

Moscow City Council



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday
August 7, 2023

7:00 PM

Council Chambers
206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council July 17, 2023 Minutes - Laurie M. Hopkins

B. Milton Arthur Park Playground Installation Agreement - David Schott

Last year, the City selected and procured the playground equipment for Milton Arthur Park and hired a contractor to install the concrete pad for the playground equipment. In the past, Parks Department staff have installed playground equipment and safety surfacing in-house. However, due to labor constraints and technical knowledge lost due to staff turnover, City staff currently do not have the capacity to complete the playground installation. City staff contacted two playground installers in June requesting quotes to install the playground equipment and rubber tile safety surfacing over the existing concrete slab. McKinney Construction, LLC submitted the low quote in the amount of forty-seven thousand seventy-four dollars and fifty cents (\$47,074.50). Because the installation was originally planned to be completed by City staff, funding was not appropriated in the FY2023 budget. However, due to vacant full-time parks positions throughout the year, staff anticipate savings of \$102,030.87 that can be allocated to fund the playground installation. Staff recommends acceptance of the low quote provided by McKinney Construction, LLC in the amount of forty-seven thousand seventy-four dollars and fifty cents (\$47,074.50) to install the playground equipment and rubber tile safety surfacing at Milton Arthur Park. This was reviewed by the Administrative Committee on July 24, 2023 and recommended for approval.

ACTION: Accept the low quote provided by McKinney Construction, LLC in the amount of forty-seven thousand seventy-four dollars and fifty cents (\$47,074.50) to install the playground equipment and rubber tile safety surfacing at Milton Arthur Park.

C. Lot Line Adjustment at 190 and 197 Wheatland Court - Aimee Hennrich/Mike Ray

The applicant, Phil Rheingans, is requesting a lot line adjustment between two properties located at 190 and 197 Wheatland Court. The proposed lot line adjustment would reduce the lot addressed as 190 Wheatland Ct from 5,657 sf to 5,522 sf and expand the lot addressed as 197 Wheatland Ct from 3,838 sf to 3,975 sf. The applicant is requesting the lot line adjustment in order to accommodate a proposed building design. The subject properties are located within the Neighborhood Business Zoning District (NB) and are part of an approved Planned Unit Development referred to as the Harvest Hills PUD. Within the Harvest Hills PUD, twinhome lots require a minimum lot area of 2,250 sf, minimum lot width of 25 ft, and the required side yard setback is a minimum of 7 feet. The proposed lot line adjustment meets all zoning requirements. This item was reviewed by the Administrative Committee on July 24, 2023 and recommended for approval.

ACTION: Approve the lot line adjustment request with no conditions.

D. Lot Line Adjustment for 826 and 836 Orchard Ave - Aimee Hennrich/Mike Ray

The applicants, Scott and Heidi Gropp, are requesting a lot line adjustment between two properties located at 826 and 836 Orchard Ave. The proposed lot line adjustment would reduce the lot addressed as 826 Orchard Ave from 14,061 sf to 13,191 sf and expand the lot addressed 836 Orchard Ave from 15,844 sf to 16,714 sf. The applicant is requesting the lot line adjustment to accommodate an existing retaining wall placed upon 826 Orchard Ave. Both properties contain single-family homes and 826 Orchard Ave is located within the Medium Density Residential Zoning District (R-3), while 836 Orchard Ave is located within the Moderate Density, Single-Family Residential Zoning District (R-2). Within the R-3 Zoning District, lots with single family dwellings require a minimum lot area of 6,000 sf and a minimum lot width of 60 feet. Within the R-2 Zoning District, the minimum lot area is 7,000 sf and the minimum lot width is 60 feet. The proposed lot line adjustment meets all zoning code requirements including building setbacks. This item was reviewed by the Administrative Committee on July 24, 2023 and recommended for approval.

ACTION: Approve the lot line adjustment request with no conditions.

E. Replacement of Resolution 2019-01 Regarding Sale and Consumption of Beer and Wine in City Facilities and Buildings - Bill Belknap

Since 2010, the City has allowed the sale and consumption of beer and wine in City Hall during Third Street Gallery art opening events at the discretion of the City Supervisor. This was initially authorized under Resolution 2010-04 and then the use was further expanded through Resolution 2019-01. City Administration has received requests from the Moscow Volunteer Fire Department to allow a similar sale and consumption of beer and wine in conjunction with member appreciation and social events that occur twice a year within the City's Fire Stations #2 and #3 which is currently prohibited under City Code unless approved by the Council by Resolution. Staff has prepared a new Resolution for the Council's consideration that would replace Resolution 2019-01 which would expand the ability of the City Supervisor to approve the sale and consumption of beer and wine in all City buildings and facilities (excluding public parks) in association with certain City events and activities such as the Moscow Volunteer Fire Department events. This was reviewed by the Administrative Committee on July 24, 2023 and recommended for approval.

ACTION: Approve the proposed Resolution.

F. Logos Property Right-of-Way Dedication - Todd Drage

On June 6, 2016, Faith Ministries Inc. (DBA Logos School) filed an application for a Conditional Use Permit (CUP) to construct a school and church on a 30-acre property located at 1515 N. Mountain View Road. The Moscow Board of Adjustment approved the CUP in August of 2016. The CUP detailed that the project would include the construction of public improvements to support the development. The associated public improvements include the construction of a public street

adjacent to the development, and a roundabout in Mountain View Road. In order to facilitate the construction of the roundabout, additional right-of-way (ROW) along Mountain View Road is needed and Faith Ministries Inc. has purchased the necessary property. Both the additional property for the Mountain View Rd. roundabout and the property containing the new public street are currently owned by Faith Ministries Inc. As these roadway improvements near completion, it is necessary for them to be dedicated to the City for public use. The Deed of Dedication to do so, which includes a draft record of the survey, has been included in this packet. This was reviewed by the Administrative Committee on July 24, 2023 and recommended for approval.

ACTION: Approve the Deed of Dedication.

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

3. Public Comment and Mayor's Response Period (limit 15 minutes)

4. Citizen Commission Report – Sustainable Environment Commission – Kyle Steele / Steve McGeehan

5. PUBLIC HEARING: Proposed Comprehensive Plan Amendment and Rezone of a 12.26-acre Property Located at the Northwest Corner of the Palouse River Drive and Mountain View Road Intersection (ACTION ITEM) - Mike Ray

The applicant, Blum Enterprises - 4, LLC, is proposing a Comprehensive Plan land use designation amendment and rezone of a 12.26-acre property located at the northwest corner of the Palouse River Drive and Mountain View Road intersection. The proposed Comprehensive Plan land use designation amendment is from the Auto-Urban Residential, Auto-Urban Commercial, and Suburban Commercial designations to the High-Density Residential designation. The proposed rezone is from the Farm Ranch (FR) and Motor Business (MB) Zones to the Multiple Family Residential (R-4) Zone. The Planning and Zoning Commission conducted a public hearing on June 28, 2023 and recommended approval of the Comprehensive Plan land use designation amendment and rezone request with no conditions.

PROPOSED ACTIONS: Conduct the public hearing upon the Comprehensive Plan land use designation amendment and rezone and upon consideration of any testimony presented:

1. Approve the proposed Comprehensive Plan Land Use Designation Resolution and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria; or reject the proposed Comprehensive Plan Land Use Designation Resolution and direct staff to prepare a Reasoned Statement of Relevant Criteria; or take other action as deemed appropriate.
2. If the Comprehensive Plan Land Use Designation Resolution is approved, approve the proposed Zoning Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria; or consider the Zoning Ordinance on first reading; or reject the Zoning Ordinance and direct staff to prepare a Reasoned Statement of Relevant Criteria; or take other action as deemed appropriate.

6. PUBLIC HEARING: City of Moscow's FY2024 Annual Budget (ACTION ITEM) - Bill Belknap / Sarah L. Banks

Staff will present the proposed City of Moscow FY2024 balanced budget in the amount of \$120,747,285, which was considered by the City Council at a workshop held on July 18, 2023. The proposed budget includes the statutory allowed 3% inflationary increase, an additional 1% foregone tax recovery, as well as 90% of new construction and annexations which are \$86,006 and \$2,438 respectively. According to the Latah County Assessor's office, the assessed taxable valuation within the City increased by 17.96% this year, which resulted in a reduction in the City's levy rate from \$4.05

to \$3.61 per \$1,000 in taxable valuation. Included for City Council consideration is the FY2024 Annual Appropriation Ordinance, and the L-2 property tax certification in the aggregate amount of \$8,214,483.

PROPOSED ACTIONS: Conduct the public hearing upon the FY2024 City of Moscow Annual Appropriation Ordinance and upon consideration of testimony presented:

1. Approve the foregone tax recovery Resolution, or take other action as deemed appropriate;
2. Approve the ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take other action deemed appropriate.
3. Authorize the Mayor's execution of the L-2 property tax certification in the aggregate amount of \$8,214,483; or take such other action deemed appropriate.

7. PUBLIC HEARING: Proposed FY2024 Fee Resolution (ACTION ITEM) - Bill Belknap

Any fee increase being proposed by more than 5% or any new fees require a public hearing pursuant to Idaho Code 63-1311A. Additionally, as required by Idaho Code 63-1311, the City's fees collected shall be reasonably related to the actual cost of the service provided. Staff will discuss proposed fee increases for the FY2024 budget year, which support the FY2024 budget proposal. The fee increases are due to the additional costs associated with the delivery of services, including administration, operations and maintenance.

PROPOSED ACTIONS: Conduct the public hearing and after considering testimony, approve the FY2024 Fee Resolution as proposed; or take other action deemed appropriate.

REPORTS

City Council

Mayor

ADJOURN TO EXECUTIVE SESSION PER IDAHO CODE 74-206 (1)(F) - THE MEETING WILL NOT RECONVENE

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

Moscow City Council



Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

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208.883.7015

Monday, July 17, 2023

7:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Art Bettge, Drew Davis, Sandra Kelly, Maureen Laflin, Julia Parker, Gina Taruscio

ABSENT: Hailey Lewis

STAFF: Bill Belknap, Mia Bautista, Cody Riddle, Tyler Palmer, Tim Davis, Laurie M. Hopkins

PLEDGE OF ALLEGIANCE

Council Member Davis led the Pledge of Allegiance.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council June 20, 2023 Minutes - Laurie M. Hopkins

B. Disbursement Report June 2023 - Sarah Banks

Staff presented the June 2023 Accounts Payable Report to the Public Works / Finance Committee on July 10th, 2023. The Committee received the report and approved the disbursements as presented.

ACTION: Accept the Disbursements Report for the month of June 2023.

C. Third Quarter Financial Report April 1, 2023 to June 30, 2023 for FY2023 - Sarah Banks

Staff presented the third quarter financial report of Fiscal Year 2023 (April 1, 2023 to June 30, 2023) to the Public Works / Finance Committee on July 10th, 2023. The Committee received the financial report and approved it as presented.

ACTION: Accept the FY2023 Third Quarter Financial Report.

D. Agreement for Professional Services for the Comprehensive Water and Sewer System Plans Project - Tyler Palmer/Mike Parker

As part of the management of the City of Moscow's public water and sewer utilities, it is necessary to perform a periodic review of the existing Public Drinking Water and Sewer Conveyance Systems and to conduct an assessment of the system's needs to resolve existing issues and meet long term growth, rehabilitation, and capacity demands. The State of Idaho Department of Environmental Quality (IDEQ) requires Public Drinking Water and Sewer Systems to prepare and update their "System Facilities Plan" periodically. The professional services agreement to update the City's Comprehensive Water and Sewer Conveyance System Plans, before you today, meets the requirements of the IDEQ by providing a review of the existing systems, identification of system inadequacies, and detailing system improvements to resolve deficiencies and meet future growth needs. The updated Plan, once finalized, will serve as the management and business plan for the water and sewer utilities covering policies, operations, water quality and supply, water rights, and system improvements. It provides a detailed utilities work plan for the next decade, identifies long-term needs and opportunities, and outlines strategies for utility management for the next 50 years. Public Works and Services prepared a draft scope of work and a Request for Qualifications (RFQ) which was advertised. Three Statements of Qualification (SOQ) were received and reviewed. After

thorough review, the selection committee chose HDR Engineering, Inc. to manage the project. This was reviewed by the Public Works and Finance Committee at their meeting on July 10, 2023 and was recommended for approval.

ACTION: Approve the agreement for professional services with HDR Engineering, Inc.

E. Lewis Clark State College and City of Moscow Facilities Agreement - Brian Nickerson

Lewis Clark State College (LCSC) has approached the City of Moscow to request occasional use of the Moscow Fire Department's training facilities, equipment, and tools to conduct its Firefighter Training Program. The attached Memorandum of Understanding enumerates the benefits of entering into such an agreement with LCSC, the City's general responsibilities upon approval, LCSC's general responsibilities upon approval, terms, compensation, termination of the agreement and general provisions. This MOU was approved on March 20, 2023, but Staff identified an omission in the agreement in Section 5.A to limit indemnification to the extent permitted by law between two governmental entities. The MOU has been updated to include that language and is before the Council for approval. This was reviewed by the Public Works/Finance Committee on July 10, 2023 and recommended for approval.

ACTION: Approve the agreement for use of facilities with Lewis Clark State College.

Taruscio moved and Laflin seconded to approve the consent agenda as presented. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Mayors Appointments (ACTION ITEM)

Mayor Bettge presented to the City Council for consideration the appointment of Robert Sproull to the Parks and Recreation Commission. Kelly moved and Davis seconded approval of the appointment. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

Sproull said he has retired and has the time to give to the community. He spent time coaching his kids in sports and thanked the Council for approving the appointment.

3. Public Comment and Mayor's Response Period (limit 15 minutes)

No comment offered.

4. Citizen Commission Report – Human Rights Commission – James Fry / Ken Faunce

Chief Fry introduced Ken Faunce, chair of the Human Rights Commission. Faunce listed the commission members. The Commission hosted four social justice and education forums for Inclusive Communities month. Other activities included the Great Moscow Food Drive, Pride Festival, Indigenous People Day, MLK Human Rights Breakfast, and a Juneteenth celebration. The next year will include the same activities with the addition of Ismat and Mannan Sheikh Community Unity Award.

5. Public Hearing: Ordinance Amending Title 4, Chapter 5, Chapter 8, and Chapter 10 of Moscow City Code Regarding the Procedures for Appeals (ACTION ITEM) - Cody Riddle

Staff is proposing an amendment to Moscow City Code to clarify the procedural requirements associated with appeals. This includes appeals of Zoning Administrator decisions to the Board of Adjustment and those of lower body decisions to City Council. The amendment is necessary to provide a clearer process for consideration of appeals. Standards for the review and consideration of appeals have historically been located in multiple sections of City Code as well as a resolution. It is unnecessary, and confusing for users, to maintain both ordinance provisions and a resolution to guide the appeal process. Council took the first step in cleaning up this issue with the repeal of Resolution 2000-17 on May 1, 2023. The proposed ordinance amendment will correct the remaining deficiencies

by consolidating the procedural requirements and review standards in one Chapter of City Code (Title 4, Chapter 8). Section 8-2 addresses appeals of Zoning Administrator decisions and Section 8-5 covers appeals to City Council. Both sections clarify what individuals have standing to appeal, detail the submittal and review process, and specify how the public meeting will be conducted. The result is a clearly defined process that provides predictability and consistency for the public, staff, and final decision makers. On May 15, 2023, the City Council directed Staff to proceed with a hearing before the Planning and Zoning Commission. On June 14, 2023, the Planning and Zoning Commission conducted a public hearing and recommended approval of the proposed ordinance to City Council.

PROPOSED ACTIONS: After conducting the public hearing and consideration of testimony received, approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take other action deemed appropriate.

Mayor Bettge opened the public hearing at 7:13 p.m. Riddle introduced the item as written above. Hearing no testimony, he closed the public hearing at 7:20 p.m. Taruscio said she appreciates making the code more understandable and moved to approve the ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary Kelly seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

Mayor Bettge read Ordinance 2023-05 by title:

AN ORDINANCE OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE REPEAL OF MOSCOW CITY CODE TITLE 4, CHAPTER 10, SECTION 10-8, PROCEDURES FOR APPEALS OF INTERPRETATION OR ADMINISTRATION; PROVIDING FOR THE AMENDMENT OF TITLE 4, CHAPTER 5, SECTION 5-6. D. AMENDING THE REFERENCE TO THE SECTION BEING REPEALED BY THIS ORDINANCE; PROVIDING FOR THE AMENDMENT OF TITLE 4, CHAPTER 8, SECTION 8-2 AMENDING THE APPEAL PROCESS; PROVIDING FOR THE AMENDMENT OF MOSCOW CITY CODE TITLE 4, CHAPTER 8, SECTION 8-5, APPEALS TO CITY COUNCIL; PROVIDING FOR THE AMENDMENT OF TITLE 4, CHAPTER 8, TABLE OF CONTENTS; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE BE DEEMED SEVERABLE; AND PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM THE DATE OF ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

6. Multi-family Proposed Recycling Options (ACTION ITEM) - Tim Davis

As a result of the 2021 Sanitation Rate Study and following City Council directives, staff convened a Multi-family Recycling Work Group in August of 2022. The purpose of the work group was to analyze the current delivery of recycling services to multi-family customers, explore opportunities for expanded access to the service and to make recommendations for programmatic changes. The most common issue and concern regarding multi-family curbside recycling at many locations in Moscow was reasonably being able to provide adequate services. A three-tiered approach was developed to address multi-family recycling service delivery and is being proposed for City Council consideration. This was reviewed by the Public Works/Finance Committee on July 10, 2023 and recommended for approval.

PROPOSED ACTIONS: Approve the three-tiered option for multi-family recycling services, or take other action deemed appropriate.

Palmer introduced the item as written above. The biggest challenge with multi-family recycling is contamination and with larger containers it is a big concern so smaller totes were offered. The smaller totes made it difficult provide to recycling to some multi-family locations. Because of this there wasn't a high amount of utilization. Staff will continue to work on the issue and hope to add different size containers but can't propose at this point.

Davis described the three tiers for multi-family recycling:

Tier 1, default option, bi-weekly single stream collection as it currently exists. Current fee is \$5.05 per unit, per month.

Tier 2, base rate plus cardboard only and recycling center access. Fee is \$1.50 per unit per month and contracted through Inland North Waste.

Tier 3, base rate plus access to recycling center and associated services. Fee is \$1.50 per unit per month and mandatory for all accounts.

Residential participation is currently over 90%. When the single-stream recycling was implemented, multi-family participation was approximately 65%-70% but has dropped to 38%. Discussion ensued regarding participation, larger gallon totes and cost.

Dan Schoenberg, Palouse Properties Manager, had two buildings in the pilot project. He said cardboard went fairly well. It seemed the location of the receptacles determined contamination as the one location that had the recycling next to the solid waste had contamination. The location where the recycling and solid waste containers were separated had no contamination. He feels communication to tenants is lacking and more awareness of recycling needs to be provided, especially encouragement at move in and move out times. He said the three tiers solves the issue of charging for something that isn't feasible. Buildings that are 4-6 units have 90% recycling and it works. Larger complexes such as 12 and above are more difficult for recycling due to type of property and location. He did a study on utilization and is waiting for updated numbers for 2022 but tonnage has decreased and fees are increasing which is a concern.

Palmer said staff will be able to track utilization as users will register for the level of service for their property.

Laflin moved to approve the three-tiered option for multi-family recycling services. Parker seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

7. Proposed Amendment to Title 2, Chapter 2 (ACTION ITEM) - Bill Belknap

Under City Code, the Council President and Vice President may serve as Mayor in the Mayor's absence and have all of the duties of the Mayor while serving in the Mayor's stead. It has been unclear if Council members serving as the Mayor are allowed to vote on motions. Staff is proposing to amend the City Code to clarify that Council members serving as the Mayor still count toward a quorum of the Council and may still exercise their right to vote as a council member. Additionally, under City Code, the Council Administrative and Public Works/Finance Committees are each constituted by one-half of the Council whose members are appointed at the first Council meeting of the year. The Code also describes what topics are generally to be considered by each Committee. Recently, the Council has somewhat regularly canceled certain meetings of the Administrative and Public Works/Finance Committee when there is a lack of agenda items and Committee members commonly request members of the other Committee to attend in their stead when unable to attend. Staff believes it would be appropriate to amend City Code to provide guidance that both Committees may consider all topics when one of the Committee meetings is canceled and to recognize that a Committee member may request a member from the other Committee to attend in their stead. Staff has prepared a draft ordinance to address these two items for the Council's consideration. This was reviewed by the Public Works/Finance Committee on July 10, 2023, and recommended for approval with minor modifications.

PROPOSED ACTIONS: Approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take other action deemed appropriate.

Belknap introduced the item as written above. Taruscio appreciated this edit. Kelly moved to approve the ordinance under suspension of the rules requiring three complete and separate readings and that it be read

by title and published by summary. Davis seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

Mayor Bettge read Ordinance 2023-05 by title:

AN ORDINANCE OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE AMENDMENT OF MOSCOW CITY CODE TITLE 2, CHAPTER 2, SECTIONS 2-15, 2-16, 2-17, AND 2-18; CLARIFYING THE DUTIES AND POWERS OF THE COUNCIL PRESIDENT AND VICE PRESIDENT WHILE ACTING AS THE MAYOR IN THE MAYOR'S ABSENCE; PROVIDING FOR THE ABILITY OF COMMITTEE MEMBERS TO TEMPORARILY SERVE IN THE PLACE OF ANOTHER AND FOR COUNCIL COMMITTEES TO CONSIDER ALL MATTERS UPON CANCELLATION OF THE OTHER COUNCIL COMMITTEE MEETING; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE BE DEEMED SEVERABLE; AND PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM THE DATE OF ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

REPORTS

City Council

Moscow Urban Renewal Agency – Laflin reported the Agency discussed the 6th and Jackson Street property.

Farmers Market Commission – Laflin reported the Commission had discussions on site visits.

Historic Preservation Commission – Taruscio said the Commission is discussing Orchid awards and a University historic district.

Planning and Zoning Commission – Taruscio said a rezone and comprehensive plan update were reviewed.

Moscow Arts Commission – Parker said the Commission discussed the 3rd Street Gallery schedule and commission survey questions. Kelly said she covered the previous MAC meeting where they discussed murals.

Transportation Commission – Parker said the Commission discussed commission survey questions.

Parks and Recreation Commission – Davis said the Commission received reports on the pool and lifeguards.

Mayor

Mayor Bettge said he attended the AIC conference. The airport board met and the terminal is anticipated to be complete by December 31. The TSA plan for the airport has to be rewritten.

ADJOURN

It was moved, seconded and mutually agreed upon to adjourn at 8:22 p.m.

ATTEST:

Arthur D. Bettge, Mayor

Laurie M. Hopkins, City Clerk

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, August 7, 2023



AGENDA ITEM TITLE

Milton Arthur Park Playground Installation Agreement - David Schott

RESPONSIBLE STAFF

David Schott, Parks and Facilities Manager

ADDITIONAL PRESENTER(S)

DESCRIPTION

Last year, the City selected and procured the playground equipment for Milton Arthur Park and hired a contractor to install the concrete pad for the playground equipment. In the past, Parks Department staff have installed playground equipment and safety surfacing in-house. However, due to labor constraints and technical knowledge lost due to staff turnover, City staff currently do not have the capacity to complete the playground installation. City staff contacted two playground installers in June requesting quotes to install the playground equipment and rubber tile safety surfacing over the existing concrete slab. McKinney Construction, LLC submitted the low quote in the amount of forty-seven thousand seventy-four dollars and fifty cents (\$47,074.50). Because the installation was originally planned to be completed by City staff, funding was not appropriated in the FY2023 budget. However, due to vacant full-time parks positions throughout the year, staff anticipate savings of \$102,030.87 that can be allocated to fund the playground installation. Staff recommends acceptance of the low quote provided by McKinney Construction, LLC in the amount of forty-seven thousand seventy-four dollars and fifty cents (\$47,074.50) to install the playground equipment and rubber tile safety surfacing at Milton Arthur Park. This was reviewed by the Administrative Committee on July 24, 2023 and recommended for approval.

REVIEWED BY

This was reviewed by the Administrative Committee on July 24, 2023 and recommended for approval.

PROPOSED ACTIONS

ACTION: Accept the low quote provided by McKinney Construction, LLC in the amount of forty-seven thousand seventy-four dollars and fifty cents (\$47,074.50) to install the playground equipment and rubber tile safety surfacing at Milton Arthur Park.

STAFF RECOMMENDATION

Accept the low quote provided by McKinney Construction, LLC in the amount of forty-seven thousand seventy-four dollars and fifty cents (\$47,074.50) to install the playground equipment and rubber tile safety surfacing at Milton Arthur Park.

OTHER RESOURCES

FISCAL IMPACT

The project will be expensed from Parks Professional Services, GL 120-165-642-10.

PERSONNEL IMPACT

ATTACHMENTS

1. 07.19.23 MEMO Milton Arthur Park Playground Installation Funding-FINAL
2. Estimate McKinney Construction
3. Estimate Garrett Parks and Play
4. Construction Agreement_MiltonPlayground Install_final with attachments



City of Moscow Parks and Recreation

Memo

To: Bill Belknap, City Supervisor

Through: Tyler Palmer, Deputy City Supervisor – Public Works & Services

From: David Schott, Parks and Facilities Manager 

Date: July 19, 2023

Re: FY2023 Milton Arthur Playground Installation Funding Proposal

Last year, the City selected and procured the playground equipment for Milton Arthur Park and hired a contractor to install the concrete pad for the playground equipment. In the past, Parks staff have installed playground equipment and safety surfacing in-house, however, due to labor constraints and technical knowledge lost due to staff turnover, City staff currently does not have the capacity to complete the playground installation.

City staff contacted two playground installers in June requesting quotes to install the playground equipment and rubber tile safety surfacing over the existing concrete slab. McKinney Construction, LLC submitted the low quote in the amount of forty-seven thousand seventy-four dollars and fifty cents (\$47,074.50).

Because the installation was originally planned to be completed by City staff, funding was not appropriated in the FY2023 budget. However, due to vacant full-time parks positions throughout the year, staff anticipates savings of \$102,030.87 in GL 120-165-510-11 Parks Full-Time Wages.

Staff proposes expensing the project from GL 120-165-642-10 Parks Professional Services in the amount of \$47,074.50. Given the expenses to date and anticipated remaining expenses in FY2023, staff anticipates a cost overrun in Parks Professional Services of (\$27,955.44). However, the net offset in the parks budget is anticipated to be \$74,075.43 (see exhibit herein).

Thank you for your consideration of this proposal.

05.30.23 Playground Install Parks FTE Wage Surplus Forecast

FY23 Budget GL 120-165-510-11	\$	543,995.00
Activity to Date (05.31.23)	\$	271,342.69
Total Available (05.31.23)	\$	272,652.31
Payroll (06.02.23-09.22.23)	\$	(157,789.44)
Payroll (New FTE 06.05.23)	\$	(12,832.00)
FY23 Anticipated Wage Surplus Parks Full Time Wages	\$	102,030.87

07.19.23 Expense From Parks Professional Services

FY23 Budget GL 120-165-642-10	\$	42,206.00
Activity to Date (07.19.23)	\$	(5,197.72)
FY23 Anticipated Expenses	\$	(17,889.22)
FY23 Playground Installation Expense	\$	(47,074.50)
FY23 Anticipated Cost Overrun Parks Professional Services:	\$	(27,955.44)

Fiscal Impact to Parks Budget

FY23 Anticipated Wage Surplus Parks Full Time Wages	\$	102,030.87
FY23 Anticipated Cost Overrun Parks Professional Services:	\$	(27,955.44)
FY23 Parks Net Offset Financial Impact:	\$	74,075.43

McKinney Construction LLC
RCE-59908
206 N Maple Street
Genesee, Id 83832
gmckinneyconstruction@gmail.com
208-301-8583

6/30/2023

Job Estimate:

City of Moscow, Parks Department
Calvin Macy, Parks supervisor

**Description: Construct new playground
for the City of Moscow at Milton Arthur,**

- Construct Playground to current CPSI standards, with a certified specialist on site.
- Install all safety tiles on concrete pad. (If specific design is required The City of Moscow will provide a layout plan)
- McKinney construction will provide Safety fencing/caution tape to mark off construction zone.
- Submit a completed safety audit to the City of Moscow completed by a CPSI.
- McKinney Construction will give a one-year workmanship warranty on all tiles and playground equipment against any defects that are a direct result of our installation.
- P&P bond \$1,412.23
- Additionally insured \$100.

This estimate is for completing the job described above. It is solely based on our evaluation and does not include material price increases or additional material and/or labor that may be needed due to unforeseen problems following startup of the job.

Estimated Job Cost: \$ 47,074.50

Estimated by: Gary McKinney

Estimate



PROJECT	MILTON ARTHUR PARK-MOSCOW	DRAWING	N/A	ESTIMATE	22006-2
BILL TO	CITY OF MOSCOW	SHIP TO	DAVID SCHOTT	OPTION	2
	650 NORTH VAN BUREN STREI		1010 SUTTON STREET	DATE	6/5/2023
	MOSCOW, ID 83843		MOSCOW, ID 83843	EXPIRES	8/4/2023
	DSCHOTT@CI.MOSCOW.ID.US		DSCHOTT@CI.MOSCOW.ID.US		

ITEM	DESCRIPTION	QTY	AMOUNT
6003 INSTALLATION	INSTALLATION OF SURFACE MOUNT PLAYGROUND	1.00	\$ 26,070.00
6003 INSTALLATION	INSTALLATION OF SURFACING TILES (DOES NOT INCLUDE PREP)	1.00	\$ 18,810.00
6012 PLAYGROUND INSPECTION	CPSI PLAYGROUND INSPECTION	1.00	\$ 1,100.00
4001 PARTS	PERFORMANCE BOND	1.00	\$ 2,190.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

Thank You

Thank you for choosing Garrett Parks and Play for your recreation equipment needs. We sincerely appreciate your business!

SUBTOTAL	\$ 48,170.00
SALES TAX	\$ -
OFFLOAD	\$ -
TOTAL	\$ 48,170.00

Questions about your Estimate? Contact us!

P.O. Box 57246, Murray, UT 84157
1 (800) 748-4608 / (801) 265-8443
design@garrettplay.com

Notes

SALES TAX

Sales Tax (if applicable) is subject to change based on purchase location and order date. Final Sales Tax amount will be reflected on invoice(s).

FREIGHT

Freight costs are included in these prices.

PAYMENT / PERFORMANCE BOND

Payment and/or performance bond costs are not included in this estimate. If a payment and/or performance bond is required to complete this project, the cost will be added to this estimate or will result in a change order.

**CONSTRUCTION AGREEMENT
FOR MILTON ARTHUR PARK PLAYGROUND INSTALLATION
BETWEEN CITY OF MOSCOW, IDAHO
AND MCKINNEY CONSTRUCTION, LLC**

THIS CONSTRUCTION AGREEMENT FOR MILTON ARTHUR PARK PLAYGROUND INSTALLATION BETWEEN CITY OF MOSCOW, IDAHO AND MCKINNEY CONSTRUCTION, LLC (hereinafter "Agreement"), dated this ____ day of _____, 2023, by and between City of Moscow, Idaho, a municipal corporation of the State of Idaho, 206 East Third Street, Moscow, Idaho, 83843 (hereinafter "CITY"), and McKinney Construction, LLC, 206 North Maple Street, Genesee, Idaho, 83832 (hereinafter "CONTRACTOR"):

W I T N E S S E T H:

WHEREAS, CITY sent a Request for Quotes to CONTRACTOR and CONTRACTOR responded with an estimate, Attachment 'B'; and

WHEREAS, CITY has accepted CONTRACTOR's estimate in response to City's Request for Quotes; and

WHEREAS, CITY intends to contract with CONTRACTOR to install the playground equipment and the rubber tile safety surfacing at Milton Arthur Park in accordance with the Drawings and Specifications as provided in Attachment 'A' and the installation instructions as provided in Attachment 'C';

NOW THEREFORE, the Parties to this Agreement, in consideration of the mutual covenants and stipulations set out, agree as follows:

**ARTICLE 1.
CONTRACT DOCUMENTS**

The Contract Documents, which comprise the entire Agreement between CITY and CONTRACTOR concerning the work to be performed, are this Agreement, pages one (1) through seven (7), and the following:

1. Drawings and Specifications for Milton Arthur Park Playground Installation, Attachment 'A', consisting of two (2) pages;
2. Quote of CONTRACTOR, dated June 30, 2023, Attachment 'B', consisting of one (1) page;
3. Performance and Payment Bonds and Insurance Certificates;
4. Installation Instructions, Attachment 'C', consisting of one hundred seventy-four (174) pages; and
5. Change Orders, which may be delivered or issued after the effective date of this Agreement;

There are no Contract Documents other than those listed in Article 1. This Agreement may only be amended by change order.

ARTICLE 2. WORK

CONTRACTOR shall complete the entire work as specified, indicated and required under the Contract Documents, contained herein under Article 1. and other terms contained herein under Article 6. for CITY project (hereinafter "Project") titled:

"Milton Arthur Park Playground Installation"

ARTICLE 3. CONTRACT TIME/SUBSTANTIAL COMPLETION

The work to be performed pursuant to this Agreement shall be substantially completed on or before September 30, 2023, unless adjustment of the Agreement time is approved by CITY in writing. CONTRACTOR shall begin work August 7, 2023.

ARTICLE 4. CONTRACT SUM

CITY shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents in current funds in the amount of **Forty-Seven Thousand Seventy-Four Dollars and Fifty Cents** (\$47,074.50), as submitted by CONTRACTOR. In no event shall Contract amount exceed CONTRACTOR's bid amount of Forty-Seven Thousand Seventy-Four Dollars and Fifty Cents (\$47,074.50), unless otherwise authorized by CITY by written agreement. Said Contract Sum shall be paid in monthly increments, whereby CONTRACTOR shall submit to CITY monthly invoices itemizing the percentage of work completed.

ARTICLE 5. INDEPENDENT CONTRACTOR

The Parties warrant by their signatures that no employer-employee relationship is established between CONTRACTOR and CITY by the terms of this Agreement. It is understood by the Parties hereto that CONTRACTOR is an independent contractor and, as such, neither CONTRACTOR nor CONTRACTOR's employees, agents, representatives or subcontractors, if any, are employees of CITY for purposes of tax, retirement system, or social security (FICA) withholding.

ARTICLE 6. SCOPE OF SERVICES

1. CONTRACTOR shall perform all work required by the Contract Documents. All work shall be completed in accordance with the specifications and plans as provided in Attachment 'A' and the installation instructions as provided in Attachment 'C', which has been established for this Project.

2. CONTRACTOR does hereby warrant against all defects in workmanship in its installation of the playground tiles and equipment for a period of one (1) year from the date of Final Completion.
3. Delivery of all playground equipment and rubber tiles safety surfacing shall be provided by CITY.
4. Prior to Final Completion, CONTRACTOR shall obtain a playground safety audit conducted by a currently Certified Playground Safety Inspector certified through the National Recreation and Parks Association and provide the results of said audit to CITY in writing.

ARTICLE 7. HOLD HARMLESS/INDEMNIFICATION

In addition to other rights granted CITY by the Contract Documents, CONTRACTOR agrees to indemnify, defend, and hold harmless CITY, its officers, agents, employees, and engineers, from and against any and all losses, lawsuits, actions, claims, judgements for damages, or any injuries or damages received or sustained by any person, persons, or property, and losses, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from, or in connection with the acts and/or any performances, activities, errors or omissions by CONTRACTOR, CONTRACTOR's servants, agents, officers, employees, representatives, guests, business invitees or its subcontractors; or on account of or in consequence of any neglect in safeguarding the work; or through use of unacceptable materials in constructing the work; or because of any claims or amounts recovered from any infringements of patent, trademark or copyright; or from any claims or amounts arising out of or recovered under the Workmen's Compensation Act or any other law, ordinance, order, or decree.

ARTICLE 8. CONFLICT OF INTEREST

CONTRACTOR covenants that it presently has no interest and will not acquire any interest, direct or indirect, in the Project, which would conflict in any manner or degree with the performance of CONTRACTOR's services hereunder. CONTRACTOR further covenants that, in performing this Agreement, CONTRACTOR will employ no person who has any such interest. Should any conflict of interest arise during the performance of this Agreement, CONTRACTOR shall immediately disclose such conflict to the CITY.

ARTICLE 9. ENTIRE AGREEMENT, MODIFICATION AND ASSIGNABILITY

This Agreement and the exhibits hereto contain the entire Agreement between the Parties, and no statements, promises, or inducements made by either Party, or agents of either Party are valid or binding unless contained herein. This Agreement may not be enlarged, modified or altered except upon written agreement signed by the Parties hereto. CONTRACTOR may not subcontract or assign its rights (including the right to compensation) or duties arising hereunder, other than as provided within the Contract Documents, without the prior written consent and express authorization of CITY.

ARTICLE 10.
LICENSES AND ADHERENCE TO LAW REQUIRED

CONTRACTOR represents that it possesses the skill and experience necessary and all licenses required to perform the services under this Agreement. CONTRACTOR further agrees to comply with all applicable Federal, State and Local statutes and regulations in the performance of the services hereunder, and are hereby made a part of this Agreement and shall be adhered to at all times. Violation of any of these statutes or regulations by CONTRACTOR shall be deemed material and shall subject CONTRACTOR to termination of this Agreement for cause. No pleas of misunderstanding or ignorance on the part of CONTRACTOR will, in any way, serve to modify the provisions of this requirement. CONTRACTOR and its surety shall indemnify, defend and hold harmless CITY and its employees, agents, engineers and representatives against any claim or liability arising from or based on the violation of any such laws, codes, ordinances, or regulations, whether by CONTRACTOR, CONTRACTOR's employees, or its subcontractors.

Anti-Boycott Against Israel Act. CONTRACTOR certifies it is not currently engaged in, and will not for the duration of the Agreement engage in, a boycott of goods and services from Israel or territories under its control. Failure to comply with Idaho Code § 67-2346 will result in this Agreement being void as against public policy.

Ownership or Operation by China. Pursuant to Idaho Code § 67-2359, CONTRACTOR certifies that it is not currently owned or operated by the government of China and will not for the duration of this Agreement be owned or operated by the government of China. The terms in this section defined in Idaho Code § 67-2359 shall have the meaning defined therein.

Employment of Residents of Idaho. Pursuant to Idaho Code § 44-1001, CONTRACTOR certifies that it employs ninety-five percent (95%) bona fide Idaho residents as employees for the completion of the terms required in this Agreement.

ARTICLE 11.
EMPLOYMENT DISCRIMINATION

It is illegal under the U.S. Federal law to discriminate against an employee, either intentionally or through disparate impact, on account of race, color, gender, religion, sex (including pregnancy), national origin, physical or mental disability, age, marital or familial status, sexual orientation, and gender expression or identity. CONTRACTOR shall not discriminate against any employee or applicant for employment. CONTRACTOR's action under this Section shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. CONTRACTOR agrees to post in conspicuous places, available to employees and other applicants for employment, notices setting forth the provisions of this non-discrimination Section.

ARTICLE 12.
LEGAL FEES

In the event either Party incurs legal expenses to enforce the terms and conditions of this Agreement, the prevailing Party is entitled to recover reasonable attorney's fees and other costs and expenses, whether the same are incurred with or without a lawsuit.

ARTICLE 13. JURISDICTION, VENUE AND NONWAIVER

It is agreed that this Agreement shall be construed under and governed by the laws of the State of Idaho. In the event of litigation concerning it, it is agreed that proper venue shall be the District Court of the Second Judicial District of the State of Idaho, in and for the County of Latah. Failure of CITY to exercise any of the rights under this Agreement, or breach thereof, shall not be deemed to be a waiver of such right or a waiver of any subsequent breach.

ARTICLE 14. SPECIAL WARRANTY

CONTRACTOR warrants that nothing of monetary value has been given, promised or implied as remuneration or inducement to enter into this Agreement. CONTRACTOR declares that no improper personal, political or social activities have been used or attempted in an effort to influence the outcome of the competition, discussion, or negotiation leading to the award of this Agreement. Any such activity by CONTRACTOR shall make this Agreement null and void. CONTRACTOR further warrants that all materials and goods supplied under this Agreement shall be of good merchantable quality and that all services will be performed in a good workmanlike manner. CONTRACTOR acknowledges that it will be liable for any breach of this warranty.

ARTICLE 15. COMMUNICATIONS

Such communications as are required by this Agreement shall be satisfied by mailing or by personal delivery to the Parties at the following address:

CONTRACTOR:

McKinney Construction, LLC.
Gary McKinney
206 North Maple Street
Genesee, Idaho 83832

CITY:

City of Moscow
Parks and Facilities
206 East Third Street
P O Box 9203
Moscow, Idaho 83843

ARTICLE 16. NON-APPROPRIATIONS

This Agreement is contingent upon CITY receiving the necessary funding to cover the obligations of CITY. In the event that such funding is not received or appropriated, then, and in that event, CITY's obligations under this Agreement shall cease and each Party shall be released from further performance under this Agreement without any liability to the other Party, and CONTRACTOR

shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

**ARTICLE 17.
APPROVAL REQUIRED AND SEVERABILITY**

This Agreement shall not become effective or binding until approved by CITY. If any part of this Agreement is held unenforceable, the remaining portions of the Agreement will, nevertheless, remain in full force and effect.

**ARTICLE 18.
EXECUTION**

IN WITNESS WHEREOF, said CONTRACTOR and CITY have caused this Agreement to be executed on the day and year first above written.

I, Gary McKinney, certify under penalty of perjury pursuant to the law of the State of Idaho, that I am an authorized agent to bind McKinney Construction, LLC to this Agreement.

CONTRACTOR:

McKinney Construction, LLC

CITY:

City of Moscow, Idaho

By: Gary McKinney

Arthur D. Bettge, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

Approved as to Form:

Mia Bautista, City Attorney

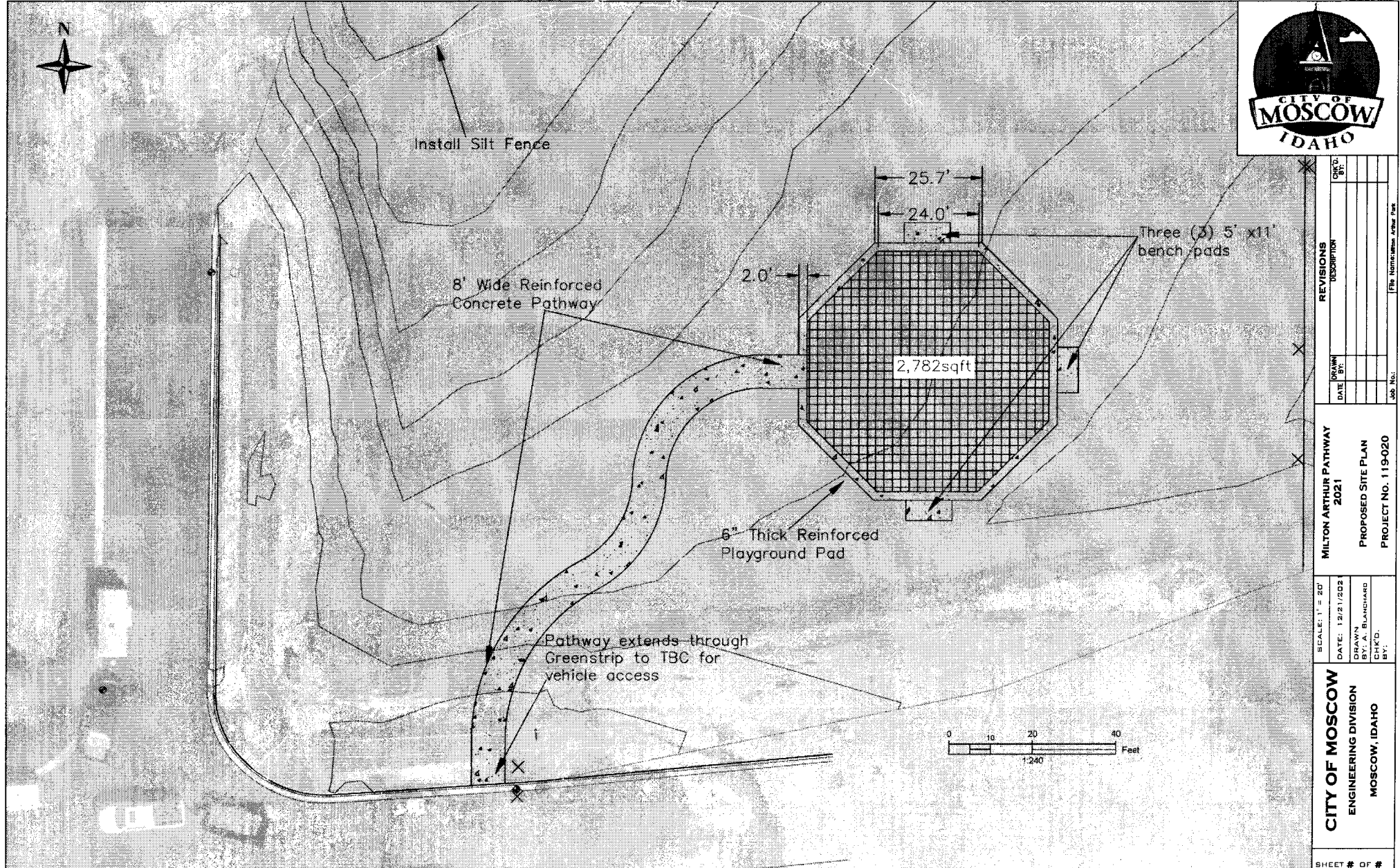
ACKNOWLEDGMENT

STATE OF _____)
) ss.
COUNTY OF _____)

On this _____ day of _____, 2023, before me, a Notary Public in and for said State, appeared Gary McKinney, known to me to be the person named above and acknowledged that they executed the foregoing document as the duly authorized representative for McKinney Construction, LLC.

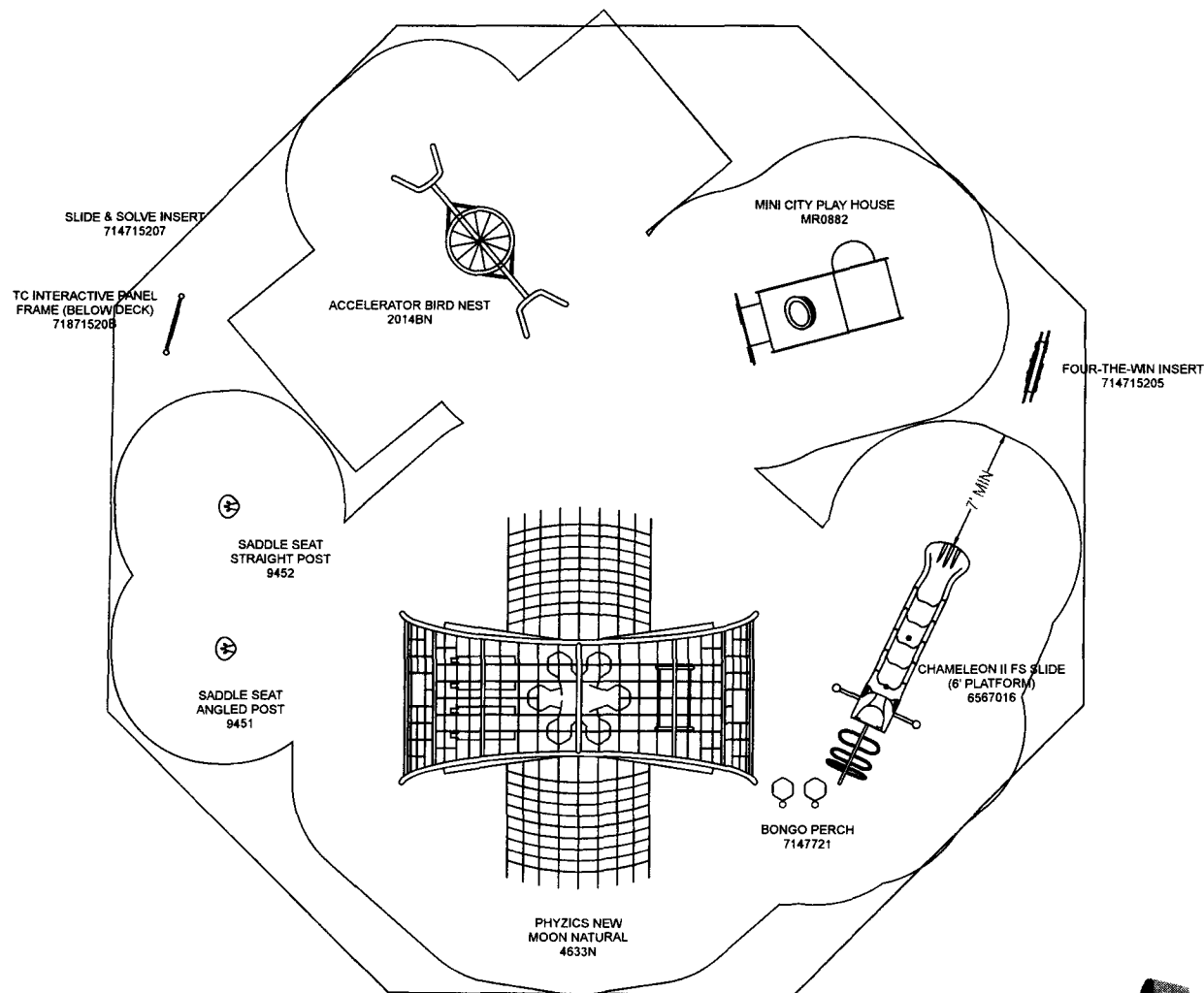
Notary Public for the State of _____
Residing at _____
My commission expires _____

Attachment 'A'



Milton Arthur Park Option 1 Moscow, ID

FOR KIDS AGES
5-12
YEARS



GARRETT & COMPANY, INC.

850 Quaking Aspen Dr
Murray, UT

PHONE NO: (801) 265-8443
FAX NO: (801) 263-1254

GROUND SPACE: 53'-0" x 45'-0"

PROTECTIVE AREA: 58'-0" x 59'-0"

DRAWN BY: Angela LeBaron

DATE: 1/18/2022

R0032_44578573571

☒ **COMPLIES TO ASTM/CPSC**

Page 9 of 184

To promote safe and proper equipment use by children, Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each play system's main entry point(s) to inform parents and supervisors of the age appropriateness of the play system and general rules for safe play.

THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487.

AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS

Attachment 'B'

McKinney Construction LLC

RCE-59908

206 N Maple Street

Genesee, Id 83832

gmckinneyconstruction@gmail.com

208-301-8583

6/30/2023

Job Estimate:

City of Moscow, Parks Department

Calvin Macy, Parks supervisor

Description: Construct new playground for the City of Moscow at Milton Arthur,

- Construct Playground to current CPSI standards, with a certified specialist on site.
- Install all safety tiles on concrete pad. (If specific design is required The City of Moscow will provide a layout plan)
- McKinney construction will provide Safety fencing/caution tape to mark off construction zone.
- Submit a completed safety audit to the City of Moscow completed by a CPSI.
- McKinney Construction will give a one-year workmanship warranty on all tiles and playground equipment against any defects that are a direct result of our installation.
- P&P bond \$1,412.23
- Additionally insured \$100.

This estimate is for completing the job described above. It is solely based on our evaluation and does not include material price increases or additional material and/or labor that may be needed due to unforeseen problems following startup of the job.

Estimated Job Cost: \$ 47,074.50

Estimated by: Gary McKinney

Tots' Choice®

Steel Posts & Aluminum Posts - 3-1/2" O.D.**Steel Posts - 3-1/2" O.D.**

<u>MODEL</u>	<u>DESCRIPTION</u>	<u>USES</u>	<u>PART NUMBER</u>
718-549-1	82" Maze Post	Sensory Panel	925343*
718-549-3	106" Deck Post.	3' Decks	995232*
718-549-4	118" Deck Post	4' Decks	995233*
718-550-3	200" Deck Post (PlayCover)	3' Deck & Less	997245*
718-550-5	216" Deck Post (PlayCover)	3'-6" to 5' Decks	997251*
718-550-6	232" Deck Post (PlayCover)	5'-6" to 6'-6" Decks	997257*
718-550-8	248" Deck Post (PlayCover)	7' to 8' Decks	997227*
718-551	100" Deck Post	2'-6" Decks & less	981925*
718-552	130" Deck Post	3' to 5' Decks	981926*
718-552L	130" Deck Post w/CPSIA Label	3' to 5' Decks	996062*
718-553	148" Deck Post	5'-6" to 6'-6" Decks	981927*
718-554	166" Deck Post	7'-0" to 8'-0" Decks	990656*
718-555	70" Post for Play Panels	Play Panels	982294*
718-571	100" Deck Post (for Roof)	Ground Level	114145*
718-572	138" Deck Post (for Roof)	3' Decks & less	981928*
718-573	162" Deck Post (for Roof)	3'-6" to 5' Decks	981930*
718-574	180" Deck Post (for Roof)	5'-6" to 6'-6" Decks	981929*
718-575	190" Deck Post (for Roof)	6'6" Deck	114965*
718-576	198" Deck Post (for Roof)	7'-0" to 8'-0" Decks	114957*

Note:

- An (*) by a part number indicates: Color Code Required.
- Top views and footings are not shown, refer to Installation Guides and/or Construction Drawing for Footing Layouts.
- Miracle Recreation attaches a CPSIA label to transfer points and 2' stairs. If your composite structure does not have one of these components, there will be ONE (1) post with the label attached. This label will be attached so that when installed it will be approximately 6" above finished grade. Ensure this label is readable and not covered by clamps, hardware or other equipment. If you do NOT have a component with label, contact your Miracle sales representative.

Steel Posts & Aluminum Posts - 3-1/2" O.D.

718-549-1, 718-549-3, 718-549-4, 718-549-32, 718-549-42, 718-550-3, 718-550-5, 718-550-6, 718-550-8, 718-551, 718-551-2, 718-552, 718-552-2, 718-552-2L, 718-553, 718-553-2, 718-554, 718-555, 718-555-2, 718-571, 718-572, 718-573, 718-573-2, 718-574, 718-574-2, 718-575, 718-576

Tots' Choice®

Steel Posts & Aluminum Posts - 3-1/2" O.D.**Aluminum Posts - 3-1/2" O.D.**

<u>MODEL</u>	<u>DESCRIPTION</u>	<u>USES</u>	<u>PART NUMBER</u>
718-549-32	106" Deck Post	3' Decks	995234*
71-549-42	118" Deck Post	4' Decks	995235*
718-551-2	100" Deck Post	2'-6" Decks & less	989070*
718-552-2	130" Deck Post	3' to 5' Decks	989071*
718-552-2L	130" Deck Post w/CPSIA Label	3' to 5' Decks	996066*
718-553-2	148" Deck Post	5'-6" to 6'-6" Decks	989073*
718-555-2	70" Post for Play Panels	Play Panels	989069*
718-572-2	138" Deck Post (for Roof)	3' Decks & less	989072*
718-573-2	162" Deck Post (for Roof)	3'-6" to 5' Decks	989074*
718-574-2	180" Deck Post (for Roof)	5'-6" to 6'-6" Decks	989075*

STEP 1 DIG FOOTINGS

- 1a. Refer to *Construction Drawings* and component *Installation Guides* to determine footing locations and dimensions.
- 1b. Measure, stake and dig footing holes, at once, or as needed. Refer to *Footing Details* installation located behind *Installations 101* in Installation Manual.

STEP 2 PLACE POSTS IN FOOTINGS

- 2a. Place posts in footings; ensure posts stand level, plumb and at correct dimensions.
- 2b. Attach additional components (decks, bridges, barriers, climbers, etc.) per separate instructions. Plumb the posts, level surfaces and brace all in position.

Note: Do not pour concrete for footings until all components in system or freestanding assembly have been fully installed per instructions and braced in position, leveled and plumbed.

FINAL STEP

Proceed with *Final Assembly* installation located behind *Installations 101* in Installation Manual.

718-549-1, 718-549-3, 718-549-4, 718-549-32, 718-549-42, 718-550-3, 718-550-5, 718-550-6, 718-550-8, 718-551, 718-551-2, 718-552, 718-552L, 718-552-2, 718-552-2L, 718-553, 718-553-2, 718-554, 718-555, 718-555-2, 718-571, 718-572, 718-572-2, 718-573, 718-573-2, 718-574, 718-574-2, 718-575, 718-576

Tots' Choice®

Imagination Panels & Activity Panels - Below Deck

IMPORTANT! Prior to installation of any components, refer to Playsystem Installation Guidelines and Tips in the *Install 101* section of your manual. This section will provide important tips pertaining to site preparation, footings, system stabilization, and other necessary information vital to the success of your installation.

Models included in this installation guide:

<u>MODEL</u>	<u>DESCRIPTION</u>	<u>PAGE</u>
718-617-B	Space Ship Panel	2
718-713-1B	Television Panel	2
718-713-2B	Puppet Stage Panel	2
718-713-3B	Window Panel	2
718-713-4B	Computer Panel	2
718-713-5B	Door Panel	2
718-713-5RB	Door Panel, Reversed	2
718-713-6B	Bank Teller Panel	2
718-713-7B	General Store Panel	3
718-713-8B	Ticket Panel	3
718-714-1B	Park Ranger Panel	3
718-714-2B	Fire Truck Panel	3
718-714-3B	Police Panel	3
718-714-4B	Train Panel	3
718-714-5B	Taxi Panel	3
718-714-6B	Pilot Panel with Window	3
718-714-7B	Pilot Panel	3
718-714-8B	Race Car Panel	3
718-715-1B	Alphabet Panel	3
718-715-2B	Finger Maze Panel	3
718-715-4B	Calculator Panel	3
718-715-3B	3' Jump Panel	3
718-715-5B	5' Jump Panel	3
718-715-6B	Bus Stop Panel	3
718-715-7B	Rest Stop Panel	4
718-715-10B	Sign Language Panel	4

Note: Deck systems are NOT included in these assemblies. Please refer to Construction Drawings for the model particular to your system.

Imagination & Activity Panels (Below Deck)

718-617, 718-713-1B, 718-713-2B, 718-713-3B, 718-713-4B, 718-713-5B, 718-713-5RB, 718-713-6B, 718-713-7B, 718-713-8B, 718-714-1B, 718-714-2B, 718-714-3B, 718-714-4B, 718-714-5B, 718-714-6B, 718-714-7B, 718-714-8B, 718-715-1B, 718-715-2B, 718-715-3B, 718-715-4B, 718-715-5B, 718-715-6B, 718-715-7B, 718-715-10B, 718-715-12B, 718-715-15B, 718-715-20B, 718-715-13B, 718-761-2B, 718-761-3B, 718-761-4B

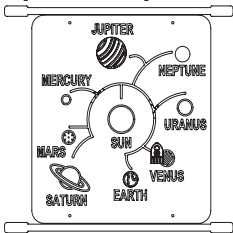
Tots' Choice®
Imagination Panels & Activity Panels - Below Deck

Models included in this installation guide (continued):

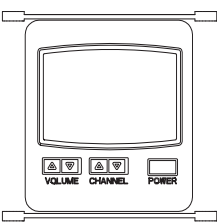
<u>MODEL</u>	<u>DESCRIPTION</u>	<u>PAGE</u>
718-715-11B	Spanish Panel	4
718-715-12B	Braille Panel	4
718-715-13B	Calypso 3-Drum Panel	4
718-715-15B	Chinese Panel	4
718-715-20B	Activity Panel Frame	4
718-761-2B	Piston Panel	4
718-761-3B	Gear Panel	4
718-761-4B	Sliding Tile Panel	4

Note: Deck systems are NOT included in these assemblies. Please refer to Construction Drawings for the model particular to your system.

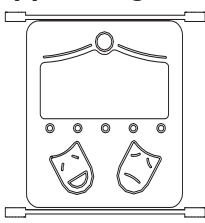
**718-617-B:
Space Ship Panel**



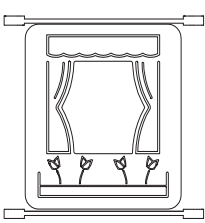
**718-713-1B:
Television Panel**



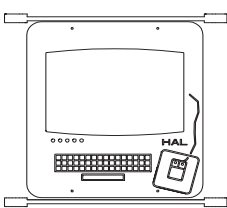
**718-713-2B:
Puppet Stage Panel**



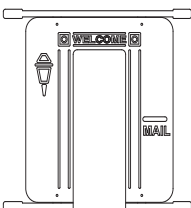
**718-713-3B:
Window Panel**



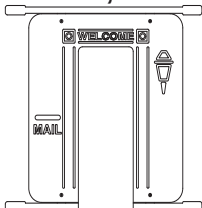
**718-713-4B:
Computer Panel**



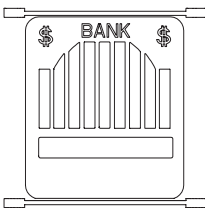
**718-713-5B:
Door Panel**



**718-713-5RB:
Door Panel, Reversed**



**718-713-6B:
Bank Teller Panel**



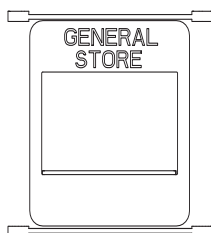
Top Views and Footing Layouts not shown. These models mount vertically on deck systems.

718-617, 718-713-1B, 718-713-2B, 718-713-3B, 718-713-4B, 718-713-5B, 718-713-5RB, 718-713-6B, 718-713-7B, 718-713-8B, 718-714-1B, 718-714-2B, 718-714-3B, 718-714-4B, 718-714-5B, 718-714-6B, 718-714-7B, 718-714-8B, 718-715-1B, 718-715-2B, 718-715-3B, 718-715-4B, 718-715-5B, 718-715-6B, 718-715-7B, 718-715-10B, 718-715-11B, 718-715-12B, 718-715-15B, 718-715-20B, 718-715-13B, 718-761-2B, 718-761-3B, 718-761-4B

Tots' Choice®

Imagination Panels & Activity Panels - Below Deck

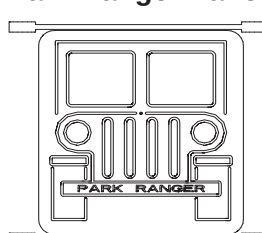
718-713-7B:
General Store Panel



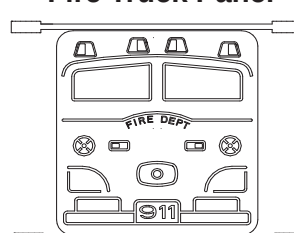
718-713-8B:
Ticket Panel



**718-714-1B:
Park Ranger Panel**



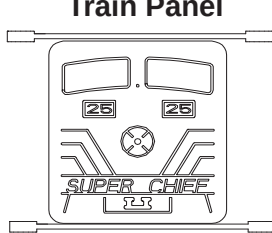
718-714-2B:
Fire Truck Panel



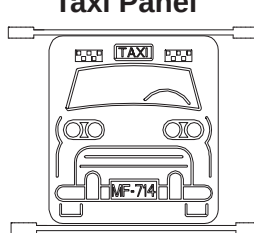
718-714-3B:
Police Panel



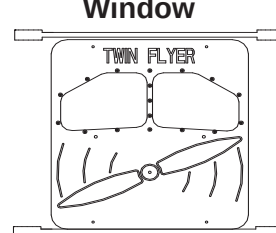
718-714-4B: Train Panel



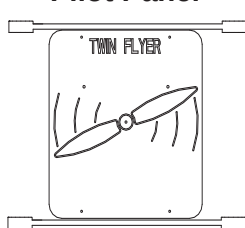
718-714-5B: Taxi Panel



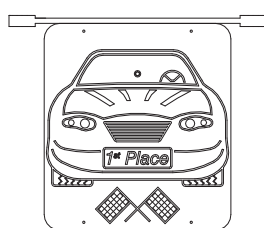
718-714-6B:
Pilot Panel w/
Window



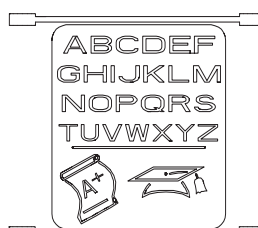
718-714-7B: Pilot Panel



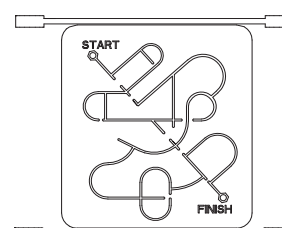
**718-714-8B:
Race Car Panel**



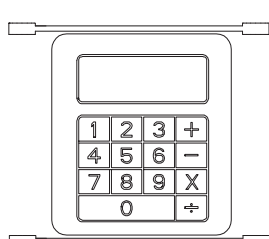
718-715-1B:
Alphabet Panel



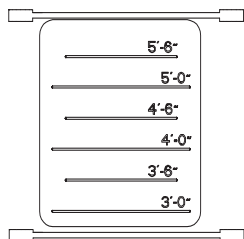
718-715-2B:
Finger Maze Panel



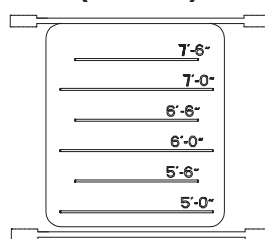
718-715-4B: Calculator Panel



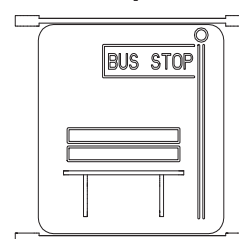
718-715-3B:
Jump Panel
(3' Deck)



718-715-5B:
Jump Panel
(5' Deck)



718-715-6B: Bus Stop Panel



Top Views and Footing Layouts not shown. These models mount vertically on deck systems.

Imagination & Activity Panels (Below Deck)

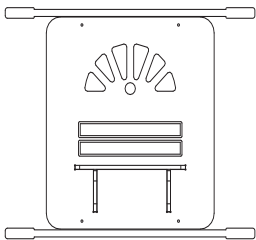
718-617, 718-713-1B, 718-713-2B, 718-713-3B, 718-713-4B, 718-713-5B, 718-713-5Bb, 718-713-6B, 718-713-7B, 718-713-8B, 718-718-714-1B, 718-714-2B, 718-714-3B, 718-714-4B, 718-714-5B, 718-714-6B, 718-714-7B, 718-714-8B, 718-715-1B, 718-715-2B, 718-718-715-3B, 718-715-4B, 718-715-5B, 718-715-6B, 718-715-7B, 718-715-10B, 718-715-11B, 718-715-12B, 718-715-15B, 718-715-20B, 718-715-13B, 718-761-2B, 718-761-3B, 718-761-4B

718-617, 718-713-1B, 718-713-2B, 718-713-3B, 718-713-4B, 718-713-5B, 718-713-5RB, 718-713-6B, 718-713-7B, 718-713-8B, 718-714-1B, 718-714-2B, 718-714-3B, 718-714-4B, 718-714-5B, 718-714-6B, 718-714-7B, 718-714-8B, 718-715-1B, 718-715-2B, 718-715-3B, 718-715-4B, 718-715-5B, 718-715-6B, 718-715-7B, 718-715-10B, 718-715-11B, 718-715-12B, 718-715-15B, 718-715-20B, 718-715-13B, 718-761-2B, 718-761-3B, 718-761-4B

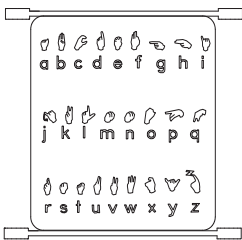
Imagination & Activity Panels (Below Deck)

Tots' Choice®
Imagination Panels & Activity Panels - Below Deck

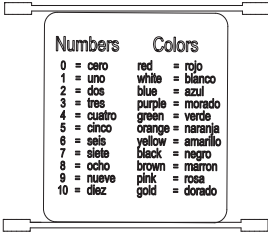
718-715-7B:
Rest Stop Panel



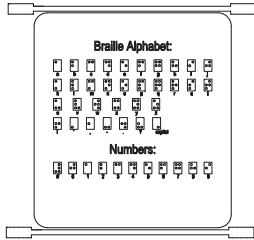
718-715-10B:
Sign Language
Panel



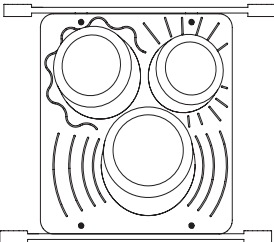
718-715-11B:
Spanish Panel



718-715-12B:
Braille Panel



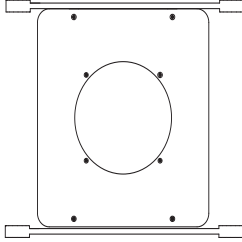
718-715-13B:
Calypso 3-Drum Panel



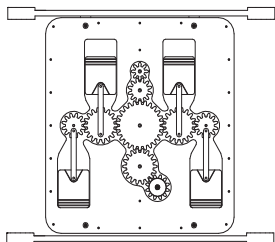
718-715-15B:
Chinese Panel



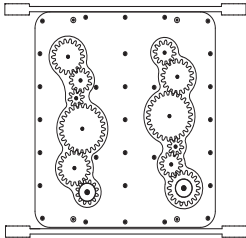
718-715-20B:
Activity Panel Frame



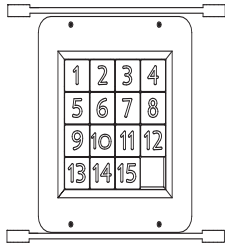
718-761-2B:
Piston Panel



718-761-3B:
Gear Panel



718-761-4B:
Sliding Tile Panel



Top Views and Footing Layouts not shown. These models mount vertically on deck systems.

TOOLS AND EQUIPMENT REQUIRED

Also see "Suggested Tools & Equipment" (Doc. # D75002) in "Installations 101"

1. Tape measure and level
2. Open end wrench set, Allen and 6-lobe wrenches or bits, socket set, screwdrivers
3. Step ladder
4. Drill, drill bits, extension cords, power supply
5. Adult installers - 2 minimum

Page 4 of 7

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Page 32

Tots' Choice®

Imagination Panels & Activity Panels - Below Deck

STEP 1 INSTALL DECK SYSTEM

1a. Install deck system per separate instructions. Plumb, level and brace in position.

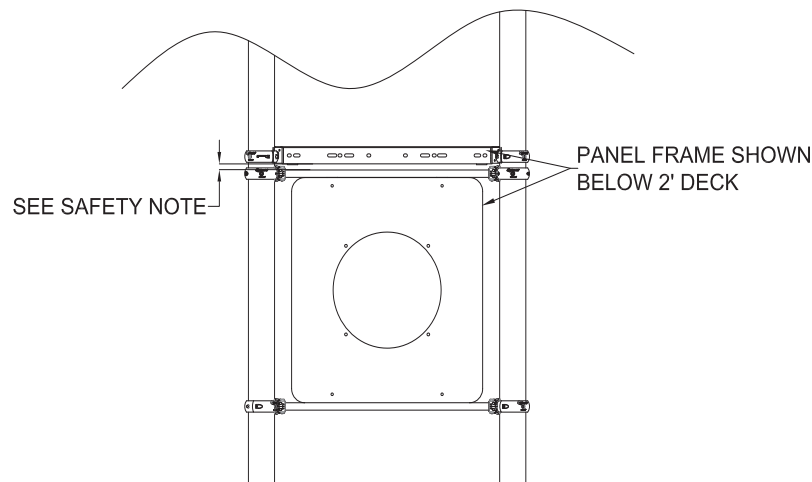
Note: Do not pour concrete for footings or permanently affix clamps to posts with self-drilling screws until components illustrated in this installation guide have been installed per instructions and braced in position, leveled and plumbed.

