

Moscow City Council



Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

**Monday
September 19, 2022**

7:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Art Bettge, Sandra Kelly, Maureen Laflin, Hailey Lewis, Julia Parker, Gina Taruscio

ABSENT: Anne Zabala

STAFF: Bill Belknap, Mia Bautista, Cody Riddle, Katie Short, Justin Goodwin, Anthony Dahlinger, Amanda Argona, Sarah Banks, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE

Council Member Taruscio led the Pledge of Allegiance.

PROCLAMATION

League of Women Voters Moscow - Celebrating Over 70 Years of Service to the Community

Mayor Bettge read the League of Women Voters Proclamation and presented it to Zena Hartung.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council September 6, 2022 Minutes - Laurie M. Hopkins

B. Disbursement Report August 2022 - Sarah Banks

Staff presented the August 2022 Accounts Payable Report to Public Works / Finance Committee on September 12, 2022. The Committee received the report and approved the disbursements as presented.

ACTION: Accept the Disbursements Report for the month of August 2022.

C. Idaho Airport Aid Program - Grant Agreement - Bill Belknap

The Pullman-Moscow Regional Airport has applied for a grant from the Idaho Transportation Department - Division of Aeronautics from the Idaho Airport Aid Program for the construction of a new airport terminal. The grant request has been awarded for \$100,000 with a required project completion date of June 20, 2026. The attached Resolution authorizes the acceptance of the award in accordance with all Federal, State, and Local regulations and the execution of the Grant Agreement by the Mayor. This item was reviewed by the Public Works/Finance Committee on September 12, 2022, and recommended for approval.

ACTION: Approve authorization acceptance of the Idaho Airport Aid grant award of \$100,000 from the Idaho Transportation Department - Division of Aeronautics and approve the corresponding Resolution.

D. Proposed Lot Division at 411 E Seventh Street - Aimee Hennrich

The applicant, Donald Anderson, is requesting a lot division to create two lots of approximately 7,430 sf and 5,425 sf in size from one existing parcel of 12,855 sf in size. The intention of the lot division is to create a separate buildable lot from the existing house at 411 E Seventh Street so that both lots can be sold individually. The subject property is located within the Multiple Family (R-4) Zoning District, which requires a minimum lot size of 5,000 square feet and a minimum lot width of 50 feet for single-family dwellings. Both proposed lots meet the minimum lot area and width requirements of the R-4 Zone, and the existing single family dwelling will meet all setback requirements. This was reviewed by the Public Works/Finance Committee on September 12, 2022 and recommended for approval.

ACTION: Approve the lot division request with the condition that the carriage house located on the new lot be removed in order to meet zoning requirements.

E. Moscowberfest Alcohol Use Request in Entertainment District - Amanda Argona

The Moscow Chamber of Commerce + Visitor Center is hosting the second annual Moscowberfest on Saturday, October 8th, from 4 pm to 8 pm on Main Street between 3rd and 6th Streets, including a portion of 5th Street to the alley and the first bay of the Jackson Street parking lot. The event is intended to be an annual event stylized in the spirit of fall folk festivals. The applicant anticipates no more than ten (10) beer and/or wine tents/vendors and up to six (6) food vendor tents. An additional four (4) to six (6) vendors will facilitate street games, activities, and competitions. The event has been reviewed and approved as of August 11, 2022. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Moscowberfest is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration. This was reviewed by the Administrative Committee on September 12, 2022 and recommended for approval.

ACTION: Approve the resolution allowing for the temporary suspension of the open container law within the event footprint of Moscowberfest for the duration of the event.

F. University Street Maintenance Agreement Update - Tyler Palmer

For many years, the City of Moscow (City) has relegated maintenance responsibilities for City rights-of-way that fall within the footprint of the University of Idaho (University) Campus. This arrangement was requested by the University of Idaho to allow for consistent treatment and aesthetics within the direct campus area. The City compensates the University for said maintenance based on a formula that captures the costs that the City would otherwise incur maintaining the designated infrastructure. The last update took place in 2008. This update makes adjustments to the contract and compensation formula to reflect changes that have occurred since the previous version was drafted including; Street budget updates, street light inventory and ownership updates, and storm permits for both the University and the City. The FY2023 payment, in accordance with the proposed formula will be \$90,208.00. This was reviewed by the Public Works/Finance Committee on September 12, 2022 and recommended for approval.

ACTION: Approve the Street Maintenance Agreement with the University of Idaho.

G. T- Mobile Wireless Communications Facility Lease Agreement - Bill Belknap

The City was approached by T-Mobile with a request to install a wireless communications facility upon the water tank located at Rotary Park. The proposed antenna and equipment installation plans have been reviewed and approved by the Engineering and Water Departments and Staff has prepared a wireless communications facility lease agreement for the Council's review and approval. Under the lease agreement, T-Mobile will pay the City \$28,800 per year with an annual escalator of three percent. The term of the agreement is five years with the option for five additional renewal terms.

This was reviewed by the Public Works/Finance Committee on September 12, 2022 and recommended for approval.

ACTION: Approve the wireless communications facility lease agreement.

Taruscio moved and Laflin seconded to approve the consent agenda as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Presentation of Mayor's Golf Tournament Proceeds to Moscow Food Bank

Argona said a few words regarding the golf tournament which raised over \$4,700 for the Moscow Food Bank. Mayor Bettge presented a check to Linda Nichols. Nichols said a few words of thanks.

