

FAIR & AFFORDABLE HOUSING COMMISSION



Casey Holcomb-Hawkes
Commission Chair
FAHC@ci.moscow.id.us

Regular Meeting
~Agenda~

Aimee Hennrich
Staff Liaison
208.883.7095

<http://www.ci.moscow.id.us/358/Fair-Affordable-Housing-Commission>

Thursday
March 2, 2023

5:15 PM

Haddock Building
504 S Washington Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of February 2, 2023 Minutes (ACTION ITEM)

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Update and Discussion on Moscow Affordable Housing Trust Projects – Nils Peterson

The Executive Director of the Moscow Affordable Housing Trust will give an update on the Palouse River Drive/Nursery Street project and also discuss potential strategies for making home ownership more affordable.

3. Update on Fair Housing Training Event (ACTION ITEM)

Update on Fair Housing Training Event

PROPOSED ACTIONS: Receive report and provide staff with direction as deemed appropriate

4. Farmers Market Tabling Discussion (ACTION ITEM)

PROPOSED ACTIONS: Discuss topic and provide staff with direction as deemed appropriate.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

FAIR & AFFORDABLE HOUSING COMMISSION



Casey Holcomb-Hawkes
Commission Chair
FAHC@ci.moscow.id.us

Regular Meeting ~Minutes~

Aimee Hennrich
Staff Liaison
208.883.7095

<https://www.ci.moscow.id.us/358/Fair-Affordable-Housing-Commission>

**Thursday
February 2, 2023**

5:15 PM

**Haddock Building
504 S Washington Street**

Baukol called the meeting to order at 5:18 PM

MEMBERS PRESENT: Randy Baukol, Chair; Jo Ellen Force, Casey Holcomb-Hawkes, Lisa Meyer, Eija Sumner
MEMBERS ABSENT: Ellen Peterson, Linda Pike
OTHERS: Casey Bolt, Drew Davis
STAFF: Aimee Hennrich, Cody Riddle

REGULAR AGENDA

1. Election of Officers for 2023 (ACTION ITEM)

The Commission will need to nominate officers for 2023.

Discussed as Agenda Item No. 4. The Commission briefly discussed the different officer positions.

Force moved to elect Casey Holcomb-Hawkes as Chair, Randy Baukol as Vice Chair and Eija Sumner as Secretary. The motion to elect 2023 Officers was seconded by Meyer. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

2. Approval of December 1, 2022 Minutes (ACTION ITEM)

Presentation of minutes for approval.

Discussed as Agenda Item No. 1.

Holcomb-Hawkes moved for approval of the minutes as written, seconded by Force. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

3. Housing Overview

Community Development Director, Cody Riddle, to give presentation on topic.

Discussed as Agenda Item No. 2. Cody Riddle, Deputy City Supervisor and Community Development Director, provided a presentation on growth and housing development in Moscow. Riddle shared changes in housing prices from the past four years, along with City of Moscow data and numbers related to single family and multi-family homes. There was a discussion about some of the ways that cities can help with affordable housing, what the City of Moscow has done, and areas for growth or improvements in affordable housing. The Commissioners asked a few questions regarding how many Section 8 or other low-income housing options are available. Staff will provide a list to Commissioners at a later date with the requested information.

4. Region 2 Housing

Sojourners Executive Director, Casey Bolt, to discuss local housing issues and long-term goals and barriers for Region 2.

Discussed as Agenda Item No. 3. Casey Bolt, economist at Washington State University and Executive Director for Sojourner's Alliance, gave a presentation on local housing issues, and the long-term goals and barriers for Region 2. Bolt discussed some of the history in federal aid in homeless assistance, changes in the law that have affected funding for transitional housing, and about how the private housing market affects the work done by Sojourners Alliance. There was a discussion about homelessness prevention and the importance of good relationships between rental property companies in order to continue to provide assistance, as well as some of the local resources for emergency shelters, and educational information regarding formal evictions. Sojourner's Alliance financials were shared in relation to how they have been distributing federal money, and the reality of that financing coming to an end.

5. Budget Request for FY2024 (ACTION ITEM)

The City is currently preparing the 2024 fiscal year budget and the Commission will need to submit their request by the end of February.