STEP 2 LOOSELY ATTACH CLAMP RINGS TO POSTS

2a. Refer to *Versalok Fastening System* installation located behind *Installations 101* in Installation Manual.

2b. Loosely assemble clamp rings around posts at desired height (see note below) and assemble bar sockets to clamps.

Safety Note: Vertical clearance space between panel assembly and lowest point of deck must be either (A) between 1" and 3", or (B) a minimum of 10".

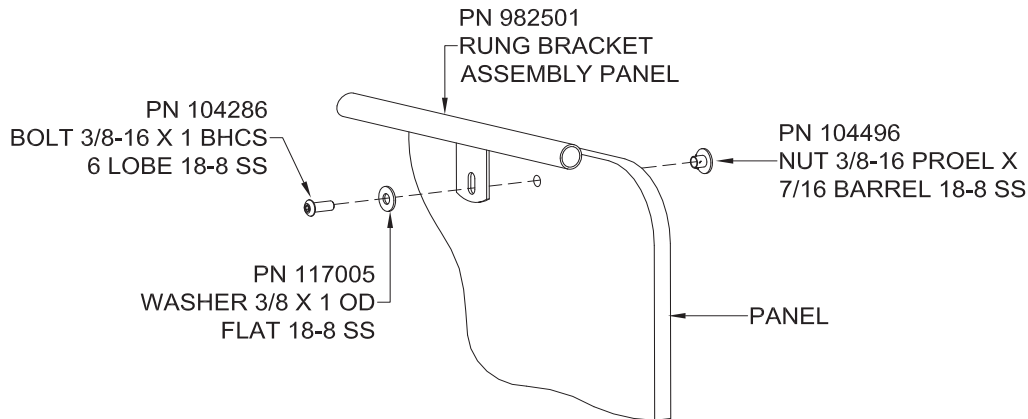


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Tots' Choice®

Imagination Panels & Activity Panels - Below Deck**STEP 3 ATTACH RUNG BRACKET TO PANEL**

3a. Attach top and bottom rung bracket to panel as shown.

3b. *Model 718-713-5B Door Panel and Model 718-713-5RB Reversed Door Panel:*

- Bottom rung bracket assembly comprises two (2) pieces (PN 983209) to maintain opening at door bottom.

3c. *Model 718-715-13B Calypso 3-Drum Panel:*

- Calypso 3-drum panel must be attached so drums are angled *UPWARD*.

3d. *Model 718-761-2B Piston Panel and Model 718-761-3B Gear Panel:*

- Determine panel assembly's "top" and "bottom"; knobs should be located to ensure comfortable operation by standing users.

STEP 4 INSERT RUNG BRACKETS IN BAR SOCKETS4a. Refer to *Versalok Fastening System installation* located behind *Installations 101* in Installation Manual.4b. Insert rung bracket ends in bar sockets and tighten in place. Plumb and level panel assembly. Ensure that conditions of *Safety Note (in step 2)* are met. Tighten bar sockets on clamps and clamp rings around posts.**STEP 5 ATTACH COUNTER TO PANEL, IF APPLICABLE**5a. *Model 718-713-7B General Store Panel only:*

- Attach counter to panel using four (4) screws provided in panel.

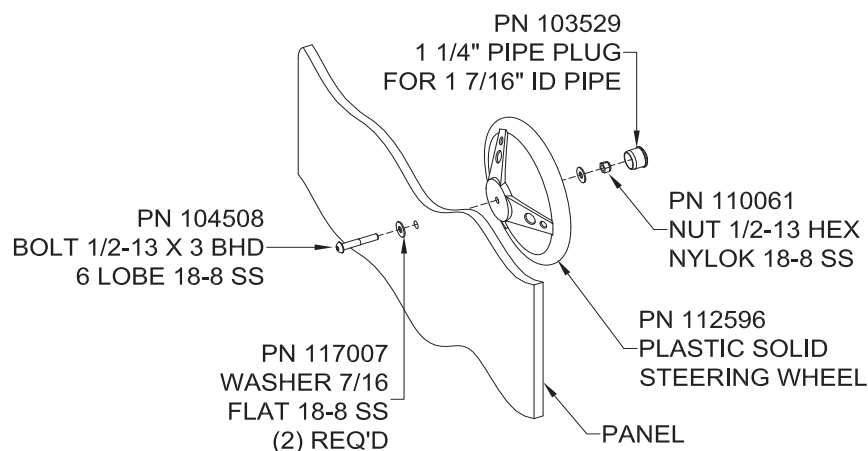
718-617, 718-713-1B, 718-713-2B, 718-713-3B, 718-713-4B, 718-713-5B, 718-713-5RB, 718-713-6B, 718-713-7B, 718-713-8B, 718-714-1B, 718-714-2B, 718-714-3B, 718-714-4B, 718-714-5B, 718-714-6B, 718-714-7B, 718-714-8B, 718-715-1B, 718-715-2B, 718-715-3B, 718-715-4B, 718-715-5B, 718-715-6B, 718-715-7B, 718-715-10B, 718-715-11B, 718-715-12B, 718-715-15B, 718-715-20B, 718-715-13B, 718-761-2B, 718-761-3B, 718-761-4B

Tots' Choice®

Imagination Panels & Activity Panels - Below Deck

STEP 6 SECURE STEERING WHEEL(S), IF APPLICABLE

67a. If applicable, secure steering wheel(s) to panel assembly as shown.



FINAL STEP

Refer to *Final Assembly installation* located behind *Installations 101* in Installation Manual.

Imagination & Activity Panels (Below Deck)

718-617, 718-713-1B, 718-713-2B, 718-713-3B, 718-713-4B, 718-713-5B, 718-713-5RB, 718-713-6B, 718-713-7B, 718-713-8B, 718-714-1B, 718-714-2B, 718-714-3B, 718-714-4B, 718-714-5B, 718-714-6B, 718-714-7B, 718-714-8B, 718-715-1B, 718-715-2B, 718-715-3B, 718-715-4B, 718-715-5B, 718-715-6B, 718-715-7B, 718-715-10B, 718-715-11B, 718-715-12B, 718-715-15B, 718-715-20B, 718-715-13B, 718-761-2B, 718-761-3B, 718-761-4B



Installation Guide

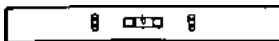
June 4, 2001 Rev. C

Final Assembly

MIRACLE
RECREATION EQUIPMENT COMPANY

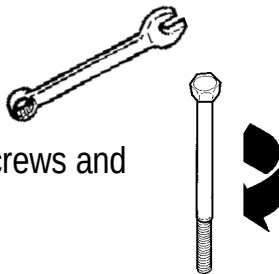
Kids' Choice, Tots' Choice, Center Stage, and City Parks Series Deck Systems & Misc.

STEP 1

Plumb and level assemblies. 

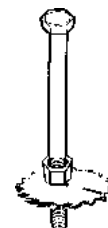
STEP 2

Secure Clamps to Posts with self-drilling screws and tighten all fasteners.



STEP 3

Trim all bolts. No more than two (2) threads may protrude after trimming by installer. Peen ends smooth to touch.



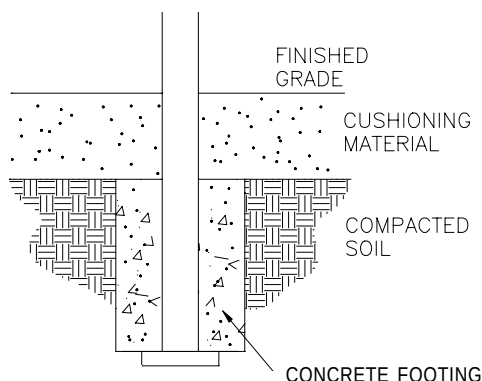
STEP 4

Pour concrete in remaining Footings, and allow 72 hours to cure.



STEP 5

Install cushioning material (protective surfacing) in, around and beneath areas required for unit.



STEP 6

Apply *Warning* and *Manufacturer's I.D.* labels, and *Age Appropriate* labels if included. Refer to **Installations 101**.

FINAL STEP

Establish and adhere to a regular maintenance schedule, checking for loose or missing bolts, worn parts, etc.



Final Assembly

714, 718, ...



MIRACLE
RECREATION EQUIPMENT COMPANY

Installation Guide

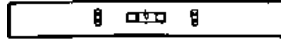
June 4, 2001 Rev. A

Final Assembly

Miscellaneous Freestanding Play Equipment and Non-Play Equipment

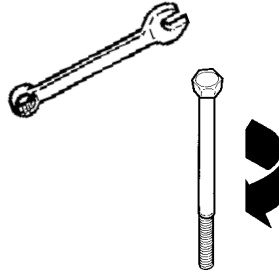
STEP 1

Plumb and level assemblies.



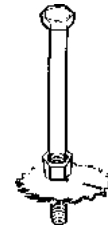
STEP 2

Tighten all fasteners.



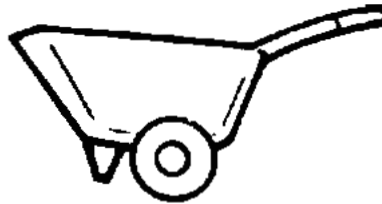
STEP 3

Trim all bolts. No more than two (2) threads may protrude after trimming by installer. Peen ends smooth to touch.



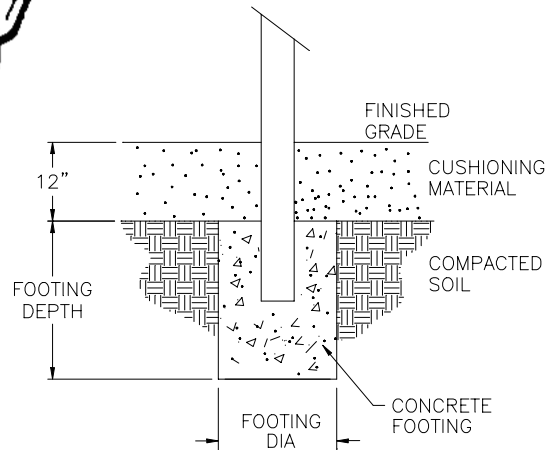
STEP 4

Pour concrete in remaining Footings, and allow 72 hours to cure.



STEP 5

If applicable, install cushioning material (protective surfacing) in, around, and beneath areas required for unit.



STEP 6

If applicable, apply *Age Appropriate*, *Warning*, and *Manufacturer's I.D.* labels. Refer to **Installations 101**.

FINAL STEP

Establish and adhere to a regular maintenance schedule, checking for loose or missing bolts, worn parts, etc.



Final Assembly

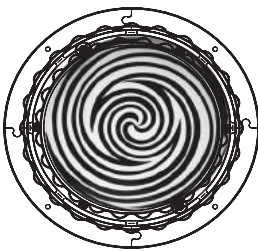
Freestanding Play and Non-Play Equipment

Activity Panel Inserts

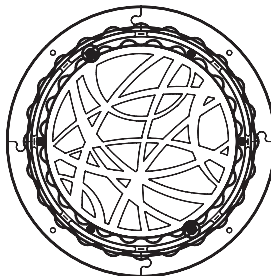
IMPORTANT! Prior to installation of any components, refer to the "Owner/Operator Manual". This manual will provide important information pertaining to site preparation, footings, system stabilization and other necessary information vital to the success of your installation.

ACTIVITY PANEL INSERTS

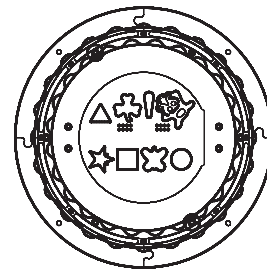
714-715-201
Hypnotize Insert



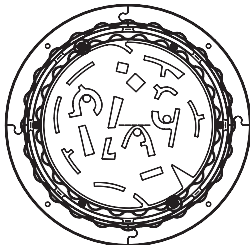
714-715-202
Funhouse Insert



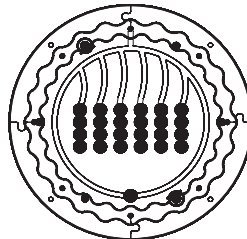
714-715-203
Very Buried Insert



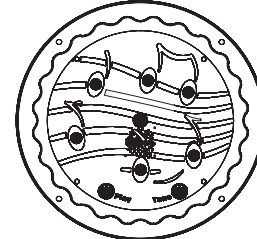
714-715-204
A-maze-ing Insert



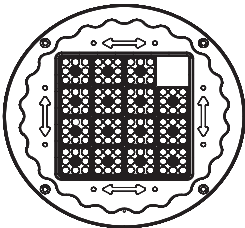
714-715-205
Four-the-Win Insert



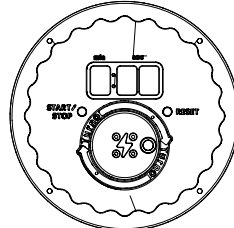
714-715-206
Magical Music Insert



714-715-207
Slide & Solve Insert



714-715-208
3-Digit RG Timer Insert



TOOLS AND EQUIPMENT REQUIRED

Also see "Installations 101"

1. Open end wrench set, Allen and 6-lobe wrenches or bits, socket set, screwdrivers
1. Drill, drill bits, extension cords, power supply
3. One adult installer

Activity Panel Inserts

HYPNOTIZE PANEL INSERT FOR KC/TC/TCX Model 714715201

CODE	DESCRIPTION	QTY
PPB0000	ASSY - HYPNOTIZE INSERT	1
923418	PC F/ACTIVITY PANEL INSERT	1

FUNHOUSE PANEL INSERT FOR KC/TC/TCX Model 714715202

CODE	DESCRIPTION	QTY
PPC0000	ASSY - FUNHOUSE MIRROR INSERT	1
923418	PC F/ACTIVITY PANEL INSERT	1

VERY BURIED PANEL INSERT FOR KC/TC/TCX Model 714715203

CODE	DESCRIPTION	QTY
PPE0000	ASSY - VERY BURIED INSERT	1
923418	PC F/ACTIVITY PANEL INSERT	1

A-MAZE-ING PANEL INSERT FOR KC/TC/TCX Model 714715204

CODE	DESCRIPTION	QTY
PPA0000	ASSY - A-MAZE-ING INSERT	1
923418	PC F/ACTIVITY PANEL INSERT	1

FOUR-THE-WIN PANEL INSERT FOR KC/TC/TCX Model 714715205

CODE	DESCRIPTION	QTY
PPD0000	ASSY - FOUR-THE-WIN INSERT	1
923418	PC F/ACTIVITY PANEL INSERT	1

MAGICAL MUSIC PANEL INSERT FOR KC/TC/TCX Model 714715206

CODE	DESCRIPTION	QTY
ASY0448	ASSY - MUSIC INSERT	1
923418	PC F/ACTIVITY PANEL INSERT	1

SLIDE & SOLVE PANEL INSERT FOR KC/TC/TCX Model 714715207

CODE	DESCRIPTION	QTY
ASY0447	ASSY - TILE PUZZLE INSERT	1
923418	PC F/ACTIVITY PANEL INSERT	1

Activity Panel Inserts

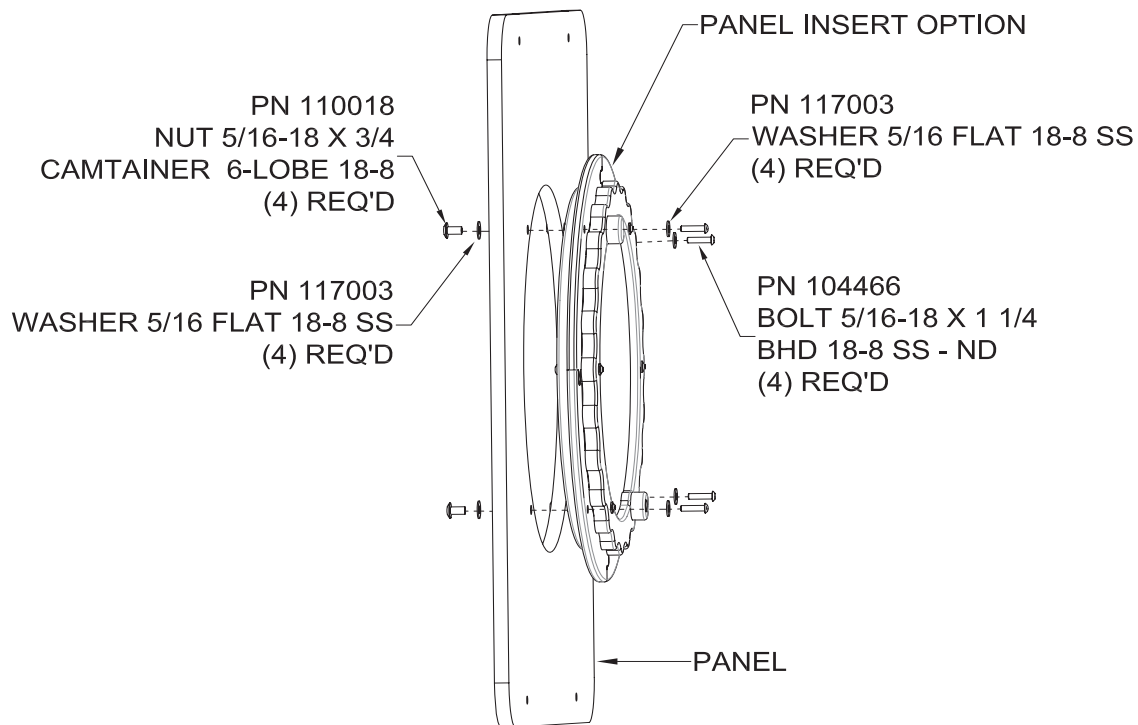
3-DIGIT RG TIMER Model 714715208		
CODE	DESCRIPTION	QTY
930674	3-DIGIT RG TIMER INSERT	1
923418	PC F/ACTIVITY PANEL INSERT	1
PC F/ACTIVITY PANEL INSERT 923418		
CODE	DESCRIPTION	QTY
HW923418-1	HRDW PKG F/PLAY PANEL S1/1	1
HRDW PKG F/PLAY PANEL S1/1 HW923418-1		
CODE	DESCRIPTION	QTY
117003	WASHER 5/16 FLAT 18-8 SS	4
110018	NUT 5/16-18 X 3/4 CAMTAINER 6-LOBE 18-8	4
104466	BOLT 5/16-18 X 1 1/4 BHD 18-8 SS - ND	4

Activity Panel Inserts

STEP 1 ATTACH PANEL INSERT

1a. *Above Deck*: Attach panel insert, *always facing inside the deck*, to the activity panel frame.

1b. *Below Deck*: Attach panel insert, *always facing away from the deck*, to activity panel frame.



Note: Activity panel attachment *below deck* is shown.

FINAL STEP

Refer to **Final Assembly** installation located behind *Installations 101* in Installation Manual.



Installation Guide

Kids' Choice®

Deck-mount models for 2'-0" Decks or lower, not included.

Bongo Perch, Big Timber® Bongo Stump Perch, Bongo Bridges and Big Timber® Bongo Stump Bridges

Ground-to-Deck, Between Decks or Freestanding; spans of 8', 10' & 12'

IMPORTANT! Prior to installation of any components, refer to **Playsystem Installation Guidelines and Tips** in the *Install 101* section of your manual. This section will provide important tips pertaining to **site preparation, footings, system stabilization**, and other necessary information **vital to the success of your installation.**

Models included in this installation guide:

<u>MODEL #</u>	<u>DESCRIPTION</u>	<u>PAGE #</u>
714-625-1	Big Timber Bongo Stump Perch	2
714-625-8	Big Timber Bongo Stump Bridge, (4) Perches; 8' Span	2
714-625-10	Big Timber Bongo Stump Bridge, (5) Perches; 10' Span	3
714-625-12	Big Timber Bongo Stump Bridge, (6) Perches; 12' Span	3
714-772-1	Bongo Perch	4
714-772-8	Bongo Bridge, (4) Perches; 8' Span	4
714-772-10	Bongo Bridge, (5) Perches; 10' Span	5
714-772-12	Bongo Bridge, (6) Perches; 12' Span	5

NOTE: Deck Systems are NOT included in these Assemblies.

Please refer to Construction Drawings for the model particular to your system.

TOOLS AND EQUIPMENT REQUIRED

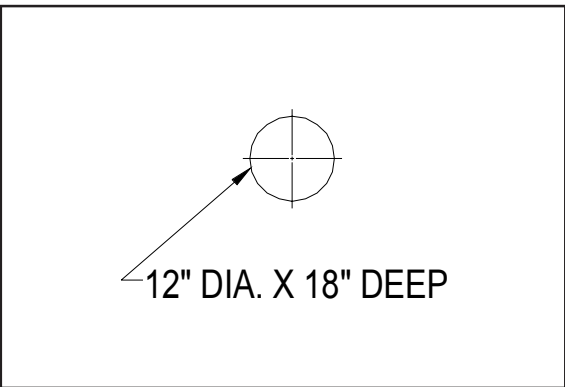
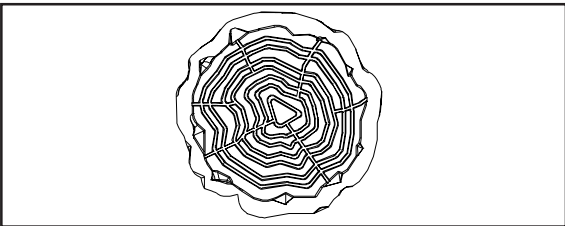
Also see 'Suggested Tools & Equipment' (Doc. # D70052) in "Installations 101"

1. Concrete for footings, wheelbarrow or mixer, 5 gallon bucket, water supply
2. Digging equipment for footings (spade shovel, post hole digger, auger)
3. Tape measure and level
4. Open end wrench set, Allen and 6-lobe wrenches or bits, socket set, screwdrivers
5. Bracing materials (2x4's, wood pieces, sawhorses, jack stands, concrete blocks, bricks, etc.)
6. Hacksaw or electric handsaw
7. Adult installers - 2 minimum

Kids' Choice®

Bongo Perch, Big Timber® Bongo Stump Perch, Bongo Bridges and Big Timber® Bongo Stump Bridges

Top View



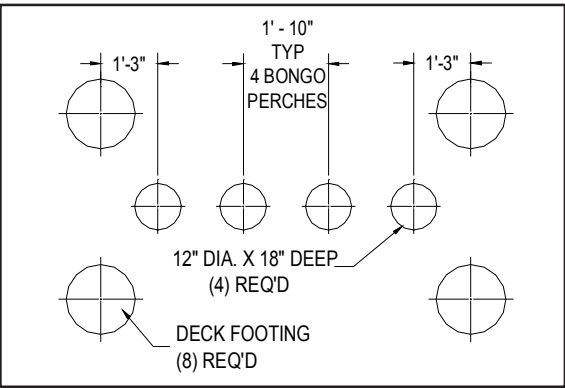
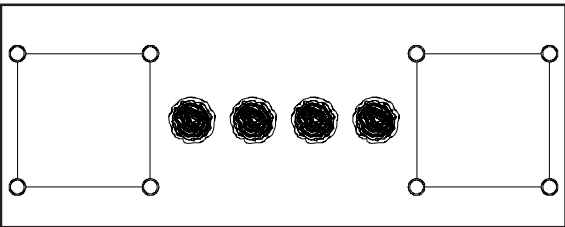
Footing Layout

714-625-1

Big Timber Bongo Stump Perch



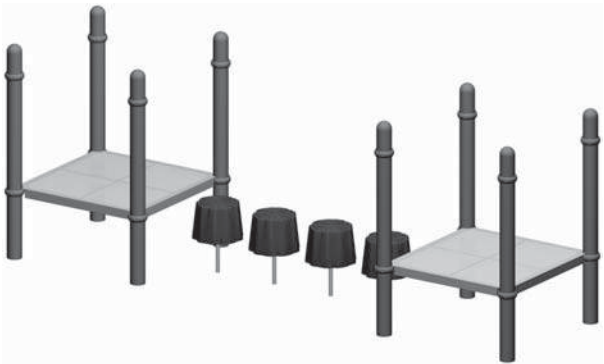
Top View



Footing Layout

714-625-8

Big Timber Bongo Stump Bridge, (4) Perches; 8' Span



714-625-1, 714-625-8, 714-625-10, 714-625-12, 714-772-1, 714-772-8, 714-772-10, 714-772-12



MIRACLE
RECREATION EQUIPMENT COMPANY

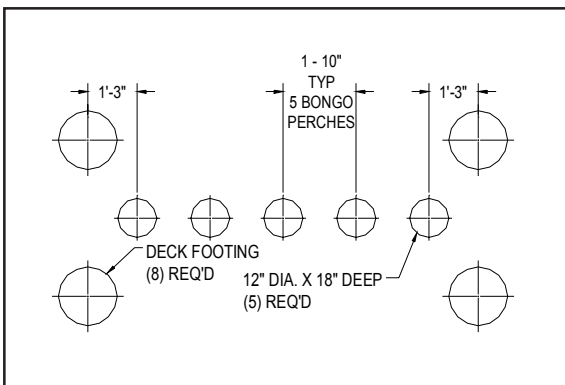
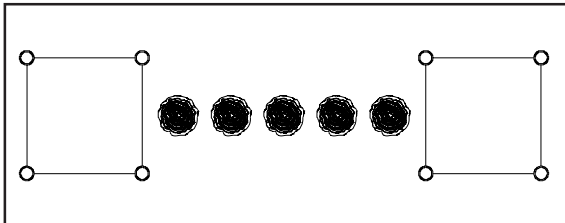
December 16, 2008

Rev. E

Kids' Choice®

Bongo Perch, Big Timber® Bongo Stump Perch, Bongo Bridges and Big Timber® Bongo Stump Bridges

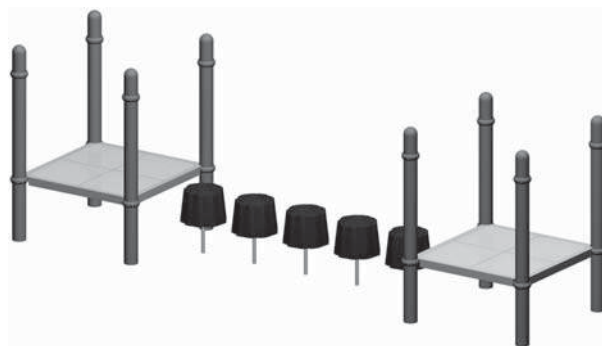
Top View



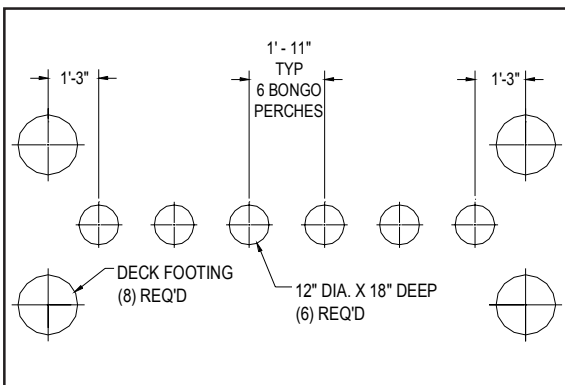
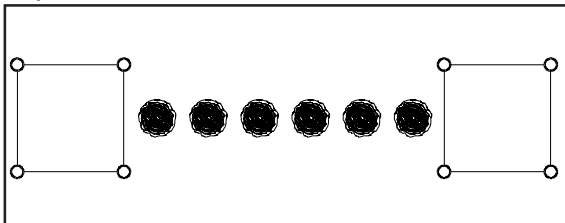
Footing Layout

714-625-10

**Big Timber Bongo Stump Bridge,
(5) Perches; 10' Span**



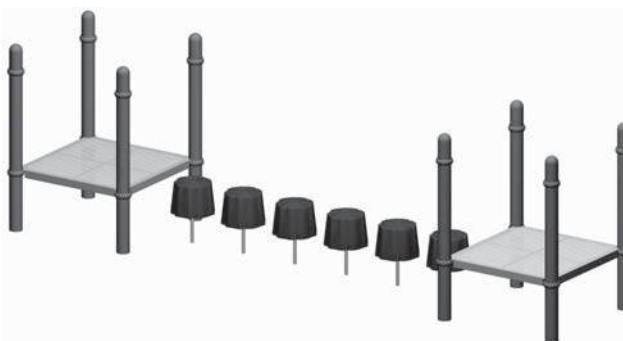
Top View



Footing Layout

714-625-12

**Big Timber Bongo Stump Bridge,
(6) Perches; 12' Span**



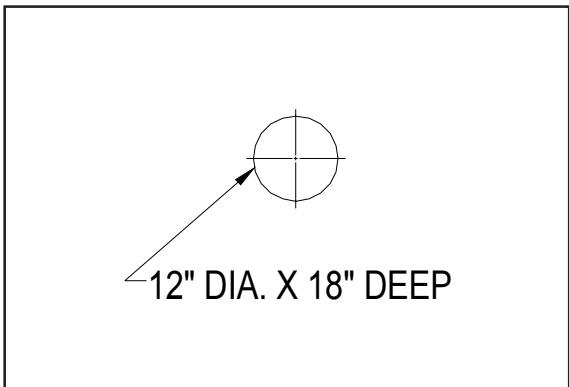
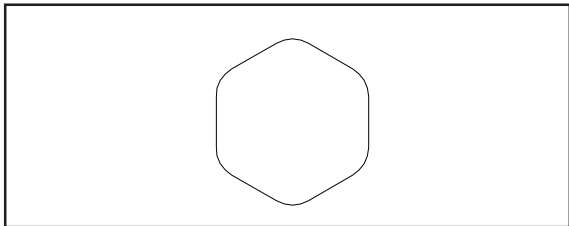
Bongo Perch & Bongo Bridges

714-625-1, 714-625-8, 714-625-10, 714-625-12, 714-772-1, 714-772-8,
714-772-10, 714-772-12

Kids' Choice®

**Bongo Perch, Big Timber® Bongo Stump Perch, Bongo Bridges
and Big Timber® Bongo Stump Bridges**

Top View

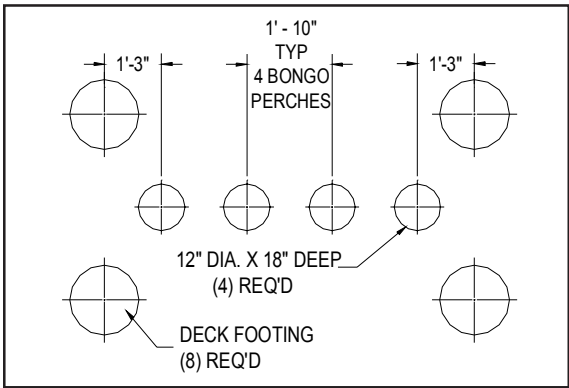
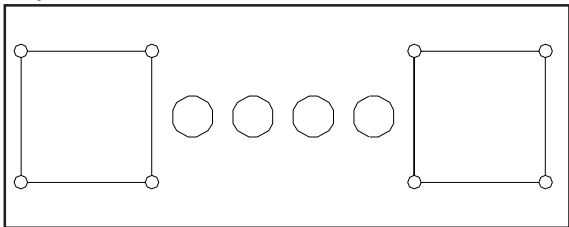


Footing Layout

714-772-1
Bongo Perch



Top View



Footing Layout

714-772-8
**Bongo Bridge, (4) Perches;
8' Span**



714-625-1, 714-625-8, 714-625-10, 714-625-12, 714-772-1, 714-772-8,
714-772-10, 714-772-12



MIRACLE
RECREATION EQUIPMENT COMPANY

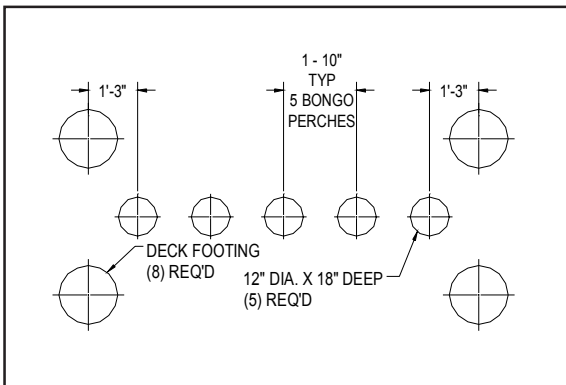
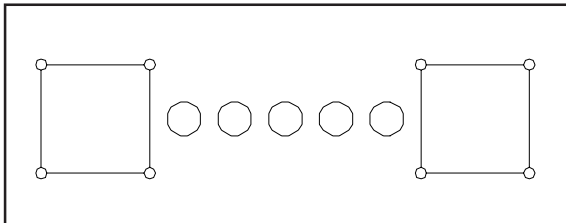
Kids' Choice®

Bongo Perch, Big Timber® Bongo Stump Perch, Bongo Bridges and Big Timber® Bongo Stump Bridges

December 16, 2008

Rev. E

Top View



Footing Layout

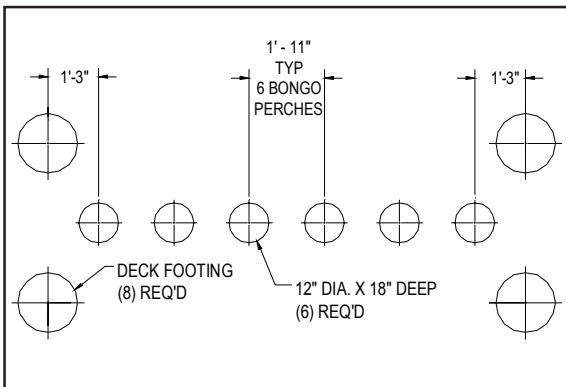
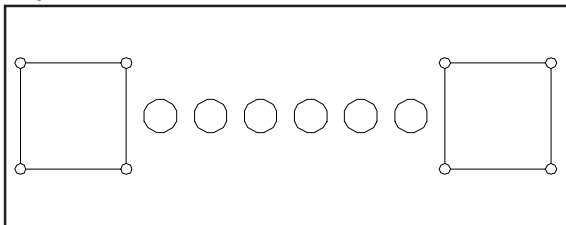
714-772-10

**Bongo Bridge, (5) Perches;
10' Span**



Bongo Perch & Bongo Bridges

Top View



Footing Layout

714-772-12

**Bongo Bridge, (6) Perches;
12' Span**



714-625-1, 714-625-8, 714-625-10, 714-625-12, 714-772-1, 714-772-8,
714-772-10, 714-772-12

Kids' Choice®

Bongo Perch, Big Timber® Bongo Stump Perch, Bongo Bridges and Big Timber® Bongo Stump Bridges

INSTALLATION NOTES

1. Bongo Perches may enter/exit Decks 2'-0" or lower only.
2. Bongo Perch's top surface may be set no greater than **24"** from finished grade.
3. If installing as Bridge between Decks, Bongo Perches should be installed in straight line with flat side facing flat side, as shown in *Top Views* and *Footing Layouts*, though Bongo Perches may still vary. Freestanding configurations may zig-zag, circle, diverge, etc.
4. If installing as Stair or Bridge between Decks, Bongo Perches adjacent to Deck(s) must be installed so that top surface is level with or maximum **6"** below Deck height.
5. Footings might require additional excavation or Bongo Perch Posts might require cutting.
6. Do not allow more than **6"** vertical difference in adjacent Bongo Perch heights.
7. For configurations not in a straight line, distance between Bongo Perches must be **7" to 9"** edge-to-edge (or **22" to 24"** center-to-center.)
8. If installing as Bridge between 2'-0" Decks intended for 2 to 5 year olds, Deck Enclosures Model # 714-813-5 must be installed on each Deck. See separate *Installation Guide*.

IMPORTANT NOTE: Big Timber Stump installation is identical to Bongo Pod. If you have a Stump component, follow these instructions substituting **ONLY** the Stump for the Pod.

STEP 1 INSTALL DECK(S) AND ENCLOSURE(S), IF APPLICABLE

If applicable, install Deck system(s) and Enclosure(s) per separate instructions.

STEP 2 DIG FOOTINGS

Dig footings per *Footing Layouts* or other configuration. Refer to ***Footing Details*** installation located behind *Installations 101* in Installation Manual.

Note: Do not pour concrete for footings until all components in system have been installed per instructions and are braced in position level and plumb.



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Kids' Choice®

Bongo Perch, Big Timber® Bongo Stump Perch, Bongo Bridges and Big Timber® Bongo Stump Bridges

December 16, 2008

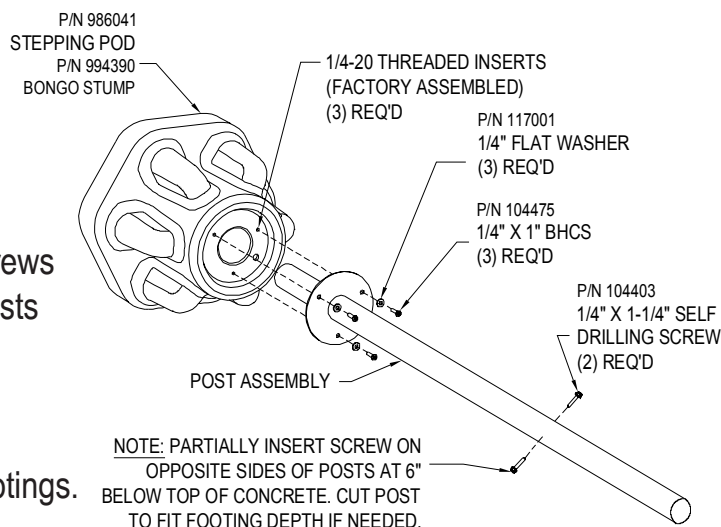
Rev. E

STEP 3 BOLT PODS TO POSTS & LOCATE

Assemble Bongo Perches by bolting Posts to Pods or Stumps as shown.

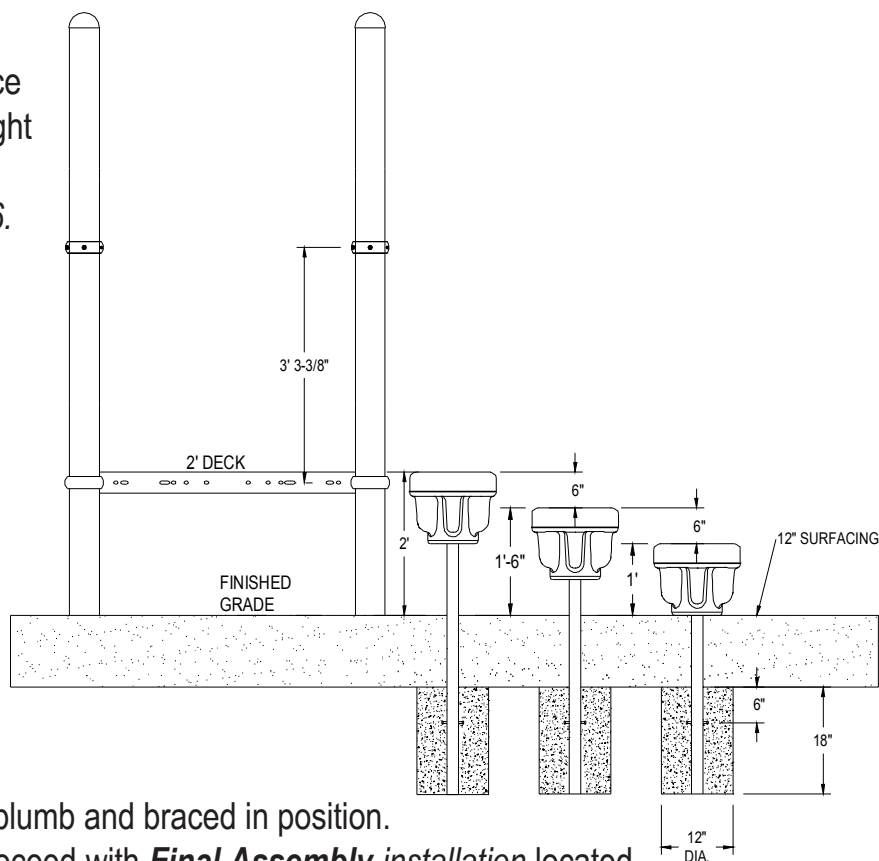
Determine proposed height of each Assembly and find finished grade and subgrade on each. Install self-drilling screws as noted in illustration to help anchor Posts in footings.

If necessary, cut Posts to fit in footings. Alternately, installers may dig deeper footings.



STEP 4 BRACE PERCHES IN FOOTINGS

Set Bongo Perch Assemblies into footings and center. Brace each in footing at desired height and orientation. Refer to *Installation Notes* on Page 6.



FINAL STEP

Verify components are level, plumb and braced in position. Prepare to pour concrete. Proceed with *Final Assembly* installation located behind *Installations 101* in Installation Manual.

Bongo Perch & Bongo Bridges

714-625-1, 714-625-8, 714-625-10, 714-625-12, 714-772-1, 714-772-8, 714-772-10, 714-772-12



Installation Guide

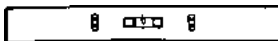
June 4, 2001 Rev. C

Final Assembly

MIRACLE
RECREATION EQUIPMENT COMPANY

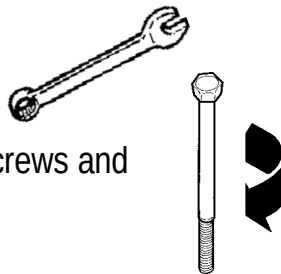
Kids' Choice, Tots' Choice, Center Stage, and City Parks Series Deck Systems & Misc.

STEP 1

Plumb and level assemblies. 

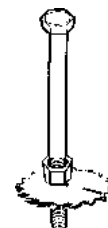
STEP 2

Secure Clamps to Posts with self-drilling screws and tighten all fasteners.



STEP 3

Trim all bolts. No more than two (2) threads may protrude after trimming by installer. Peen ends smooth to touch.



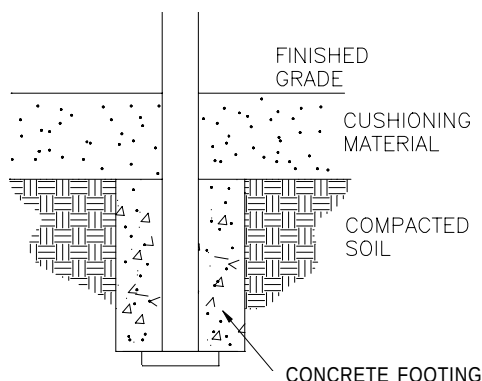
STEP 4

Pour concrete in remaining Footings, and allow 72 hours to cure.



STEP 5

Install cushioning material (protective surfacing) in, around and beneath areas required for unit.



STEP 6

Apply *Warning* and *Manufacturer's I.D.* labels, and *Age Appropriate* labels if included. Refer to **Installations 101**.

FINAL STEP

Establish and adhere to a regular maintenance schedule, checking for loose or missing bolts, worn parts, etc.



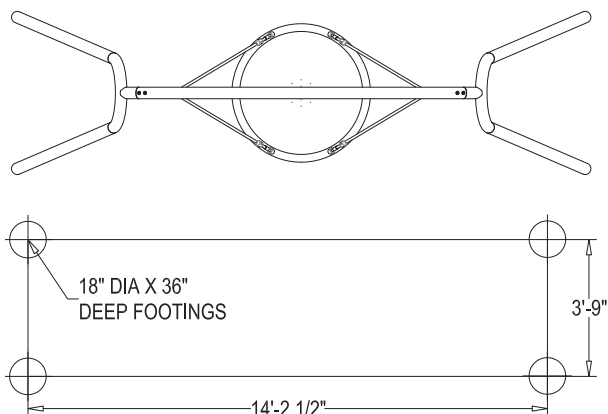
Final Assembly

714, 718, ...

Accelerator

IMPORTANT! Prior to installation of any components, refer to the "Owner/Operator Manual". This manual will provide important information pertaining to site preparation, footings, system stabilization and other necessary information vital to the success of your installation.

Top View



**2014BN
Accelerator**



Footing Details

Protective Area: 26' x 29'

Note: An () by a part number (CODE) indicates: Color Code Required.*

TOOLS AND EQUIPMENT REQUIRED

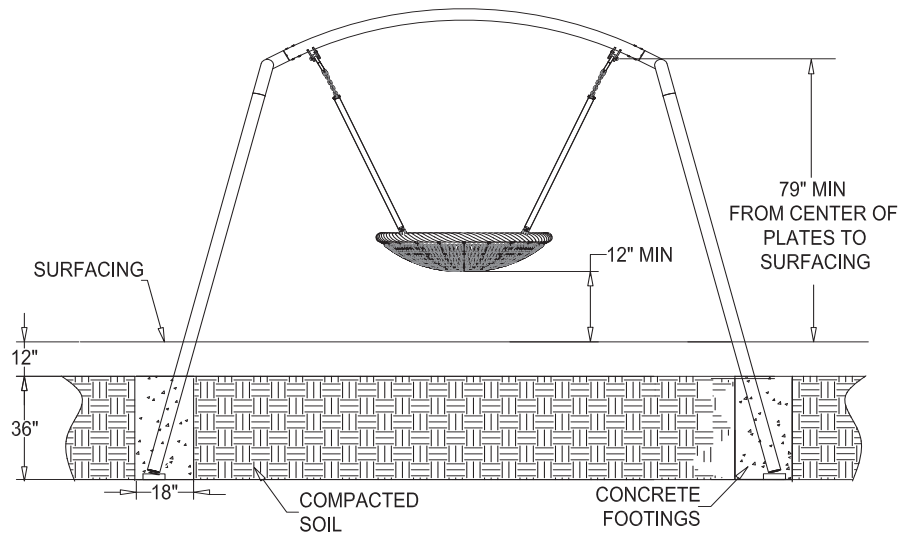
Refer to "Installations 101"

1. Concrete for footings, wheelbarrow or mixer, 5 gallon bucket, water supply
2. Digging equipment for footings (spade shovel, post hole digger, auger)
3. Bracing materials (2x4's, sawhorses, etc.)
4. Tape measure and level
5. Open end wrench set, Allen and 6-lobe wrenches or bits, socket set, screwdrivers
6. Drill, bits, extension cords, power supply
7. Step ladder
8. Adult installers - 2 minimum

Accelerator

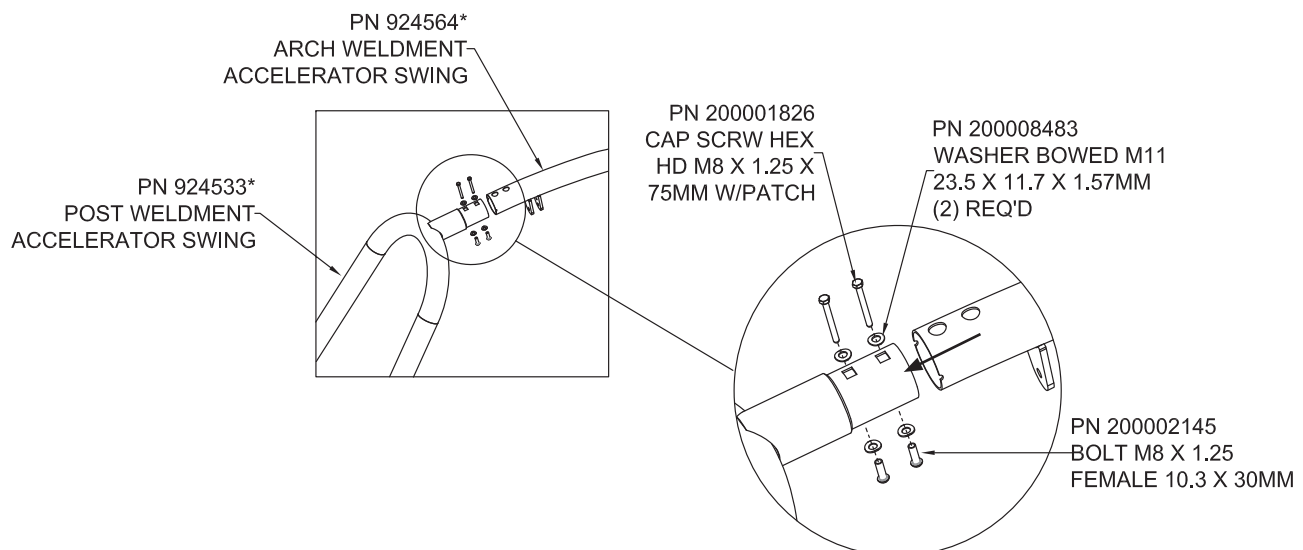
STEP 1 DIG FOOTINGS

1a. Refer to *Footing Details* on page 1 and footing side view below.



STEP 2 ASSEMBLE ARCH WELDMENT TO POST WELDMENT

2a. Locate the arch weldment and slide onto the post weldment. Ensure the arch weldment is positioned correctly and attach using hardware as shown. Repeat for second post weldment.



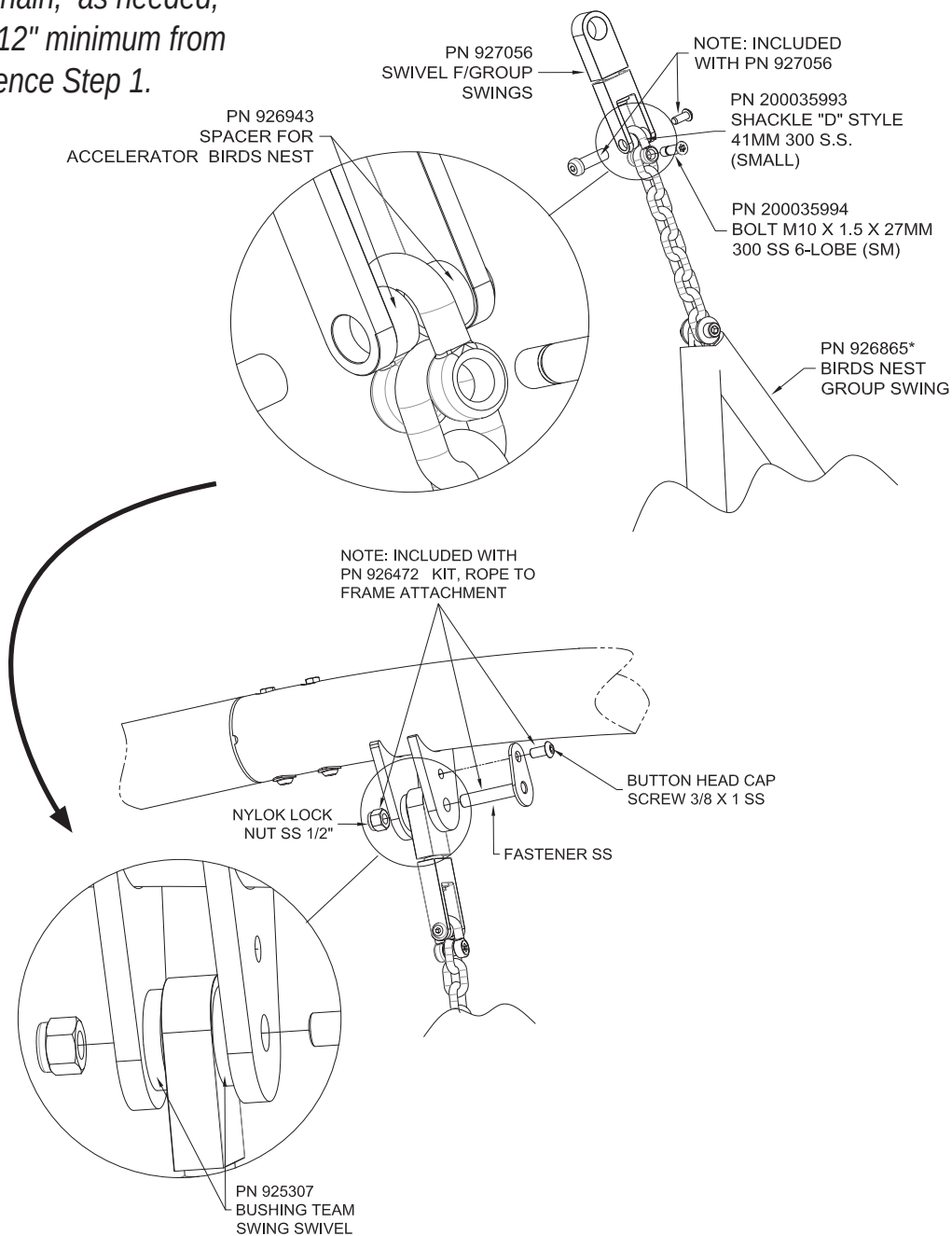
2b. Once arch is complete: set into footings, brace in position, level and plumb. Pour concrete and allow concrete to dry 72 hours prior to completing installation and allowing play.

Accelerator

STEP 3 ATTACH CHAINS TO ARCH WELDMENT

3a. Locate PN 927056 and attach to the chains; attach chains to arch weldment as shown. Repeat for other side.

Note: Shorten chain, as needed, to achieve the 12" minimum from surfacing, reference Step 1.



FINAL STEP

Proceed with *Final Assembly* installation located behind *Installations 101* in Installation Manual.

Accelerator

Bill of Materials

MODEL 2014BN ACCELERATOR:

<u>QTY</u>	<u>PART</u>	<u>DESCRIPTION</u>
1	924564*	ARCH WELDMENT ACCELERATOR SWING
2	924533*	POST WELDMENT ACCELERATOR SWING
1	926865*	BIRDS NEST GROUP SWING
1	116049	LAMINATE, CLEAR, 2" X 2" W/PERMANENT
1	116048	LABEL, 2" X 2" WHITE POLYESTER THERMAL
1	999046*	PARTS CARTON - TOUCH-UP PAINT-SWG LEG
1	986348	PARTS CARTON-GENERIC AND WARNING LABELS
1	926869	PARTS CARTON 2014BN

PARTS CARTON 926869:

<u>QTY</u>	<u>PART</u>	<u>DESCRIPTION</u>
4	200001826	CAP SCREW HEX HD M8 X 1.25 X 75 MM W/PATCH
8	200008483	WASHER BOWED M11 23.5 X 11.7 X 1.57 MM
4	200002145	BOLT M8 X 1.25 FEMALE 10.3 X 30 MM
1	304024	BIT 6 LOBE T-45 TAMPER RESISTANT
2	926472	KIT, ROPE TO FRAME ATTACHMENT
2	200035993	SHACKLE "D" STYLE 41MM 300 S.S. (SMALL)
2	200035994	BOLT M10 X 1.5 27MM 300 SS 6-LOBE (SM)
4	926943	SPACER FOR ACCELERATOR BIRDS NEST
4	925307	BUSHING TEAM SWING SWIVEL
2	925305	TEAM SWING SWIVEL

PARTS WITH 999046*:

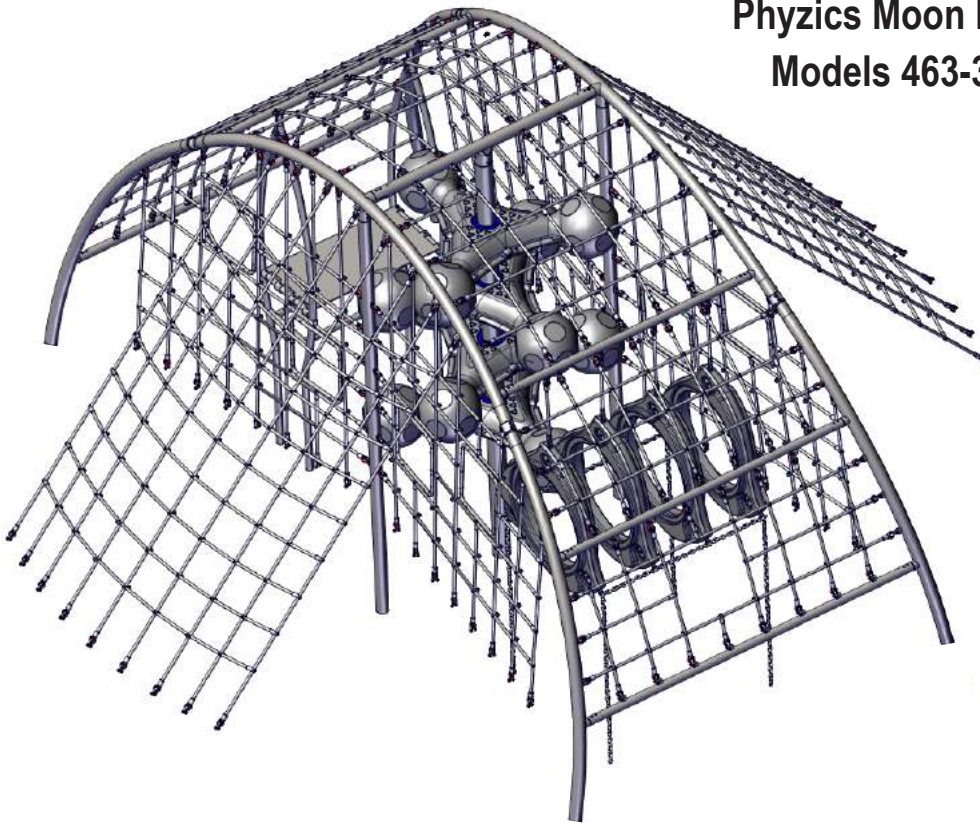
<u>QTY</u>	<u>PART</u>	<u>DESCRIPTION</u>
1	115208*	PAINT 4.5 OZ. AEROSOL CAN TOUCH UP

PARTS WITH 986348:

<u>QTY</u>	<u>PART</u>	<u>DESCRIPTION</u>
1	116021	LABEL MIRACLE ID - GENERIC
1	116022	LABEL WARNING - PLAYGROUND - ENGLISH
1	713550	STICKER TOP OF SURFACING
1	116099	LABEL, PLAY SMART RULES

Physics Moon New Moon

IMPORTANT! Prior to installation of any components, refer to the "Owner/Operator Manual". This manual will provide important information pertaining to site preparation, footings, system stabilization and other necessary information vital to the success of your installation.



**Physics Moon New Moon
Models 463-3, 463-3BD**

Note: An () by a part number (Code) indicates: Color Code Required.*

TOOLS AND EQUIPMENT REQUIRED

Refer to "Installations 101"

1. Concrete for footings, wheelbarrow or mixer, 5 gallon bucket, water supply
2. Digging equipment for footings (spade shovel, post hole digger, auger)
3. 2 x 8's or other wood, nails, hammer to construct frame for concrete footing assembly
4. Bracing materials (2x4s, jack stands, sawhorses, etc.)
5. Tape measure and level
6. Use of forklift and ratchet straps will be required at different assembly stages.
7. Open end wrench set, Allen and 6-lobe wrenches or bits, socket set, screwdrivers
8. Adult installers - 2 minimum

Physics Moon New Moon

Physics Moon New Moon Model 463-3/463-3BD (continued on next page)

CODE	DESCRIPTION	QTY
927564*	MAIN FRAME 5" WLDMNT	1
927573*	HAMMOCK CROSS SUPPORT WLDMNT	1
927575*	HURRICANE CROSS SUPPORT	1
927749*	MAIN FRAME TOP ARCH WLDMNT NM	2
927570*	CROSS SUPPORT 2 WLDMNT	2
927568*	CROSS SUPPORT 3 WELDMNT	2
927584*	HAMMOCK SUPPORT 6	2
927513	HAMMOCK	1
995640*	SUPPORT ASSEMBLY - CENTER HOLE	4
995543*	JAX 1 HOLE	4
908775*	HURRICANE RING ASSY	4
927508	NEW MOON NET	2
927843	PHYZICS MOON ROPE KIT BLK	1

PORTAL WELDMENTS

CODE	DESCRIPTION	QTY
WHIMSICAL COLOR OPTION:		
927604YLBW	PORTAL WELDMNT (YELLOW)	2
927604ORN	PORTAL WELDMNT (ORANGE)	2
927604CTS	PORTAL WELDMNT (CHARTREUSE)	2
927604TEL	PORTAL WELDMNT (TEL)	2

PRIMARY COLOR OPTION:

927604RED	PORTAL WELDMNT (RED)	2
927604TYW	PORTAL WELDMNT (TROPICAL YELLOW)	2
927604LIM	PORTAL WELDMNT (LIME)	2
927604BLU	PORTAL WELDMNT (BLUE)	2

NATURAL COLOR OPTION:

927604AZR	PORTAL WELDMNT (AZURE)	2
927604LIM	PORTAL WELDMNT (LIME)	2
927604GRN	PORTAL WELDMNT (GREEN)	2
927604BEI	PORTAL WELDMNT (BEIGE)	2

Phyzics Moon New Moon

Phyzics Moon New Moon Model 463-3/463-3BD (continued)

INGROUND PARTS

CODE	DESCRIPTION	QTY
927566*	MAIN FRAME 5" SUPPORT ING	1
927556*	MAIN FRAME 3.5" SUPPORT LH ING WLDMNT	2
927542*	MAIN FRAME SIDE ARCH 1 ING WLDMNT	2
927546*	MAIN FRAME SIDE ARCH 2 ING WLDMNT	2
927582*	HAMMOCK FRAME WLDMNT ING	2

BOLT DOWN PARTS

CODE	DESCRIPTION	QTY
927605*	MAIN FRAME 5" SUPPORT WELDMENT	1
927560*	MAIN FRAME 3.5" SUPPORT LH BD WLDMNT	2
927543*	MAIN FRAME SIDE ARCH 1 BD WLDMNT	2
927547*	MAIN FRAME SIDE ARCH 2 BD WLDMNT	2
927583*	HAMMOCK FRAME WLDMNT BD	2

INGROUND FOOTINGS

CODE	DESCRIPTION	QTY
927840*	PHYZICS MOON ING FOOTING LEG 4	4
927608*	INGROUND SGL CHAIN MOUNT	2
927864*	PHYZICS MOON ING FOOTING LEG 5	4

BOLT DOWN FOOTINGS

CODE	DESCRIPTION	QTY
927747*	PHYZICS MOON NMR BD FTG	4
902210*	WLDMNT F/SINGLE ROPE MOUNTING PLATE	6
927739*	PHYZICS MOON RW BD FTG	4

HARDWARE and LABELS

CODE	DESCRIPTION	QTY
912256*	PARTS CARTON FOR 995543 MID POST	2
996031	PARTS CARTON - JAX INSTALLATION TOOLS	1
928227	PC F/PHYZICS NEW MOON 4633	1
986348	PARTS CARTON-GENERIC AND WARNING LABELS	1
994991	PARTS CARTON - 5-12 LABEL	1
116048	LABEL, 2" X 2" WHITE POLYESTER THERMAL	1
116049	LAMINATE, CLEAR, 2" X 2" W/PERMANENT	1
985850	HARDWARE SET FOR BOLT DOWN POST	40

Physics Moon New Moon

Physics Moon New Moon Model 463-3/463-3BD (continued)

PARTS CARTON FOR 995543 MID POST - 912256* (quantity of two)

CODE	DESCRIPTION	QTY
995643*	CAM LOCK ASSEMBLY W/CENTER HOLE	2
HW912256-1	HRDW PKG JAX M1/1	1

HRDW PKG JAX M1/1 - HW912256-1

CODE	DESCRIPTION	QTY
104403	BOLT 1/4-14 X 1 1/4 HEX WASHER TEK	4
104286	BOLT 3/8-16 X 1 BHCS 6 LOBE 18-8 SS	6
117005	WASHER 3/8 X 1 O.D. FLAT 18-8 SS	6
104146	BOLT 3/8-16 X 6 1/2 HHCS 18-8 SS	2
110030	NUT 3/8-16 HEX NYLOK 18-8 SS	2
104049	SET SKT 3/8-16 X 3/4 18-8 SS	4
304124	BOLT 1/4-20 X 6-1/2 HHCS 18-8 SS	2
110047	NUT 1/4-20 HEX HEAVY NYLOK 18-8 SS	2
104480	BIT 6 LOBE T-45 FOR 3/8 BOLTS	1

PARTS CARTON - JAX INSTALLATION TOOLS - 996031

CODE	DESCRIPTION	QTY
995772BLK	CAM LOCK INSTALLATION TOOL	1

PHYZICS MOON ROPE KIT BLK - 927843

CODE	DESCRIPTION	QTY
927501	HURRICANE ROPE	4
927502	MERIDIAN ROPE 1	2
927503	MERIDIAN ROPE 2	2
927504	MERIDIAN ROPE 3	2
927505	ROPE WALL 1	2
927506	ROPE WALL 2	2

Phyzics Moon New Moon

Phyzics Moon New Moon Model 463-3/463-3BD (continued)

PC F/PHYZICS NEW MOON 4633 - 928227

CODE	DESCRIPTION	QTY
908517	CHAIN 8MM HOT-DIP GALV. (15 LINKS-497MM)	56
927693	THREADED ROD 3/8-16 X 4 1/2	2
927841	CHAIN 8MM HOT-DIP GALV (47 LINKS-1553MM)	4
927514	PORTAL CASTING NUT SIDE	64
927515	PORTAL CASTING BOLT SIDE	64
HW928227-1	HRDW PKG 463-3P L1/2	2
HW928227-2	HRDW PKG 463-3P L2/2	1
HW928228-1	HRDW PKG FLEXTREAD HAMMOCK S1/1	1
HW15170-02	HRDW PKG 2LG D SCKL ST S1/1	30
HW35993-02	HRDW PKG 2 SM D STY SKL ST S1/1	4
HW925739-1	HRDW PKG MALE/FEM CAST S1/1	5

HRDW PKG 463-3P L1/2 - HW928227-1

CODE	DESCRIPTION	QTY
110162	NUT 3/8-16 X 1 BARREL LENGTH,BUTTON HEAD	28
117987	WASHER 3/8 X 1 O.D. BOWED 18-8 SS	26
104097	BOLT 3/8-16 X 2 BHCS 6 LOBE 18-8 SS	12
104545	BOLT 3/8-16 X 3 BHCS 6 LOBE 18-8 SS	8
104947	BOLT 3/8-16 X 1 1/2 BHCS 6 LOBE 18-8 SS	6
117003	WASHER 5/16 FLAT 18-8 SS	4
104924	BOLT 3/8-16 X 2 1/2 BHCS 6 LOBE 18-8 SS	8

HRDW PKG 463-3P L2/2 - HW928227-2

CODE	DESCRIPTION	QTY
200043884	BUSHING BRNZ 10 X 13 X 20 MM(SAE 841)	234

HRDW PKG FLEXTREAD HAMMOCK S1/1 - HW928228-1

CODE	DESCRIPTION	QTY
104097	BOLT 3/8-16 X 2 BHCS 6 LOBE 18-8 SS	8
110162	NUT 3/8-16 X 1 BARREL LENGTH,BUTTON HEAD	8
117005	WASHER 3/8 X 1 O.D. FLAT 18-8 SS	8

Physics Moon New Moon

Physics Moon New Moon Model 463-3/463-3BD (continued)

HRDW PKG 2LG D SCKL ST S1/1 - HW15170-02

CODE	DESCRIPTION	QTY
200015170	SHACKLE "D" STYLE 300 S.S. (LARGE)	2
200016225	BOLT M10X1.5 300 SS 6-LOBE F/DSHACKLE(LG	2

HRDW PKG 2 SM D STY SKL ST S1/1 - HW35993-02

CODE	DESCRIPTION	QTY
200035993	SHACKLE "D" STYLE 41 MM 300 S.S.(SMALL)	2
200035994	BOLT M10 X 1.5 X 27 MM 300 SS 6-LOBE(SM)	2

HRDW PKG MALE/FEM CAST S1/1 - HW925739-1

CODE	DESCRIPTION	QTY
200002030	SCREW MACH BUTTONHEAD M10 X 1.50 X 30MM	13
200001945	NUT LOCK HEX NYLON INSERTED M10 X 1.5	13
200130365	T-27 TAMPER PROOF DRIVER BIT (T27)	1
200066126	DRIVER BIT T-27 TAMPER-RESISTANT F/PB	1

PARTS CARTON-GENERIC AND WARNING LABELS - 986348

CODE	DESCRIPTION	QTY
116021	LABEL MIRACLE ID - GENERIC	1
116022	LABEL WARNING - PLAYGROUND - ENGLISH	1
713550	STICKER TOP OF SURFACING	1
116099	LABEL, PLAY SMART RULES	1

PARTS CARTON - 5-12 LABEL - 994991

CODE	DESCRIPTION	QTY
116037	LABEL - AGES 5-12 YEARS MREC	1

Phyzics Moon New Moon

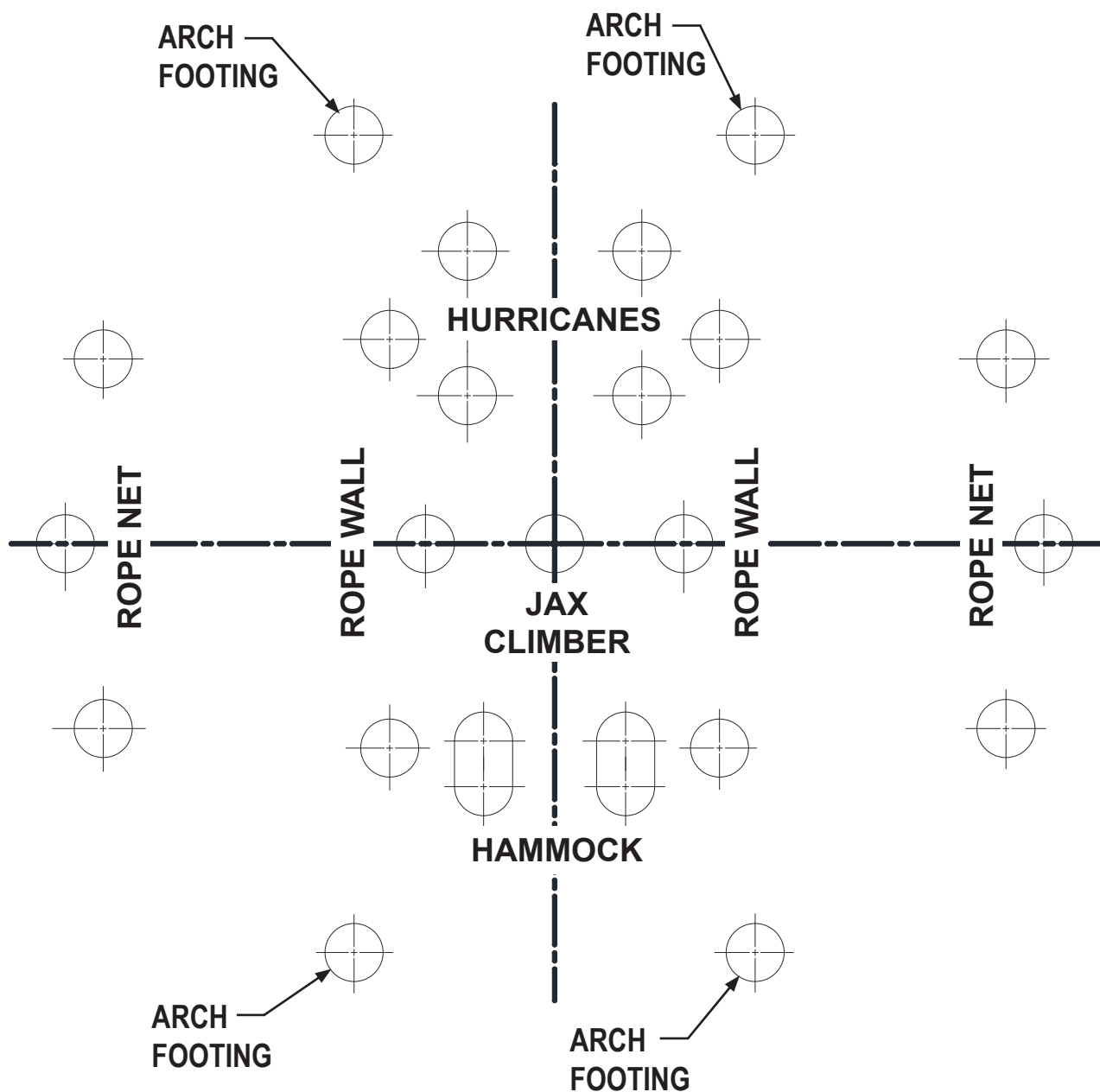
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Physics Moon New Moon

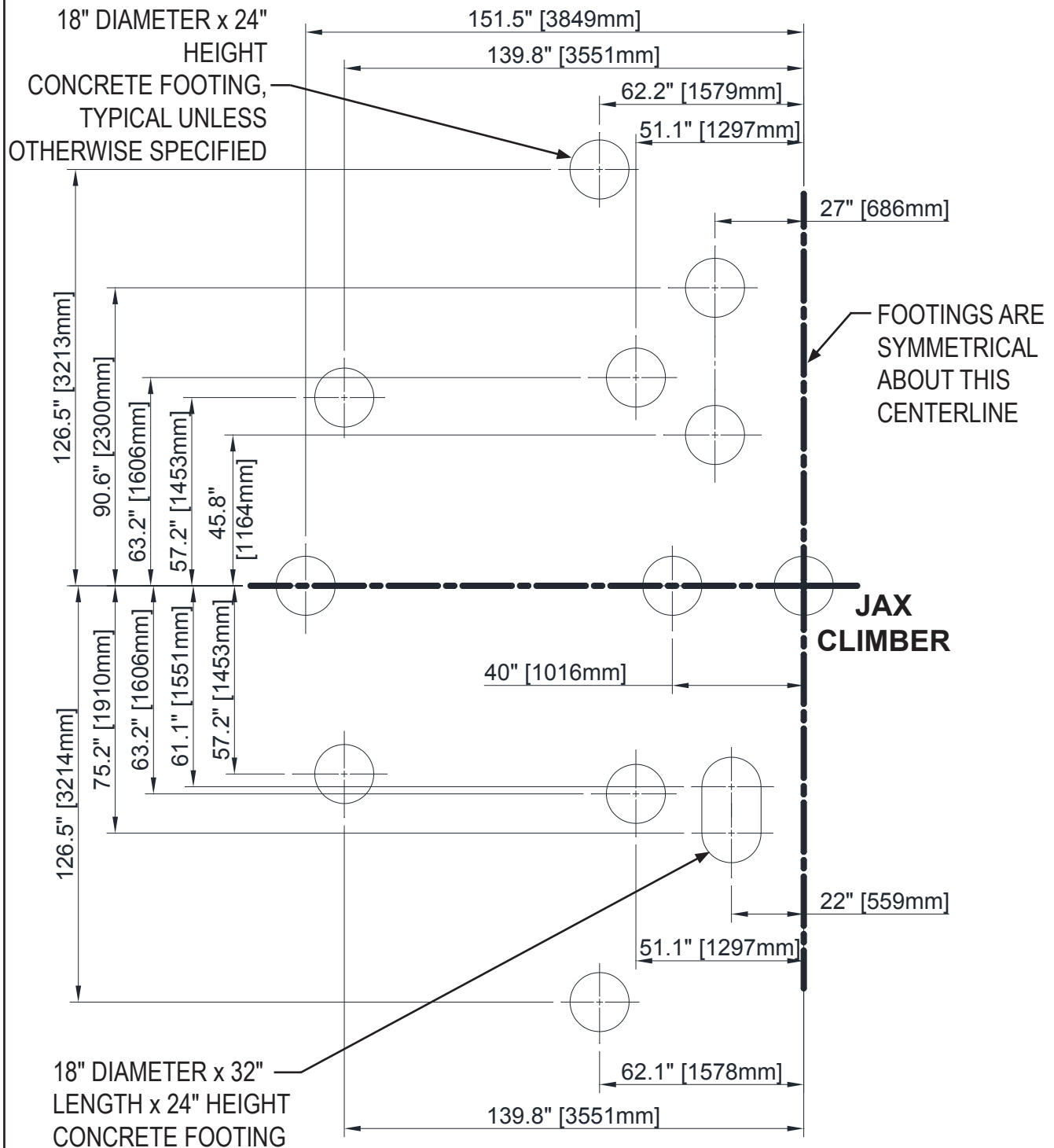
INGROUND FOOTING LAYOUT

Footings are symmetrical about the vertical centerline (see next page for inground footing dimensions). The circular concrete footings are 18" diameter x 24" height. The obround concrete footings are 18" diameter x 32" length x 24" height.



