

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
prc@ci.moscow.id.us

Regular Meeting
~Minutes~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
December 1, 2022

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:17 pm

PRESENT: Mark Heinlein; Ted Kisha; Susan Steele; Sara Zaske, Vice Chair; Cat Harner; Richard Gayler; Susan Petersen.

STAFF: Kristie Ingham; David Schott; Melissa Fisher; Greg Morrison; Tyler Ochoa.

ANNOUNCEMENTS: Schott introduced his new Admin Assistant Melissa Fisher

REGULAR AGENDA

1. Approval of Parks and Recreation Commission September 22, 2022 Minutes (ACTION ITEM) – Nancy Tribble

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Petersen moved to approve the minutes as presented. Richard seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

None

Susan Steele arrived at 5:38 pm

3. Consideration of the MAMBA Moscow Mountain Trail Proposal (ACTION ITEM) – David Schott / Sandra Townsend

Moscow Area Mountain Bike Association MAMBA has reached out to the City of Moscow with a trail proposal for the Moscow Mountain Property. The proposal includes the construction of a trail system on the Moscow Mountain Property to connect with other trails in the area.

PROPOSED ACTIONS: Recommend approval of the proposed trail system on the Moscow Mountain Property; or provide staff with further direction.

Schott introduced Sandra Townsend from MAMBA whom is present if anyone has questions. Schott referred to the proposal attached to the packet.

Petersen moved to approve the proposed trail system on the Moscow Mountain Property. Heinlein seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

4. Consideration of a Land and Water Conservation Fund Grant Request (ACTION ITEM) – David Schott / Alisa Anderson, City of Moscow Grants Manager

Alisa Anderson, Grants Manager, for the City of Moscow is seeking approval to prepare and submit a federal funding request to the Idaho Department of Parks and Recreation (IDPR) for

consideration under the Land and Water Conservation Fund for improvements to Lola Clyde Park. The project elements will include a parking lot with frontage improvements on North Polk Street and an internal pathway system within the park. If approved by IDPR and the Land and Water Conservation Board, the request will then be submitted to the National Park Service for further consideration. If awarded, this grant funding will leverage local tax dollars for park improvements according to the conceptual plan for the park approved by City Council.

PROPOSED ACTIONS: Recommend approval to submit a funding request to Idaho Department of Parks and Recreation under the Land and Water Conservation Fund grant program for improvements to Lola Clyde Park; or provide staff with further direction.

Schott introduced Alisa Anderson Grants Manager for City of Moscow. Anderson referred to her power point presentation. Anderson is applying for a federal grant for Phase 1 frontage improvements, a paved parking lot with ADA access and sidewalk adjacent to the parking lot. Anderson will also include in the proposal Phase 2 improvements will be on the park's pathway. Phase 3 would be a fall grant through a community development block grant for a bathroom. Anderson will propose a grant through Idaho Parks & Recreation for the first two phases due by January 27th. This process could take up to six months to get approved for. The grant will go to the advisory board in March then onto the Park Service in May then the last step would be to give a presentation to the National park service in June.

Kisha moved to approve to submit a funding request to Idaho Department of Parks and Recreation under the Land and Water Conservation Fund grant program for improvements to Lola Clyde Park. Petersen seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

5. Consideration of the Wildrose Court Subdivision Preliminary Plat (ACTION ITEM) – David Schott

A developer has submitted a preliminary plat to the City. As part of the preliminary plat, the developer has identified and proposed a twenty (20') foot corridor as proposed parkland dedication. The Pathways Commission considered the proposed parkland dedication as it relates to pathways during their October 11, 2022 meeting. The Pathways Commission did not make a recommendation but rather instructed staff to present their thoughts to the Parks and Recreation Commission.

PROPOSED ACTIONS: Recommend approval of the parkland dedication as proposed for the Wildrose Court subdivision; or provide staff with further direction.

Schott presented a power point for the Wildrose Court Subdivision Preliminary Plat. Pathways Commission did not provide a recommendation to the PRC, however the Pathways Commission did instruct staff to present their thoughts to the PRC. Pathways Commission expressed their preference for a pathway connection from Wildrose Drive to Flomer Lane. Schott recommends to PRC to stick to the original proposal. Gayler asked if maintenance on the path would require more man hours and what maintaining the path would intel. Schott explained that a four-wheeler would plow in the winter and some mowing on the side which we already do on the path that it would tie into.

Petersen moved to approve the parkland dedication as proposed along the western boundary for the Wildrose Court subdivision. Zaske seconded. Roll Call vote: Ayes: Petersen, Zaske, Harner, Kisha, Heinlein, Steele. Nays: Gayler. Motion carried.

6. Moser Park Official Naming (ACTION ITEM) – David Schott

Moser Park is the working name for Moser Park. The official name must be selected as described in Resolution 2004-19. The first step is soliciting potential park names. Staff will present options to solicit potential park names in this process.

PROPOSED ACTIONS: Approve method of soliciting potential park names for Moser Park; or provide staff with further direction.

Schott presented power point for official naming process of parks by soliciting online, having nomination forms available at the HIRC, press releases and social media. Kisha recommends postponing naming of the park until later next year when there will be more at the park itself and more people can see the park once it's constructed.

Petersen moved to table solicitation of name until later date possibly in spring or summer. Gayler seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

REPORTS:

1. Recreation and Pool Update – Greg Morrison

Ochoa updated on activities that have past and went great such as the Triathlon and a 5K in which he hosted with Harner, Theater Classes are new and doing great, holiday activity and planning starts today with Ochoa becoming busy with breakfast with Santa, the Holiday Parade and Winter Kids Kamp.

Morrison informed commission that Jen Pfiffner left the City leaving departments to report to City Supervisor Bill Belknap. This past Fall Morrison ran a successful Golf Tournament for Lance Armstrong who passed. Flag Football went well and now Basketball season is in full swing with younger kids starting in January. Pool season went really well. Morrison explained that we are running into the problem of being under staffed and the pay of staff is hard being so close to Washington, but is in the process of looking into ways to help for HIRC staff now and Pool staff this summer. At this time, we are still even needing officials for sports. Morrison opened to floor to any questions about sports as he has not been able to attend the last couple meetings. Harner asked if Surf Soccer will still be taking the lead on Mico Soccer. Morrison explained we have had a long running contract with Surf that started well before he was staffed here. This Spring Soccer season we will go with Surf, but may change as Morrison has some ideas. Gayler would like to know how registration for activities has been in the last couple years. Morrison let Gayler know that registration is on the rise by 35% for youth programs, but is down for adult programs.

2. Parks, Facilities and Community Forestry Update – David Schott

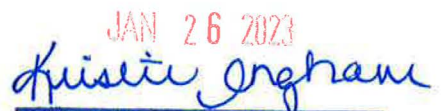
Schott let commission know after tomorrow there will be two vacancies in Parks and one in Facilities. Schott has been spending a lot of his time on custodial service bidding as we had a low bid not able to perform and let them go. We are now looking for custodial for PD, HIRC and Eggan.

UPCOMING EVENTS / MEETINGS:

Next Parks and Recreation Commission meeting: January 26, 2023.

ADJOURN: 7:04 pm

Minutes Approved On

JAN 26 2023

Clerk/Deputy Signature