

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Chair

~Agenda~

Amanda Argona
Staff Liaison

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday, November 1, 2022

4:00 PM

**Council Chambers
206 E. Third St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Reading of the Mission Statement

The Moscow Farmers Market celebrates life on the Palouse by providing the community with the opportunity to buy and sell locally farmed and/or created agricultural products (e.g., crops, meat, cheese, wine, etc.), distinctive handmade goods, artisan pieces, and original recipe cuisine. This venue is meant to encourage and support sustainable economic, social and environmental practices.

2. Approval of Farmers Market Commission October 4, 2022 Minutes (ACTION ITEM)

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

4. Subcommittee Assignments (ACTION ITEM) – Argona (5 mins.)

Commission members are provided the opportunity to change or remain on their subcommittee assignments each year. To avoid violating Idaho's Public Meeting Law, subcommittees will have no more than four Commission members assigned at a given time. The following members have expressed interest either at the October Commission meeting or via email to the Community Events Manager.

- **2022-2023 Policy Subcommittee** – Parker and Lawrence requested to remain on this subcommittee. Larson expressed interest in serving on this subcommittee via email. Morsek's expressed interest in remaining on this subcommittee via email.
- **2022-2023 Craft & Food Jury Subcommittee** – Martinet and Scott requested to remain on this subcommittee. Larson expressed interest in serving on this subcommittee. Rau expressed interest in remaining on this subcommittee via email.
- **2023 Site Visit Subcommittee** – Martinet requested to join and Lawrence requested removal from this subcommittee. Hill and DePhelps interest is unknown at this time.
- **2023 Branding Subcommittee** – Hill, Martinet, and Scott requested to remain on this subcommittee. DePhelps interest is unknown at this time.

PROPOSED ACTIONS: Assign Commission members to active subcommittees or take other such action as deemed appropriate.

5. 50th Anniversary Project (ACTION ITEM) – Argona (5 mins.)

According to an article in the August 31, 1976 edition of The Argonaut, the inaugural Moscow Farmers Market took place on July 31, 1976 organized by the Moscow Food Co-op. July 31, 2026 will mark fifty years of the Moscow Farmers Market in existence.

Staff is proposing for the Farmers Market Commission to either have a standing agenda item for 50th anniversary festivities, or form a subcommittee to develop project scope for approval by the entire Commission. Regardless of either option selected, any activity or action will likely not begin until 2024.

PROPOSED ACTIONS: Form a subcommittee for this specialized project, allow for this project to be handled by the entire Commission, or take other such action as deemed appropriate.

6. Downtown Streetscape Project – Argona and Riddle (30 mins.)

Deputy City Supervisor Cody Riddle will provide an update on the proposed layout and amenities and potential affects to the Moscow Farmers Market for the 2023 season. No formal plans have been adopted by City Council and the proposal has been driven by input from the key staff, a downtown business steering committee, and public meetings, including two days of dot posters at the Market in August.

REPORTS

- 1. Rapid Market Assessments – DePhelps**
- 2. Policy Subcommittee – Lawrence, Argona, Parker, and Morsek**

ANNOUNCEMENTS

1. Farmers Market Commission representation required

Mon., Nov. 7, 2022, 7 pm at City Council – Halloween Costume Contest award presentation (*Hill and Lawrence*)

Mon. Dec. 5, 2022, 7 pm at City Council – Downtown Streetscape Project proposal (*optional*)

Thu., April 6, 2023, 3 to 5 pm in 1912 Center Great Room – Annual Vendor Orientation (*all*)

Craft & Food Jury Subcommittee members

Fri., Nov. 18, 2022, 11 am in Council Chambers – Fall Re-juries

Wed., Mar. 1, 2023, 8 am to 12 pm in 1912 Center Great Room – Craft & Food Jury 1

Fri., Mar. 3, 2023, 8 am to 12 pm in 1912 Center Great Room – Craft & Food Jury 2

Mon., Mar. 20, 2023, 2 to 6 pm in 1912 Center Great Room – Craft & Food Jury 3

Wed., Mar. 22, 2023, 2 to 6 pm in 1912 Center Great Room – Craft & Food Jury for returning Vendors

2. Proposed Items for Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

3. Farmers Market Commission regular meeting December 6, 2022 at Moscow City Hall in Council Chambers

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.