

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
prc@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
May 25, 2023

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. **Approval of Parks and Recreation Commission April 27, 2023 Minutes (ACTION ITEM) – Nancy Tribble**
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment and Response to Previous Comments (limited to 10 minutes)**
Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **Consideration of the Upcoming Commission Survey (ACTION ITEM) – David Schott**

The Parks and Recreation Commission will review draft citizen survey questions and determine the priority for the list of five (5) questions for the public to respond to.

PROPOSED ACTIONS: Approve the five (5) survey questions and priority; or take other such action deemed appropriate.

4. **Consideration of the June 22, 2023 Parks and Recreation Commission Meeting (ACTION ITEM) – Nancy Tribble**

City staff will be unable to attend the June 22, 2023 Parks and Recreation Commission meeting. The commission will discuss rescheduling the meeting for Thursday, June 29, 2023 in the multipurpose room of the HIRC at 5:15 p.m.

PROPOSED ACTIONS: Reschedule the June 22, 2023 to June 29, 2023 Parks and Recreation Commission meeting; or take other such action deemed appropriate.

REPORTS

1. **Recreation and Pool Update – Greg Morrison**
2. **Parks, Facilities and Community Forestry Update – David Schott**

- a) **LWCF update for Lola Clyde Park**
- b) **MAMBA grant update for Moscow Mountain**
- c) **Damon Burton pickleball courts dedication**

UPCOMING EVENTS / MEETINGS:

- 1. Next Parks and Recreation Commission meeting: June 29, 2023, if approved.
- 2. Parks and Recreation Annual Tour: July 27, 2023

ADJOURN

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
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Regular Meeting
~Minute~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
April 27, 2023

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:16 pm

PRESENT: Ted Kisha; Cat Harner, Vice Chair; Gretchen Hayes, Mark Heinlein, Richard Gayler

STAFF: Kristie Ingham; David Schott; Greg Morrison; Tyler Ochoa; Drew Davis

WELCOME AND ATTENDANCE

ANNOUNCEMENTS: Schott let PRC know that Susan Petersen submitted her letter of resignation.

If any commissioners know anyone interested in being on PRC to please submit to Taylor Riedner at City Hall.

REGULAR AGENDA

- 1. Approval of Parks and Recreation Commission March 23, 2023 Minutes (ACTION ITEM)**
– Nancy Tribble
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Keisha moved to approve the minutes as presented. Hayes seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

- 2. Public Comment and Response to Previous Comments (limited to 10 minutes)**
None

- 5. Consideration of the Upcoming Commission Survey (ACTION ITEM) – David Schott**

The Parks and Recreation Commission will review prior questions, discuss the vision and goal for using the survey tool moving forward, and develop a list of five (5) questions in order of priority for the public to respond to.

PROPOSED ACTIONS: Approve the five (5) survey questions; or take other such action deemed appropriate.

Schott referred to the past citizen surveys in the packet. Schott wants to review the old questions to get PRC thinking of questions to put out in August survey. Kisha would like to list Parks by name with how often people frequent them. Gayler would like if each member could write what their vision is for the survey and for Parks and Recreation. Schott proposes everyone to email him

with what their vision of Parks and Recreation is for you and he will bring them back to the June meeting and present them all then.

Gayler moved to approve emailing Schott the vision commissioners have and Schott will present them at a next months meeting. Ted seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

3. Consideration of the May 27, 2023 Farmers Market Dates (ACTION ITEM) – Nancy Tribble

Each year the Parks and Recreation Commission hosts a booth at the Farmers Market. This year the Parks and Recreation Commission is scheduled to be at the Farmers Market on May 27th and August 19th. The commission will discuss staffing, theme, and logistical support from staff for the May 27th Farmers Market.

PROPOSED ACTIONS: Approve the staffing and theme for the May 27, 2023 Farmers Market; or take other action as deemed appropriate.

Harner reminded PRC the 27th is for Bee City USA (BCUSA) list. Harner is looking for who would like to be present at the Farmers Market for PRC. Heinlein and Kisha will both be present for the May date. Morrison reminded commission that Tribble stated at the last meeting that she too would be present at the May Farmers Market.

Richard moved to approve Heinlein, Kisha and Tribble will be present and theme for the May 27, 2023 Farmers Market for the BCUSA list. Heinlein seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

4. Consideration of the Parks and Recreation Commission Annual Tour (ACTION ITEM) – Nancy Tribble

Each year the Parks and Recreation Commission goes on a tour in lieu of a regular meeting. The commission will discuss the date of the tour and generate a list of site visits.

