

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Chair

~Agenda~

Amanda Argona
Staff Liaison

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday, October 4, 2022

4:00 PM

**Council Chambers
206 E. Third St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Reading of the Mission Statement

The Moscow Farmers Market celebrates life on the Palouse by providing the community with the opportunity to buy and sell locally farmed and/or created agricultural products (e.g., crops, meat, cheese, wine, etc.), distinctive handmade goods, artisan pieces, and original recipe cuisine. This venue is meant to encourage and support sustainable economic, social and environmental practices.

2. Approval of Farmers Market Commission September 7, 2022 Minutes (ACTION ITEM)

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

4. Subcommittee Assignments (ACTION ITEM)

The Farmers Market Commission has several subcommittees to support the work of the Commission and mission of the Moscow Farmers Market. Current subcommittees include: Policy, Craft & Food Jury, and Site Visit. Inactive subcommittees include: Fees and Branding. Attached are the Commission members assigned to the subcommittees. To avoid violating Idaho's Public Meeting Law, subcommittees will have no more than four Commission members assigned at a given time. Scope of work for active subcommittees is as follows:

- **2022-2023 Policy Subcommittee** – Schedule a standing meeting for October, November, December, and January to review the 2022 Market Handbook for proposed changes.
- **2022-2023 Craft & Food Jury Subcommittee**
 - Schedule one date this fall for the two remaining Vendor re-juries. Available dates in Council Chambers are: Tue., Nov. 15; Wed., Nov. 16; and Fri., Nov. 19
 - Determine availability for spring 2023 juries. Available dates in the 1912 Center's Great Room are: Wed., Mar. 1; Fri., Mar. 3 (morning preferred); Mon., Mar. 6; Mon., Mar. 20; Wed., Mar. 22; and Fri., Mar. 24 (morning preferred)
- **2023 Site Visit Subcommittee** – Determine availability for spring/summer 2023 site visits.

The Commission relies heavily on non-vendor representatives during the Market season to assist with Rapid Market Assessments and specialty events like National Farmers Market Week. Staff is proposing a re-evaluation of subcommittees, as well as allow Commission members an opportunity to change their subcommittee assignment or remain on their current subcommittee.

PROPOSED ACTIONS: Dissolve inactive subcommittees, implement an additional subcommittee, and assign Commission members to active subcommittees, or take other such action as deemed appropriate.

- 5. Halloween Costume Contest (ACTION ITEM) – Argona, DePhelps, Martinet, and Parker**
At the September meeting, the Commission voted on the format of the Halloween Costume Contest, but not categories or scoring. Attached is a proposal for the Commission’s consideration based on judges’ feedback from last year.

PROPOSED ACTIONS: Accept the Halloween Costume Contest judging criteria, or take other such action as deemed appropriate.

REPORTS

- 1. America’s Farmers Market Celebration**
- 2. Rapid Market Assessments**

ANNOUNCEMENTS

- 1. Farmers Market Commission representation required**
Sat., Oct. 29, 2022, TBD – Halloween Costume Contest (*DePhelps, Martinet, Parker*)
- 2. Proposed Items for Future Agendas**
Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.
- 3. Farmers Market Commission regular meeting November 1, 2022 at Moscow City Hall in Council Chambers**

ADJOURN

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