

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Commission Chair
fmc@ci.moscow.id.us

Regular Meeting
~Agenda~

Amanda Argona
Staff Liaison
208-883-7132

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday
December 6, 2022

4:00 PM

Council Chambers
206 E. 3rd St.

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Mission of the Moscow Farmers Market

The Moscow Farmers Market celebrates life on the Palouse by providing the community with the opportunity to buy and sell locally farmed and/or created agricultural products (e.g., crops, meat, cheese, wine, etc.), distinctive handmade goods, artisan pieces, and original recipe cuisine. This venue is meant to encourage and support sustainable economic, social and environmental practices.

2. Approval of Farmers Market Commission November 1, 2022 Minutes (ACTION ITEM)

PROPOSED ACTIONS: Approve minutes, amend minutes, or take such other action deemed appropriate.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

4. 50th Anniversary Project – Hill, DePhelps, Argona

Staff has compiled a list of actions previously taken in regards to an oral history project in service to the Moscow Farmers Market 50th anniversary. The Commission has requested for the project to remain a standing agenda item until further notice.

5. FY23 Farmers Market Commission budget (ACTION ITEM) – Hill

The Commission has \$2,000 available for conference attendance and outreach materials. Funds are available until September 30, 2023.

Conferences available for Commission attendance include:

- Washington State Farmers Market Association, Feb. 23 – 25, Leavenworth, WA
 - \$600-\$900 in estimated expenses
- InTents Farmers Market Pros, Mar. 5 – 9, San Diego, CA

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- \$1,500-\$2,000 in estimated expenses

PROPOSED ACTIONS: Select conference to attend, or take such other action deemed appropriate.

6. Community Events Manager report (ACTION ITEM) – Argona

Report covers:

- 2022 merchandise sales total and paid sales tax
- 2022 annual gross sales reporting per item 12 on page 22 of the Market Handbook
- 2023 scope of work for the Commission

PROPOSED ACTIONS: Accept entire report, accept portions of the report, or take such other action deemed appropriate.

REPORTS

- 1. Rapid Market Assessments – DePhelps**
- 2. Policy Subcommittee – Larson, Lawrence, Morsek, Parker, Argona**

ANNOUNCEMENTS

1. Proposed Items for Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

- Proposed revisions to 2023 Handbook
- Chair and Vice-Chair nominations and elections

2. Farmers Market Commission regular meeting January 3, 2023 at Moscow City Hall in Council Chambers

ADJOURN

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