3. Mayors Appointments (ACTION ITEM)

Mayor Bettge presented to the City Council for consideration the appointment of Ellen Peterson to the Fair and Affordable Housing Commission. Lewis moved and Taruscio seconded approval of the appointment. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried. Ellen Peterson thanked the Mayor and Council for the opportunity to serve.

4. Public Comment and Mayor's Response Period (limit 15 minutes)

Paul Kimmel (Viola) here on behalf of the Palouse Basin Water Summit which will take place October 18. The agenda includes discussion on the alternatives for water supply, presentation by Jenny Adams, Associate Professor at WSU and a keynote presentation by Robert Glennon, expert in water policy and supply.

Dave Glasebrook (Moscow) asked the Council to defund local governments for sustainability, otherwise known as ICLEI. The City has been paying dues since 2007 and all the information can be found on their website. He believes the information is faulty and the climate action plan is also faulty as it conflicts with other areas the city is working on.

Kaden Bledsoe (Moscow), member of the climate justice league, and they will be hosting a climate walkout highlighting climate issues. The focus will be the City climate action plan and how the city has historically combated climate change. speakers include Senator David Nelson, Kelly Cooper and others. He invited everyone to attend.

Colin Mannex, Kenworthy Executive Director, thanked the Mayor and Council for the ARPA funding. He extended a personal invitation to attend a benefit concert on October 1. The concert is to show support for live arts and showcase the new venue space.

5. PUBLIC HEARING: Open Budget for Fiscal Year 2021-2022 (FY2022) Review (ACTION ITEM) - Sarah Banks / Bill Belknap

The State of Idaho provides a process for cities to amend the original fiscal year budget appropriation ordinance in accordance with Idaho Code section 50-1003. Throughout the year, the City has received additional federal, and/or state, and/or local grant awards. The City Council has authorized expenditures, including disbursement of ARPA funds to support small businesses and non-profits and the disbursement of committed Hamilton Funds to the Rotary Veterans Memorial Pavilion, Inc., an Idaho nonprofit corporation d/b/a Palouse Ice Rink nonprofit association, for the construction of an ice rink. Staff is proposing to amend Ordinance 2021-10 in the amount of \$4,189,600 to accommodate the

authorized appropriations. This was reviewed by the Public Works/Finance Committee on August 22, 2022 and recommended for approval.

PROPOSED ACTIONS: After considering public testimony, approve the Open Budget Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take such other action deemed appropriate.

Mayor Bettge opened the public hearing at 7:25 p.m. Banks introduced the item as written above and gave details per fund. Hearing no testimony, Mayor Bettge closed the hearing at 7:30 p.m. Parker moved, Laflin seconded to approve the Open Budget Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

Mayor Bettge read Ordinance 2022-13 by title:

AN ORDINANCE OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; AMENDING ORDINANCE NO. 2021 – 10, THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; TO APPROPRIATE MONIES IN THE SUM OF FOUR MILLION ONE HUNDRED EIGHTY-NINE THOUSAND SIX HUNDRED DOLLARS (\$4,189,600); PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

6. Proposed Day Care Code Amendments Second Reading (ACTION ITEM) - Bill Belknap

In 2019, the City was approached by several daycare providers who expressed concerns regarding the availability of daycare services within the City and requested that the City review the City's daycare regulations to assess if any modifications could be made to increase daycare capacity and access. The City began the review in late 2019 and into 2020 but the onset of the pandemic delayed progress. City Staff have now completed the review and are proposing several amendments to the City's daycare regulations for the Council's consideration. The amendments include revisions to definitions and terms to be more consistent with State Code; revisions to the criminal disqualifying offenses provisions to remove several minor offenses from disqualifying persons from obtaining a daycare provider license; amendments to the child-provider ratio to increase daycare capacity (the City's ratios remain more restrictive than the State of Idaho's); and revision to the religious vaccination exemption to match State standards. Staff from the Police, Community Development, and Legal Departments participated in this process. Two public input sessions were held to accept comments regarding the proposed changes from daycare providers, parents, and the public. This was reviewed by the Administrative Committee on July 11, 2022, and forwarded to the full Council with no recommendation. The proposed ordinance was reviewed by the City Council on July 19, 2022, at which time the Council expressed concerns related to the minimum age for a daycare provider, the expanded family daycare size, and the proposed infant point allocation. Staff has revised the draft ordinance to address those specific items and conducted additional meetings with Idaho Stars program staff to ensure that the proposed changes were acceptable to all parties. The ordinance is now before the Council for consideration on second reading.

PROPOSED ACTIONS: Approve the Ordinance on second reading and under suspension of the rules requiring a third complete and separate reading, and that it be read by title and published by summary; or consider the Ordinance on second reading and that it be read by title; or reject the Ordinance; or take other action deemed appropriate.

Belknap introduced the item as written above. The following revisions were made to the prior draft ordinance in response to the Council's concerns:

Family Daycare Facility definition was revised back to the prior standard of up to 5 children; minor definition revisions to the Daycare Facility definition; deletion of the Preschool definition (no longer

necessary); increased the minimum age for daycare providers to 16 years of age; updated fingerprint requirement to every 2 years (current practice); increased points for infants, 0-1 years of age, from 3 to 4 to retain the three infants per provider ratio.

