

MOSCOW ARTS COMMISSION



Lauren McCleary
Chair

~Agenda~

Megan Cherry
Staff Liaison

<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

**Tuesday, February 14,
2023**

5:00 PM

**Council Chambers
206 E. 3rd St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Reading of the Mission Statement

The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all forms of art and culture.

Fulfillment of this purpose shall be based upon the following values:

- Recognition and promotion of artists' value by creating opportunities for work to be experienced.
- Facilitation and promotion of the social, educational, and economic value of all forms of art and culture in the community.
- Performance of leadership, collaboration, and outreach in the conversation between all forms of art and culture with partner agencies, city leaders, and the community.

2. Approval of Moscow Arts Commission January 10, 2023 Minutes (ACTION ITEM)

PROPOSED ACTION: Approve minutes, amend minutes, or take such other action deemed appropriate.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

4. City Staff Update (DISCUSSION)

5. FY24 MAC Budget Request (ACTION ITEM)

Each year, City Commissions are invited to present a budget request for programs or initiatives that are aligned with the MAC purpose as defined in City Code and are feasible in regard to operational capacity. Following a discussion and majority vote by the MAC to identify specific projects and recommended funding levels, MAC Chair will forward the request, via Arts staff, to City Administration and Council.

PROPOSED ACTION: Recommend project and funding amount for FY24 MAC budget request, or take such other action deemed appropriate.

6. 2023 ITC Sculpture Garden RFP (ACTION ITEM)

The annual call for sculptures to be installed at the Intermodal Transit Center (ITC) Sculpture Garden is scheduled to be published on February 15, 2023. The program invites artists to submit photos of existing sculptures. These submissions will be reviewed by a selection panel to be identified by the MAC during their regular meeting on Tuesday, March 14, 2023. The selection panel will identify up to four artworks to be installed for one year at the ITC Sculpture Garden. Shifts to this program in 2023 include an increase in the artist honorarium from \$500 in 2022 to \$600 in 2023. As the honorarium draws closer to the market standard for this type of program, staff recommends implementing a 20% commission on any art sales. This sales commission is consistent with that of the Third Street Gallery.

PROPOSED ACTION: Approve the ITC Sculpture Garden as presented, or take such other action deemed appropriate.

7. 2023 Vinyl Wrap Selection Panel (ACTION ITEM)

Section V.B.2.A of the 2021 Public Art Guidelines state that the selection panel for the annual opportunity shall be made up of the following member types:

1. Voting members:
 - a. Moscow Arts Commission Member (1)
 - b. Local Business Representatives (2)
 - c. Technical Consultant (1)
 - d. City Staff Member (1)
2. Non-voting members:
 - a. Arts Program Manager (Selection Panel facilitator)
 - b. City staff members acting in a technical advisory capacity

The 2023 Vinyl Wrap locations are:

1. Water Reclamation & Reuse Facility at 2221 Pullman Rd.
2. 6th & Jackson
3. 3rd & Jackson
4. 3rd & Washington
5. 6th & Washington

Following a majority vote of MAC members to recommend a slate of selection panel members, Arts staff will facilitate viewing of submissions, scheduling, and selection processes.

PROPOSED ACTION: Recommend individuals to serve on the 2023 Vinyl Wrap Selection Panel, or take such other action deemed appropriate.

8. 2023 Storm Drain Mural Selection Panel (ACTION ITEM)

Selection for the Storm Drain Mural opportunity will be in March, and the MAC is asked to recommend selection panel members according to the following structure:

- 1 – Moscow Arts Commission Member
- 1 – City of Moscow Public Works & Services staff member
- 1 – Local Business Representative
- 1 – Arts Community Member

PROPOSED ACTION: Recommend a slate of selection panel members to review 2023 Storm Drain Mural submissions, or take such other action deemed appropriate.

9. Honorable Mention Selection Panel (ACTION ITEM)

Honorable Mention is an exhibition that will be installed at The Box Gallery from March 16 – April 14. Designed to align with the awards season, including the Oscars, this exhibition features works by artists who were invited to make a trophy in honor of a funny, made-up award.

Following installation of all six trophies, the exhibition will be adjudicated by a panel made up of the following members:

- 1 – Elected Official
1 – City Staff Member
1 – Moscow Arts Commission Member

There will be an award ceremony during the artist reception on March 16, which coincides with 3rd Thursday Artwalk.

PROPOSED ACTION: Recommend a MAC member to serve on the Honorable Mention selection panel, or take such other action deemed appropriate.

