

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Agenda~

David Schott
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

<https://www.ci.moscow.id.us/557/Tree-Commission>

Tuesday
April 4, 2023

5:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

1. **Welcome Nick Koenig to the Moscow Tree Commission.**

REGULAR AGENDA

1. **Approval of Moscow Tree Commission February 7, 2023 Minutes (ACTION ITEM) – Ellis Eifert**

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment and Response to Previous Comments (limited to 10 minutes)**

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

5. **Consideration of the 2023 Arbor Day Celebration (ACTION ITEM) – Ellis Eifert / David Rauk**

The Tree Commission approved the library for the site of the 2023 Arbor Day celebration. The theme will be *The Lorax: I speak for the trees*. The Tree Commission will discuss the final details of the 2023 Arbor Day celebration.

PROPOSED ACTIONS: Approve the Arbor Day celebration details; or take other action as deemed appropriate.

6. **Consideration of the Moscow Heritage Tree Program Banner (ACTION ITEM) – David Schott**

The Tree Commission will review and discuss the draft display banners created by staff for the Moscow Heritage Tree Program prior to fabrication.

PROPOSED ACTIONS: Approve the Moscow Heritage Tree Program banners; or take other such action deemed appropriate.

7. **Consideration of the Upcoming Commission Survey (ACTION ITEM) – David Schott**

The Tree Commission will review prior questions, discuss the vision and goal for using the survey tool moving forward, and develop a list of five (5) questions in order of priority for the public to respond to.

PROPOSED ACTIONS: Approve the five (5) survey questions; or take other such action deemed appropriate.

REPORTS

UPCOMING EVENTS / MEETINGS

Next Moscow Tree Commission meeting: May 2, 2020

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Minutes~

David Schott
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

<https://www.ci.moscow.id.us/557/Tree-Commission>

Tuesday
February 7, 2023

5:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 5:03 PM

PRESENT: Ellis Eifert; Chair, Pamela Brunfeld; Secretary, Jeanne Leffingwell, Mary Jo Hamilton, Zena Hartung, Gina Taruscio; City Council Liaison
STAFF: David Schott, Melissa Fisher

REGULAR AGENDA

1. Approval of Moscow Tree Commission January 3, 2023 Minutes (ACTION ITEM) – Ellis Eifert

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Brunfeld moved to approve the minutes as presented. Leffingwell seconded. Roll call vote:
Ayes: Unanimous. Motion carried.

Public Comment and Response to Previous Comments (limited to 10 minutes)

There were none.

4. Review of the Tree Commission Goals (ACTION ITEM) – David Schott

In 2019, the Tree Commission established goals through 2024. The Commission will review, discuss, and revise, if needed, these goals on an annual basis.

Schott reviewed Moscow Tree Commission Goals and Objectives 2019-2024 attached to the packet.

PROPOSED ACTIONS: Approve the Moscow Tree Commission goals; or take such actions deemed appropriate.

Hamilton moved to approve the Moscow Tree Commission goals and objectives as presented. Hartung seconded. Roll call vote. Ayes: Unanimous. Motion carried.

5. Consideration of the FY2024 Annual Tree Commission Budget (ACTION ITEM) – David Schott

Each year the Tree Commission discusses and approves their annual budget for inclusion in the City budget request. The Tree Commission will review the FY2023 budget and discuss the FY2024 budget request.

Schott reviewed the Moscow Tree Commission FY2023 budget and FY2024 budget request attached to the packet.

PROPOSED ACTIONS: Approve the 2024 budget request; or take other such action deemed appropriate.

Hartung moved to approve MTC 2024 budget request. Hamilton seconded. Roll call vote. Ayes: Unanimous. Motion carried.

6. Consideration of the 2023 Arbor Day Celebration (ACTION ITEM) – Ellis Eifert / David Rauk

The Tree Commission will discuss potential venues and themes for the 2023 Arbor Day celebration. Arbor Day falls on the last Friday of April each year, this year being April 28, 2023.

PROPOSED ACTIONS: Discuss and approve the Arbor Day celebration venue and theme; or take other action as deemed appropriate.

Schott proposed the Moscow Public Library as a possible venue for Arbor Day. Hartung proposed *The Lorax: I speak for the trees*, as the Arbor Day theme. Taruscio advised she would be willing to create T-shirts for the commission and design stickers to hand out to the public.

Leffingwell moved to approve the Arbor Day venue, theme and creation of T-shirts. Brunsfeld seconded. Roll call vote: Ayes unanimous. Motion carried.