Physics Moon New Moon

INGROUND FOOTING LAYOUT



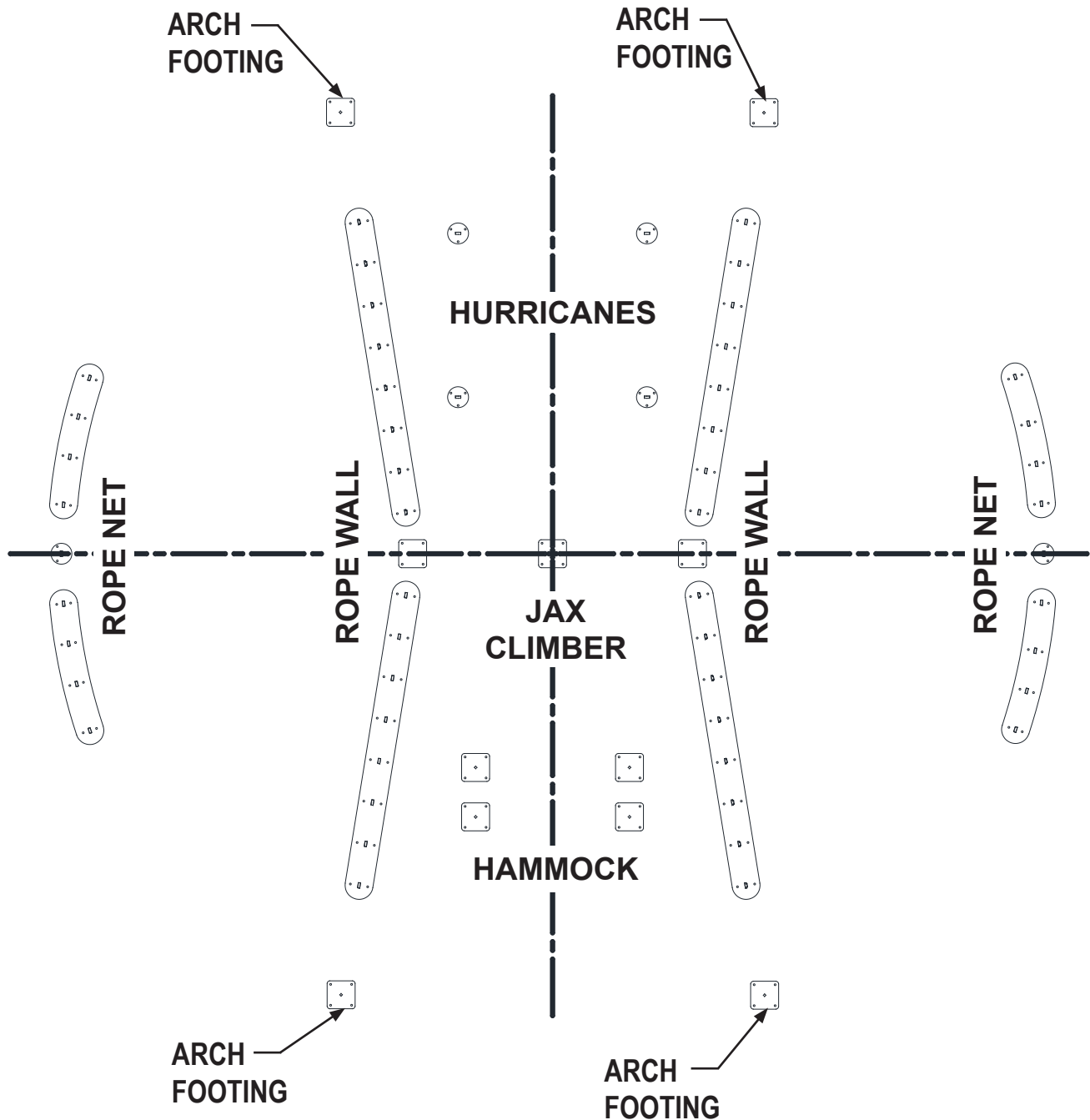
Physics Moon New Moon

463-3, 463-3BD

Physics Moon New Moon

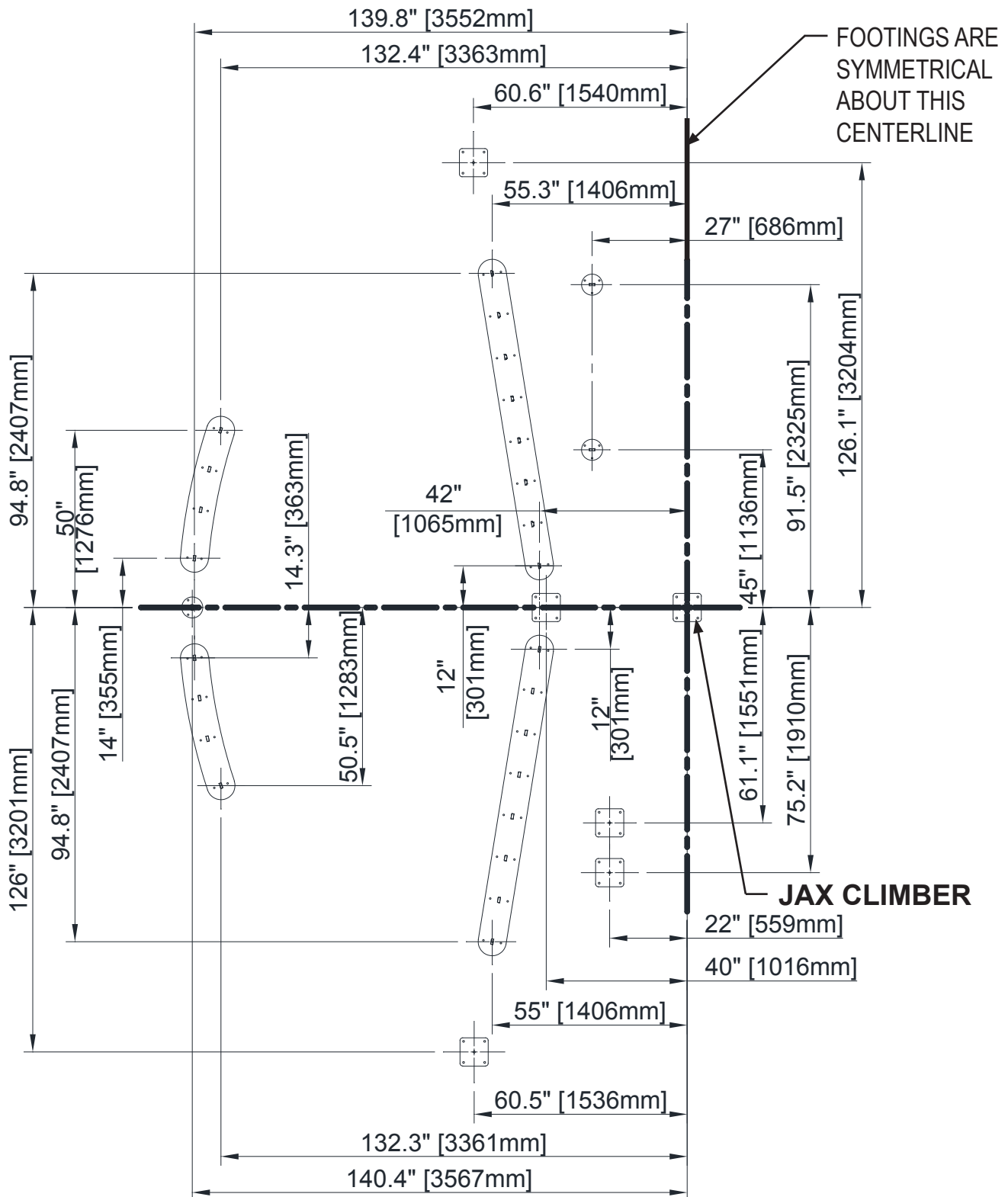
BOLT DOWN FOOTING LAYOUT

Footings are symmetrical about the vertical centerline (see next page for bolt down footing dimensions).



Physics Moon New Moon

BOLT DOWN FOOTING LAYOUT

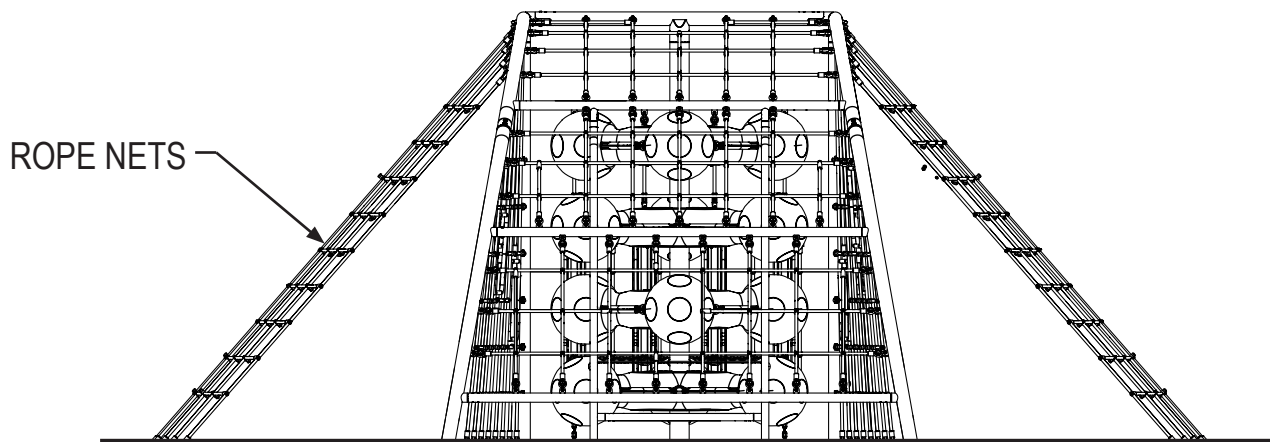
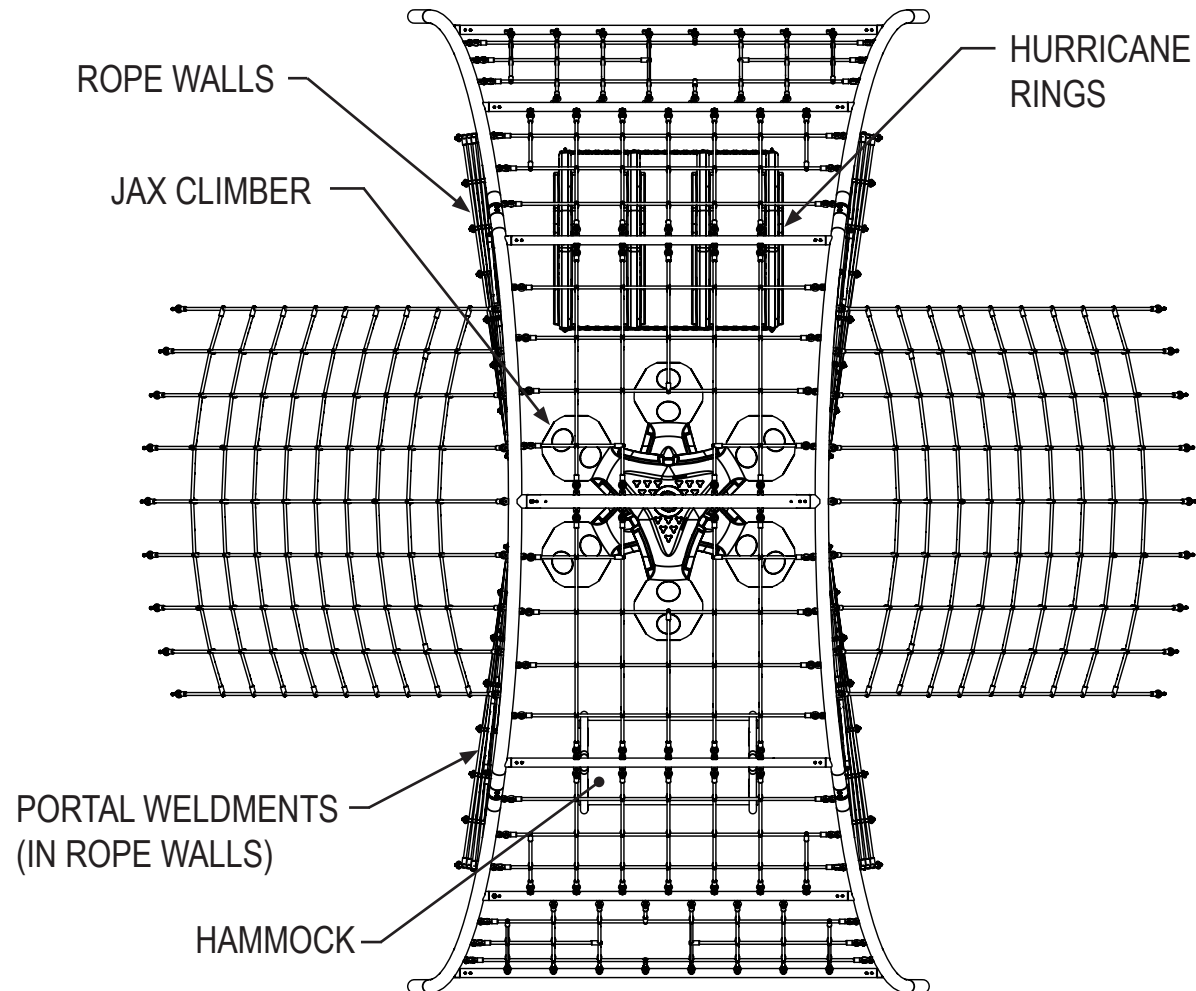


Physics Moon New Moon

463-3, 463-3BD

Physics Moon New Moon

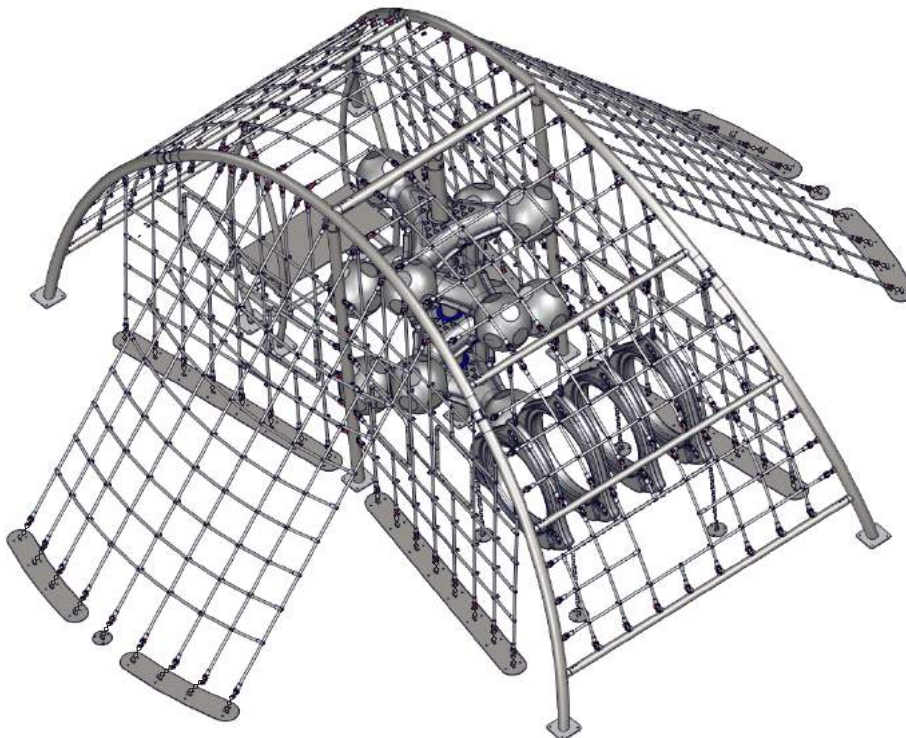
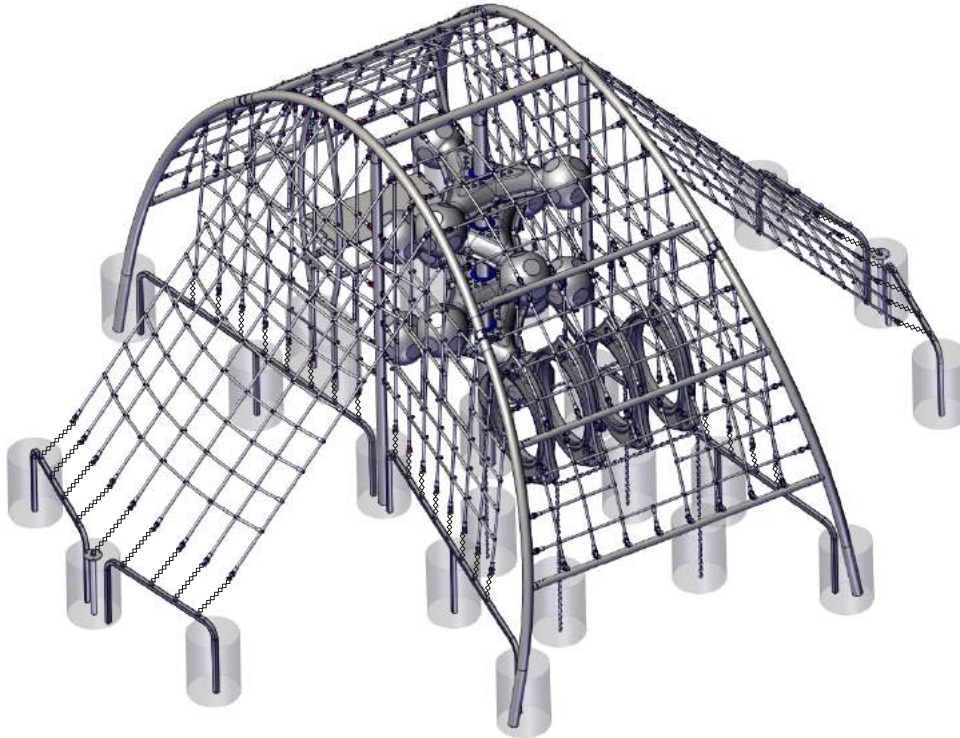
TOP VIEW



SIDE VIEW

Phyzics Moon New Moon

INGROUND MODEL



BOLT DOWN MODEL

Phyzics Moon New Moon

463-3, 463-3BD

Physics Moon New Moon

STEP 1 POST FOOTINGS

1a. Refer to Footing Layout and Construction Drawings for inground and bolt down footing criteria for installation.

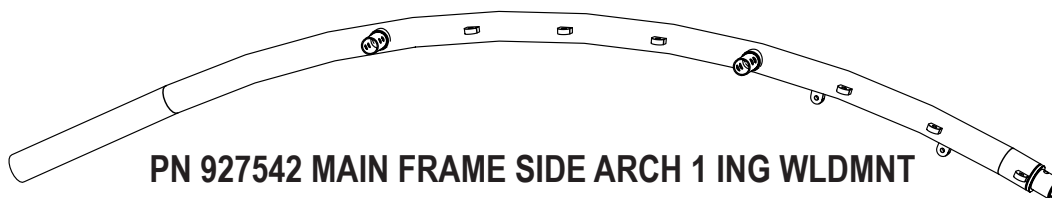
STEP 2 PRE-ASSEMBLE MAIN ARCH #1

2a. There will be two main arch assemblies, attached together with cross connectors.

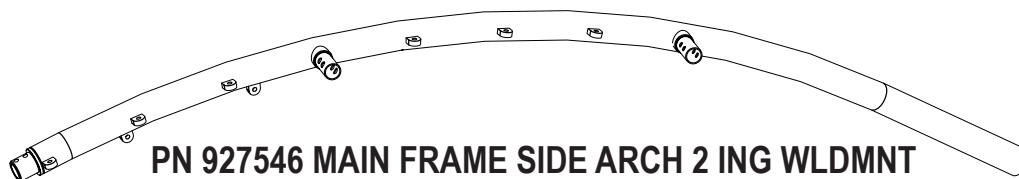
For **INGROUND** version, locate PN 927749* MAIN FRAME TOP ARCH WLDMNT NM, PN 927542* MAIN FRAME SIDE ARCH 1 ING WLDMNT, PN 927546* MAIN FRAME SIDE ARCH 2 ING WLDMNT, PN 927556* MAIN FRAME 3.5" SUPPORT LH ING WLDMNT.



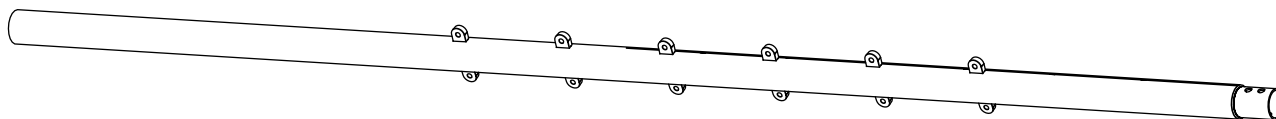
PN 927749* MAIN FRAME TOP ARCH WLDMNT NM



PN 927542 MAIN FRAME SIDE ARCH 1 ING WLDMNT



PN 927546 MAIN FRAME SIDE ARCH 2 ING WLDMNT



PN 927556* MAIN FRAME 3.5" SUPPORT LH ING WLDMNT

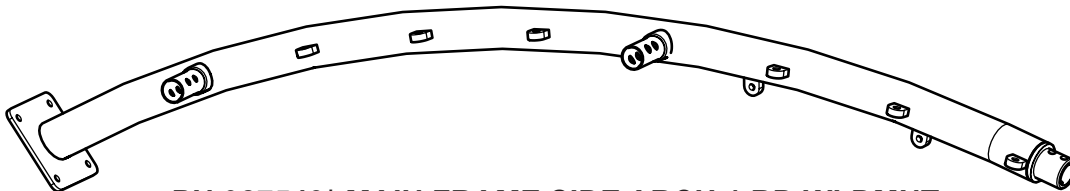
Phyzics Moon New Moon

STEP 2 PRE-ASSEMBLE MAIN ARCH #1 (continued)

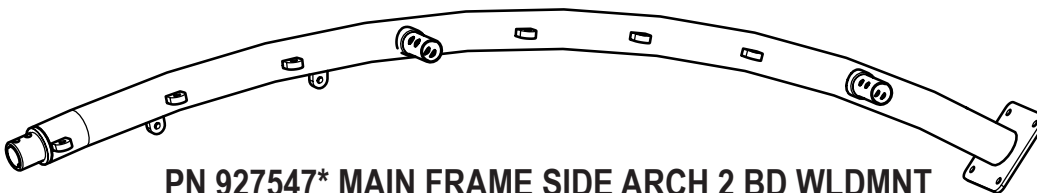
2b. For **BOLT DOWN** version, locate 927749* MAIN FRAME TOP ARCH WLDMNT NM, PN 927543* MAIN FRAME SIDE ARCH 1 BD WLDMNT, PN 927547* MAIN FRAME SIDE ARCH 2 BD WLDMNT, PN 927560* MAIN FRAME 3.5" SUPPORT LH BD WLDMNT.



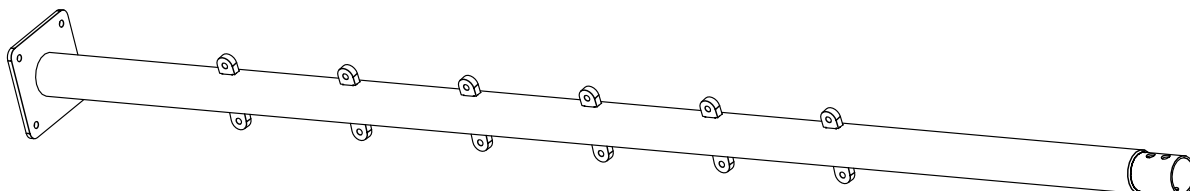
PN 927749* MAIN FRAME TOP ARCH WLDMNT NM



PN 927543* MAIN FRAME SIDE ARCH 1 BD WLDMNT



PN 927547* MAIN FRAME SIDE ARCH 2 BD WLDMNT

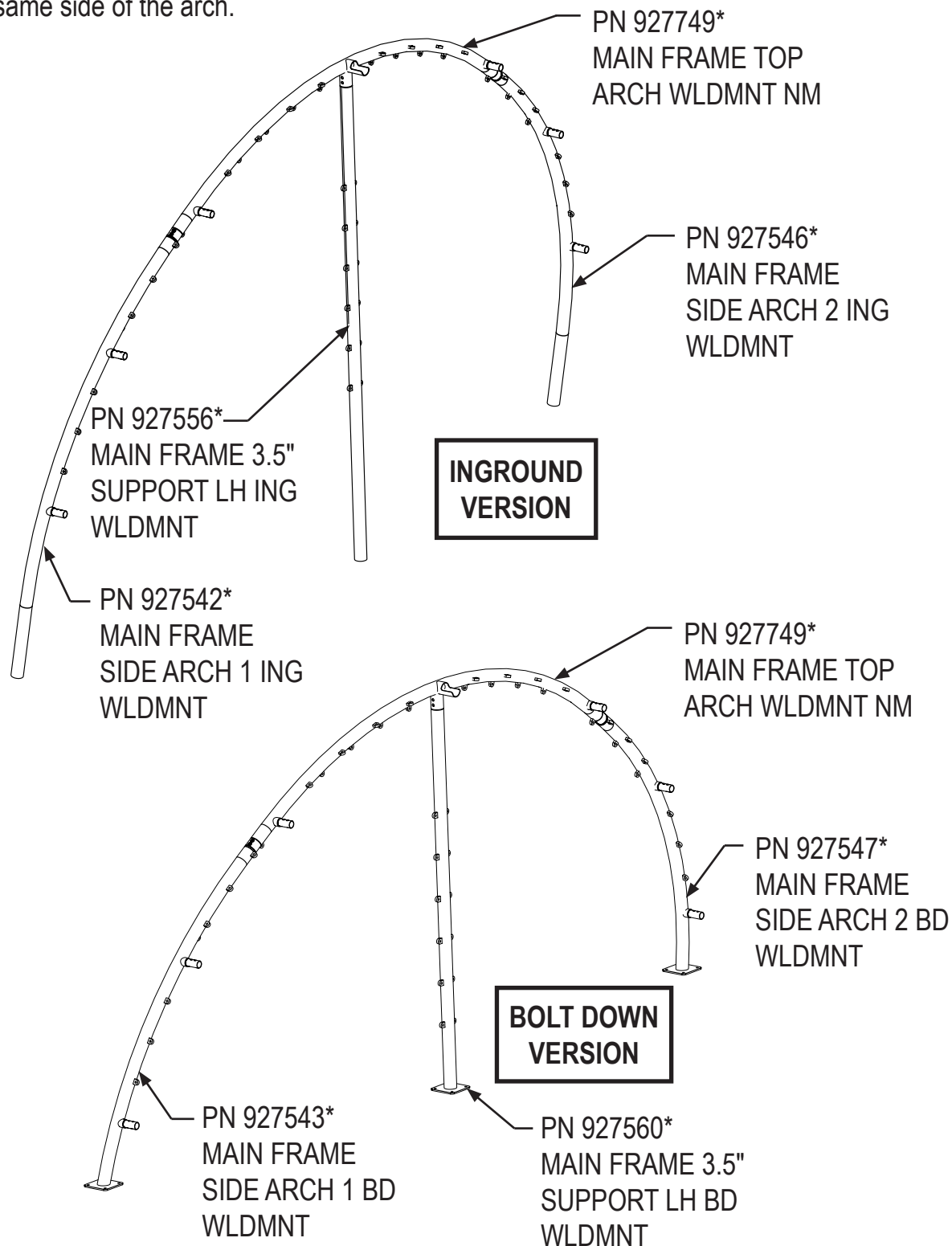


PN 927560* MAIN FRAME 3.5" SUPPORT LH BD WLDMNT

Physics Moon New Moon

STEP 2 PRE-ASSEMBLE MAIN ARCH #1 (continued)

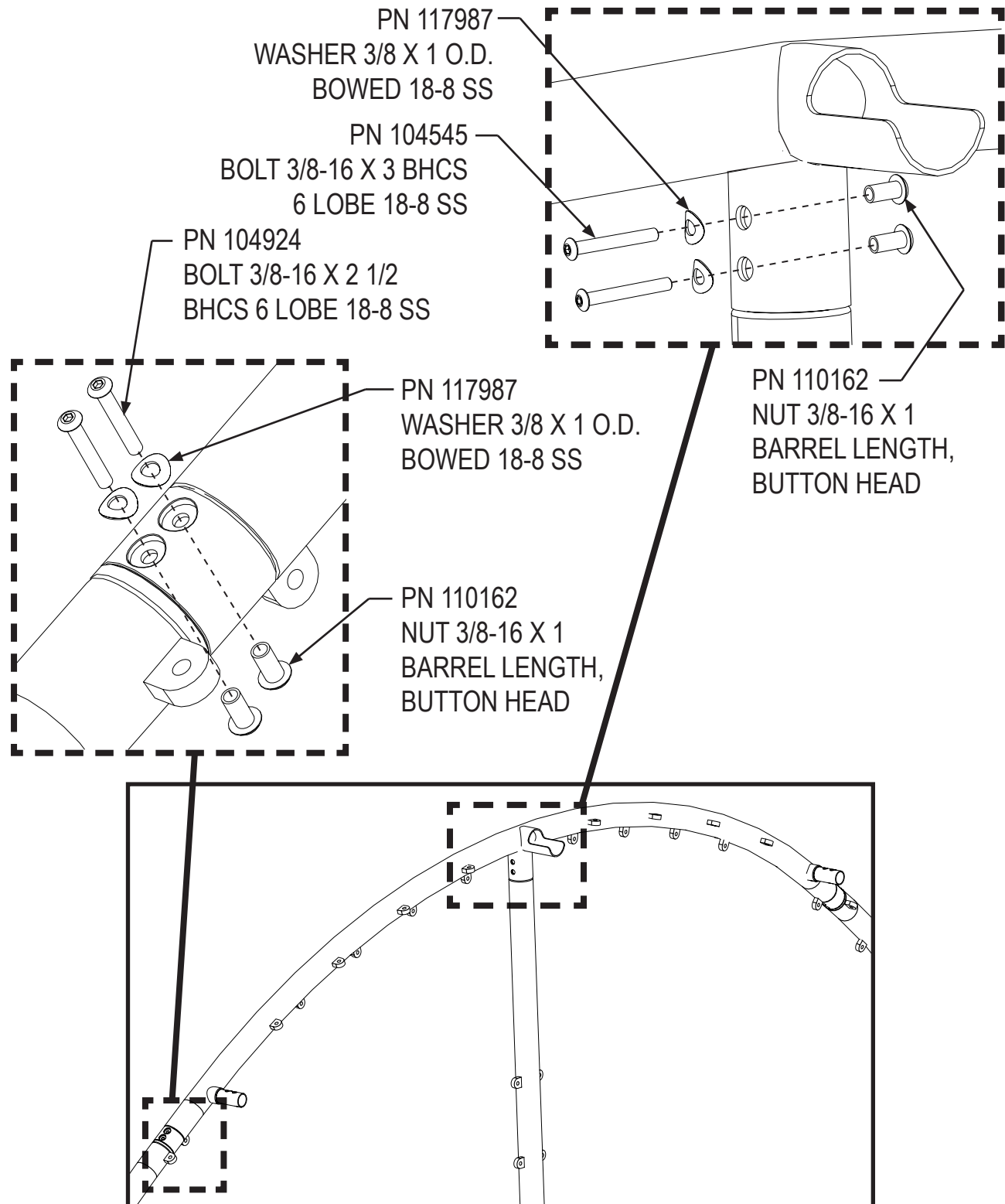
2c. Assemble the four weldments to form the arch. Make sure the stub tubes are all on the same side of the arch.



Physics Moon New Moon

STEP 2 PRE-ASSEMBLE MAIN ARCH #1 (continued)

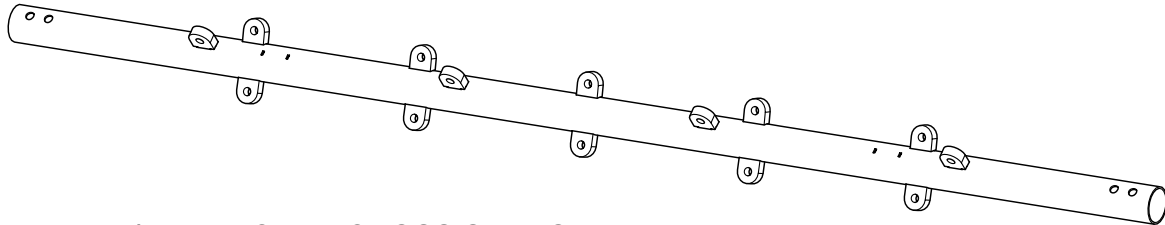
2d. Loosely attach the four weldments with hardware as shown below.



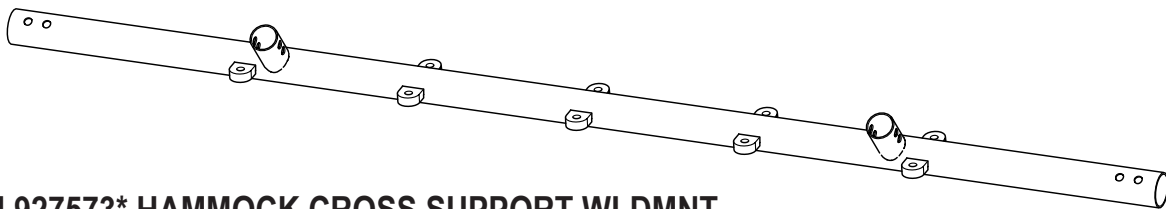
Physics Moon New Moon

STEP 3 ATTACH CROSS CONNECTORS TO MAIN ARCH #1

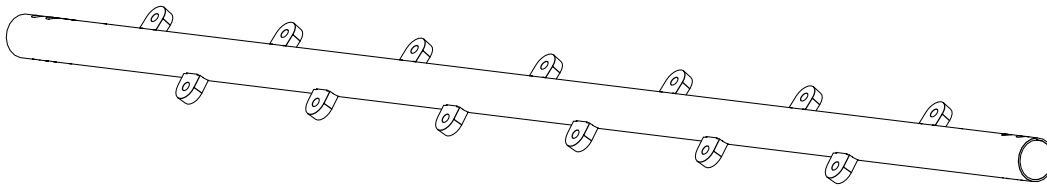
3a. Locate and identify the six lower cross connectors.



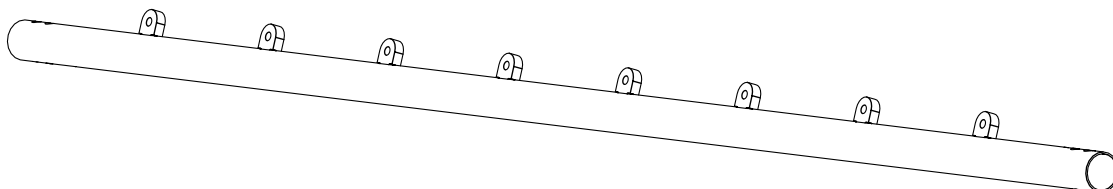
PN 927575* HURRICANE CROSS SUPPORT



PN 927573* HAMMOCK CROSS SUPPORT WLDMNT



PN 927570* CROSS SUPPORT 2 WLDMNT (quantity of two)

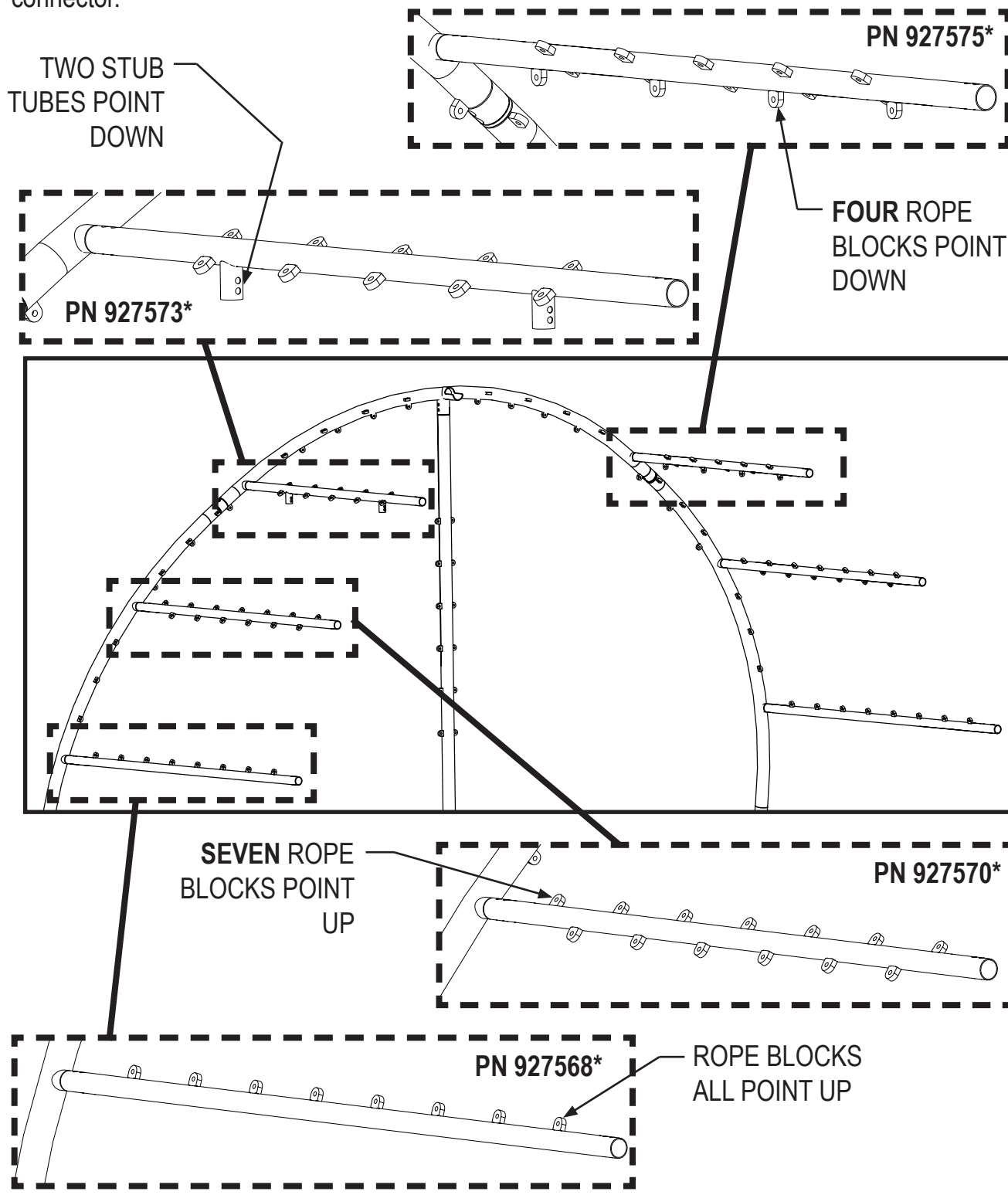


PN 927568* CROSS SUPPORT 3 WELDMENT (quantity of two)

Physics Moon New Moon

STEP 3 ATTACH CROSS CONNECTORS TO MAIN ARCH #1 (continued)

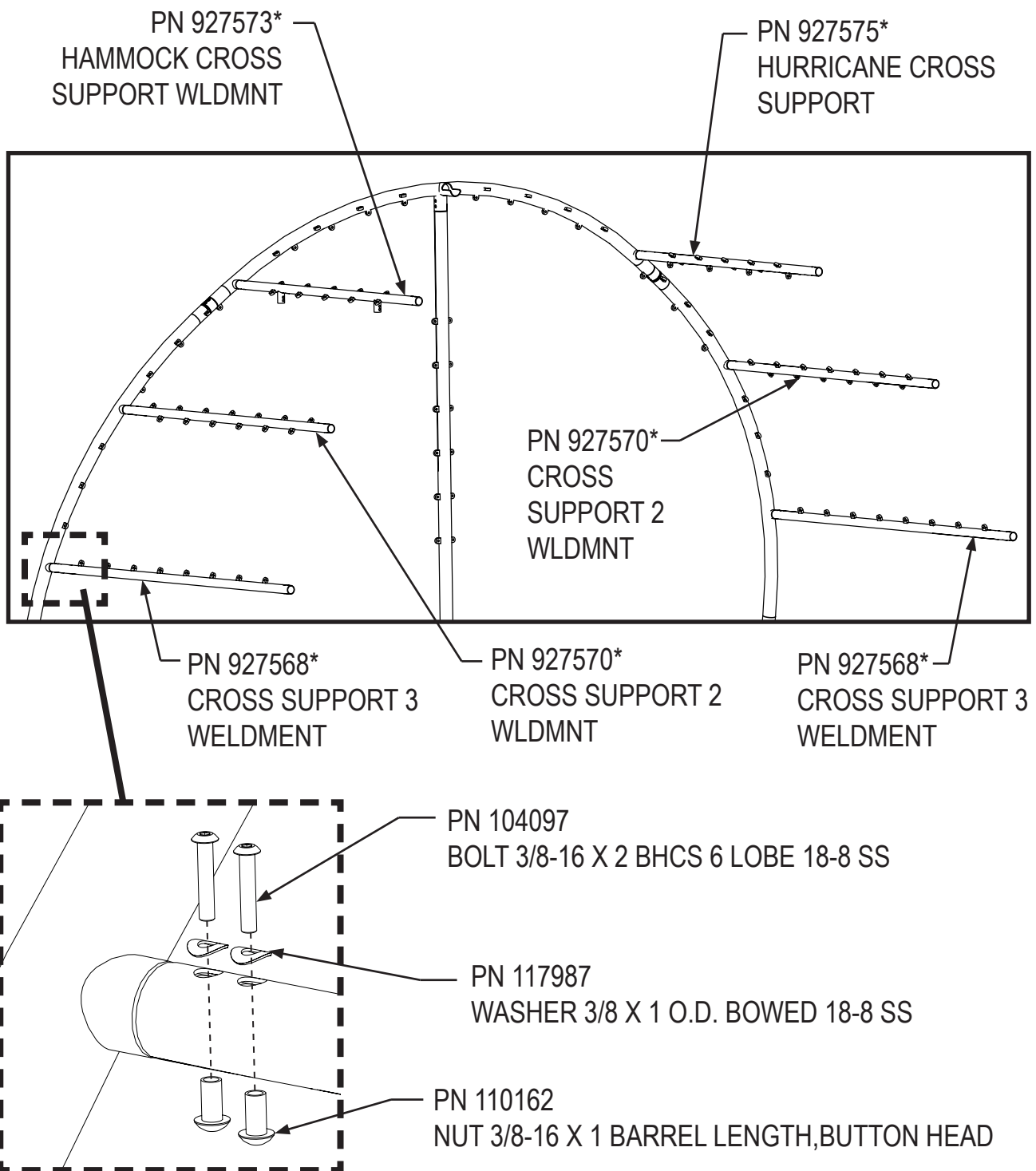
3b. Assemble the cross connectors to the arch. Note the correct orientation of each cross connector.



Physics Moon New Moon

STEP 3 ATTACH CROSS CONNECTORS TO MAIN ARCH #1 (continued)

3c. Loosely attach the cross connectors to the arch with hardware as shown below.



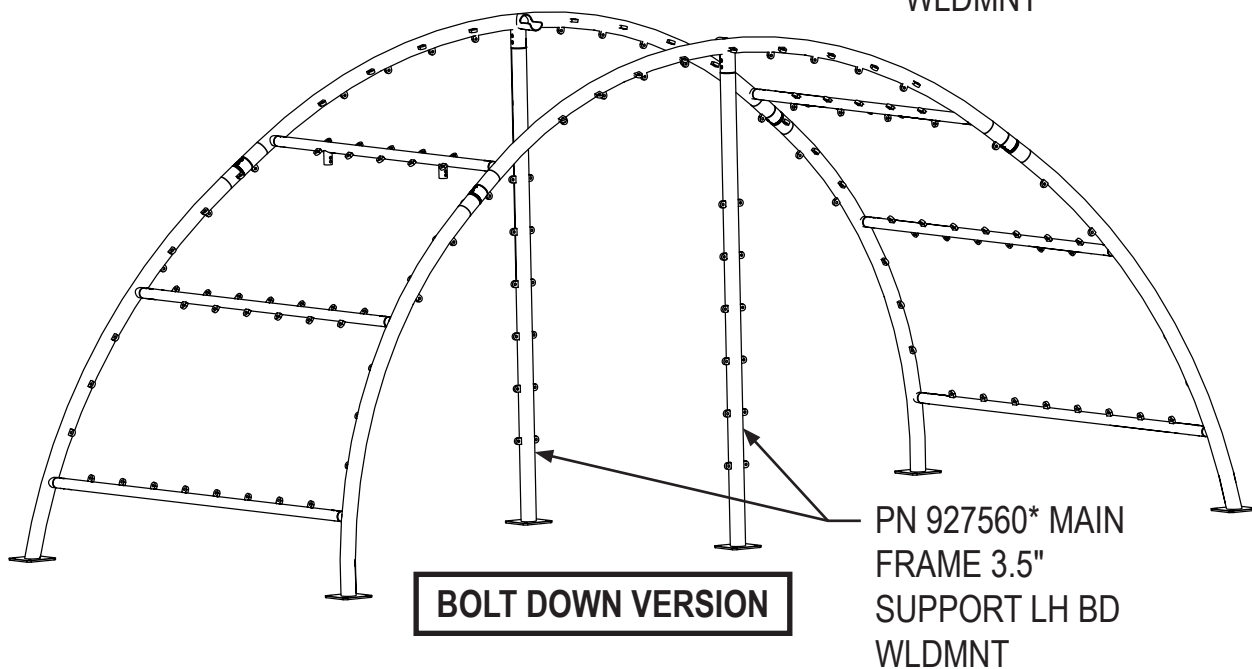
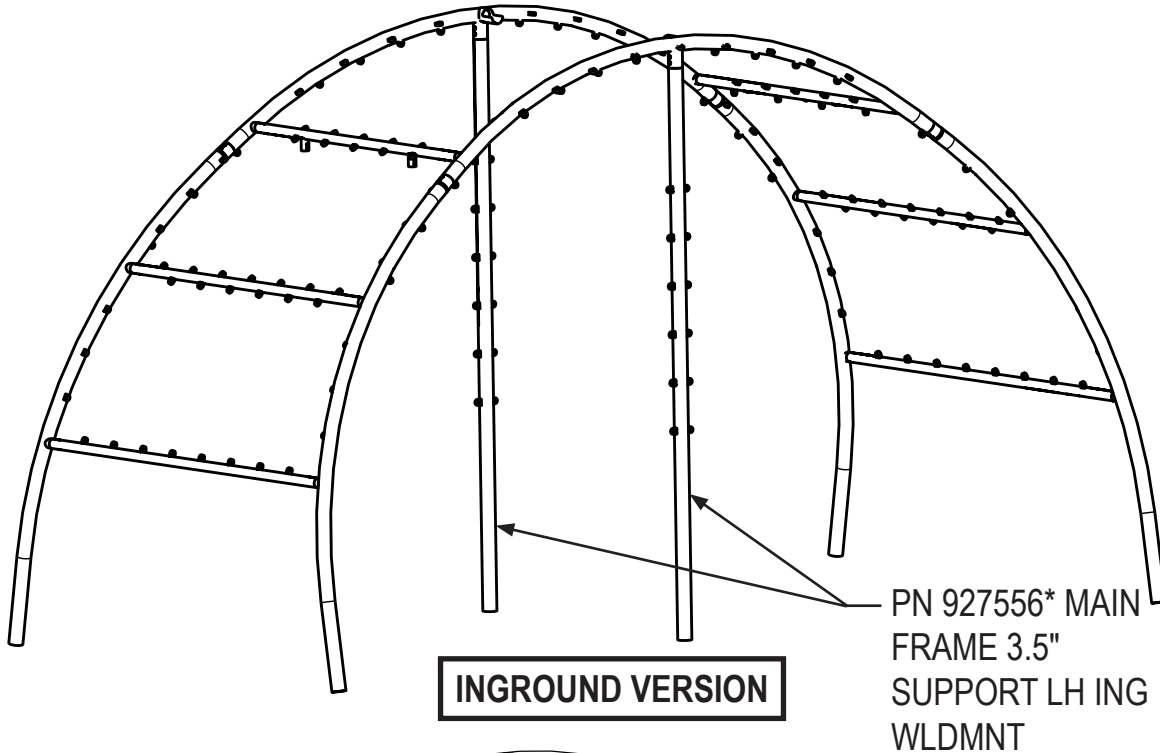
Physics Moon New Moon

STEP 4 PRE-ASSEMBLE MAIN ARCH #2

4a. Repeat step 2 to pre-assemble the second main arch.

STEP 5 ATTACH MAIN ARCH #2 TO CROSS CONNECTORS

5a. Loosely attach main arch #2 to cross connectors with hardware as shown in step 3c.

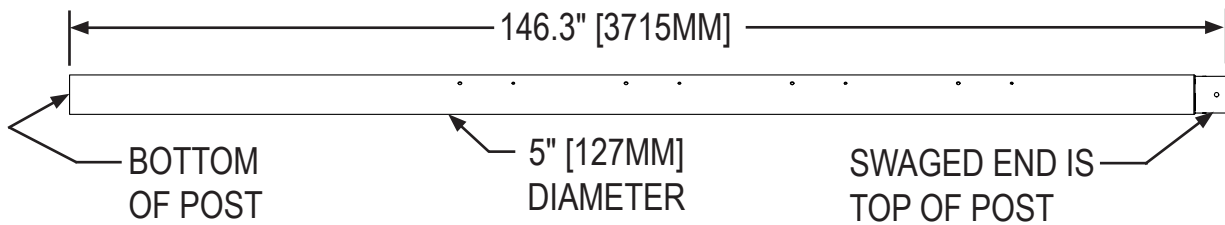


Physics Moon New Moon

STEP 6 JAX CLIMBER - AFFIX SURFACING LABEL

FOR INGROUND POST

6a. Locate PN 927566* MAIN FRAME 5" SUPPORT ING. Measure up 36" [914mm] from bottom of post and place "Top of Surfacing" label at this location.

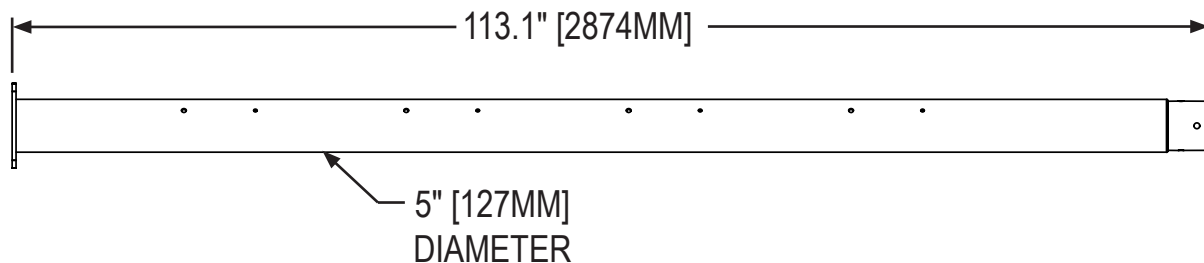


6b. Brace post vertically into footing, ensuring swaged end is at the top.

Important Note: The bottom of the lowest sphere will be in contact with top of surfacing for 12" loose fill.

FOR BOLT DOWN POST

6a. Locate PN 927605* MAIN FRAME 5" SUPPORT WELDMENT. Measure up 2.5" [63.5mm] from bottom of the post and place "Top of Surfacing" label at this location.

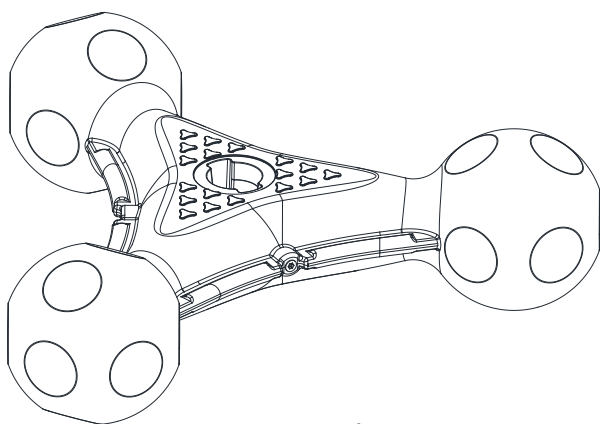


6b. Mark concrete through holes in bolt-down plate for wedge anchors and drill holes with masonry bit. Important Note: The bottom of the lowest sphere will be in contact with top of surfacing for 12" loose fill.

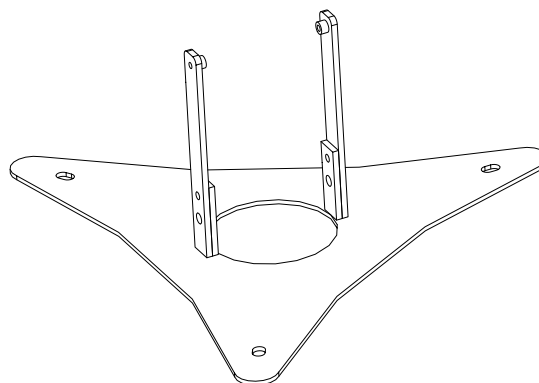
Physics Moon New Moon

STEP 7 JAX CLIMBER - ATTACH SUPPORT ASSEMBLY

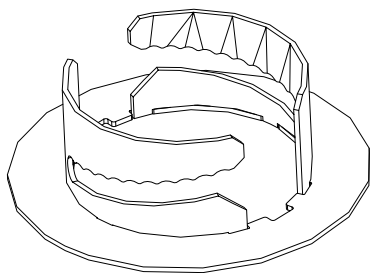
7a. Locate four (4) each of the Jax, Support Assembly, Cam Lock Assembly, and one (1) Cam Lock installation tool. Parts are not shown to scale with each other.



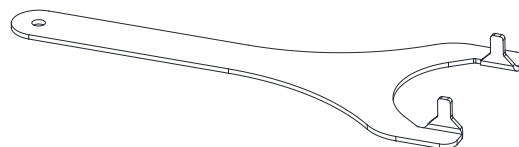
PN 995543*
JAX 1 HOLE
(quantity of 4)



PN 995640*
SUPPORT ASSEMBLY - CENTER HOLE
(quantity of 4)



PN 995643* (in PN 912256* PARTS CARTON FOR 995543 MID POST) CAM LOCK ASSEMBLY W/ CENTER HOLE (quantity of four)

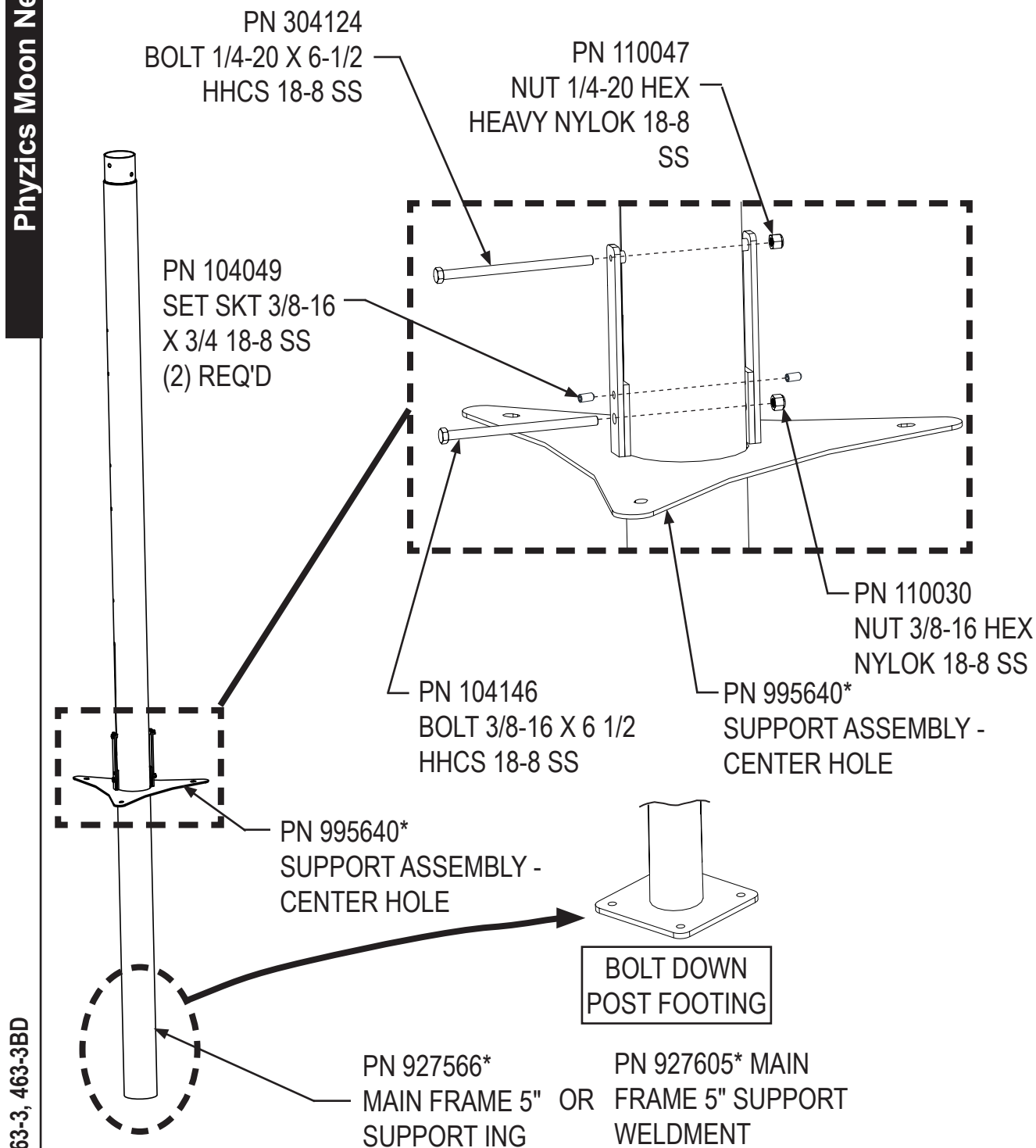


PN 995772BLK (in PN 996031 PARTS CARTON - JAX INSTALLATION TOOLS) CAM LOCK INSTALLATION TOOL

Physics Moon New Moon

STEP 7 JAX CLIMBER - ATTACH SUPPORT ASSEMBLY (continued)

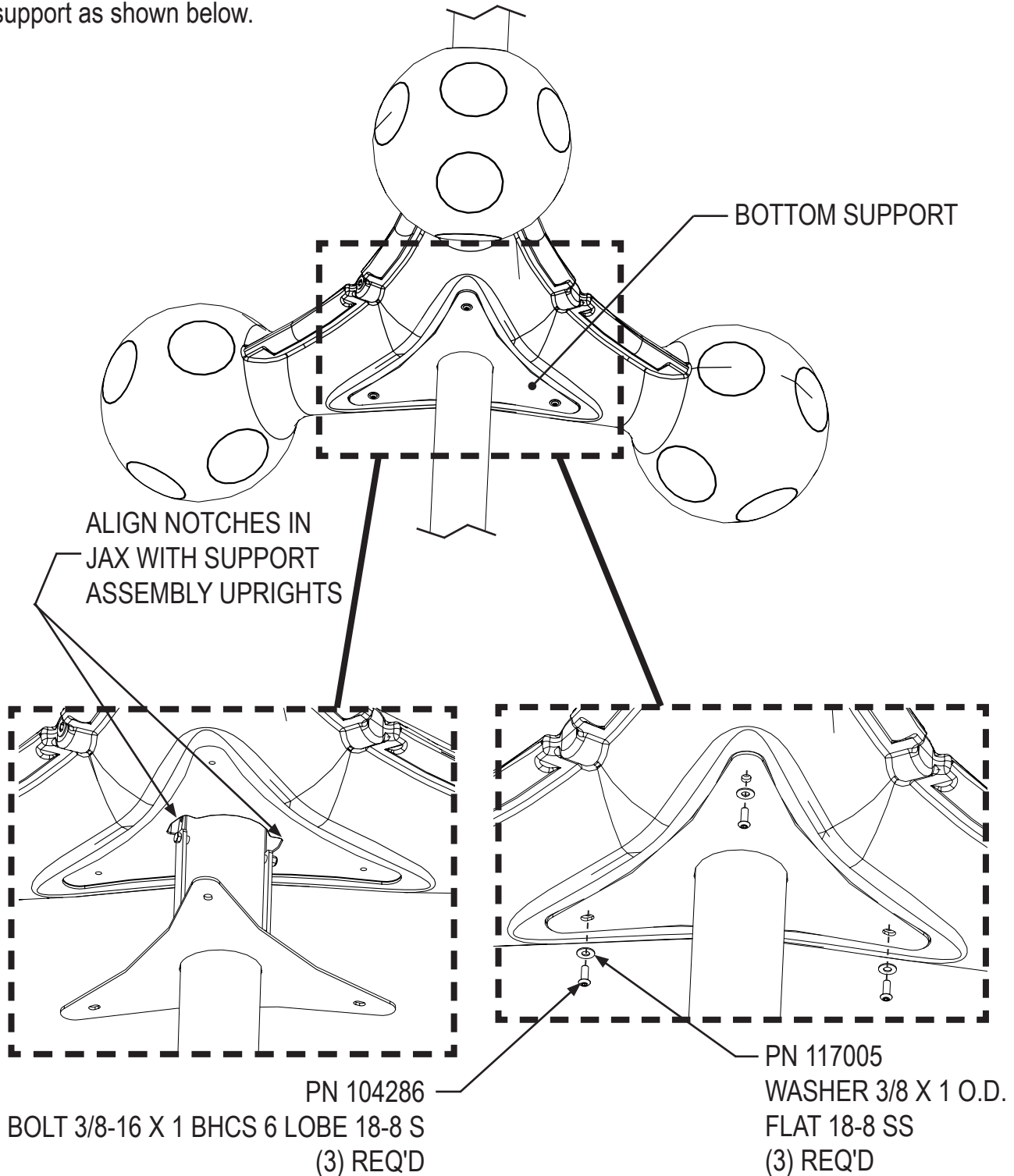
7b. Slide support assembly onto post; line up **LOWEST SET** of bolt holes on post with **BOTTOM** set of holes on support assembly uprights and attach as shown. Inground post is shown, refer to customer specific model for correct post.



Physics Moon New Moon

STEP 8 JAX CLIMBER - INSTALL JAX ON BASE SUPPORT

8a. Set JAX on bottom support, with uprights aligned with notches in JAX body and the support plate aligned with recess on bottom of JAX body. Fasten JAX body and bottom support as shown below.

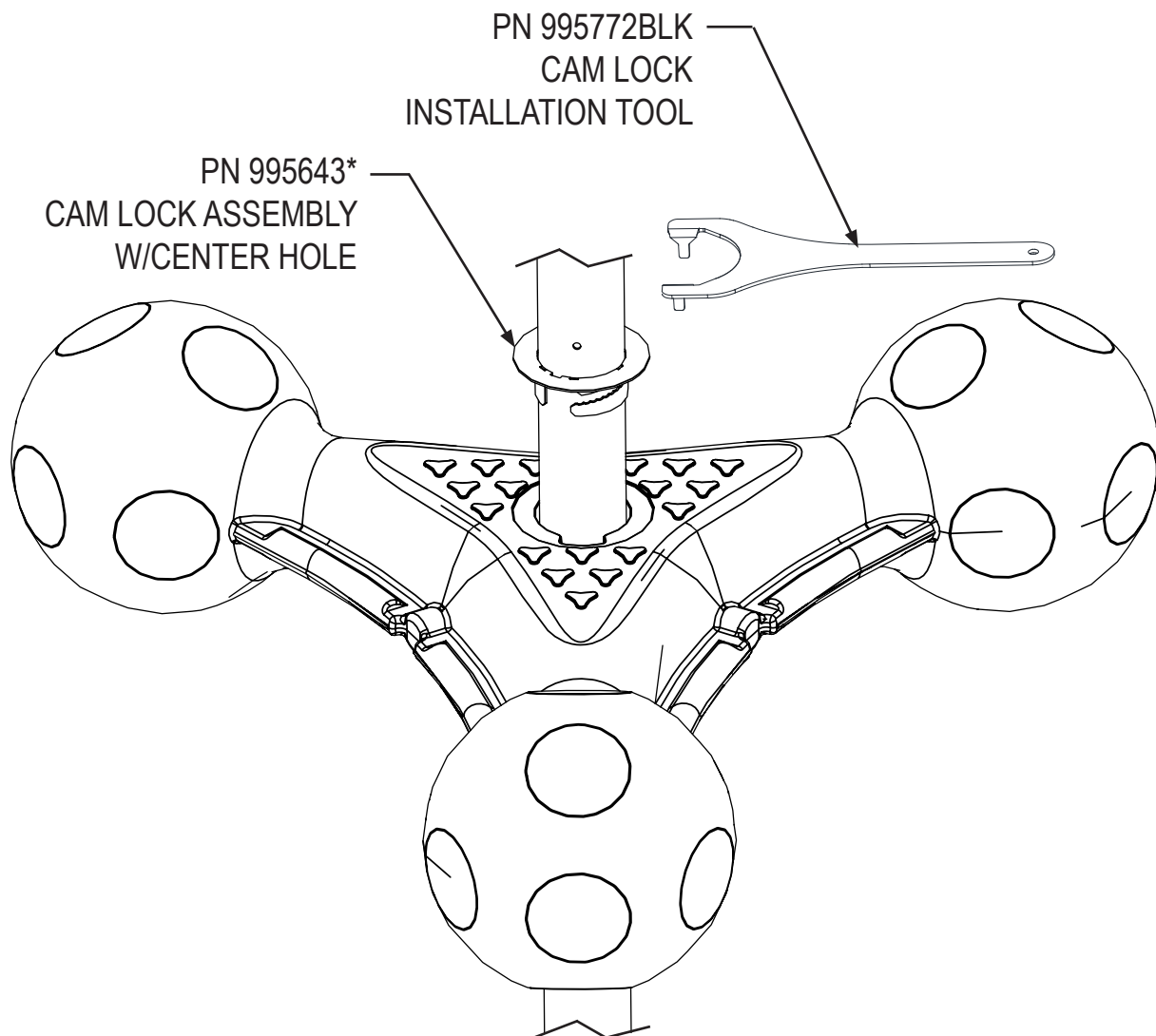


Physics Moon New Moon

STEP 9 JAX CLIMBER - ATTACH JAX VIA CAM LOCK

9a. Slide cam lock with center hole over post.

