

# Moscow City Council



## Regular Meeting ~Minutes~

Laurie M. Hopkins  
City Clerk

[www.ci.moscow.id.us](http://www.ci.moscow.id.us)

208.883.7015

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**Monday  
October 17, 2022**

**7:00 PM**

**Council Chambers  
206 E. Third St.**

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**The meeting was called to order at 7:00 p.m.**

PRESENT: Mayor Art Bettge, Sandra Kelly, Maureen Laflin, Hailey Lewis, Julia Parker, Gina Taruscio, Anne Zabala

STAFF: Bill Belknap, Cody Riddle, Mike Ray, David Schott, Mike Ray, Cody Riddle, Bob Buvel, Laurie M. Hopkins

### **PLEDGE OF ALLEGIANCE**

A group of girl scout troops led the Pledge of Allegiance.

### **CONSENT AGENDA**

#### **A. Approval of Moscow City Council October 3, 2022 Minutes - Laurie M. Hopkins**

#### **B. Disbursement Report September 2022 - Sarah Banks**

Staff presented the September 2022 Accounts Payable Report to Public Works / Finance Committee on October 11, 2022. The Committee received the report and approved the disbursements as presented.

**ACTION:** Accept the Disbursements Report for the month of September, 2022.

#### **C. Virgil Phillips Farm Property Lease Agreement Renewal - David Schott**

The City of Moscow owns Virgil Phillips Farm. However, Latah County has leased the property "for the benefit and use of the children of Moscow, Idaho for recreational purposes" since April 19, 2000. The property is currently managed by Latah County Parks and Recreation. City of Moscow staff have been happy with this arrangement and have drafted a lease agreement for the next five years from October 1, 2022, through September 30, 2027. In exchange for Latah County Parks and Recreation managing the property, the City agrees to pay \$5,000 per year to assist with the expenses related to the maintenance and operation of Virgil Phillips Farm. This was reviewed by the Public Works/Finance Committee on September 10, 2022 and recommended for approval.

**ACTION:** Approve the proposed lease agreement between the City of Moscow and Latah County to lease Virgil Phillips Park from October 1, 2022 to September 30, 2027.

#### **D. Woodbury 1st Addition Monumentation Agreement - Todd Drage**

Woodbury Land LLC, has submitted to the City a final plat for the development of a property at the current northern extent of Slonaker Drive. On September 20, 2021, the City Council approved the preliminary plat for this property. The final plat is titled Woodbury 1st Addition and will be presented for City Council approval on Monday, October 17, 2022. If Council approves the final plat, the interior property corners will not be set until after the final plat has been filed, the earthwork has been completed, and the utilities have been installed. In such instances, an agreement obligating the establishment of these interior corners is required by Idaho Code. This was reviewed by the Public Works/Finance Committee on September 10, 2022 and recommended for approval.

**ACTION:** Approval of the monumentation agreement with Woodbury Land LLC for Woodbury 1st Addition.

**E. Woodbury 1st Addition Development Agreement - Todd Drage**

Woodbury Land LLC, has submitted to the City a final plat for the development of a property at the current northern extent of Slonaker Drive. On September 20, 2021, the City Council approved the preliminary plat for this property. The final plat is titled Woodbury 1st Addition and will be presented for City Council approval on Monday, October 17, 2022. If the final plat is approved, a development agreement is necessary to address construction of public improvements, parkland dedication, and as-constructed drawings. The agreement included in the packet covers these items. This was reviewed by the Public Works/Finance Committee on September 10, 2022 and recommended for approval.

**ACTION:** Approval of the Development Agreement with Woodbury Land LLC for the Woodbury 1st Addition.

Taruscio moved and Laflin seconded to approve the consent agenda as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

**REGULAR AGENDA**

**2. Public Comment and Mayor's Response Period (limit 15 minutes)**

Kurt Hendrick (Moscow) said he is organizing a trade fair on March 24-25, 2023 at the fairgrounds which will introduce high school students to skill trades. He asked for help in sharing the event information.