Parker appreciated the modifications staff made, the public comment process and discussions with Idaho Stars. Kelly said she was grateful for all the work staff put into the edits. There were series concerns and she feels better about this ordinance. Taruscio thanked staff as well. Lewis is in support of going above the state standards and invited the public to still provide comments to the City Council. Laflin said she struggled with this issue and would prefer a lower ratio but providers can lower the ratios should they want. Discussion took place regarding the time it takes for a license to be issued.

Kelly moved to approve the Ordinance on second reading and under suspension of the rules requiring a third complete and separate reading, and that it be read by title and published by summary. Seconded by Taruscio.

Mayor Bettge read Ordinance 2022-08 by title:

AN ORDINANCE OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE AMENDMENT OF MOSCOW CITY CODE TITLE 9, CHAPTER 10, RELATING TO DAY CARE; PROVIDING FOR REVISED DEFINITIONS; PROVIDING FOR THE REPEAL OF SEC. 10-6 – TEMPORARY LICENSES; PROVIDING FOR AMENDMENTS TO DENIAL, SUSPENSION AND REVOCATION OF LICENSE, INSURANCE AND HEALTH REQUIREMENTS, STANDARDS AND THE CHILD-STAFF RATIOS; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE BE DEEMED SEVERABLE; AND PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM THE DATE OF ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

7. Update to the 2016 Bike Route and Facilities Plan (ACTION ITEM) - Cody Riddle

The City's Bike Route and Facilities Plan was adopted by resolution in June of 2016. The plan identifies specific routes and treatments for bicycle facilities. Since adoption, City staff have been working to implement the plan, and to date a significant number of the improvements have been completed. City staff and leadership receive regular feedback, both positive and negative, on the impacts associated with the installation of bike facilities. Based on this, and knowledge gained through implementation and operation of facilities, staff presented a series of recommended changes to the Transportation Commission on August 11th and September 8th of 2022. The Commission unanimously supported the proposed changes. The Public Works and Finance Committee reviewed the changes on September 12th and recommended approval.

PROPOSED ACTIONS: Approve the resolution to adopt changes to the Bike Route and Facilities Plan; or take other action deemed appropriate.

Riddle introduced the item as written above and provided the locations for the changes to the bike route map. See attached presentation.

Lewis biggest concern was F Street on-street parking. She also brought up the plan doesn't encompass facilities. Riddle responded the purpose of this map is routes, not facilities, even though the title of the plan includes the word facilities. Parker suggest notice that bikes can be on the asphalt path along White Avenue. She would also like to see more outreach on what a sharrow is. Kelly said even though parking is important, she would like to see bike lanes on Almon Street extending past Robinson's Trailer Court as there is a lot of bike usage. Polk Street is a concern for her as well and would like to see a bike lane as she doesn't think reduction of speed will do enough. She suggested a bike lane on Blaine Street with a caveat that there would be on-street parking during the fair.

Discussion ensued regarding the process for determining which bike lane option is applied to which type of street, which includes volume and speed differential.

As there are quite a few suggestions, Laflin preferred returning the plan to the Transportation Commission. Council members spoke on the adverse effect on businesses on Almon including the North Almon Business Park, safety, and on-street parking.

Parker moved to remand the bike route and facilities plan to Transportation commission for clarification regarding guidelines for the decision-making process for treatments on roads and the four and more information on outreach and education. Lewis seconded. Staff commented the City website has information on the different bike treatments and social media has also been used but can reinvigorate the effort.

Street standards require collector streets or above to include bike lanes. Laney lane was shown as a collector. F Street doesn't meet the threshold but needed to put bike lanes in before people start parking on it. Eisenhower had no parking for the park so sharrows were used. Parker was hung up on the inconsistency and exceptions. Belknap responded it takes making the best compromise possible in many instances and using the same standard everywhere creates conflict because sometimes a treatment just doesn't fit in a certain area even if it calls for it.

Parker withdrew her motion. Taruscio moved to remand the map back to the Transportation Commission for clarification regarding guidelines with special emphasis on Almon, Blaine, Polk and White Avenue and Council consensus on the other street changes. Kelly seconded the motion. Belknap said signage on White Avenue can be handled by staff. Taruscio amended her motion to not include White Avenue and bring back a revised map or the rationale behind the suggested treatments. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REPORTS

City Council

Transportation Commission – Laflin said the Commission discussed the bike lanes.

Palouse Basin Aquifer Committee – Taruscio said the Committee is working on a plan for conservation and a regional approach; began the communication committee for outreach.

Farmers Market Commission – Lewis said the Halloween costume contest will take place at the last Farmers Market of the season.

Planning and Zoning Commission – Lewis reported at the previous meeting the Commission celebrated Joel Hamilton's 40 years on P&Z.

Council members spoke on other events.

Mayor

Mayor Bettge met with Dan Johnson, mayor of Lewiston regarding regional collaboration. He attended the City/County/Moscow School District/ University of Idaho meeting; the College of Ag picnic; small business administration meeting which talked about grants and funding opportunities; Stepping Stones meeting; the Hiroshima lecture; the LHTAC meeting; and met with the Argonaut editor regarding issues in town that they may want to focus on in the paper.