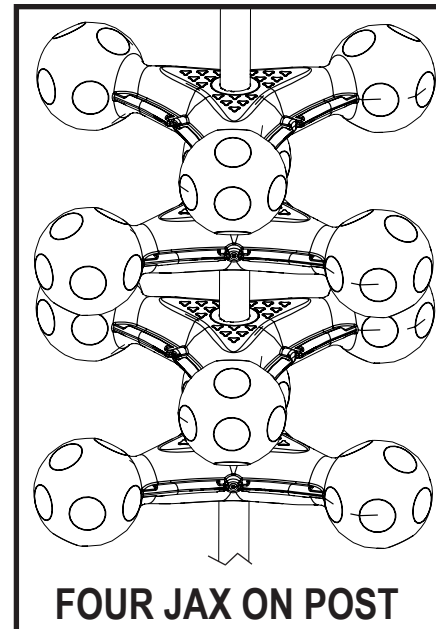
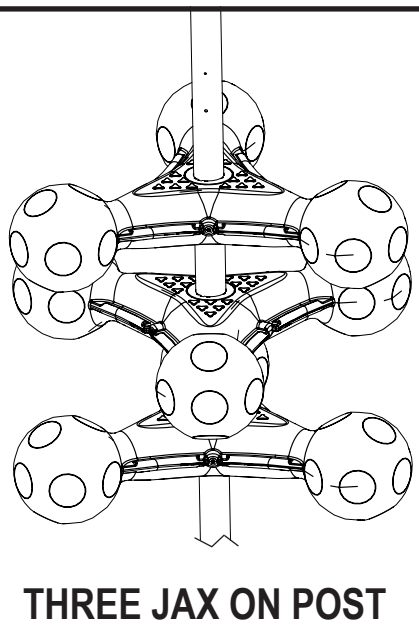
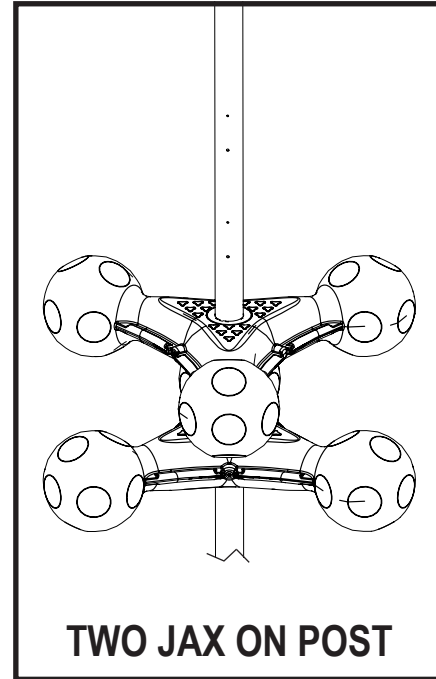
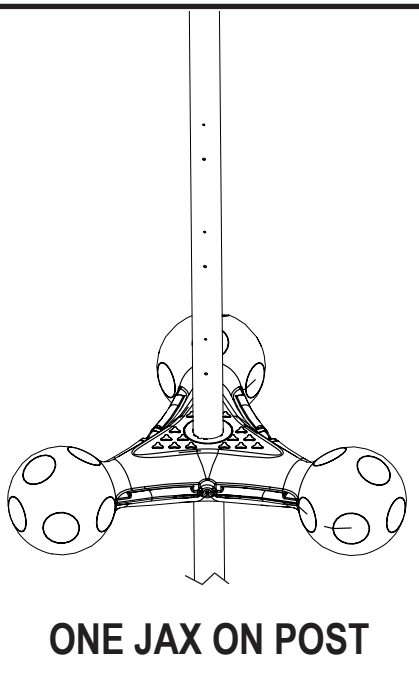
9b. Orient cam lock until "teeth" engage spacers in support assembly uprights. Tighten cam lock with center hole clockwise by setting cam lock installation tool into notches.



Physics Moon New Moon

STEP 10 JAX CLIMBER - ATTACH SUPPORT ASSEMBLIES; JAXS; CAM LOCKS

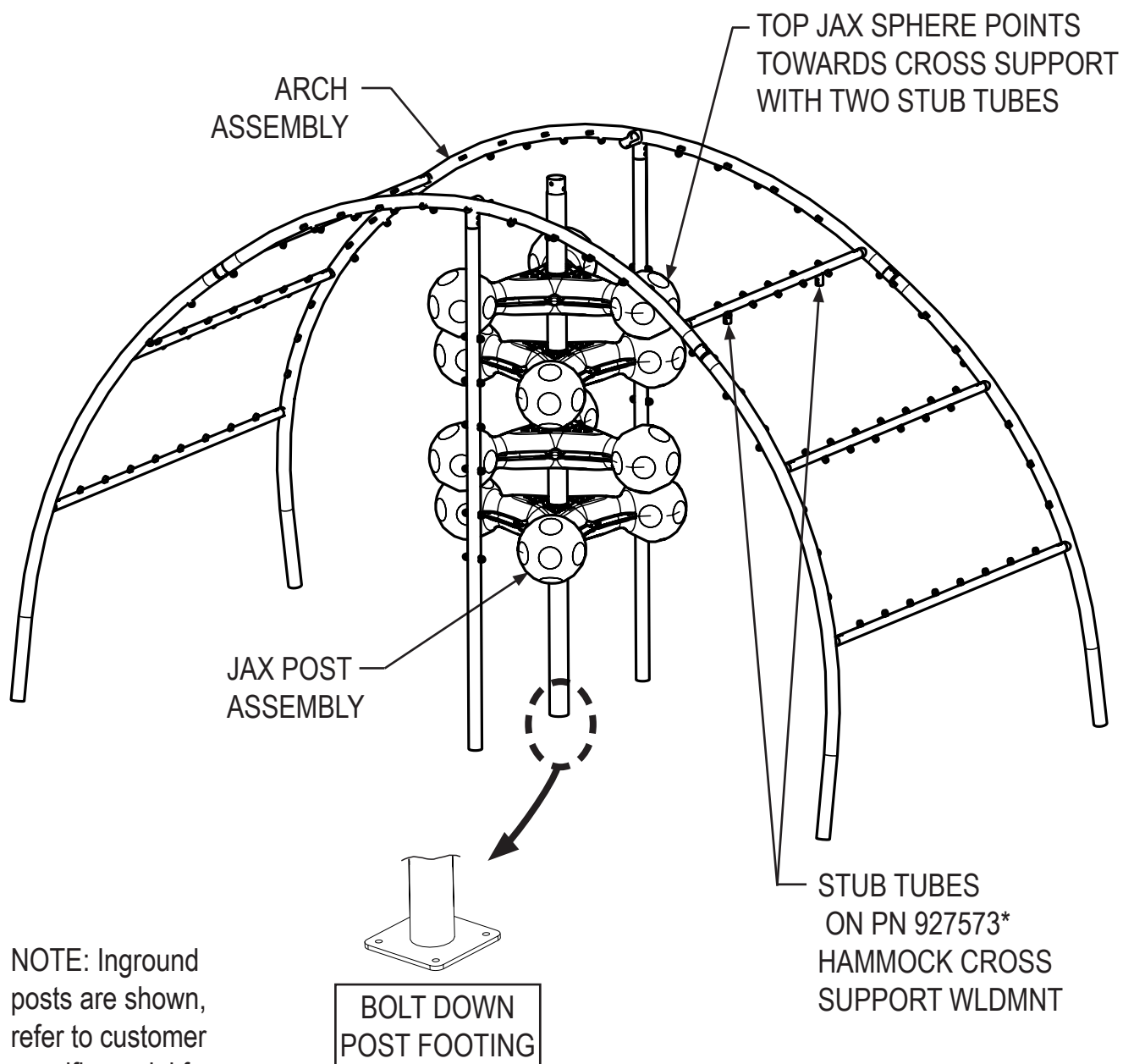
10a. Repeat steps 7-9 to attach remaining JAX assemblies, using the next highest set of holes in the post. The fourth support assembly will use the last set of holes. Ensure JAXs are attached in the correct configuration, as shown. Do not spin JAX 180° from orientations shown. Set aside assembly for future use. **NOTE:** Keep Cam Lock Installation tool for future tightening if needed.



Physics Moon New Moon

STEP 11 POSITION ARCH AND JAX POST ASSEMBLIES IN CORRECT FOOTING LOCATIONS

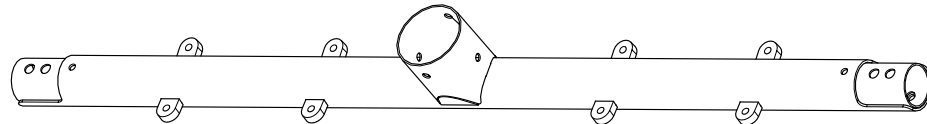
11a. Position arch assembly and JAX post assembly in correct footing locations. For inground model, place bottom of arches and JAX post assembly into footings. For bolt down model, place lower ends with plate on concrete in correct locations.



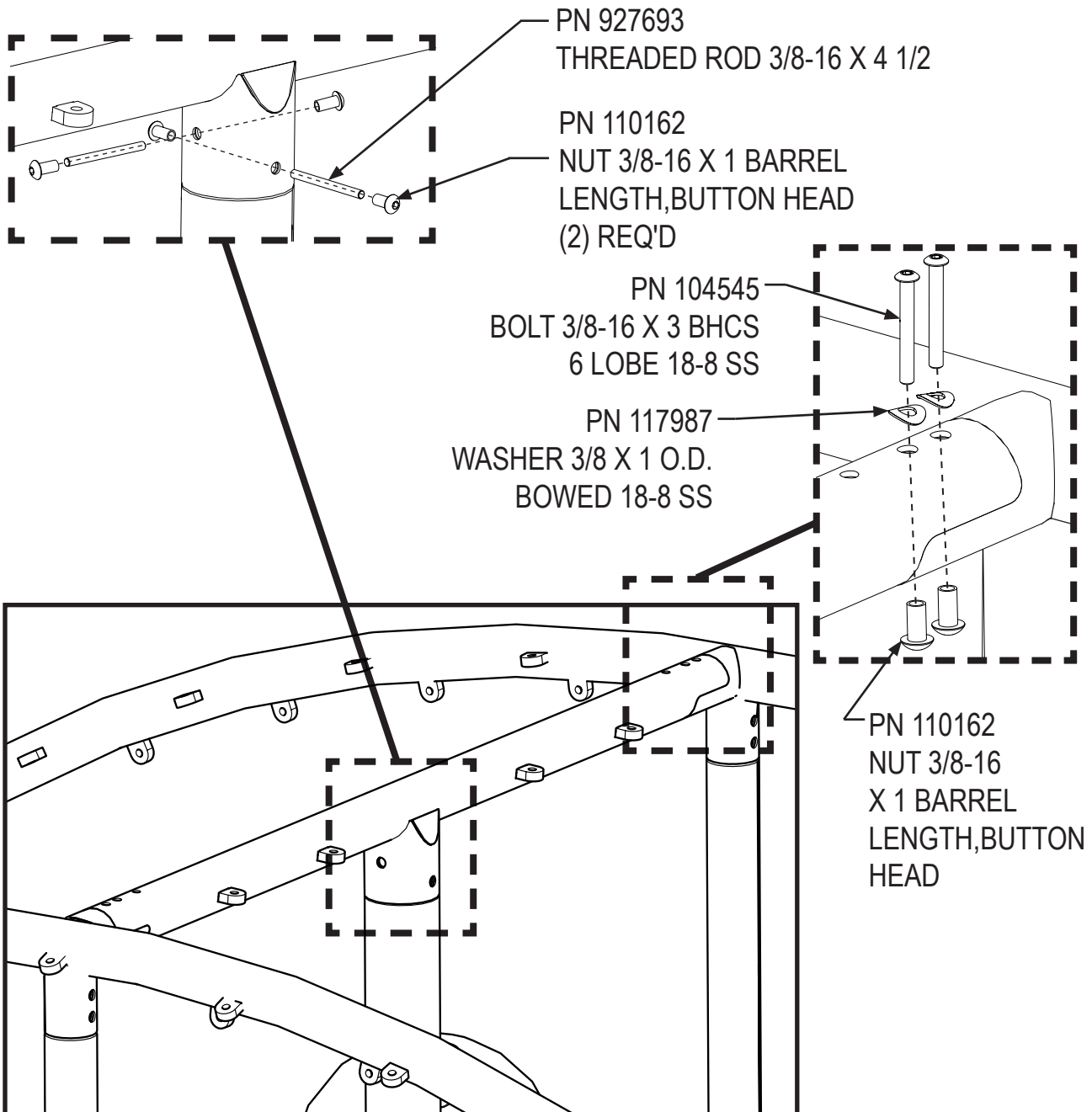
Physics Moon New Moon

STEP 12 ATTACH TOP CROSS SUPPORT TO ARCH AND JAX POST ASSEMBLIES

12a. Loosely attach PN 927564* to the arch and JAX post assemblies with hardware as shown below.



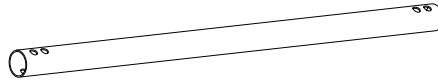
PN 927564* MAIN FRAME 5' WLDMNT



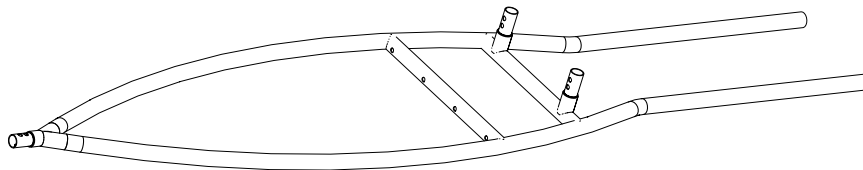
Physics Moon New Moon

STEP 13 ATTACH HAMMOCK SUPPORT

13a. Identify hammock frame and hammock support tube.

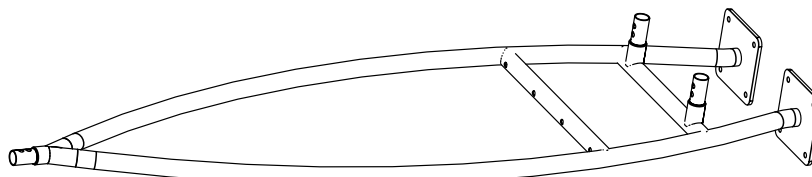


PN 927584* HAMMOCK SUPPORT 6
(quantity of two)



PN 927582* HAMMOCK FRAME WLDMNT ING
(quantity of two)

INGROUND FRAME



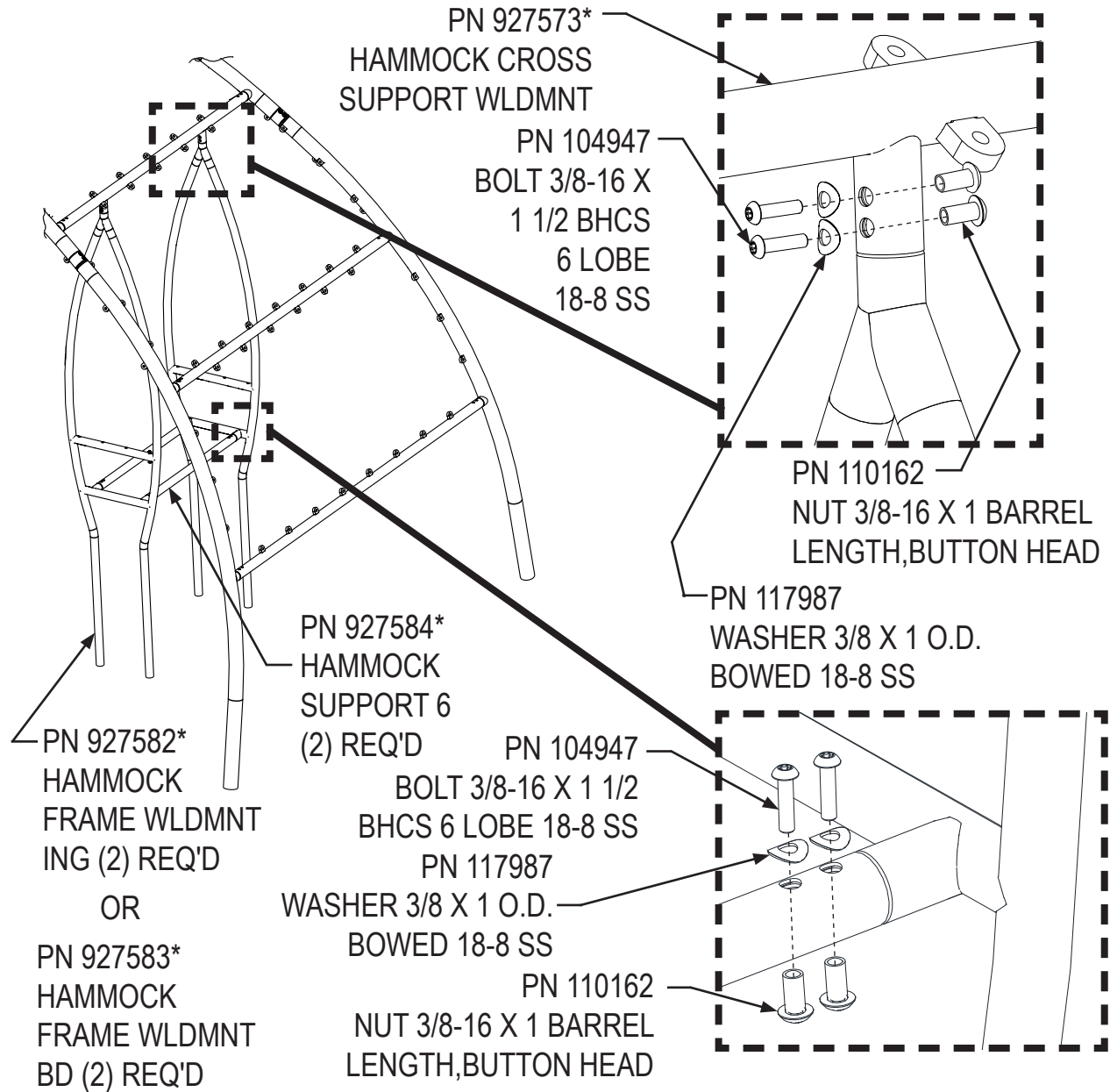
PN 927583* HAMMOCK FRAME WLDMNT BD
(quantity of two)

BOLT DOWN FRAME

Physics Moon New Moon

STEP 13 ATTACH HAMMOCK SUPPORT (continued)

13b. For inground model, place lower ends of hammock frames into footings. For bolt down model, place lower end with plate on concrete in correct location. Loosely attach top of hammock frames to the stub tubes on the hammock cross support. Loosely attach the hammock support tubes to the hammock frames.

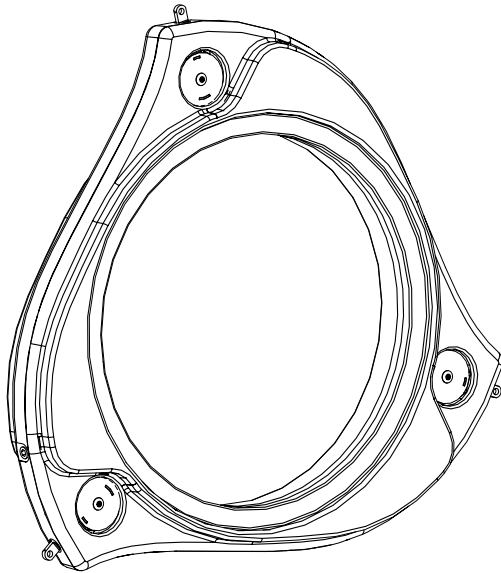


NOTE: Inground posts are shown, refer to customer specific model for correct posts.

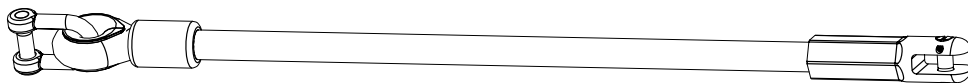
Physics Moon New Moon

STEP 14 ATTACH HURRICANE RINGS TO FRAME

14a. Identify the hurricane ring assemblies, chains, and ropes.



**PN 908775* HURRICANE
RING ASSY (quantity of 4)**



**PN 927501 HURRICANE ROPE
(quantity of 4)**



**PN 908517 CHAIN 8MM HOT-DIP GALV.
(15 LINKS-497MM) (quantity of 6)**

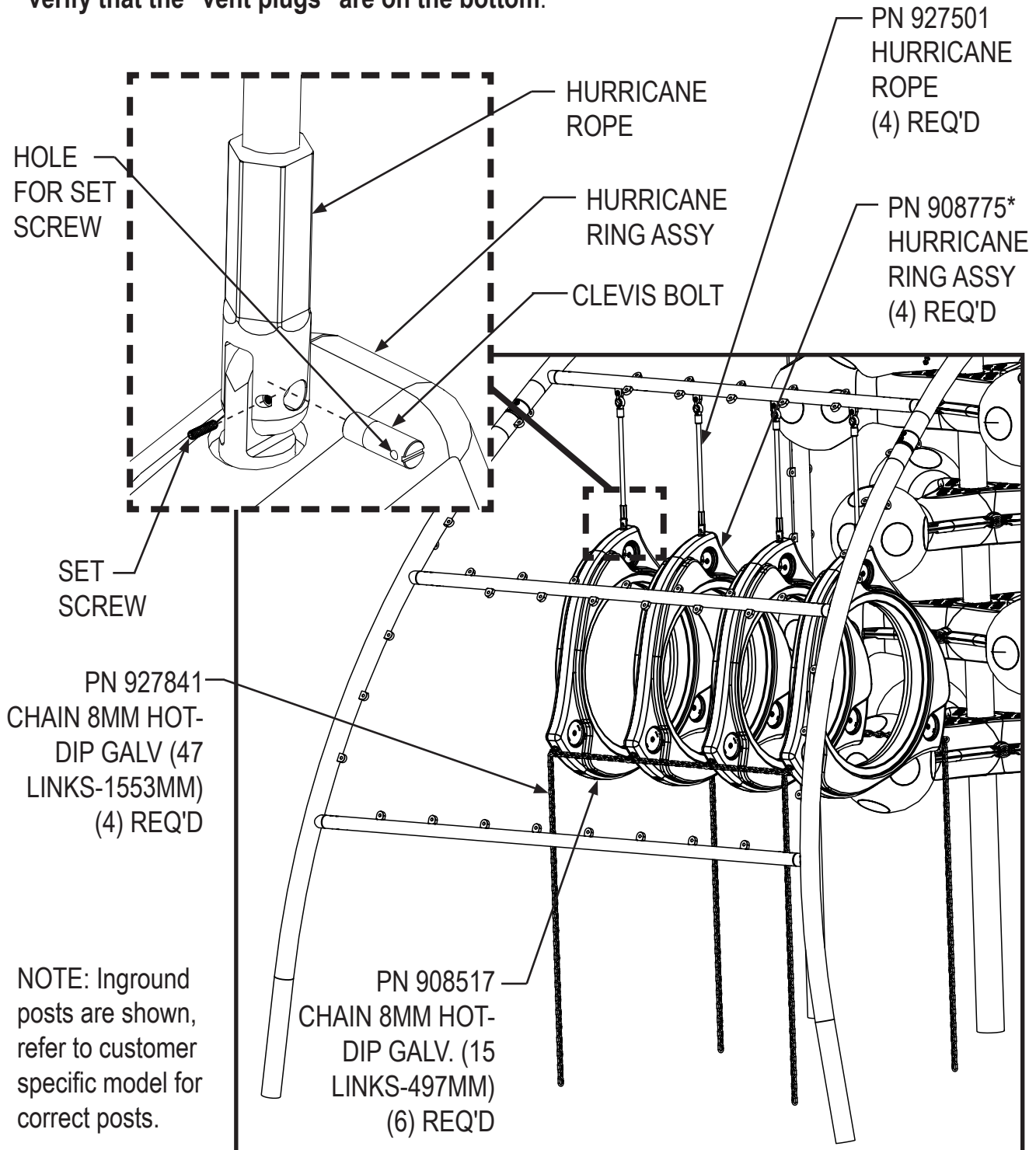


**PN 927841 CHAIN 8MM HOT-DIP GALV
(47 LINKS-1553MM) (quantity of 4)**

Physics Moon New Moon

STEP 14 ATTACH HURRICANE RINGS TO FRAME (continued)

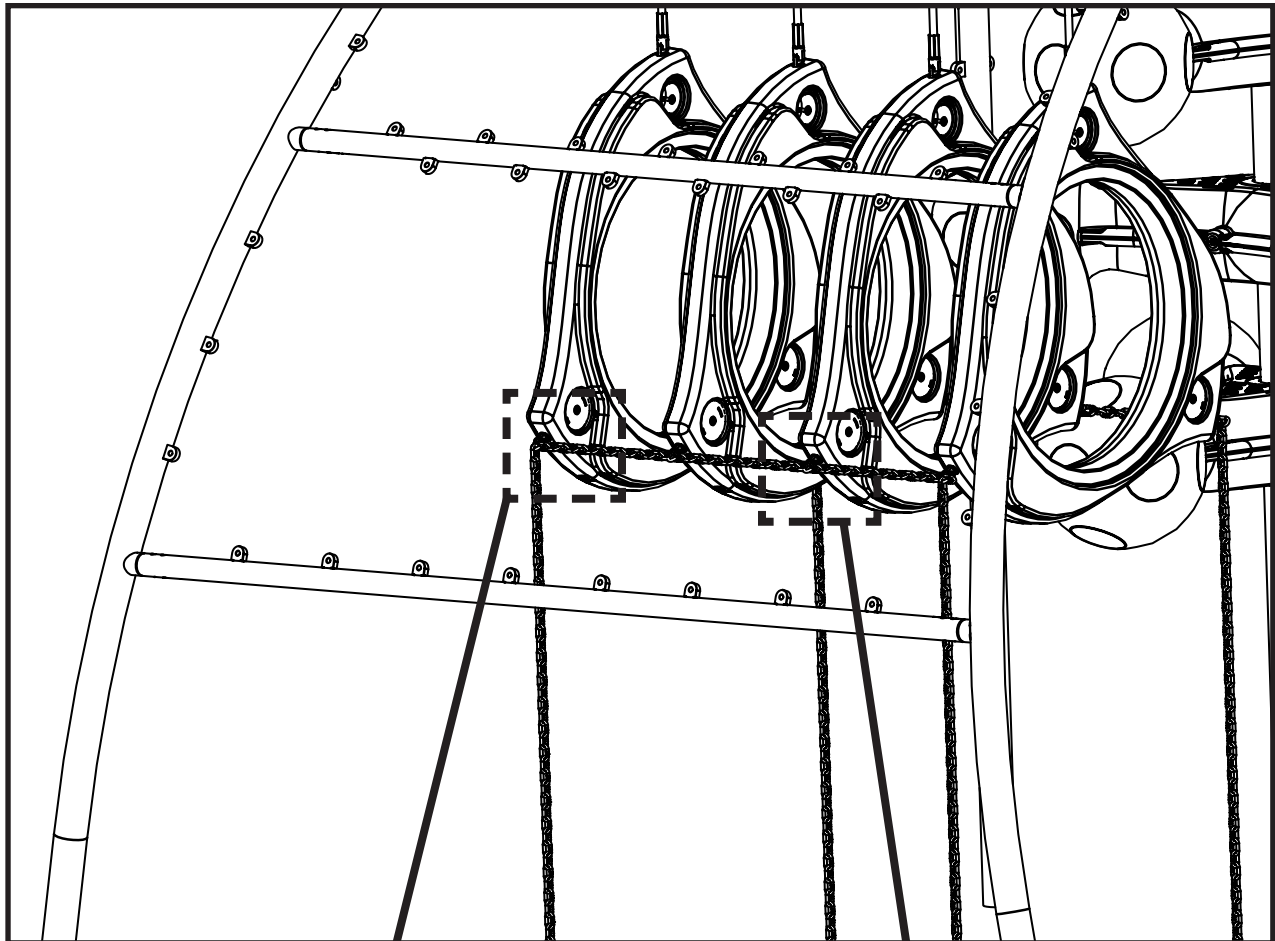
14b. Attach top of ropes to frame. See step 15b for typical rope connection detail. Attach bottom of ropes to hurricane rings as shown below. **NOTE: When installing each ring, verify that the "vent plugs" are on the bottom.**



Physics Moon New Moon

STEP 14 ATTACH HURRICANE RINGS TO FRAME (continued)

14c. Attach chains to bottom of hurricane rings.



PN 200035994
BOLT M10 X 1.5
X 27 MM 300 SS
6-LOBE(SM)

PN 200035994
BOLT M10 X 1.5 X 27 MM
300 SS 6-LOBE(SM)

PN 200035993
SHACKLE "D"
STYLE 41 MM 300
S.S.(SMALL)

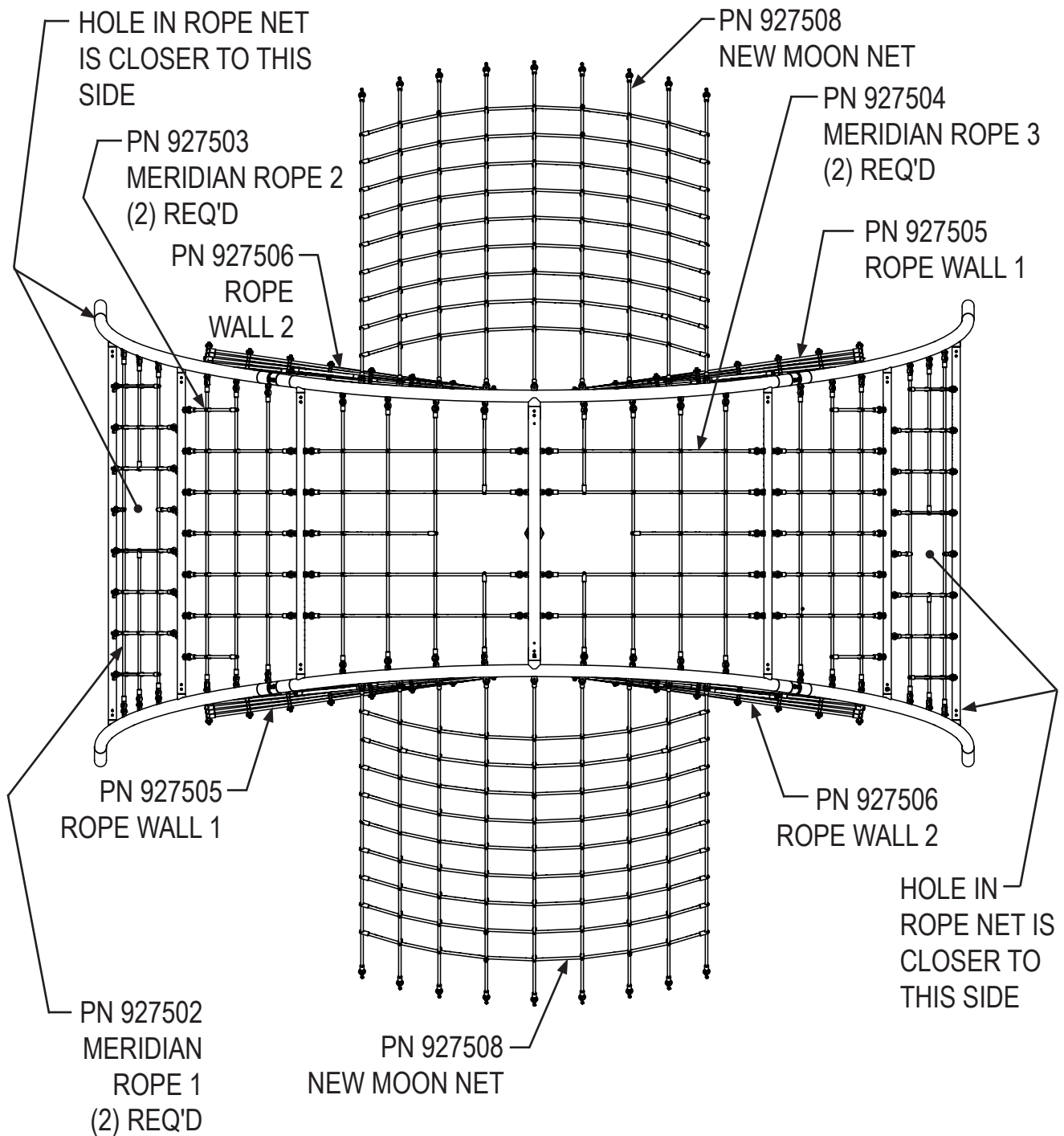
PN 200035993
SHACKLE "D"
STYLE 41 MM 300
S.S.(SMALL)

Physics Moon New Moon

STEP 15 ATTACH ROPES TO FRAME

15a. Identify the ropes. Some items have been removed for clarity.

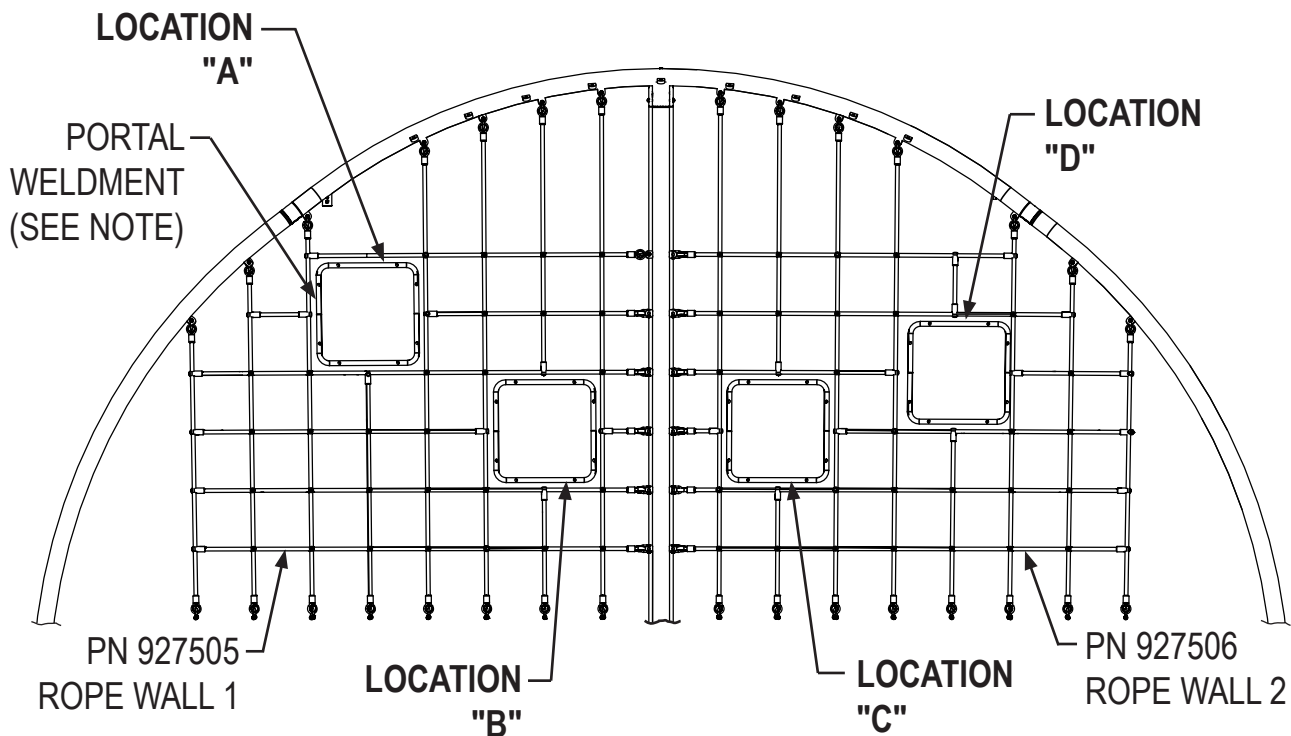
TOP VIEW OF ROPES



Physics Moon New Moon

STEP 15 ATTACH ROPES TO FRAME (continued)

FRONT VIEW OF ROPE WALLS



NOTE: See step 16 for installation of portals weldments.

WHIMSICAL COLOR OPTION - 4632W

LOCATION	COLOR
A	YELLOW
B	ORANGE
C	CHARTREUSE
D	TEAL

PRIMARY COLOR OPTION - 4632P

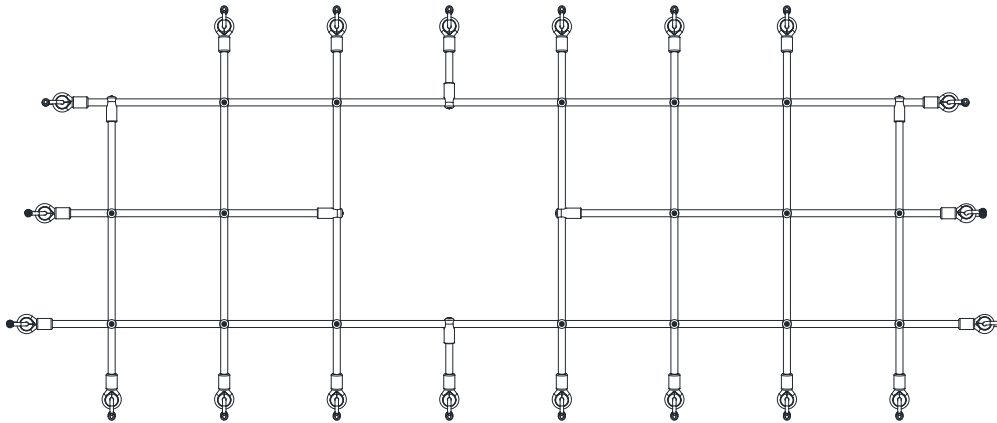
LOCATION	COLOR
A	RED
B	TROPICAL YELLOW
C	LIME
D	BLUE

NATURAL COLOR OPTION - 4632N

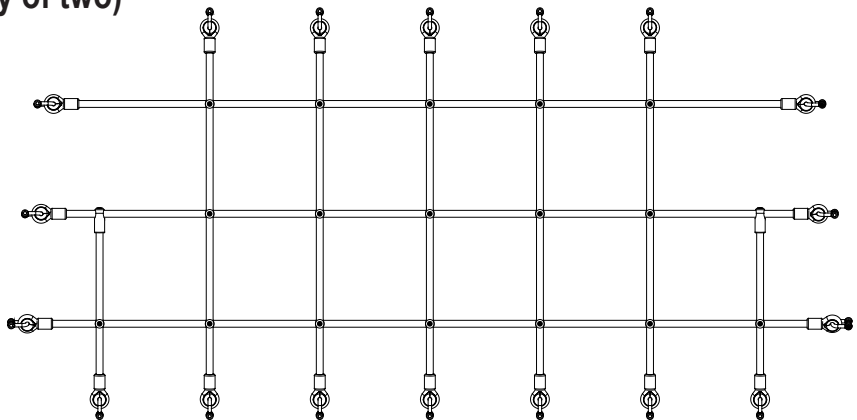
LOCATION	COLOR
A	AZURE
B	LIME
C	GREEN
D	BEIGE

Physics Moon New Moon

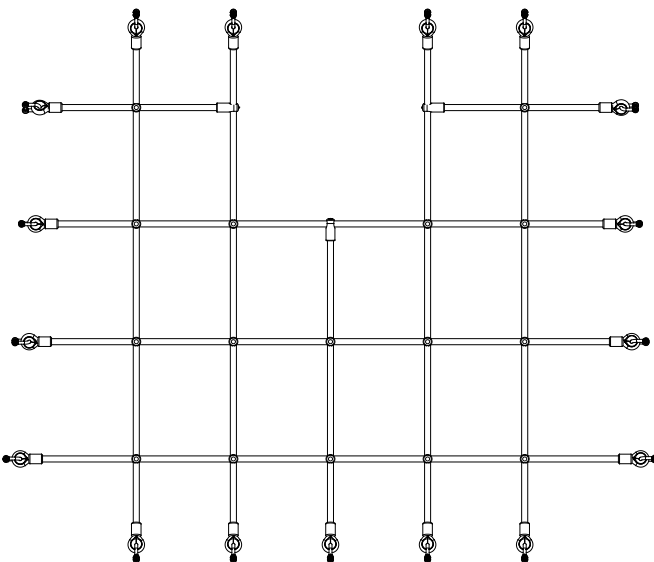
STEP 15 ATTACH ROPES TO FRAME (continued)



PN 927502 MERIDIAN ROPE 1
(quantity of two)



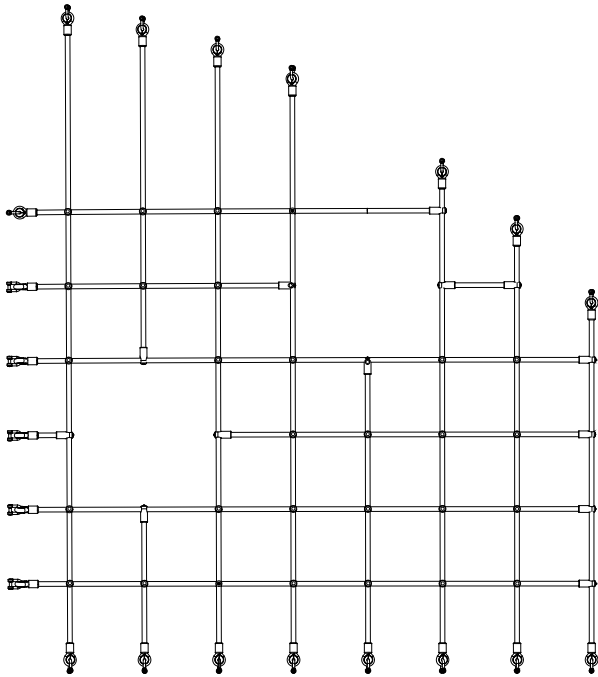
PN 927503 MERIDIAN ROPE 2
(quantity of two)



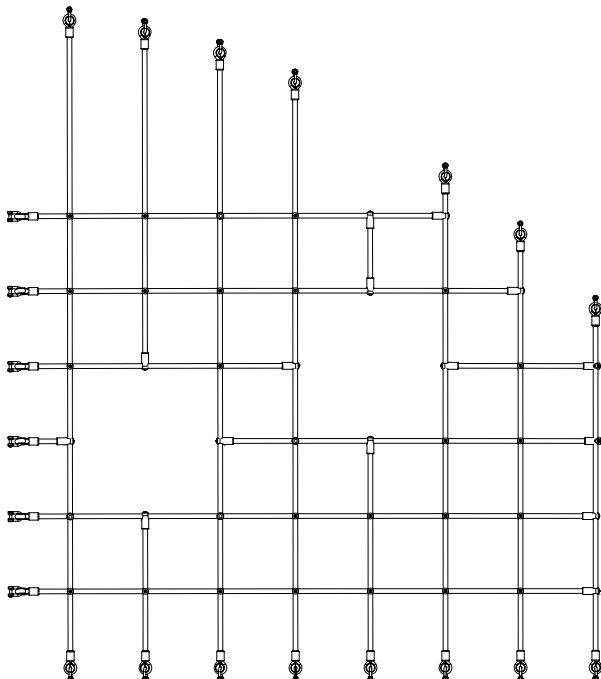
PN 927504 MERIDIAN ROPE 3
(quantity of two)

Physics Moon New Moon

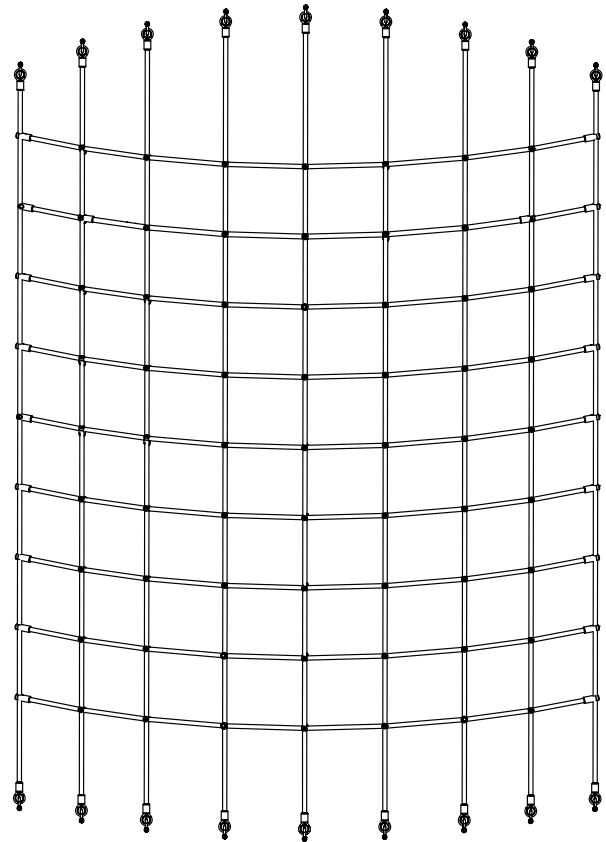
STEP 15 ATTACH ROPES TO FRAME (continued)



PN 927505 ROPE WALL 1 (quantity of two)



PN 927506 ROPE WALL 2 (quantity of two)

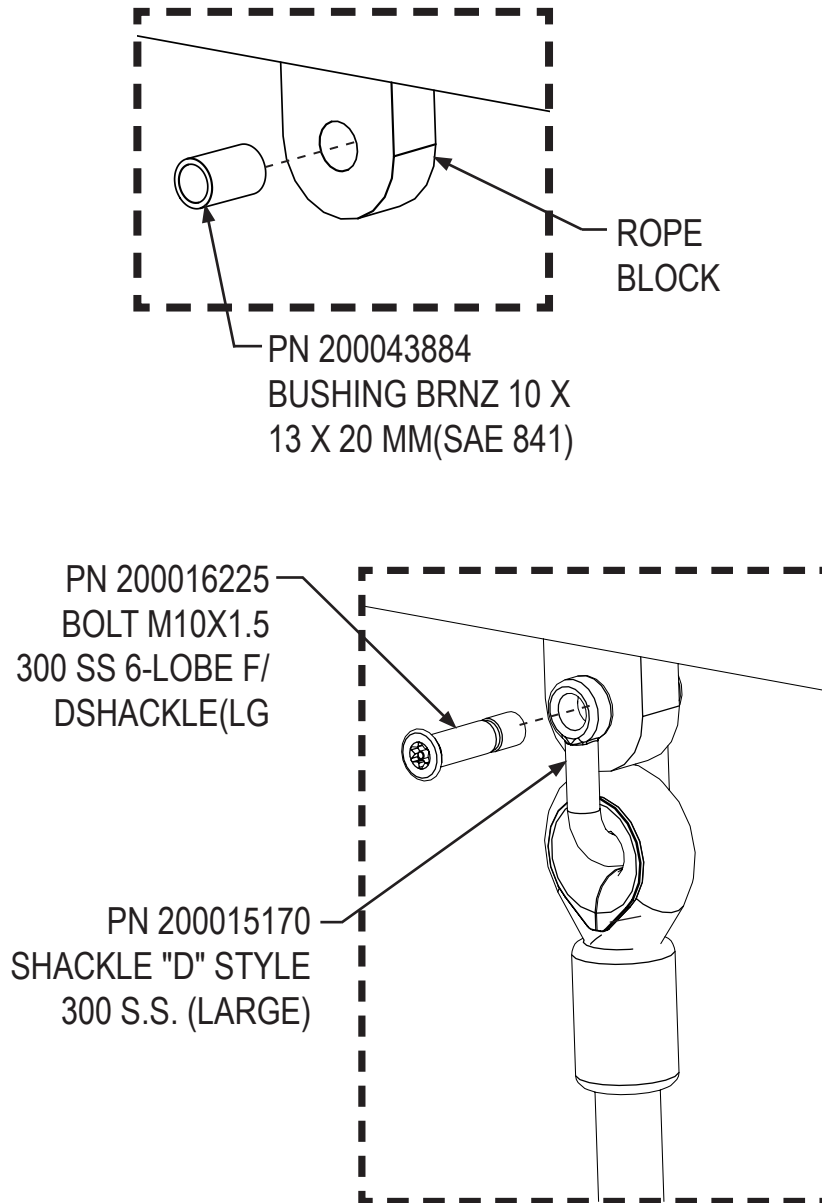


PN 927508 NEW MOON NET
(quantity of two)

Physics Moon New Moon

STEP 15 ATTACH ROPES TO FRAME (continued)

15b. Attach the ropes to the frame. All ropes that connect to rope blocks will attach in the same manner, with the same hardware. Install bushings first by inserting bushings into holes in rope blocks. Align holes in D-shackle with hole in rope block and install bolt.

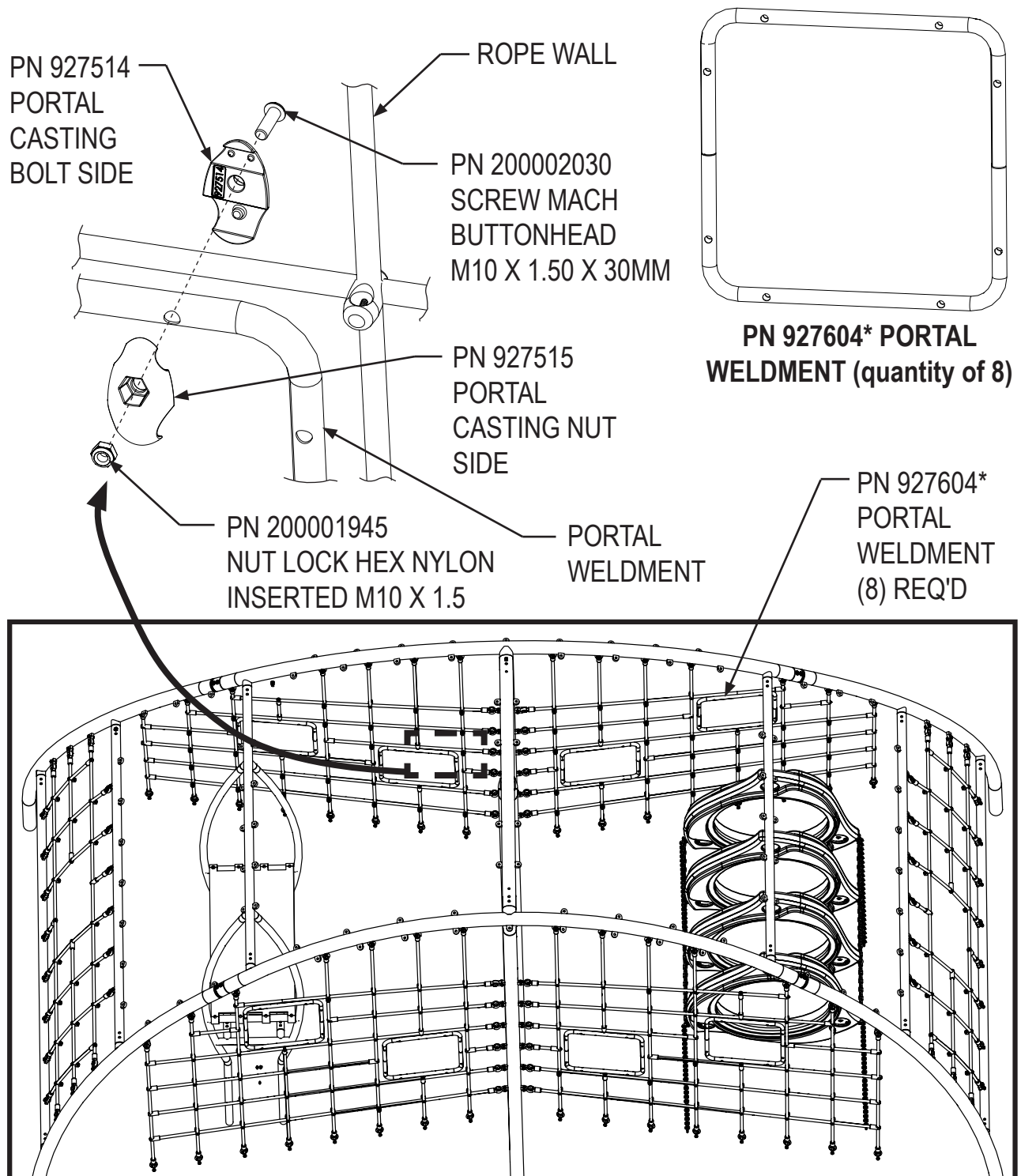


TYPICAL ROPE CONNECTION

Physics Moon New Moon

STEP 16 ATTACH PORTALS TO ROPE WALLS

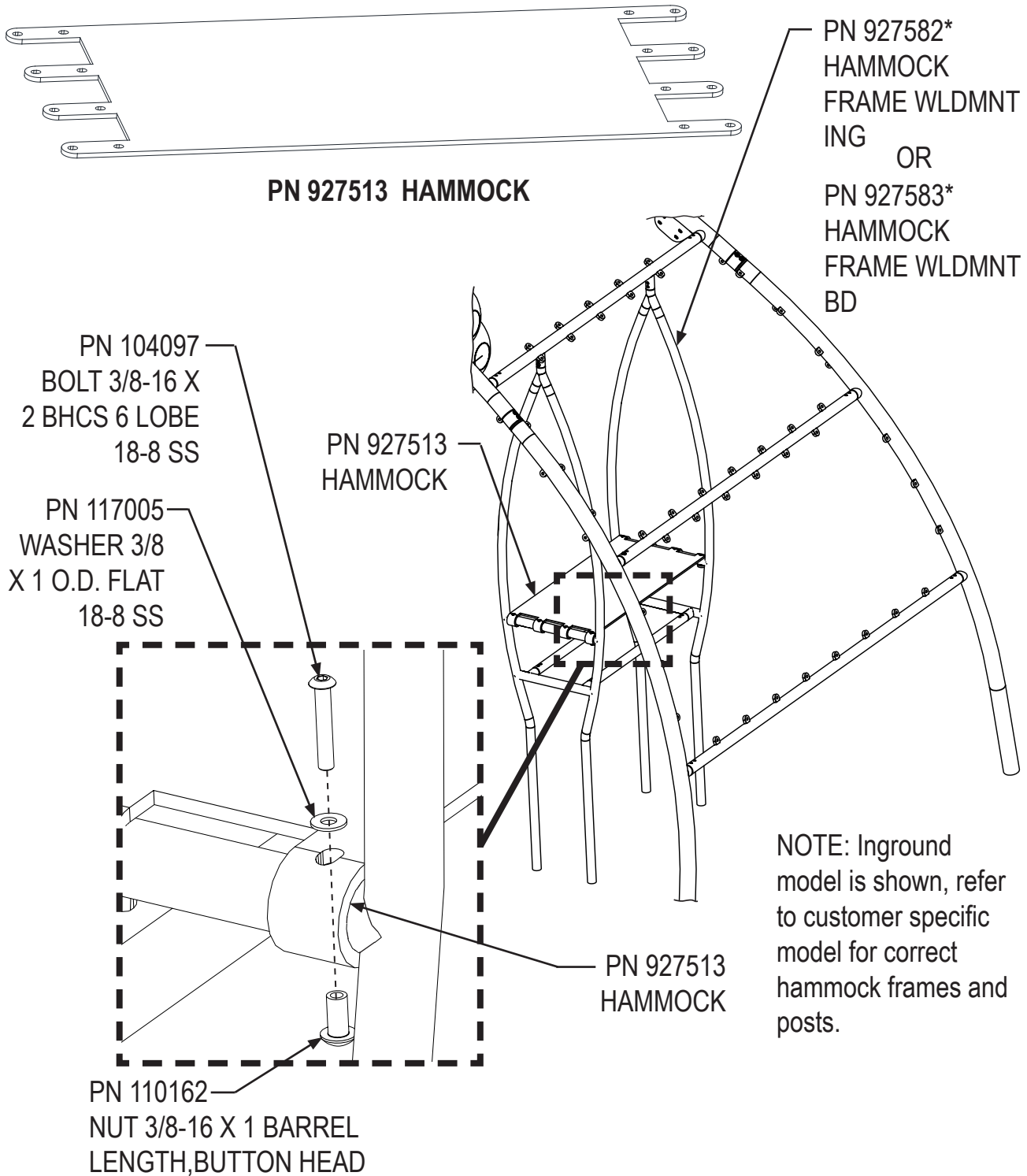
16a. Attach portals to openings in rope walls. See step 15 "FRONT VIEW OF ROPE WALLS" for the location of each portal color. Some items have been removed for clarity.



Physics Moon New Moon

STEP 17 ATTACH HAMMOCK TO HAMMOCK SUPPORT ASSEMBLY

17a. Attach hammock to hammock support assembly. Bend hammock tabs around horizontal tubes and install hardware. Some items have been removed for clarity.

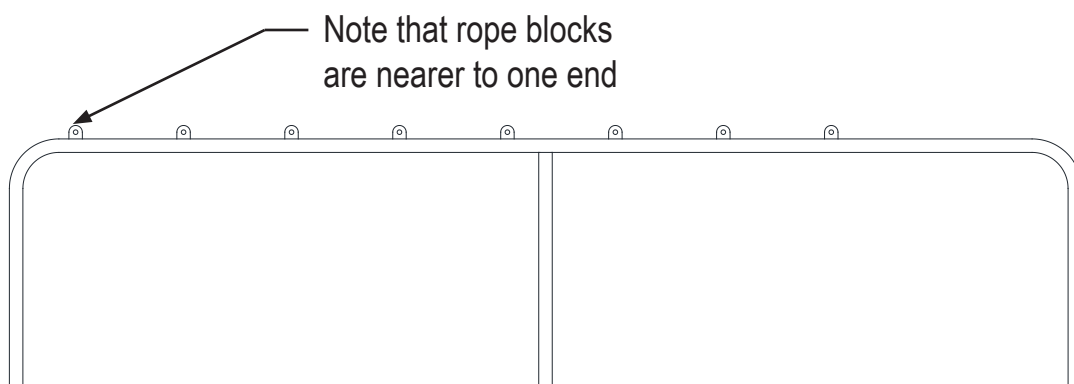


Physics Moon New Moon

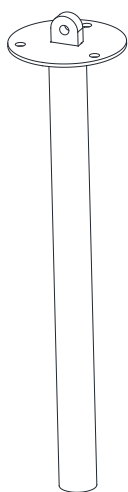
NOTE: Refer to customer specific model for correct footing option to be used (inground or bolt down).

STEP 18 INSTALL INGROUND FOOTINGS

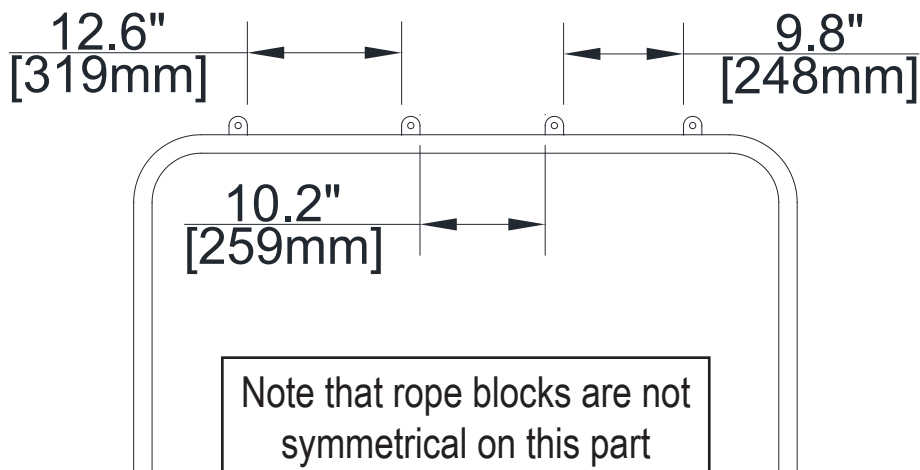
18a. Identify the three different inground footings that are used. Footings are not shown to scale with each other. Note that the rope block locations on the two square tube footings are not symmetrical.



**PN 927840* PHYSICS MOON ING
FOOTING LEG 4 (quantity of 4)**



**PN 927608*
INGROUND SGL
CHAIN MOUNT
(quantity of 2)**

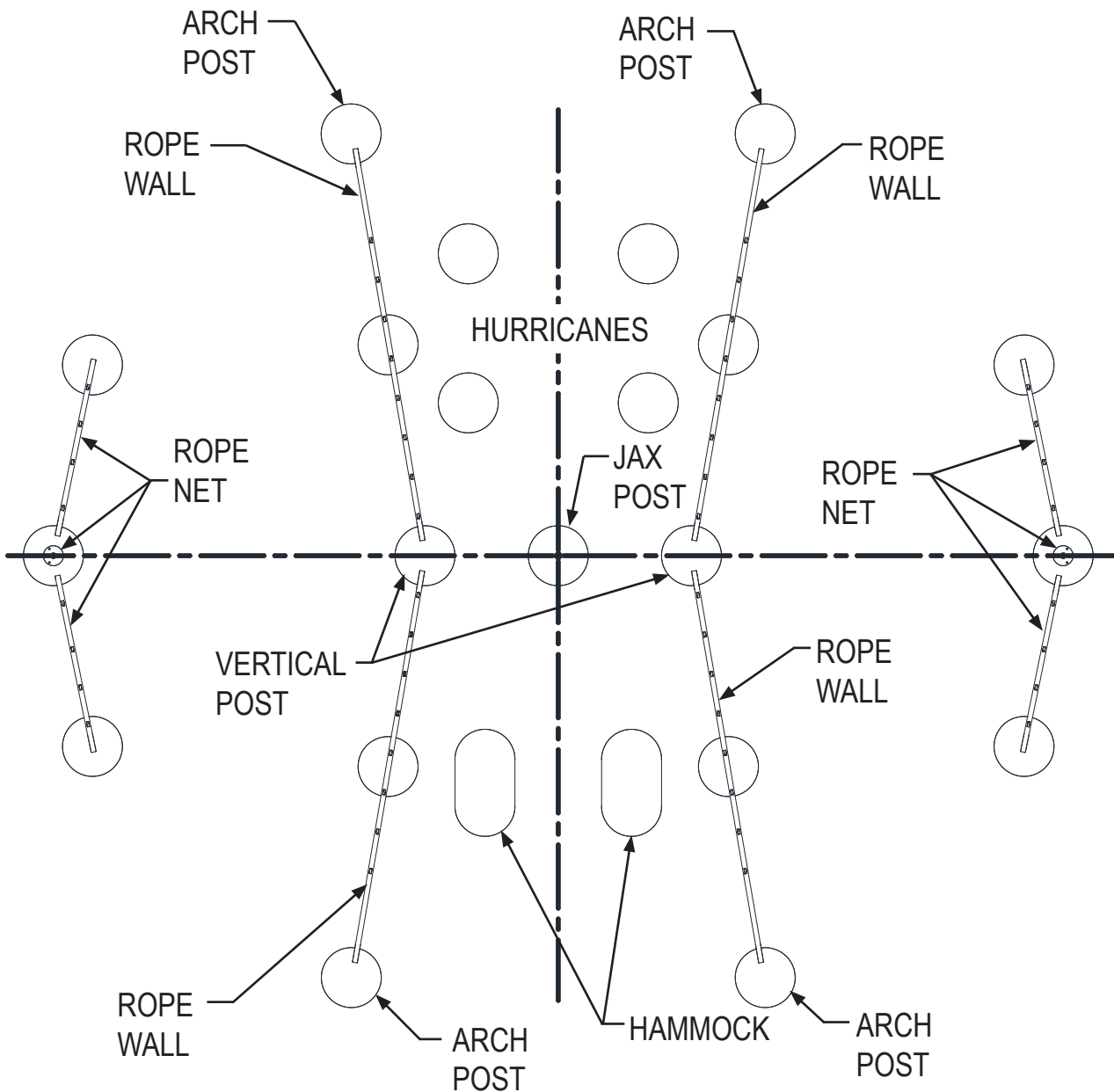


**PN 927864* PHYSICS MOON ING
FOOTING LEG 5 (quantity of 4)**

Physics Moon New Moon

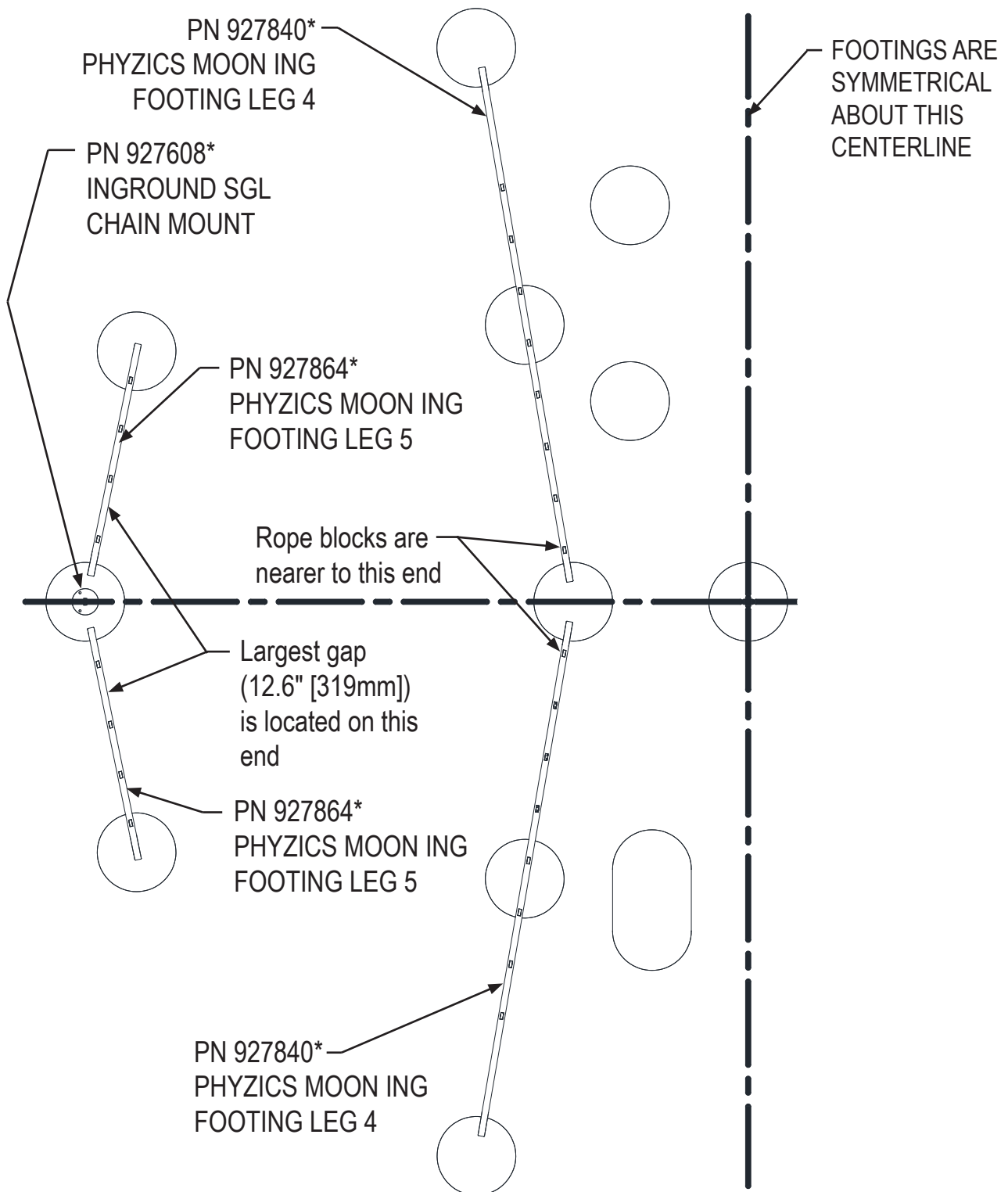
STEP 18 INSTALL INGROUND FOOTINGS (continued)

18b. Place inground footings into correct footing holes. See the next page for footing detail. **Note orientation of rope blocks on PN 927864* and PN 927840* footings.**



Physics Moon New Moon

STEP 18 INSTALL INGROUND FOOTINGS (continued)

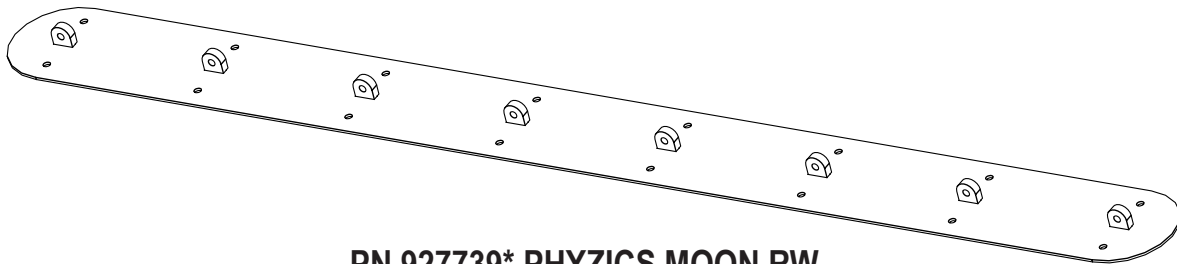


Physics Moon New Moon

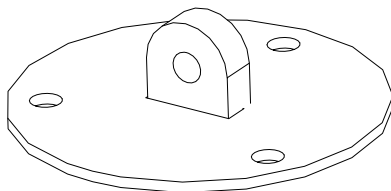
NOTE: Refer to customer specific model for correct footing option to be used (inground or bolt down).

