

Public Works / Finance Committee



Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

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Monday
September 26, 2022

4:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 4:00 p.m.

PRESENT: Sandra Kelly, Maureen Laflin

OTHERS: Mayor Art Bettge

STAFF: Bill Belknap, Cody Riddle, Scott Bontrager, Todd Drage, Amanda Argona, Nate Suhr, Bob Buvel, Alisa Anderson, Eric Warner, Mia Bautista, Taylor Riedner

REGULAR AGENDA

1. Approval of Public Works/Finance Committee September 12, 2022 Minutes (ACTION ITEM) - Taylor Riedner

The minutes were approved as presented.

2. Moscow Brewery District Oktoberfest Alcohol Use Request in Entertainment District (ACTION ITEM) - Amanda Argona

Rants and Raves Brewery is hosting the Moscow Brewery District Oktoberfest on Saturday, October 15th, from 2 pm to 6 pm on N. Jackson Street between C Street and the north entrance to Inland North Waste's Recycling Center. The applicant anticipates no more than six (6) beer and/or wine tents/vendors, in addition to the applicant's food truck. Live music is also scheduled as part of the festivities. The event has been reviewed and approved by staff as of September 16, 2022.

Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Moscow Brewery District Oktoberfest is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration.

PROPOSED ACTIONS: Recommend approval of the resolution allowing for the temporary suspension of the open container law within the event footprint of Moscow Brewery District Oktoberfest for the duration of the event; or provide staff with further direction.

Argona introduced the item as written above and reviewed the event location and street closures for the event. The Committee recommended approval and that it be placed on the Council consent agenda.

3. Picabu Estates 1st Addition - Engineering Variance (ACTION ITEM) - Todd Drage

The developer of the Picabu Estates Subdivision, Mark Pica, has requested the reduction in width of the pathway running north/south on the west side of the Picabu Street from the current 10 foot width to the standard sidewalk width of 5 feet. The City Pathways Master Plan calls for a pathway to be located along Lanny Drive as well as extending north from the Picabu Street/Lanny Drive intersection. When the Pathways Commission and the Parks and Recreation Commission reviewed the Picabu Estates subdivision during the platting process in 2016 it was determined that because Lanny Drive was designated as a collector, the dedicated bike lanes with no on-street parking would meet the bicycle needs and is within the spirit of the Master Plan. The developer subsequently expressed concern with the lack of on-street parking in the subdivision and in lieu of bike lanes on Lanny Drive a 10-foot wide pathway on the south side of the street was approved instead. The 10 foot wide path was also extended to the north along the west side of Picabu Street, which terminates into undeveloped property to the

north. City staff from Engineering, Planning, and Parks and Recreation reviewed the proposal and determined that if a future pathway were to be extended to the northeast of the subject property, that pedestrians and bicyclists would be able to use the sidewalks and Picabu Street for access and that the short segment of 10-foot wide pathway was not needed. Therefore, it is staff's recommendation that the Council approve the reduction of the pathway on Picabu Street from 10 feet to the standard 5-foot width.

PROPOSED ACTIONS: Recommend approval of the engineering variance allowing the applicant to reduce the required sidewalk width along the west side of Picabu Street from 10 feet wide to 5 feet wide per City Standard, or provide staff with further direction.

Drage introduced the item as written above and reviewed the design plans from 2016 and the changes that have been made since.

Committee shared their concerns for developing inadequate bike paths prior to completing the housing construction and for future bicycle and pedestrian safety. Due to recent Council conversation regarding bike paths, committee is hesitant to approve plans without knowing what the final housing development will look like.

Belknap shared the potential future plans for Picabu Street, the Woodbury Subdivision, and the current conservation easement that may impact this project. Should a wider sidewalk be requested in the future, that responsibility would be on the City, not the Developer.

With no recommendation, the Committee placed it on the Council regular agenda.

4. Booster Station Replacement Phase II Rebid - Bid Results (ACTION ITEM) - Scott Bontrager

The Booster Station Replacement - Phase II Rebid project includes the construction of two (2) new booster pump stations located near the Indian Hills and Ponderosa Subdivisions. The work will include new Concrete Masonry Units (CMU) block buildings, site improvements, piping, pumps, electrical components, and controls. The City published an advertisement for bids on August 13, 2022 and the Engineer's Estimate for construction is \$4,641,900.00. Bids were opened on Tuesday, September 13, 2022. Three responsive bids were received, with bids ranging from \$4,231,000.00 to \$4,856,398.00. Of those, the lowest responsive bid was submitted by TML Construction, Inc. with a bid of \$4,231,000. A bid analysis is included in the Committee packet.

PROPOSED ACTIONS: Recommend acceptance of the bid from TML Construction, Inc., award the contract for \$4,231,000, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount, or provide staff further direction.

Bontrager introduced the item by reviewing the current and new booster stations as well as the previous bids received earlier in the year.

Belknap shared the original budget for the project was \$3.9 million, therefore adjustments to the Water Capital plan will be needed and ARPA funds may go towards the difference.

Needing no further discussion, the Committee recommended approval and that it be placed on the Council consent agenda.

