

Public Works / Finance Committee



Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

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Monday
May 8, 2023

4:00 PM

Council Chambers
206 E. Third St.

The meeting was called to order at 4:00 p.m.

PRESENT: Maureen Laflin, Gina Taruscio, Drew Davis

OTHERS: Mayor Art Bettge

STAFF: Bill Belknap, Cody Riddle, Sarah Banks, Amanda Argona, Mia Bautista, Taylor Riedner

REGULAR AGENDA

1. Approval of Public Works/Finance Committee April 10, 2023 Minutes (ACTION ITEM) - Taylor Riedner

The minutes were approved as presented.

2. Disbursement Report April 2023 (ACTION ITEM) - Sarah Banks

Presentation of the Accounts Payable Report for the month ending April, 2023.

ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of April 2023.

Banks introduced the item by highlighting major expenditures including a chassis progress payment for the new fire engine, Hurber Screen rebuild purchase, 5th Booster Station phase 2 payment, 6th Street Bridge improvement payment. Banks noted that revenue report in General Fund Intergovernmental shows a large negative value due to transferring ARPA funds to Water. Needing no further discussion, the Committee recommended approval and that it be placed on the Council consent agenda.

3. Camp Moscowanna Alcohol Use Request in Entertainment District (ACTION ITEM) - Amanda Argona

The Moscow Chamber of Commerce + Visitor Center is hosting Camp Moscowanna on Saturday, June 10th, from 4 pm to 8 pm on Main Street between 3rd and 6th Streets. This summer camp-themed event is designed to evoke the nostalgia of family-friendly gatherings and features: corn-hole, a children's fishing hole, sing-a-long log, relay events, s'mores station, yarn art, photo booth, live music, up to ten local food vendors, and up to ten beer/wine vendors. The event has been reviewed and approved by staff as of April 13, 2023. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Camp Moscowanna is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12, a draft resolution has been prepared for the Council's consideration.

PROPOSED ACTIONS: Recommend approval of the resolution allowing for the temporary suspension of the open container law within the event footprint of Camp Moscowanna for the duration of the event; or provide staff with further direction.

Argona introduced the item as written above and explained the applicant has up to 10 days prior to the event to finalize the vendor layout. The event applicant coordinates locations with the vendors and the

check in station will be under the old US Bank. The Committee recommended approval and that it be placed on the Council consent agenda.

4. Ordinance Amending Moscow City Code Title 4 Appeal Procedures (ACTION ITEM) - Cody Riddle

Staff is proposing an amendment to Moscow City Code to consolidate and clarify the procedural requirements associated with appeals. This includes a repeal of Title 4, Chapter 10, Section 10-8 (Procedures for the Appeals of Interpretation or Administration), and amendments to the following:

- Title 4, Chapter 5, Section 5-6.D (Variance and Appeal Procedures)
- Title 4, Chapter 8, Section 8-2 (Appeals of Zoning Administrator Decisions)
- Title 4, Chapter 8, Section 8-5 (Appeals to City Council)
- Title 4, Chapter 8 (Table of Contents)

PROPOSED ACTIONS: Recommend forwarding the proposed amendment to the Planning and Zoning Commission for public hearing, or provide staff with further direction.

Riddle introduced the item as written above and reviewed details of the proposed amendments from the meeting packet. The main goal of the proposed amendments is to provide a clearer process of appeals and to consolidate the information. This process began with City Council repealing a Resolution from 2000 on May 1, 2023. With Committee approval, the proposed amendments will go to the Planning and Zoning Commission for a public hearing then brought back to City Council for final approval. Needing no further discussion, the Committee recommended approval and that it be placed on the Council regular agenda.

5. Idaho Public Television Tower Lease Agreement (ACTION ITEM) - Bill Belknap

The City is currently working toward the replacement of the City's emergency communications radio system due to the current equipment reaching end-of-life as well as system coverage deficiencies. One component of that project will include the installation of additional radio antennas and equipment on the radio tower located on Paradise Ridge which is owned by the State of Idaho and operated by Idaho Public Television (IPTV). Staff worked with IPTV to prepare a lease agreement to allow the installation of the new equipment planned for installation with the new radio system. The Lease Agreement is now before the Council for review and approval.

PROPOSED ACTIONS: Recommend approval of the proposed lease agreement; or provide staff further direction.

Belknap introduced the item by reflecting on the previous Committee meeting that reviewed a lease agreement with Bennett Lumber. This agreement is between the City of Moscow, IPTV and the State of Idaho. IPTV's current agreement with the State of Idaho runs through 2029 which at that point the City's agreement would be renewed. Compensation includes \$650 per year which is substantially less than the Bennett lease of approximately \$3,000 per year. The City is working to collect all the necessary property rights and lease agreements now as the radio project is getting ready to go out to bid in the near future. The Committee recommended approval and that it be placed on the Council consent agenda.

ADJOURN

The meeting adjourned at 4:15 p.m.

