

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Minutes~

David Schott
Staff Liaison

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Tuesday
January 3, 2023

5:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 5:03pm

PRESENT: Ellis Eifert; Chair, David Rauk; Vice Chair, Pamela Brunsfeld; Secretary, Jeanne Leffingwell
STAFF: David Schott, Melissa Fisher

REGULAR AGENDA

1. Approval of Moscow Tree Commission November 1, 2022 Minutes (ACTION ITEM) – Ellis Eifert

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Leffingwell moved to approve the minutes as presented. Brunsfeld seconded. Rolls call vote:
Ayes: Eifert, Brunsfeld, Leffingwell. Nays: None. Abstain: Rauk. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

There were none.

3. Consideration of the 2023 Tree Commission Officers (ACTION ITEM) – Ellis Eifert

Each year the Tree Commission elects a Chair, Vice Chair, and Secretary for each calendar year. The Tree Commission will elect members of the Tree Commission for these positions for 2022.

ACTION: Elect the Chair, Vice Chair, and Secretary positions.

Rauks moved to nominate Eifert as Chair. Leffingwell seconded. Roll call vote: Ayes:
Unanimous. Motion carried.

Brunsfeld moved to nominate Rauk as Vice Chair. Leffingwell seconded. Roll call vote. Ayes:
Unanimous. Motion carried.

Rauk nominates Brunsfeld as Secretary. Leffingwell seconded. Roll call vote. Ayes: Unanimous.
Motion carried.

4. Review of the Tree Commission Goals (ACTION ITEM) – David Schott

In 2019, the Tree Commission established goals through 2024. The Commission will review, discuss, and revise, if needed, these goals on an annual basis.

Schott reviewed MTC Goals and Objectives 2019-2024 attached to the packet. The growth award was discussed. Schott advised he would like to continue goal A3 in the future. Goal A4

and A5 was achieved through Arbor Day and the Moscow Farmers Market. The idea of inviting tree contractors to the public works pruning session was discussed as a way to further educate and improve arboricultural skills. Commission discussed wanting to create an updated tree inventory and the potential future hiring of a City Arborist to assist in that matter. Commission decided more time was needed to review goals.

ACTION: Approve the Moscow Tree Commission goals; or take such actions deemed appropriate.

Ellis would like to table discussion until February meeting for further discussion in detail.

5. Consideration of the FY2024 Annual Tree Commission Budget (ACTION ITEM) – David Schott

Each year the Tree Commission discusses and approves their annual budget for inclusion in the City budget request. The Tree Commission will review the FY2023 budget and discuss the FY2024 budget request.

ACTION: Approve the 2024 budget request; or take other such action deemed appropriate. MTC agreed to discuss the budget at the next MTC meeting.

Ellis would like to table discussion until February meeting so Commission members can have more time to review budget.

REPORTS

1. Moscow Tree Commission Tree Cookie Ornament Workshop, December 3, 2022

Leffingwell advised the event was fun with a great turnout of approximately 18-20 kids, along with several adults. They created Christmas cards and wooden tree cookie ornaments. Leffingwell stated it was suggested to her for next year's event to only make the tree cookies. She also feels this would make the event more manageable. Leffingwell would also like to glue seeds onto the tree cookies for added decoration and to host an event at the Winter Market next year to encourage more people to attend.

UPCOMING EVENTS / MEETINGS

Next Moscow Tree Commission meeting is February 7, 2023.

ADJOURN

The meeting was adjourned at 5:43pm

