



Moscow City Council

Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, February 4, 2019

7:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Bill Lambert, Brandy Sullivan, Art Bettge, Kathryn Bonzo, Gina Taruscio, Anne Zabala

ABSENT: Jim Boland

STAFF: Jen Pfiffner, Mia Vowels, Bill Belknap, Amanda Argona, Alisa Anderson, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE

Council Member Sullivan led the Pledge of Allegiance.

CONSENT AGENDA (ACTION ITEM)

1. All Consent Items

A. Approval of Moscow City Council January 22, 2019 Minutes - Laurie M. Hopkins

Minutes presented for approval.

ACTIONS: Approve minutes.

B. Proposed Lot Line Adjustment and Lot Division: 1821-1831 East 'F' Street - Leah Carlson

The applicant, Helene Rogalski, is requesting a lot line adjustment to expand the existing two parcels addressed 1821 and 1831 East 'F' Street from 13,210 sf to 14,615 sf. The applicant is also requesting a lot division to split the existing two parcels into four parcels of approximately 7,000 sf, 7,000 sf, 7,615 sf, and 7,615 sf in size. The parcels are located within the Medium Density Residential (R-3) Zoning District. In the R-3 zoning district, the minimum lot area for any housing type is 7,000 sf and the minimum lot width is 60 feet. The proposed parcels meet these requirements. The parcels are currently undeveloped with no buildings on site. This was reviewed by the Public Works/Finance Committee on January 28, 2019 and recommended for approval.

ACTION: Approve the lot line adjustment and lot division with no conditions.

C. Proposed Lot Line Adjustments: 1627-1733 and 1745-1751 East Third Street - Leah Carlson

The applicant, Phil Rheingans, is requesting eight (8) lot line adjustments within the Harvest Hills development. The proposed lot line adjustments will affect the properties addressed 1627-1733 and 1745-1751 East Third Street. The applicant is requesting the lot line

adjustments in order to better accommodate the design of twinhomes that are proposed to be constructed upon the subject properties. The existing lot configurations currently present challenges accommodating the proposed twinhome design with the required side yard setbacks. The subject properties are located within the Medium Density Residential (R-3) Zoning District. Within the R-3 Zoning District, twinhomes require a minimum lot area of 2,000 square feet and a minimum lot width of thirty feet (30'). All proposed lot areas and lot widths meet these requirements. This was reviewed by the Public Works/Finance Committee on January 28, 2019 and recommended for approval.

ACTION: Approve lot line adjustments with no conditions.

D. U of I Parking Agreement Revisions - Tyler Palmer

The City has historically maintained an agreement with the University of Idaho to allow the University to regulate parking on some City-owned Streets that are within the campus. The University has requested that the agreement be amended to include two new areas; Railroad Avenue from College to Sweet, and College Avenue from Deakin to Railroad. This was reviewed by the Public Works/Finance Committee on January 28, 2019 and recommended for approval.

ACTION: Approve the attached amendment to the City and University of Idaho parking agreement.

Bonzo moved and Taruscio seconded approval of the consent agenda. Roll Call
Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Staff Recognition Report - Jen Pfiffner

None offered.

3. Mayors Appointments (ACTION ITEM)

None offered.

4. Public Comment and Mayor's Response Period (limit 15 minutes)

None offered.

5. Public Hearing: Idaho Community Development Block Grant - Status of Grant Funded Project Activities for Fire Truck Acquisition - Alisa Anderson

In April of 2018, the City of Moscow received an Idaho Community Development Block Grant in the amount of Two Hundred Eighty-Nine Thousand Dollars (\$289,000) from the Idaho Department of Commerce. This funding is allocated to the State of Idaho from the U.S. Department of Housing and Urban Development. The funds are currently being used to purchase a new Pumper Fire Engine for the Moscow Volunteer Fire Department.

The hearing will include a review of project activities and accomplishments to date, a summary of all expenditures to date, a general description of remaining work and any changes made to the scope of work, budget, schedule, location or beneficiaries. Verbal and written questions and

comments will be accepted at the public hearing.

PROPOSED ACTIONS: Conduct the public hearing regarding project activities and accomplishments to date, a summary of all expenditures to date, a general description of remaining work and any changes made to the scope of work, budget, schedule, location or beneficiaries. Accept verbal and written comments and questions at the public hearing.

Anderson introduced the item going over the history of the community block grant and purchase. Mayor Lambert opened the public hearing at 7:07 p.m. The public hearing was closed at 7:08 p.m. with no comments. Bettge moved and Zabala seconded to accept the verbal and written comments and questions from the hearing. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

6. Moscow Farmers Market Commission Fee Recommendation (ACTION ITEM) - Amanda Argona

The Farmers Market Commission created a Fee Sub-Committee to review the newly implemented tier structure and discuss different fee proposal options for the 2019 season. The Fee Sub-Committee members presented options to the entire Commission at its January meeting. At this time, the Farmers Market Commission is proposing a no-fee increase for the 2019 market season to allow vendors to adjust to the new tier structure for another season. This was reviewed by the Public Works/Finance Committee on January 28, 2019 and recommended to proceed to the full Council.

PROPOSED ACTIONS: Receive report and accept fee recommendation, deny fee recommendation, or take other action deemed appropriate.

Argona introduced the item going over the programming and vendor sales report including historic data. In 2018, the fee structure was changed to a tier system. The Commission has been working on challenge areas and now want to focus on the deliverables. The staff costs included in the annual cost of the market do not include Parks and Streets Departments. The Commission will be working on a fee proposal to be presented prior to setting the FY2020 budget. Bettge moved and Sullivan seconded to receive the report and accept the fee recommendations. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REPORTS

City Council

Planning and Zoning Commission - Taruscio said discussed the changes to the Comprehensive Plan and took public comment.

Parks & Recreation Commission - Taruscio reported they discussed programs and the edible forest.

Council Members also gave details regarding the Association of Idaho Cities City Officials Day at the Capitol.

Mayor

Mayor Lambert said he attended an airport board meeting and held a MYAC meeting where Tyler Palmer presented on streets. He also spoke on the Association of Idaho Cities City Officials Day at the Capitol.

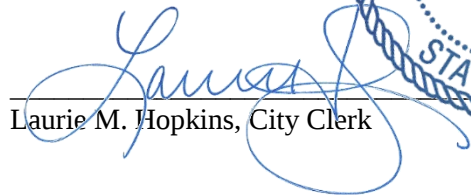
Staff

Pfiffner reminded everyone of the monthly breakfast meeting taking place Wednesday and that the next Council meeting would take place on Tuesday February 19 because of the Presidents Day holiday.

ADJOURN

The meeting was closed at 7:41 PM

ATTEST:


Laurie M. Hopkins, City Clerk




Bill Lambert, Mayor