STEP 19 INSTALL BOLT DOWN FOOTINGS

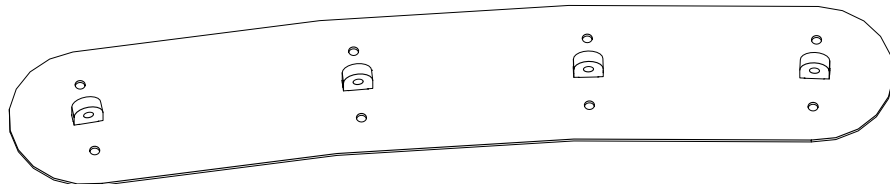
19a. Identify the three different bolt down footings that are used. Footings are not shown to scale with each other.



**PN 927739* PHYSICS MOON RW
BD FTG (quantity of 4)**



**PN 902210* WLDMNT
F/SINGLE ROPE
MOUNTING PLATE
(quantity of 6)**

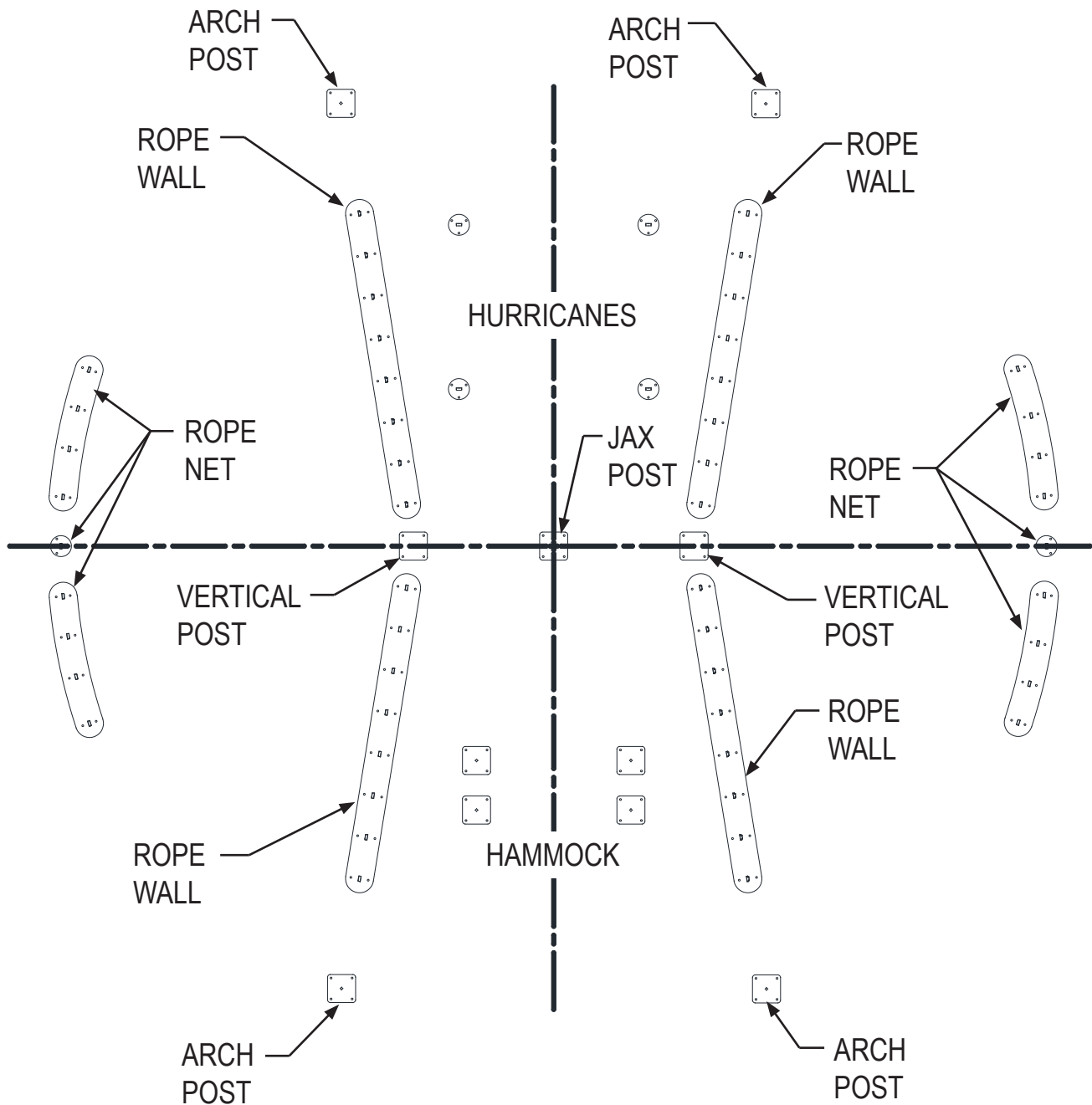


**PN 927747* PHYSICS MOON NMR
BD FTG (quantity of 4)**

Physics Moon New Moon

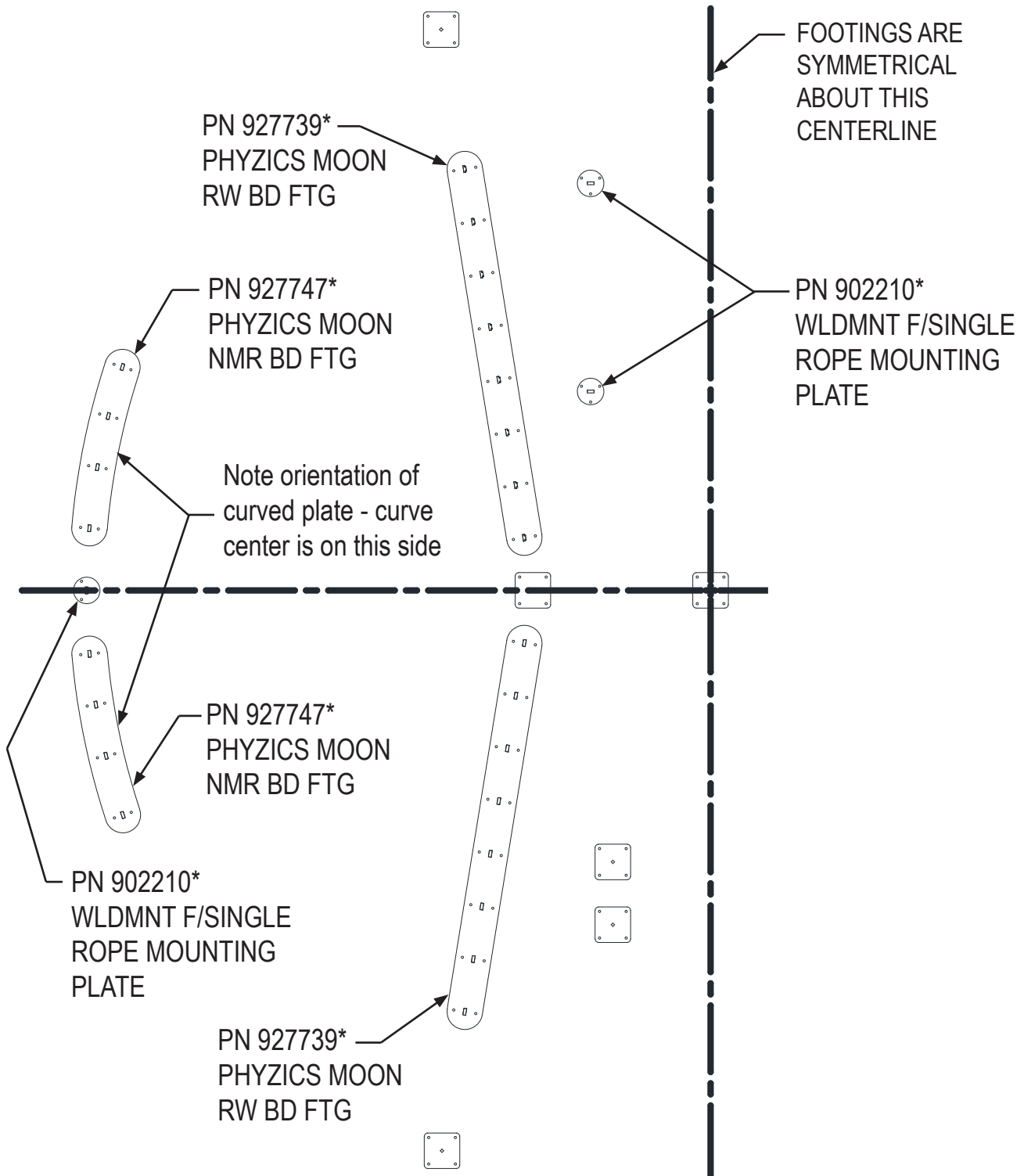
STEP 19 INSTALL BOLT DOWN FOOTINGS (continued)

19b. Place bolt down footings in correct location on concrete. See the next page for footing detail. **Note orientation of curve on PN 927747* footing.**



Physics Moon New Moon

STEP 19 INSTALL BOLT DOWN FOOTINGS (continued)



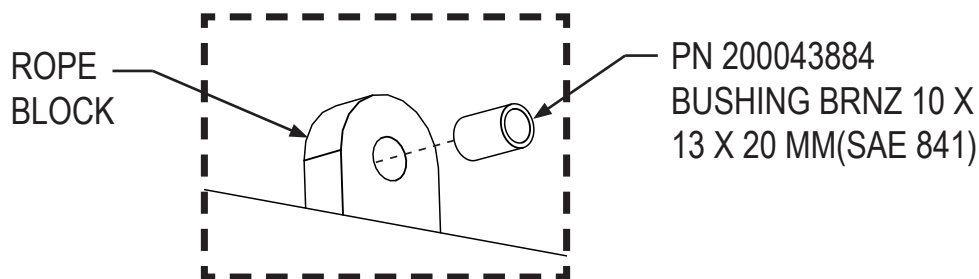
Physics Moon New Moon

463-3, 463-3BD

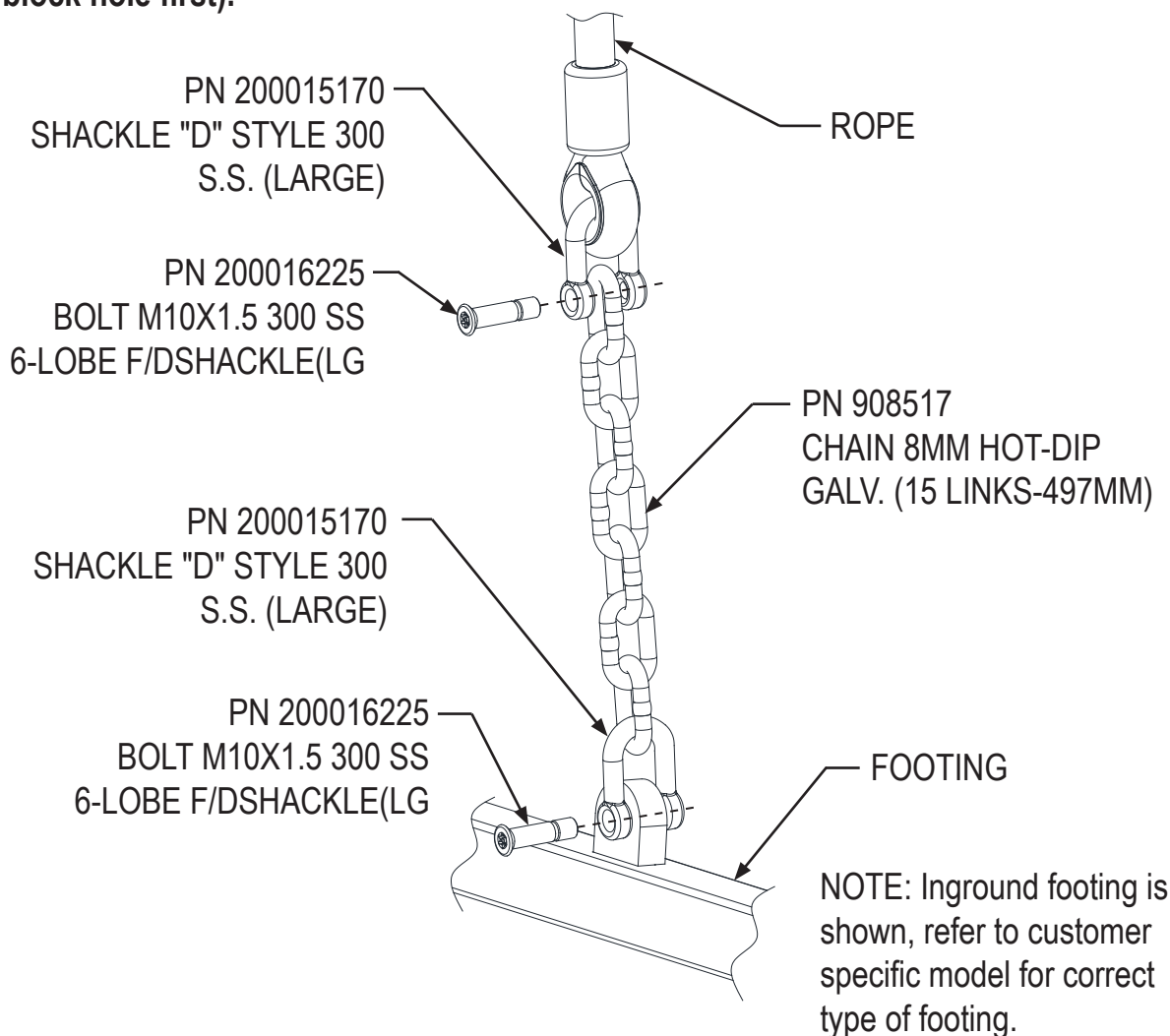
Physics Moon New Moon

STEP 20 ATTACH ROPES TO FOOTINGS

20a. All ropes that connect to rope blocks on the footings will attach in the same manner, with the same hardware. Install bushings first by inserting them into holes in rope blocks on the footings.



20b. Attach chain to D-shackle on end of rope. Put a D-shackle on the other end of the chain. Tension the ropes and remove chain links as needed to achieve desired rope tension. Attach the D-shackle to the rope block on the footing (**be sure that bushing has been installed in rope block hole first**).



Phyzics Moon New Moon

FINAL STEP

- A. Proceed with **Final Assembly** installation located behind *Installations 101* in Installation Manual. Tighten all hardware.
- B. Level, brace, and plumb posts per footing layout. Pour and cure concrete; back fill and install ground cover.

Chameleon II® Freestanding Slide - 5' Platform

Short Straight Section, Right Section and Left Section

IMPORTANT! Prior to installation of any components, refer to Playsystem Installation Guidelines and Tips in the *Install 101* section of your manual. This section will provide important tips pertaining to site preparation, footings, system stabilization, and other necessary information vital to the success of your installation.



65-670-15

**Chameleon II® Freestanding
Slide, 5' Platform**

65-670-4, Short Straight Section
65-670-5, Right Section
65-670-6, Left Section

Model 65-670-6, Left Section shown.

Note:

- An (*) by *part numbers* indicate: *Color Code Required.*
- Two (**) by a *description* indicate: *Only needed if slide is in two (2) parts.*

Chameleon II® Freestanding Slide - 5' Platform

Short Straight Section, Right Section and Left Section

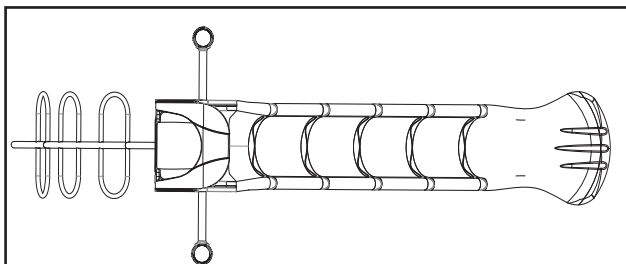
TOOLS AND EQUIPMENT REQUIRED

Also see 'Suggested Tools & Equipment' (Doc. # D70052) in "Installations 101"

1. Equipment for mixing concrete
2. Digging equipment for footing (spade shovel, post hole digger, auger)
3. Bracing materials (several jack stands recommended)
4. Tape measure and level
5. Open end wrench set, Allen and 6-lobe wrenches or bits, socket set, screwdrivers
6. Pop rivet gun
7. Hammer
8. Drill, bits (1/2" masonry, 3/16", 1/4", 3/8"x 8" long, 3/4" and 9/16" required), extension cords, power supply
9. Step ladders
10. Adult installers - 3 minimum

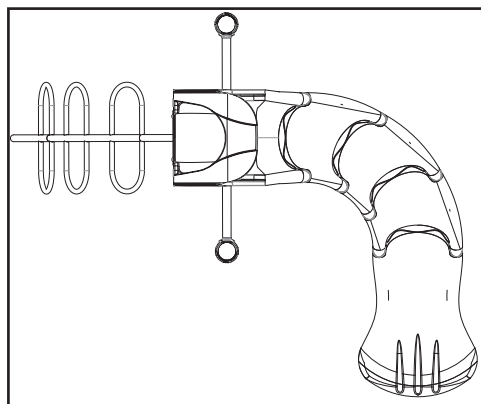
65-670-4, Short Straight Section

Top View



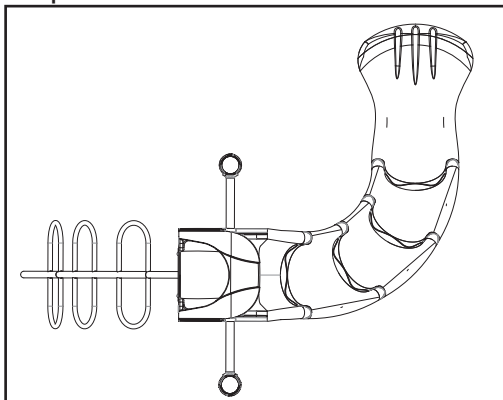
65-670-5, Right Section

Top View



65-670-6, Left Section

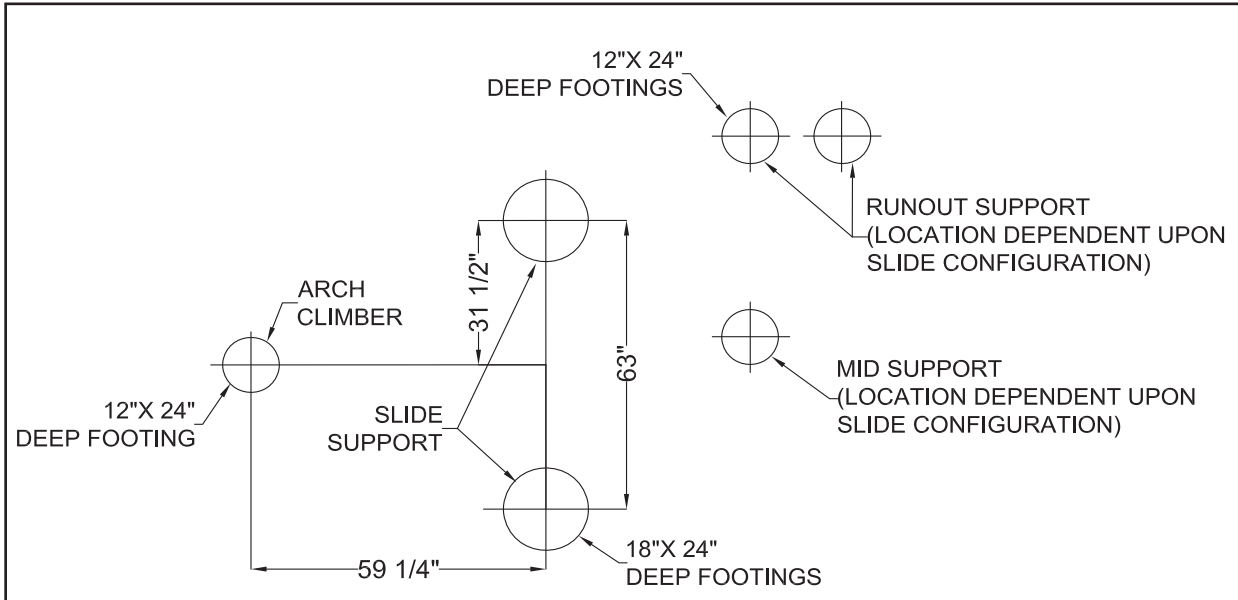
Top View



Chameleon II® Freestanding Slide - 5' Platform

Short Straight Section, Right Section and Left Section

Footing Layout



Note: Left Section footings shown. Refer to your playground layout drawing for mid support and runout support locations.

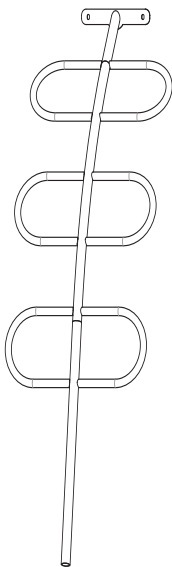
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Chameleon II® Freestanding Slide - 5' Platform

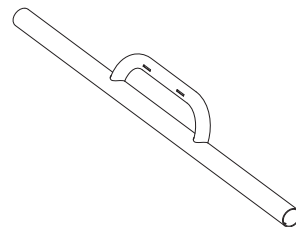
Short Straight Section, Right Section and Left Section

PARTS IDENTIFICATION

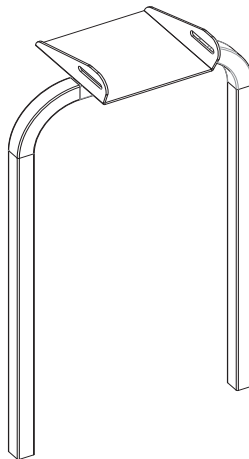
PN 902086*
Arch Climber F/5' FS Slide



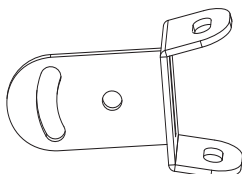
PN 912985*
Slide Support F/Nexus FS Slide



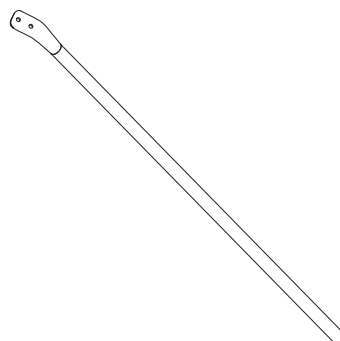
PN 997354*
Runout Supp F/2013 Sect Slide ING



PN 997357*
Mid Supp BRKT F/2013 Sect Slide



PN 997351*
Mid Supp High F/2013 Sect Slide ING



Chameleon II® Freestanding Slide - 5' Platform

Short Straight Section, Right Section and Left Section

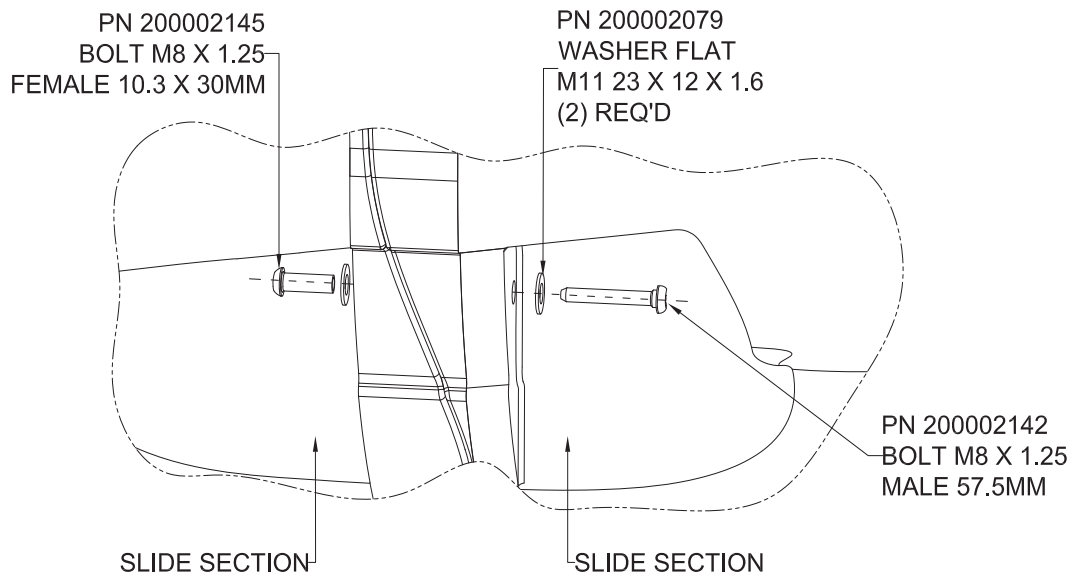
STEP 1 INSTALLATION INSTRUCTIONS AND DIG FOOTINGS

- 1a. Read all installation instructions thoroughly before starting to install the Miracle playevent.
- 1b. Dig footings per *Footing Layout*, Construction Drawings and *Footing Details* installation.

Note: Do not pour concrete for footings, or permanently secure clamps to posts with self-drilling screws, until components illustrated in this installation guide have been installed per instructions and braced into position, leveled and plumbed.

STEP 2 SLIDE - FULLY ASSEMBLED OR TWO (2) PARTS

- 2a. Determine if the slide has arrived fully assembled or is in two (2) parts. If slide is in two (2) parts, assemble as shown below. Total of four (4) places.



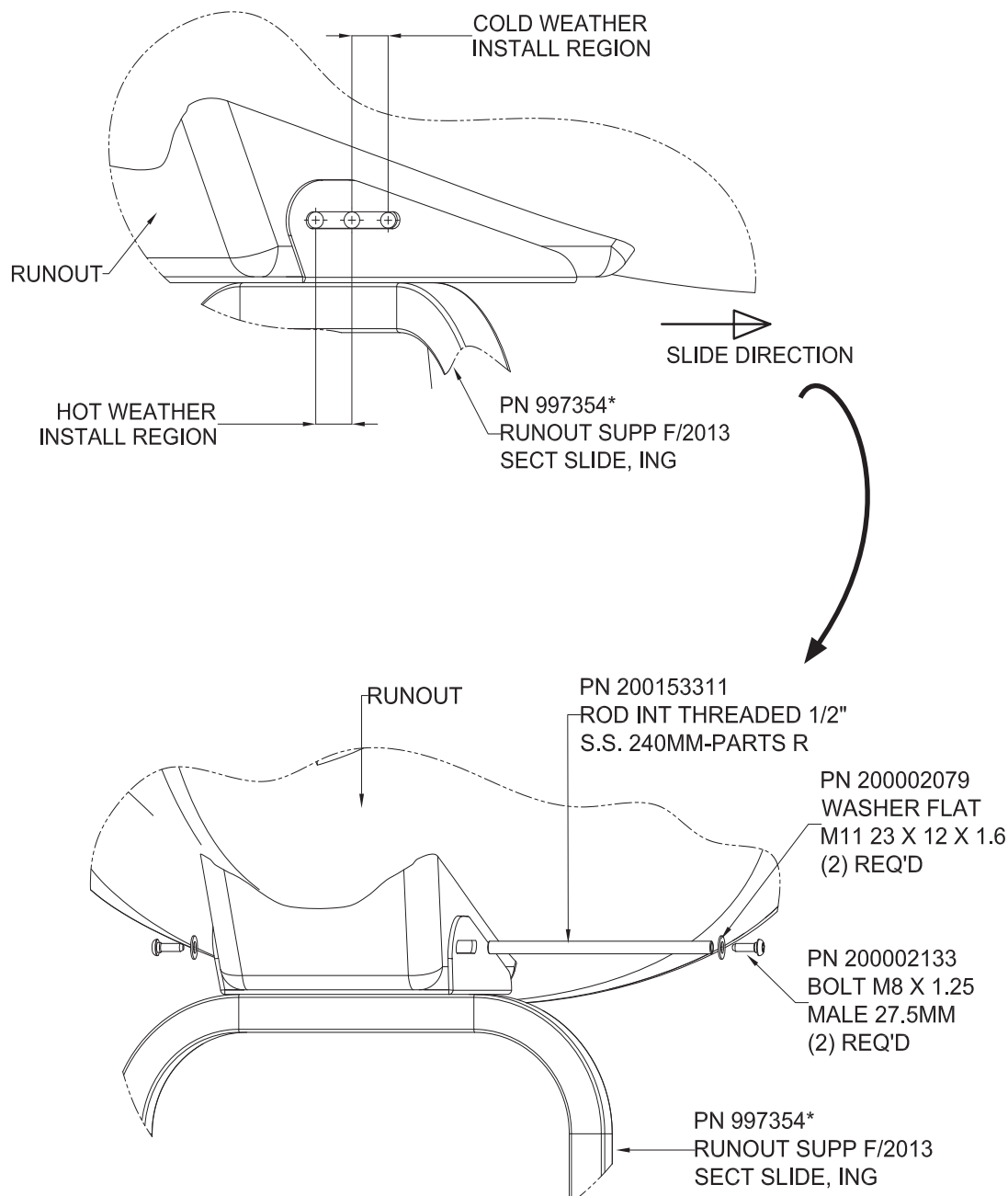
Chameleon II® Freestanding Slide - 5' Platform

Short Straight Section, Right Section and Left Section

STEP 3 ATTACH RUNOUT SUPPORT

- 3a. Position the runout support under the runout section of the slide assembly and attach as shown below.

Note: The runout is designed to allow shrinkage during cool weather and expansion during warm weather. Consider the ambient air temperature when installing.

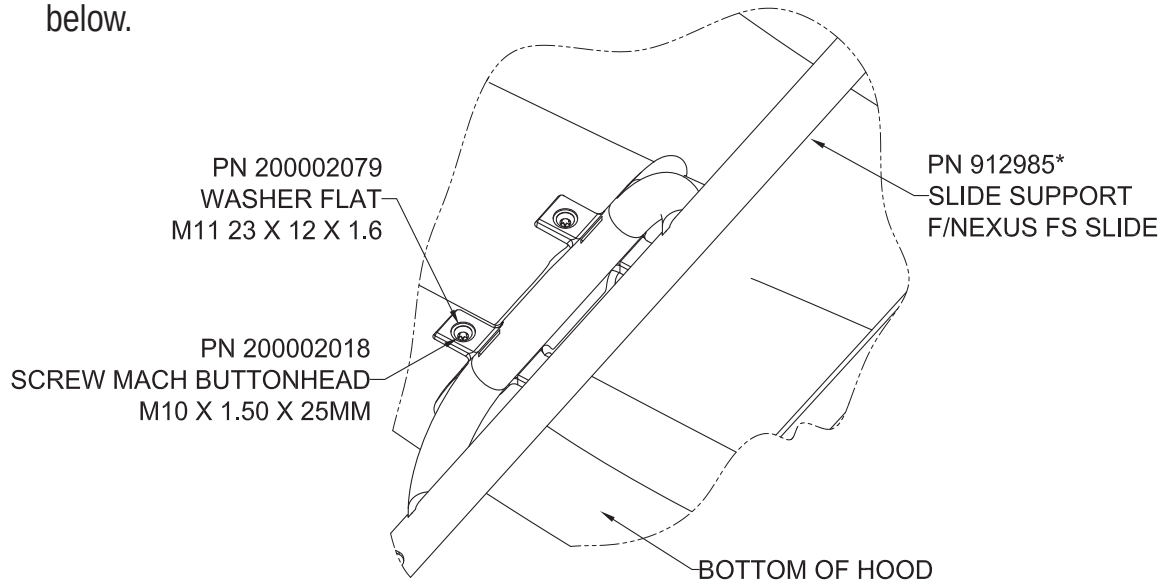


Chameleon II® Freestanding Slide - 5' Platform

Short Straight Section, Right Section and Left Section

STEP 4 ATTACH SLIDE SUPPORT

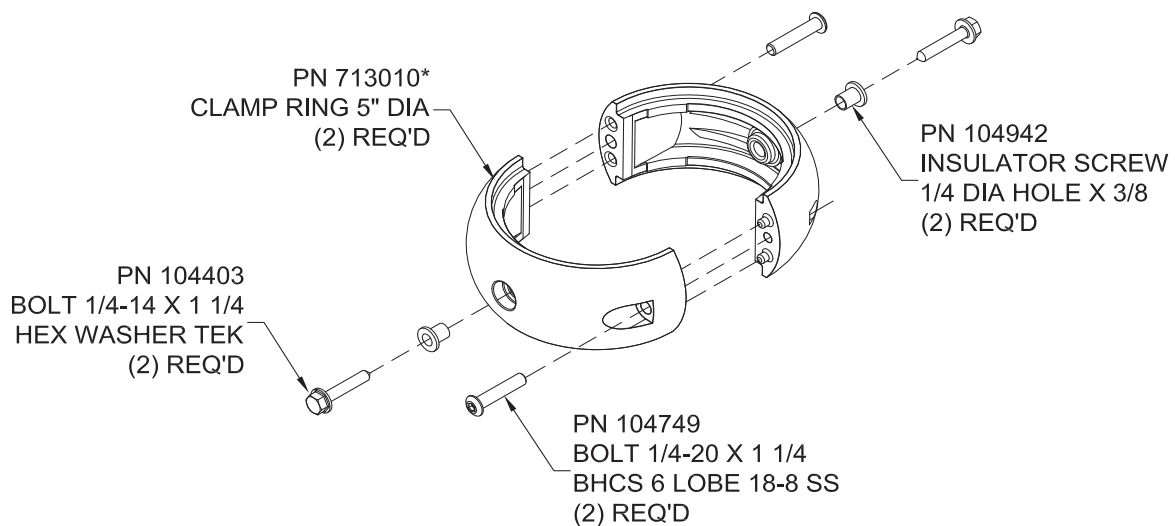
4a. Position the slide support under the bottom of the slide hood and attach as shown below.



STEP 5 LOOSELY ASSEMBLE CLAMPS TO POSTS

5a. Loosely assemble the clamps to the posts as shown below.

Note: Do not permanently secure clamps to posts with Tek screws at this time.



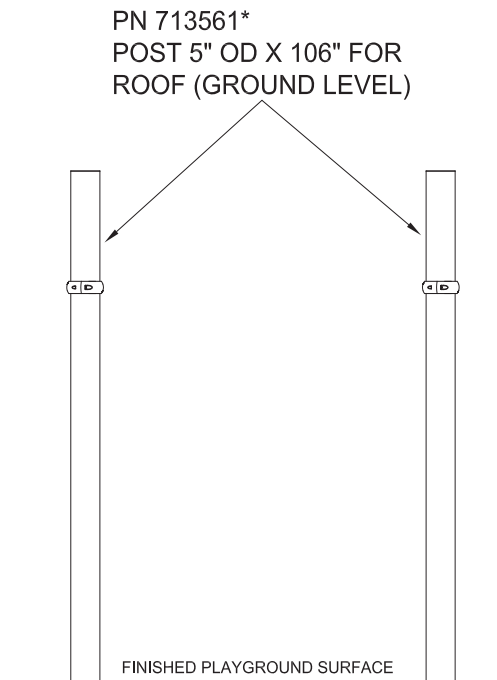
Chameleon II® Freestanding Slide - 5' Platform

Short Straight Section, Right Section and Left Section

STEP 5 LOOSELY ASSEMBLE CLAMPS TO POSTS cont.

5b. Position posts in footings and stand upright.

Note: Do not pour concrete at this time.



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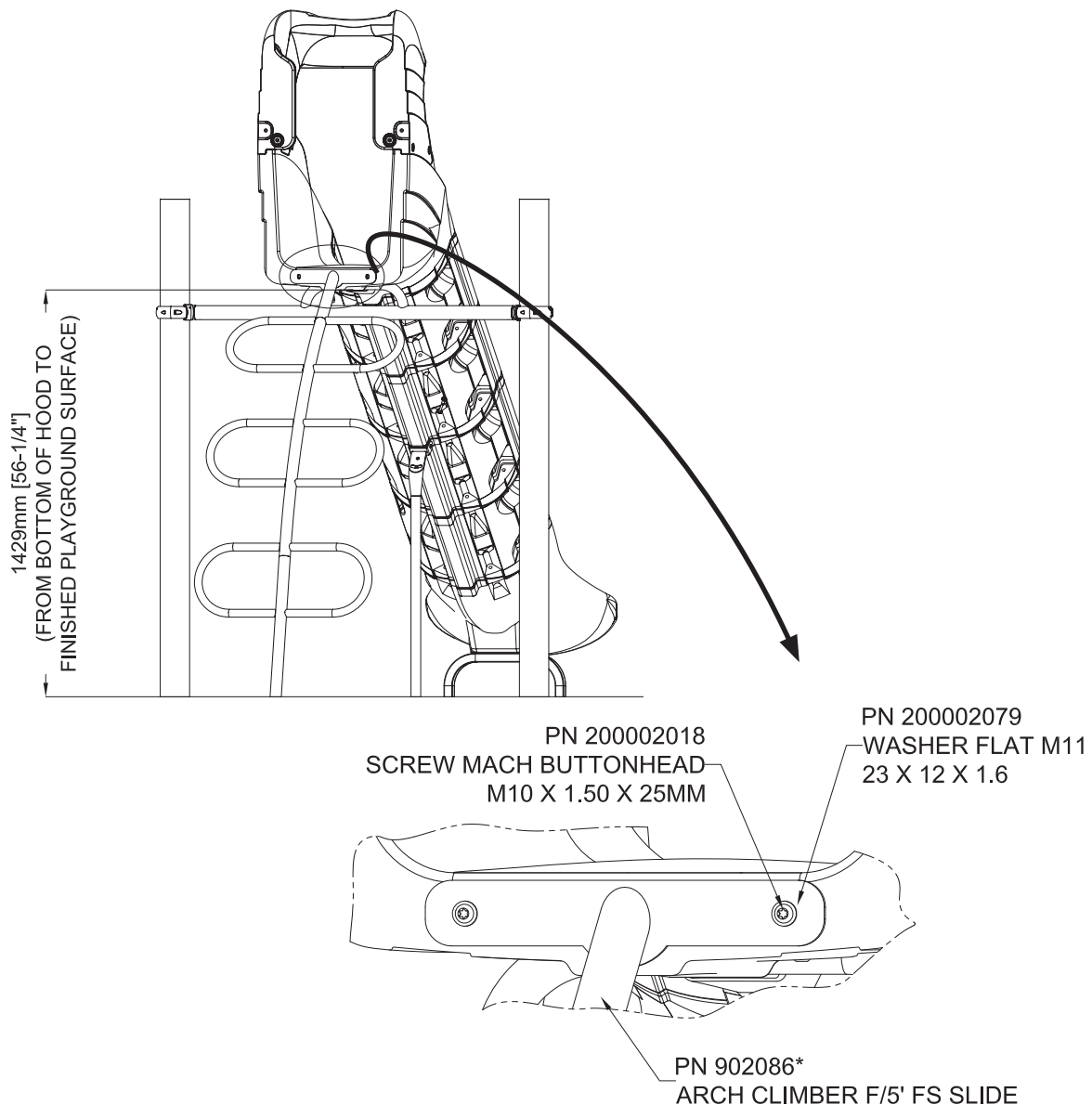
Chameleon II® Freestanding Slide - 5' Platform

Short Straight Section, Right Section and Left Section

STEP 6 ATTACH ARCH CLIMBER

6a. Lift the assembled slide and block up to correct height above finished playground surface and secure the slide support to the clamps by attaching the header supports. Do not secure clamps to posts with Tek screws.

6b. Attach the arch climber to the back of the hood as shown below.

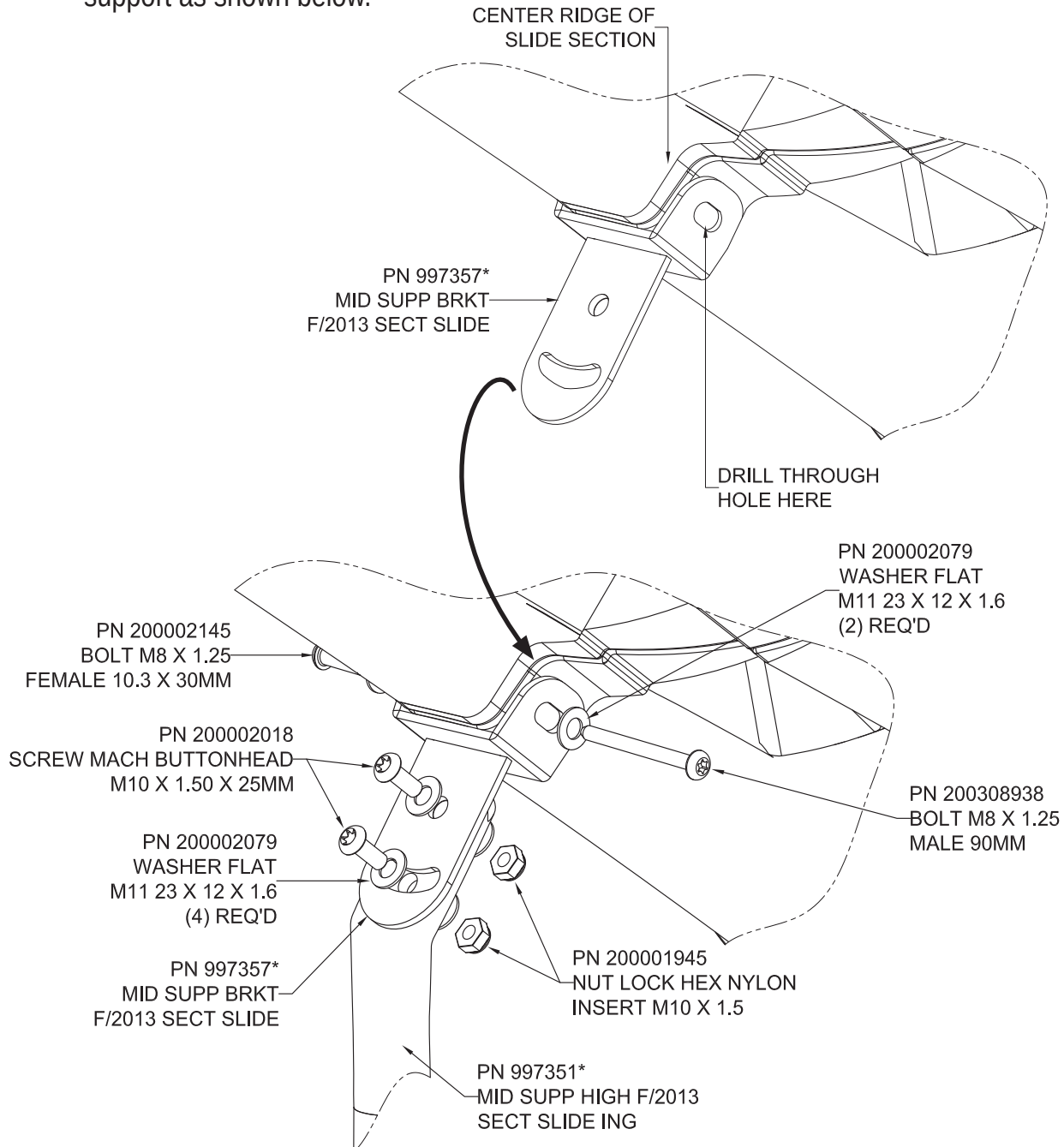


Chameleon II® Freestanding Slide - 5' Platform

Short Straight Section, Right Section and Left Section

STEP 7 ATTACH MID SUPPORT

- 7a. Determine the correct location of the mid support and position the mid support bracket on the bottom center ridge of the slide section; use the bracket as a template and drill a 13mm[1/2"] dia. hole through both walls of the slide section; attach the mid support as shown below.



Chameleon II® Freestanding Slide - 5' Platform

Short Straight Section, Right Section and Left Section

FINAL STEP

Proceed with *Final Assembly installation* located behind Installation 101 in Installation Manual. Tighten all hardware, complete footings and install resilient surfacing.

Bill of Materials

MODEL 65-670-15

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	FSHDS1S2S3EXP	ASSY SECT SLIDE FSHOOD-S1-S2-S3-EXIT
1	EXITP	EXIT 2013 SECT SLIDE
1	902086*	ARCH CLIMBER F/5' FS SLIDE
1	912985*	SLIDE SUPPORT F/NEXUS FS SLIDE
1	997354*	RUNOUT SUPP F/2013 SECT SLIDE ING
1	997357*	MID SUPP BRKT F/2013 SECT SLIDE
1	997351*	MID SUPP HIGH F/2013 SECT SLIDE ING
2	713561*	POST 5"OD X 106" FOR ROOF (GROUND LEVEL)
2	990966*	5" OD KC VERSALOK CLAMP COMPLETE
2	990968*	5" OD KC HEADER SUPPORT COMPLETE
2	713017*	POST CAP 5" OD X 11GA TUBE
1	HW912108-1	HRDW PKG FS SLIDE M1/1

FSHDS1S2S3EXP - ASSY SECT SLIDE FSHOOD-S1-S2-S3-EXIT

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	999075*	SLIDE HOOD FREESTANDING UPPER
1	999076*	SLIDE HOOD FREESTANDING LOWER
4	200002154	SCREW MACH BUTTONHEAD M10 X 1.5 X 70MM
16	200002142	BOLT M8 X 1.25 MALE 57.5MM
16	200002145	BOLT M8 X 1.25 FEMALE 10.3 X 30MM
36	200002079	WASHER FLAT M11 23 X 12 X 1.6MM

EXITP - EXIT 2013 SECT SLIDE

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	997310*	RUNOUT ASSEMBLY F/2013 SECTIONAL SLIDE

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	997310R*	RUNOUT F/2013 SECTIONAL SLIDE
2	105326	BAG POLY 38"X6" GUSSETED TUBING 4MIL
2	120667	TIES, GENERAL PURPOSE 14.5"/368MM
4	200002142	BOLT M8 X 1.25 MALE 57.5MM
4	200002145	BOLT M8 X 1.25 FEMALE 10.3 X 30MM
8	200002079	WASHER FLAT M11 23 X 12 X 1.6MM

Chameleon II® Freestanding Slide - 5' Platform

Short Straight Section, Right Section and Left Section

Bill of Materials cont.

HW912108-1 - HRDW PKG FS SLIDE M1/1

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
8	200002018	SCREW MACH BUTTONHEAD M10 X 1.50 X 25MM
1	200153311	ROD INT THREADED 1/2" S.S. 240MM-PARTS R
2	200002133	BOLT M8 X 1.25 MALE 27.5MM
2	200001945	NUT LOCK HEX NYLON INSERT M10 X 1.5 (**)
5	200002145	BOLT M8 X 1.25 FEMALE 10.3 X 30MM
1	200308938	BOLT M8 X 1.25 MALE 90MM
4	200002142	BOLT M8 X 1.25 MALE 57.5MM (**)
22	200002079	WASHER FLAT M11 23 X 12 X 1.6MM (**)

990966* - 5" OD KC VERSALOK CLAMP COMPLETE

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
2	104403	BOLT 1/4-14 X 1 1/4 HEX WASHER TEK
2	104749	BOLT 1/4-20 X 1 1/4 BHCS 6 LOBE 18-8 SS
2	104942	INSULATOR, SCREW, 1/4 DIA HOLE X 3/8
2	713010*	CLAMP RING 5" DIA

990968* - 5" OD KC HEADER SUPPORT COMPLETE

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	104285	SET SKT 3/8-16 X 3/8 18-8 SS
1	988749	DRIVE RIVET, NAIL-IN
1	986153*	HEADER SUPPORT CASTING

MODEL 65-670-4: SLIDE CHAM II FS SHORT STRAIGHT SECTION

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	997303*	12" DROP ASSEMBLY F/2013 SECTIONAL SLIDE
4	200002142	BOLT M8 X 1.25 MALE 57.5MM (**)
8	200002079	WASHER FLAT M11 23 X 12 X 1.6MM (**)
4	200002145	BOLT M8 X 1.25 FEMALE 10.3 X 30MM (**)

MODEL 65-670-5: SLIDE CHAM II FS SHORT RIGHT SECTION

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	997307*	LOW BANK RT ASSY F/2013 SECTIONAL SLIDE
4	200002142	BOLT M8 X 1.25 MALE 57.5MM (**)
8	200002079	WASHER FLAT M11 23 X 12 X 1.6MM (**)
4	200002145	BOLT M8 X 1.25 FEMALE 10.3 X 30MM (**)

MODEL 65-670-6: SLIDE CHAM II FS SHORT LEFT SECTION

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	997306*	LOW BANK LFT ASSY F/2013 SECTIONAL SLIDE
4	200002142	BOLT M8 X 1.25 MALE 57.5MM (**)
8	200002079	WASHER FLAT M11 23 X 12 X 1.6MM (**)
4	200002145	BOLT M8 X 1.25 FEMALE 10.3 X 30MM (**)

Chameleon II® Freestanding Slide - 6' Platform

Short Straight Section, Right Section and Left Section

IMPORTANT! Prior to installation of any components, refer to Playsystem Installation Guidelines and Tips in the *Install 101* section of your manual. This section will provide important tips pertaining to site preparation, footings, system stabilization, and other necessary information vital to the success of your installation.



65-670-16

Chameleon II® Freestanding
Slide, 6' Platform

65-670-4, Short Straight Section
65-670-5, Right Section
65-670-6, Left Section

Model 65-670-6, Left Section shown.

Note:

- An (*) by *part numbers* indicate: *Color Code Required*.
- Two (**) by a *description* indicate: *Only needed if slide is in two (2) parts*.

Chameleon II® Freestanding Slide - 6' Platform

Short Straight Section, Right Section and Left Section

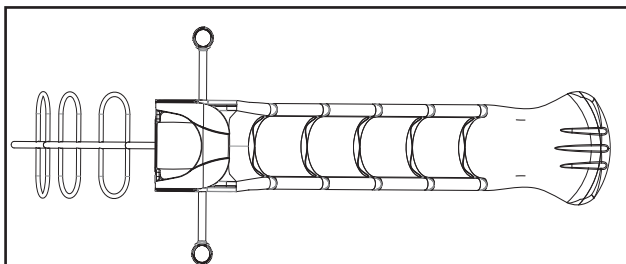
TOOLS AND EQUIPMENT REQUIRED

Also see 'Suggested Tools & Equipment' (Doc. # D70052) in "Installations 101"

1. Equipment for mixing concrete
2. Digging equipment for footing (spade shovel, post hole digger, auger)
3. Bracing materials (several jack stands recommended)
4. Tape measure and level
5. Open end wrench set, Allen and 6-lobe wrenches or bits, socket set, screwdrivers
6. Pop rivet gun
7. Hammer
8. Drill, bits (1/2" masonry, 3/16", 1/4", 3/8"x 8" long, 3/4" and 9/16" required), extension cords, power supply
9. Step ladders
10. Adult installers - 3 minimum

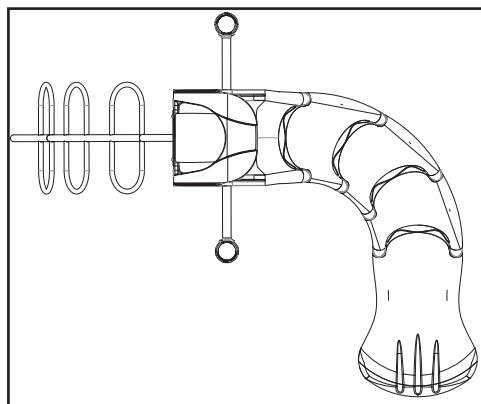
65-670-4, Short Straight Section

Top View



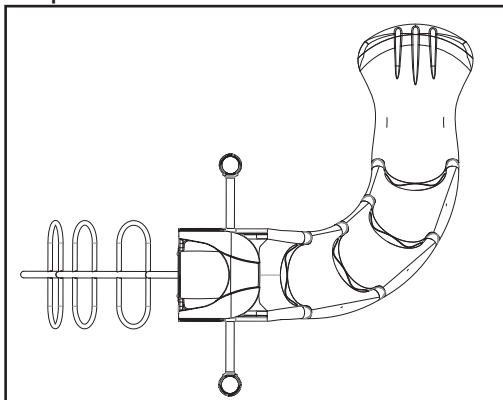
65-670-5, Right Section

Top View



65-670-6, Left Section

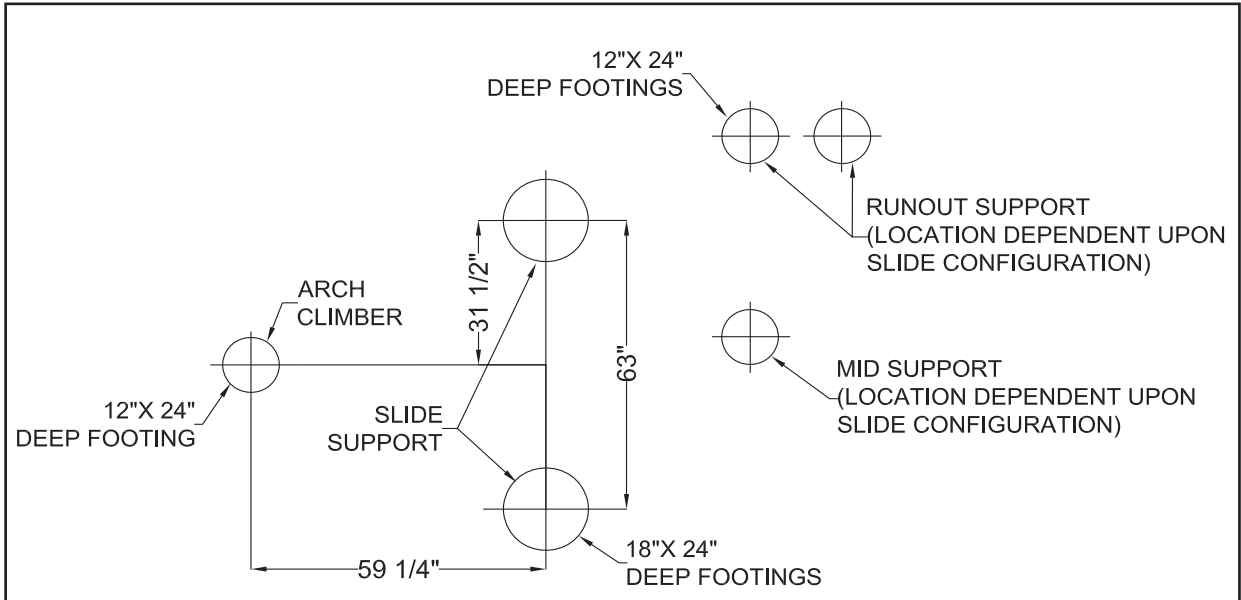
Top View



Chameleon II® Freestanding Slide - 6' Platform

Short Straight Section, Right Section and Left Section

Footing Layout



Note: Left Section footings shown. Refer to your playground layout drawing for mid support and runout support locations.

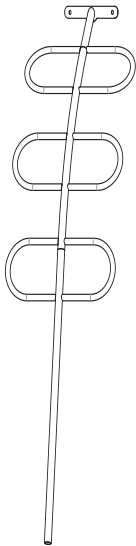
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Chameleon II® Freestanding Slide - 6' Platform

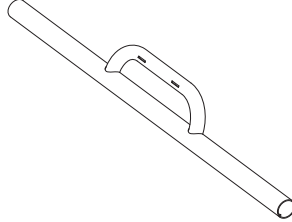
Short Straight Section, Right Section and Left Section

PARTS IDENTIFICATION

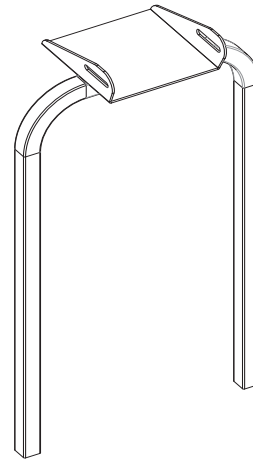
PN 912769*
Arch Climber
F/6' FS Slide



PN 912985*
Slide Support
F/Nexus FS Slide



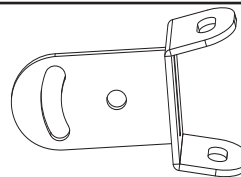
PN 997354*
Runout Supp
F/2013 Sect Slide ING



PN 997351*
Mid Supp High
F/2013 Sect Slide ING



PN 997357*
Mid Supp BRKT
F/2013 Sect Slide



Chameleon II® Freestanding Slide - 6' Platform

Short Straight Section, Right Section and Left Section

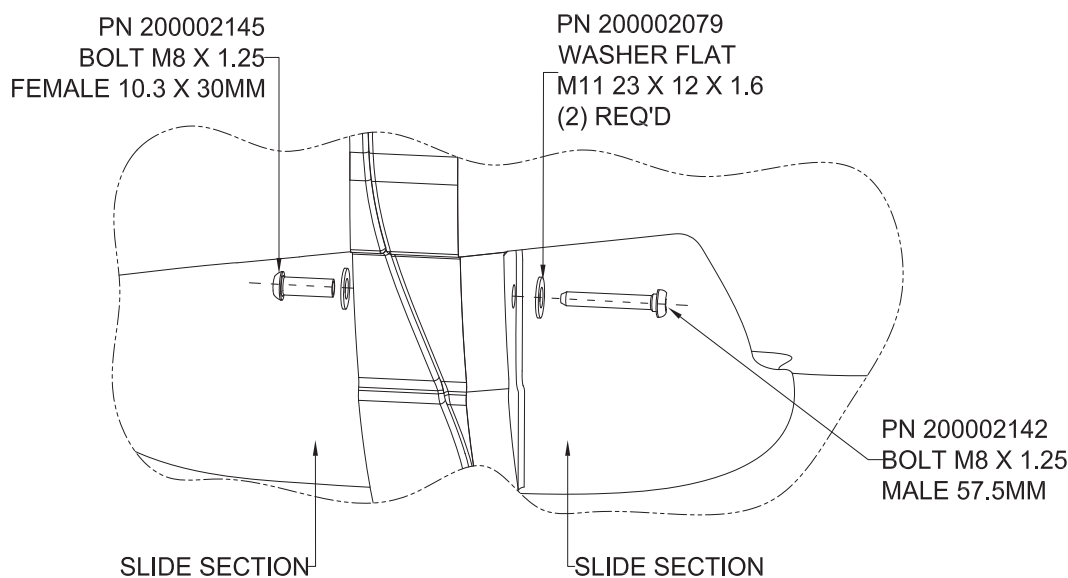
STEP 1 INSTALLATION INSTRUCTIONS AND DIG FOOTINGS

- 1a. Read all installation instructions thoroughly before starting to install the Miracle playevent.
- 1b. Dig footings per *Footing Layout*, Construction Drawings and *Footing Details* installation.

Note: Do not pour concrete for footings, or permanently secure clamps to posts with self-drilling screws, until components illustrated in this installation guide have been installed per instructions and braced into position, leveled and plumbed.

STEP 2 SLIDE - FULLY ASSEMBLED OR TWO (2) PARTS

- 2a. Determine if the slide has arrived fully assembled or is in two (2) parts. If slide is in two (2) parts, assemble as shown below. Total of four (4) places.



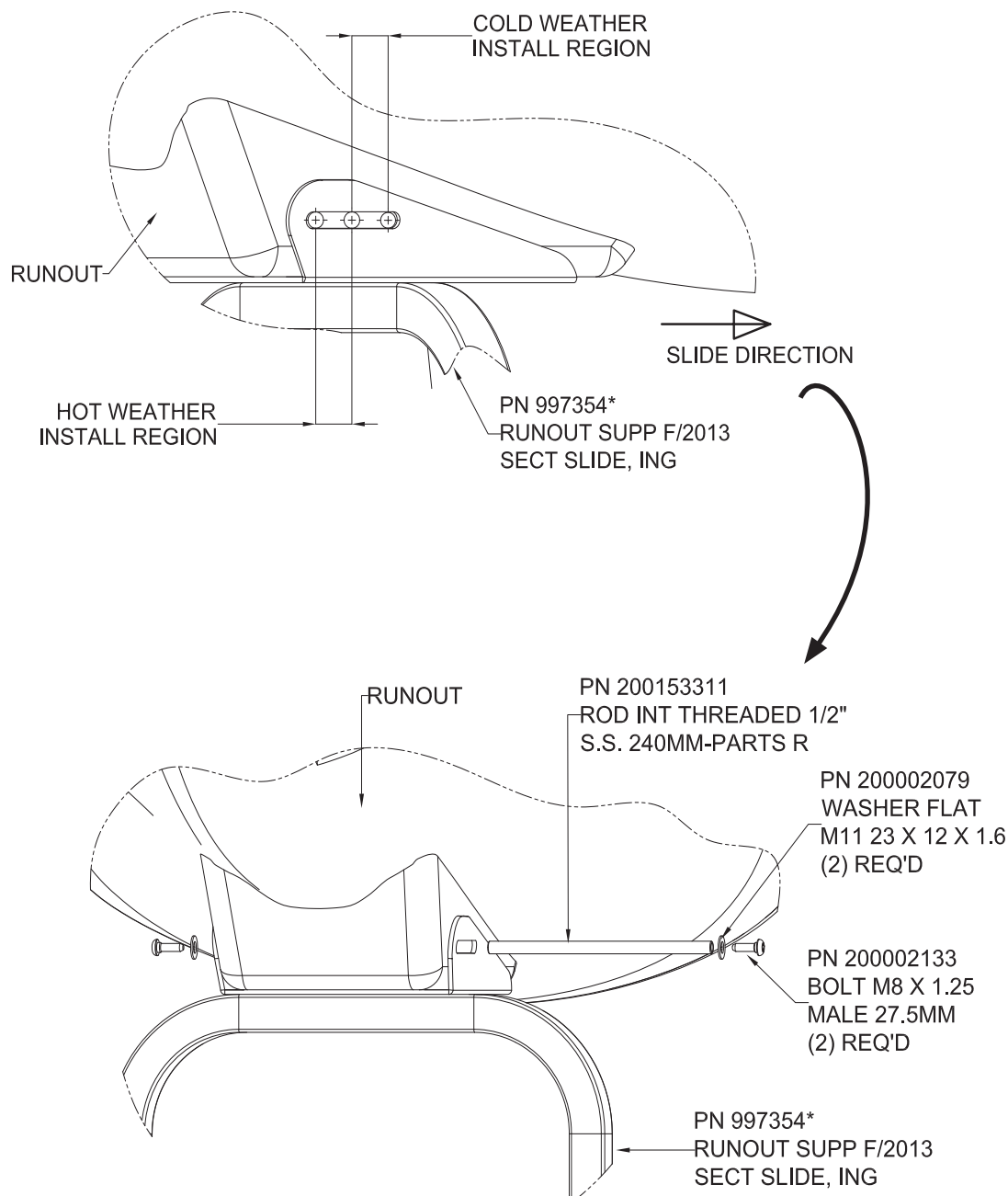
Chameleon II® Freestanding Slide - 6' Platform

Short Straight Section, Right Section and Left Section

STEP 3 ATTACH RUNOUT SUPPORT

- 3a. Position the runout support under the runout section of the slide assembly and attach as shown below.

Note: The runout is designed to allow shrinkage during cool weather and expansion during warm weather. Consider the ambient air temperature when installing.

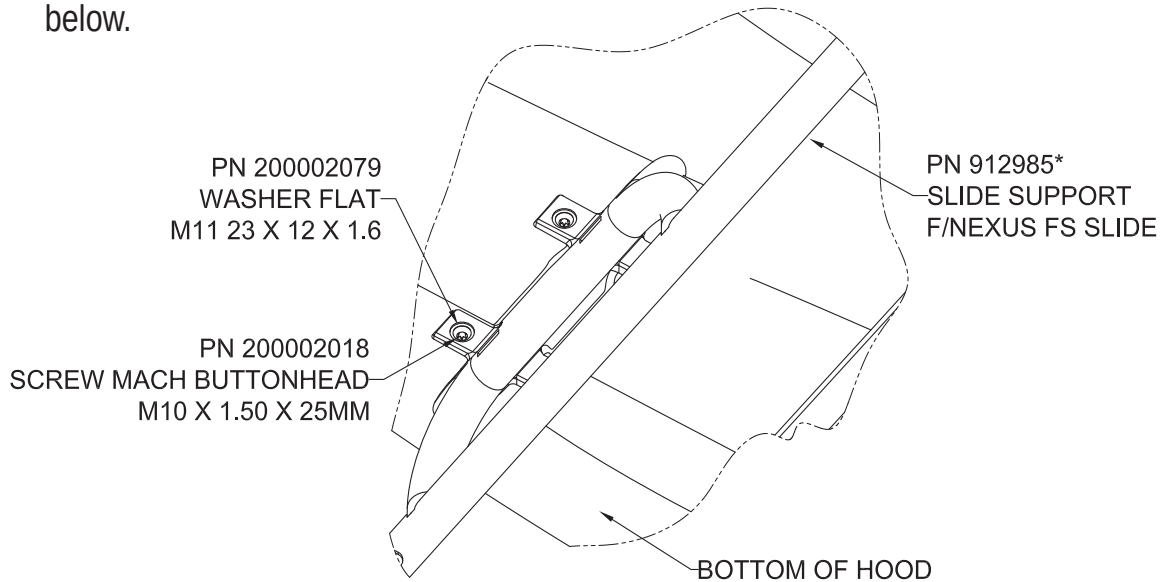


Chameleon II® Freestanding Slide - 6' Platform

Short Straight Section, Right Section and Left Section

STEP 4 ATTACH SLIDE SUPPORT

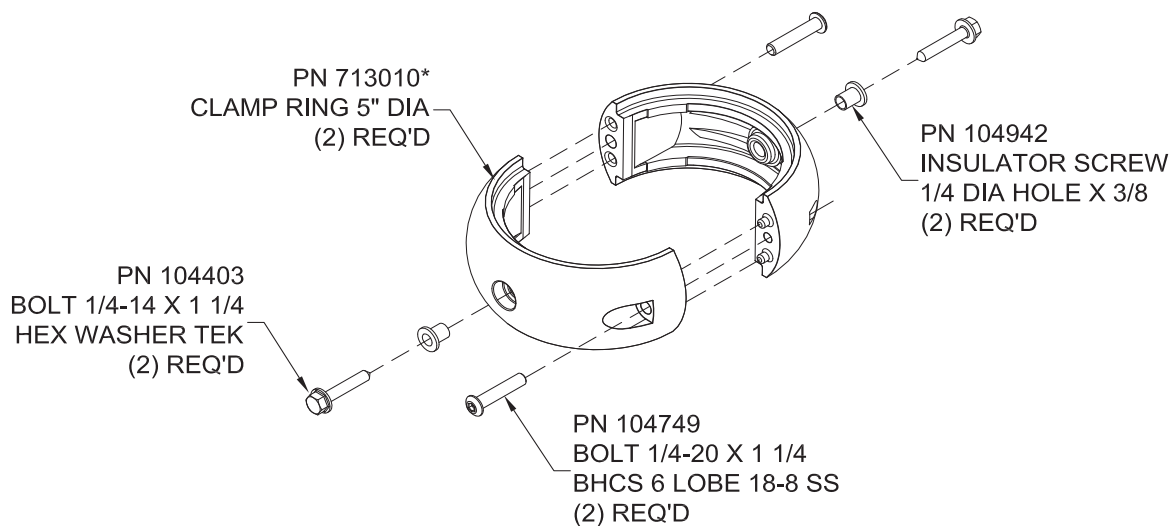
4a. Position the slide support under the bottom of the slide hood and attach as shown below.



STEP 5 LOOSELY ASSEMBLE CLAMPS TO POSTS

5a. Loosely assemble the clamps to the posts as shown below.

Note: Do not permanently secure clamps to posts with Tek screws at this time.



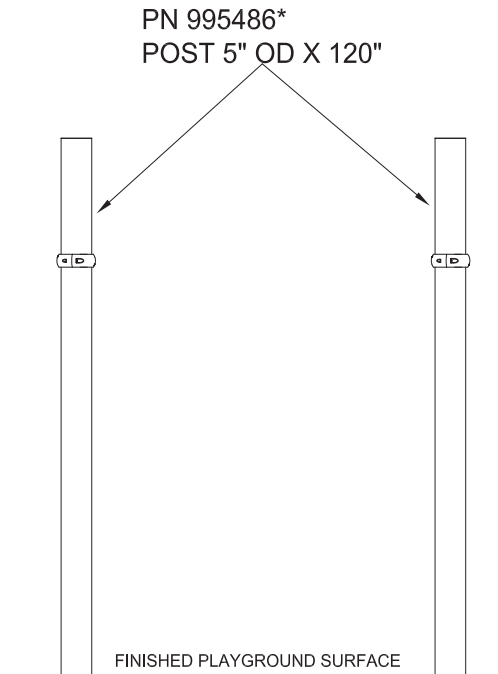
Chameleon II® Freestanding Slide - 6' Platform

Short Straight Section, Right Section and Left Section

STEP 5 LOOSELY ASSEMBLE CLAMPS TO POSTS cont.

5b. Position posts in footings and stand upright.

Note: Do not pour concrete at this time.



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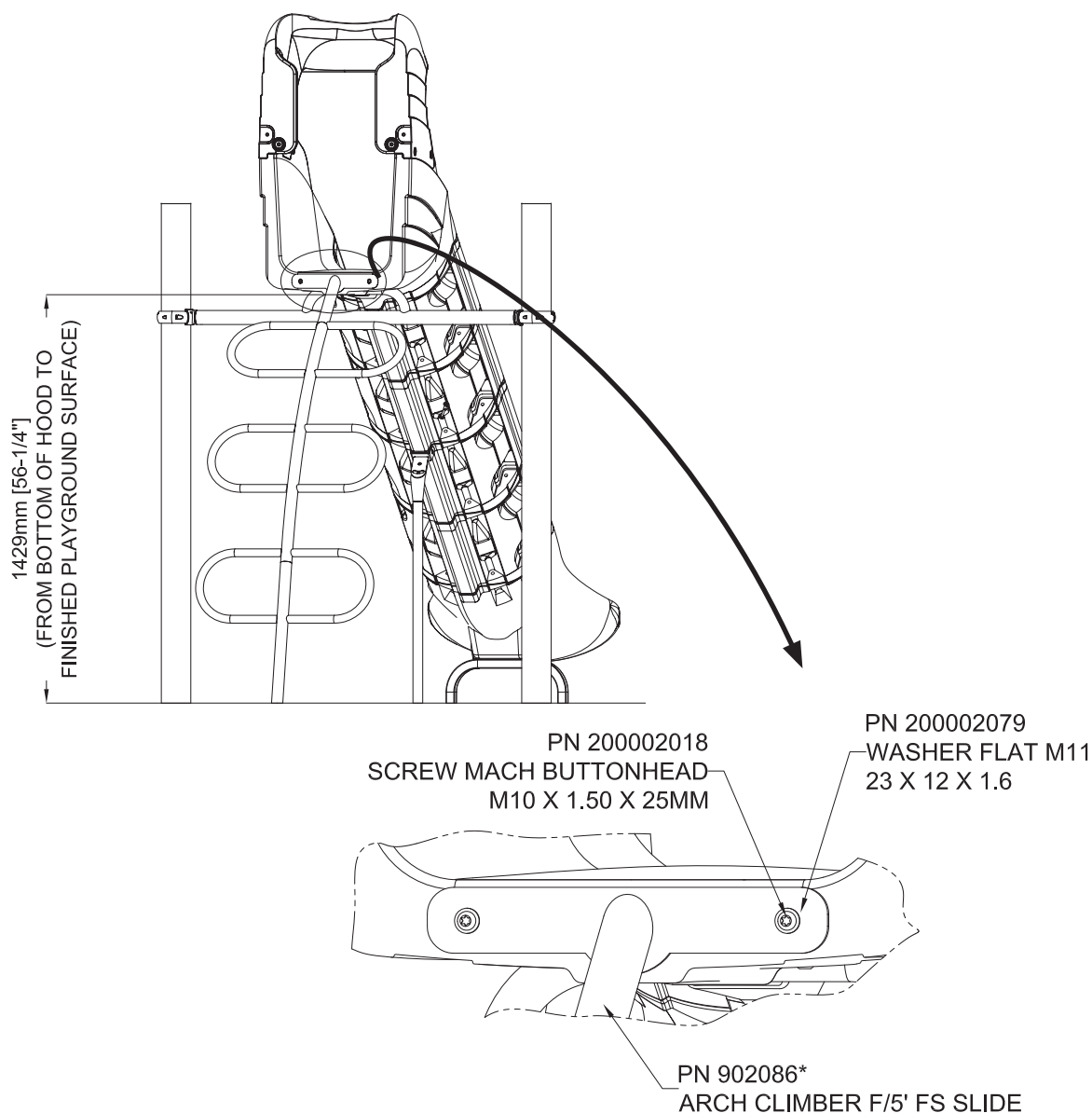
Chameleon II® Freestanding Slide - 6' Platform

Short Straight Section, Right Section and Left Section

STEP 6 ATTACH ARCH CLIMBER

6a. Lift the assembled slide and block up to correct height above finished playground surface and secure the slide support to the clamps by attaching the header supports. Do not secure clamps to posts with Tek screws.

