainage structure. The D and Mountain View portion of the project includes storm sewer modifications, the removal and replacement of sidewalks, installation of pedestrian ramps, the removal and replacement of both Type A and Type B curbing, the obliteration and installation of line marking and thermoplastic symbols, adjustment of utilities, removal and replacement of signs, and the removal and replacement of asphalt surface. The Engineers Estimate for the project was \$270,492.10. Bid opening for the project took place on June 7, 2022, at which one (1) bid was received. The bid received was in the amount of \$278,494.00 and was submitted by M.L Albright. A bid tabulation is included in the Committee Packet.

PROPOSED ACTIONS: Recommend acceptance of the low bid from M.L Albright & Son's, award the contract for \$278,494.00, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount, or provide staff further direction.

6. City of Moscow Bee City USA Affiliate Proposal (ACTION ITEM) - David Schott

The City of Moscow is pursuing Bee City USA affiliation. The mission of Bee City USA is to galvanize communities to sustain pollinators responsible for the reproduction of almost 90% of the world's flowering plant species, by providing them with healthy habitat, rich in a variety of native plants and free to nearly free of pesticides. Because there are more than 3,600 species of native bees in the United States, along with introduced honey bees, we have diverse dietary choices rich in fruits, nuts, and vegetables. Pollinator-friendly communities can benefit local and regional economies through healthier ecosystems, increased vegetable and fruit crop yields, and increased demand for pollinator-friendly plant materials from local growers.

PROPOSED ACTIONS: Recommend approval of the draft resolution designating the City of Moscow as a Bee City USA affiliate; or provide staff further direction.

7. Harvest Park Management Plan Proposal (ACTION ITEM) - David Schott

The City of Moscow staff is seeking approval of the draft Harvest Park Management Plan. This unique park is located between Southview Avenue and Indian Hills Drive in the Indian Hills 8th Addition neighborhood. Harvest Park was acquired to be developed as an 'edible forest' with food-bearing trees, shrubs, and other flora. The 4.09 acre site was historically an active agricultural wheat field. Because of the unique nature of Harvest Park, a draft management plan was drafted utilizing local knowledge through the creation of the Harvest Park Core Development Team. The purpose of Harvest Park is to provide the community with a public food forest with a strong emphasis on public education and outreach about the benefits and pride in growing food. The vision for Harvest Park is a long-term,

dynamic landscape. The unique space is intended to provide educational opportunities and an example to our community of stewardship of a public food forest. This unique space will create a sense of place and community pride for the City of Moscow for generations to come.

PROPOSED ACTIONS: Recommend approval of the draft Harvest Park Management Plan and associated Resolution, or provide staff further direction.

REPORTS

Cadet Program Proposal Report - Anthony Dahlinger

Staff Report (if needed)

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.