

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Minutes~

David Schott
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

<https://www.ci.moscow.id.us/557/Tree-Commission>

Tuesday
July 5, 2022

5:00 PM

Mayors Conference
Room
206 E 3rd Street

The meeting was called to order at 5:00 pm

PRESENT: Ellis Eifert, Chair; Mary Jo Hamilton; Jeanne Leffingwell; David Rauk.

STAFF: Donna Howard; David Schott; Gina Taruscio; Mark Heinlein, Commissioner on the Parks and Recreation Commission.

REGULAR AGENDA

1. Approval of Moscow Tree Commission Minutes from June 7, 2022 (ACTION ITEM) – Ellis Eifert

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or take other such actions deemed appropriate.

Hamilton moved to approve the minutes as presented. Leffingwell seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

There were none.

3. Consideration of the July 9, 2022 Farmers Market (ACTION ITEM) – Ellis Eifert

The Moscow Tree Commission is slated for the July 9, 2022 Farmer's Market. The theme for the market is supplemental water for mature trees. The commission will discuss any other potential themes and staffing for the Farmers Market.

PROPOSED ACTIONS: Approve theme and staffing for the July 9, 2022 Farmers Market; or provide staff with further direction.

Eifert opened the discussion on what to have ready for the public. The commissioners put together information for inclusion in this month's utility billing. Schott will print off copies of the insert for handing out to the public. Hamilton asked if the Heritage Tree Program information and applications could also be given out to interested citizens; Howard will print off some of those as well. Howard will also design a small display to grab people's attention as the walk past the table. Leffingwell will pick up the items from the Eggen Youth Center office at 3 pm this Friday and set up at FM at 8:30 AM. Schott will see if Hartung or Brunsfeld can help staff the table as the other commissioners are unavailable.

Hamilton moved to approve the details as presented. Rauk seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

4. Consideration of the Fall and Early Winter Parks and Recreation Brochure Classes (ACTION ITEM) – David Schott

Submittals for tree classes and workshops are due mid-July for the fall and early winter Parks and Recreation Brochure. This brochure will cover September 1, 2022 through December 31, 2022. The Tree Commission will discuss potential classes and workshops for inclusion in the Parks and Recreation Brochure.

PROPOSED ACTIONS: Approve classes and workshops for inclusion in the upcoming fall and early winter Parks and Recreation Brochure; or provide staff with further direction.

The group discussed possible classes; one included a craft session, using tree cookies, children could decorate them for the holidays. Eifert will contact Jenny Kostroff to check for availability. Rauk mentioned that the 150 or so tree cookies he has need to be sanded and have a hole drilled into them for hanging. Schott will see if the Parks staff can help with that. Leffingwell offered to donate ribbons and other craft supplies. Schott needs to get the date confirmed soon to be included in the August 1st brochure. Suggested name of the class was Wooden Tree Cookie Workshop, to help clarify that they aren't edible cookies. Rauk asked if there needed to be an additional class; Schott answered that the Tree City USA Growth Award requires new activities annually but they don't have to be classes. This year the MTC has the Heritage Tree Program, that can be used for points in the community engagement category.

Leffingwell moved to set up a class for wooden tree cookie ornaments. Hamilton seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

5. Consideration of the Harvest Park Subcommittee (ACTION ITEM) – David Schott

The Moscow City Council approved the Harvest Park Management Plan through resolution on June 27, 2022. The management plan was created after the formation of the core development team to utilize local knowledge. The formation of the Harvest Park Subcommittee will assist the City in the management and operations of Harvest Park. The subcommittee will report to the Tree Commission as a subcommittee of the Tree Commission. Members of the Harvest Park Subcommittee will be appointed by the Tree Commission. The Tree Commission will discuss potential members.

PROPOSED ACTIONS: Appoint members of the Harvest Park Subcommittee; or provide staff with further direction.

Schott said City Council approved the management plan; there was a change required to be made to City Code to allow this as a subcommittee. Schott invited all of the MTC commissioners to be a part of the subcommittee and shared the names of those he approached about joining: Mark Heinlein, Parks and Recreation Commission commissioner; Tim Steury, owner of Steury Orchards; Zena Hartung, MTC commissioner; Iris Mayes, UI Latah County Extension Educator, Horticulture & Small Farms. Schott would like to have someone from PCEI on the subcommittee as well. He is planning on meeting quarterly, having one-hour long meetings, open to the public per Idaho's Open Meeting Laws. The group discussed other possible people to invite to join.

Rauk moved to accept names as suggested. Leffingwell seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Motion carried.

ANNOUNCEMENTS / DISCUSSION

2022 Idaho Recreation and Parks Association Award at City Council, August 1, 2022: Schott invited the MTC Commissioners to attend the City Council meeting when the IRPA Outstanding Innovative Program award is presented to the Mayor for the Heritage Tree Program.

Schott added that the Heritage Tree Program is updated and live on the website. The first Heritage Tree is posted.

Schott said that the City's application to become a Bee City USA affiliate was also approved at last week's City Council Meeting. Schott and Heinlein will be going forward planning that program.

Rauk will not be able to attend the August and September meetings as he will be out of town. He plans on returning to Moscow on October 3rd.

UPCOMING EVENTS / MEETINGS

Next meeting: August 2, 2022

The meeting was adjourned at 5:44 pm.

Minutes Approved On
AUG -2 2022
Demarcus Howard
Clerk/Deputy Signature