6b. Attach the arch climber to the back of the hood as shown below.

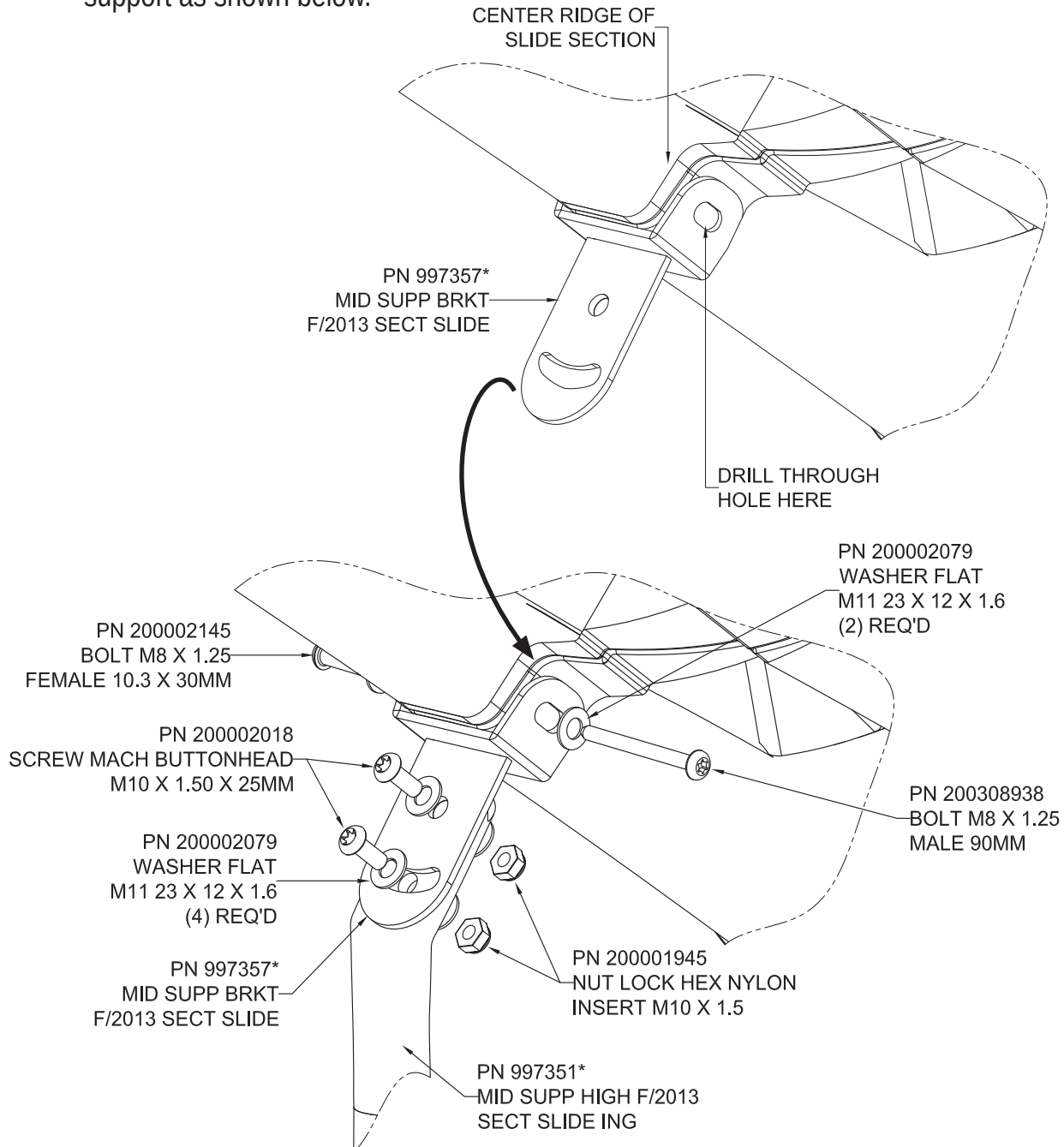


Chameleon II® Freestanding Slide - 6' Platform

Short Straight Section, Right Section and Left Section

STEP 7 ATTACH MID SUPPORT

- 7a. Determine the correct location of the mid support and position the mid support bracket on the bottom center ridge of the slide section; use the bracket as a template and drill a 13mm[1/2"] dia. hole through both walls of the slide section; attach the mid support as shown below.



Chameleon II® Freestanding Slide - 6' Platform

Short Straight Section, Right Section and Left Section

FINAL STEP

Proceed with *Final Assembly installation* located behind Installation 101 in Installation Manual. Tighten all hardware, complete footings and install resilient surfacing.

Bill of Materials

MODEL 65-670-16

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	FSHDS1S2S3S4EXP	ASSY SECT SLIDE FSHOOD-S1-S2-S3-S4-EXIT
1	EXITP	EXIT 2013 SECT SLIDE
1	912769*	ARCH CLIMBER F/6' FS SLIDE
1	912985*	SLIDE SUPPORT F/NEXUS FS SLIDE
1	997354*	RUNOUT SUPP F/2013 SECT SLIDE ING
1	997351*	MID SUPP HIGH F/2013 SECT SLIDE ING
2	995486*	POST 5"OD X 120" FOR ROOF (GROUND LEVEL)
2	990966*	5" OD KC VERSALOK CLAMP COMPLETE
2	990968*	5" OD KC HEADER SUPPORT COMPLETE
2	713017*	POST CAP 5" OD X 11GA TUBE
2	997941*	PARTS CARTON - SECT SLIDE SUPPT LEG
1	HW912108-1	HRDW PKG FS SLIDE M1/1

FSHDS1S2S3S4EXP - ASSY SECT SLIDE FSHOOD-S1-S2-S3-S4-EXIT

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	999075*	SLIDE HOOD FREESTANDING UPPER
1	999076*	SLIDE HOOD FREESTANDING LOWER
2	200002154	SCREW MACH BUTTONHEAD M10 X 1.5 X 70MM
20	200002142	BOLT M8 X 1.25 MALE 57.5MM
20	200002145	BOLT M8 X 1.25 FEMALE 10.3 X 30MM
44	200002079	WASHER FLAT M11 23 X 12 X 1.6MM
2	200002150	SCREW MACH BUTTONHEAD M10 X 1.5 X 55MM

EXITP - EXIT 2013 SECT SLIDE

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	997310*	RUNOUT ASSEMBLY F/2013 SECTIONAL SLIDE

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	997310R*	RUNOUT F/2013 SECTIONAL SLIDE
2	105326	BAG POLY 38"X6" GUSSETED TUBING 4MIL
2	120667	TIES, GENERAL PURPOSE 14.5"/368MM
4	200002142	BOLT M8 X 1.25 MALE 57.5MM
4	200002145	BOLT M8 X 1.25 FEMALE 10.3 X 30MM
8	200002079	WASHER FLAT M11 23 X 12 X 1.6MM

Chameleon II® Freestanding Slide - 6' Platform

Short Straight Section, Right Section and Left Section

Bill of Materials cont.**HW912108-1 - HRDW PKG FS SLIDE M1/1**

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
8	200002018	SCREW MACH BUTTONHEAD M10 X 1.50 X 25MM
1	200153311	ROD INT THREADED 1/2" S.S. 240MM-PARTS R
2	200002133	BOLT M8 X 1.25 MALE 27.5MM
2	200001945	NUT LOCK HEX NYLON INSERT M10 X 1.5 (**)
5	200002145	BOLT M8 X 1.25 FEMALE 10.3 X 30MM
1	200308938	BOLT M8 X 1.25 MALE 90MM
4	200002142	BOLT M8 X 1.25 MALE 57.5MM (**)
22	200002079	WASHER FLAT M11 23 X 12 X 1.6MM (**)

997941* - PARTS CARTON - SECT SLIDE SUPPT LEG

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	997357*	MID SUPP BRKT F/2013 SECT SLIDE
1	HW997941-1	HRDW PKG SC SL SPT S1/1

HW997941-1 - HRDW PKG SC SL SPT S1/1

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
2	200002018	SCREW MACH BUTTONHEAD M10 X 1.50 X 25MM
6	200002079	WASHER FLAT M11 23 X 12 X 1.6MM
2	200001945	NUT LOCK HEX NYLON INSERT M10 X 1.5
1	200002145	BOLT M8 X 1.25 FEMALE 10.3 X 30MM
1	200308938	BOLT M8 X 1.25 MALE 90MM

990966* - 5" OD KC VERSALOK CLAMP COMPLETE

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
2	104403	BOLT 1/4-14 X 1 1/4 HEX WASHER TEK
2	104749	BOLT 1/4-20 X 1 1/4 BHCS 6 LOBE 18-8 SS
2	104942	INSULATOR, SCREW, 1/4 DIA HOLE X 3/8
2	713010*	CLAMP RING 5" DIA

990968* - 5" OD KC HEADER SUPPORT COMPLETE

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	104285	SET SKT 3/8-16 X 3/8 18-8 SS
1	988749	DRIVE RIVET, NAIL-IN
1	986153*	HEADER SUPPORT CASTING

MODEL 65-670-4: SLIDE CHAM II FS SHORT STRAIGHT SECTION

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	997303*	12" DROP ASSEMBLY F/2013 SECTIONAL SLIDE
4	200002142	BOLT M8 X 1.25 MALE 57.5MM (**)
8	200002079	WASHER FLAT M11 23 X 12 X 1.6MM (**)
4	200002145	BOLT M8 X 1.25 FEMALE 10.3 X 30MM (**)

Chameleon II® Freestanding Slide - 6' Platform

Short Straight Section, Right Section and Left Section

Bill of Materials cont.

MODEL 65-670-5: SLIDE CHAM II FS SHORT RIGHT SECTION

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	997307*	LOW BANK RT ASSY F/2013 SECTIONAL SLIDE
4	200002142	BOLT M8 X 1.25 MALE 57.5MM (**)
8	200002079	WASHER FLAT M11 23 X 12 X 1.6MM (**)
4	200002145	BOLT M8 X 1.25 FEMALE 10.3 X 30MM (**)

MODEL 65-670-6: SLIDE CHAM II FS SHORT LEFT SECTION

<u>QUANTITY</u>	<u>PART NUMBER</u>	<u>DESCRIPTION</u>
1	997306*	LOW BANK LFT ASSY F/2013 SECTIONAL SLIDE
4	200002142	BOLT M8 X 1.25 MALE 57.5MM (**)
8	200002079	WASHER FLAT M11 23 X 12 X 1.6MM (**)
4	200002145	BOLT M8 X 1.25 FEMALE 10.3 X 30MM (**)

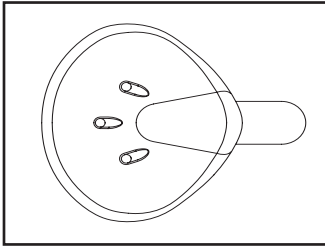
Chameleon II® Freestanding Slide - 6' Platform

65-670-16

Freestanding Saddle Seat

IMPORTANT! Prior to installation of any components, refer to the "Owner/Operator Manual". This manual will provide important information pertaining to site preparation, footings, system stabilization and other necessary information vital to the success of your installation.

Top View



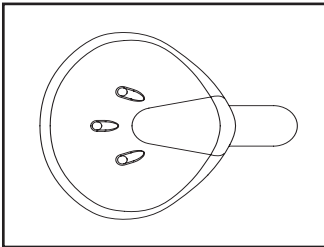
Footing Detail, page 2
Protective Area: 14' DIA



945-1

Saddle Seat-Angled Post

Top View



Footing Detail, page 2
Protective Area: 14' DIA



945-2

Saddle Seat-Straight Post

Note: An () by a part number indicate: Color Code Required.*

TOOLS AND EQUIPMENT REQUIRED

Refer to "Installations 101"

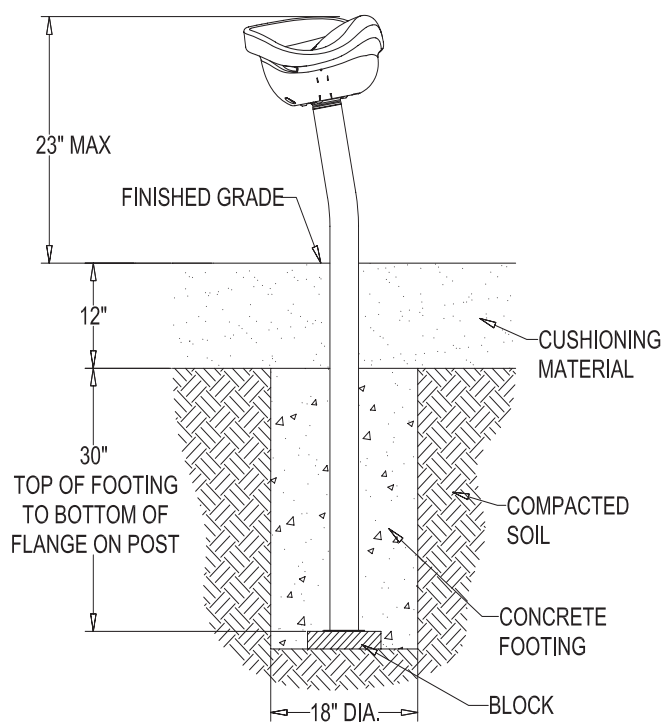
1. Concrete for footings, wheelbarrow or mixer, 5 gallon bucket, water supply
2. Digging equipment for footings (spade shovel, post hole digger, auger)
3. Open end wrenches or bits, Allen and 6-lobe wrenches or bits, socket set, screwdrivers
4. Bracing materials (2x4's, wood pieces, jack stands, sawhorses, concrete blocks, bricks, etc.)
5. Tape measure and level
6. Adult installer

Freestanding **Saddle Seat**

STEP 1 DIG FOOTING

- 1a. Dig Footing per *Footing Layout* below or Construction Drawings. Refer to ***Footing Details*** installation located behind *Installations 101* in Installation Manual.
- 1b. Place a brick, concrete block or other firm base in the bottom of the footing hole.
(Remember to adjust footing depth to allow for block thickness.)

Note: Do not pour concrete until post assembly has been installed per instructions and braced in position, level and plumb.



Note: Model 945-1 is shown, footing detail is identical for model 945-2. Saddle seat is shown fully assembled for footing detail purposes only. Seat will be assembled in step 3.

STEP 2 SET POST ASSEMBLY INTO FOOTING; POUR CONCRETE

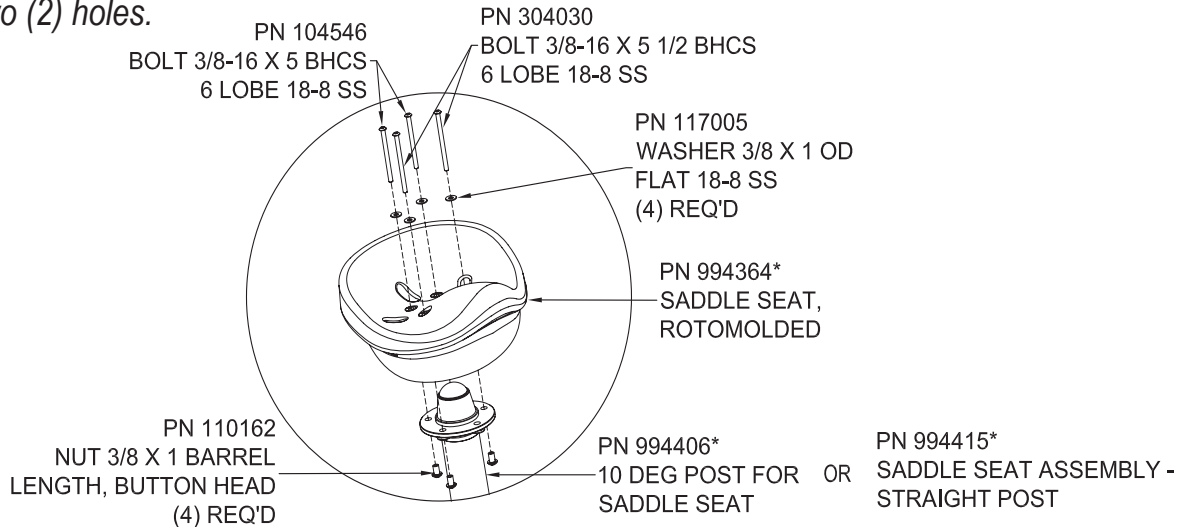
- 2a. Set post assembly into footing on top of block; brace in position, level and plumb.
- 2b. Pour concrete and **allow to cure for 72 hours prior to attaching saddle seat.**

Freestanding Saddle Seat

STEP 3 AFFIX SADDLE SEAT TO POST ASSEMBLY

3a. Attach seat to post assembly as shown below.

Note: (PN 304030) are used in the front two (2) holes; (PN 104546) are used in the back two (2) holes.



FINAL STEP

Proceed with **Final Assembly** installation located behind *Installations 101* in Installation Manual.

BILL OF MATERIAL

MODEL 945-1 SADDLE SEAT-ANGLED POST

QUANTITY	PART NUMBER	DESCRIPTION
1	994406*	10 DEG POST FOR SADDLE SEAT
1	994364*	SADDLE SEAT, ROTOMOLDED
1	116048	LABEL, 2" X 2" WHITE POLYESTER THERMAL
1	116049	LAMINATE, CLEAR 2" X 2" W/PERMANENT
1	994493	PARTS CARTON, SADDLE SEAT

MODEL 945-2 SADDLE SEAT-STRAIGHT POST

QUANTITY	PART NUMBER	DESCRIPTION
1	994415*	SADDLE SEAT ASSEMBLY - STRAIGHT POST
1	994364*	SADDLE SEAT, ROTOMOLDED
1	116048	LABEL, 2" X 2" WHITE POLYESTER THERMAL
1	116049	LAMINATE, CLEAR 2" X 2" W/PERMANENT
1	994493	PARTS CARTON, SADDLE SEAT

PARTS CARTON 994493

2	104546	BOLT 3/8-16 X 5 BHCS 6 LOBE 18-8 SS
2	304030	BOLT 3/8-16 X 5 1/2 BHCS 6 LOBE 18-8 SS
4	117005	WASHER 3/8 X 1 O.D. FLAT 18-8 SS
4	110162	NUT 3/8-16 X 1 BARREL LENGTH, BUTTON HEAD



Installation Guide

June 4, 2001 Rev. C

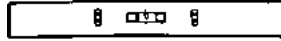
Final Assembly

MIRACLE
RECREATION EQUIPMENT COMPANY

Kids' Choice, Tots' Choice, Center Stage, and City Parks Series Deck Systems & Misc.

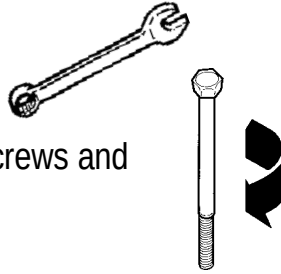
STEP 1

Plumb and level assemblies.



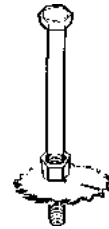
STEP 2

Secure Clamps to Posts with self-drilling screws and tighten all fasteners.



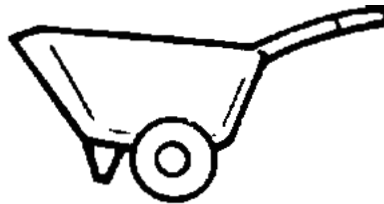
STEP 3

Trim all bolts. No more than two (2) threads may protrude after trimming by installer. Peen ends smooth to touch.



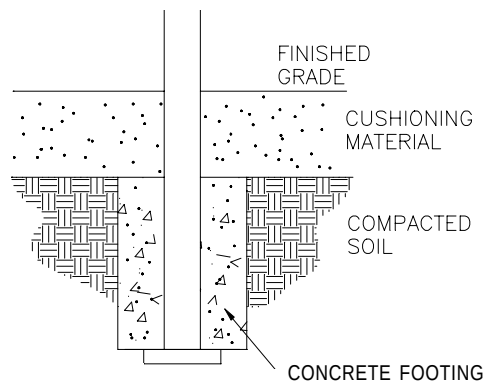
STEP 4

Pour concrete in remaining Footings, and allow 72 hours to cure.



STEP 5

Install cushioning material (protective surfacing) in, around and beneath areas required for unit.



STEP 6

Apply *Warning* and *Manufacturer's I.D.* labels, and *Age Appropriate* labels if included. Refer to **Installations 101**.

FINAL STEP

Establish and adhere to a regular maintenance schedule, checking for loose or missing bolts, worn parts, etc.



Final Assembly

714, 718, ...



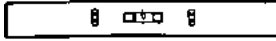
Installation Guide

June 4, 2001 Rev. A

Final Assembly

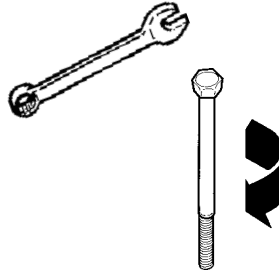
Miscellaneous Freestanding Play Equipment and Non-Play Equipment

STEP 1

Plumb and level assemblies. 

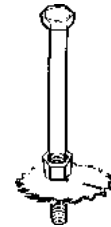
STEP 2

Tighten all fasteners.



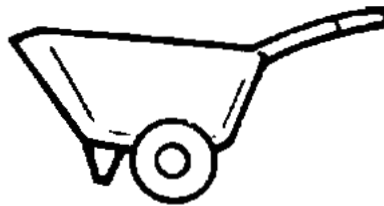
STEP 3

Trim all bolts. No more than two (2) threads may protrude after trimming by installer. Peen ends smooth to touch.



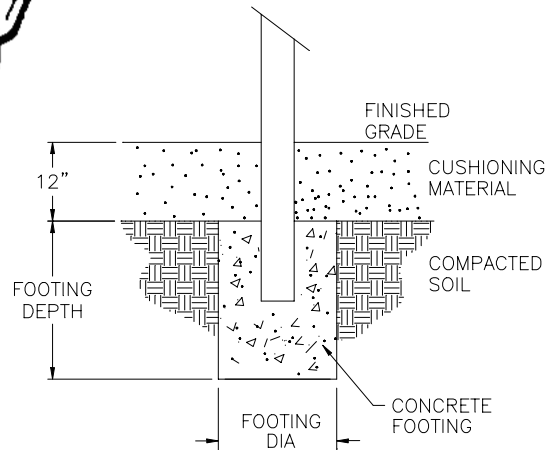
STEP 4

Pour concrete in remaining Footings, and allow 72 hours to cure.



STEP 5

If applicable, install cushioning material (protective surfacing) in, around, and beneath areas required for unit.



STEP 6

If applicable, apply *Age Appropriate*, *Warning*, and *Manufacturer's I.D.* labels. Refer to **Installations 101**.

FINAL STEP

Establish and adhere to a regular maintenance schedule, checking for loose or missing bolts, worn parts, etc.

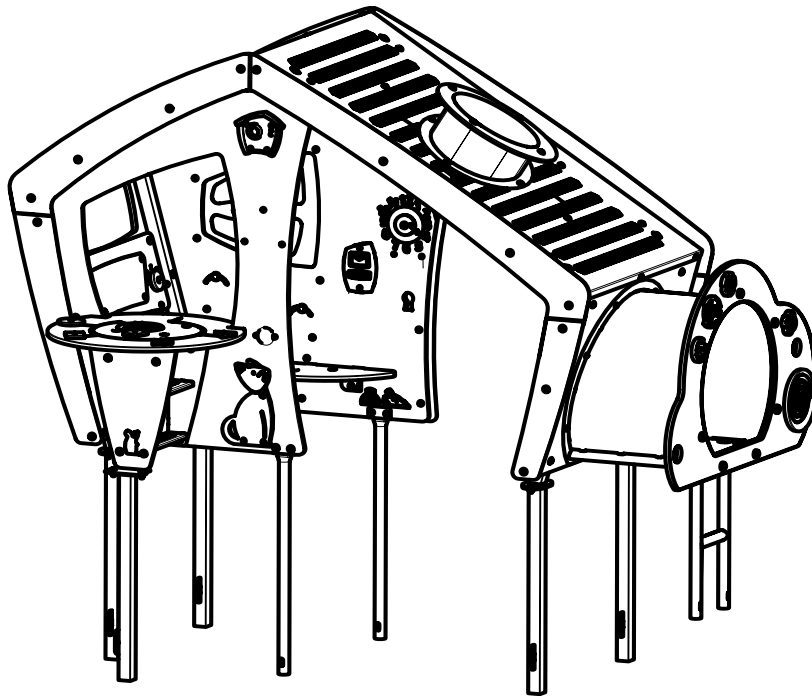


Final Assembly

Freestanding Play and Non-Play Equipment

Installation Instructions

Models MR0882
MR0882BD
Playhouse
In-ground and Surface Mount Models



Assembly View (*representative model*)

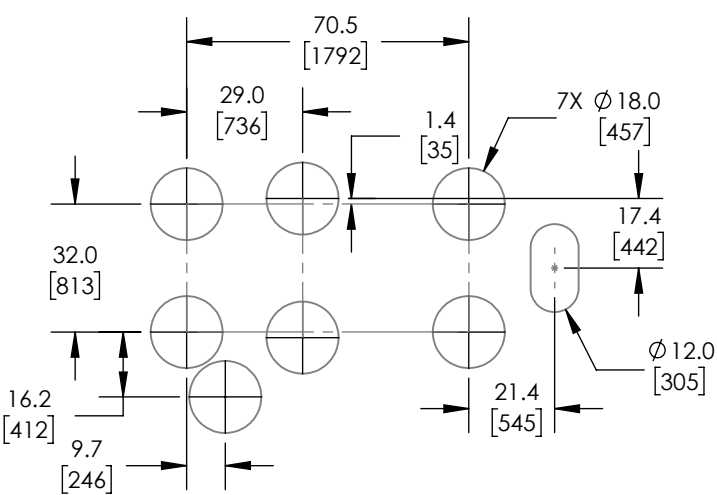
Installation Preparation

Recommended Crew: Two (2) adults
Installation Time (In-ground): 10 man-hours
Installation Time (Surface Mount): 8 man-hours
Concrete Required: 0.48 cubic yard (0,40 cubic meters)
Use Zone: Refer to Master Drawing
User Group Age (years): ASTM: 2-5, CSA: 1.5-5, EN: 2-6

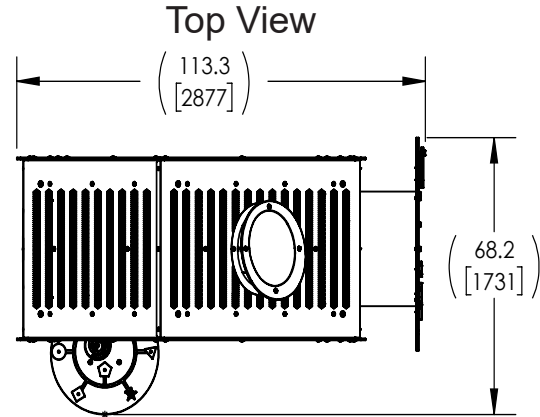
Installation Instructions

Rev. E

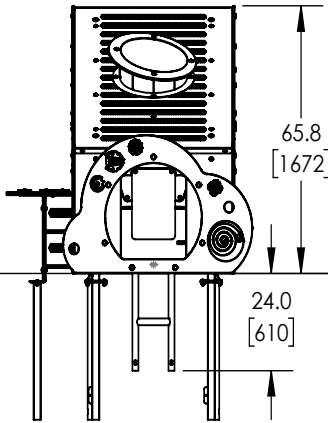
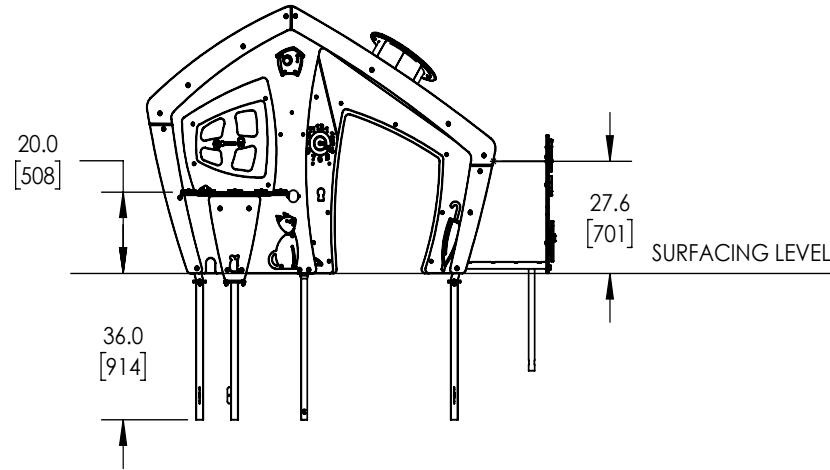
KEY	
Position	Unit of Measurement
Top #	Inches
Bottom #	[Millimeters]



Footing Diagram

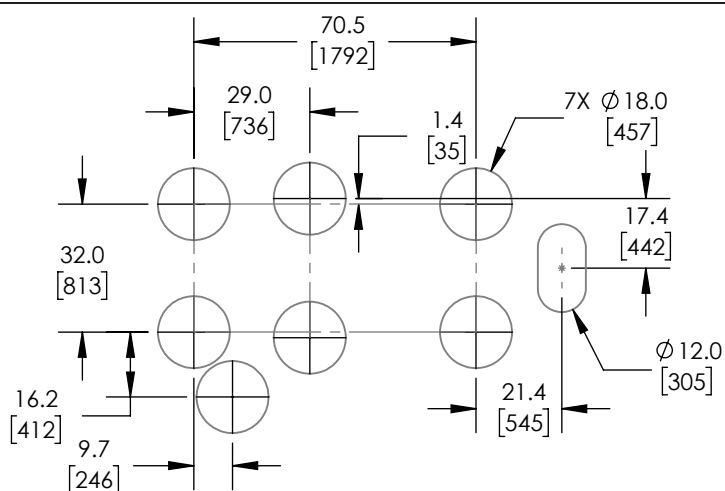


Top View



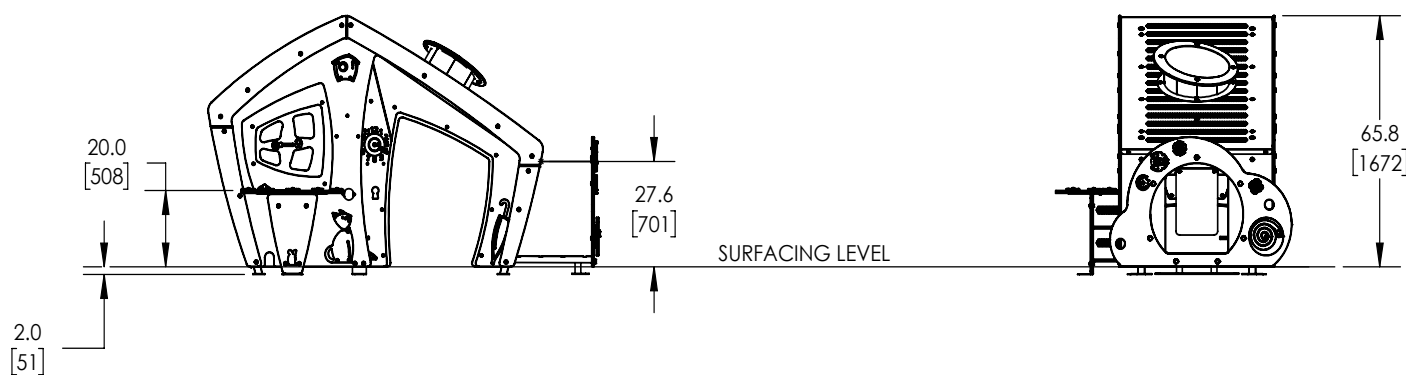
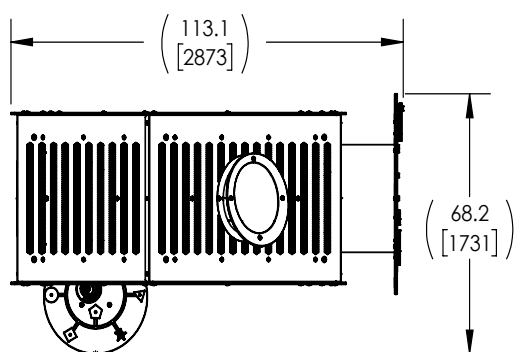
Elevation Views
MR0882

KEY	
Position	Unit of Measurement
Top #	Inches
Bottom #	[Millimeters]



Footing Diagram

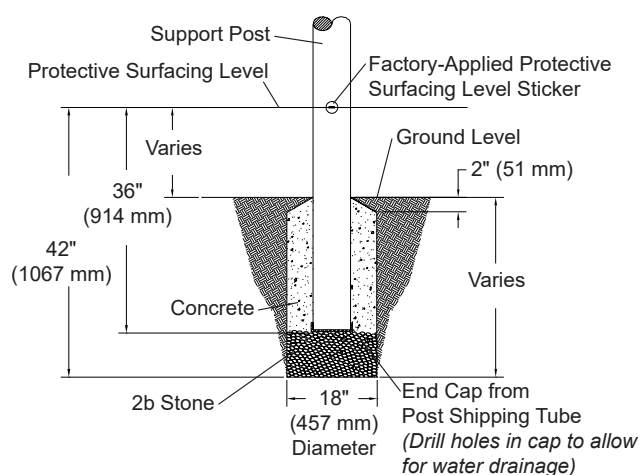
Top View



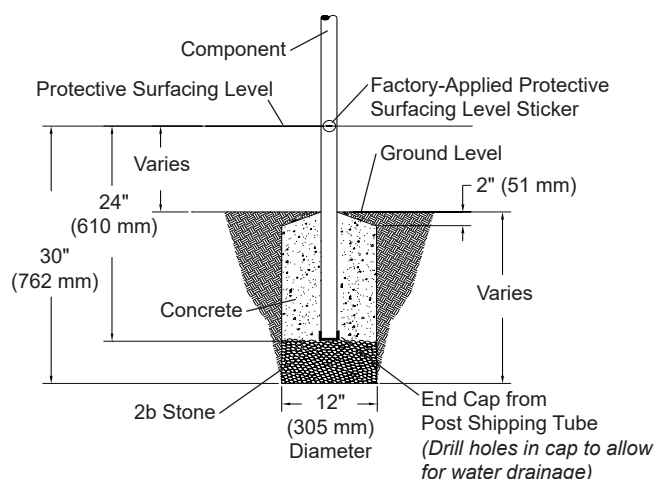
Elevation Views
MR0882BD

Installation Instructions

IN GROUND FOOTING DIAGRAMS: ASTM / CSA



Support Post Footing Detail (ASTM/CSA)



Component Footing Detail (ASTM/CSA)

FOOTING NOTES

- Support post footing depth equals 42 in. (1067 mm) less the depth of the protective surfacing material. The post is designed to have 24" (610 mm) in concrete.

Example: If 12 in. (305 mm) of wood mulch is used for surfacing, the footing depth would be 30 in. (762 mm).

- Component footing depth equals 30 in. (762 mm) less the depth of the protective surfacing material. The post is designed to have 12" (305 mm) in concrete.

Example: If 12 in. (305 mm) of wood mulch is used for surfacing, the footing depth would be 18 in. (457 mm).

- Most support posts and component support legs will have either a factory-applied sticker with line, or factory-applied mark designating protective surfacing level on a clear and level installation site.

- If play structure is installed on uneven terrain, maintain support post mark at protective surfacing level at lowest grade. Adjust other footings accordingly. Support posts and all attaching decks and play components must be plumb and level.

- Do not encase bottom of support post in concrete. Place post directly on packed stone.

- The footings shown in this documentation are recommendations based on historical performance in average soil conditions. Footing dimensions may be modified by the owner based on actual soil conditions.

For example:

- If local soil is loose or unstable, a larger footing may be required.

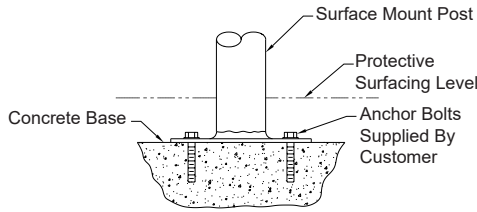
- If local soil is considered stable, such as bedrock, clay or hard packed earth, a smaller footing may be used. Before changing footing dimensions, we strongly recommend that the footings be reviewed and approved by a registered engineer.

- Base of footing must be below frost line.

- Assemble the entire structure before pouring concrete unless specifically instructed to do so in the individual component installation instructions.

Installation Instructions

SURFACE MOUNT FOOTING DIAGRAMS: SUPPORT POSTS AND COMPONENTS



Surface Mount Footing Detail

DEFINITIONS

- **Concrete Pier:** A pier type surface mount installation is defined as a footing hole that has been excavated and poured with concrete. Concrete should be flush to the top surface of excavated hole. Equipment would then be secured to this concrete footing that has been properly cured.
- **Concrete Slab:** Existing concrete slab type installation is defined as equipment being secured to an existing concrete pad or slab. As an example, this pad could be in the form of an existing concrete parking lot.

FOOTING NOTES: PIER TYPE SURFACE MOUNT

- Most support posts and component support legs will have either a factory-applied sticker with line, or factory-applied mark designating protective surfacing level on a clear and level installation site.
- If play structure is installed on uneven terrain, maintain support post mark at protective surfacing level at lowest grade. Adjust other footings accordingly. Support posts and all attaching decks and play components must be plumb and level.
- Footing size may vary due to local soil and weather conditions.
- Base of footing must be below frost line.

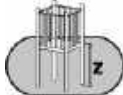
FOOTING NOTES: EXISTING CONCRETE SLAB TYPE SURFACE MOUNT

- Most support posts and component support legs will have either a factory-applied sticker with line, or factory-applied mark designating protective surfacing level on a clear and level installation site.
- Support posts and all attaching decks and play components must be plumb and level.

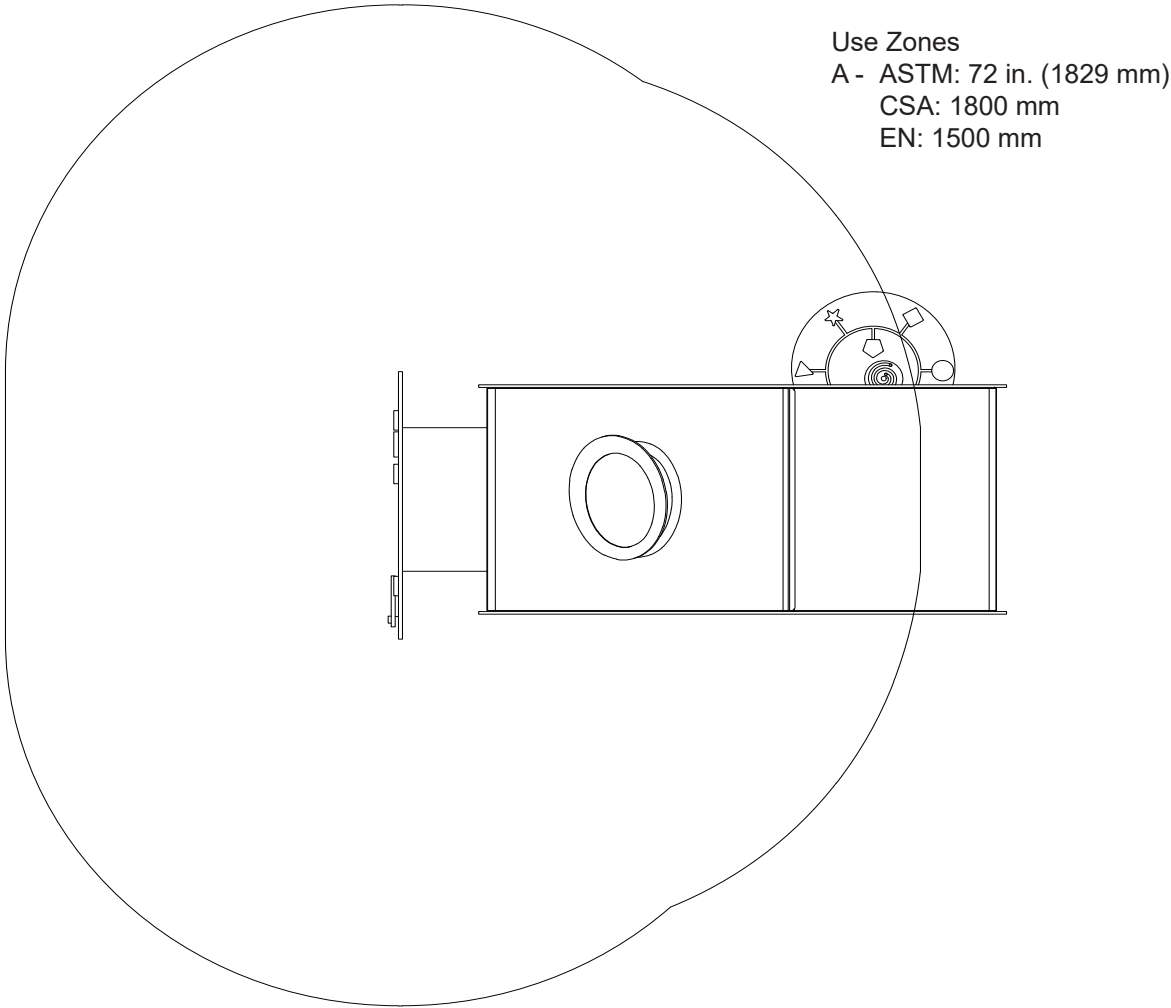
IMPORTANT NOTE: Surface mount hardware is not supplied. The customer is responsible for the concrete base and providing surface mount hardware as specified by a registered structural engineer for each specific project application.

Installation Instructions

Rev. E

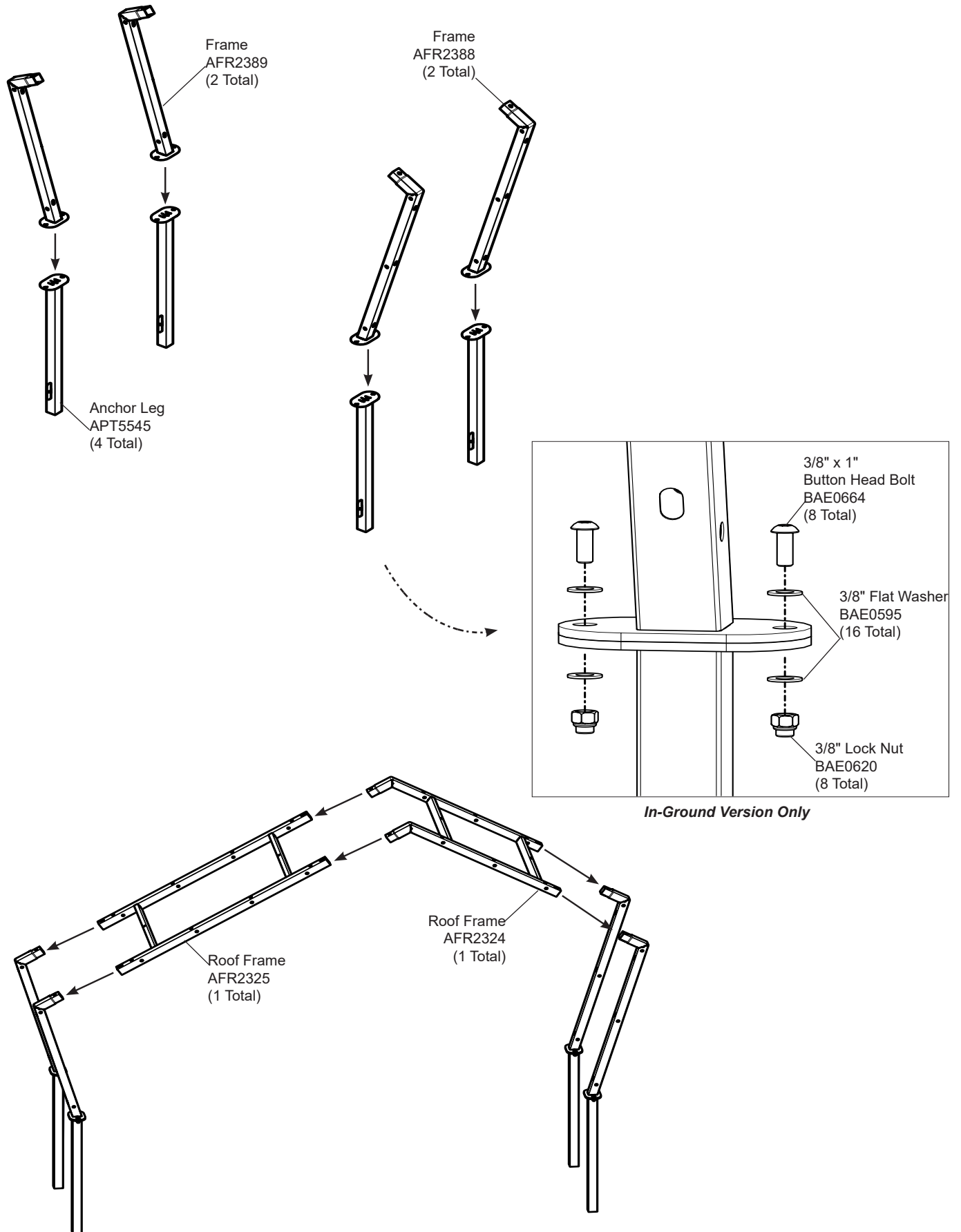
ICON KEY			
	Fully Tighten Hardware		Critical Fall Height
	Do Not Fully Tighten Hardware		Pour Concrete
	Drill		Dig Footing Holes
	Hammer		Apply a drop of thread locking adhesive

- Installation Instructions:**
1. Prepare footings as shown on pages 4 and 5 of this document.
 2. Assemble equipment as shown.
 3. Place equipment in, or on, its footings and block and brace.
 4. Plumb and level equipment and tighten all hardware.



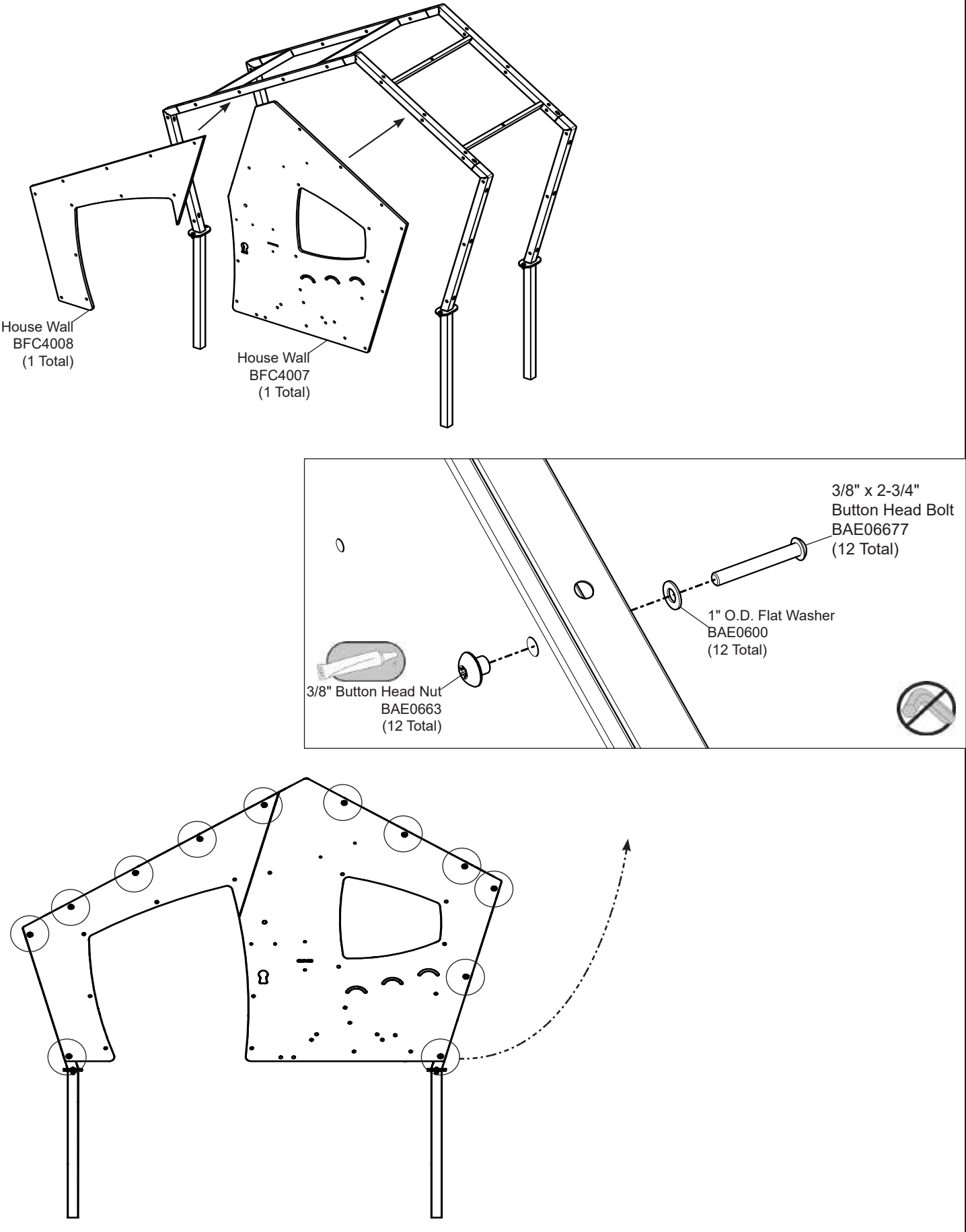
Important Note: Apply a drop of thread locking adhesive to all button head nut connections.

Installation Instructions

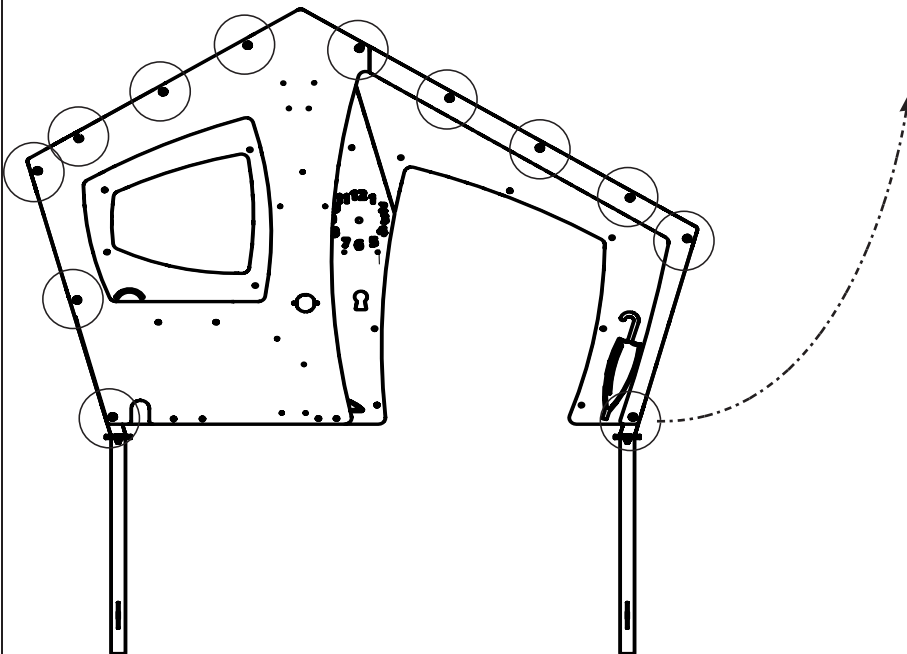
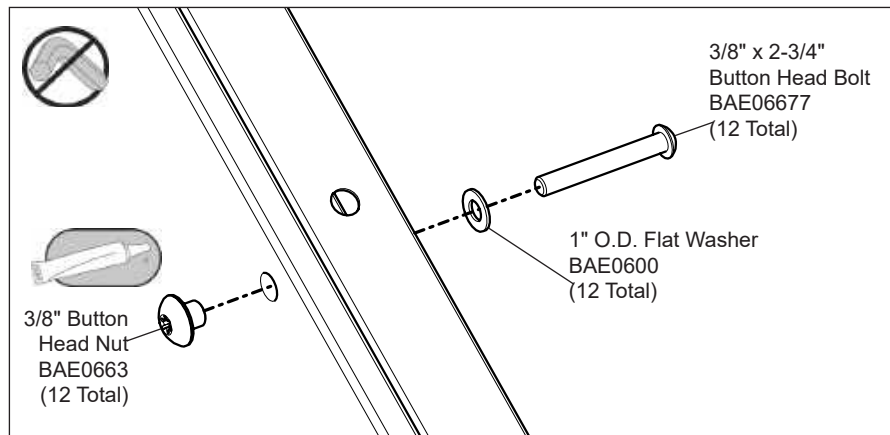
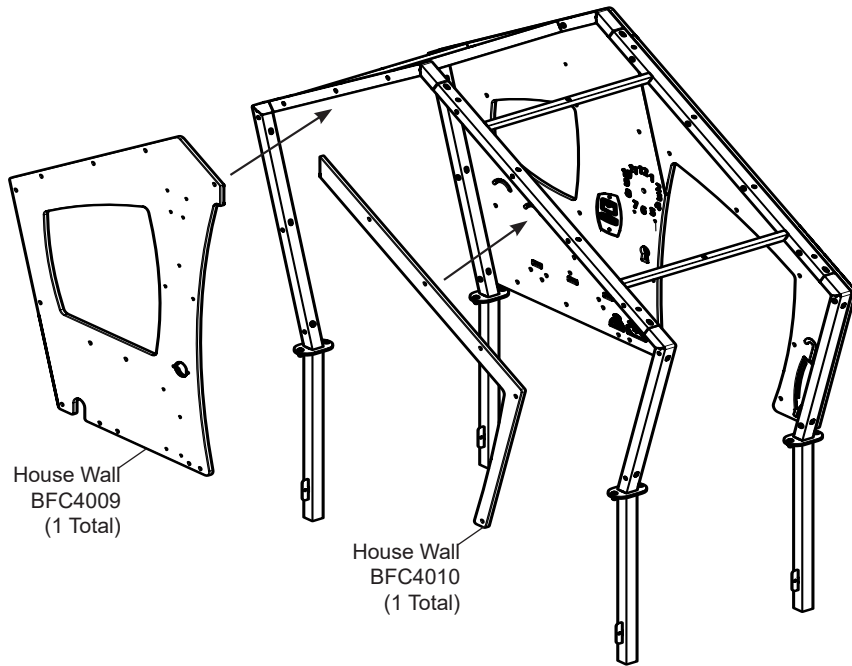


Installation Instructions

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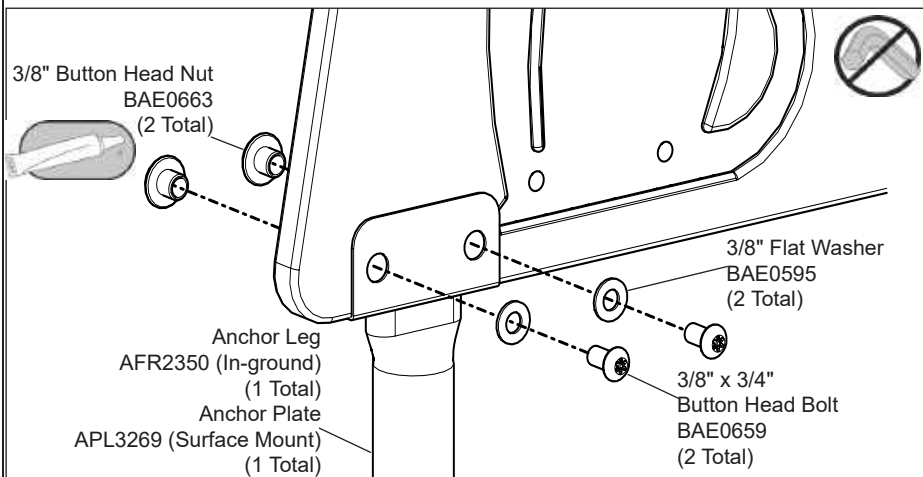
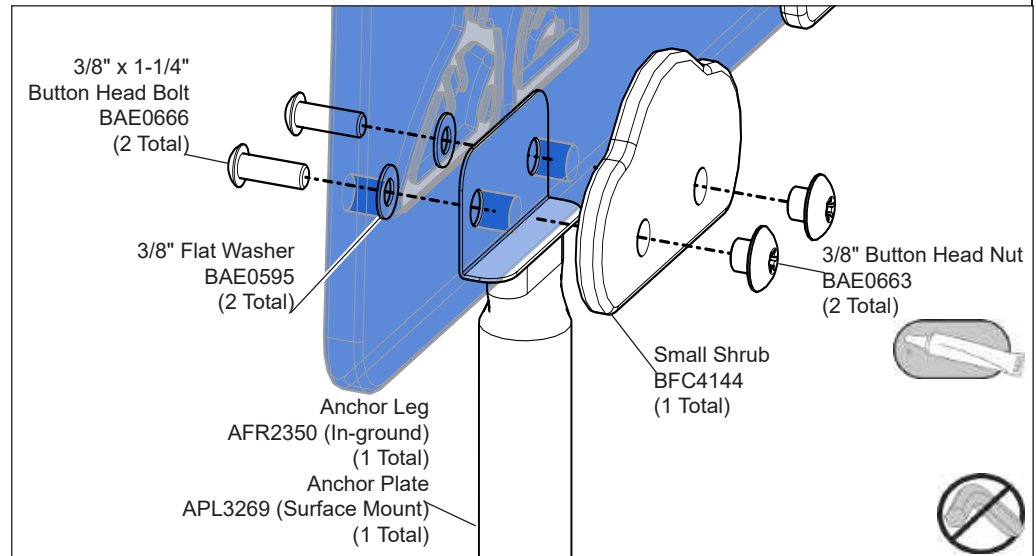
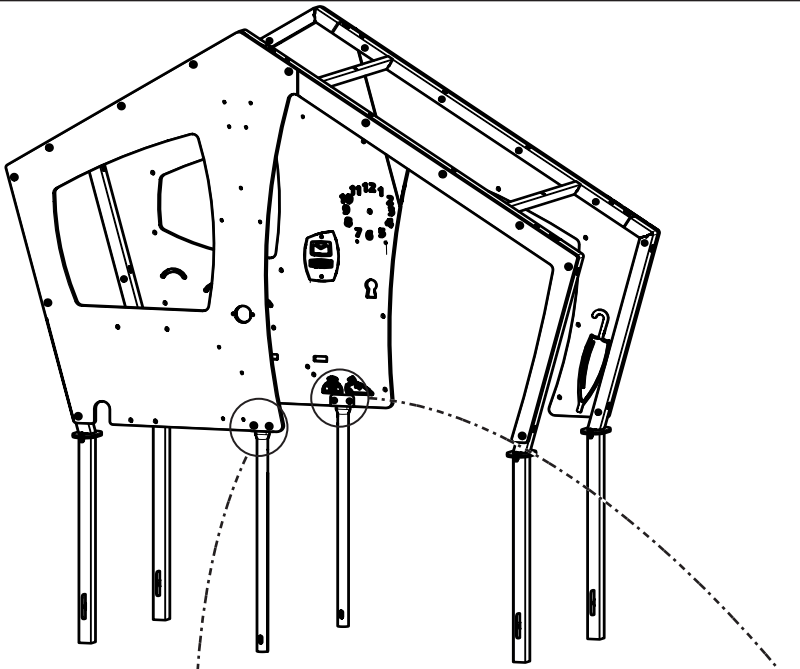


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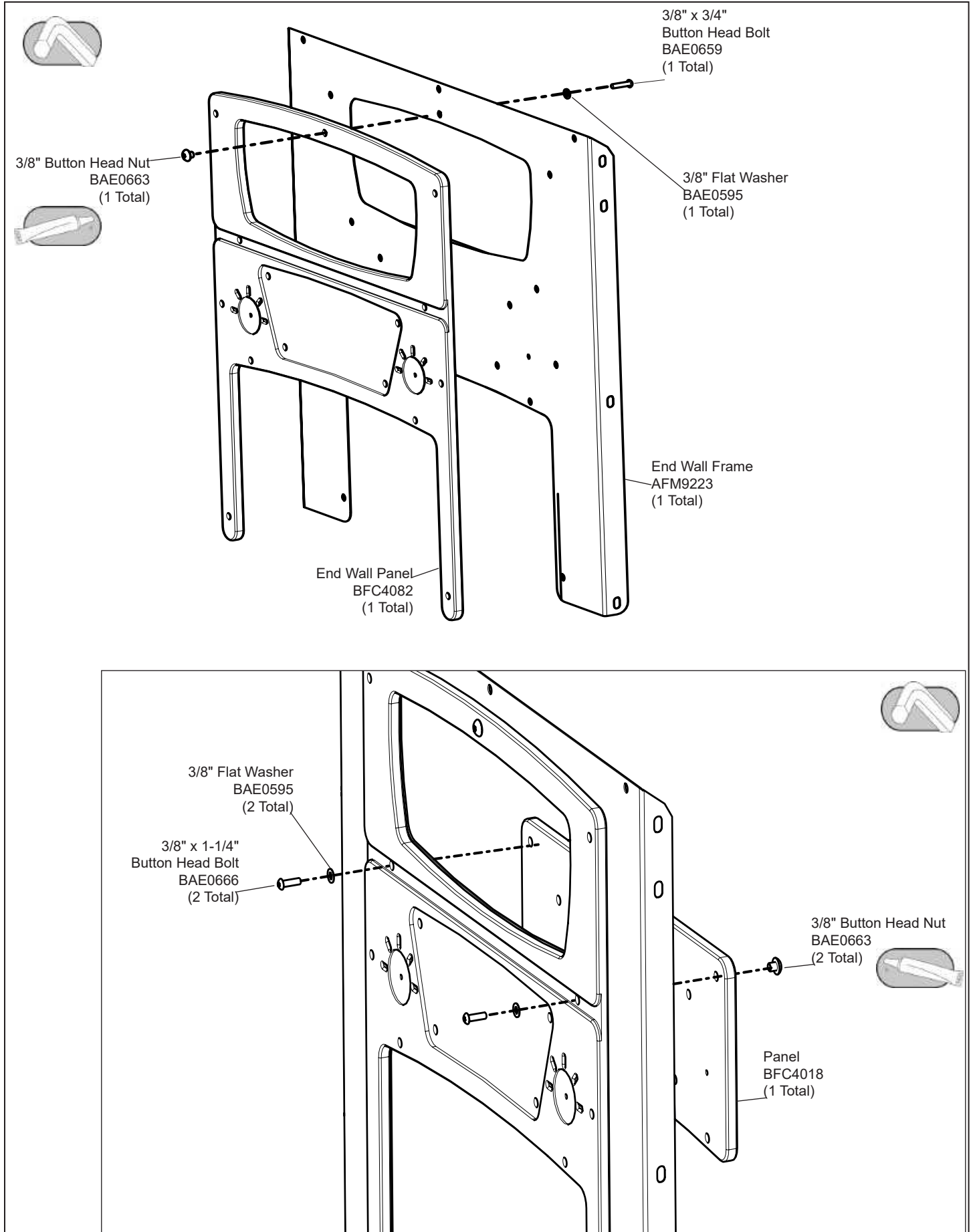


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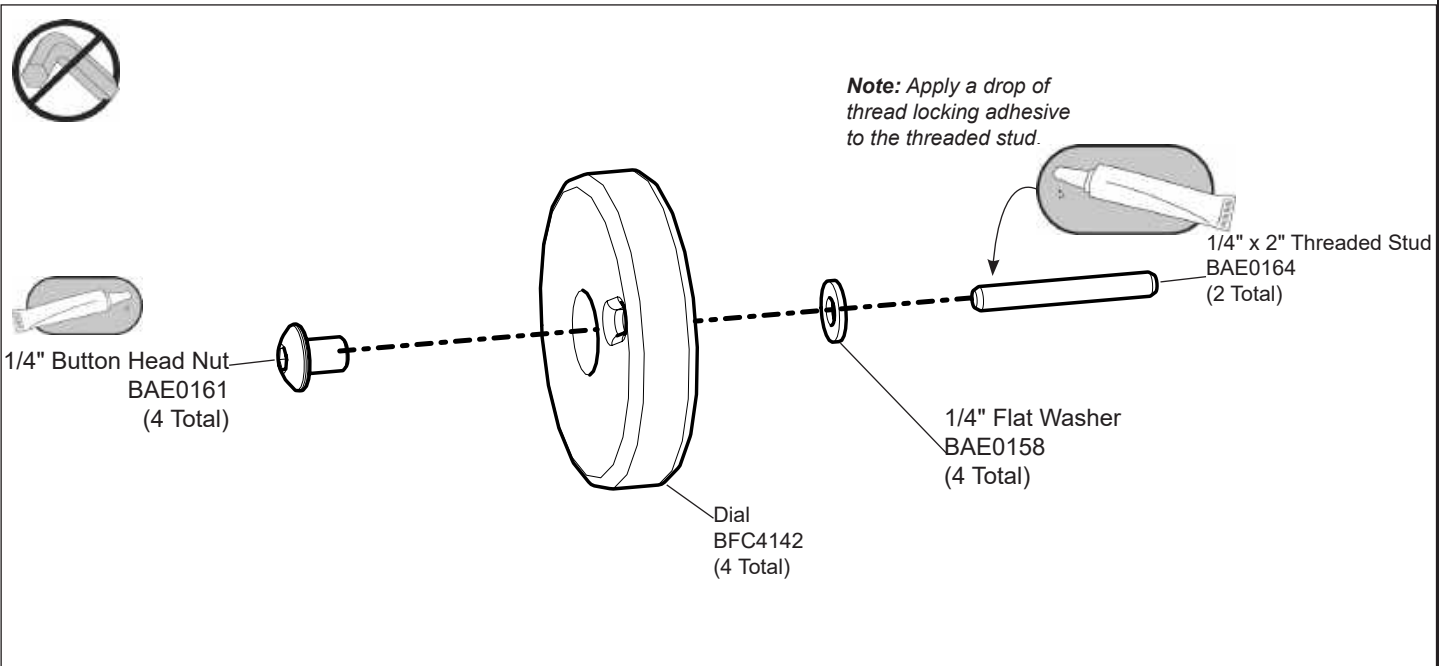
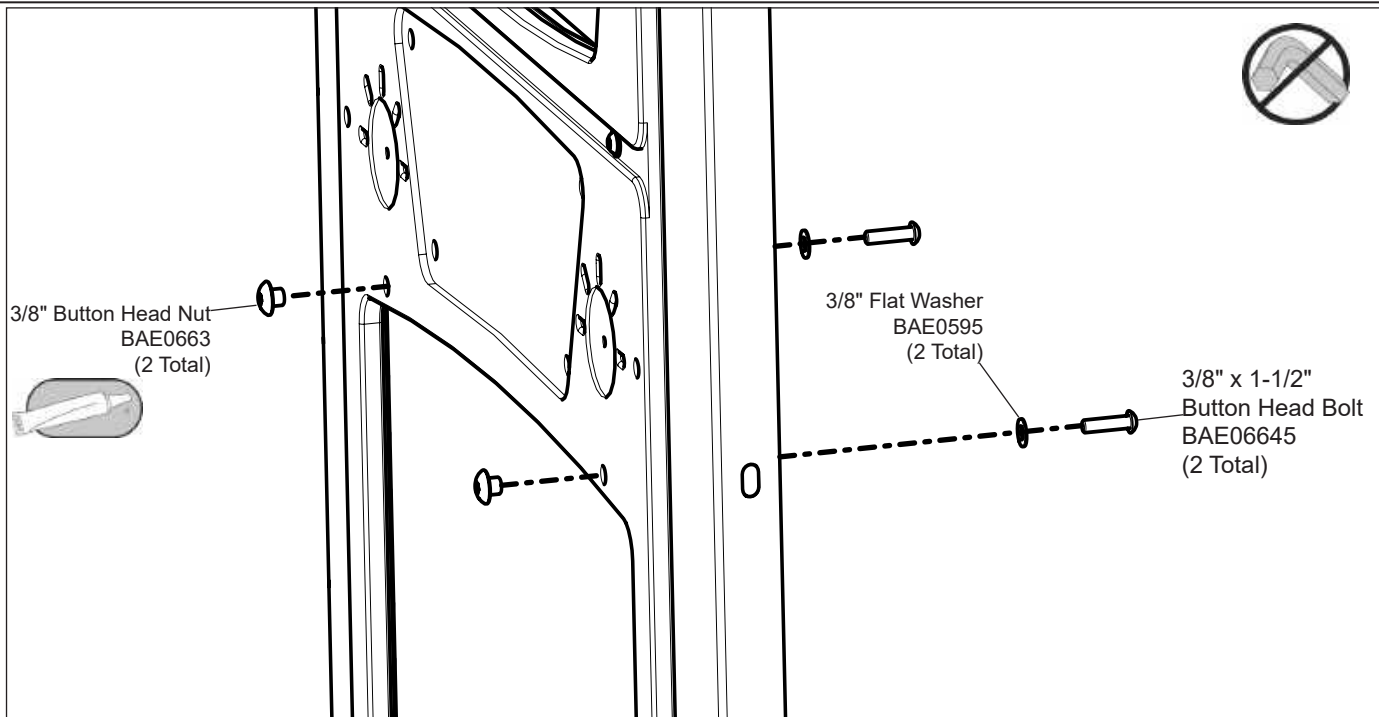