**3. Latah Recovery Center Report (ACTION ITEM) - Darrell Keim**

Darrell Keim from the Latah Recovery Center (LRC) will provide the Council with a report on the Center's recent activities and programs.

**PROPOSED ACTIONS:** Accept report and take action as deemed appropriate.

Keim, Executive Director for LRC, said the center provides services related to recovery coaching, referrals, life skills, veteran and jail outreach, harm reduction, and housing. The crisis center is available 24/7 and to anyone in the community. Details of services can be found on the attached LRC fact sheet. The Oxford House for men's sober housing has been full since July 15 and no complaints that he is aware of.

Kelly moved to accept the report. Taruscio seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

**4. Latah County Library District Moscow Branch Facility Study Presentation (ACTION ITEM) - Chris Sokol**

The Latah County Library District has recently completed a facility expansion study for the Moscow branch location and will present the results of the study to the Council for the Council's consideration.

**PROPOSED ACTIONS:** Accept the report and take action as deemed appropriate.

Sokol introduced Jen Root and Saba Baig, trustees on the library board. The Moscow Public Library is the headquarters for all of Latah County and has a partnership with the City. The library offers many youth services as well as adult programs. Other offerings include instruments, computer use and assistance, telescopes and test proctoring. Membership is free and includes remote learning. In 2020 the District launched a county wide committee in conjunction with the census bureau to encourage participation in the census. The 2019 City of Moscow Comprehensive Plan supports an active public library and states it is important to have the necessary physical resources to continue and enhance its services. The library is facing a growing crisis with facility capacity. The previous expansion occurred 40 years ago and the population increased by 54% since then. The library will not be able to offer services at the quality they deserve. The summer youth programs can include over 100 children and the main floor occupancy limit is 66. Sokol said

the current square feet of the library is 10,700. In 2017 consultants examined the library and suggested a space that was triple the current square footage. The District hired Castellaw Kom Architects to conduct a facility study on how to expand the current facility and they suggested a staged step approach. Expansion possibilities include expanding the basement level towards Jefferson Street, expanding the north addition to the parking lot on First Street and expanding the entrance, and thirdly a second story could be added to the north side of the building. All of these additions would gain 12,200 square feet. Castellaw Kom estimated the cost for the expansion at \$6.5 million. Sokol said she recently visited the new Missoula library and the cost for the build was \$39 million. The district could run a levy but it would need full county support. If the City ran the levy it would only be within the limits of Moscow.

Belknap said 2029 would be the last payment on the police facility and would be the optimum time to run a general obligation bond in order to keep the levy level consistent. Sokol said some grass was restored for outdoor programming and they can explore other options in the interim. Lewis moved to accept the report. Zabala seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

#### **5. Woodbury 1st Addition Final Planned Unit Development and Final Plat (ACTION ITEM) - Mike Ray**

On September 20, 2021, City Council approved the Woodbury 1st Addition annexation, Comprehensive Plan land use designation, zoning designation, and PUD with no conditions and approved the preliminary plat with three conditions. On September 1, 2022, the applicant submitted the final plat and final PUD to be reviewed by the Planning and Zoning Commission and City Council. As the City's consultant HDR's water modeling memorandums indicates, additional water distribution infrastructure will be required if/when Phase III of the 1st Addition and future Additions are constructed. Additionally, as demonstrated in the Comprehensive Sewer System Plan, a segment of sewer main will require correcting as a part of the 1st Addition's Phase III construction and for future Woodbury Additions. The completion of these water and sewer components prior to Phase III has been specified in the subdivision's civil design plan set and will be a condition of the Woodbury 1st Addition Development Agreement. The Planning and Zoning Commission reviewed the final subdivision plat and final PUD at their meeting on September 28, 2022 and recommended approval to City Council with the condition that the developer shall design and construct all necessary infrastructure and will not proceed until said infrastructure is completed, installed, and accepted by the City for each phase of the subdivision in accordance with the approved development agreement. The Public Works Finance Committee reviewed this item on October 10, 2022 and recommended approval.