There was a discussion about the commission budget and that most of the budget goes towards training. Funds that are not used go back to the general fund, but Staff will look into whether or not it can be moved towards an affordable housing initiative.

Baukol moved to approve the FY2024 budget request as written, seconded by Sumner. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

6. Upcoming Year Planning (ACTION ITEM)

The Commission briefly discussed upcoming training options from the Intermountain Fair Housing Council (IFHC) and decided April would be a good month for their annual training. There was interest in adding Homeowner's Association (HOA) Boards to the list of those invited to the fair housing training. The Wellness Fair will take place March 23rd and some Commissioners have already begun to sign up for time slots. The Commission will come back to next meeting with ideas of when they would like to host a table as the Farmers Market.

REPORTS

ANNOUNCEMENTS

UPCOMING EVENTS / MEETINGS

The next regular meeting of the Fair & Affordable Housing Commission is scheduled for March 2nd, 2023.

The meeting adjourned at 6:35 PM

Casey Holcomb-Hawkes, Chair

MOSCOW FARMERS MARKET



- | | |
|---|---|
| ☐ Board of Adjustment | ☐ Moscow Arts Commission |
| ☐ Fair & Affordable Housing Commission | ☐ Moscow Pathways Commission |
| ☐ Farmers Market Commission | ☐ Sustainable Environment Commission |
| ☐ Historic Preservation Commission | ☐ Transportation Commission |
| ☐ Human Rights Commission | ☐ Tree Commission |
| ☐ Parks & Recreation Commission | ☐ City Department or Division |
| ☐ Planning & Zoning Commission | |

MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER
☐ 6	☐ 3	☐ 1	☐ 5	☐ 2	☐ 7
☐ 13**	☐ 10	☐ 8	☐ 12*	☐ 9	☐ 14
☐ 20	☐ 17	☐ 15	☐ 19	☐ 16	☐ 21
☐ 27	☐ 24**	☐ 22	☐ 26	☐ 23	☐ 28*
		☐ 29			

*Farmers Market special event

**Farmers Market Commission tabling

Description of outreach effort(s) to be used on the City calendar and social media outreach:

Contact for Outreach Events:

First Name

Last Name

Cellphone Number

Email

City Staff Liaison Signature: _____ **Date:** _____

By signing this form, City Staff Liaison acknowledges they are aware of their Commission's outreach efforts and are responsible for collecting items at the end of Market day if Commission members fail to do so.

For office use only | Request Form received on: _____

Last updated 20230202

MOSCOW FARMERS MARKET



Commission and Department Tabling Guidelines

The Moscow Farmers Market averages 7,500+ adults and 1,300+ children visitors per Market day, with many of these individuals residing within Latah and Whitman County. In an effort to promote collaboration, the Community Events Division welcomes City of Moscow Commissions & Departments to host a table at the Moscow Farmers Market to conduct public outreach and bring awareness to citizens about special projects and initiatives.

Staff liaisons are to select up to five dates that Commission members and/or City staff are available for tabling at the Market; a minimum of two dates will be assigned. **Selection of dates does not guarantee assignment.** Liaisons will be notified of the final tabling schedule by early- to mid-April.

All City Commissions must adhere to the following:

- Conduct tabling hours between **9 am and 12 pm** within the confines of the tabling space next to the **bus shelter in Friendship Square**.
- Be responsible for the transportation of their tabling materials.
- Submit date requests no later than April 1 each year for priority consideration.
- Include a brief description (photos & graphics welcome!) on outreach initiative for inclusion in press releases, social media, and monthly e-newsletter (see examples on following pages).

The following items will always be provided and set-up by Community Events Staff for Commissions:

- One, six (6) foot table
- City of Moscow tablecloth
- Shade umbrella with weighted stand (a pop-up tent with tent weights is supplied during inclement weather)
- Two chairs

Commissions that are unable to table on their assigned day must inform their City staff liaisons. Staff liaisons are to contact the Community Events Division regarding such cancelations and to reschedule if possible. Office hours during the Moscow Farmers Market season are Tues. through Fri., 8 am to 5 pm.

MOSCOW FARMERS MARKET



Commission and Department Tabling Guidelines



MOSCOW FARMERS MARKET



Commission and Department Tabling Guidelines