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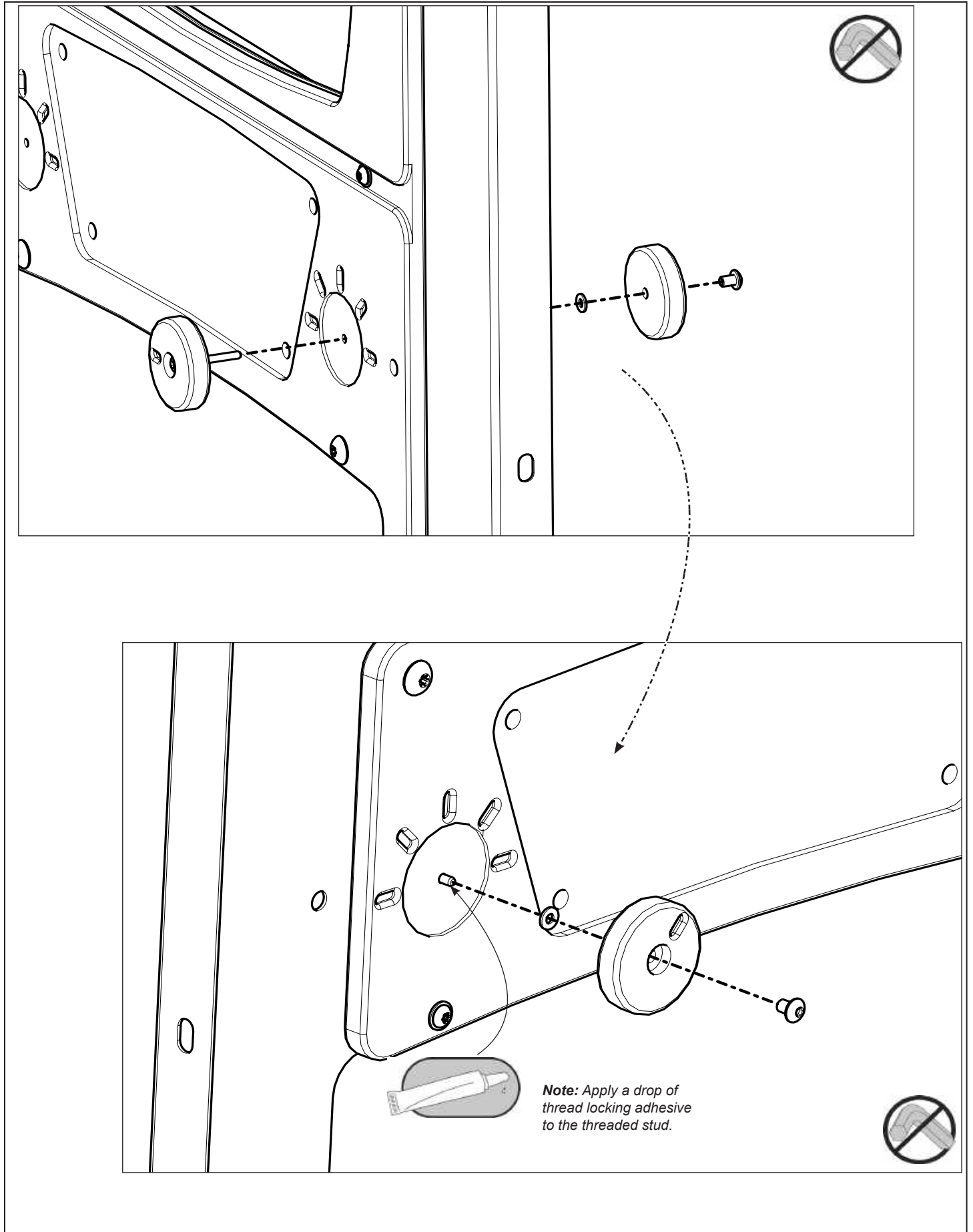
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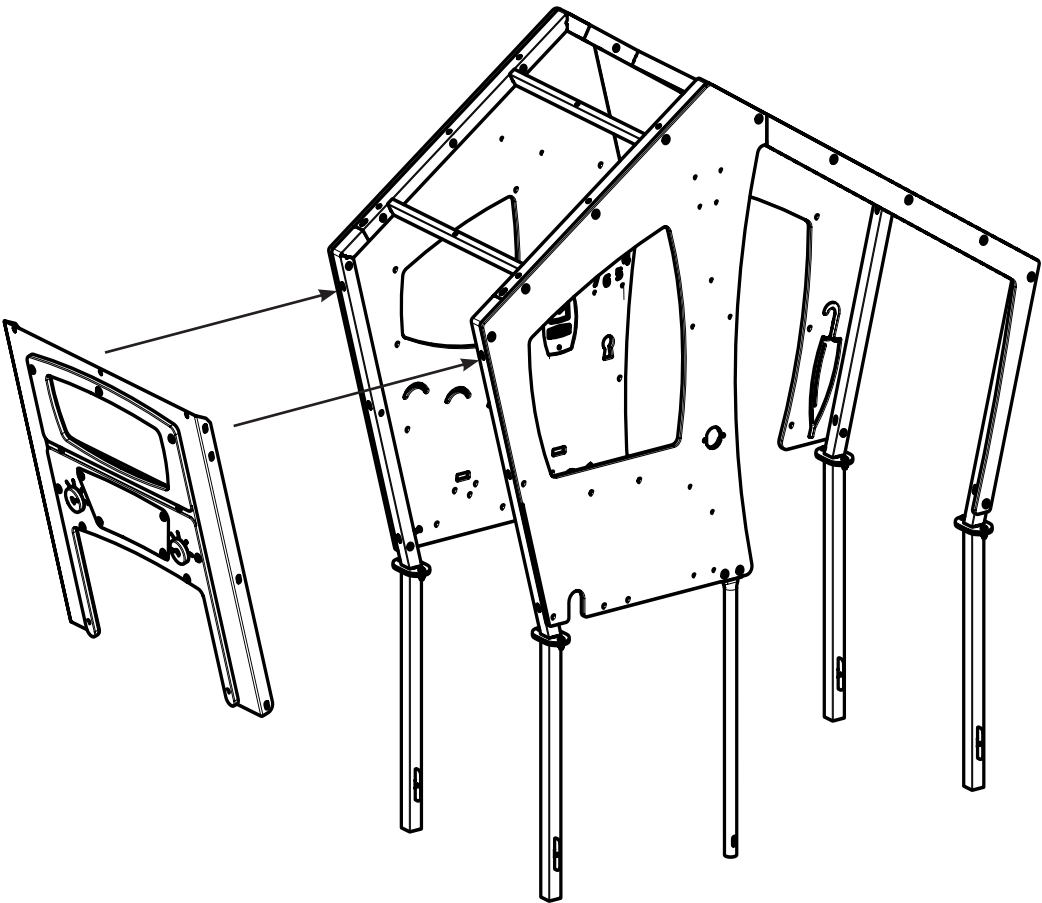
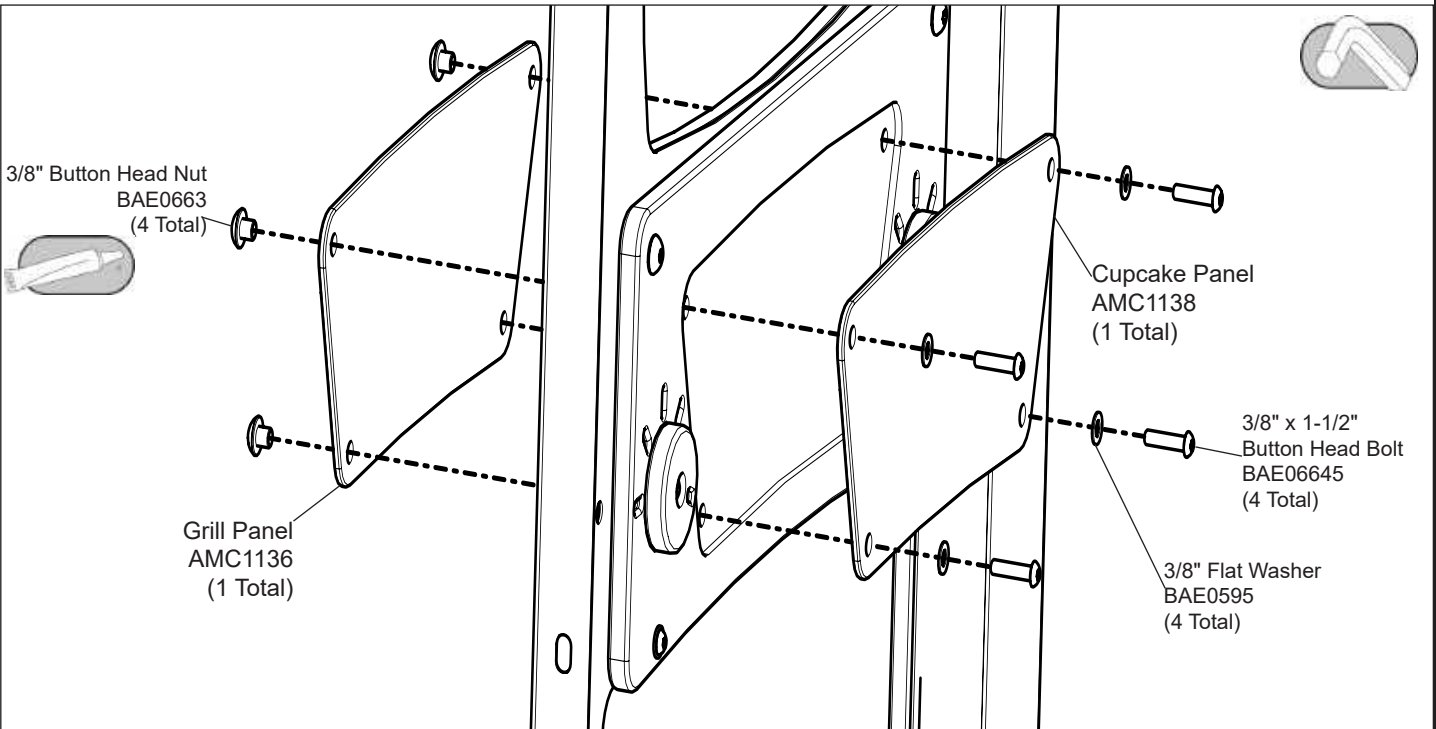
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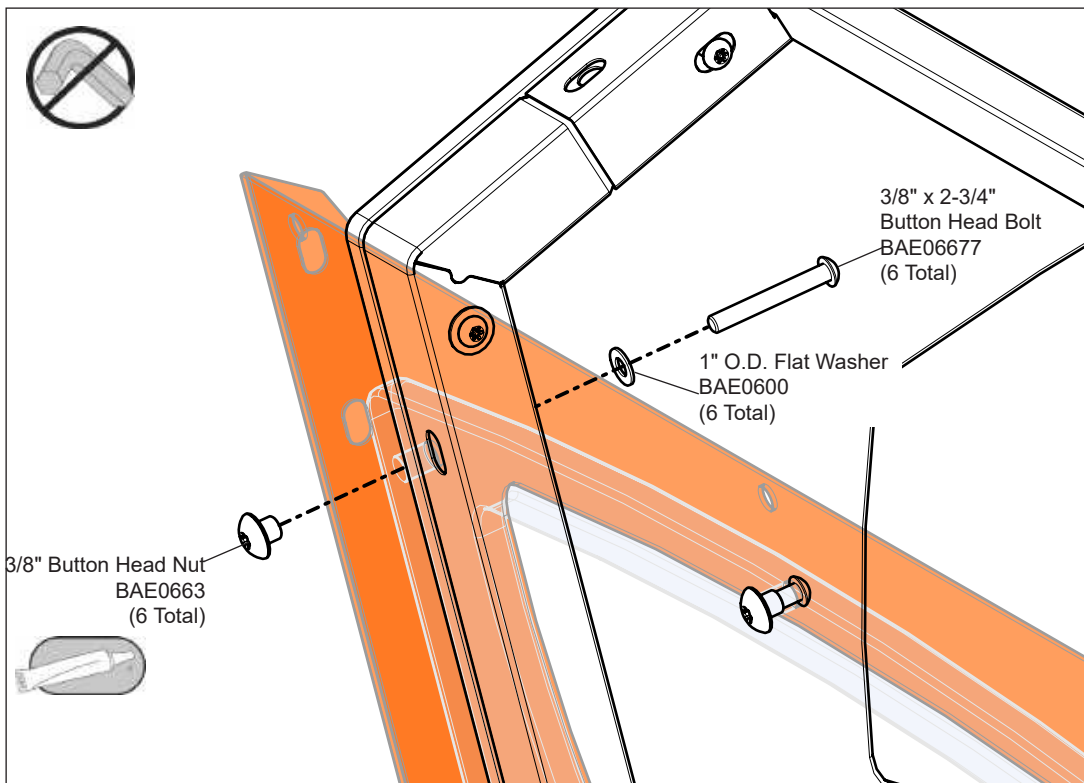
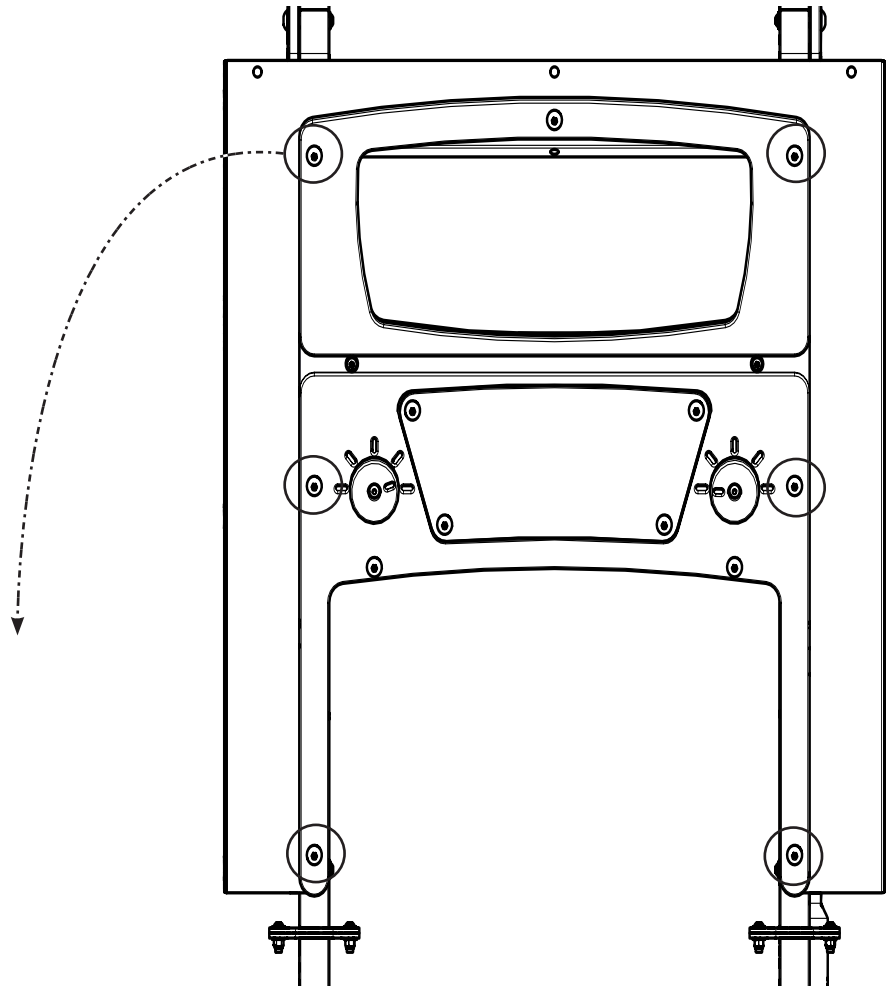


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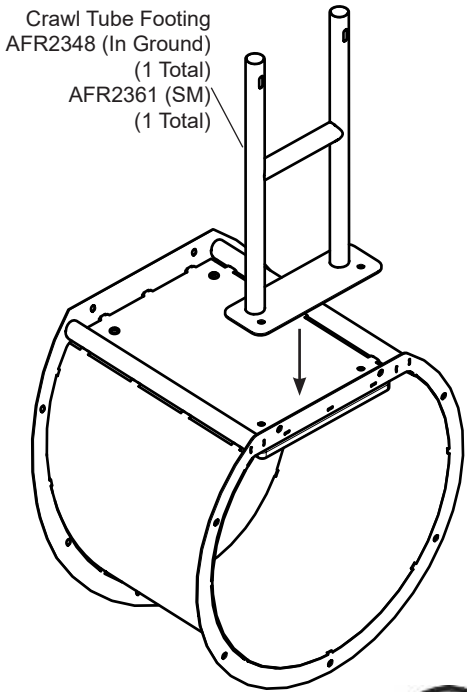
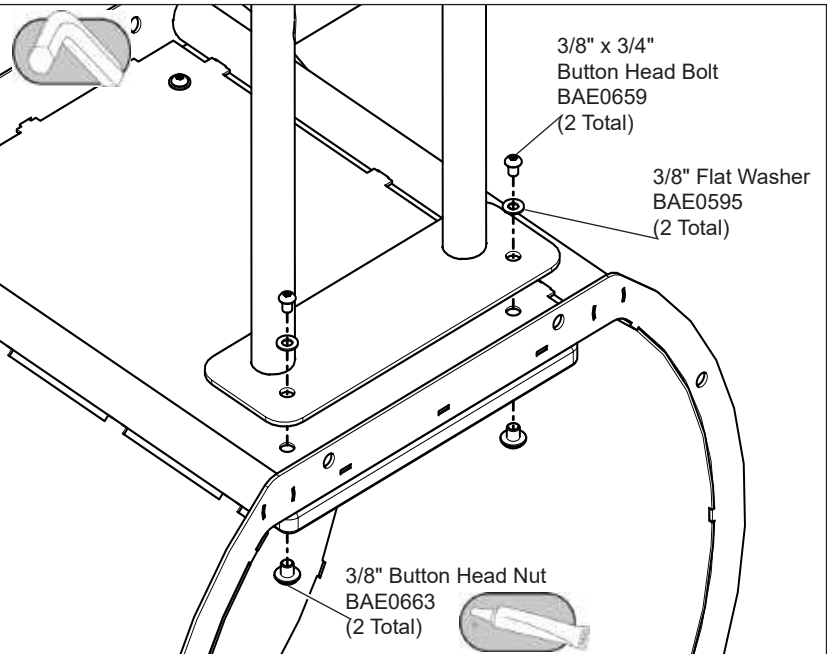
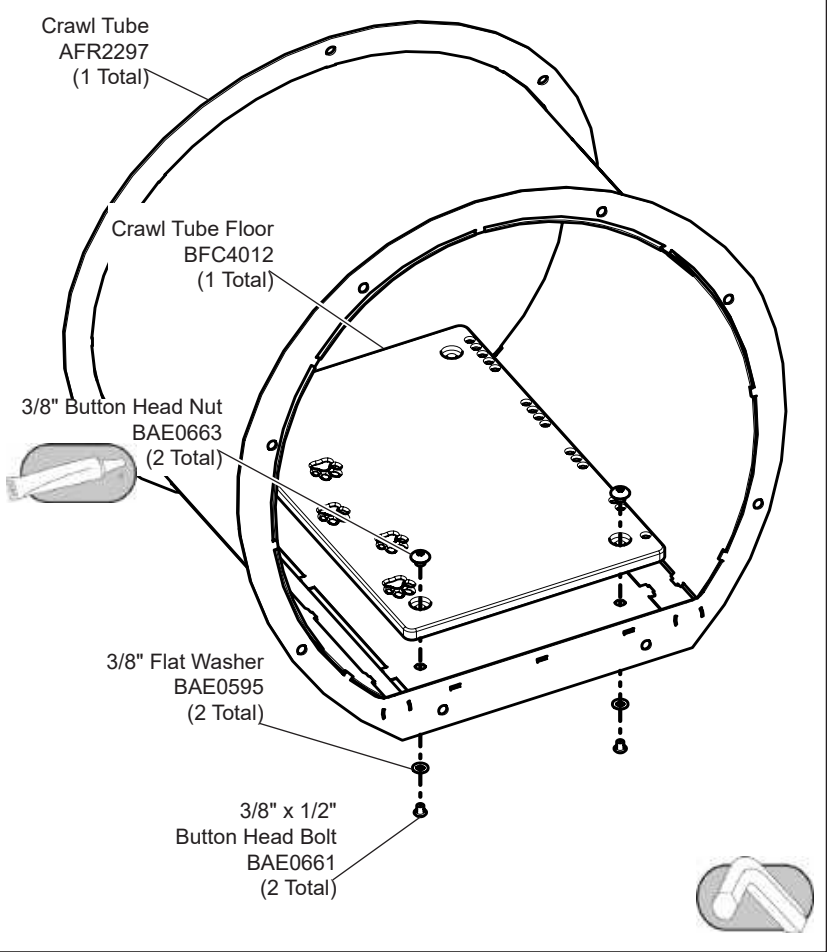
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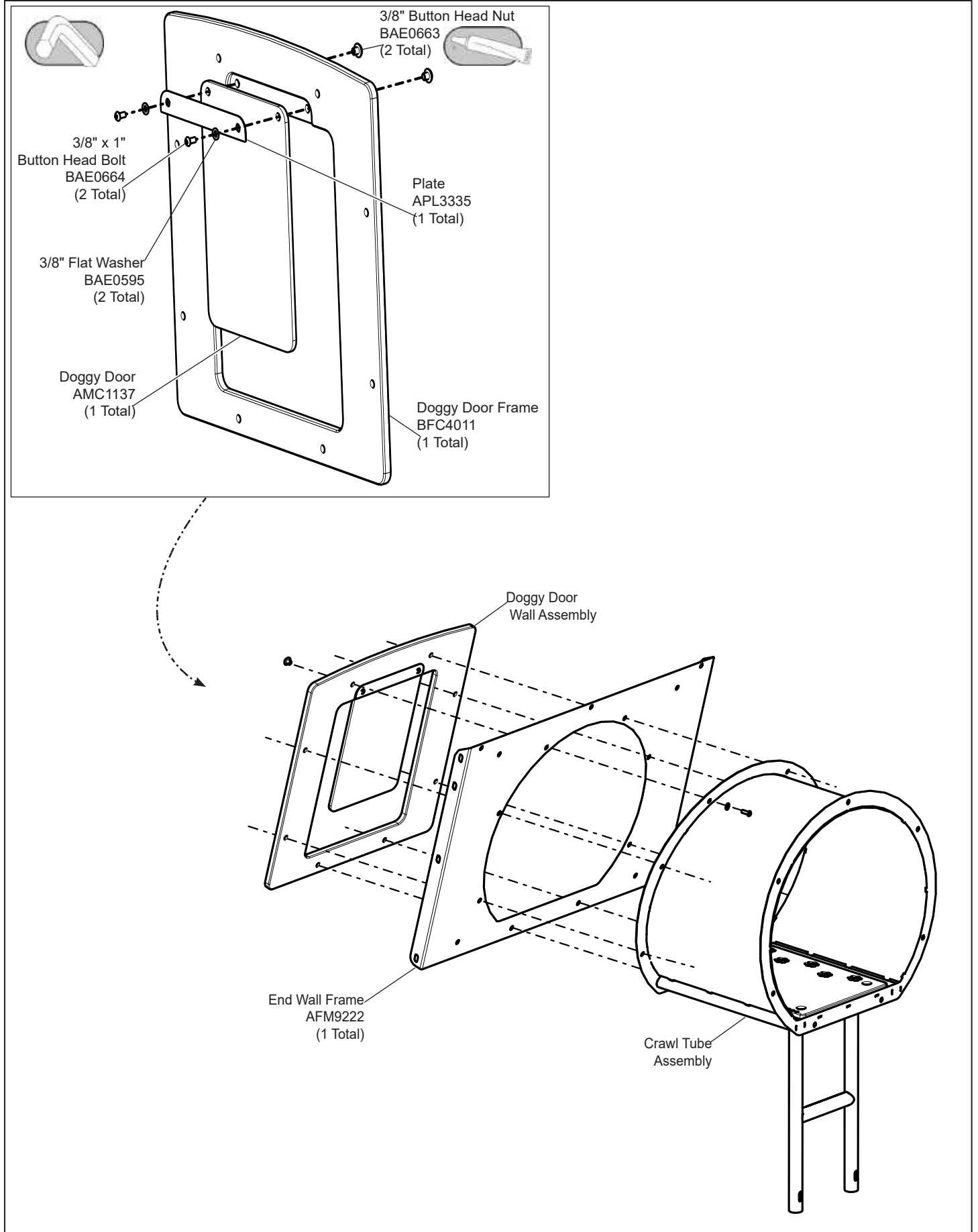
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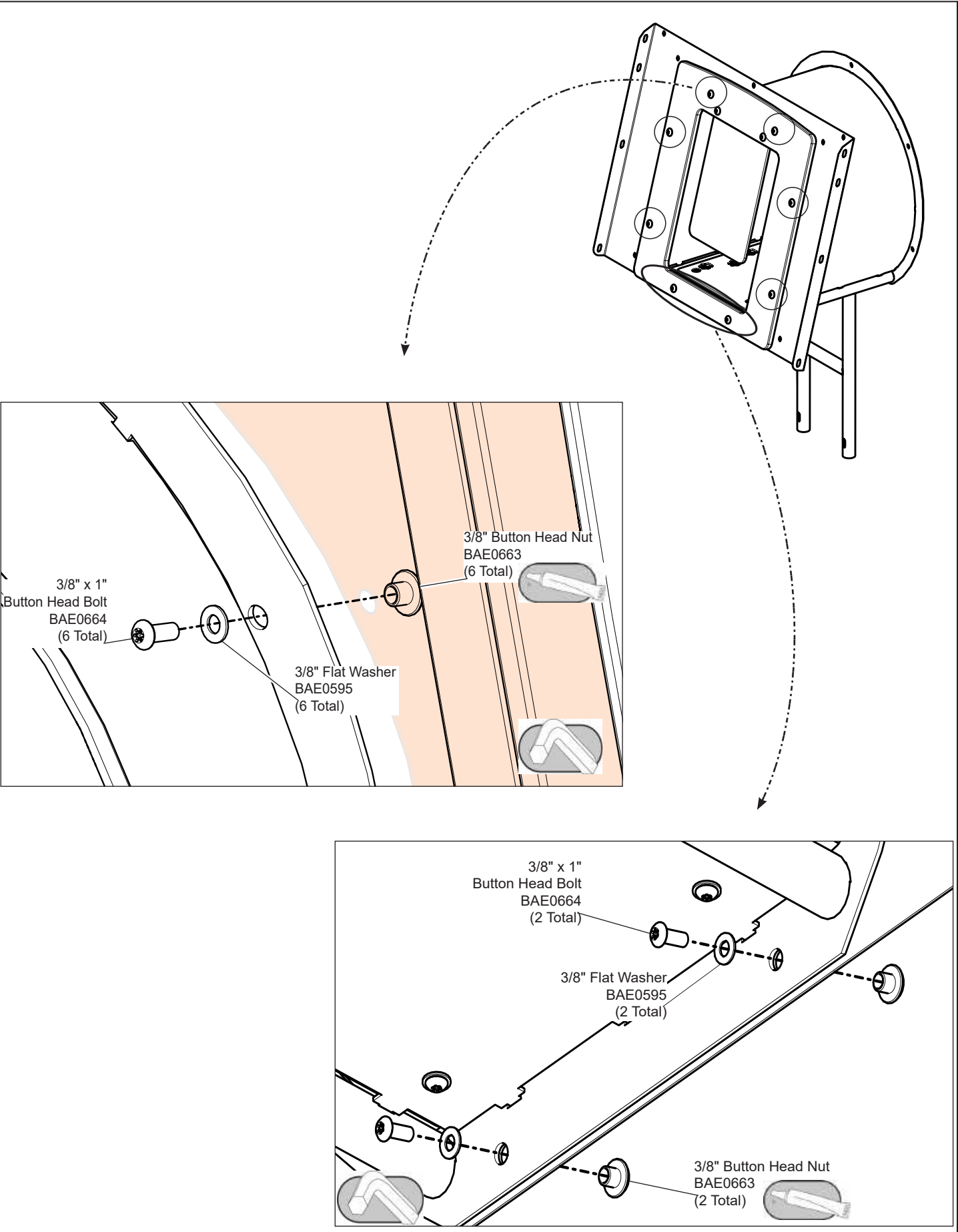


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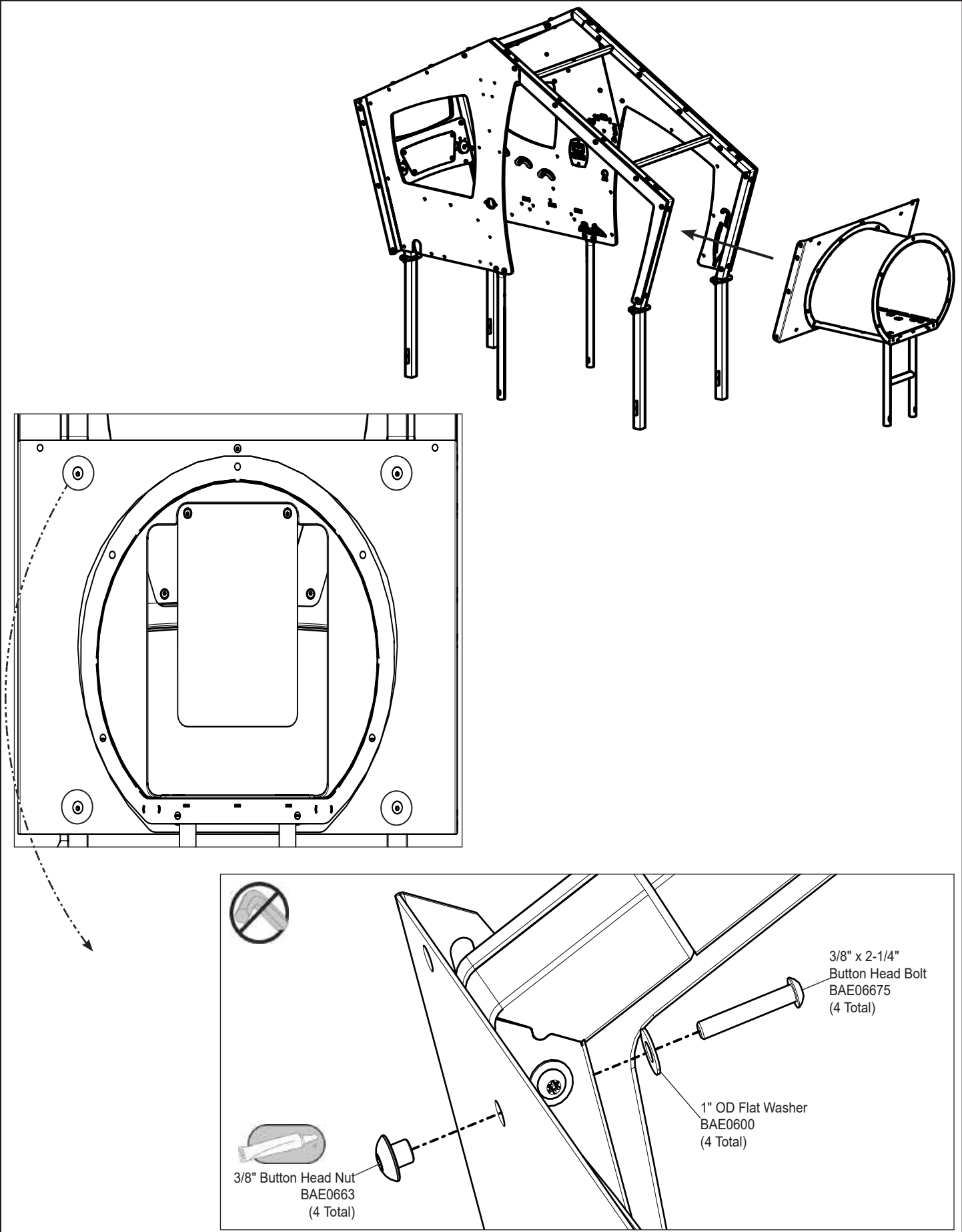


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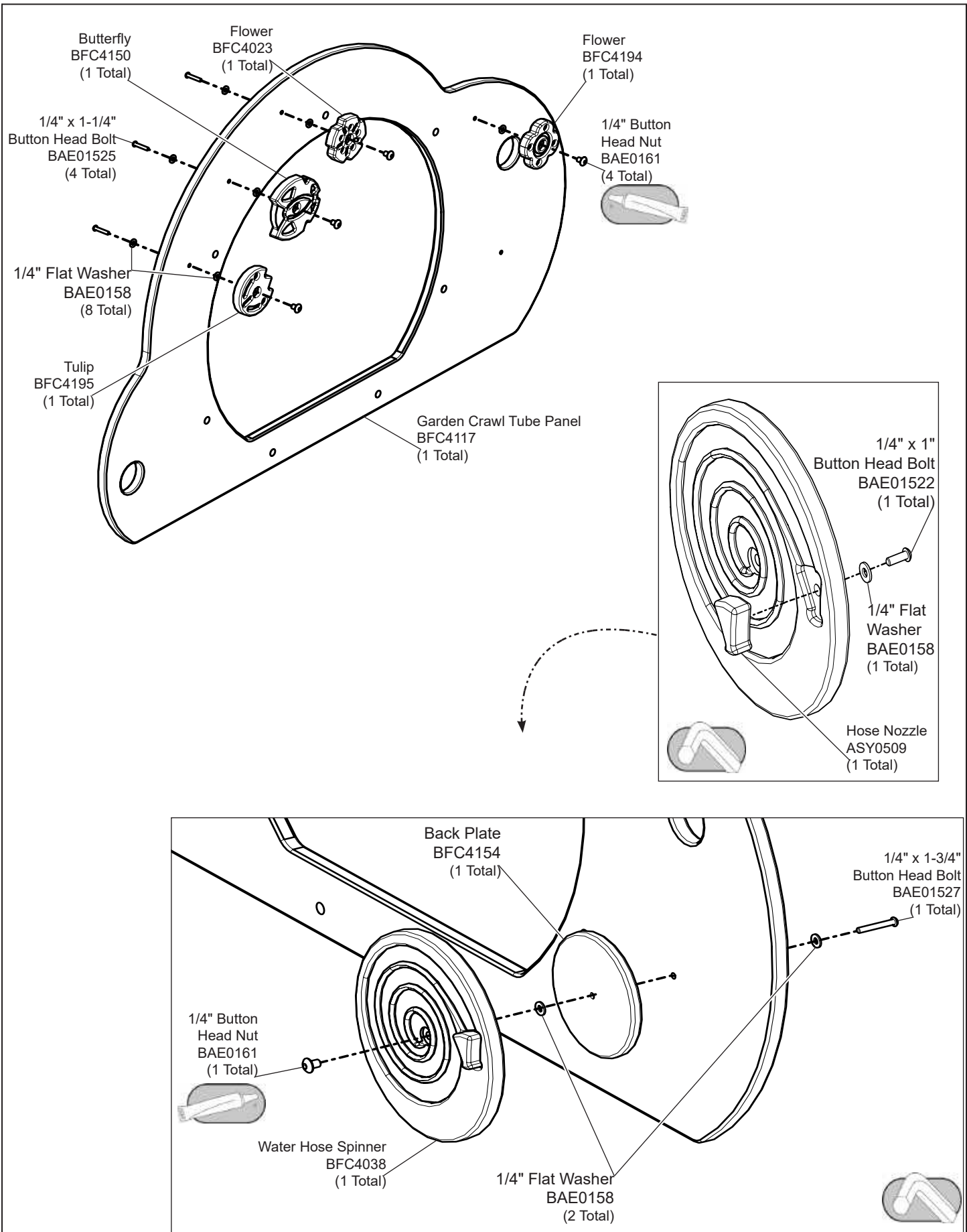
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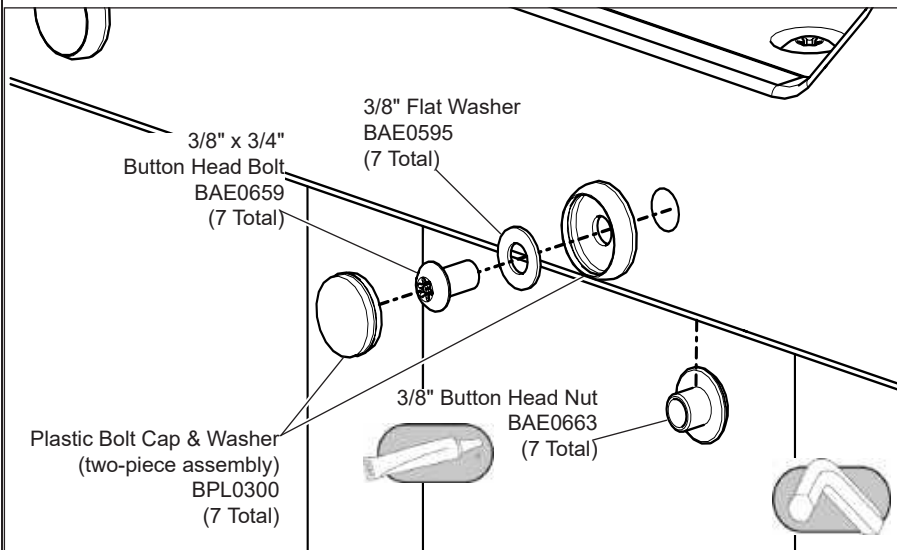
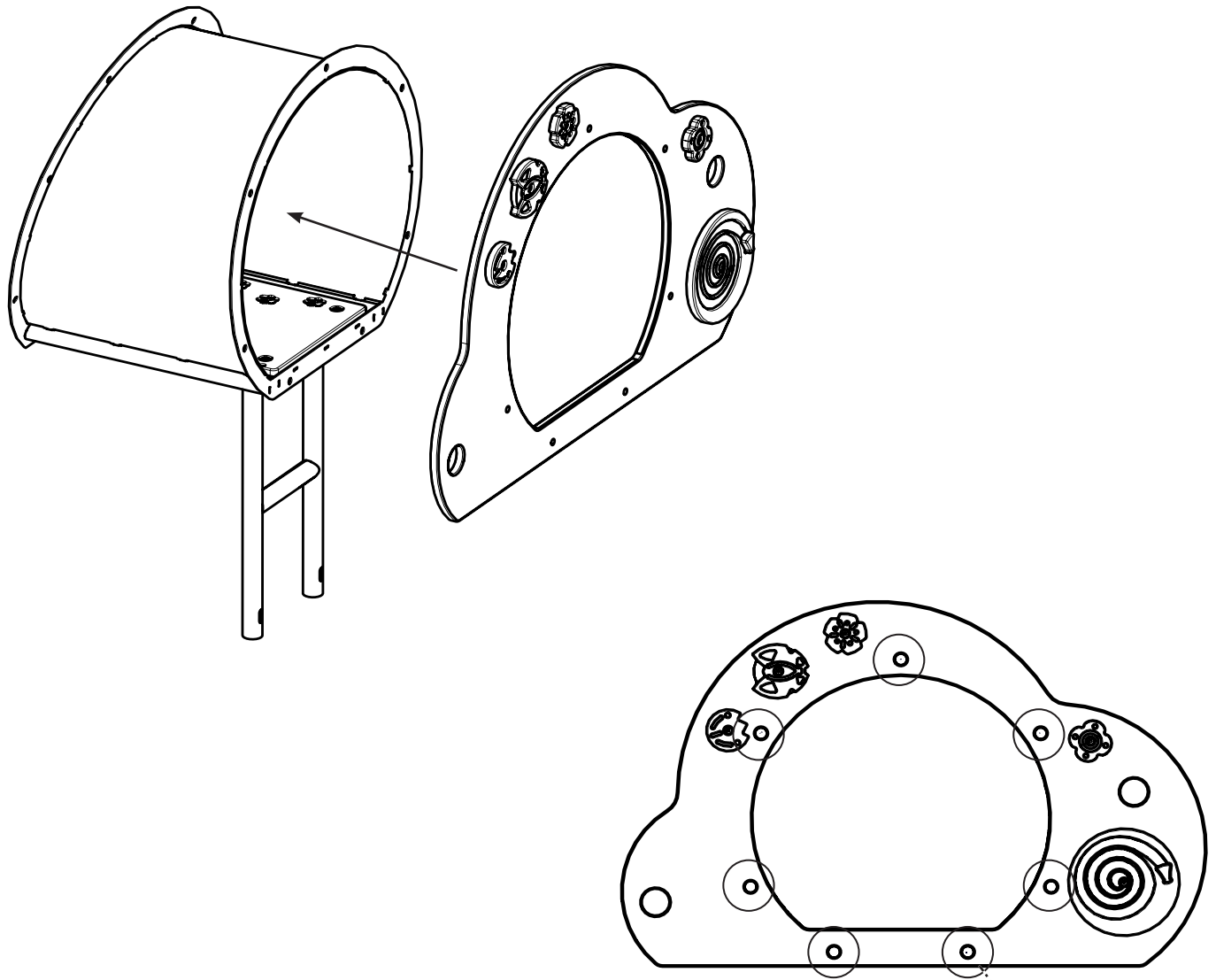
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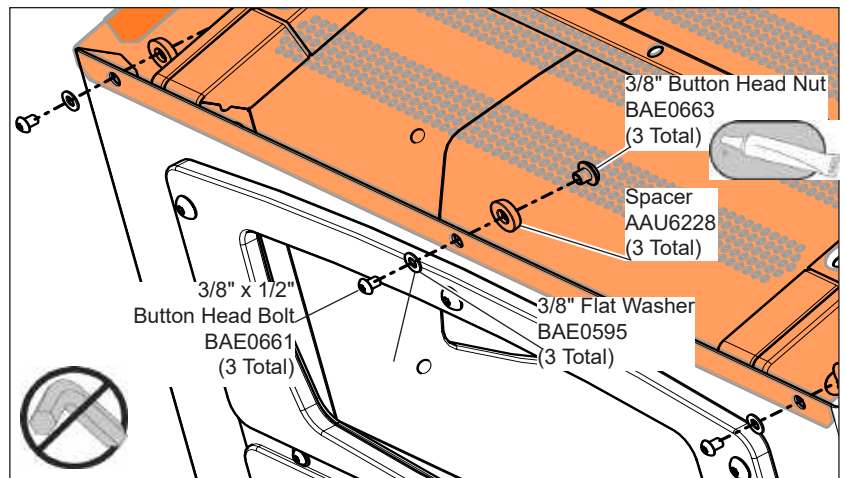
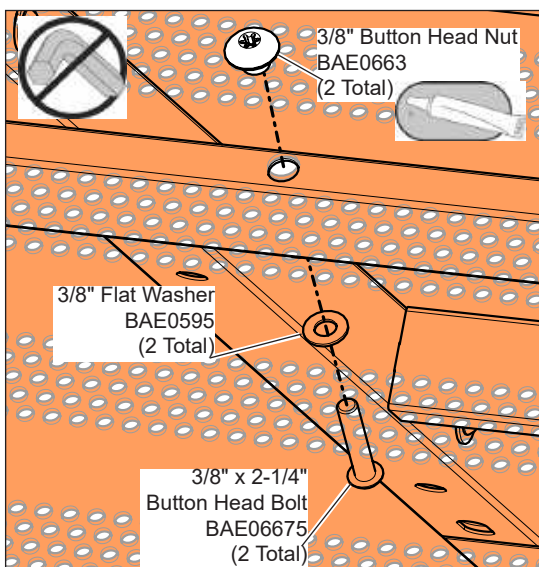
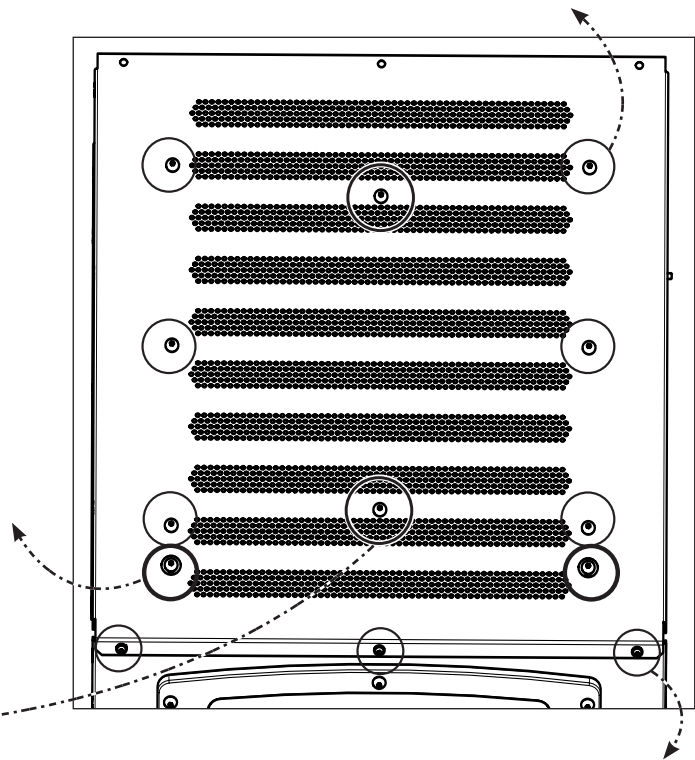
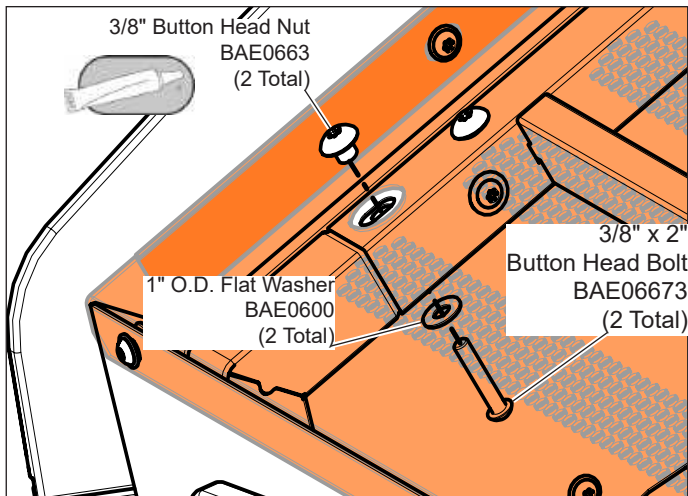
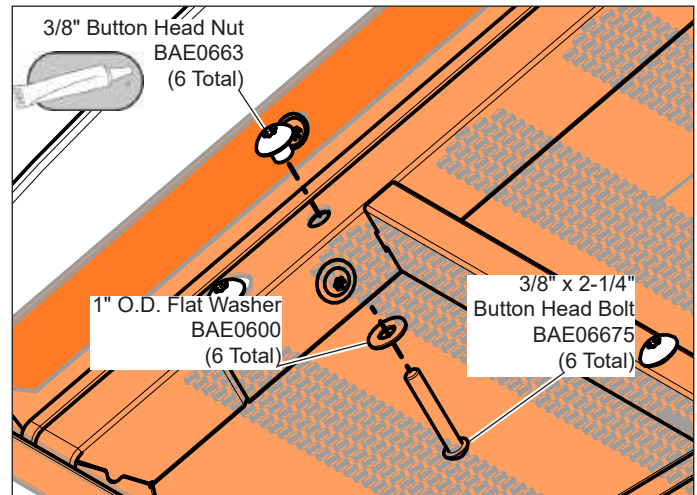
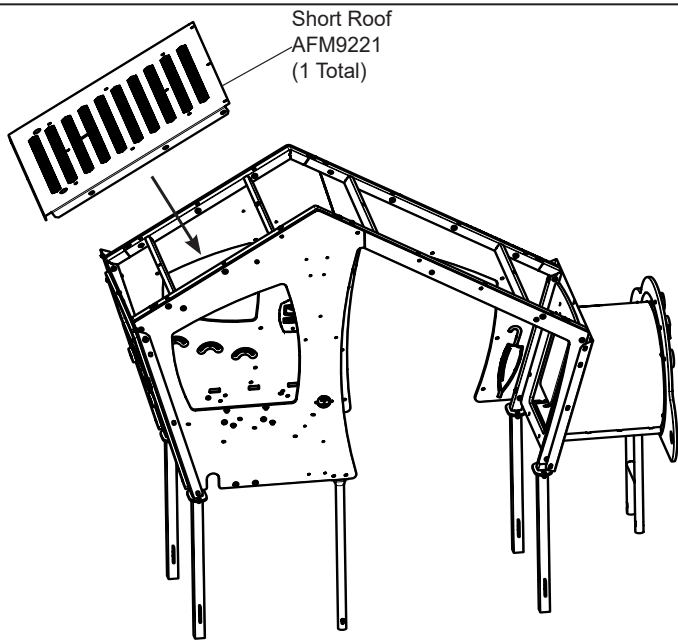
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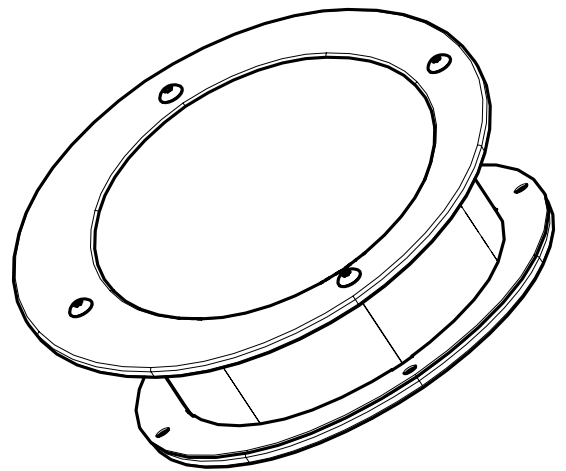
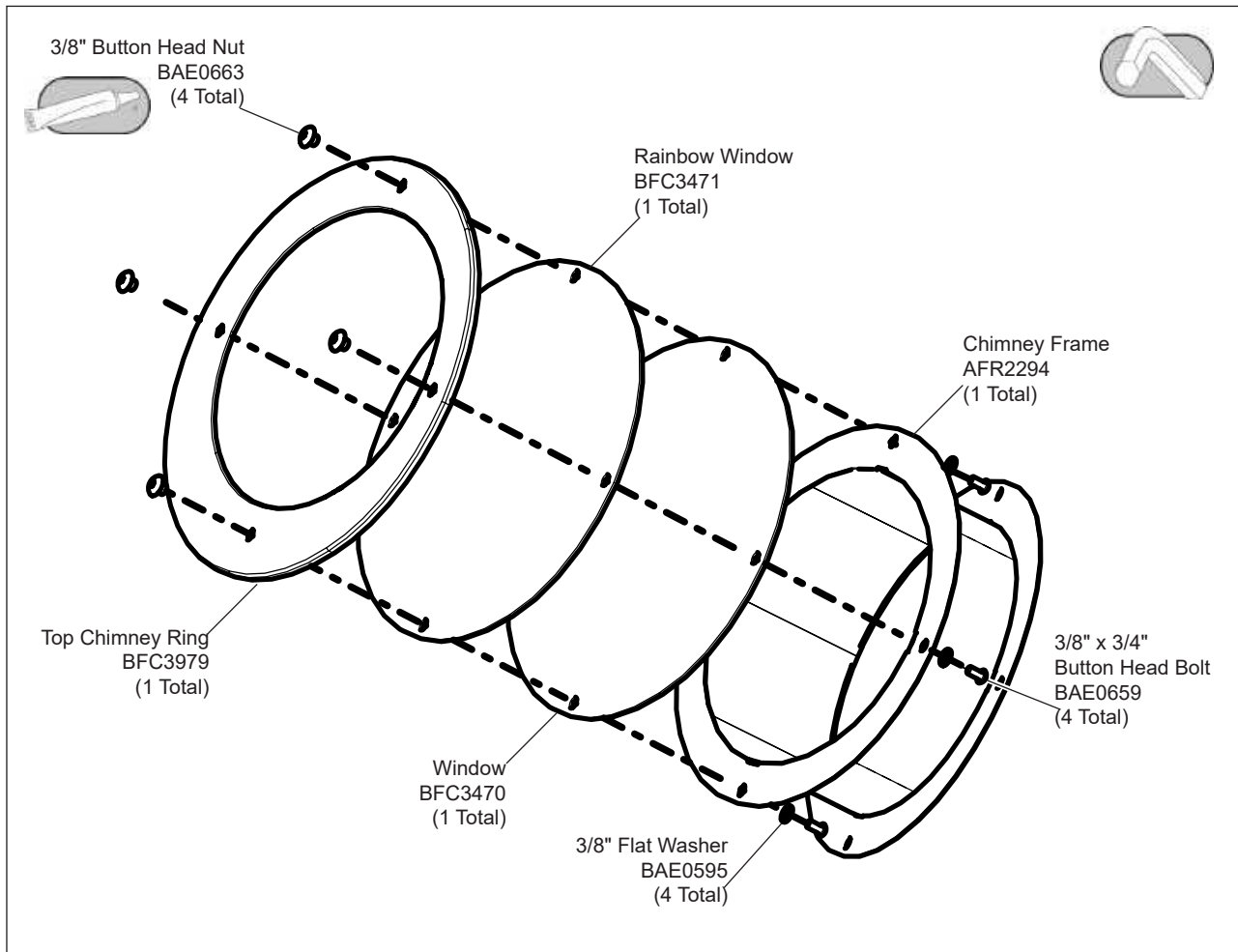
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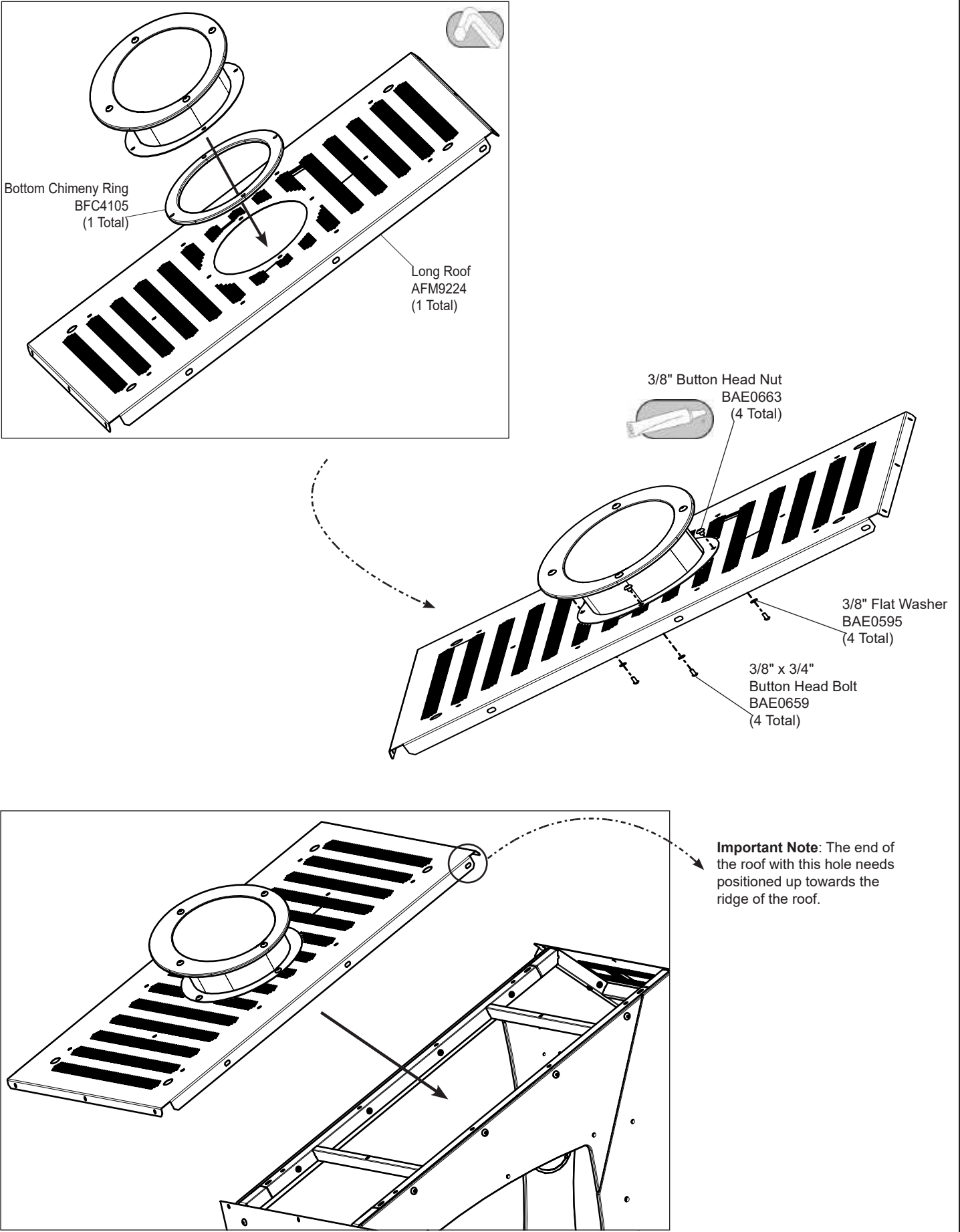


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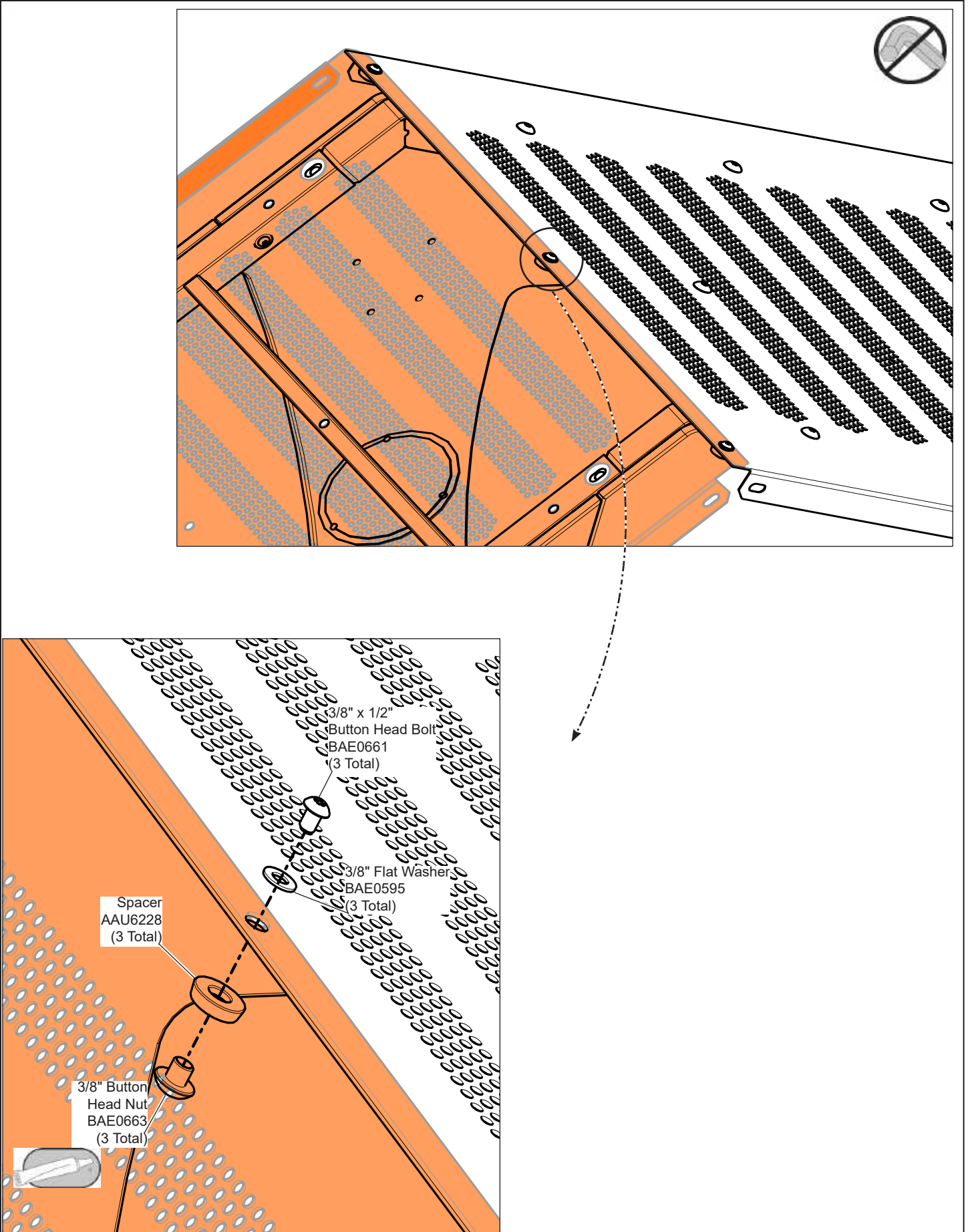


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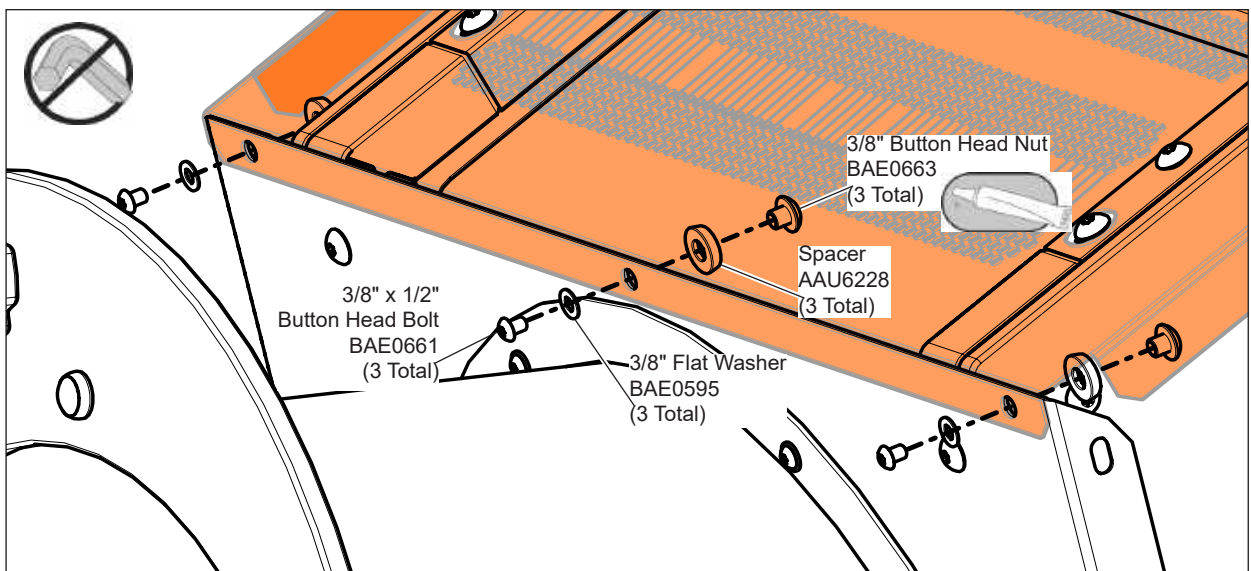
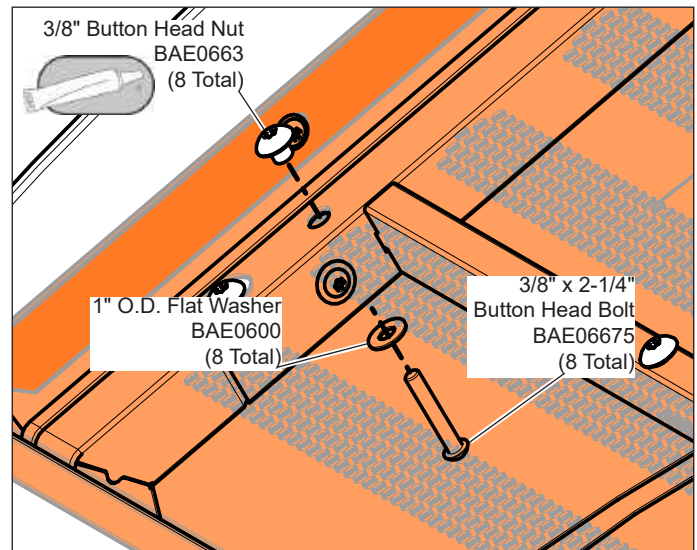
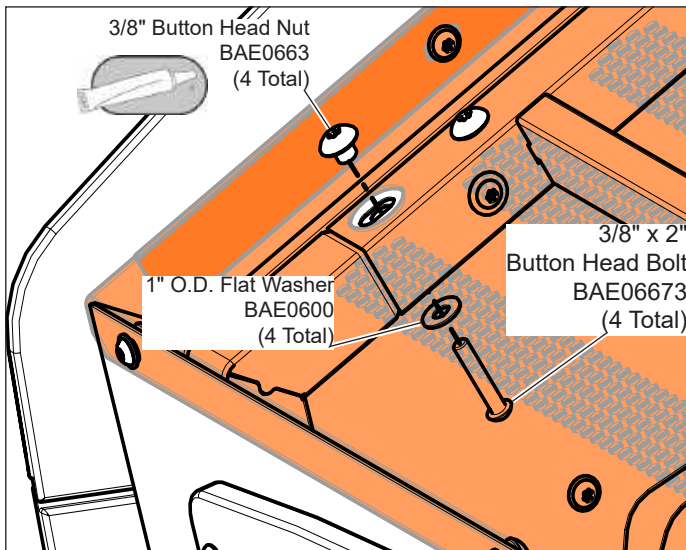
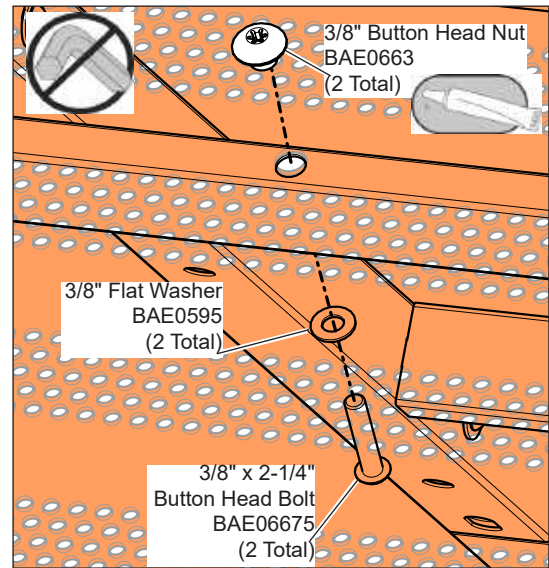
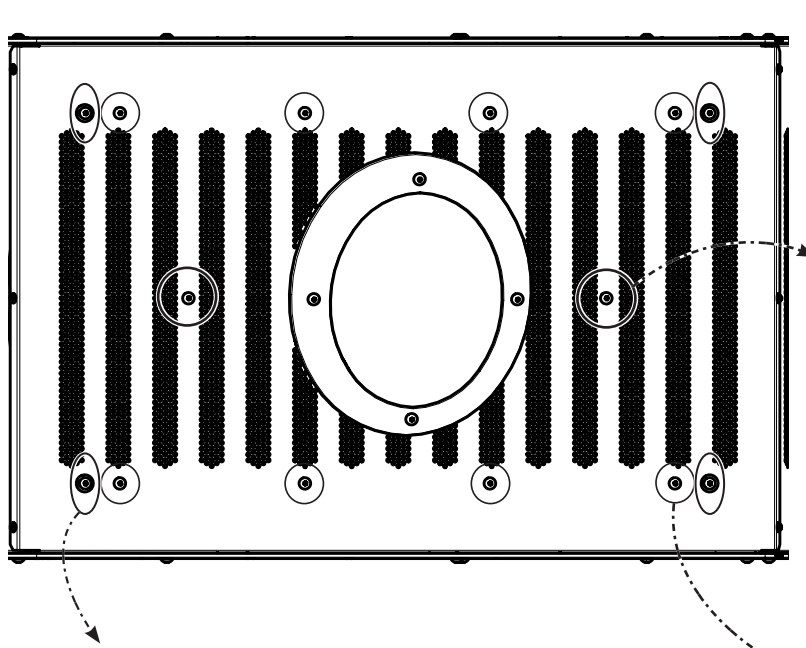
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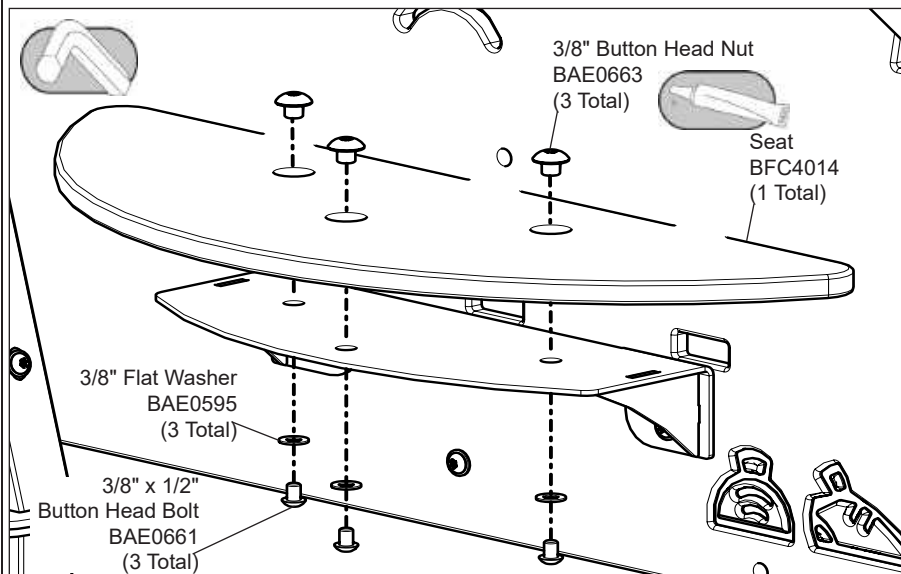
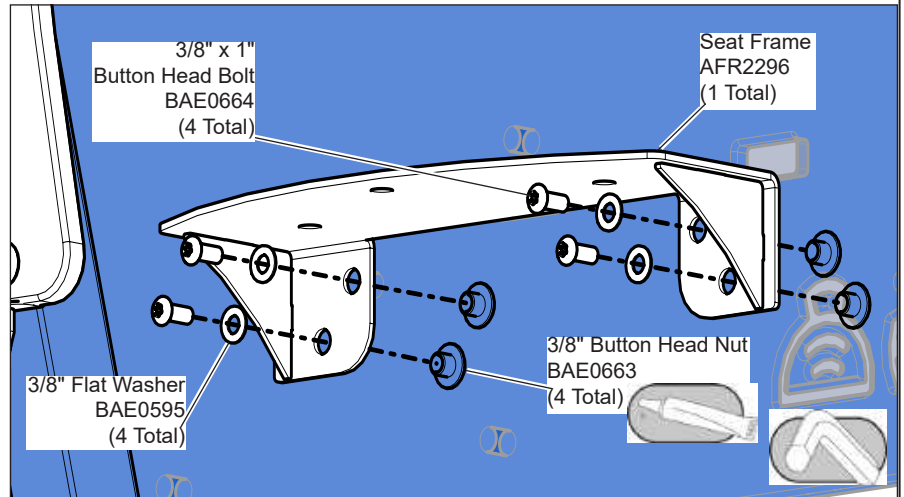
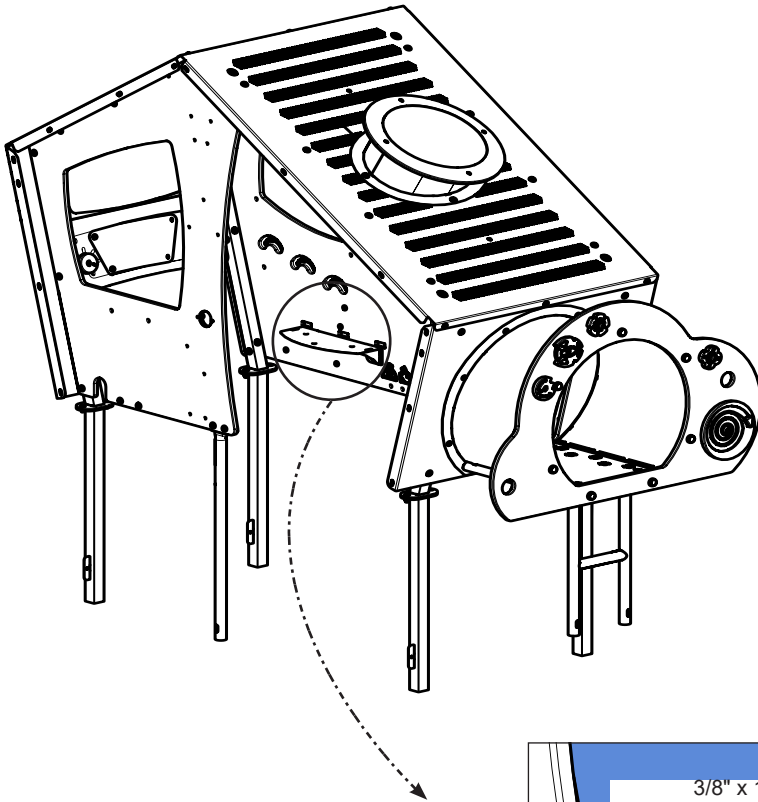
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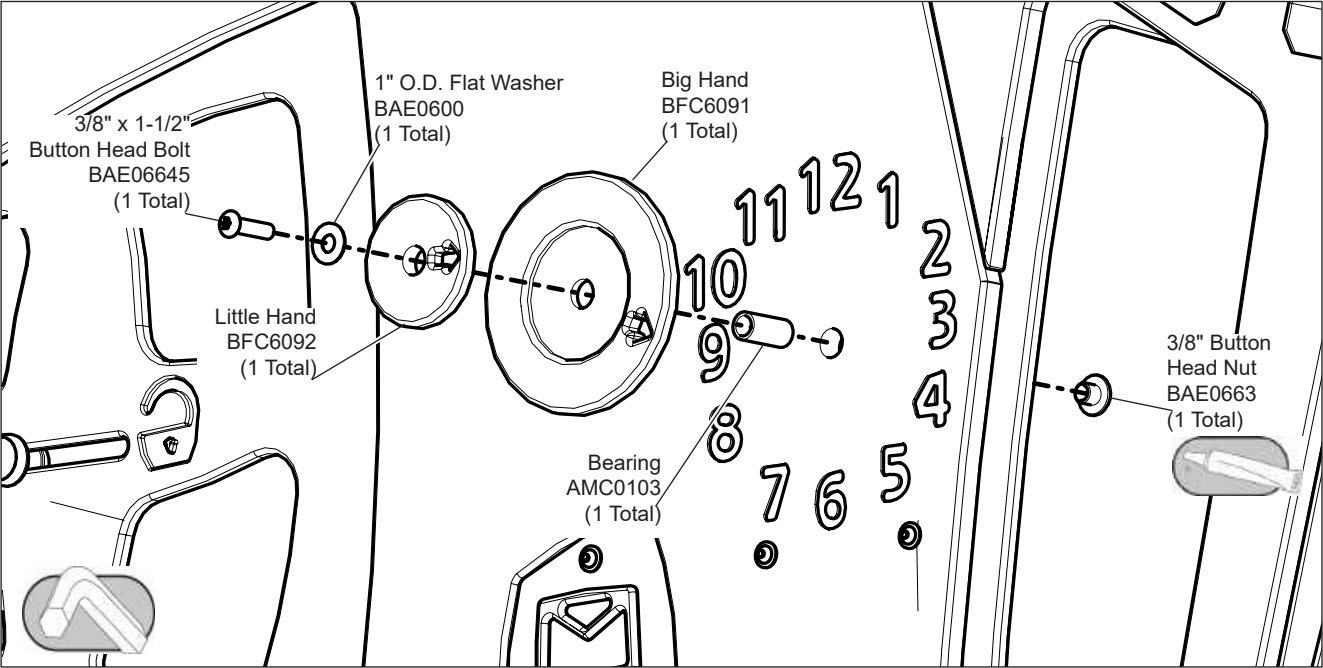
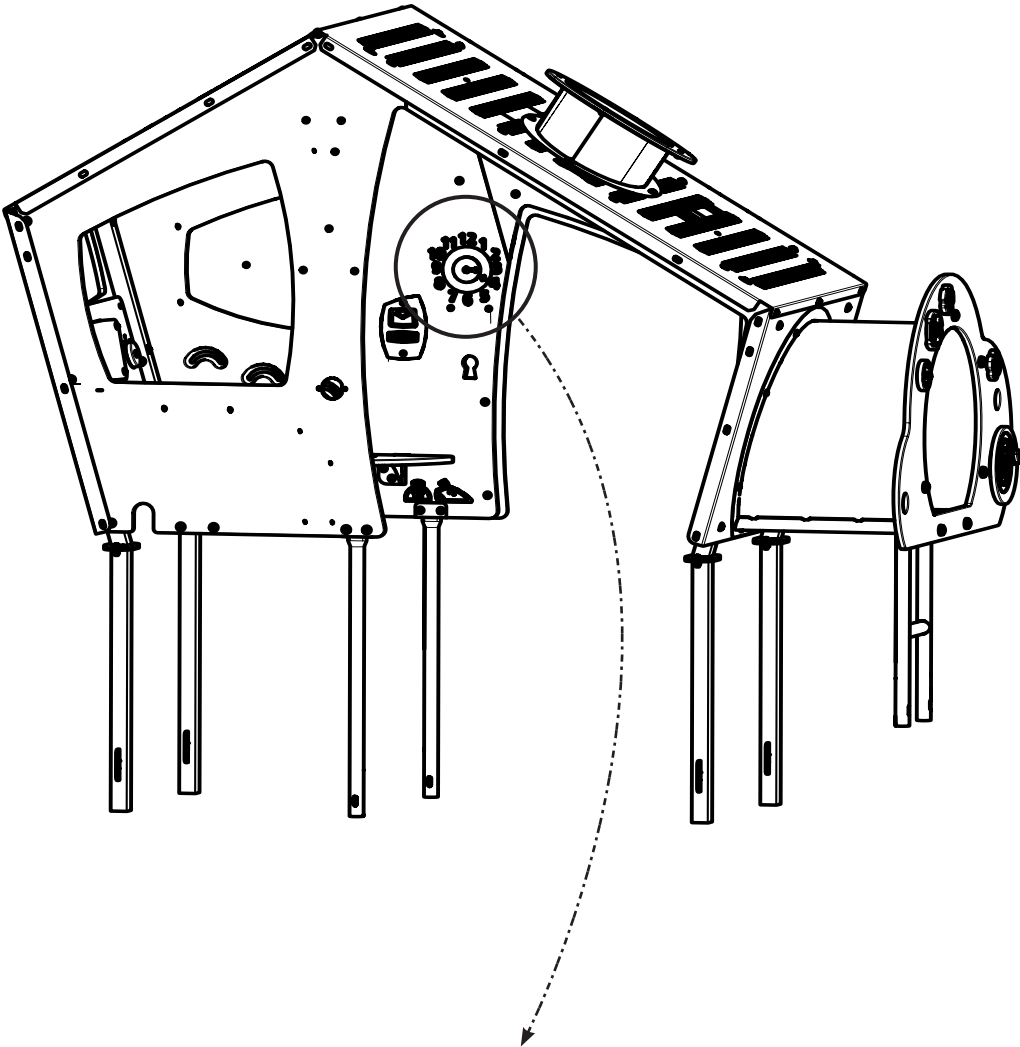


