

Public Works / Finance Committee



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

**Monday
March 13, 2023**

4:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Committee meetings are televised, videotaped and/or recorded. Links to view the Committee meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

REGULAR AGENDA

- 1. Approval of Public Works/Finance Committee February 27, 2023 Minutes (ACTION ITEM) - Taylor Riedner**
- 2. Disbursement Report February 2023 (ACTION ITEM) - Sarah Banks**
Presentation of the Accounts Payable Report for the month ending February, 2023.
ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of February 2023.
- 3. Fourth Quarter Financial Report July 1, 2022 to September 30, 2022 for FY2022 (ACTION ITEM) - Sarah Banks**
Presentation of the financial report for the fourth quarter of Fiscal Year 2022 (July 1, 2022 to September 30, 2022).
ACTION: Approve the FY2022 Fourth Quarter Report, or provide staff with further direction
- 4. Resolution for Destruction of City Records (ACTION ITEM) - Laurie M. Hopkins**
In 2021, the City Council adopted Resolution 2021-27 classifying City records as temporary, semi-permanent, and permanent, each with a retention period. Idaho Code 50-907 allows for the destruction of temporary and semi-permanent records according to the retention schedule and the adoption of a resolution listing the various types of records. City departments have reviewed retention schedules and current records in order to recommend documents for destruction. The proposed Resolution is based upon the review by participating departments and the list has been reviewed by the City Attorney.
PROPOSED ACTIONS: Recommend approval of the resolution, or provide staff further direction.
- 5. 2023 Streets Surface Treatment Project (ACTION ITEM)- Steve Schulte**
The State of Idaho allocated a portion of state surplus funds to local transportation agencies with HB772 resulting in a disbursement of \$484,850 to the City of Moscow on July 25, 2022, for use on the transportation system. Staff proposes to use these funds for an asphalt rubberized chip seal application on roughly 49,500 square yards of roadway. This process has proven to be a cost-effective method of

extending the lifespan of our roadways. The HB772 funds are currently in the capital budget and, with Council approval, will be specifically allocated to this project during the open budget process.

PROPOSED ACTIONS: Recommend approval of the use of HB772 funds for an asphalt rubberized chip seal project, or provide staff with further direction.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.