

HISTORIC PRESERVATION COMMISSION



Nels Reese
Commission Chair
hpc@ci.moscow.id.us

Regular Meeting
~Agenda~

Mike Ray
Staff Liaison
208.883.7008

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

Thursday
January 26, 2023

4:30 PM

Haddock Building
504 S. Washington Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of October 27, 2022 Minutes (ACTION ITEM)

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Commission Report to City Council Recap (ACTION ITEM)

Chair Reese will provide an update on the report that was provided to City Council on January 17, 2023.

PROPOSED ACTIONS: Receive the report and provide staff with feedback and further direction if necessary.

4. Election of Officers for 2023 (ACTION ITEM)

The Commission will need to nominate officers for 2023.

PROPOSED ACTIONS: Nominate and elect a Chair, Vice Chair, and Secretary for 2023; or provide staff with further direction if necessary.

5. Budget Request for FY2024 (ACTION ITEM)

The City is currently preparing the 2024 fiscal year budget and the Commission will need to submit their request by the end of February.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

6. Update Regarding the Potential University of Idaho Historic District (ACTION ITEM)

Chair Reese will provide an update on the progress of the discussions with the University of Idaho on a potential University Historic District.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

7. Future Interpretive Signs Locations and Content (ACTION ITEM)

Discuss the possibilities for interpretive signage in Friendship Square, Fort Russell, or other locations.

PROPOSED ACTIONS: Discuss and provide staff with feedback and further direction if necessary.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

ADJOURN

HISTORIC PRESERVATION COMMISSION



Nels Reese
Commission Chair
hpc@ci.moscow.id.us

Regular Meeting
~Minutes~

Mike Ray
Staff Liaison
208.883.7008

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

Thursday
October 27, 2022

4:30 PM

Haddock Building
504 S. Washington Street

Reese called the meeting to order at 4:31 PM

MEMBERS PRESENT: Nels Reese, Chair; Cynthia King, Laurabeth Landis, Ron Meeuf, Jack Porter, Ali Tong
MEMBERS ABSENT: Renee Magee, Jared Norman, Steve Taylor
OTHERS: Sandra Kelly
STAFF: Michael Ray, Cody Riddle

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

Any item will be removed from the consent agenda at the request of any member of the Commission and that item will be considered separately later.

A. Approval of Minutes from August 22, 2022

B. Approval of Minutes from August 25, 2022

Tong moved for approval of the consent agenda as presented, seconded by Landis. Roll Call Vote: Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

1. Update regarding the Potential University of Idaho Historic District (ACTION ITEM)

Chair Reese will provide an update on the progress of the discussions with the University of Idaho on a potential University Historic District.

Riddle informed the Commission that the City supports the University of Idaho (UI) Historic District plans, but it is not within the current budget to help fund. Staff indicated it could be possible to request funding during the 2024 fiscal year budget cycle.

Previously awarded Certified Local Government (CLG) grants, through the State Historical Preservation Organization (SHPO), were funded for around \$7,000-\$8,000. Reese estimates the City would need to contribute approximately half, or \$20,000, of the total District cost. Three years of CLG grant funding might cover those expenses. The Commission continued to discuss the UI District, how to fund it, and ways to collaborate with the University.

2. Orchid Awards Ceremony (ACTION ITEM)

The Orchid Awards Ceremony that will be conducted on November 3, 2022 will be discussed.

Reese previewed the Orchid Award PowerPoint presentation for the Commissioners. There was a discussion about event details, the print programs, refreshments, and social media posts.

3. Homeowner Handout (ACTION ITEM)

An update on the Homeowner Handout will be provided.

More flyers were requested to be printed and distributed to realtors. Some of the remodeling projects in progress around Moscow were talked about.

4. Future Interpretive Signs Locations and Content (ACTION ITEM)

Discuss the possibilities for interpretive signage in Friendship Square, Fort Russell, or other locations.

Kelly suggested waiting on the Friendship Square signage because of the Downtown Streetscape Design study and the Commission agreed. Ray shared the new Fort Russell street signs that are set to be installed later this winter.

REPORTS

Hayley Noble, Executive Director for Latah County Historical Society (LCHS), talked about the plans for restoration of the McConnell Mansion, with a focus on upgrading the windows. They are currently in the planning and fundraising stages of their project. The project will probably take a couple years, but LCHS wanted to start a conversation with the Commission for possible assistance in the future.

UPCOMING EVENTS / MEETINGS

The meeting adjourned at 6:01 PM

Nels Reese, Chair

**CITY OF MOSCOW
HISTORIC PRESERVATION COMMISSION
FY2024 BUDGET REQUEST**

Preservation Publications	2,550.00
Orchid Awards	500.00
Membership dues and journals	240.00
National Trust for Historic Preservation	50.00
National Alliance of Historic Preservation Commissions	100.00
Preservation Idaho	100.00
Education, Training, Workshops, and Events	200.00
Interpretive Signs	3,000.00
City Historian Program with Latah Historical Society	3,000.00
Budget Request	9,500.00



Latah County Historical Society

January 17, 2023

Bill Belknap
City Supervisor
City of Moscow
206 E. Third Street
Moscow, ID 83843

Dear Mr. Belknap,

The Latah County Historical Society requests distribution of payment for services rendered as “City Historian.” In the current budget, City of Moscow allocated \$3,000 to support the work that LCHS undertakes on behalf of the community, including providing free access to archival materials, maintenance of a community museum, and working closely with city departments to provide historical materials and information.

Our organization is grateful for the City of Moscow’s financial support of our mission, as well as the ongoing opportunities for programmatic partnership.

Best regards,

Hayley Noble
Executive Director

We build good citizens, strong communities, and satisfying lives.

327 East Second Street, Moscow, Idaho 83843 | 208.882.1004

www.latahcountyhistoricalsociety.org | hnoble@latahcountyid.gov