REPORTS

1. Volunteer Hour Tally for January 2023 (Petit)

2. MAC Volunteer Shifts (Cherry)

Artwalk @ TSG Thurs., Feb 16 4:00 p.m. – 6:00 p.m. _____

3. Staff Report (Cherry)

Tiny Poem Workshop
Artwalk on February 16
Lionel Hampton Jazz Festival Poster Unveiling
Open Opportunities: *Obsession* at the Third Street Gallery, Vinyl Wraps, Storm Drain Murals,
ITC Sculpture Garden, MFM Poster

ADJOURN

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MOSCOW ARTS COMMISSION



Lauren McCleary
Chair

~Minutes~

Megan Cherry
Staff Liaison

<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

Tuesday, January 10, 2023

5:00 PM

**Council Chambers
206 E. 3rd St.**

WELCOME AND ATTENDANCE

The meeting was called to order at 5:03 p.m.

IN ATTENDANCE: Lauren McCleary (Chair), Katherine Clancy (Vice Chair), Cindy Barnhart, Kathryn Bonzo, Sue Clark, Aaron Johnson, Sandra Stoops, Erica Wagner, David Wilson, Donna Woolston

ABSENT: Sonja Foard

OTHER: Julia Parker (City Council Liaison), Megan Cherry (Arts Manager), Amy Petit (Arts Administrative Specialist), Nevin Chettri (Moscow), Ryan Law (Moscow)

REGULAR AGENDA

1. Reading of the Mission Statement

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Fulfillment of this purpose shall be based upon the following values:

- Recognition and promotion of artists' value by creating opportunities for work to be experienced.
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- Performance of leadership, collaboration, and outreach in the conversation between all forms of art and culture with partner agencies, city leaders, and the community.

The Mission Statement was read by McCleary.

2. Approval of Moscow Arts Commission November 8, 2022 Minutes (ACTION ITEM)

PROPOSED ACTION: Approve minutes, amend minutes, or take such other action deemed appropriate.

The November minutes were reviewed by the Commission. Bonzo moved, Woolston seconded to approve the minutes as presented. Roll Call Vote: Ayes: Nine. Nays: None. Abstentions: One (Stoops).

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

Parker entered meeting at 5:07 p.m.

Navin Chettri, Manager of the University of Idaho Lionel Hampton Jazz Festival & Auditorium Chamber Music Series (ACMS), Lecturer of Music, and Artistic Director of World Music Celebration, updated the Commission on upcoming events. Chettri announced that the Lionel Hampton Jazz Festival would be held now be held April 19-22, 2023 instead of the traditional February dates. It would also be moving from the Kibbie Dome to the ICCU Arena. Chettri also mentioned several of the performing artists that would be featured, including all-female groups chosen to coincide with the 50th year of the UI Women's Center and Title IX. Chettri invited the Commission to help promote the new dates for the event.

Ryan Law of Palouse Wildlife Rescue and Rehabilitation presented a mural proposal to the Commission. The objective would be to provide an educational opportunity through art by developing awareness of animals in the natural world. Law would like to design a mural with a local Palouse artist to be painted on the Eggan Youth Center. There would be associated all-ages community events to help paint the mural and engage with local downtown businesses. Law provided a suggested image style and description of the proposal and mentioned that the organization had just received a \$20,000 grant for education. Law asked the Commission to support the effort either with promotion or with location of the mural.

4. Election of MAC Chair and Vice Chair (ACTION ITEM)

PROPOSED ACTION: Discuss and elect a Chair and Vice Chair for 2023.

The Commission discussed the election of a Chair and Vice Chair for 2023 and recommended McCleary continue to serve as Chair of the Commission and Clancy continue to serve as Vice Chair.

Wagner moved, Johnson seconded the election of McCleary as Chair and Clancy as Vice Chair. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None

5. 2023 Vinyl Wrap RFP (ACTION ITEM)

The annual call for vinyl wrap designs is scheduled to be published on January 17. The program invites artists to submit print-ready designs for installation in vinyl on traffic control boxes throughout the community. Installations slated for this year include the replacement of vinyl on five boxes already incorporated into the collection. Changes to the program in 2023 include an increased artist honorarium; selected artists will receive \$700 for the 5-year use of their image, compared with \$600 in 2022. Following extraordinarily high response to this program in recent years, the program is set to accept one submission from each artist rather than three, as has been done in the past.

PROPOSED ACTION: Approve the 2023 Vinyl Wrap RFP as presented, or take such other action deemed appropriate.

McCleary reviewed the opportunity and proposed changes with the Commission. Cherry explained that increasing the honorarium brings it closer to the average market value of \$1000 for this type of RFP. In addition, high volumes of submissions in recent years have prompted a shift to inviting only one design

from each artist. This will encourage artists to present a more finalized design and will require less review time on the part of the selection panel.

