

## Public Works / Finance Committee



### Regular Meeting ~Minutes~

Laurie M. Hopkins  
City Clerk

[www.ci.moscow.id.us](http://www.ci.moscow.id.us)

208.883.7015

---

**Monday  
April 25, 2022**

**3:00 PM**

**Council Chambers  
206 E. Third St.**

---

**The meeting was called to order at 3:00 p.m.**

PRESENT: Maureen Laflin, Hailey Lewis, Gina Taruscio

OTHERS: Mayor Art Bettge, Council Member Sandra Kelly

STAFF: Bill Belknap, Cody Riddle, Megan Cherry, Amanda Argona, Laurie M. Hopkins

### **REGULAR AGENDA**

#### **1. Approval of Public Works/Finance Committee April 11, 2022 Minutes (ACTION ITEM) - Laurie M. Hopkins**

The minutes were approved as presented.

#### **2. Downtown Streetscape Professional Services Agreement (ACTION ITEM) - Cody Riddle**

The Community Development Team will present the results of a recent Request for Qualifications (RFQ) for design, engineering, and community engagement services for the Downtown Streetscape Design Project. Staff will seek the Committee's recommendation to enter into a professional services agreement with the consultant team.

**PROPOSED ACTIONS:** Recommend approval of the Professional Services Agreement with Welch Comer; or provide staff further direction.

Riddle introduced the item as written above. Seven RFQ's were submitted and reviewed by a committee of seven members, with Welch Comer being recommended. Project would start after the contract was signed. The project would include a couple reports to Council and the final conceptional plan to Council for final approval with anticipation of construction in 2023. Belknap said this agreement is the starting stages of the project which is to understand cost, elements, phasing etc. Staff anticipates planning will take the rest of the year and possibly next year before an ultimate plan and actions would be ready. The Committee would like to have an overview of the project at the next City Council meeting so other council members and the public can be brought up to speed on how the project began. The Committee recommended approval and that it be placed on the Council regular agenda.

#### **3. Booster Station Replacement Phase II - Bid Results (ACTION ITEM) - Scott Bontrager**

The Booster Station Replacement - Phase II project includes the construction of two (2) new booster pump stations located near the Indian Hills and Ponderosa Sub-divisions. The work will include new Concrete Masonry Units (CMU) block buildings, site improvements, piping, pumps, electrical components, and controls. The City published an advertisement for bids on March 12, 2022 and the Engineer's Estimate for construction is \$2,909,100.00. Bids were opened on Friday, April 15, 2022. Two responsive bids were received, with bids ranging from \$4,248,950.00 to \$4,867,933.00. Of those, the lowest responsive bid was submitted by Razz Construction, Inc. with a bid of \$4,248,950. A bid analysis is included in the Committee packet.

**PROPOSED ACTIONS:** Recommend rejection of the low bid from Razz Construction, Inc. or provide staff with further direction.

Bontrager introduced the item as written above saying the bids were significantly higher than expected. Due to today's circumstances, materials are difficult to get and it is risky for contractors to bid. Staff feels

more time is needed to accumulate more funds and bid this fall. The first three booster stations in phase I were about \$2 million total, on average \$600,000 each. Staff has contingency for backup parts and other things should anything break in the meantime. Belkap said in 2014 the City sought judicial confirmation which allowed the City to incur debt from the State Revolving Fund for development of Well 10, reconstruction of five booster stations and water main work on Indian Hills Dr. The money received was \$4.3 million which at the time included all projects. One disbursement has been received at \$4.3 million and the additional \$4.3 million has been requested and approval. This is a total of \$8.6 million in loans from DEQ. Staff will be reaching out to DEQ because some of the monies that went through the State Revolving Fund were potentially being dispersed as grants. The Committee recommended rejection of the low bid from Razz Construction, Inc. and that it be placed on the Council consent agenda.

#### **4. Sixth Street Crossing Over Paradise Creek - Bid Results (ACTION ITEM) - Scott Bontrager**

The Sixth Street Crossing Over Paradise Creek project includes the demolition and removal of the existing culvert system, relocation of the water mains, and the construction of a new 24ft single-span multi-modal bridge that includes sidewalks, bike lanes, and will be elevated to reduce future flooding in the area. The City published an advertisement for bids on February 26, 2022 and the Engineer's Estimate for construction is \$1,189,538.50. Bid opening for the project took place on April 15, 2022, at which one (1) bid was received. The responsive bid received was submitted by Razz Construction with a bid of \$1,997,216.00. A bid analysis is included in the Committee packet.

**PROPOSED ACTIONS:** Recommend acceptance of the low bid from Razz Construction, Inc., award the contract for \$1,997,216.00, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount, or provide staff further direction.