Staff

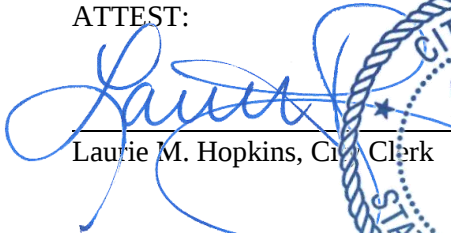
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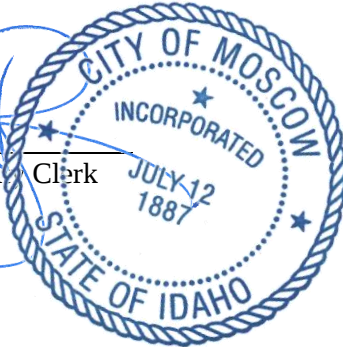
ADJOURN

It was moved, seconded and mutually agreed upon to adjourn at 8:35 p.m.


Arthur D. Bettge, Mayor

ATTEST:


Laurie M. Hopkins, City Clerk

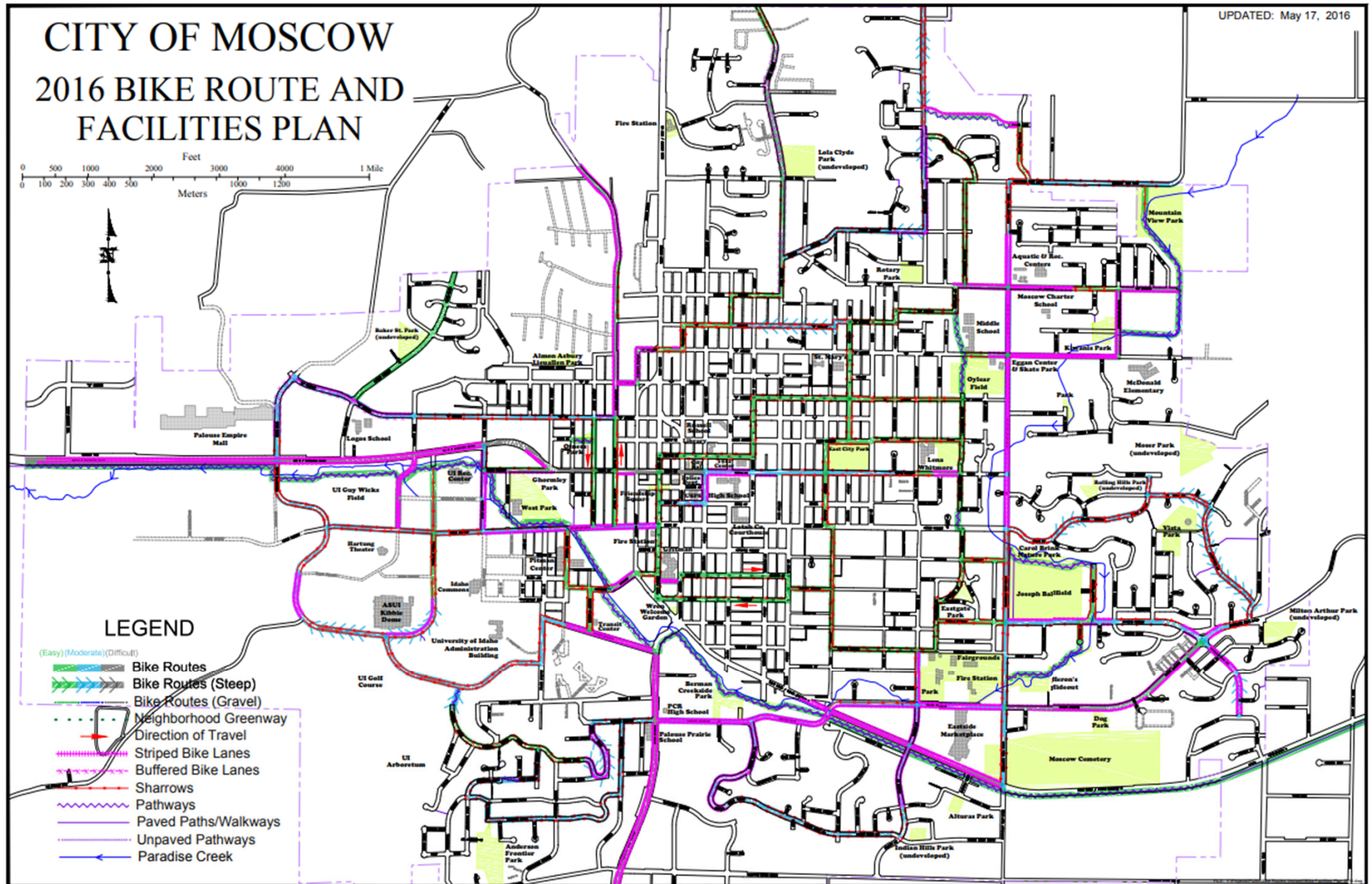


Bike Route & Facilities Plan Update

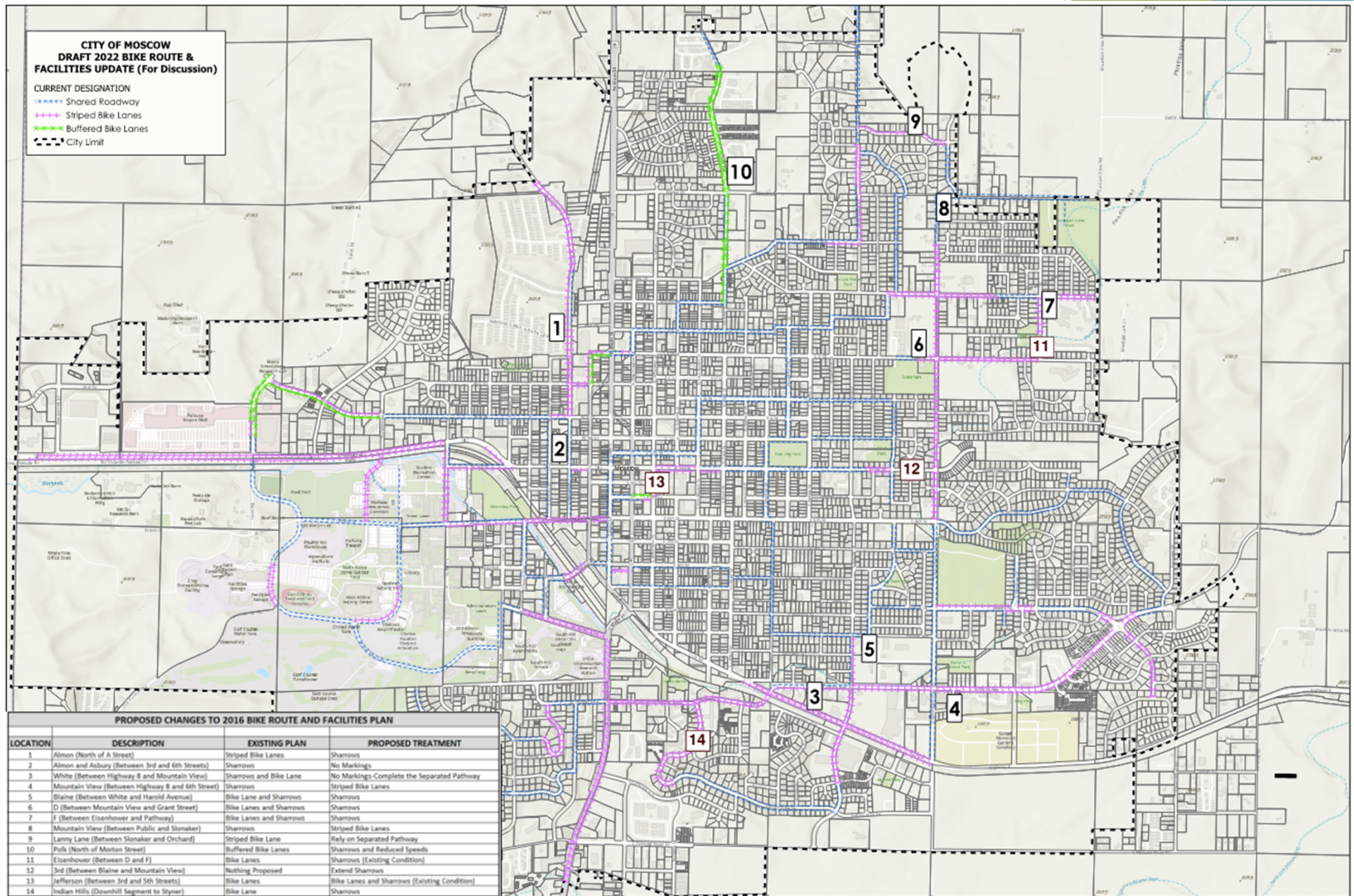
City Council-September 19, 2022



EXISTING PLAN



PROPOSED UPDATES



TYPES OF BIKE LANES



1. Almon (North of A Street)



2. Almon & Asbury (Between 3rd and 6th)



3. White (Between Highway 8 & Mountain View)



4. Mountain View (Between Highway 8 & 6th)



5. Blaine (Between White & Harold)



6. D (Between Mountain View & Grant)



7. F Street (Between Eisenhower & Pathway)



8. Mountain View (Between Public & Slonaker)



9. Lanny (Between Slonaker & Orchard)



10. Polk (North of Morton)



11. Eisenhower (Implemented w/ Sharrows)



12. 3rd (Extend Sharrows Blaine to Mountain View)