Kisha would like to do the annual tour for the July meeting. Harner suggest PRC email Schott ideas of where and what they would like to see on the tour. Kisha would like to see the Paradise Pathway lighting. Davis also suggested Lola Clyde Park if we receive the grant.

PROPOSED ACTIONS: Approve the date and list of sites to visit for the tour; or take other action as deemed appropriate.

Keisha move to do the PRC annual tour for the July meeting and email Schott with suggestions of parks to see. Hayes seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

REPORTS

1. Recreation and Pool Update – Greg Morrison

Morrison has been spending a majority of time working on his FY24 budget which he now has mostly complete. He has increased all costs by 15% which will include everything from pool passes to sports programs such as soccer and basketball. He explained that a lot of the increase is for staffing from officials and score keepers to HIRC staff. Equipment such as balls for all the sports had a 20% increase a piece along with shipping increases as well. Morrison just hired 4 lifeguard managers and today hired 1 of the 2 concessions managers for the HLAC. The outdoor fields are finally drying out with Oylear taking the longest which is typical. Morrison let PRC know he has also changed hours Tuesday mornings at the HIRC for pickleball only. Pickleball is now from 8am-12pm. People have really appreciated him doing so and have thanked him. Adult softball starts in two weeks along with girl's fast pitch at Ghormley. Morrison hired a HIRC staff as a

seasonal help for Tanner Poulsen at the Joseph MSD playfields and are doing a great job together. Ochoa is currently working on Summer Break Kids Kamp and only has a few days that are not maxed out with registration. It's Garden season and he is implementing new processes to hopefully make garden season go smoother at the HIRC Community Gardens.

2. Parks, Facilities and Community Forestry Update – David Schott

Schott let PRC know that there is 1 full time opening in the Parks department. Arbor day is tomorrow from 11am-12pm on the Public Library lawn which he will be present at and handing out free tree seedlings. The month of May is bike month. On May 19th the Bike to Work Day will take place downtown at the corner of 6th and Main St. from 7am-9am. The annual Pathways Bike Tour will be Sunday May 21 from 1:30pm-3:30pm beginning at Alturas Park and ending at Berman Creekside Park. The Mountainview Park restrooms will be done at the end of May. One of the four bathrooms will be heated and open all year round. Jay Lewis maintenance head is working hard on the HLAC to have it ready to go for the pool opening. Beginning Monday Lewis will also be overseeing the janitorial contracts.

UPCOMING EVENTS / MEETINGS:

Next Parks and Recreation Commission meeting: May 25, 2023.

ADJOURN 6:20pm

COMMISSION SURVEY QUESTION HISTORY

From 2002-2014 the commission questions were integrated into the Citizen Survey. The 2016 survey consisted only of the citizen survey questions and starting 2017 commission questions were sent out separately in their own survey. The 2019 commission survey was never approved by City Council and published as the onset of Covid prioritized other projects and we never revisited the survey results. Starting with the 2017 Commission survey, questions were organized by commission whereas previous surveys were scrambled. The 2017 survey also included each commission's mission statement. The survey will be sent out at the beginning of October and questions are due back from Commissions by September

May 25, 2023 Draft Questions - DRAFT

1.)

If Moscow Parks and Recreation could expand services in Recreation, what age group needs more activities and/or programs. (circle one)

4 & Under	5 – 12	13-17	18-24	25-34	35-44	45-54	55-65	65 & Over

2.)

If Moscow Parks and Recreation could expand services in Parks, what age group needs more activities. (circle one)

4 & Under	5 – 12	13-17	18-24	25-34	35-44	45-54	55-65	65 & Over

3.)

How do you find out about Parks and Recreation activities? (Check all that apply)

Quarterly Online Brochure	Radio	School	Word of Mouth	Newspaper	City Website	Social Media

4.) Do you support lighted recreational facilities? Y/N

5.) Do the existing Parks and parks presently being developed adequately address all of the needs for community recreation? Y/N

6.) Do you recreate in the parks at night? Y/N

7.) Do you prefer a traditional park (playground, restroom, turf) or a natural area with pathways and/or trails?

Parks & Recreation Commission

2002 Survey

How do you find out about Parks and Recreation activities? (Check all that apply)

Quarterly Brochure	Radio	School	Word of Mouth	Newspaper	Other
58%	12%	14%	35%	36%	4%

Rate Moscow Parks and Recreation programs and activities with other cities of similar size (circle one).