7. Consideration of the Spring / Summer Parks and Recreation Brochure Classes (ACTION ITEM) – David Schott

Submittals for tree classes and workshops are due in early March for the spring / summer Parks and Recreation Brochure. This brochure will cover April through July of 2023.

PROPOSED ACTIONS: Discuss and approve classes and workshops for inclusion in the upcoming Parks and Recreation Brochure; or take other such action deemed appropriate.

The suggested classes were Brunsfeld's conifer and mulching courses to be included in the Parks and Recreation Brochure.

Hartung moved to approve the conifer and mulching course. Hamilton seconded. Roll call vote. Ayes: Unanimous. Motion carried.

8. Consideration of the Inland North Waste's Earth Day Celebration (ACTION ITEM) – David Schott

The organizers of the Inland North Waste's Earth Day Celebration have reached out to the Tree Commission inquiring about interest in participating in the event. The celebration is at East City Park on April 22, 2023 and includes a 10' by 10' table space.

PROPOSED ACTIONS: Approve Moscow Tree Commission participation in the 2023 Inland North Waste's Earth Day Celebration and determine staffing; or take other such action deemed appropriate.

The commission discussed that the month of April would be a busy month and would ultimately conflict with previous engagements.

Brunsfeld motioned to pass on participating in the Inland North Waste's Earth Day Celebration. Hartung seconded. Roll call vote. Ayes: Unanimous. Motion carried.

9. Consideration of the March 7, 2023 Tree Commission Meeting (ACTION ITEM) – David Schott

The Tree Commission will discuss the March 7, 2023 regular Tree Commission meeting. The staff liaison will be unable to attend due to a work-related conflict. The Tree Commission will discuss cancelling the meeting or selecting an alternate date for the meeting.

PROPOSED ACTIONS: Approve the Tree Commission's next meeting; or take other such action deemed appropriate.

Hartung moved to meet in April. Brunsfeld seconded. Roll call vote. Ayes: Unanimous. Motion carried.

UPCOMING EVENTS / MEETINGS

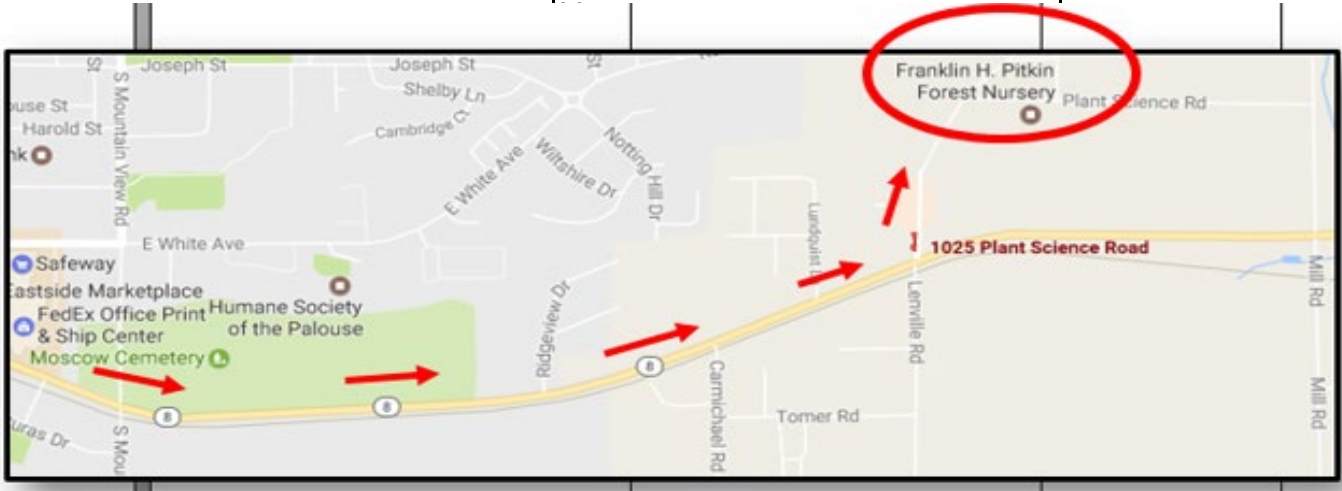
Next Moscow Tree Commission meeting: April 4, 2023

ADJOURN

The meeting was adjourned at 6:11 PM

Moscow Tree Commission
Arbor Day - 2023, Friday, April 28
Activity Check List Version 3

