

MOSCOW TREE COMMISSION



Mark Heinlein
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Agenda~

David Schott
Staff Liaison
208.883.7098

tree@ci.moscow.id.us

<https://www.ci.moscow.id.us/557/Tree-Commission>

Wednesday
May 10, 2023

3:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of the Harvest Park Subcommittee February 8, 2023 Minutes (ACTION ITEM) – Mark Heinlein

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

Members of the public may speak to the Subcommittee regarding matters NOT on the agenda or currently pending before the Subcommittee. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of Soils Testing by the University of Idaho (ACTION ITEM) – Mark Heinlein / David Schott

The Harvest Park Subcommittee will discuss the soil analysis details prior to samples being taken and sent to the University of Idaho Analytical Sciences Laboratory for analysis. This will include what to test and testing sites based on topography.

PROPOSED ACTIONS: Approve the details of the soil analysis; or take other such action deemed appropriate.

4. Consideration of 2023 Harvest Park Projects (ACTION ITEM) – Mark Heinlein / David Schott

The water booster station located on Harvest Park adjacent to Southview Avenue is currently under construction. The City anticipates phase 1 infrastructure improvements to the park to begin in FY2024 after completion of the water booster station. The City has money allocated in the FY2023 budget for a lime application, cover crop, trees, and shrubs. To date, a spring cover crop was put down in late April. The Bee City USA Subcommittee has also been discussing their 2023 project located in the dog leg of Harvest Park for pollinators.

PROPOSED ACTIONS: Approve 2023 projects for Harvest Park; or take other such action deemed appropriate.

5. Consideration of Monthly Meetings (ACTION ITEM) – Mark Heinlein / David Schott

Currently, the Harvest Park Subcommittee meets quarterly. Based on a discussion at the last regular meeting, the Harvest Park Subcommittee will discuss meeting monthly or continue quarterly meetings.

PROPOSED ACTIONS: Approve the meeting schedule for 2023 for the Harvest Park Subcommittee; or take other such action deemed appropriate.

REPORTS

- 1. Discussion: The Community Food Forest Handbook - All**
- 2. Pruning and Training Trees - All**
- 3. 2023 Spring Projects – Mark Heinlein**

UPCOMING EVENTS / MEETINGS

Next Harvest Park Subcommittee meeting is August 9, 2023 from 3:00 p.m. to 4:30 p.m. in the Mayor's Conference Room at City Hall.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

MOSCOW TREE COMMISSION



TBD
Harvest Park Subcommittee
Chair

Harvest Park Subcommittee
Regular Meeting
~Minutes~

David Schott
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Wednesday
February 8, 2023

3:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 3:01 PM

PRESENT: Mark Heinlein; Tim Steury; Zena Hartung; Suvia Judd

STAFF: David Schott; Melissa Fisher

REGULAR AGENDA

- 1. Consideration of the Harvest Park Subcommittee Officers (ACTION ITEM) – David Schott**
The Harvest Park Subcommittee will elect a Chair and Vice Chair from membership of the Harvest Park Subcommittee.

PROPOSED ACTIONS: 1. Approve the Chair of the Harvest Park Subcommittee. 2. Approve the Vice Chair of the Harvest Park Subcommittee; or take other such action deemed appropriate.

Hartung moved to approve as Heinlein as chair. Steury seconded. Roll call vote: Ayes: Unanimous. Motion carried

Heinlein moved to approve Hartung as vice chair. Steury seconded. Roll call vote. Ayes: Unanimous.

- 2. Public Comment and Response to Previous Comments (limited to 15 minutes)**
There were none.

- 3. Discussion: Introduction, History, and Management Plan of Harvest Park – David Schott**
Staff will present an introduction and history of Harvest Park for the subcommittee to become familiar with the background of Harvest Park. Staff will provide an overview of the Harvest Park Management plan developed by the Core Development Team. The management plan was reviewed and recommended for approval by the Moscow City Council by the Moscow Tree Commission and Parks and Recreation Commission. The Moscow City Council approved the Harvest Park Management Plan on June 27, 2022 through Resolution 2022-18.

PROPOSED ACTIONS: No action, discussion.

Schott referred to the Harvest Park Management and reviewed the history of Harvest Park. Schott proposed meeting monthly, rather than quarterly. Judd suggested implementing full mineral soil testing.

4. **Consideration of Application to Adopt Zone 3: Dog Leg (ACTION ITEM) – David Schott**
Staff has received a Harvest Park Donor and Volunteer Application from Mark Heinlein to adopt Zone 3: Dog Leg. The theme and focus for this area, as proposed on the application, is for native plantings to support pollinators. The goal is to reduce soil loss; minimize invasive plants; provide pollinator support; and provide educational opportunities.

PROPOSED ACTIONS: Approve the Harvest Park Donor and Volunteer Application from Mark Heinlein to adopt Zone 3: Dog Leg; or take other such action deemed appropriate.

Judd motioned to approve Heinlein to adopt Zone 3: Dog Leg. Hartung seconded. Roll call vote. Ayes: Unanimous. Motion Carried.

5. **Consideration of 2023 Harvest Park Projects (ACTION ITEM) – David Schott**
The water booster station located on Harvest Park adjacent to Southview Avenue is currently under construction. The City anticipates phase 1 infrastructure improvements to begin in FY2024 after completion of the water booster station. The City has money allocated in the FY2023 budget for a lime application, cover crop, trees, and shrubs.

PROPOSED ACTIONS: Approve 2023 projects for Harvest Park; or take other such action deemed appropriate.

Harvest Park Subcommittee discussed the necessity of the lime application, soil testing and pruning in the spring. Steury advised he would donate stakes to stabilize trees in the spring. Steury motioned to approve 2023 projects for Harvest Park. Hartung seconded. Roll call vote. Ayes: Unanimous. Motion carried.

6. **Consideration of 2024 Harvest Park Project Budget Request (ACTION ITEM) – David Schott**

Staff has begun the FY2024 budget process. FY2024 begins on October 1, 2023 and ends on September 30, 2024. The Harvest Park Subcommittee will discuss non-capital improvement funding for projects in FY2024 for inclusion in the FY2024 budget request.

PROPOSED ACTIONS: Approve FY2024 funding for Harvest Park projects; or take other such action deemed appropriate.

Commission discussed Boron and lime application to be spread by volunteers and a soil test performed by the University of Idaho. Steury advised he would take lead on pruning and staking the Harvest Park trees, with the help of the subcommittee. Application of a spring cover crop, possibly Daikon Radish, was also discussed.

REPORTS

None.

UPCOMING EVENTS / MEETINGS

Next Harvest Park Subcommittee meeting is May 10, 2023 from 3:00 p.m. to 4:30 p.m. in the Mayor's Conference Room at City Hall.

The meeting was adjourned at 4:23 PM