

Public Works / Finance Committee



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

**Monday
October 10, 2022**

4:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Committee meetings are televised, videotaped and/or recorded. Links to view the Committee meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

REGULAR AGENDA

1. Approval of Public Works/Finance Committee September 26, 2022 Minutes (ACTION ITEM) - Taylor Riedner

2. Disbursement Report September 2022 (ACTION ITEM) - Sarah Banks

Presentation of the Accounts Payable Report for the month ending September, 2022.

ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of September 2022.

3. Woodbury 1st Addition Final Planned Unit Development and Final Plat (ACTION ITEM) - Mike Ray

On September 20, 2021, City Council approved the Woodbury 1st Addition annexation, Comprehensive Plan land use designation, zoning designation, and PUD with no conditions and approved the preliminary plat with three conditions. On September 1, 2022, the applicant submitted the final plat and final PUD to be reviewed by the Planning and Zoning Commission and City Council. As the City's consultant HDR's water modeling memorandums indicates, additional water distribution infrastructure will be required if/when Phase III of the 1st Addition and future Additions are constructed. Additionally, as demonstrated in the Comprehensive Sewer System Plan, a segment of sewer main will require correcting as a part of the 1st Addition's Phase III construction and for future Woodbury Additions. The completion of these water and sewer components prior to Phase III has been specified in the subdivision's civil design plan set and will be a condition of the Woodbury 1st Addition Development Agreement. The Planning and Zoning Commission reviewed the final subdivision plat and final PUD at their meeting on September 28, 2022 and recommended approval to City Council with the condition that the developer shall design and construct all necessary infrastructure and will not proceed until said infrastructure is completed, installed, and accepted by the City for each phase of the subdivision in accordance with the approved development agreement.

PROPOSED ACTIONS: Recommend approval of the Woodbury 1st Addition Final PUD and Final Plat with the condition that the developer shall design and construct all necessary infrastructure and will not proceed until said infrastructure is completed, installed, and accepted by the City for each phase of the subdivision in accordance with the approved development agreement; or provide staff with further direction.

- 4. Woodbury 1st Addition Monumentation Agreement (ACTION ITEM) - Todd Drage** Woodbury Land LLC, has submitted to the City a final plat for the development of a property at the current northern extent of Slonaker Drive. On September 20, 2021, the City Council approved the preliminary plat for this property. The final plat is titled Woodbury 1st Addition and will be presented for City Council approval on Monday, October 10, 2022. If Council approves the final plat, the interior property corners will not be set until after the final plat has been filed, the earthwork has been completed, and the utilities have been installed. In such instances, an agreement obligating the establishment of these interior corners is required by Idaho Code.

PROPOSED ACTIONS: Recommend approval of the monumentation agreement with Woodbury Land LLC for Woodbury 1st Addition, or provide staff further direction.

- 5. Woodbury 1st Addition Development Agreement (ACTION ITEM) - Todd Drage** Woodbury Land LLC, has submitted to the City a final plat for the development of a property at the current northern extent of Slonaker Drive. On September 20, 2021, the City Council approved the preliminary plat for this property. The final plat is titled Woodbury 1st Addition and will be presented for City Council approval on Monday, October 10, 2022. If the final plat is approved by the City Council, a development agreement is necessary to address construction of public improvements, parkland dedication, and as-constructed drawings. The agreement included in the packet covers these items.

PROPOSED ACTIONS: Recommend approval of the Development Agreement with Woodbury Land LLC for the Woodbury 1st Addition, or provide staff further direction.

- 6. Virgil Phillips Farm Property Lease Agreement Renewal (ACTION ITEM) - David Schott** The City of Moscow owns Virgil Phillips Farm. However, Latah County has leased the property "for the benefit and use of the children of Moscow, Idaho for recreational purposes" since April 19, 2000. The property is currently managed by Latah County Parks and Recreation. City of Moscow staff have been happy with this arrangement and have drafted a lease agreement for the next five years from October 1, 2022, through September 30, 2027. In exchange for Latah County Parks and Recreation managing the property, the City agrees to pay \$5,000 per year to assist with the expenses related to the maintenance and operation of Virgil Phillips Farm.

PROPOSED ACTIONS: Recommend approval of the proposed lease agreement between the City of Moscow and Latah County to lease Virgil Phillips Park from October 1, 2022 to September 30, 2027, or provide staff further direction.

- 7. Recommendation to Name Pickleball Courts at Ghormley Park "Damon Burton Pickleball Courts" (ACTION ITEM) - David Schott**

The Parks and Recreation Commission received a letter dated February 15, 2022, requesting to recommend officially naming the Ghormley Park pickleball courts the "Damon Burton Pickleball Courts." Resolution 2004-19 allows for facilities within parks (i.e., playgrounds, picnic shelters, etc.) to be named separately from the parks and recreational facilities they are in, subject to general approval. On May 26, 2022, the Parks and Recreation Commission approved the beginning of a 60-day public comment period for the proposed "Damon Burton Pickleball Courts" as required under Resolution 2004-19. The public notice was published in the Daily News on June 18, 2022, and July 16, 2022. No public comments were received. The Parks and Recreation Commission considered and recommended approval to officially name the pickleball courts at Ghormley Park the "Damon Burton Pickleball Courts" during their August 25, 2022 meeting.

PROPOSED ACTIONS: Recommend approval to officially name the pickleball courts at Ghormley Park the "Damon Burton Pickleball Courts", or provide staff further direction.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.