Activity	Task	Plan - Update	Commission member(s) or staff assigned	Completed ?
MAYOR AND PROCLAMATION	<i>Get on Mayor's calendar asap for his/her attendance at the Arbor Day event.</i>	Contact Laurie Hopkins (city clerk) (208.883.7015) and tentatively schedule last Friday in April, usually between 10:00 a.m. and 3:00 p.m. for mayor to participate in Arbor Day event.	David Rauk	No
	<i>Once determined, contact Laurie Hopkins with final time and location for event</i>	Call Laurie with the exact start and end time for the ceremony and the exact location. Email Laurie a map of site, if needed. lhopkins@ci.moscow.id.us		
	<i>Contact City Council and schedule the reading of the Arbor Day Proclamation by the Mayor at Council meeting prior to last Friday in April.</i>	Scheduled for April 17th	David Schott	No

Activity	Task	Plan - Update	Commission member(s) or staff assigned	Completed ?
TREE SEEDLING BAGGING	Contact Research Nursery (Lauren King, 208.885.3888, laurenking@uidaho.edu) about using facility and their bags, and confirm date and time of bagging. 	Tuesday, April 25, 3 p.m. - 4 p.m. Location is greenhouse Forest Research Nursery, 1025 Plant Science Road,	David Rauk	Yes
TREE SEEDLING BAGGING	Confirm those members that can help with bagging	David Schott		
	Seedlings include:	Black Cherry count 50 <i>Prunus serotina</i> . Incense Cedar count 50 <i>Calocedrus decurrens</i> . Bigtooth maple count 50 <i>Acer grandidentatum</i>	MTC	Yes
	Write and make copies of seedling planting/care flyers. Work with Parks and Rec. office to print copies?		Pam Brunsfeld	No

Activity	Task	Plan - Update	Commission member(s) or staff assigned	Completed ?
OFFICIAL CEREMONY – TREE PLANTING	<i>Determine date of ceremony</i>	Friday, April 28		
	<i>Determine time of day of ceremony</i>	Waiting for IDL	David Schott	No
	<i>Select site for ceremony</i> 		David Schott	Yes
OFFICIAL CEREMONY – TREE PLANTING	<i>Select specific location for the official tree(s) planting</i>	Library north tree lawn area; locates called in 3/23 and cleared 3/28. Need to refresh 4/17.	David S.	Yes
	<i>Determine entertainment/activity for ceremony and those who will participate. Contact group/persons.</i>	Library will take the lead utilizing the Storytime group: Lorax theme: Gina t-shirts: Melissa- 30 years Tree City USA stickers.	David S.	In Progress

Activity	Task	Plan - Update	Commission member(s) or staff assigned	Completed ?
	<i>Determine what MTC support material/displays should be used at site. Who brings these items to ceremony?</i>	Seedlings. Jay Sterling Morton poster. Other ideas? The poster is stored in basement of City Hall. Key to door can be borrowed from main window, 1st floor (Water Dept.).	David Schott / Melissa Fisher	No
	<i>Select tree(s) and deliver to planting site, prepare planting site as needed</i>	MTC approved. Library tree lawn room for 3 small class trees. Primary: Persian parrotia / Secondary: Royal Burgundy Cherry	David Schott	In Progress
	<i>Develop program, print copies (Parks and Rec. office to help) and deliver to ceremony</i>	Find out all pertinent information. Parks and Rec. office can print copies. Make about 35 copies.	Melissa Fisher	No
	<i>Contact Dept. of Lands community forestry representative to see who will present Tree City USA award. (208) 666-8621</i>	Thirty year Tree City USA	David Schott	In Progress
	<i>Arrange who will deliver shovels, (don't forget Luke Schenemun shovel -Arbor Day Spade), chairs/tables, PA system, podium and Arbor Day proclamation (for Mayor to read).</i>		David Schott / Melissa Fisher	No
	<i>Arrange for photographs of event to be taken</i>	Take digital photos, email to commission members afterwards		
PUBLIC RELATIONS -- MARKETING	<i>Send out announcement about Arbor Day to all local media outlets (Newspaper, radio, TV)</i>	Information to be sent to Daily News, Lewiston Tribune, UI Argonaut, KLEW - Channel 3 - Lewiston, Radio stations	David Schott	No
MISCELLANEOUS	<i>Write thank you notes to City Council members, Idaho Dept. of Lands rep., etc.</i>			

MOSCOW TREE COMMISSION



MOSCOW HERITAGE TREE PROGRAM

What is a “Heritage Tree”?

A Heritage Tree is one that is notable for its large size, age, health or form, or is uncommon in Moscow.



It may also be a tree with an interesting story or connection to Moscow’s history.



To be eligible, trees must be sufficiently visible from the public right of way.



Nominations shall include the Property Owner Agreement Form.

Program Goals:

To inspire and educate the community about our urban forest.

Connect people to the natural beauty of trees as they grow and mature.

