

Public Works / Finance Committee



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

**Monday
November 28, 2022**

4:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Committee meetings are televised, videotaped and/or recorded. Links to view the Committee meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

REGULAR AGENDA

**1. Approval of Public Works/Finance Committee October 10, 2022 Minutes (ACTION ITEM)
- Taylor Riedner**

2. Disbursement Report October 2022 (ACTION ITEM) - Sarah Banks

Presentation of the Accounts Payable Report for the month ending October, 2022.

ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of October, 2022.

3. Amendment to Memorandum of Agreement Between BBC, LLC and the City of Moscow (ACTION ITEM) - Cody Riddle

Rich Beebe, representing BBC LLC has requested a modification to an existing Memorandum of Agreement between his organization and the City of Moscow. The only change proposed is to extend the deadline for completion of public improvements by six months, or to July 1, 2023.

PROPOSED ACTIONS: Review draft Amendment to Memorandum of Agreement and recommend approval, or provide staff further direction.

4. Finley Buttes Fuel Relief (ACTION ITEM) - Tim Davis

The City of Moscow has received a request from Finley-Buttes Limited Partnership for fuel relief due to unanticipated and significant increases in diesel fuel costs. The City of Moscow and Finley-Buttes Limited Partnership entered into an agreement for Transportation and Disposal of Moscow's municipal solid waste in November of 2019. The agreement allows for such amendments at the City's discretion. Upon review of this request, staff determined that the request for fuel relief is reasonable and has developed a fuel model that provides a fair and predictable method of accounting for fuel cost volatility that provides both reimbursement of excessive fuel expenses to Finley-Buttes and provides a credit to the City of Moscow when there is a reduction to fuel prices.

PROPOSE ACTIONS: Recommend approval of the fuel adjustment amendment to the

Agreement for Solid Waste Transportation and Disposal with Finley-Buttes Limited Partnership; or provide staff further direction.

5. Almon Asbury Alley Paving Project Bid Award (ACTION ITEM) - Bob Buvel

This project consists of the paving of the alley between Almon Street and Asbury Street from Sixth Street north to the existing pavement at Third Street. The project also includes the replacement of approximately 1200 linear feet of existing sanitary sewer main and installation of storm water collection and conveyance. Bids were opened on Thursday, November 15, 2022. Three bids were received, ranging from \$656,011.00 to \$692,706.75. Motley - Motley, Inc was found to be the lowest responsive bid with a bid total of \$656,011.00. The full bid tabulation is attached to the Committee packet.

PROPOSED ACTIONS: Recommend acceptance of the low bid from Motley - Motley, Inc., award the contract for the bid amount of \$656,011.00, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount, or provide staff further direction.

6. Updated Personnel Policies Adoption (ACTION ITEM) - Bill Belknap

Over the last year, the City has been working to update and modernize the City's Personnel Policies to reflect current employment laws and regulations and benefit programs. The Council has reviewed and approved all of the substantive changes to the policies on a section-by-section basis. Staff has compiled the changes into a single document for the Council's review and approval by Resolution.

PROPOSED ACTIONS: Recommend approval of the proposed Personnel Policies and the associated Resolution, or provide staff further direction.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.