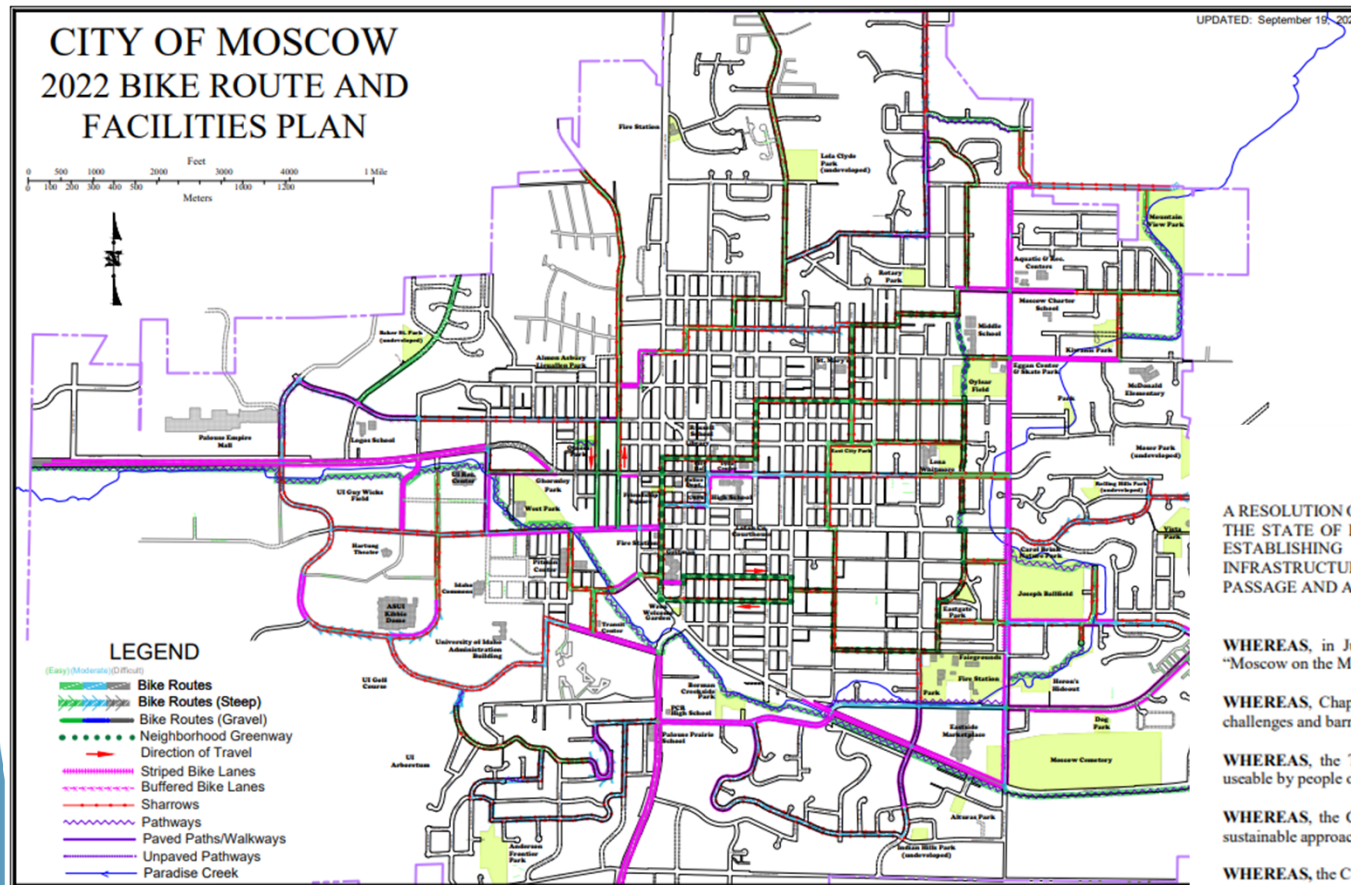
13. Jefferson (3rd to 5th)



14. Indian Hills (Sharrows on Downhill Side)



RECOMMENDED ACTION



RESOLUTION NO. 2022 –

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ADOPTING THE 2022 BIKE ROUTE AND FACILITIES PLAN ESTABLISHING DESIGNATED BIKE ROUTES AND PROPOSED FACILITY INFRASTRUCTURE; PROVIDING THIS RESOLUTION TO BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, in July 2014, the City adopted the Moscow Multimodal Transportation Plan “Moscow on the Move”; and

WHEREAS, Chapter 5 of the Transportation Plan presents strategies and projects to address challenges and barriers to walking and bicycling in Moscow; and

WHEREAS, the Transportation Plan recommends the development of a variety of facilities useable by people of all ages and abilities, including the expansion of the bicycle network; and

WHEREAS, the City wishes to promote the use of bicycles as a healthy, cost effective, and sustainable approach for mobility of the community for recreational and commuting purposes; and

WHEREAS, the City adopted the 2016 Bike Routes and Facilities Plan to further these goals; and

WHEREAS, the City wishes to update the plan to address changes in the community and experience gained through initial implementation; and

WHEREAS, on August 11, 2022 the Transportation Commission recommended a series of updates to the plan with the purpose of ensuring the City of Moscow continues to support cycling as a safe and sustainable form of transportation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow as follows:

1. That the City Council hereby adopts the 2022 Bike Routes and Facilities Plan as shown on the attached Exhibit “A” for the establishment of bike routes throughout the community and the implementation of the facilities upon the designated routes as proposed. If the routes and facilities plan is infeasible to implement due to incompatible infrastructure, then said routes will be adjusted accordingly.
2. That this Resolution shall become effective as of the date below.

