

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Agenda~

David Schott
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

<https://www.ci.moscow.id.us/557/Tree-Commission>

Tuesday
January 3, 2023

5:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Moscow Tree Commission November 1, 2022 Minutes (ACTION ITEM) – Ellis Eifert

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of the 2023 Tree Commission Officers (ACTION ITEM) – Ellis Eifert

Each year the Tree Commission elects a Chair, Vice Chair, and Secretary for each calendar year. The Tree Commission will elect members of the Tree Commission for these positions for 2022.

ACTION: Elect the Chair, Vice Chair, and Secretary positions.

4. Review of the Tree Commission Goals (ACTION ITEM) – David Schott

In 2019, the Tree Commission established goals through 2024. The Commission will review, discuss, and revise, if needed, these goals on an annual basis.

ACTION: Approve the Moscow Tree Commission goals; or take such actions deemed appropriate.

5. Consideration of the FY2024 Annual Tree Commission Budget (ACTION ITEM) – David Schott

Each year the Tree Commission discusses and approves their annual budget for inclusion in the City budget request. The Tree Commission will review the FY2023 budget and discuss the FY2024 budget request.

ACTION: Approve the 2024 budget request; or take other such action deemed appropriate.

REPORTS

1. Moscow Tree Commission Tree Cookie Ornament Workshop, December 3, 2022

UPCOMING EVENTS / MEETINGS

Next Moscow Tree Commission meeting is February 7, 2023

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Minutes~

David Schott
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Tuesday
November 1, 2022

5:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 5:03pm.

PRESENT: Pamela Brunsfeld, Secretary; Ellis Eifert, Chair; Mary Jo Hamilton; Jeanne Leffingwell

STAFF: David Schott; Gina Taruscio; Kristie Ingham

REGULAR AGENDA

- 1. Approval of Moscow Tree Commission October 4, 2022 Minutes (ACTION ITEM) – Ellis Eifert**
Minutes presented for approval

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Leffingwell moved to approve the minutes as presented. Hamilton seconded. Roll Call Vote: Ayes: Unanimous Nays: None. Motion carried.

- 2. Public Comment and Response to Previous Comments (limited to 10 minutes)**

There were none

- 3. Consideration of the 2022 Annual Report to City Council (ACTION ITEM) – Ellis Eifert**

Each year the Tree Commission presents the Annual Report to City Council. This year the Annual Report will be presented on November 7, 2022 at 7:00 p.m. in Council Chambers. The Tree Commission will review the draft Annual Report.

ACTION: Approve Annual Report to City Council; or provide staff with further direction.

Schott presented a draft PowerPoint for the Annual Report to Moscow City Council and recapped the last year of MTC. Hamilton suggested to add a picture of Harvest Park trees and the Heritage trees. Leffingwell suggested to put information along with pictures of the Harvest Park Tree planting. Hamilton suggested to also add with how many seedlings and the types of seedlings MTC gave away for Arbor day. Hamilton suggest to invite Ruby Valentine whom is the owner of the newest Heritage tree to the Moscow City Council meeting. Eifert wanted to remind MTC there is an open seat if anyone knows someone who is interested to please have them complete an application.

Leffingwell moved to approve the Annual Report with the addition of pictures of Harvest Park trees, the Heritage Trees pictures, Harvest Park tree planting pictures, Arbor Day seedling types and how many

where given out to present to Moscow City Council. Hamilton seconded. Roll Call Vote: Ayes: Unanimous Nays: None. Motion carried.

UPCOMING EVENTS / MEETINGS

Next Moscow Tree Commission meeting is December 6, 2022

ADJOURN 5:35 pm

DRAFT

**MOSCOW TREE COMMISSION
GOALS & OBJECTIVES
2019 - 2024**

Approved: January, 8, 2019

Reviewed and Approved: February 2, 2021

Category A: Promote Education and Public Relations

- A1. Develop a map and data set of large, unique, and/or historic trees in Moscow (For example: Heritage Tree Program).
- A2. Write and submit one or two articles each year about community forestry or arboriculture to the Moscow Pullman Daily News and/or the Lewiston Tribune.
- A3. Offer workshops to the public on urban tree care.
- A4. Sponsor annual and special community events to promote the community forestry program.
 - 1. Organize and sponsor the Annual Arbor Day celebration.
 - 2. Continue to participate in at least two Farmer's Markets (booth) and other venues
 - 3. Continue to organize an annual spring tree give away and/or a community planting project.
- A5. Commissioners participate in team building activities and continuing education.
- A6. Provide outreach and collaborate with local tree contractors to provide continuing education to ensure proper tree care practices within the City of Moscow.

Category B: Create Partnerships

- B1. Develop a tree message or newsletter for inclusion in City's utility bill.

Category C: Enhance Planning and Management

- C1. Develop a long-range plan to increase and diversify Moscow's urban forest eco system.
- C2. Continue to provide annual report to City Council detailing completed and anticipated MTC activities.
- C3. Continue to implement programs to qualify and achieve status of Tree City USA and Growth Award each year.
- C4. Act as lead commission on development of Harvest Park.

Category D: Increase Tree Planting and Maintenance Efforts

- D1. Study and recommend solutions for upgrading the health and condition of downtown trees.

Category E: Mitigate the Effects of Climate Change on the Environment

- E1. Evaluate the carbon sequestering capability of Moscow's community forest and develop an education program to increase its capacity.
- E2. Aid in reducing the City's carbon footprint through tree activities.
 - a. Education outreach activities.