

PLANNING & ZONING COMMISSION



Robb Parish
Commission Chair
P&Z@ci.moscow.id.us

Regular Meeting
~Minutes~

Mike Ray
Staff Liaison
208.883.7008

<https://www.ci.moscow.id.us/457/Planning-Zoning-Commission>

Wednesday
April 12, 2023

7:00 PM

Council Chambers
206 E Third Street

Parish called the meeting to order at 7:00 PM

MEMBERS PRESENT: Robb Parish, Chair; Rich Beebe, Scott Gropp, Joel Hamilton, Nels Reese, Victoria Seever, Dennis Wilson
MEMBERS ABSENT: Cole Mize, Sue Scott
OTHERS: Gina Taruscio
STAFF: Jennifer Fleischman, Mike Ray

REGULAR AGENDA

1. Approval of March 22, 2023 Minutes (ACTION ITEM)

Seever moved for approval of the minutes as written, seconded by Wilson. Roll Call Vote; Ayes: Gropp, Parish, Reese, Seever, Wilson (5). Nays: None. Abstentions: Beebe, Hamilton (2). Motion carried.

2. Public Comment

Time limit 15 minutes. Members of the Public may speak to the Commission regarding matters NOT on the Agenda nor currently pending before the Planning and Zoning Commission. Please state your name and resident city for the record and limit your remarks to three (3) minutes.

None.

3. Public Hearing: Legislative Hearing Providing for the Repeal of Title 5, Chapter 1; Providing for the Amendment of Title 4, Chapter 1, Chapter 4, and the Addition of Chapter 12 of Moscow City Code Regarding Amendments to the Subdivision (ACTION ITEM)

The Commission worked on updating the City's subdivision code in 2019 and 2020, including the lot division and lot line adjustment processes. There was a public hearing for the proposed code amendment on June 24, 2020 and it was recommended for approval to City Council. A new streets chapter, which is intended to replace the previous location of the subdivision code, Title 5 – Chapter 1, was concurrently in the process of being drafted by the Engineering Department. The new streets chapter largely contained items that are under the duties of the Engineering Department which were previously located in the zoning and subdivision codes, but had been removed in anticipation of the new subdivision code. Since the subdivision code has been awaiting the streets chapter to advance since 2020, the Planning and Zoning Commission will conduct an additional public hearing before advancing to City Council.

Ray reviewed the legislative code amendment materials, as described above and recommended approval of the proposed ordinance to City Council. The ordinance would increase the required pedestrian pathway width in a new subdivision if there will be significantly more bicycle use anticipated. The connectivity image in one section of the new chapter includes the ends of the roads as part of the node count.

Public Hearing opened at 7:27 PM

No comments.

Public Hearing closed at 7:28 PM

Wilson moved for approval of the Subdivision Ordinance Amendment with two minor modifications: one in the Pedestrian Walkway section and one in the Street Connectivity section, seconded by Hamilton. Roll Call Vote; Ayes: Unanimous (7). Nays: None. Abstentions: None. Motion carried.

4. 2023 Citizen Survey Questions (ACTION ITEM)

The Commission will discuss potential survey questions which should be included within the survey sent out this year.

The Commissioners discussed some options for questions to be included in the 2023 Citizen Survey that will be sent out in October. The Commission will be holding a joint meeting with City Council in the next few months and that might spur some different questions that both groups could benefit from. Questions are due from the Commission back to Administration at the beginning of August.

5. Shared Reading Discussion (ACTION ITEM)

Discuss the "15-minute city" planning article that was distributed at the last Commission meeting. Commissioners talked about the article and if it could be applied to smaller cities such as Moscow.

REPORTS

1. Transportation Commission meeting report.

- The next Transportation Commission meeting will be Thursday April 13th, 2023.
- The Agenda includes a discussion about the Sidewalk Program and the updated Streets Chapter.

2. Staff provided an estimate of new single-family dwelling permits issued in the last couple of years.

ANNOUNCEMENTS

UPCOMING EVENTS/MEETINGS

The next Planning & Zoning Commission meeting is scheduled for April 26, 2023.

The next Commission meeting may be cancelled if no new agenda items come up.

Parish declared the meeting adjourned at 8:02 PM



Robb Parish, Chair