

Public Works / Finance Committee



Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

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Monday
July 25, 2022

3:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 3:00 p.m.

PRESENT: Gina Taruscio, Maureen Laflin, Hailey Lewis

OTHERS: Mayor Art Bettge

STAFF: Bill Belknap, Jen Pfiffner, Cody Riddle, Tyler Palmer, Mia Bautista, Bob Buvel, Taylor Riedner

REGULAR AGENDA

1. Approval of Public Works/Finance Committee July 11, 2022 Minutes (ACTION ITEM) - Taylor Riedner

The minutes were approved as presented.

2. Update to Resolution 2022-19, Time Change for Bucer's Outdoor Concert Entertainment District Event (ACTION ITEM) - Amanda Argona

Bucer's Coffeehouse and Pub is hosting an Outdoor Concert on Friday, August 12th on Main Street between 1st and 2nd Streets. In addition to being the Event Sponsor, Bucer's is also the licensed beer/wine vendor for the event. The event has been reviewed and approved by staff as of May 20, 2022. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Bucer's Outdoor Concert requested a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12, a draft resolution was prepared for the Council's consideration. This was reviewed by the Administrative Committee on July 11, 2022 and recommended for approval. The item was approved via consent agenda by the City Council on July 18, 2022. Since approval, the applicant, Bucer's Coffeehouse and Pub, is requesting a time change so the event runs from 6:00 p.m. to 9:00 p.m., rather than 7:00 p.m. to 10:00 p.m. to be in compliance with their approved Noise Exemption Permit. An updated resolution is attached for the Council's consideration.

PROPOSED ACTIONS: Recommend approval of the revised resolution allowing for the temporary suspension of the open container law within the event footprint of Bucer's Outdoor Concert for the duration of the event, or provide staff further direction.

Pfiffner introduced the item as written above and a copy of the updated Resolution was handed out at the beginning of the meeting. Laflin asked that the Noise Exemption Permit be reviewed again to match the event timeframe from 6:00 p.m. to 9:00 p.m. as well. The Committee recommended approval and that it be placed on the Council consent agenda.

3. The Block Party Alcohol Use Request in Entertainment District (ACTION ITEM) - Amanda Argona

The Block Party is an event hosted by the City of Moscow, Moscow Chamber of Commerce + Visitor Center, and the University of Idaho intended to celebrate the vibrant and welcoming ties of our community. The event is scheduled for Saturday, August 27th, from 4 pm to 8 pm on Main Street between 3rd and 5th Streets. The event will feature no more than five licensed beer/wine vendors, food trucks, oversized yard games and contests, a live DJ, a karaoke contest, and more. The event has been reviewed and approved by staff as of July 13, 2022. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, The Block Party is requesting a

temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12, a draft resolution has been prepared for the Council's consideration.

PROPOSED ACTIONS: Recommend approval of the resolution allowing for the temporary suspension of the open container law within the event footprint of The Block Party for the duration of the event; or provide staff with further direction.

Pfiffner shared that this is the first time this event has occurred since prior to COVID and was previously known as the Vandal Town Block Party. University Marketing will be assisting with the advertisement of the event. The Committee recommended approval and that it be placed on the Council consent agenda.

4. North Jackson Street Parking Lot Paving Project Bid Results (ACTION ITEM) - Bob Buvel

The North Jackson Street Parking Lot Paving Project consists of the replacement of existing asphalt and sidewalk in the parking lot on the 300 block of N. Jackson. The contract includes excavation down to a new subgrade and the installation of approximately 550 square yards of asphalt, with curbing, sidewalk, and drainage. The City sent invitations to bid on July 8, 2022 to 5 local construction groups for the project. The Engineer's estimate for the project was \$111,590.00. The bid opening for the project took place on July 15, 2022, at which one (1) bid was received from Motley Motley Inc. in the amount of \$102,523.00. A bid tabulation is included in the Committee Packet.

PROPOSED ACTIONS: Recommend acceptance of the low bid from Motley Motley Inc, award the contract for \$102,523.00, and authorize staff approval of construction change orders to an amount not to exceed 10% of the contract amount, or provide staff further direction.

Buvel introduced the item by reviewing previous work done on the north side of the parking lot and explained this project would finish the south side. There is also a broken sidewalk on the adjacent property, White Pine Outfitters, that will be included in the project which will be paid for by the owner. The CIP budget for the project was \$100,000. Social Media, Press Releases, and signage around the area one week in advance will help communicate with those that will be impacted during the project. 10 parking stalls will be unavailable during the duration of the project. The project must be completed by the end of October and within 30 working days. The Committee recommended approval and that it be placed on the Council consent agenda.

5. Moscow Chamber of Commerce Visitor and Tourism Services Agreement (ACTION ITEM) - Bill Belknap

The City of Moscow has financially supported the visitor and tourism activities of the Moscow Chamber of Commerce and Visitor Center for many years. In review of this arrangement, Staff identified the need to have a services agreement to document the specific services that the Chamber provides in exchange for the funding provided by the City. A draft services agreement has been prepared in cooperation with the Chamber for the Council's review.

PROPOSED ACTIONS: Recommend approval of the Visitor and Tourism Services Agreement; or provide staff with further direction.

Belknap introduced the item as written above and explained how there has not been a formalized agreement made between the City and the Chamber of Commerce for the services that have been received. The agreement period is for 3 years and at \$20,000, with a 3% annual increase. Previous contributions to the Chamber was \$17,000 for many years. The Chamber has supported a lot of tourism and other events for many years. This agreement does not change the relationship or services that have already been provided to the City from the Chamber. The Committee recommended approval and that it be placed on the Council consent agenda.

REPORTS

Staff Report (if needed)

No report needed.

ADJOURN

The meeting adjourned at 3:17 pm.

