

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Agenda~

David Schott
Staff Liaison

tree@ci.moscow.id.us

208.883.7098

<https://www.ci.moscow.id.us/557/Tree-Commission>

Tuesday
June 6, 2023

5:00 PM

Mayors Conference Room
206 E 3rd Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Moscow Tree Commission May 2, 2023 Minutes (ACTION ITEM) – Ellis Eifert

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Consideration of the Upcoming Commission Survey (ACTION ITEM) – David Schott

The Tree Commission will review questions drafted during the May 2, 2023 meeting for final approval and determine the priority for the questions.

PROPOSED ACTIONS: Approve the five (5) survey questions and priority; or take other such action deemed appropriate.

4. Consideration of the July 4, 2023 Tree Commission Meeting (ACTION ITEM) – Ellis Eifert
July 4, 2023 is a City holiday. The Tree Commission will discuss cancelling the meeting.

PROPOSED ACTIONS: Cancel the July 4, 2023 Tree Commission meeting; or take other such action deemed appropriate.

REPORTS

1. Arbor Day Trees – David Schott

UPCOMING EVENTS / MEETINGS

Next Moscow Tree Commission meeting: TBD

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Regular Meeting
~Minutes~

David Schott
Staff Liaison

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<https://www.ci.moscow.id.us/557/Tree-Commission>

Tuesday
May 2, 2023

5:00 PM

Mayors Conference Room
206 E 3rd Street

The meeting was called to order at 5:07 PM

PRESENT: Pamela Brunsfeld; Secretary, Mary Jo Hamilton, Zena Hartung, Nick Koenig, Jeanne Leffingwell

STAFF: David Schott; Melissa Fisher

REGULAR AGENDA

1. Approval of Moscow Tree Commission April 4, 2023 Minutes (ACTION ITEM) – Ellis Eifert

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Hartung moved to approve the minutes as present. Leffingwell seconded. Roll call vote: Ayes: unanimous. Motion carried

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

None.

3. Consideration of the Upcoming Commission Survey (ACTION ITEM) – David Schott

The Tree Commission will review prior questions, discuss the vision and goal for using the survey tool moving forward, and develop a list of five (5) questions in order of priority for the public to respond to.

PROPOSED ACTIONS: Approve the five (5) survey questions; or take other such action deemed appropriate.

1. Are you aware that trees in the City right-of-way are the property owner's responsibility to water, prune, MCC following the guidelines in the Moscow Community Forestry Ordinance?

Yes

No

2.

How would you prefer to receive information about community forestry issues in Moscow?
Check all that apply

Email	City Website	Newspaper	Online Seminars	TV	Radio	Direct Mail	Social Media

3.

The Moscow Tree Commission could best serve me and the community by

Providing a variety of free tree care workshops	
Providing educational material on the economic benefits of trees to your property and community	
Encouraging residents to plant street trees through financial incentives	
Don't Know	

4.

The most important feature to me of a healthy urban forest of street and parks trees is

Reducing the impacts of the heat island effect	
Providing shade to sidewalks and streets	
Increasing aesthetics and property values	
Enhancing storm water retention	
Mitigating the effects of climate change	
Calming traffic and enhancing safe pedestrian travel	
Providing protection from noise and wind	

5. Koenig advised he would write an open-ended question, which would be reviewed at the next Tree Commission meeting.

Hamilton moved to approve the above survey questions, pending review of Koenig's open-ended question at the next commission meeting. Leffingwell seconded. Roll call vote. Ayes: unanimous. Motion carried.

4. Consideration of the May 6, 2023 Farmer's Market (ACTION ITEM) – Ellis Eifert

The Tree Commission will finalize staffing and materials needed for the May 6, 2023 Farmer's Market. Tree seedling will be available. The Moscow Heritage Tree Banner and the Street Tree Planting Guide poster will be ready by May 6th.

PROPOSED ACTIONS: Approve staffing and materials for the May 6, 2023 Farmers Market; or take other such action deemed appropriate.

Farmers Market Staffing:

Leffingwell, Hartung 8:15am-10am (setup)

Hamilton: 10am-11am

Brunsfeld, Koenig- 11am-12pm (take down)

Hamilton moved to approve staffing and materials for the May 6, 2023 Farmers Market. Brunsfeld seconded. Roll call vote. Ayes: unanimous. Motion carried.

REPORTS

1. Arbor Day Post Event Report – All
Schott felt the event went very well and the story time group made the event extra special.
Koenig and Leffingwell agreed.

UPCOMING EVENTS / MEETINGS

Next Moscow Tree Commission meeting: June 6, 2023

The meeting was adjourned at 6:15

DRAFT

June 6, 2023 Moscow Tree Commission Citizen Survey Questions – DRAFT

1.

Are you aware that trees in the City right-of-way are the property owner's responsibility to care for and maintain under the Moscow Community Forestry Ordinance?

Yes	No

2.

**How would you prefer to receive information about community forestry topics in Moscow?
(Check all that apply)**

Email	City Website	Newspaper	Classes / Workshops	Social Media	Radio	Direct Mail

3.

The Moscow Tree Commission could best serve me and the community by: (Check all that apply)

Providing a variety of tree care classes and workshops	
Providing educational material on the economic benefits of trees to your property and community	
Encouraging residents to plant street trees through financial incentives	
Advocating for a tree assistance program to care for newly planted trees	
Don't Know	

4.

The most important feature to me of a healthy urban forest of street and parks trees is / are? One or all

Reducing the impacts of the heat island effect	
Providing shade to sidewalks and streets	
Increasing aesthetics and property values	
Enhancing storm water retention	
Mitigating the effects of climate change	
Calming traffic and enhancing safe pedestrian travel	
Providing protection from noise and wind	

5.

Would you be willing to volunteer to be a neighborhood tree steward / ambassador to advocate for trees in the public right of way in your neighborhood; assisting others to plant and care for newly planted trees in your neighborhood?

6.

The Tree Commission exists to help the City of Moscow focus on the existing tree population and to promote the benefits today and in the future, of trees. Have you any recommendations for the Tree Commission?