Celebrate the benefits of trees by highlighting Moscow’s Heritage Trees.

Showcase examples and varieties of trees that grow well in our local conditions.

Celebrate the role trees play in the urban environment.

HOW TO NOMINATE A HERITAGE TREE

STEP 1:

Fill out the Moscow Heritage Tree Program Nomination form and the Moscow Heritage Tree Program Property Owner Agreement Form (these forms can be found on our website).

STEP 2:

Submit both forms to the city of Moscow Community Forestry Administrator at tree@ci.moscow.id.us. Or, mail to the City of Moscow, Attn: Community Forestry Administrator, PO Box 9203, Moscow, ID 83843.

STEP 3:

The staff liaison of the Tree Commission will prepare the nomination and present it to the Moscow Tree Commission for their consideration and approval or denial.



Heritage Tree: American Elm

What will designation of a Heritage Tree mean?

The nominated Heritage Tree will be featured in the Moscow Heritage Tree Program Guide and include a map of the tree’s location, a photograph of the tree, and an explanation of why it is a Moscow Heritage Tree. The tree will be listed in an online version of the Moscow Heritage Tree Program Guide.

Giant Sequoia

The Giant Sequoia, pictured on the left, was originally purchased as a seedling in Berkeley, California. It was transported all the way to its current home in Moscow, Idaho in 1995. The tree is estimated to be approximately 35 years old and has a circumference of 126 inches. It has been officially named as one of Moscow’s Heritage Trees.



This Black Walnut Heritage Tree on the right has a height of approximately 91 ft., a circumference of 174 in., and is thought to be the second largest Walnut tree in the State of Idaho. It has been chosen as another one of Moscow’s Heritage Trees.

Black Walnut

Scan this QR code with your smart phone to visit our website and learn more about Moscow’s Heritage Tree Program:



COMMISSION SURVEY QUESTION HISTORY

From 2002-2014 the commission questions were integrated into the Citizen Survey. The 2016 survey consisted only of the citizen survey questions and starting 2017 commission questions were sent out separately in their own survey. The 2019 commission survey was never approved by City Council and published as the onset of Covid prioritized other projects and we never revisited the survey results. Starting with the 2017 Commission survey, questions were organized by commission whereas previous surveys were scrambled. The 2017 survey also included each commission's mission statement. The survey will be sent out at the beginning of October and questions are due back from Commissions by September

Tree Commission

2002 Survey

Trees enhance the livability of Moscow. (circle one)

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Don't Know
64%	26%	7%	1%	0%	2%

A recent street tree inventory found that there were approximately 6,200 trees and an equal number of vacant planting spaces in the rights-of-way along Moscow's streets. Do you support the efforts of the Moscow Tree Committee to promote planting trees in the vacant tree planting spaces? (Circle one)

Strongly agree	Agree	Neutral	Disagree	Strongly Disagree	Don't Know
44%	29%	14%	6%	3%	4%

Are you aware that trees in the City right-of-way are the property owner's responsibility to water, prune, etc. following the guidelines in the Moscow Community Forestry Ordinance?

Yes	No
57%	41%

2004 Survey

Are you aware that trees in the City right-of-way are the property owner's responsibility to water, prune, etc. following the guidelines in the Moscow Community Forestry Ordinance?

Yes	No
81%	19%

Would you plant a tree in the public right-of-way in front of your home if a tree were available from the new City Street Tree Nursery?

Yes	No
68%	32%

2006 Survey

A street tree inventory found that there were approximately 7,200 trees and equal number of vacant planting spaces in the right-of-ways along Moscow's streets. Do you support the efforts of the Moscow Tree Commission to promote planting trees in vacant planting spaces?

Strongly agree	Agree	Neutral	Disagree	Strongly Disagree	Don't Know
40%	37%	13%	6%	2%	3%

Are you aware that trees in the public right-of-way are the property owner's responsibility to water, prune, etc. following the guidelines in the Moscow Community Forestry Ordinance?

Yes	No
62%	38%

Have you ever visited the City Community Forestry web page ([www.ci.moscow.id.us/parks/community forestry](http://www.ci.moscow.id.us/parks/community_forestry)) to obtain information about tree selection/planting/care and the City's Community Forestry Program?

Yes	No
9%	91%

2008 Survey

There are more than 6,000 vacant street tree planting spaces in Moscow within which the City is trying to encourage residents to plant trees. If funding were provided to help you buy a tree (see amounts listed below), at what level would you be willing to buy and plant a street tree?

\$20	\$30	\$40	\$50	\$100	Free tree giveaway each spring
25%	14%	7%	12%	4%	39%

Have you ever visited the City Community Forestry web page (<http://www.ci.moscow.id.us/PR/Community%20Forestry/Inex.asp>) to obtain information about tree selection/planting/care and the City's Community Forestry Program?

