

Public Works / Finance Committee



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

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**Monday
May 8, 2023**

4:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Committee meetings are televised, videotaped and/or recorded. Links to view the Committee meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

REGULAR AGENDA

1. Approval of Public Works/Finance Committee April 10, 2023 Minutes (ACTION ITEM) - Taylor Riedner

2. Disbursement Report April 2023 (ACTION ITEM) - Sarah Banks

Presentation of the Accounts Payable Report for the month ending April, 2023.

ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of April 2023.

3. Camp Moscowanna Alcohol Use Request in Entertainment District (ACTION ITEM) - Amanda Argona

The Moscow Chamber of Commerce + Visitor Center is hosting Camp Moscowanna on Saturday, June 10th, from 4 pm to 8 pm on Main Street between 3rd and 6th Streets. This summer camp-themed event is designed to evoke the nostalgia of family-friendly gatherings and features: corn-hole, a children's fishing hole, sing-a-long log, relay events, s'mores station, yarn art, photo booth, live music, up to ten local food vendors, and up to ten beer/wine vendors. The event has been reviewed and approved by staff as of April 13, 2023. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Camp Moscowanna is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12, a draft resolution has been prepared for the Council's consideration.

PROPOSED ACTIONS: Recommend approval of the resolution allowing for the temporary suspension of the open container law within the event footprint of Camp Moscowanna for the duration of the event; or provide staff with further direction.

4. Ordinance Amending Moscow City Code Title 4 Appeal Procedures (ACTION ITEM) - Cody Riddle

Staff is proposing an amendment to Moscow City Code to consolidate and clarify the procedural requirements associated with appeals. This includes a repeal of Title 4, Chapter 10, Section 10-8 (Procedures for the Appeals of Interpretation or Administration), and amendments to the following:

- Title 4, Chapter 5, Section 5-6.D (Variance and Appeal Procedures)
- Title 4, Chapter 8, Section 8-2 (Appeals of Zoning Administrator Decisions)
- Title 4, Chapter 8, Section 8-5 (Appeals to City Council)

-Title 4, Chapter 8 (Table of Contents)

PROPOSED ACTIONS: Recommend forwarding the proposed amendment to the Planning and Zoning Commission for public hearing, or provide staff with further direction.

5. Idaho Public Television Tower Lease Agreement (ACTION ITEM) - Bill Belknap

The City is currently working toward the replacement of the City's emergency communications radio system due to the current equipment reaching end-of-life as well as system coverage deficiencies. One component of that project will include the installation of additional radio antennas and equipment on the radio tower located on Paradise Ridge which is owned by the State of Idaho and operated by Idaho Public Television (IPTV). Staff worked with IPTV to prepare a lease agreement to allow the installation of the new equipment planned for installation with the new radio system. The Lease Agreement is now before the Council for review and approval.

PROPOSED ACTIONS: Recommend approval of the proposed lease agreement; or provide staff further direction.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.