

Public Works / Finance Committee



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

**Monday
January 9, 2023**

**4:00 PM
new regular meeting time**

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Committee meetings are televised, videotaped and/or recorded. Links to view the Committee meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

REGULAR AGENDA

- 1. Selection of Committee Chair and Vice Chair (ACTION ITEM)**
- 2. Approval of Public Works/Finance Committee December 12, 2022 Minutes (ACTION ITEM) - Taylor Riedner**
- 3. Disbursement Report December 2022 (ACTION ITEM) - Sarah Banks**
Presentation of the Accounts Payable Report for the month ending December 2022.
ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of December 2022.
- 4. First Quarter Financial Report October 1, 2022 to December 31, 2022 for FY2023 (ACTION ITEM) - Sarah Banks**
Presentation of the financial report for the first quarter of Fiscal Year 2023 (October 1, 2022 to December 31, 2022).
PROPOSED ACTIONS: Approve the FY2023 First Quarter Report, or provide staff further direction.
- 5. Lola Clyde Park - Land Water Conservation Fund - Grant Request - (ACTION ITEM) Alisa Anderson / David Schott / Nate Suhr**
City Staff is seeking approval to submit a federal funding request to the Idaho Department of Parks and Recreation (IDPR) for consideration under the Land and Water Conservation Fund for Lola Clyde Park. The project elements will include roadway frontage improvements, parking, and an internal pathway system within the lower area of the park. If approved by IDPR and the Land and Water Conservation Board, the request will then be submitted to the National Park Service for further consideration.
PROPOSED ACTIONS: Recommend approval to submit a grant request for Lola Clyde Park to the Idaho Department of Parks and Recreation under the Land and Water Conservation Fund in an amount not to exceed \$750,000 in federal grant funds, or provide staff further direction.

6. 2023 Whitcom Emergency Dispatch Services Agreement (ACTION ITEM) - James Fry

The City currently contracts with Whitcom for emergency dispatch services. The most recent agreement executed on March 31, 2021, was for two years including the 2021 and 2022 calendar years, and expired on December 31st of last year. On December 19th, 2022, the City received a proposed agreement from Whitcom for the 2023 calendar year.

Historically, the cost for dispatch services for the City of Moscow had been calculated to be 21.25% of the annual Whitcom budget based upon call volumes and other considerations, which totaled \$607,213.25 for the 2021 calendar year and \$712,911.00 for the 2022 calendar year. Over the last year, the Whitcom Finance Committee has been revisiting the cost allocation model and anticipates proposing an updated cost allocation for 2024 and beyond. In the interim, Whitcom is proposing to continue with the prior percentage allocation for the 2023 calendar year which will total \$803,263. At the time of the FY2023 budget development, Whitcom had not finalized its annual budget, and as a result, Staff was required to estimate an anticipated future contract amount of \$791,500 for FY2023. The updated agreement will result in a slight budget overrun of \$11,763 in line item 101-075-642-91 which can be absorbed within the general fund expenses.

PROPOSED ACTIONS: Recommend approval of the proposed emergency dispatch services agreement with Whitcom; or provide staff further direction.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.