

Administrative Committee



Regular Meeting ~Minutes~

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**Monday
April 24, 2023**

4:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 4:00 p.m.

PRESENT: Gina Taruscio, Maureen Laflin, Drew Davis

OTHERS: Mayor Art Bettge, Council Member Sandra Kelly

STAFF: Bill Belknap, Aimee Hennrich, Mia Bautista, Taylor Riedner

REGULAR AGENDA

1. Approval of Administrative Committee March 27, 2023 Minutes (ACTION ITEM) - Taylor Riedner

The minutes were approved as presented.

2. Repeal of Resolution 2000-17 (Appeal Procedures) (ACTION ITEM) - Cody Riddle

Resolution 2000-17 details appeal procedures that are in conflict with provisions already in Moscow City Code. This redundancy creates confusion for those involved in the public hearing process. To eliminate this issue, Staff is recommending this resolution be repealed and users rely exclusively on provisions already established in Moscow City Code.

PROPOSED ACTIONS: Recommend approval to repeal Resolution 2000-17, or provide staff further direction.

Belknap introduced the item by reflecting on the history of the Resolution and Code Amendments that have been made that are conflicting with the Resolution. A few additional enhancements to the Resolution will be brought before Council in the near future. Needing no further discussion, the Committee recommended approval and that it be placed on the Council consent agenda.

3. Written Decision Regarding the Appeal of a Conditional Use Permit 2518 Itani Drive (ACTION ITEM) – Aimee Hennrich

On January 6, 2023, John and Candis Wright applied for a Conditional Use Permit (CUP) to allow a Bed and Breakfast Inn, utilizing two of the four existing bedrooms in the single-family home at 2518 Itani Drive. The Board of Adjustment conducted a public hearing for the proposed CUP on February 7, 2023, and subsequently voted to approve the CUP application with the condition that the applicant provide six (6) off-street parking spaces on the property. On February 23, 2023, the Community Development Department received an appeal from John and Candis Wright, stating that they wish to appeal the Board of Adjustment's decision to City Council in order to eliminate the condition of approval. On April 17, 2023, City Council considered the appeal during a public meeting and sustained the decision in part, upholding the approval and eliminating the condition to provide the additional parking spaces. Staff has prepared the written decision for the Council's review and approval.

PROPOSED ACTIONS: Recommend approval of the proposed written decision; or recommend approval of the proposed written decision with modifications; or provide staff with further direction.

Hennrich introduced the item as written above and reflected on the appeal that was shared at the previous City Council meeting. Needing no further discussion, the Committee recommended approval and that it be placed on the Council consent agenda.

4. Bennett Lumber Radio Tower Lease Agreement (ACTION ITEM) - Bill Belknap

The City is currently working toward the replacement of the City's emergency communications radio system due to the current equipment reaching end-of-life as well as system coverage deficiencies. One component of that project will include the installation of additional radio antennas and equipment on the radio tower located on West Twin Peak of Moscow Mountain owned by Bennett Lumber. Staff worked with Bennett Lumber to prepare a new lease agreement to replace the City's existing equipment with the new and additional equipment planned for installation with the new radio system. The Lease Agreement is now before the Council for the Council's review and approval.

PROPOSED ACTIONS: Recommend approval of the Tower Lease Agreement with Bennett Lumber; or provide staff further direction.

Belknap introduced the item by reflecting on the current equipment in use and the proposed new sites which would go from 2 sites to 5 enhancing communication both inside and outside the city. The existing equipment on Moscow Mountain only serves Fire and EMS. New equipment would also be placed on existing city facility locations including Paradise Ridge and Well #10 and would not require a new lease. This would greatly increase the coverage for hand-held and portable units in and around the City. The Committee recommended approval and that it be placed on the Council consent agenda.

ADJOURN

The meeting adjourned at 4:10p.m.

