

Moscow City Council



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

**Monday
December 5, 2022**

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council November 7, 2022 Minutes - Laurie M. Hopkins

B. Disbursement Report October 2022 - Sarah Banks

Staff presented the October 2022 Accounts Payable Report to the Public Works / Finance Committee on November 28, 2022. The Committee received the report and approved the disbursements as presented.

ACTION: Accept the Disbursements Report for the month of October 2022.

C. Amendment to Memorandum of Agreement Between BBC, LLC and the City of Moscow - Cody Riddle

Rich Beebe, representing BBC LLC has requested a modification to an existing Memorandum of Agreement between his organization and the City of Moscow. The only change proposed is to extend the deadline for completion of public improvements by six months, or to July 1, 2023. This was reviewed by the Public Works/Finance Committee on November 28, 2022 and recommended for approval.

ACTION: Approve the modification to the Memorandum of Agreement.

D. Almon Asbury Alley Sanitary Sewer and Paving Project Bid Award - Bob Buvel

This project consists of the replacement of approximately 1,200 linear feet of existing sanitary sewer main, the installation of stormwater collection and conveyance, and the paving of the alley between Almon Street and Asbury Street from Sixth Street north to the existing pavement at Third Street. Bids were opened on Thursday, November 15, 2022. Three bids were received, ranging from \$656,011.00 to \$692,706.75. Motley - Motley, Inc was found to be the lowest responsive bid with a bid total of

\$656,011.00. The full bid tabulation is attached to the Committee packet. This was reviewed by the Public Works/Finance Committee on November 28, 2022, and recommended for approval.

ACTION: Accept the low bid from Motley - Motley, Inc., award the contract for the bid amount of \$656,011.00, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount.

E. Finley Buttes Fuel Relief - Tim Davis

The City of Moscow has received a request from Finley-Buttes Limited Partnership for fuel relief due to unanticipated and significant increases in diesel fuel costs. The City of Moscow and Finley-Buttes Limited Partnership entered into an agreement for Transportation and Disposal of Moscow's municipal solid waste in November of 2019. The agreement allows for such amendments at the City's discretion. Upon review of this request, staff determined that the request for fuel relief is reasonable and has developed a fuel model that provides a fair and predictable method of accounting for fuel cost volatility that provides both reimbursement of excessive fuel expenses to Finley-Buttes and provides a credit to the City of Moscow when there is a reduction to fuel prices. This was reviewed by the Public Works/Finance Committee on November 28, 2022 and recommended for approval.

ACTION: Approve the fuel adjustment amendment to the Agreement for Solid Waste Transportation and Disposal with Finley-Buttes Limited Partnership.

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

3. Public Comment and Mayor's Response Period (limit 15 minutes)

4. Public Hearing: Rolling Hills 10th Addition Preliminary Plat (ACTION ITEM) - Mike Ray

The applicant, Ryan Itani, is proposing to subdivide a 6-acre area of land generally located east of the intersection of Third Street and Sixth Street into 20 lots ranging from 7,017 sf to 12,376 sf in size, referred to as Rolling Hills 10th Addition. The proposed subdivision includes the extension of Third Street along the Moser Park frontage. The Planning and Zoning Commission conducted a public hearing for this matter on October 26, 2022 and recommended approval of the proposed preliminary plat with no conditions.

PROPOSED ACTIONS:

1. After conducting the public hearing and upon consideration of testimony received, approve the preliminary plat with no conditions; or approve the preliminary plat with conditions; or reject the preliminary plat; or take other such action deemed appropriate.
2. In accordance with the decision upon the preliminary plat, adopt the Planning and Zoning Commission's Reasoned Statement of Relevant Criteria; or direct Staff to prepare a Reasoned Statement of Relevant Criteria for the Council's consideration at a future meeting.

5. Update to the 2016 Bike Route and Facilities Plan (ACTION ITEM) - Cody Riddle

The City's Bike Route and Facilities Plan was adopted by resolution in June of 2016. The plan identifies specific routes and treatments for bike lanes. Since adoption, City staff have been working to implement the plan, and to date a significant number of the improvements have been completed. Experience gained from the installation process and ongoing use and maintenance of the facilities has illustrated the need for an update to the plan. Staff presented 14 recommended changes to City Council on September 19, 2022. The changes were based on recommendations from the Transportation Commission and the Public Works and Finance Committee. At the conclusion of the meeting, Council remanded the item for additional consideration by the Transportation Commission, asking for further evaluation of three specific roadways. This included Almon Street (north of A), Polk Street (north of Public), and Blaine Street (between White and Howard). The Transportation Commission evaluated these roadways along

with the segment of 3rd Street (between Polk and Hayes) at their November 10, 2022 meeting. Staff will provide a summary of the Transportation Commission's discussion on the remaining roadways in question, and seek Council approval of the update to the Bike Route and Facilities Plan.

PROPOSED ACTIONS: Approve the resolution to adopt changes to the Bike Route and Facilities Plan; or take other action deemed appropriate.

6. Updated Personnel Policies Adoption (ACTION ITEM) - Bill Belknap

Over the last year, the City has been working to update and modernize the City's Personnel Policies to reflect current employment laws and regulations and benefit programs. The Council has reviewed and approved all of the substantive changes to the policies on a section-by-section basis. Staff has compiled the changes into a single document for the Council's review and approval by Resolution. This was reviewed by the Public Works/Finance Committee on November 28, 2022 and forwarded to the full Council for discussion.

PROPOSED ACTIONS: Approve the proposed Personnel Policies and the associated Resolution, or take other action deemed appropriate.

REPORTS

City Council

Mayor

ADJOURN

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