The proposed 2023 Vinyl Wrap RFP was reviewed by the Commission and Johnson moved to approve the schedule as presented. Bonzo seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None

6. Storm Drain Mural RFP (ACTION ITEM)

The 2023 Storm Drain Mural RFP is scheduled to be published on January 30. The program invites artists to submit designs for miniature murals installed on sign stands located near storm drains. Shifts to this program in 2023 include the option for artists to either hand paint their design or provide a print-ready file for a vinyl installation. Per the MAC's recommendation in 2022, the opportunity is also being published during the school year to maximize student and classroom engagement with the project.

PROPOSED ACTION: Approve the 2023 Storm Drain Mural RFP as presented, or take such other action deemed appropriate.

Cherry explained the changes to the 2023 Storm Drain Mural RFP including the opportunity for artists to submit designs to be printed on vinyl instead of hand-painting the mural. This was a suggestion from the 2022 Storm Drain Mural Selection Committee. Per the Commission's recommendation, the RFP would be opened earlier in the year as an opportunity for schools to participate. The Commission also discussed the honorarium and longevity of the murals.

The proposed Storm Drain Mural RFP was reviewed by the Commission and Clark moved to approve the schedule as presented. Johnson seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None

REPORTS

1. Volunteer Hour Tally for November & December 2022 (Petit)

Commission members provided their volunteer hours for November & December.

2. MAC Volunteer Shifts (Cherry)

Artwalk @ TSG	Thurs., Jan. 19	4 p.m. – 5:30 p.m.	_____
		5:30 p.m. – 7 p.m.	_____
Tiny Poem Workshop	Sat., Feb. 11	9:30 a.m. – 12:30 p.m.	_____

Stoops volunteered to count attendance for Artwalk from 4-6 p.m.

Woolston volunteered to assist with the Tiny Poem Workshop.

3. Staff Report (Cherry)

Deutchman Donation

Cherry reported that the Deutchman painting and George Wray neon are being photographed and then will be installed at City Hall.

Frank Werner Duck

Cherry explained that Frank Werner passed away in 2022. There are 12 options for replacing the Werner Duck in the Portable Collection. Cherry will select a few of the options for the Commission to review at the February meeting. There may be a need to contract with a woodworker to create a stand similar to the one used to display the duck deaccessioned from the collection in 2022.

Artwalk January

Cherry reported that the January Artwalk Host locations increased from 2 last year to 6 this year. The new exhibition, *Sum of Our Parts*, will be opening at the Third Street Gallery. In addition, Stacy Boe Miller and Elizabeth Adan would be reading poetry during the event at 5:30 p.m.

Obsession

Cherry mentioned that the call for *Obsession* was now open. It will be juried by WSU Assistant Professor, David Janssen Jr. and focuses on repetitive marks or ritual. The submission period will be open through March 9th and the exhibition will open with Artwalk on April 20th.

Tiny Poem Workshop

Cherry announced that the Tiny Poem Workshop with Moscow Poet Laureate will be held on February 11 from 10 a.m. to 12 p.m. in Council Chambers.

Rainbow Crosswalk Proposal

Cherry reported that input for the Rainbow Crosswalk Proposal was requested from Mona Hunt from the Idaho Department of Transportation. The resulting guidance in the MUTCD (Manual on Uniform Traffic Control Devices) was that colored pavement located between crosswalk lines should not use colors or patterns that degrade the contrast of white crosswalk lines, or that might be mistaken by road users as a traffic control application. The application of a rainbow color crosswalk would not meet that guidance. The Commission discussed alternatives to the crosswalks including a mural in Friendship Square on a private building. If the mural was to be independently financed and implemented, Cherry mentioned the City would be able to provide a model of how artists could be selected.

City Staff Update

Cherry explained that Jen Pfiffner, the Deputy City Supervisor who oversaw the Arts Department was no longer with the City. Plans for a new reporting structure for the Arts Department are still being finalized.

ADJOURN

The meeting adjourned at 6:12 p.m.

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2023 Call for Public Art Intermodal Transit Center Sculpture Garden

1006 Railroad Street, Moscow, ID 83843

Project Description

The City of Moscow invites artists to submit three-dimensional artworks for the Intermodal Transit Center Sculpture Garden. The Intermodal Transit Center (ITC) was built by the City of Moscow in 2012. A one-stop concept for transportation in the community, the ITC provides access for taxis, vanpools and carpools, and expands pedestrian and bicyclist access to Paradise Path.