Bontrager introduced the item as written above. The items that were over the engineer's estimate were water pipe items and concrete items. The precast concrete industry is at a major boom and not enough people doing the work which is causing inflation. With the opportunity to build the bridge while the Mountain View project is being construction so that the street is closed only once, not twice, staff is recommending acceptance of this bid and award the contract. The capital plan has \$1.3 million in street funds for this project. The water fund could absorb \$380,000 related to the water work which would drop the street fund contribution to \$1.6 million, \$300,000 more than anticipated. There is one project that could be delayed to accommodate the additional expense. Staff is comfortable that the project can be funded and is beneficial for the public. There is no guarantee prices will go down should the Council decide to rebid. The Committee recommended approval and that it be placed on the Council consent agenda. In response to Committee questions, staff said there is plenty of space for each contractor to house their equipment. The bridge work can work in conjunction with the Mountain View roundabout but the water lines must be completed first.

#### **5. Artwalk Season Finale Alcohol Use Request in Entertainment District (ACTION ITEM) - Amanda Argona**

The City of Moscow Arts Department is hosting the Artwalk Season Finale on Thursday, June 16th, from 4 pm to 8 pm on Main Street between 3rd and 6th Streets. This annual event concludes the 2021-2022 Artwalk Season in an artistic and festive manner. As a City-hosted event, the Arts Department has facilitated the registration of Main Street vendors and demonstrators, as well as business and non-profit host locations. No more than 5 (five) beer/wine vendors will be authorized for beer/wine sales, and a variety of activities will take place including live music, Kidwalk, food sales, art demonstrations, and more. The event has been reviewed and approved as of April 14, 2022. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Artwalk is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration.

**PROPOSED ACTIONS:** Recommend approval of the resolution allowing for the temporary

suspension of the open container law within the event footprint of the Artwalk Season Finale for the duration of the event; or provide staff further direction.

Argona introduced the item as written above and there are currently two alcohol vendors out of five spaces and registration is still open. The boundary will be similar to the Farmer's Market footprint which is Third to Sixth Street and will include the first bay of the Jackson Street parking lot to include the restrooms. The Kidwalk area will be from Storm Cellar to One World, 5th Street to Friendship Square is food and beverage vendors, music will be at Friendship Square and sponsor booths north of that. Cherry said if you are a parent and attending with family, it should be a more fluid and social experience rather than adults being in the barricade of a beer garden. There is not a policy for dogs at Artwalk but if there is a desire by the Council to give direction, staff will handle it accordingly. The Committee recommended approval and that it be placed on the Council consent agenda.

#### **6. Latah County Broadband Coalition Pledge (ACTION ITEM) - Bill Belknap**

Latah County has recently executed an agreement for a Broadband Utility Assessment that will include regular check-ins during the data gathering and discovery phase, mapping of existing and proposed networks, and cost estimates for fiber construction, networking equipment, and data center upgrades to enable minimum speeds of 100/20 Mbps, scalable to 100 Mbps symmetrical (which are the benchmarks established by new legislation and grant programs). This Broadband Utility Assessment will be a foundational step in the process of developing a county-wide broadband plan and an indispensable asset in applying for the many, many millions of dollars in upcoming broadband funding. The County is working to form a coalition made up of stakeholders throughout the County who are pledging to participate in information sharing and gathering to identify opportunities for broadband projects in Latah County and has approached the City to participate in this process. The following is a list of current coalition members: City of Potlatch, City of Bovill, City of Genesee, City of Kendrick, City of Juliaetta, City of Deary, City of Troy, Latah County Library District, Moscow School District, Kendrick Joint School District, Genesee Joint School District, Potlatch School District, Troy School District, University of Idaho, Gritman Medical Center, Senator David Nelson. There is no financial obligation to participate in the coalition and instead, will serve to share information and coordinate efforts to expand broadband service within Latah County.

**PROPOSED ACTIONS:** Recommend approval of the Mayor's signature upon the Latah County Broadband Coalition Pledge; or provide staff further direction.

Belknap introduced Christina Mangiapani with Latah County. Mangiapani explained the project as written above adding the coalition would most likely have monthly meetings. As the rules are changing at the Federal and State levels, the coalition will launch a speed test campaign as there has to be proof the area is underserved. Lewis hopes there is some Federal reporting due to the information being critical infrastructure and would be in the public eye. She likes the collaboration that may make it easier to say yes for a shovel ready project because the information is already gathered. The deliverable from Port of Lewiston for example would be high level generic type of information. Belknap said the obligation for the City is to assign a designated representative and participation in information sharing and gathering. The Committee recommended approval and that it be placed on the Council consent agenda.

#### **REPORTS**

##### **Staff Report (if needed)**

No report.

#### **ADJOURN**

The meeting closed at 3:34 p.m.