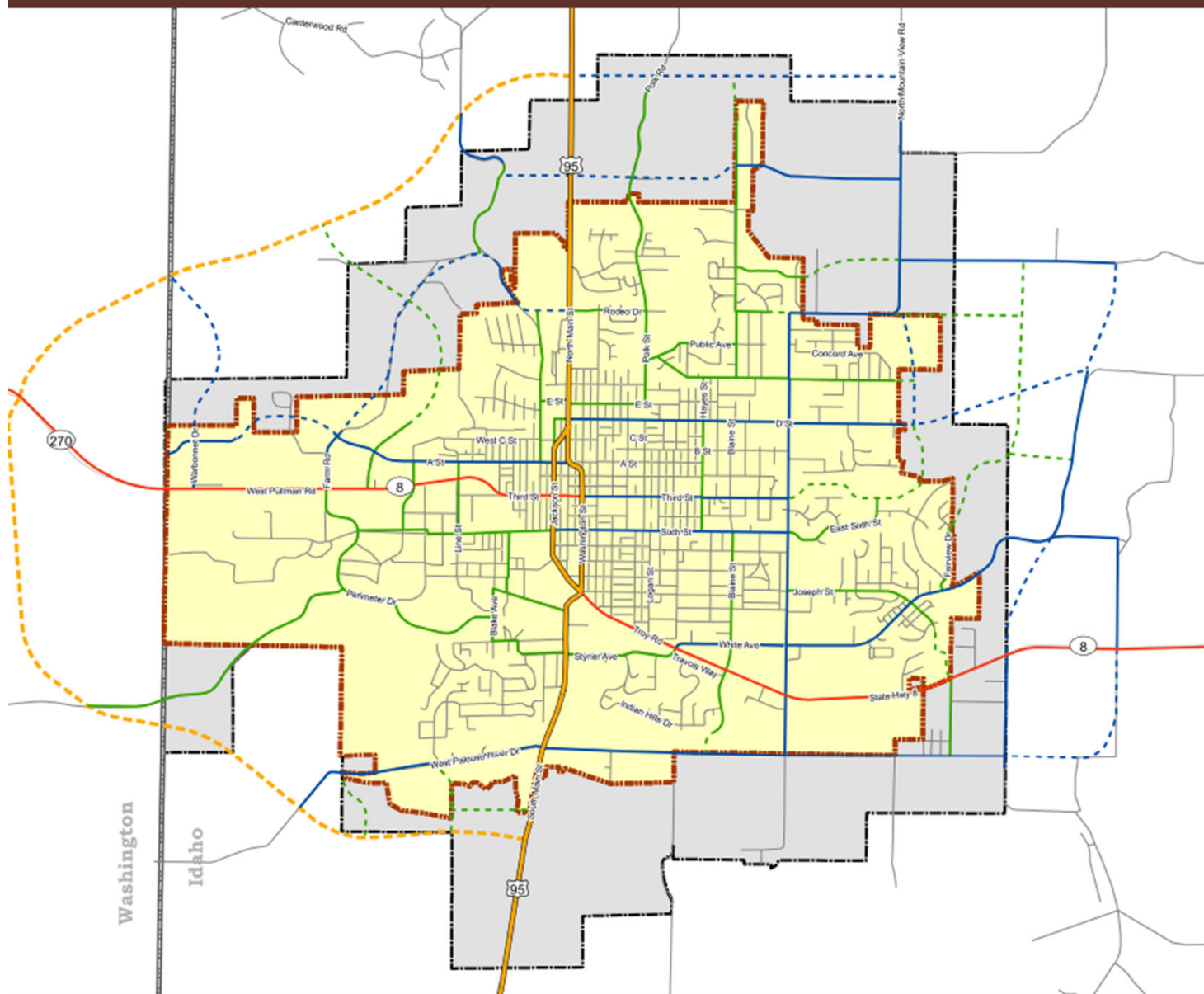
Questions?



THOROUGHFARE PLAN

3.1

Thoroughfare Plan



THOROUGHFARE PLAN

- National Highway
- Alt Highway 8 Align
- Alt Highway 95 Align
- Principal Arterial
- Minor Arterial
- Proposed Minor Arterial
- Collector
- Proposed Collector