**PROPOSED ACTIONS:** Approve the Woodbury 1st Addition Final PUD and Final Plat with the condition that the developer shall design and construct all necessary infrastructure and will not proceed until said infrastructure is completed, installed, and accepted by the City for each phase of the subdivision in accordance with the approved development agreement; or take such other action deemed appropriate.

Ray introduced the item as written above and providing a background on zoning, comprehensive plan designation, and conditions from the preliminary plat. The final plat incorporates the conditions that were required in the preliminary plat approval. In response to a question from Lewis, Belknap explained an HOA is self-governed and the City does not have a roll in an HOA.

Taruscio moved to approve the Woodbury 1st Addition Final PUD and Final Plat with the condition that the developer shall design and construct all necessary infrastructure and will not proceed until said infrastructure is completed, installed, and accepted by the City for each phase of the subdivision in accordance with the approved development agreement. Kelly seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

**6. Recommendation to Name Pickleball Courts at Ghormley Park "Damon Burton Pickleball Courts" (ACTION ITEM) - David Schott**

The Parks and Recreation Commission received a letter dated February 15, 2022, requesting to recommend officially naming the Ghormley Park pickleball courts the "Damon Burton Pickleball Courts." Resolution 2004-19 allows for facilities within parks (i.e., playgrounds, picnic shelters, etc.) to be named separately from the parks and recreational facilities they are in, subject to general approval. On May 26, 2022, the Parks and Recreation Commission approved the beginning of a 60-day public comment period for the proposed "Damon Burton Pickleball Courts" as required under Resolution 2004-19. The public notice was published in the Daily News on June 18, 2022, and July 16, 2022. No public comments were received. The Parks and Recreation Commission considered and recommended approval to officially name the pickleball courts at Ghormley Park the "Damon Burton Pickleball Courts" during their August 25, 2022 meeting. This was reviewed by the Public Works/Finance Committee on September 10, 2022 and recommended for approval.

**PROPOSED ACTIONS:** Approve officially naming the pickleball courts at Ghormley Park the "Damon Burton Pickleball Courts" and pass the associated Resolution; or take other actions as deemed appropriate.

Schott introduced the item as written above. He went over the requirements should someone recommend naming a facility after a person. Having no questions, Kelly moved to approve officially naming the pickleball courts at Ghormley Park the "Damon Burton Pickleball Courts" and pass the associated Resolution. Zabala seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

**7. Update on the Downtown Streetscape Study (ACTION ITEM) - Cody Riddle**

**PROPOSED ACTIONS:** Accept report and take action as deemed appropriate.

Riddle gave a brief history of the study. Matt Comer, Welch-Comer, said the process is going quite quickly. He highlighted the scope of the area and the planning process. Courtney Kramer, Welch-Comer, described the outreach strategy for street design, amenities, streetscape and parking. Primary feedback for street design included stormwater treatment and an innovative street design. For the streetscape, feedback has been color and texture and trees. Including a water feature and increasing the size of Friendship Square have also been at the top of the lists.

Dale Hatch, Welch-Comer, went through the design concept which included connecting Legacy Crossing to the downtown. Each intersection would have some type of treatment. All of 4th Street has specific improvements. Mimicking the hills of the Palouse, using trees and colored concrete would provide more movement to Friendship Square. Stormwater detention is included. Both sides of Friendship Square would have four trees removed but eight trees in each side would be replanted in their place. The new trees would be differing species, some flowering. The eastern side would extend with the removal of the turnaround with the idea of the street being one way to the west with an exit in the alley to the south. This would allow for the possibility of a stage to be included on the east side of Friendship Square. The sidewalk in front of the previous police station would widen to allow art installations. .

Comer said the utilities will be addressed during a design phase. Stormwater will be a large priority in design. The proposal has a decrease of parking stalls in the area near Friendship Square but the entire study area would gain 7 stalls. Assessible parking stalls would include one per block.