Much better than others	Better than others	About the same	Not as good	Much worse	Don't Know
7%	28%	20%	6%	1%	38%

If Moscow Parks and Recreation could expand services, what age group needs more activities or programs? (circle one)

4 & Under	5 – 8	9 – 12	13 – 18	Adult	Don't Know
6%	3%	3%	22%	24%	42%

In general, costs to participate in Moscow Parks and Recreation programs are (circle one)

Much too expensive	Too expensive	About right	Affordable	Very affordable	Don't Know
2%	9%	36%	19%	4%	30%

2004 Survey

Rate Moscow Parks and Recreation programs and activities with other cities of similar size (circle one).

Much better than others	Better than others	About the same	Not as good	Much worse	Don't Know
5%	26%	22%	7%	1%	39%

If Moscow Parks and Recreation could expand services, what age group needs more activities or programs? (circle one)

4 & Under	5 – 8	9 – 12	13 – 18	Adult	Don't Know
5%	4%	6%	23%	24%	38%

In general, costs to participate in Moscow Parks and Recreation programs are (circle one)

Much too expensive	Too expensive	About right	Affordable	Very affordable	Don't Know
1%	8%	38%	17%	5%	31%

How do you find out about Parks and Recreation activities? (Check all that apply)

Quarterly Brochure	Radio	School	Word of Mouth	Newspaper	City Website	Other
62%	23%	24%	42%	50%	8%	4%

2006 Survey

Please rate Moscow Parks and Recreation programs and activities with other cities of similar size (circle one).

Much better than others	Better than others	About the same	Not as good	Much worse	Don't Know
6%	24%	22%	5%	0%	43%

If Moscow Parks and Recreation could expand services, what age group needs more activities or programs? (circle one)

4 & Under	5 – 8	9 – 12	13 – 18	Adult	Don't Know
5%	2%	7%	19%	26%	41%

In general, costs to participate in Moscow Parks and Recreation programs are (circle one)

Much too expensive	Too expensive	About right	Affordable	Very affordable	Don't Know
1%	9%	32%	19%	3%	36%

How do you find out about Parks and Recreation activities? (Check all that apply)

Quarterly Brochure	Radio	School	Word of Mouth	Newspaper	City Website	Other
56%	12%	16%	40%	40%	8%	8%

2008 Survey

To what degree do you support the following projects:

	Strongly Support	Support	Neutral	Unsupportive	Strongly Unsupportive	Don't Know
Develop playfields for organized activities	26%	40%	20%	10%	2%	2%
Improve undeveloped parks	20%	43%	26%	6%	2%	3%

2010 Survey

To what degree do you support the following projects:

	Strongly Support	Support	Neutral	Unsupportive	Strongly Unsupportive	Don't Know
Develop playfields for organized activities	22%	41%	21%	7%	4%	3%
I support the improvements of undeveloped parks	23%	48%	17%	4%	3%	2%

I support banning smoking in public parks

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Don't Know
38%	18%	16%	11%	13%	1%

2012 Survey

To what degree do you support the following projects:

	Strongly Support	Support	Neutral	Unsupportive	Strongly Unsupportive	Don't Know	Non-response
Develop playfields for organized activities	27%	49%	15%	4%	2%	3%	1%
I support the improvements of undeveloped parks	26%	53%	13%	4%	2%	1%	2%

2014 Survey

To what degree do you support the following projects:

	Strongly Support	Support	Neutral	Unsupportive	Strongly Unsupportive	Don't Know
Develop playfields for organized activities	26%	43%	17%	8%	3%	2%
I support the improvements of undeveloped parks	26%	44%	18%	6%	3%	2%

I support the replacement of the Friendship Square fountain

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Don't Know
9%	19%	31%	15%	11%	10%

2017 Survey

If Moscow Parks and Recreation could expand services, what age group needs more activities or programs?

4 and under	5-12	13-17	18-24	25-34	35-44	45-54	55-64	65-74	75 years and older
14%	23%	27%	12%	12%	8%	12%	19%	24%	19%

Parks and Recreation provides adequate programs and activities

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
16%	46%	29%	4%	0%

2019 Survey

Please rate your level of satisfaction with parks and recreation opportunities for various age groups in Moscow.

	Very Satisfied	Satisfied	Neutral	Somewhat Satisfied	Not Satisfied	Don't Know	No Answer
4 and under	10%	20%	7%	3%	3%	46%	12%
5-12	12%	25%	7%	2%	3%	40%	11%
13-17	9%	22%	9%	2%	2%	43%	12%
18-24	8%	22%	9%	4%	2%	44%	12%
25-34	7%	24%	10%	6%	3%	39%	12%
35-54	6%	23%	11%	6%	3%	38%	12%
55-74	6%	19%	9%	5%	5%	44%	11%
75 years and older	6%	18%	11%	4%	3%	47%	10%