

Moscow City Council



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Tuesday
January 17, 2023

7:00 PM

Council Chambers
206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council January 3, 2023 Minutes - Laurie M. Hopkins

B. Approval of Disbursement Report December 2022 - Sarah Banks

Staff presented the December 2022 Accounts Payable Report to the Public Works / Finance Committee on January 9th, 2023. The Committee received the report and approved the disbursements as presented.

ACTION: Accept the Disbursements Report for the month of December 2022.

C. Approval of the First Quarter Financial Report October 1, 2022 to December 31, 2022 for FY2023 - Sarah Banks

Staff presented the financial report for the first quarter of Fiscal Year 2023 (October 1, 2022 to December 31, 2022) to the Public Works/Finance Committee on January 9th, 2023. The Committee received the report.

ACTION: Accept the FY2023 First Quarter Report.

D. Idaho Commission on the Arts Grant Application: Public Programs in the Arts - Megan Cherry

The Arts Department seeks approval to apply for an annual grant administered by the Idaho Commission on the Arts (ICA). The Public Programs in the Arts (PPA) grant program is intended to provide general operating support for arts organizations in Idaho. These funds will represent off-setting revenue in the production of Arts Department events including Entertainment in the Park and Artwalk. If the application is successful, funds are typically available at the end of the City of Moscow's FY2023, and would be deferred for use in FY2024. This was reviewed by the Administrative Committee on January 9, 2023 and recommended for approval.

ACTION: Approve the Public Programs in the Arts (PPA) grant application for the current cycle.

E. 2023 Whitcom Emergency Dispatch Services Agreement - James Fry

The City currently contracts with Whitcom for emergency dispatch services. The most recent agreement executed on March 31, 2021, was for two years including the 2021 and 2022 calendar years, and expired on December 31st of last year. On December 19th, 2022, the City received a proposed agreement from Whitcom for the 2023 calendar year. Historically, the cost for dispatch services for the City of Moscow had been calculated to be 21.25% of the annual Whitcom budget based upon call volumes and other considerations, which totaled \$607,213.25 for the 2021 calendar year and \$712,911.00 for the 2022 calendar year. Over the last year, the Whitcom Finance Committee has been revisiting the cost allocation model and anticipates proposing an updated cost allocation for 2024 and beyond. In the interim, Whitcom is proposing to continue with the prior percentage allocation for the 2023 calendar year which will total \$803,263. At the time of the FY2023 budget development, Whitcom had not finalized its annual budget, and as a result, Staff was required to estimate an anticipated future contract amount of \$791,500 for FY2023. The updated agreement will result in a slight budget overrun of \$11,763 in line item 101-075-642-91 which can be absorbed within the general fund expenses. This was reviewed by the Public Works/Finance Committee on January 9, 2023 and recommended for approval.

ACTION: Approve the proposed emergency dispatch services agreement with Whitcom.

F. Winterfest Alcohol Use Request in Entertainment District - Amanda Argona

The Moscow Chamber of Commerce + Visitor Center is hosting its annual Moscow Winterfest on Saturday, February 4th, from 12 pm to 4 pm on Main Street between 3rd and 6th Streets. The annual event is stylized as an 80s themed apres ski block party. The applicant anticipates 9 (nine) licensed beer and/or wine vendors and ten (10) non-alcoholic and/or food vendors. Proposed activities include corn hole, snowball bullseye toss, snowman building contest, Simon Says with skis, oversized Yahtzee and Connect Four, lip-sync battle, and photo booth. Warming fires may be provided at the event at the determination of the Moscow Volunteer Fire Department. The event has been reviewed by staff and approved as of December 14, 2022. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Moscow Winterfest is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Title 10, Chapter 1, Section 1-12; a draft resolution has been prepared for Council's consideration. This was reviewed by the Administrative Committee on January 9, 2023 and recommended for approval.

ACTION: Approve the resolution allowing for the temporary suspension of the open container law within the event footprint of the Entertainment District for Moscow Winterfest for the duration of the event.

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

3. Public Comment and Mayor's Response Period (limit 15 minutes)

4. Citizen Commission Report - Historic Preservation Commission - Mike Ray / Nels Reese

5. Appeal of Daycare License (ACTION ITEM) - Cody Riddle / Jubilee School Montessori

Malia Mason, representing The Jubilee School Montessori, is appealing Staff's denial of a childcare license for a facility located at 1410 S. Blaine Street, in the Eastside Marketplace. A review of the application materials confirmed the request did not meet the requirement to provide an outdoor play area adjacent to the facility. After hearing the appeal, Council has the discretion to uphold the denial, or

may direct Staff to issue the license upon a finding of good cause.

PROPOSED ACTIONS: Consider merits of the appeal and uphold denial of the license; or upon a finding of good cause, direct the City Clerk to issue a daycare facility license to Jubilee Montessori School; or take other such action deemed appropriate.

6. Consideration of the Moscow Area Mountain Bike Association License Agreement for the Moscow Mountain Property Trail Proposal (ACTION ITEM) - David Schott

Moscow Area Mountain Bike Association (MAMBA) has reached out to the City of Moscow with a trail proposal for the City's Moscow Mountain Property, located on top of Moscow Mountain near the intersection of Moscow Mountain Road and Rock Creek Road. The proposal includes the construction of a trail system on the Moscow Mountain Property to connect with other existing trails in the surrounding area. Currently, the property is undeveloped and is not managed for recreational purposes. There are currently no future plans for this property. MAMBA intends to apply for an Idaho Department of Parks and Recreation Mountain Bike License Plate Grant, which is due on January 27, 2023. The preliminary estimate provided by MAMBA for trail construction is \$10,000. MAMBA has requested financial participation by the City for matching funds to show community support for the project to the Idaho Department of Parks and Recreation in the amount of \$5,000. This was reviewed by the Administrative Committee on January 9, 2023 and recommended for approval to the full Council.

PROPOSED ACTIONS: Approve the License Agreement for the proposed trail system on the Moscow Mountain Property and financially participate in the amount of \$5,000 as matching funds for the Idaho Department of Parks and Recreation grant; or take other action as deemed appropriate.

7. Lola Clyde Park - Land Water Conservation Fund Grant Request (ACTION ITEM) - Alisa Anderson / David Schott / Nate Suhr

City Staff is seeking approval to submit a federal funding request to the Idaho Department of Parks and Recreation (IDPR) for consideration under the Land and Water Conservation Fund for Lola Clyde Park. The project elements will include roadway frontage improvements, parking, and an internal pathway system within the lower area of the park. If approved by IDPR and the Land and Water Conservation Board, the request will then be submitted to the National Park Service for further consideration. This item was reviewed by the Public Works/Finance Committee on January 9, 2023, and recommended for approval.

PROPOSED ACTIONS: Approve the submittal of a grant request for Lola Clyde Park to the Idaho Department of Parks and Recreation under the Land and Water Conservation Fund in an amount not to exceed \$750,000 in federal grant funds, or take other action deemed appropriate.

8. Sanitation Report - Tim Davis / Tyler Palmer

REPORTS

City Council

Mayor

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adaordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.