Yes	No
9%	91%

How would you prefer to receive information about community forestry issues in Moscow?

Email	City Website	Newspaper	Seminars	Television	Radio	Direct Mail
8%	12%	44%	1%	3%	9%	22%

2010 Survey

What kind of information are you most interested in receiving from the Moscow Tree Commission?

Street tree selection guide	34%
Information on the City's Community Forestry Ordinance	21%
Information on proper planting and care for trees	41%
Pruning Tips	45%
Water-wise selection and care for trees	47%
List of certified arborists in Moscow	24%

The most important feature to me of a healthy urban forest of street and parks trees is

Slowing traffic through residential areas	18%
Conserving water	25%
Providing pleasant recreational areas	50%
Reducing the city's carbon footprint	35%
None of the above	10%
Don't Know	10%

The Moscow Tree Commission could best serve me and the community by

Providing a variety of free tree care workshops	22%
Partnering with neighborhoods on tree planting and tree care events	32%
Promoting city-wide tree planting	42%
Providing educational material on the economic benefits of trees to your property and community	26%

2012 Survey

The most important feature to me of a healthy urban forest of street and parks trees is

Reducing the city's carbon footprint	29%
None of the above	15%
Don't Know	9%
Providing shade to sidewalks and streets	37%
Increasing aesthetics and property values	48%
Enhancing storm water retention	24%

The Moscow Tree Commission could best serve me and the community by

Providing a variety of free tree care workshops	34%
Providing educational material on the economic benefits of trees to your property and community	20%
Encouraging residents to plant street trees through financial incentives	40%
Don't Know	25%

2014 Survey

The most important feature to me of a healthy urban forest of street and parks trees is

Don't Know	11%
Providing shade to sidewalks and streets	29%
Increasing aesthetics and property values	29%
Enhancing storm water retention	13%
Mitigating the effects of climate change	13%
Calming traffic and enhancing safe pedestrian travel	16%

I support the City's efforts to enhance street shade trees by:

	Strongly agree	Agree	Neutral	Disagree	Strongly Disagree	Don't Know
Requiring trees to be planted at all new construction sites	37%	33%	13%	8%	4%	3%
Developing a drought tolerant shade tree planting guide	30%	42%	16%	3%	2%	5%
Identifying locations where shade trees are missing and working with adjacent land owners to get them planted	25%	40%	20%	6%	4%	3%
Working in neighborhoods with older trees to plan for companion planting of replacement trees.	24%	44%	21%	2%	4%	3%
Subsidizing citizen cost of new trees to encourage shade tree planting	28%	30%	22%	8%	6%	4%

2017 Survey

I support the City's efforts to enhance Moscow's Urban Forest of street and park trees by: (check all that apply)

Including information about drought tolerance in the Street Tree Selection Guide	64%
Working with adjacent land owners to plant street trees in designated tree planting sites	65%
Planning for replacement of aging trees in neighborhoods through companion planting of new trees	76%
Developing a food forest	42%

Which publications and workshops would you like the Tree Commission to offer?

A publication about selecting street trees appropriate to Moscow	60%
Information on the City's Community Forestry Ordinance	32%
Publications or workshops on proper tree planting and care	52%
Publications or workshops on tree pruning	48%
Publications or workshops on water-wise selection and care of trees	59%
List of arborists certified to work in Moscow	46%

2019 Survey

Please rate how important you feel each of the following downtown street tree features are to you.

	Extremely Important	Important	Neutral	Somewhat Important	Not Important	Don't Know	No answer
Shade	41%	42%	5%	4%	2%	1%	5%
Aesthetics (fall color, form, beauty)	37%	42%	6%	5%	3%	1%	5%
Reduce Noise	29%	36%	17%	4%	4%	6%	6%
Reduce Pollution	40%	36%	10%	4%	3%	1%	6%
Attract Birds and Pollinators	40%	31%	12%	5%	5%	1%	5%
Species Diversity	31%	30%	20%	7%	5%	2%	6%
Attract Consumers	19%	29%	21%	7%	16%	2%	7%
Tree LED String Lights	20%	29%	20%	9%	15%	2%	5%

The Tree Commission is considering developing a self-guided tree tour. Please note which types of trees you would be interested in seeing featured in a tour of Moscow trees. (check up to three)

Old Trees	20%
Historic Trees	25%
Large Trees	8%
Arbor Day Trees	5%
Food Bearing Trees	11%
Rare or Unusual Trees	26%
No Answer	6%