5. Police STEP Grant Award Acceptance (ACTION ITEM) - Alisa Anderson / Eric Warner

In 2021, the Moscow Police Department (MPD) was awarded a grant for the Selective Traffic Enforcement Program (STEP). The Idaho Transportation Department (ITD), Office of Highway Safety (OHS) sponsors this program for Idaho to address specific behaviors related to traffic safety priority areas and safety deficiencies within local law enforcement jurisdictions. The STEP grants are focused on combatting traffic crashes resulting in fatal and serious injuries and the grant funding reimburses law enforcement departments for time dedicated to traffic enforcement by tracking problem identification to include objectives, performance measures and targets, and expenses. The MPD has received notification of award for a second year of funding for \$100,000 to include \$88,000 for regular-time traffic officer enforcement plus \$12,000 for overtime with the allowable benefit percentages. The

new grant award period is October 1, 2022 through September 30, 2023, which matches the City's FY2023 budget cycle.

PROPOSED ACTIONS: Recommend approval for the Moscow Police Department to accept the STEP grant award in an amount not to exceed \$100,000 for the FY2023 budget period or provide staff with further direction.

Anderson introduced the item by reflecting on the same grant award that was received in 2021 and no changes are being made to this award. Officer Warner reviewed the program's success from the previous year. Over a span of 23.5 hours, 26 drivers were contacted for texting while driving and 24 were cited among other violations. The grant award will go towards reimbursing officer hours that go towards traffic enforcement, rather than hiring a new position. The Committee recommended approval and that it be placed on the Council consent agenda.

6. CDBG Park Improvements Request for Additional Funding (ACTION ITEM) - Alisa Anderson / Nate Suhr

The City applied for a \$225,000 Idaho Community Development Grant (ICDBG) for Public Parks ADA Accessibility Improvements from the Idaho Department of Commerce (IDOC) for Mountain View and Indian Hills Parks. The City received a full award and executed a contract on 7/21/2021. The project descriptions and current project costs are attached to this report. Staff is presenting this project update seeking approval to request additional funding from IDOC due to increases in construction costs.

PROPOSED ACTIONS: Approval to request additional grant funding in an amount not to exceed \$150,000 from IDOC for the ADA Accessibility Improvement Projects for Mountain View and Indian Hills Parks, or provide staff with further direction.

Anderson introduced the item by reflecting on the same grant that was applied for in 2020. The project has been delayed due to COVID. The projects included a restroom remodel and parking lot connection path at Mountain View Park, and a restroom and ADA parking spot at Indian Hills Park. The Mountain View Park restroom is located at the city shop and is waiting for installation. An extension has been given to use the previously awarded grant funds. The IDOC announced just before the meeting that the new project cap is \$250,000.

Suhr reflected on previous bids that were received for the project and the additional funding that will be needed.

Belknap shared priority changes that could be made until there is a more favorable market in order to still use the awarded grant funds on time.

The Committee recommended approval and that it be placed on the Council consent agenda.

REPORTS

Construction Project Update - Scott Bontrager

Bontrager updated Committee on current construction projects and their status.

The Mountain View Road Safety Improvement Project currently has all underground utilities installed, concrete curbs and roundabout traffic islands poured, and most of the asphalt paved. In the upcoming weeks, paving will be complete, as well as signage, markings, sidewalks, vegetation, and railing.

The Third Street and Sixth Street Pedestrian Improvements Project is mostly complete, with a few outstanding items anticipated to be finished by the end of October.

The sewer and water mains are complete for the South US95 Sewer/Water Extension Project. The service lines and surface restoration are still in progress.

The demolition of the old Well House 6 Building is complete, and the installation of underground conduits and foundation has been prepped.

The Taylor Booster Station Loop and Supply Line Upgrade have been completed.

The North Jackson Street parking lot reconstruction has yet to start. However, the work should be mostly complete by the end of October.

The Milton Arthur Park concrete pad and pathway are complete, along with additional site work. Some fill-in concrete work is currently underway to help reduce long-term maintenance. The new playground equipment is currently on backorder but will be installed by the City Parks Department once received.

Phase 1 installation of conduit and vaults for the Paradise Path Lighting project is complete. Phase 2 installation of lights and bollards is expected to begin this fall and continue to spring of 2023.

The contractor is still working on replacing the existing water mains for the Sixth Street bridge reconstruction over Paradise Creek. Staff is currently waiting to receive an updated construction schedule.

The Paul Mann Building restoration is substantially complete, with a few minor items still being addressed, including the front entrance soffit lighting upgrade, which will be done on a separate contract.

The 2022 Asphalt Rubber Chip Seal Project was completed on July 22nd and 23rd and consisted of applying 32,700 square yards of chip seal to various locations throughout the City.

The Children Pedestrian Safety Grant project, consisting of improvements to the intersections at D Street and Mountain View and B Street, and Cleveland, have been completed. This consisted of reducing the lane count, installing curb extensions, and providing an additional drop-off location.

ADJOURN

The meeting adjourned at 4:56 p.m.