BOUNDARIES, WATER, & INFRASTRUCTURE

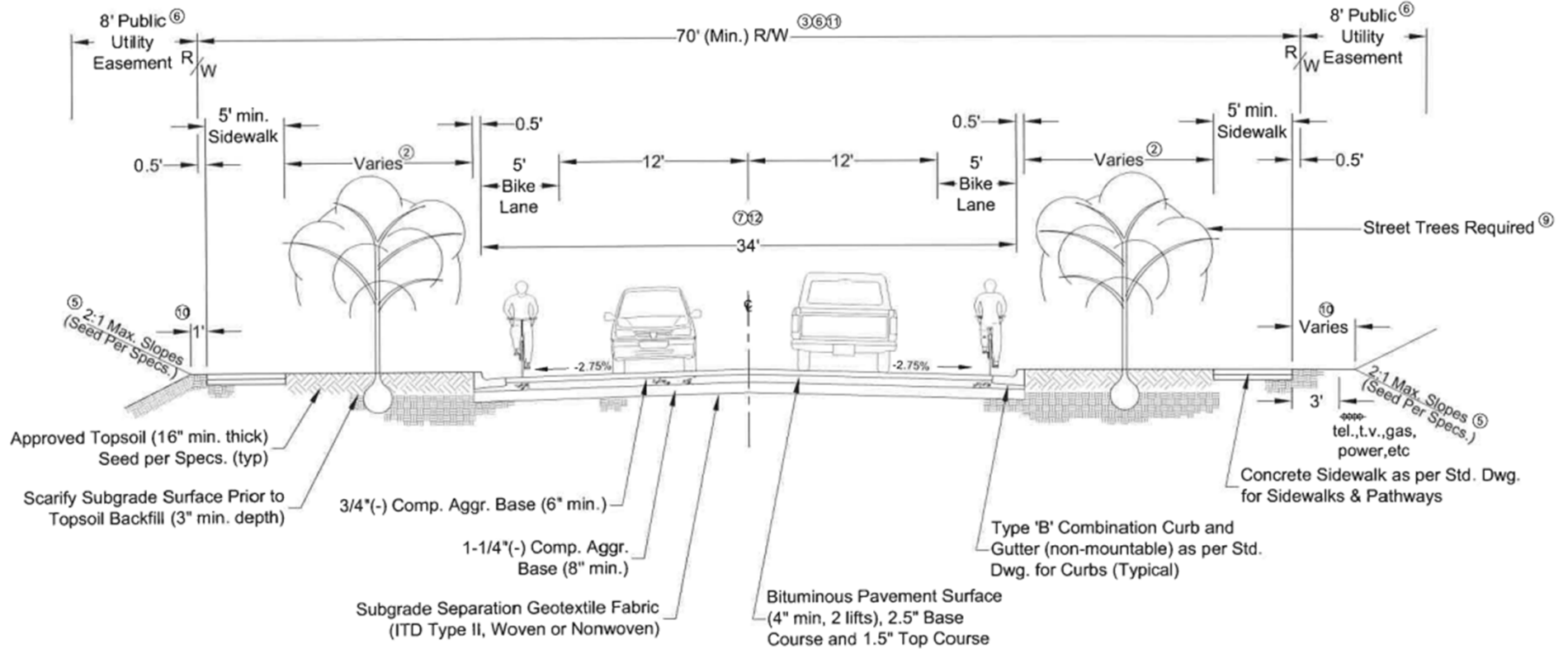
- City Limits
- State Border
- Area of City Impact

Note: Proposed future roadway locations are approximate and ultimate roadway locations will be determined at the time of development based upon topography, existing development, property boundaries and proposed development needs.

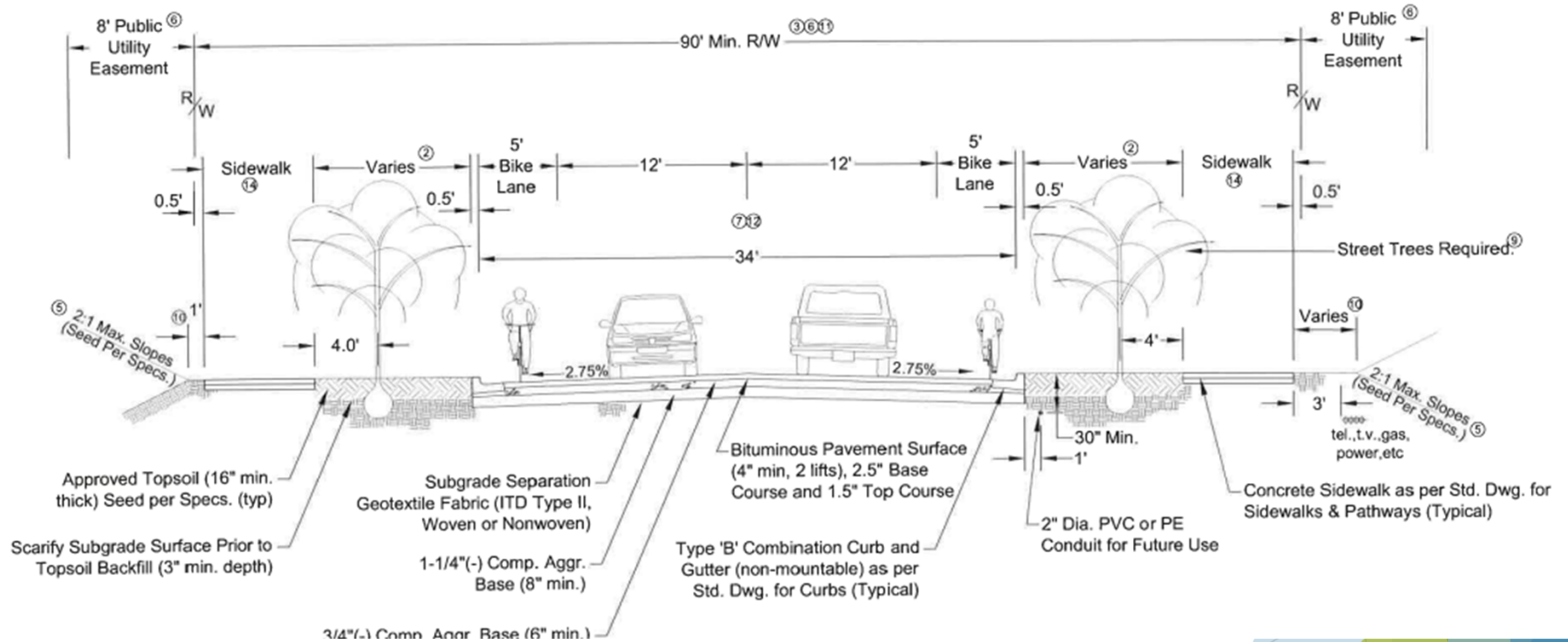
0 0.15 0.3 0.6 Miles



COLLECTOR ROADWAY



ARTERIAL ROADWAY



UPDATED: September 19, 2022