Parker likes all the ideas. Laflin appreciates the focus on accessibility stalls and finding a good location for them. Kelly likes the concept design but believes there will need to be a lot of marketing on the movement of parking. Taruscio likes how the movement is exciting and encourages people to linger and patronize the businesses. Lewis appreciates the increased parking stalls on 1st Street but could see some frustration from

downtown residents as that will increase more consistent daily parking.

A woonerf is a pedestrian area is the main focus and the vehicles are secondary. Zabala thinks the pedestrian area is a great way to go. Parker can see concerns in the corridor between 3rd and 6th Streets. Belknap said it is not a classic woonerf because there are dedicated pedestrian ways. It is more of a festival street that is more accommodating to events, but not encouraging pedestrians to walk down the street.

Hatch added that if there was significant damage to the sidewalk, they will look at the tree for possible removal. Kelly pointed out that in Moscow, trees are a hot button so there needs to be attention to removal and replacement. Zabala said the electrification of downtown and creation of a second place next to Friendship Square are her favorites. Lewis said she is not totally sold on the color enhancements. The next step is the public meeting tomorrow.

## REPORTS

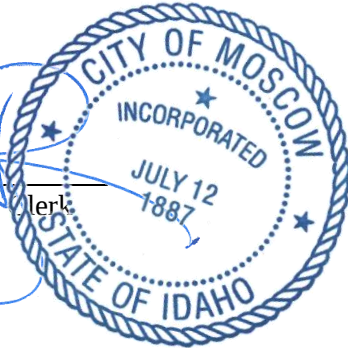
Reports were postponed to the next meeting.

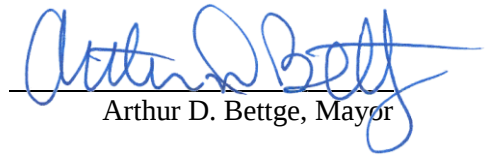
## ADJOURN

It was moved, seconded and mutually agreed upon to adjourn at 9:15 p.m.

ATTEST:

  
Laurie M. Hopkins, City Clerk



  
Arthur D. Bettge, Mayor



**Recovery  
Center  
Board:**

Will Krasselt  
*President*

Greg Mann  
*Treasurer*

Alisa Anderson  
*Secretary*

Kelsi Banta

Anthony  
Dahlinger

David Hutton

Casey  
McDevitt

Tom Newhoff

James  
Pedersen

Zach Thomas

**FACT SHEET**

**Mission:**

We work with people to enter and engage in recovery from addictions and behavioral health disorders through peer-to-peer interaction and evidence-based practices to promote a healthy community.

We support all types of individuals in recovery: alcohol, drugs, mental health, food, grief, etc.

**Services Provided:**

- Recovery Coaching-A process in which people with experience in recovery meet one on one with those new to the process; providing help, mentoring and goals to achieve.
- Referrals-Serves as “recovery central” for Latah county and shares information regarding all recovery related area resources.
- Life Skills-Offers a variety of different life skills groups and meetings every month. Budgeting, art, resume writing, suicide prevention, yoga, socialization, etc. have all been offered.
- Veterans, Student and Jail Outreaches-Works to develop special meetings and support groups for these populations; including a campus location and in-jail services.
- Crisis Center-Partners with the Rural Crisis Center Network to provide a 24/365 behavioral health crisis center.
- Harm Reduction-Non-judgmental services to mitigate the dangers of drug use in our community; includes testing for HIV and HCV, safe syringe exchange and supplies, naloxone, condoms, and referral to health and recovery resources.
- Housing-Works with Oxford House, Inc. to provide a men’s sober house.

**ALL SERVICES ARE FREE OR AT COST**

**Latah Recovery Center by the numbers:**

From October 2021-September 2022:

- 809 Recovery Coaching Sessions.
- 7653 Client Contacts (anonymous meeting, class, group and social activity attendees).
- 3600 volunteer hours were worked
- Harm Reduction program exchanged 265 syringes with 8 participants, 1808 condoms and documented 7 narkan reversals.
- The Crisis Center was used ??? times, and our phone line was used to de-escalate potential crisis ??? times.
- Has served ??? people with its sober house.
- See attached monthly activity calendar.