

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Commission Chair
fmc@ci.moscow.id.us

Regular Meeting
~Agenda~

Amanda Argona
Staff Liaison
208-883-7132

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday
May 2, 2023

4:00 PM

Council Chambers
206 E. 3rd St.

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Mission of the Moscow Farmers Market

The Moscow Farmers Market celebrates life on the Palouse by providing the community with the opportunity to buy and sell local and regional agricultural products (e.g., crops, meat, cheese, wine, etc.), distinctive handmade goods, artisan pieces, and original recipe cuisine. This venue is meant to encourage and support sustainable economic, social and environmental practices.

2. Approval of Farmers Market Commission April 4, 2023 Minutes (ACTION ITEM)

PROPOSED ACTIONS: Approve minutes, amend minutes, or take such other action deemed appropriate.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

4. Downtown Streetscape Project update – Argona, Riddle

5. Upcoming outreach (ACTION ITEM) – Argona, Hill

2023 scope of work was accepted by the Commission at their December 6, 2022 meeting. The following dates require Commission member commitment and involvement:

- **May 13, 9 am-12 pm | Commission hosting 2023 poster artist**
Minimum of two Commission members to table either together for duration, or for 1.5 hours.
- **May 27, 7:45 am-1 pm | RMA Customer count**
Non-Vendor Commission members to be available for customer counts on the hour for ten-minute intervals. Volunteers will be recruited to fill in assignments as needed.

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- **Jun. 24, 7:45 am-1 pm | RMA Customer count; tabling at Market to promote America's Farmers Market Celebration voting**
Non-Vendor Commission members to be available for customer counts on the hour for ten-minute intervals. Volunteers will be recruited to fill in assignments as needed.
- **Jul. 29, 7:45 am-1 pm | RMA Customer count**
Non-Vendor Commission members to be available for customer counts on the hour for ten-minute intervals. Volunteers will be recruited to fill in assignments as needed.
- **Aug. 12, 9-11 am | National Farmers Market Week Celebration**
Minimum of three Commission members to assist with emceeing, engagement, and prize drawing.
- **Aug. 26, 7:45 am-1 pm | RMA Customer count**
Non-Vendor Commission members to be available for customer counts on the hour for ten-minute intervals. Volunteers will be recruited to fill in assignments as needed.
- **Sep. 30, 7:45 am-1 pm | RMA Customer count**
Non-Vendor Commission members to be available for customer counts on the hour for ten-minute intervals. Volunteers will be recruited to fill in assignments as needed.
- **Oct. 21, 7:45 am-1 pm | RMA Customer count**
Non-Vendor Commission members to be available for customer counts on the hour for ten-minute intervals. Volunteers will be recruited to fill in assignments as needed.
- **Oct. 28, 9 am-12 pm (potentially longer for tallying votes) | Halloween Costume Contest**
Minimum of four Commission members to assist with emceeing and judging.

PROPOSED ACTIONS: Assign members to outreach dates, or take such other action deemed appropriate.

6. 2023 Site Visits – Argona, DePhelps, Hill, Martinet

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Ten Agricultural Vendors have been added to the 2023 roster and require site visits per Market policies. In the event that Site Visit subcommittee members are unavailable, other Commission members may attend. Site Visits are projecting to be all-day (at least 8 hours) due to accommodate travel time. Lunch is provided.

Preliminary schedule is as follows:

- **Wed., May 17** – Browning Beef (Spangle, WA); Fancy Free Farms (Pullman, WA); Al's Foraging (Troy, ID)
- **Wed., May 24** – Blue Wildrye Farm (Princeton, ID); Ugly Barn Flower Farm (Garfield, WA); Clearwater Ridge Wagyu (Clarkston, WA); Ee-li-ee-li-oo Ranch – location 1 (Clarkston, WA)
- **Fri., May 26** – Parlor by Bar46 (Culdesac, ID); Ee-li-ee-li-oo Ranch – location 2 (Culdesac, ID); Idaho Jams (Kooskia, ID)

PROPOSED ACTIONS: Assign subcommittee members to attend Site Visits, or take such other action deemed appropriate.

REPORTS

1. **Community Events Manager report – Argona**

ANNOUNCEMENTS

1. **Proposed Items for Future Agendas**

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

- Strategic Plan update (July)
- WSFMA Conference report (July) – DePhelps, Lawrence

2. **CANCELLED – Farmers Market Commission regular meeting June 3, 2023 at Moscow City Hall in Council Chambers. *Next regular meeting Wed., July 5, 2023 to accommodate staff holiday schedule.***

ADJOURN

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NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.