

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
pre@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
September 22, 2022

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Parks and Recreation Commission August 25, 2022 Minutes (ACTION ITEM)

– Nancy Tribble

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Report: Parks and Recreation Commission Strategic Planning, Parks Operational Baseline – David Schott

Earlier in the year, staff presented an operational overview of parks. The next step is to build on this and identify the minimum guidelines for parks operations. Staff will present a report of the minimum standards followed by a discussion on the subject.

PROPOSED ACTIONS: No action, report.

4. Consideration of the Moscow City Council Annual Report (ACTION ITEM) – Nancy Tribble

The Parks and Recreation Commission presents an annual report to Council each year. This year the annual report will be presented on October 3, 2022 in Council Chamber at City Hall at 7:00 P.M. The Parks and Recreation Commission will review and discuss the contents of the annual report prior to the Council presentation.

PROPOSED ACTIONS: Approve the 2022 Parks and Recreation Annual Report; or provide staff with further direction.

5. Consideration of the Upcoming Capital Improvement Plan Submittals (ACTION ITEM) – David Schott

The Parks and Recreation Commission will discuss potential upcoming capital improvement projects for submittal.

PROPOSED ACTIONS: Approve the capital improvement plan submittals; or provide staff with further direction.

REPORTS

- 1. Parks, Facilities and Community Forestry Update – David Schott**

UPCOMING EVENTS / MEETINGS

Next Parks and Recreation Commission meeting is October 27, 2022

ADJOURN

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
prc@ci.moscow.id.us

Regular Meeting
~Minutes~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
August 25, 2022

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:15 pm.

PRESENT: Nancy Tribble Chair; Mark Heinlein; Ted Kisha; Susan Petersen; Susan Steele;
Sara Zaske Vice Chair; Cat Harner

STAFF: Kristie Ingham; David Schott.

ANNOUNCEMENTS

REGULAR AGENDA

- 1. Approval of Parks and Recreation Commission July 28, 2022 Minutes (ACTION ITEM) – Nancy Tribble**
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Petersen moved to approve the minutes as presented. Mark seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

- 2. Public Comment and Response to Previous Comments (limited to 10 minutes)**
None

- 3. Consideration of Naming the Ghormley Park Pickleball Courts (ACTION ITEM) –David Schott**
The City of Moscow received a letter from Dwight Curtis, Ph.D. requesting the Parks and Recreation Commission make a recommendation to City Council naming the pickleball courts at Ghormley Park the “Damon Burton Pickleball Courts.” Resolution No. 2004-19 establishes a formal policy and process for naming public park lands and recreational facilities and allows for naming specific areas within parks. On May 26, 2022, the Parks and Recreation Commission approved a motion to begin a sixty-day public comment period as described in Resolution 2004-19. The public comment period closed on August 16, 2022.

PROPOSED ACTIONS: Recommend approval designating the Ghormley Park pickleball courts as the Damon Burton Pickleball Courts; or provide staff with further direction.

Schott recapped Dwight Curtis, PH.D letter. Following the May PRC meeting the City published a sixty-day public comment in the public notices in the Moscow Pullman Daily News on June 18th and July 16th and closed on August 16th. No public comments were received.

Sarah moved to recommend approval designating the Ghormley Park pickleball courts as the Damon Burton Pickleball Courts. Mark seconded. Roll Call vote: Ayes: Tribble, Heinlein, Kisha, Zaske Harner. Abstentions: Petersen. Nays: None. Motion carried.

4. Report: Parks and Recreation Commission Strategic Planning, Capital Improvement Plan Overview – David Schott

Staff will present an overview of the Parks and Facilities Capital Improvement Plan.

PROPOSED ACTIONS: No action, report.

Schott recapped The Capital Improvement Program (CIP) is a statement of the City of Moscow's plan to address long-term capital asset maintenance and development necessary to support the continued and expanded delivery of public services to the community. This program focuses on five-year period projects and is reviewed and updated annually. Scott presented the next 5 years to the PRC for the Parks. FY23 the Moser Park Frontage Improvements with City Contribution, Friendship Square playground safety tile replacement and Paradise Pathway Highway 95 underpass design will be taking place. FY24 is Lola Clyde roadway frontage improvements along with Harvest Park Phase 1. FY25 East City Park Stage replacement. FY26 Dog Park rehabilitation project and Harvest Park phase 2. FY27 Lol Clyde Park Restrooms, Itani Park Restrooms and Harvest Park Phase 3. Schott asked the PRC if there is anything they would like to possibly add that he could take into consideration and look into deeper. Zaske would like to see playground or play areas with things such as Frisbee Golf for teenagers and collage students. Zaske would also like to see solar panels implemented somewhere small even in a parking lot to help with energy costs. Petersen would like to see a skate park area for older ages as she feels the one we have now located next to the Eggan is aimed for the younger or less experienced people. Harner would like to look into fitness stations possibly implemented at Berman Creekside.

5. Discussion: Parks and Recreation Commission Strategic Planning, Vetting Projects – David Schott

The Parks and Recreation Commission is an advisory commission. Staff and the Commission will discuss how project requests are vetted.

PROPOSED ACTIONS: No action, discussion.

Schott recapped PRC strategic planning that took place last winter. He presented a vetting project workflow outline. Often times the Parks and Recreation Department receives requests for services and experiences. Schott presented the PRC with the Vetting Project Workflow Outline when Parks receives a request from the public or city staff with ongoing services and or maintenance as well.

REPORTS

1. Parks, Facilities and Community Forestry Update – David Schott

Schott informed PRC that Gary from Parks left so there is now a full-time position open. Pathway lighting is being installed along Styner, Milton Arthur Park's earthwork is now done, and Bee City USA Commission had its first meeting and went over back ground and setting of their goals. First goal is to host pollinator event and create a list for the public of plant and suppliers. Tribble informed the PRC that there is a vacancy in the commission if you know anyone interested to apply.

UPCOMING EVENTS / MEETINGS

Next Parks and Recreation Commission meeting is September 22, 2022

ADJOURN 6:15pm