

Administrative Committee



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208-883-7015

**Monday
April 24, 2023**

4:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Committee meetings are televised, videotaped and/or recorded. Links to view the Committee meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

REGULAR AGENDA

1. Approval of Administrative Committee March 27, 2023 Minutes (ACTION ITEM) - Taylor Riedner

2. Repeal of Resolution 2000-17 (Appeal Procedures) (ACTION ITEM) - Cody Riddle

Resolution 2000-17 details appeal procedures that are in conflict with provisions already in Moscow City Code. This redundancy creates confusion for those involved in the public hearing process. To eliminate this issue, Staff is recommending this resolution be repealed and users rely exclusively on provisions already established in Moscow City Code.

PROPOSED ACTIONS: Recommend approval to repeal Resolution 2000-17, or provide staff further direction.

3. Written Decision Regarding the Appeal of a Conditional Use Permit 2518 Itani Drive (ACTION ITEM) – Aimee Hennrich

On January 6, 2023, John and Candis Write applied for a Conditional Use Permit (CUP) to allow a Bed and Breakfast Inn, utilizing two of the four existing bedrooms in the single-family home at 2518 Itani Drive. The Board of Adjustment conducted a public hearing for the proposed CUP on February 7, 2023, and subsequently voted to approve the CUP application with the condition that the applicant provide six (6) off-street parking spaces on the property. On February 23, 2023, the Community Development Department received an appeal from John and Candis Write, stating that they wish to appeal the Board of Adjustment's decision to City Council in order to eliminate the condition of approval. On April 17, 2023, City Council considered the appeal during a public meeting and sustained the decision in part, upholding the approval and eliminating the condition to provide the additional parking spaces. Staff has prepared the written decision for the Council's review and approval.

PROPOSED ACTIONS: Recommend approval of the proposed written decision; or recommend approval of the proposed written decision with modifications; or provide staff with further direction.

4. Bennett Lumber Radio Tower Lease Agreement (ACTION ITEM) - Bill Belknap

The City is currently working toward the replacement of the City's emergency communications radio system due to the current equipment reaching end-of-life as well as system coverage

deficiencies. One component of that project will include the installation of additional radio antennas and equipment on the radio tower located on West Twin Peak of Moscow Mountain owned by Bennett Lumber. Staff worked with Bennett Lumber to prepare a new lease agreement to replace the City's existing equipment with the new and additional equipment planned for installation with the new radio system. The Lease Agreement is now before the Council for the Council's review and approval.

PROPOSED ACTIONS: Recommend approval of the Tower Lease Agreement with Bennett Lumber; or provide staff further direction.

ADJOURN

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