The ITC Sculpture Garden was created by the City of Moscow Arts Department in 2015, and it provides art viewing opportunities for the public as well as exhibition space for regional artists. Each year, a selection panel chooses four sculptures to be displayed at the Sculpture Garden for approximately twelve months. These works are viewed by travelers utilizing the many modes of transportation supported by the ITC.

Eligibility

This call is open to artists 18 years of age or older who live in Latah County, Nez Perce County, Asotin County, Whitman County, Nez Perce or Coeur d'Alene tribal members. Artists are eligible regardless of race, color, religion, national origin, gender, marital or familial status, physical or mental disability, sexual orientation, and gender expression or identity. Artist teams are eligible to apply, including teams of artists from multiple disciplines. Selection panelists and their immediate family members are not eligible for participation. No artist sitting on a Selection Panel may submit a proposal for the project for which the Selection Panel was formed.

The location of this project does not allow for kinetic art, water features, or anything requiring electricity. Artists are encouraged to conduct a site visit prior to submitting artwork for consideration.

Project Timeline (subject to change)

April 21, 2023	Deadline for submissions
May 1, 2023	Artist notification
May 8, 2023	Delivery of selected work to ITC Sculpture Garden (<i>exact delivery time TBD</i>)
May 2024	Artwork Pick-up (<i>exact date and time TBD</i>)

Honorarium, Sales Information, and Loan Agreement

- Each selected artist will receive an honorarium of \$600 for the loan of the artwork, which will remain on display until May 2024.
- Works may be offered for sale, and any sales will be handled by the City of Moscow Arts Staff. Artwork sales will be subject to Idaho's 6% sales tax and a 20% sales commission.

- Selected artists will complete a loan agreement releasing artwork for display at the Intermodal Transit Center Sculpture Garden. Works are to remain for the entire length of the display, and will be insured by the City of Moscow during the exhibition.
- The City of Moscow will incur all costs related to installation. All works will be securely welded to steel plates that are mounted on basalt plinths.

Online Submission Requirements

1. Artists may submit images of one sculpture with inventory information.
2. Detail photos or videos required:
 - a. Document the base of each sculpture to confirm that the work can be securely welded to the steel plate.
 - b. Provide a close-up detail of the surface finish and/or texture.
3. Biographical statement describing the artist's connections with the community, area of work or study, and area of focus as an art maker.
4. Short artist statement about the piece (2 – 5 sentences).

Selection Process

The Selection Panel will select up to four (4) sculptures based on the works' alignment with the selection criteria below. The MAC will create the Selection Panel by a majority vote during a regular Commission meeting. The Selection Panel will be comprised of the following:

Voting members:

- a. Intermodal Transit Center Staff Member (1)
- b. UI Art + Architecture Faculty or Graduate Student (1)
- c. UI Facilities Staff Member (1)
- d. Moscow Arts Commission Member (1)
- e. Member of Artist Community (1)

Non-voting members:

- a. Arts Manager (Selection Panel facilitator)
- b. City staff members acting in a technical advisory capacity

Each Selection Panel member serves through the review and selection of one (1) round of annual submissions for the project at hand.

Selection Criteria

1. Conceptual Quality and Originality
 - a. The artist presents a compelling concept.
 - b. The proposed design is original to the presenting artist.
2. Form
 - a. The proposed design reveals mastery of formal craftsmanship.
 - b. The colors used provide visual variety in contrast with the muted hues of the Sculpture Garden landscaping and are chosen with an awareness of local educational institutions as well as their athletic rivals.
 - c. The proposal aligns with the design parameters in the project description and does not present a hazard to public safety.
 - d. The proposed artwork is made with materials suitable for the location (i.e. designed with materials impervious to environmental degradation). All surfaces should be coated to prevent unwanted rust or other changes to the surface of the artwork over the course of the one-year loan.
 - e. The proposed artwork is designed for resistance to theft or vandalism.
3. Content and Context

- a. The artwork's subject matter and content is appropriate for public exhibition and does not contain advertising, religious references, sexual content, negative imagery, or convey political partisanship.
- b. The content of the proposed design is relevant to the City of Moscow's values, culture, and people.
- c. The proposed design serves to visually activate or enhance the intended location.

The City of Moscow reserves the right to change the dates of the project timeline, to modify this solicitation to request additional information or proposals from any or all participating artists, to reopen the competition and/or to accept or reject, at any time prior to the commissioning of a work, any or all design proposals.



Intermodal Transit Center Sculpture Garden

1006 Railroad Street, Moscow, ID 83843

Site Details

