

Moscow City Council



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday
August 1, 2022

7:00 PM

Council Chambers
206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council July 18, 2022 Minutes - Laurie M. Hopkins

B. North Jackson Street Parking Lot Paving Project Bid Results - Bob Buvel

The North Jackson Street Parking Lot Paving Project consists of the replacement of existing asphalt and sidewalk in the parking lot on the 300 block of N. Jackson. The contract includes excavation down to a new subgrade and the installation of approximately 550 square yards of asphalt, with curbing, sidewalk, and drainage. The City sent invitations to bid on July 8, 2022 to five local construction groups for the project. The Engineer's estimate for the project was \$111,590.00. The bid opening for the project took place on July 15, 2022, at which one (1) bid was received from Motley Motley Inc. in the amount of \$102,523.00. A bid tabulation is included in the Committee Packet. This was reviewed by the Public Works/Finance Committee on July 25, 2022 and recommended for approval.

ACTION: Accept the low bid from Motley Motley Inc, award the contract for \$102,523.00, and authorize staff approval of construction change orders to an amount not to exceed 10% of the contract.

C. Moscow Chamber of Commerce Visitor and Tourism Services Agreement - Bill Belknap

The City of Moscow has financially supported the visitor and tourism activities of the Moscow Chamber of Commerce and Visitor Center for many years. In review of this arrangement, Staff identified the need to have a services agreement to document the specific services that the Chamber provides in exchange for the funding provided by the City. A draft services agreement has been prepared in cooperation with the Chamber for the Council's review. This was reviewed by the Public Works/Finance Committee on July 25, 2022 and recommended for approval.

ACTION: Approve the Visitor and Tourism Services Agreement.

D. Replacement of Resolution 2022-19, Time Change for Bucer's Outdoor Concert Entertainment District Event - Amanda Argona

Bucer's Coffeehouse and Pub is hosting an Outdoor Concert on Friday, August 12th on Main Street between 1st and 2nd Streets. In addition to being the Event Sponsor, Bucer's is also the licensed beer/wine vendor for the event. The event has been reviewed and approved by staff as of May 20, 2022. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Bucer's Outdoor Concert requested a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12, a draft resolution was prepared for the Council's consideration. This was reviewed by the Administrative Committee on July 11, 2022 and recommended for approval. The item was approved via consent agenda by the City Council on July 18, 2022. Since approval, the applicant, Bucer's Coffeehouse and Pub, is requesting a time change so the event runs from 6:00 p.m. to 9:00 p.m., rather than 7:00 p.m. to 10:00 p.m. to be in compliance with their approved Noise Exemption Permit. The amended resolution was reviewed by the Public Works / Finance Committee on July 25, 2022 and recommended for approval.

ACTION: Approve the revised Resolution allowing for the temporary suspension of the open container law within the event footprint of Bucer's Outdoor Concert for the duration of the event.

E. The Block Party Alcohol Use Request in Entertainment District - Amanda Argona

The Block Party is an event hosted by the City of Moscow, Moscow Chamber of Commerce + Visitor Center, and the University of Idaho intended to celebrate the vibrant and welcoming ties of our community. The event is scheduled for Saturday, August 27th, from 4 pm to 8 pm on Main Street between 3rd and 5th Streets. The event will feature no more than five licensed beer/wine vendors, food trucks, oversized yard games and contests, a live DJ, a karaoke contest, and more. The event has been reviewed and approved by staff as of July 13, 2022. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, The Block Party is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12, a draft resolution has been prepared for the Council's consideration. This was reviewed by the Public Works / Finance Committee on July 25, 2022 and recommended for approval.

ACTION: Approve the resolution allowing for the temporary suspension of the open container law within the event footprint of The Block Party for the duration of the event.

REGULAR AGENDA

2. Staff Recognition Report - Bill Belknap

3. Mayors Appointments (ACTION ITEM)

4. Public Comment and Mayor's Response Period (limit 15 minutes)

5. Citizen Commission Report - Sustainable Environment Commission - Kyle Steele / Steve McGeehan

6. PUBLIC HEARING: City of Moscow's FY2023 Annual Budget (ACTION ITEM) - Bill Belknap / Sarah Banks

Staff will present the proposed City of Moscow FY2023 balanced budget in the amount of \$109,189,264, which was considered by the City Council at a workshop held on July 18, 2022. The proposed budget includes the statutory allowed 3% inflationary increase, an additional 1% foregone tax recovery, as well as 90% of new construction and annexations which are \$64,725 and \$774 respectively. According to the Latah County Assessor's office, the assessed taxable valuation within the City increased by 27.3% this year, which resulted in a reduction in the City's levy rate from \$5.08 to \$4.10 per \$1,000 in taxable valuation. The proposed 1% foregone tax recovery would result in an annual tax increase of \$9.83 over the tax year (or \$0.82 per month) for a home with an assessed valuation of \$400,000. Included for City

Council consideration is the FY2023 Annual Appropriation Ordinance, and the L-2 property tax certification in the aggregate amount of \$7,859,905.

PROPOSED ACTIONS: Conduct the public hearing upon the FY2023 City of Moscow Annual Appropriation Ordinance and upon consideration of testimony presented:

- A. Approve the foregone tax recovery Resolution, or take other action as deemed appropriate;
- B. Approve the ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take other action deemed appropriate.
- C. Authorize the Mayor's execution of the L-2 property tax certification in the aggregate amount of \$7,859,905; or provide staff with further direction.

7. PUBLIC HEARING: Proposed FY2023 Fee Resolution (ACTION ITEM) - Bill Belknap

Any fee increase being proposed by more than 5% or any new fees require a public hearing pursuant to Idaho Code 63-1311A. Additionally, as required by Idaho Code 63-1311, the City's fees collected shall be reasonably related to the actual cost of the service provided. Staff will discuss proposed fee increases for the FY2023 budget year, which support the FY2023 budget proposal. The fee increases are due to the additional costs associated with the delivery of services, including administration, operations and maintenance.

PROPOSED ACTIONS: Conduct the public hearing and after considering testimony, approve the FY2023 Fee Resolution as proposed; or provide staff with further direction.

8. Downtown Streetscape Study Update – Cody Riddle

In 2015, the City Council identified the aging and deteriorating infrastructure in the downtown as a major challenge area. On May 2nd of this year, the Council approved a professional services agreement with Welch Comer Engineers to for professional design and engineering services for the Downtown Streetscape Project that will include landscape architecture, engineering design, and cost estimation for improvements downtown. The study is being jointly funded by the City and the Moscow Urban Renewal Agency. The consultant team will be present to provide the City Council with a report on the project.

REPORTS

City Council

Mayor

Staff

ADJOURN TO EXECUTIVE SESSION PER IDAHO CODE 74-206 (1)(F) - THE MEETING WILL NOT RECONVENE.

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.