

Public Works / Finance Committee



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, February 11, 2019

3:00 PM

**Council Chambers
206 E. Third St.**

REGULAR AGENDA

1. Approval of Public Works/Finance Committee January 28, 2019 Minutes (ACTION ITEM) - Laurie M. Hopkins

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve, amend, or take other such action deemed appropriate.

2. Disbursement Report January 2019 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending January, 2019.

ACTION: Sign the Disbursements Report for the month of January, 2019.

3. Resolution for Destruction of City Records (ACTION ITEM) - Laurie M. Hopkins

In 2008, the City Council adopted Resolution 2008-12 classifying City records as temporary, semi-permanent, and permanent, each with a retention schedule. Idaho Code allows for the destruction of temporary and semi-permanent records according to the retention schedule and the adoption of a resolution listing the various types of records. City Staff from City departments have reviewed retention schedules and current records in order to recommend documents for destruction. The proposed Resolution is based upon the review by participating departments and the list has been reviewed by the City Attorney.

PROPOSED ACTIONS: Recommend approval of the resolution, or provide staff further direction.

4. Hamilton Indoor Recreation Center Exterior Painting Project 2019 Bid Award (ACTION ITEM) - David Schott

The Parks and Recreation Department is requesting authorization to retain Dye Hard Painting for the Hamilton Indoor Recreation Center Exterior Painting Project 2019 in the amount of \$48,000 with a ten percent contingency of \$4,800 for a total amount not to exceed \$52,800.

This project consists of painting the exterior of the Hamilton Indoor Recreation Center, a 20,200 square foot composition board siding facility, built in 2004. This includes: removal of all surface contamination; pressure washing to clean the HIRC; removal and replacement of failed caulking where necessary; prime replaced cement compositions; and apply two (2) coats of exterior paint.

PROPOSED ACTIONS: Recommend Council authorization to accept the low bid from Dye

Hard Painting for the Hamilton Indoor Recreation Center Exterior Painting Project 2019 in the amount of \$48,000 with a ten percent contingency of \$4,800 for a total amount not to exceed \$52,800, or take other such action deemed appropriate.

5. City Facility Bond Election Ordinance Approval (ACTION ITEM) - Bill Belknap

Over the last several decades, the City has discussed the need to construct a new police services facility to replace the deficient facility currently located at the corner of Fourth and Washington Streets. In 2015, the City Council identified the deteriorating and substandard Police Facility as a significant major challenge facing the community.

On December 17, 2018, the City Council approved the Southview site purchase agreement and provided staff with direction to pursue the development of a bond measure that would address all three facilities to include the construction of the new Police Services Facility, remodeling of the Fourth Street Building for Engineering and Community Development, and the installation of new roofing and siding systems and minor associated remodeling to the Mann building to accommodate the Information Systems Department.

The next step in the process is to pass a bond ordinance which establishes the May 21st bond election ballot question, the total bond amount, estimated interest cost and tax payer impact per \$100,000 of assessed taxable valuation. Staff, in conjunction with bond counsel and our financial adviser, have prepared the bond ordinance for the Council's consideration and passage.

PROPOSED ACTIONS: Forward the ordinance on to the full Council for consideration at the February 19, 2019 City Council meeting, or provide staff further direction.

REPORTS

1. Third Street Bridge Project Update - Tyler Palmer

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