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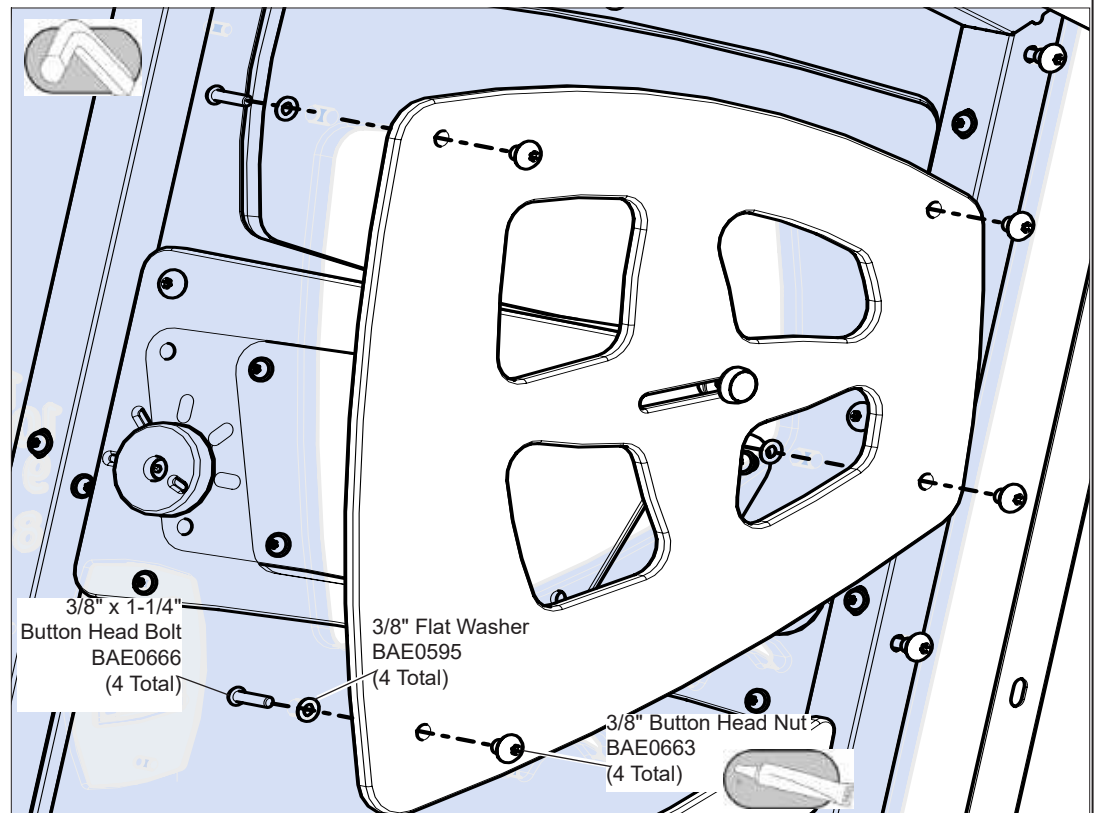
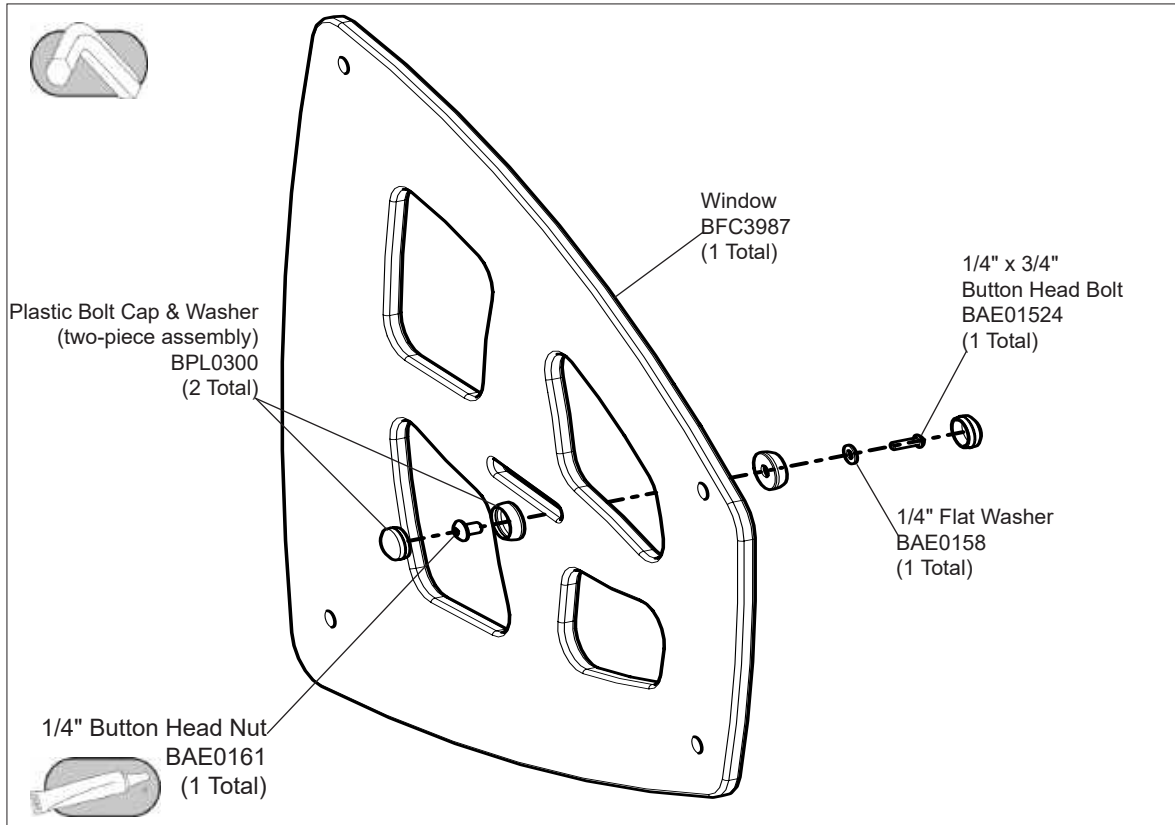


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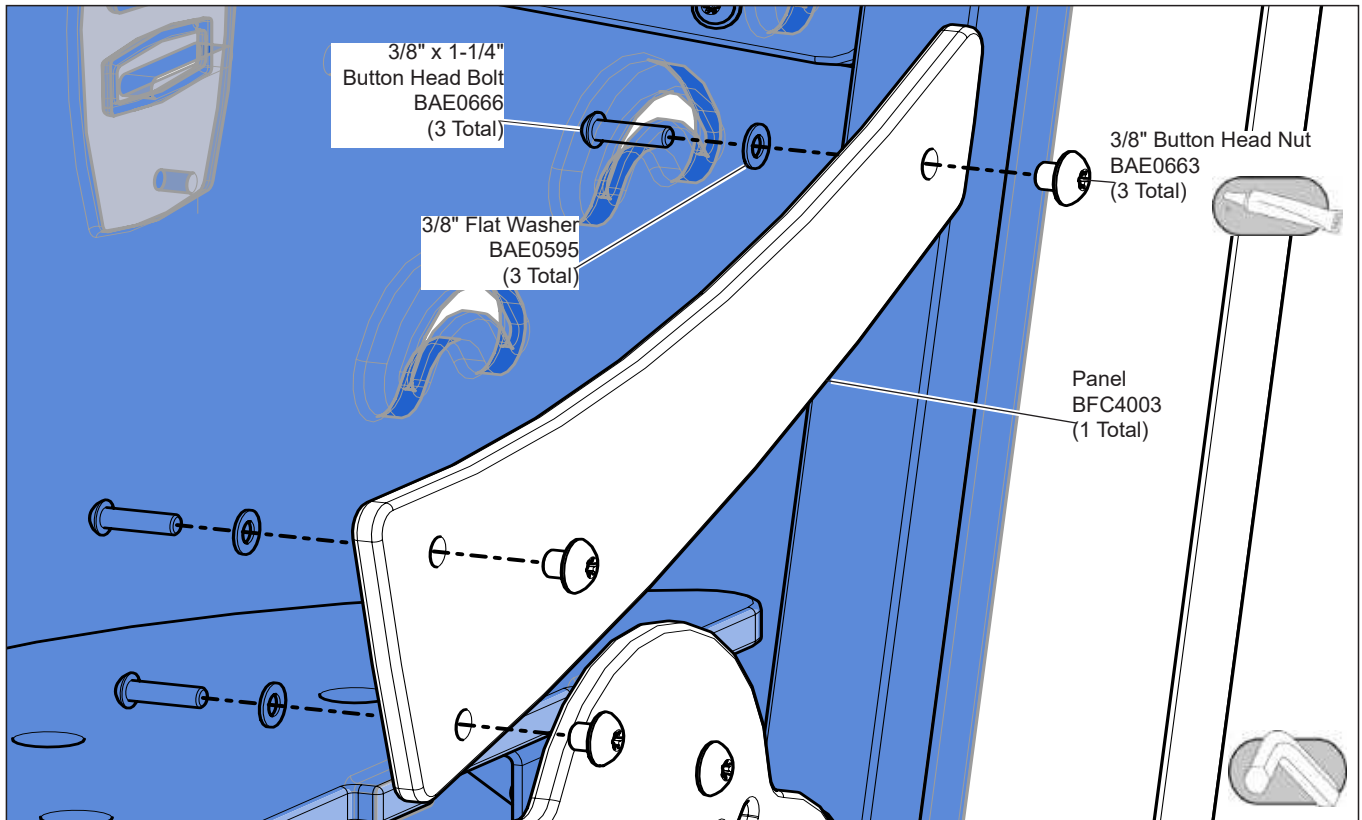
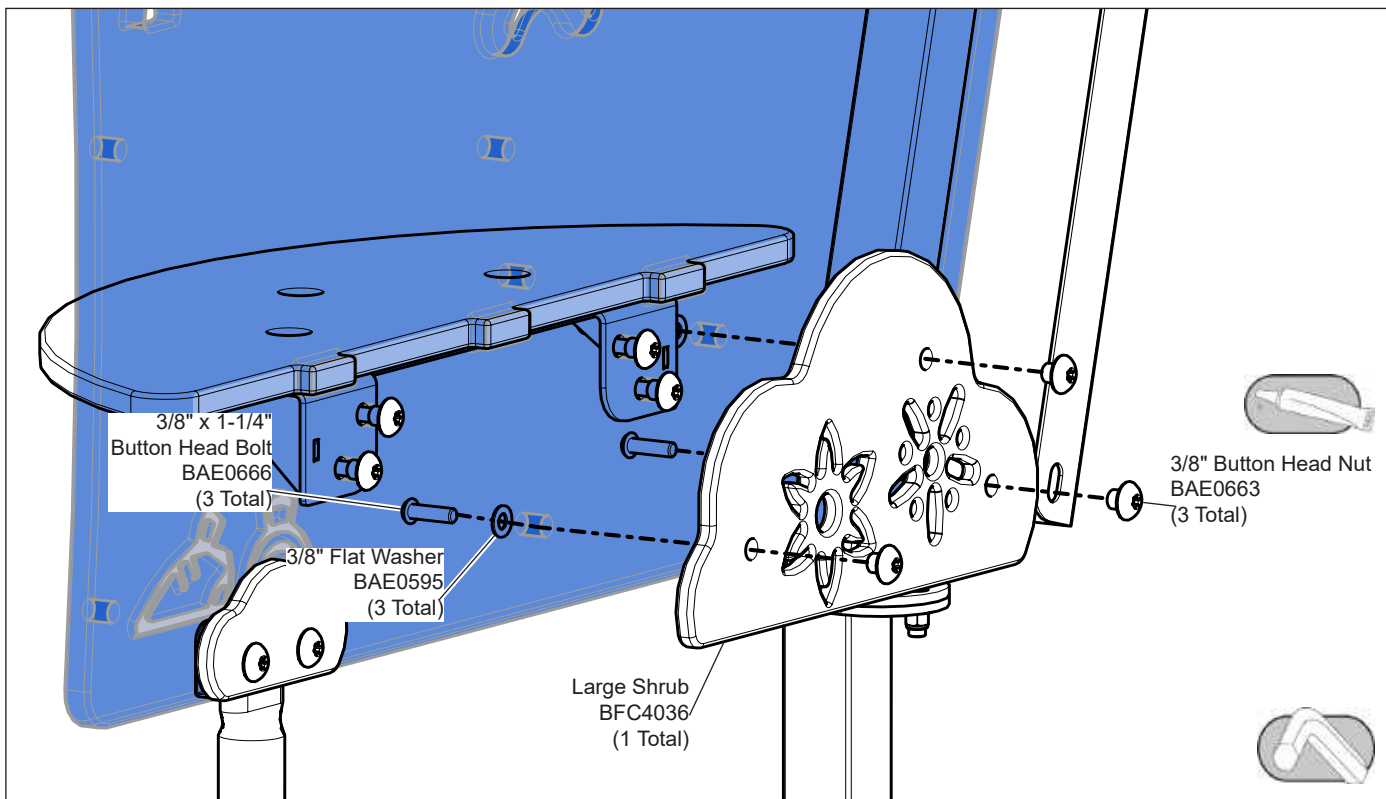


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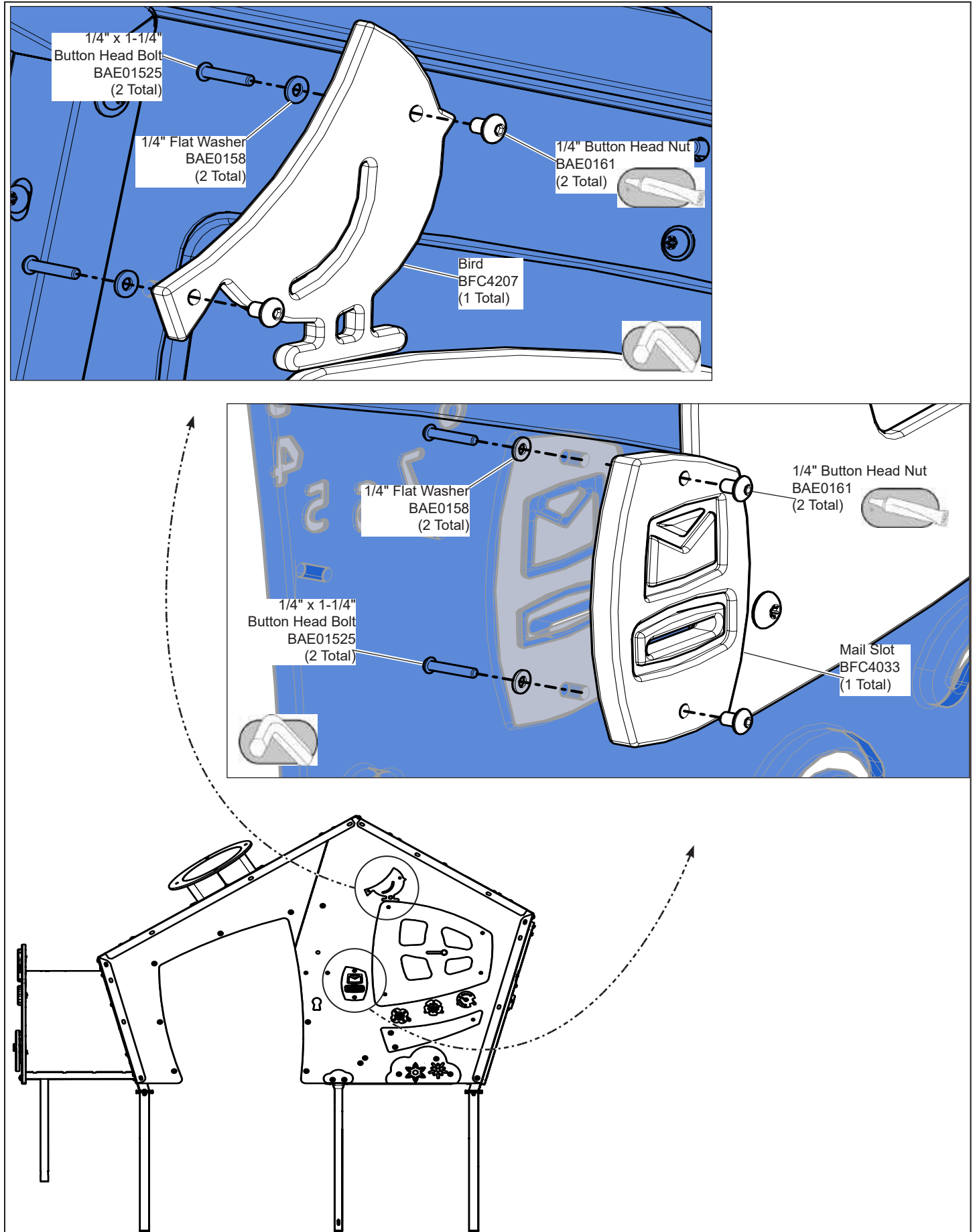


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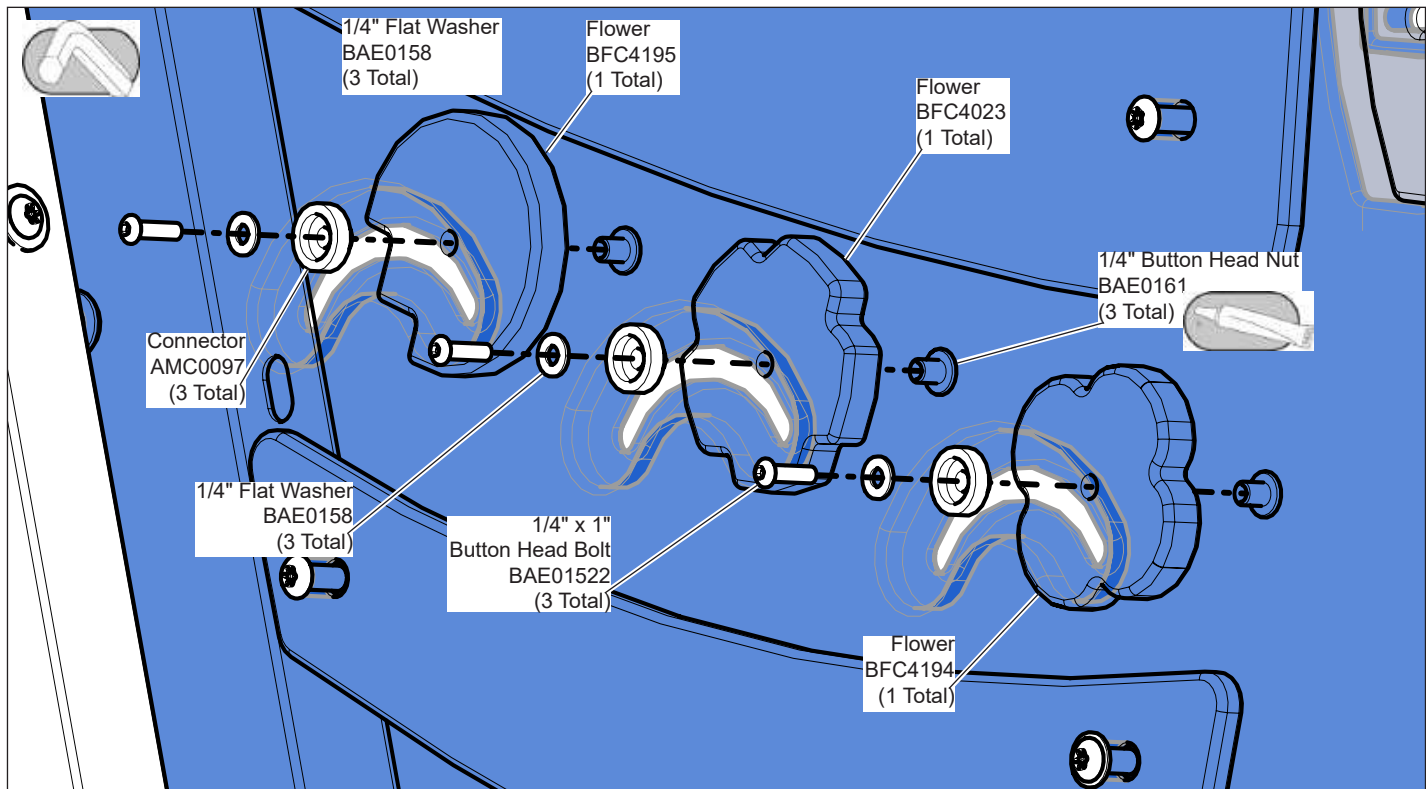
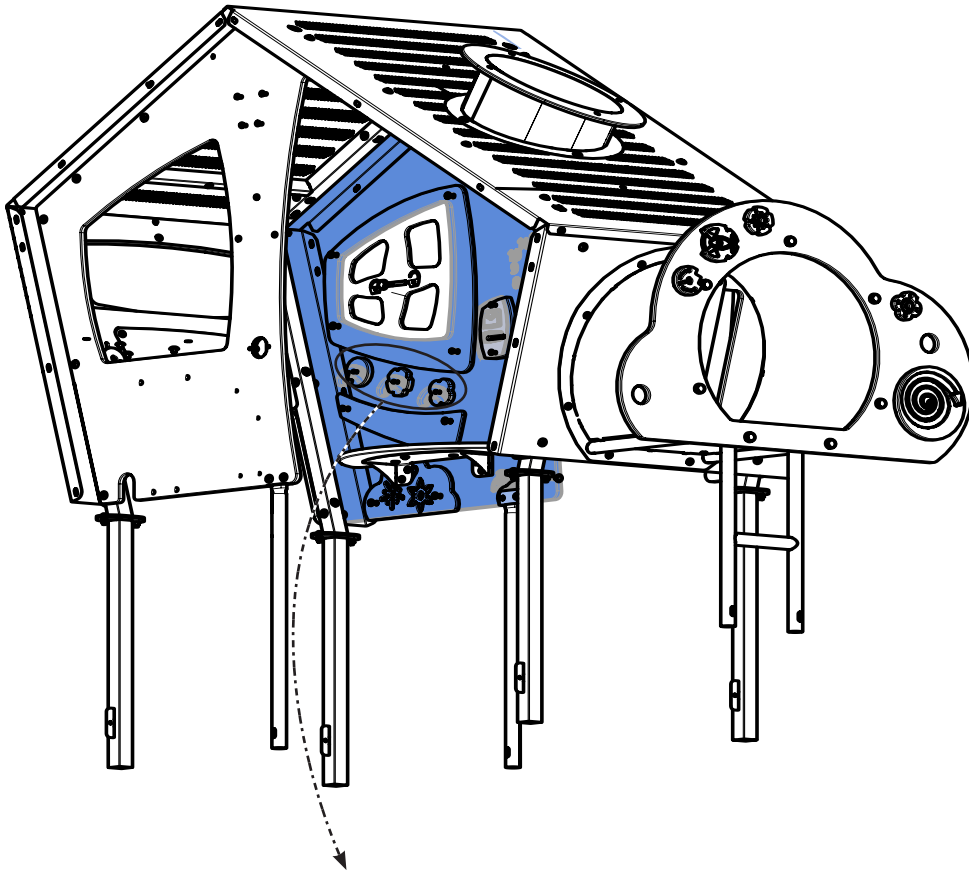


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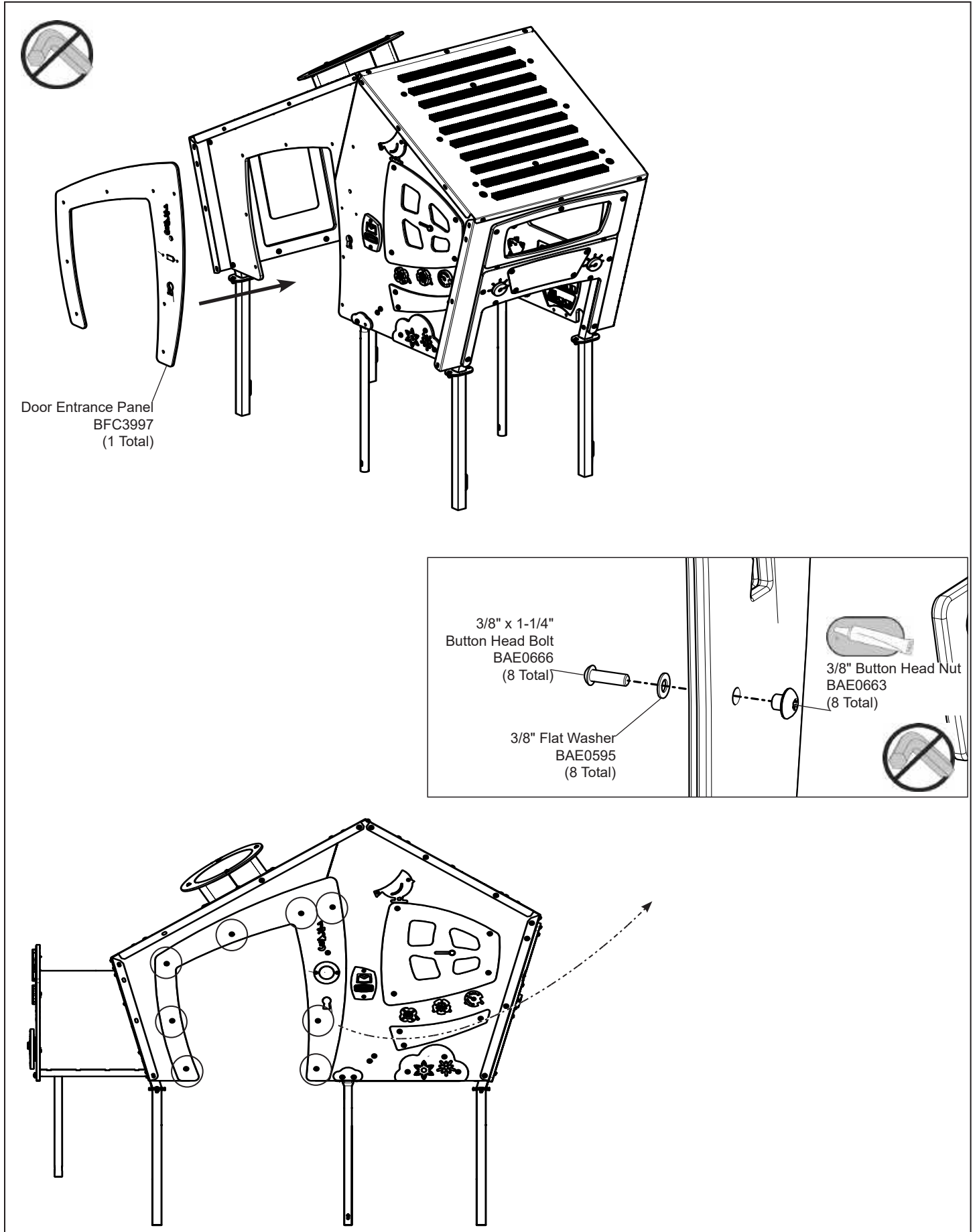


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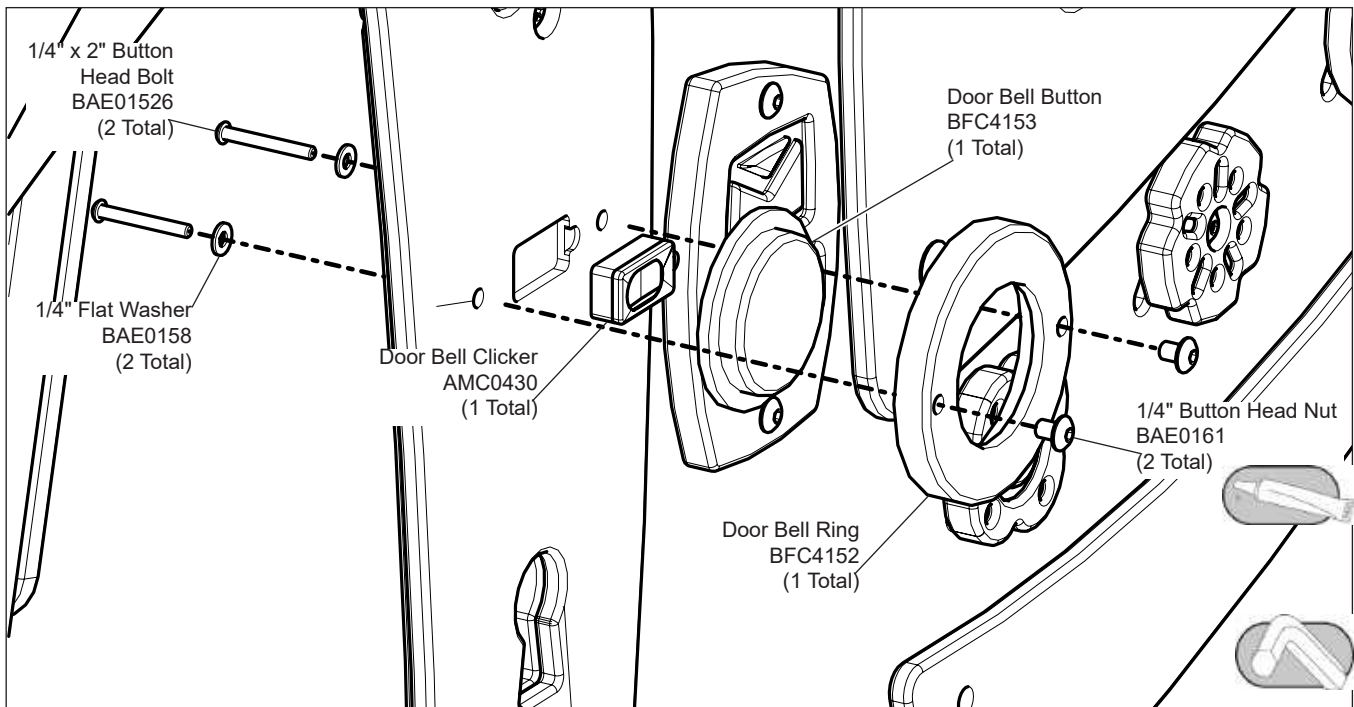
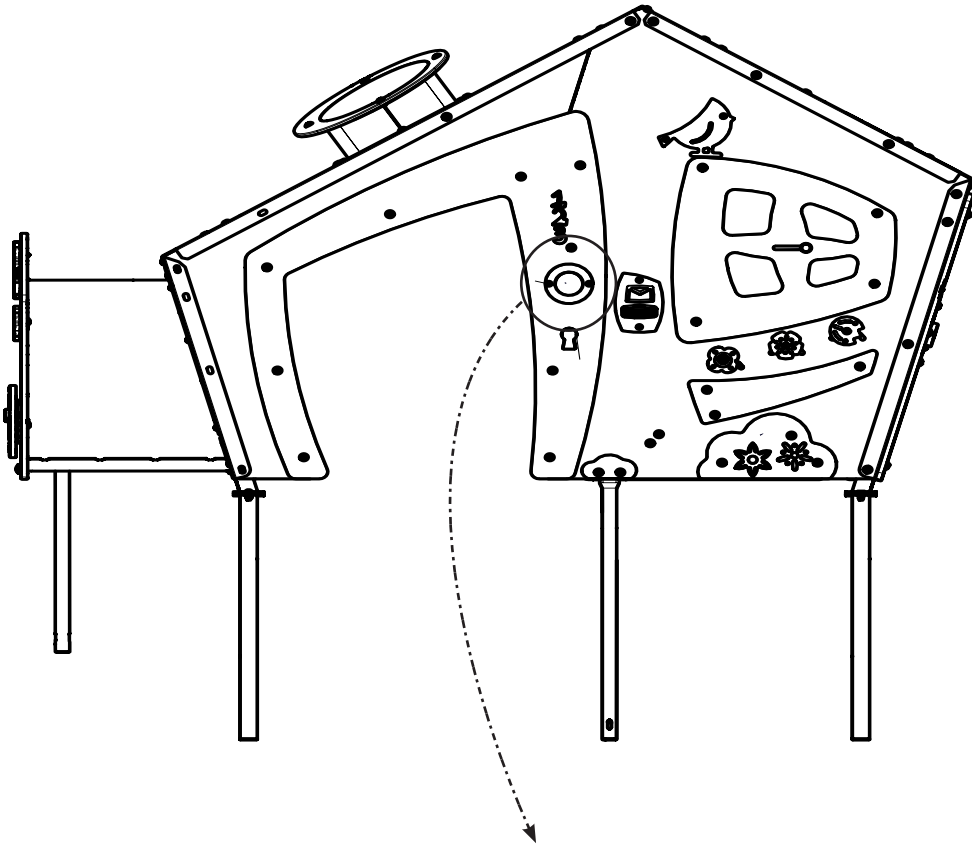


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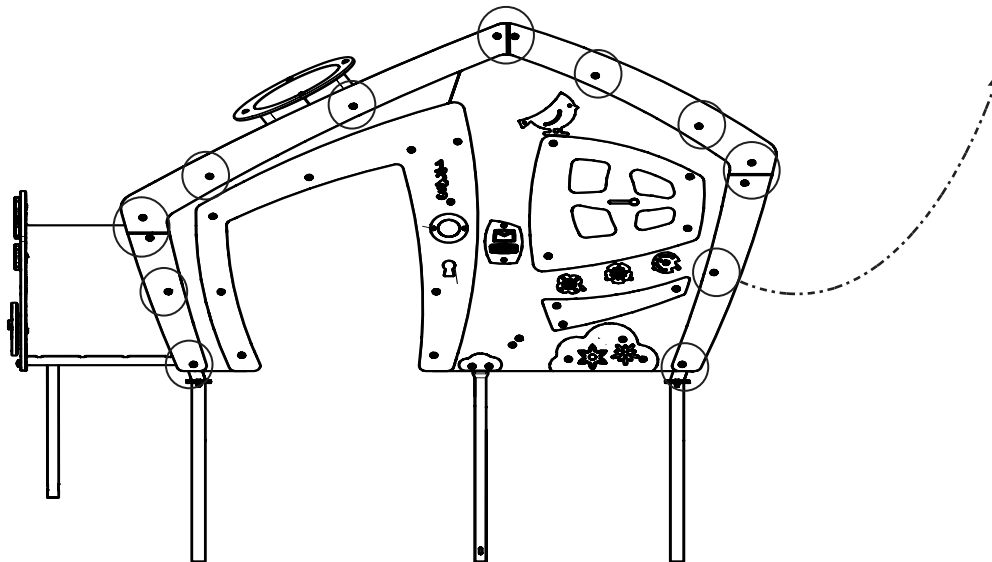
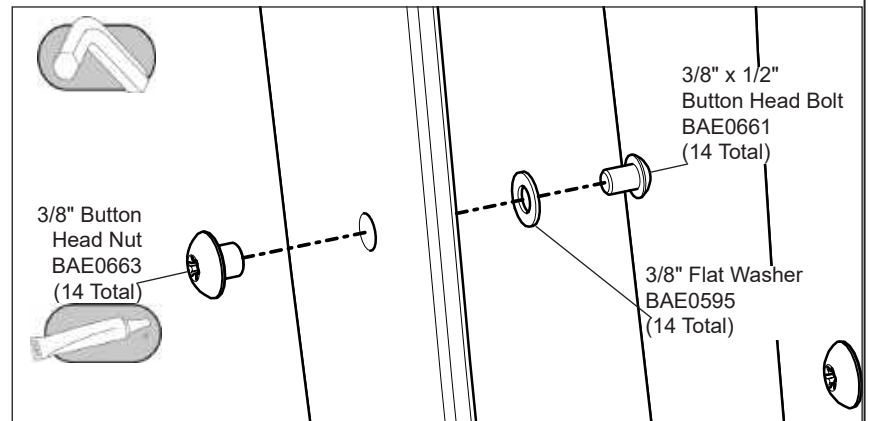
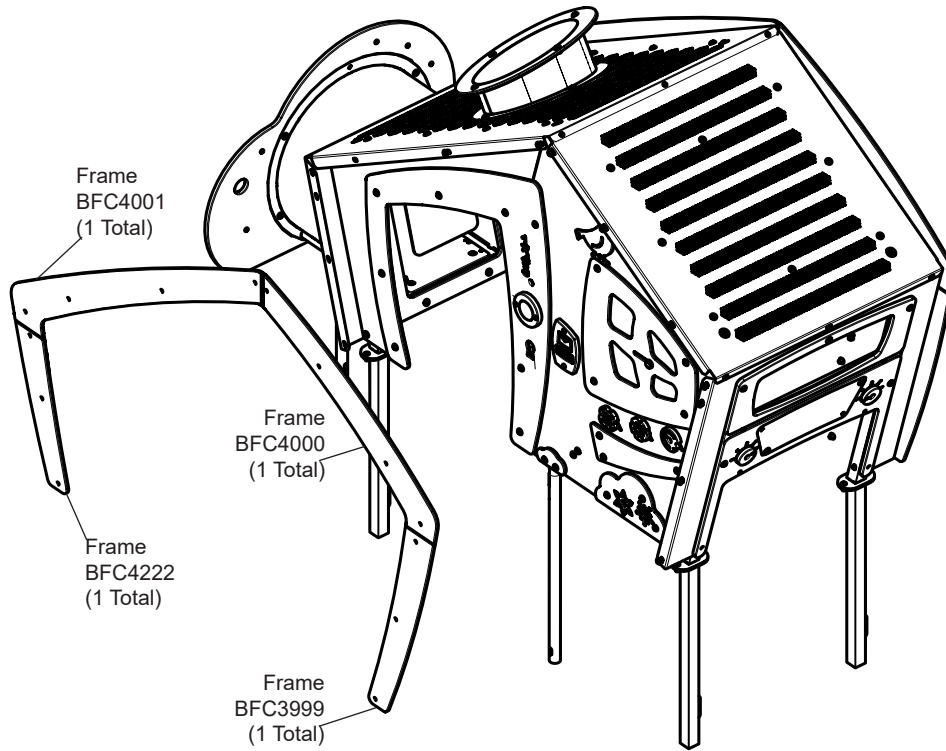


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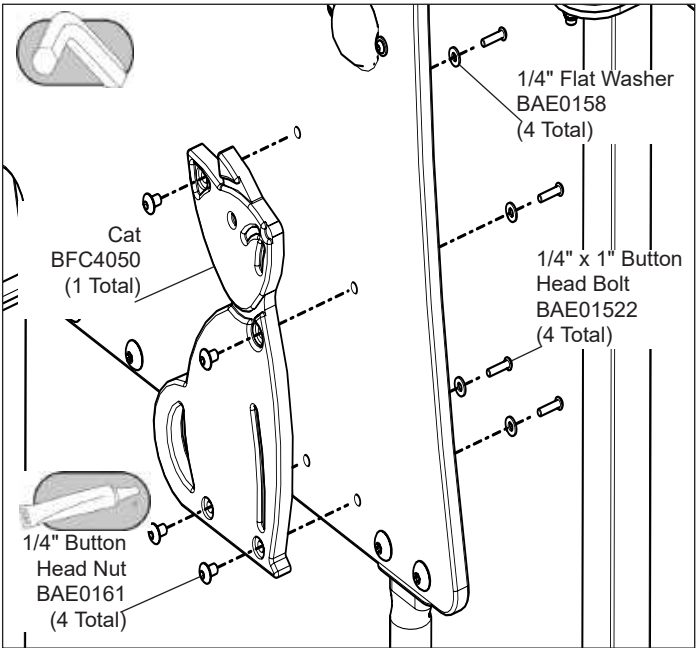
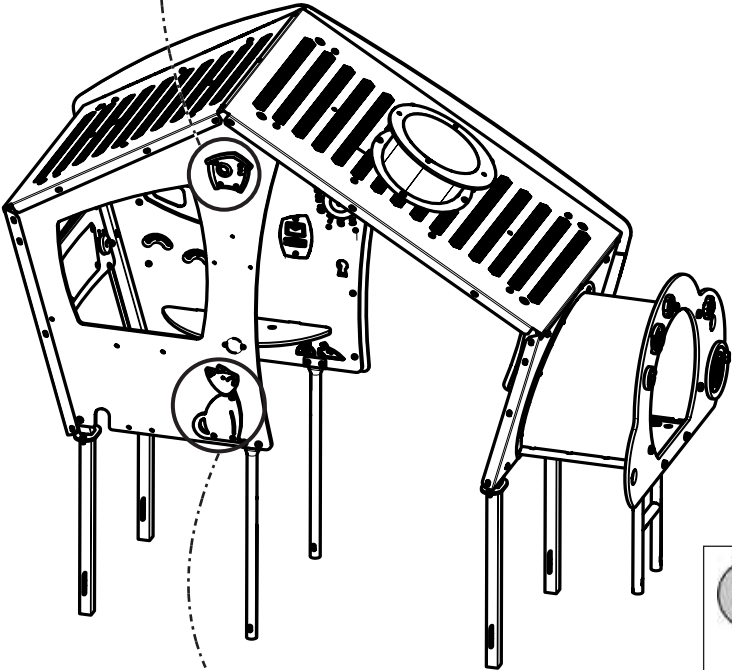
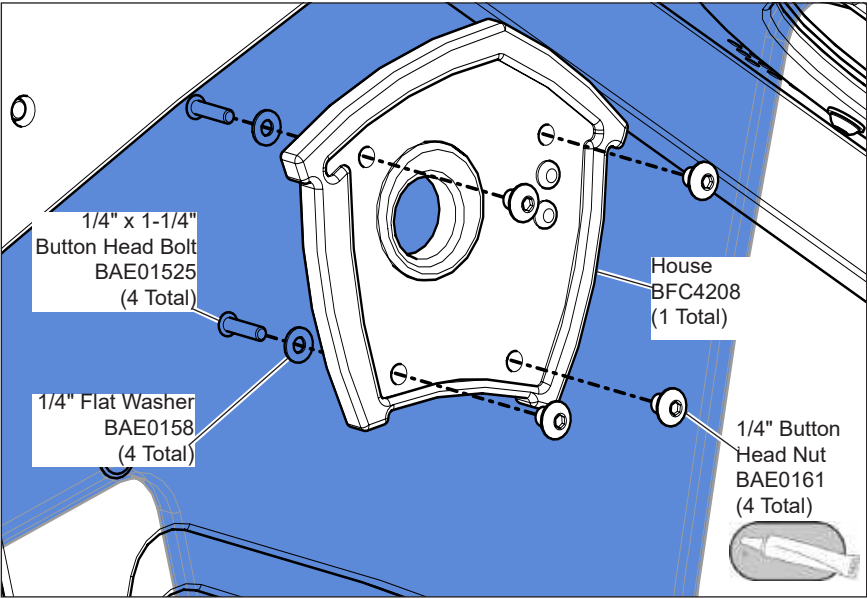


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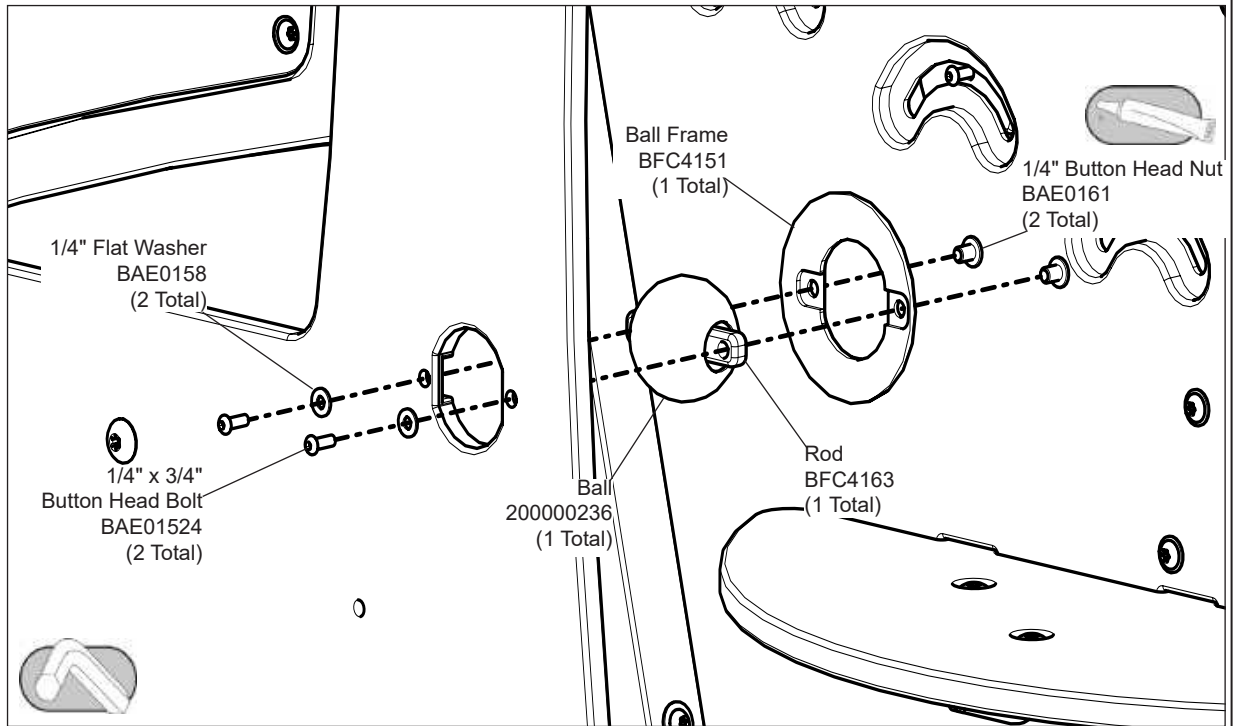
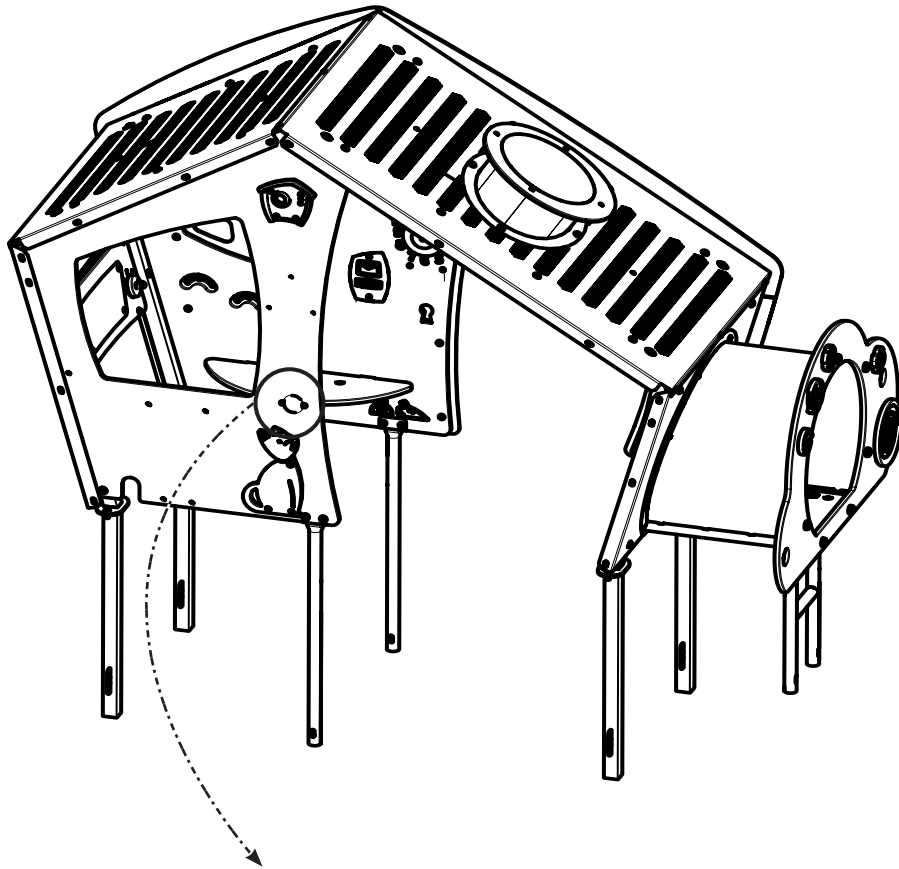
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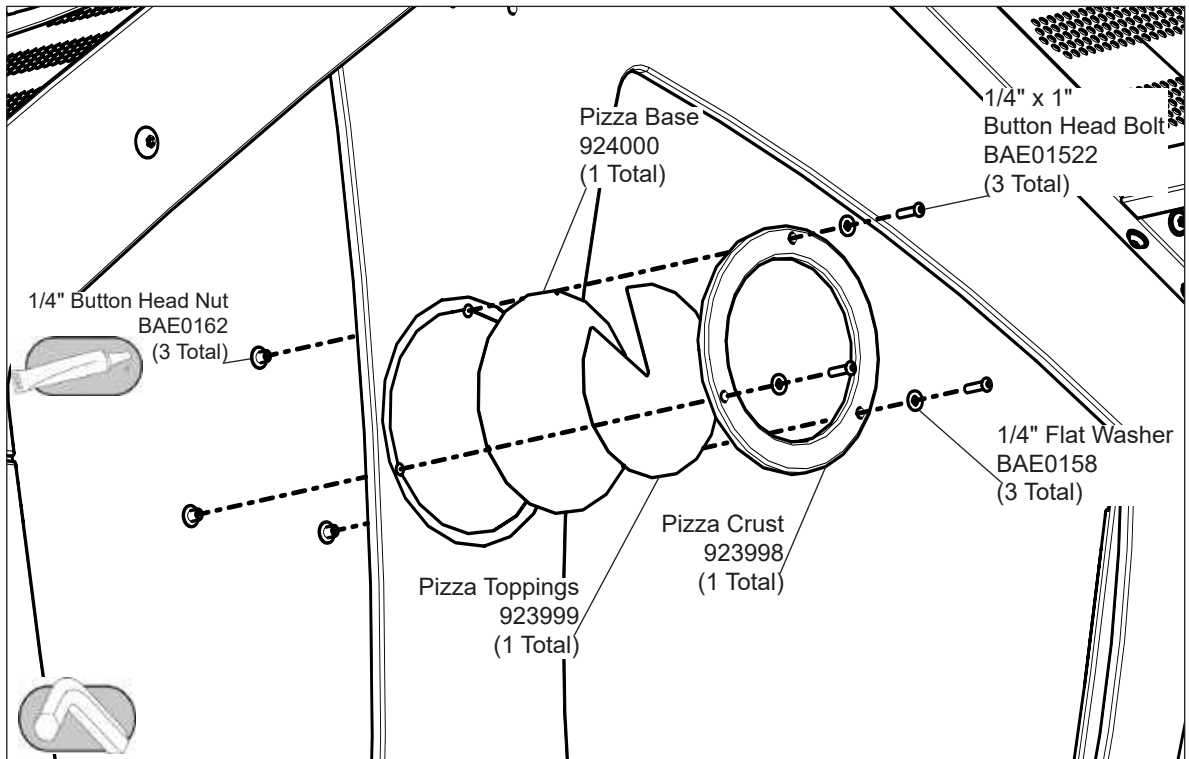
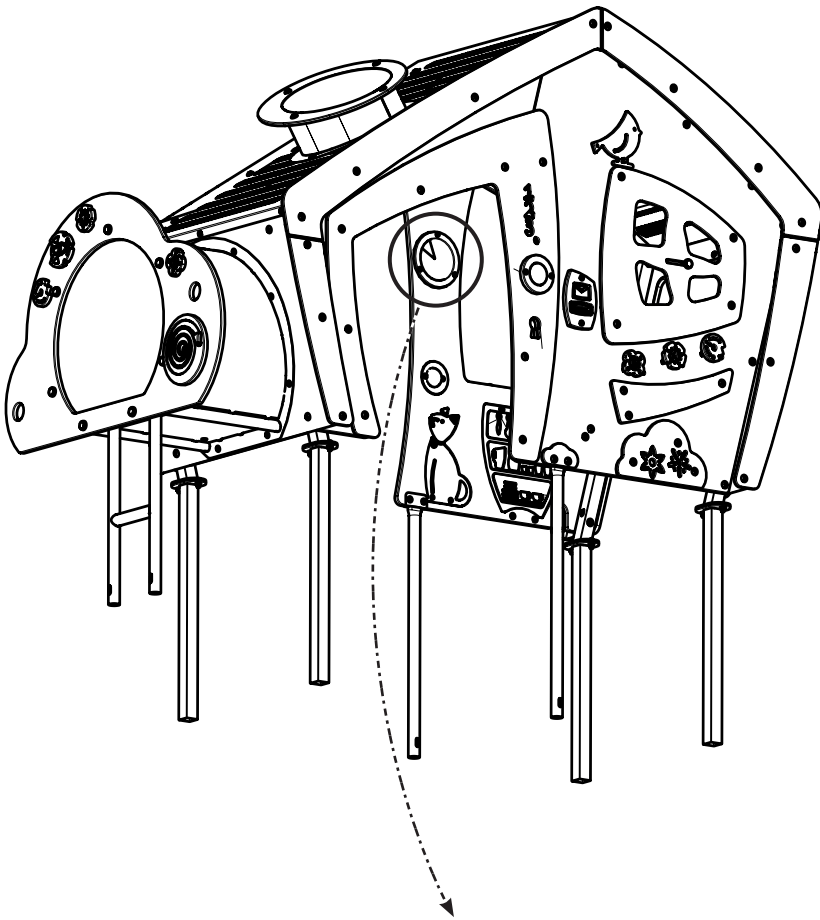
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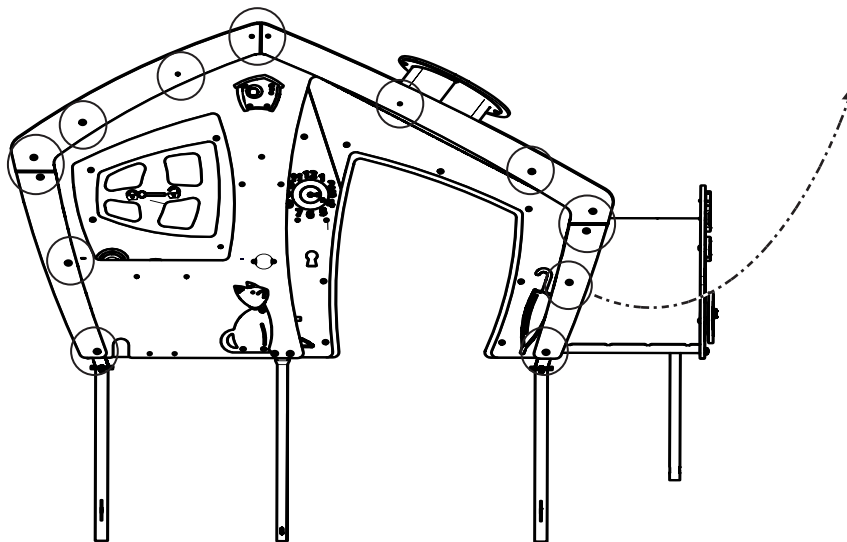
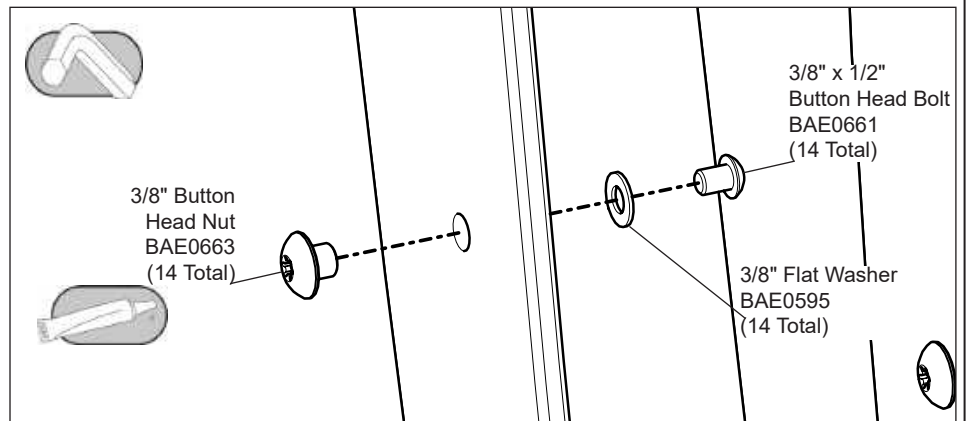
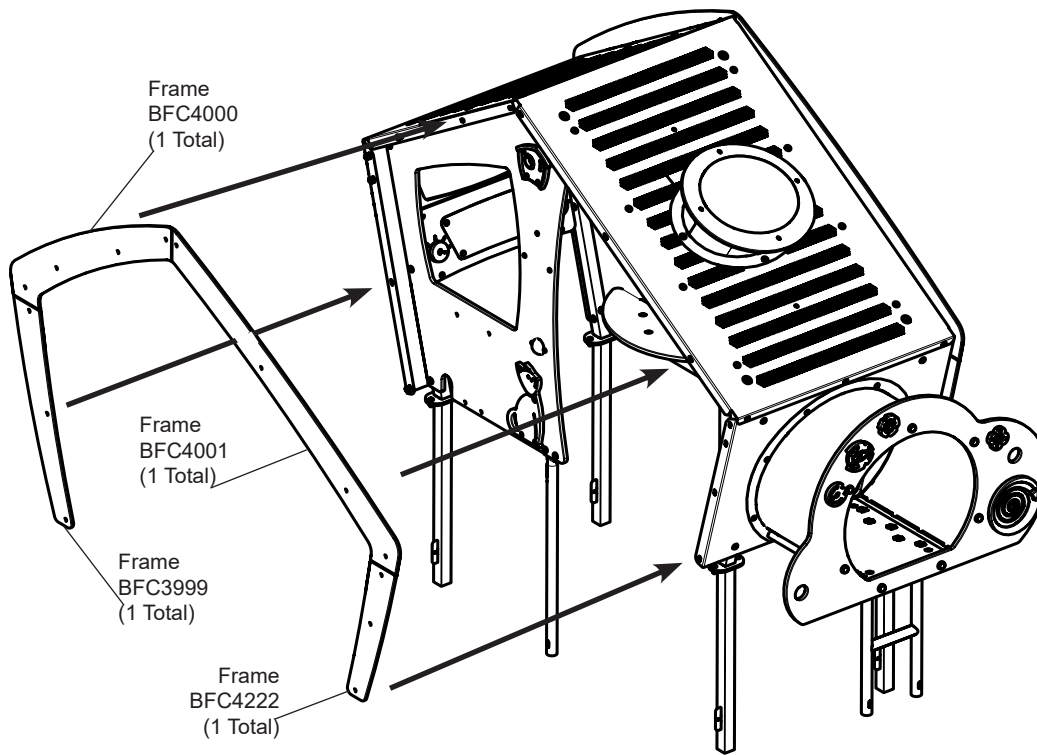


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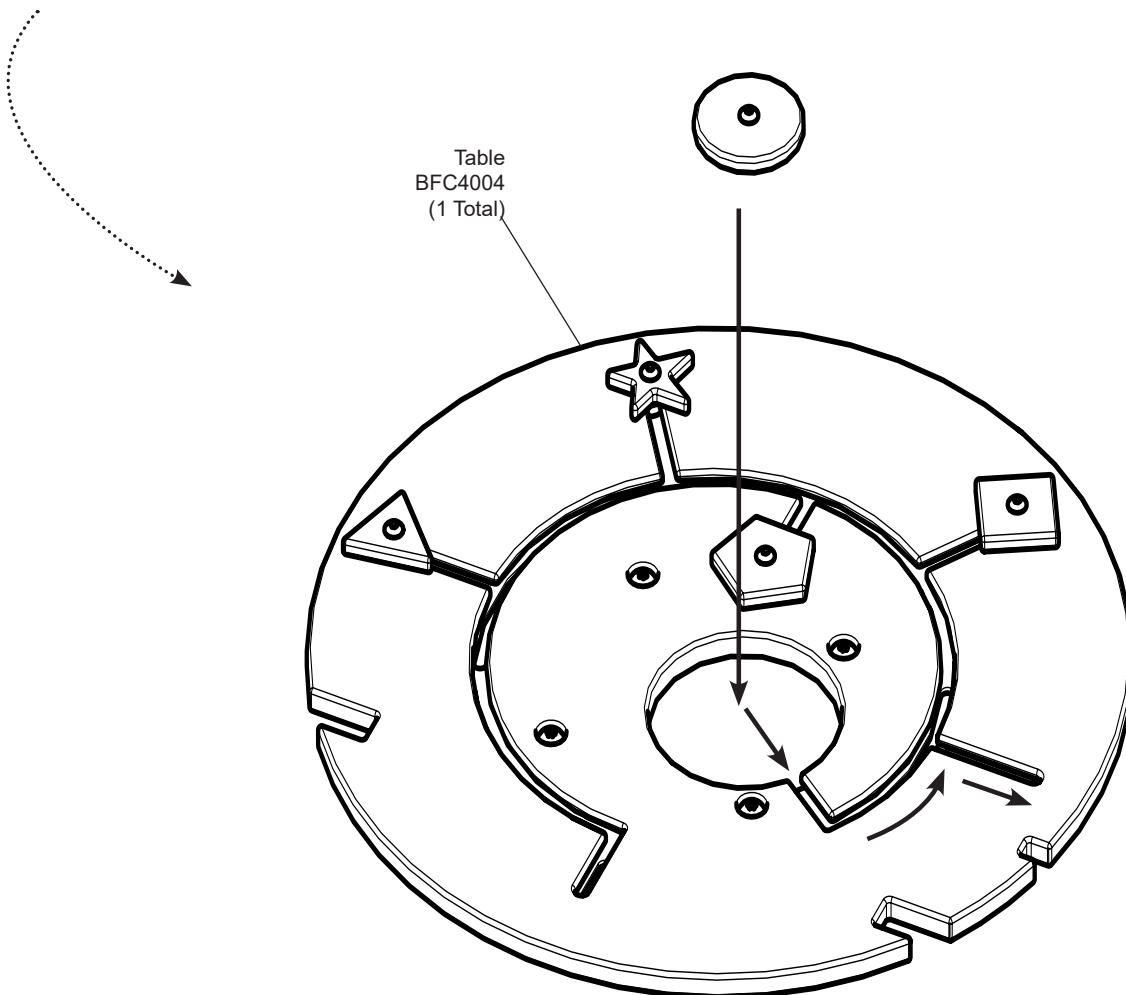
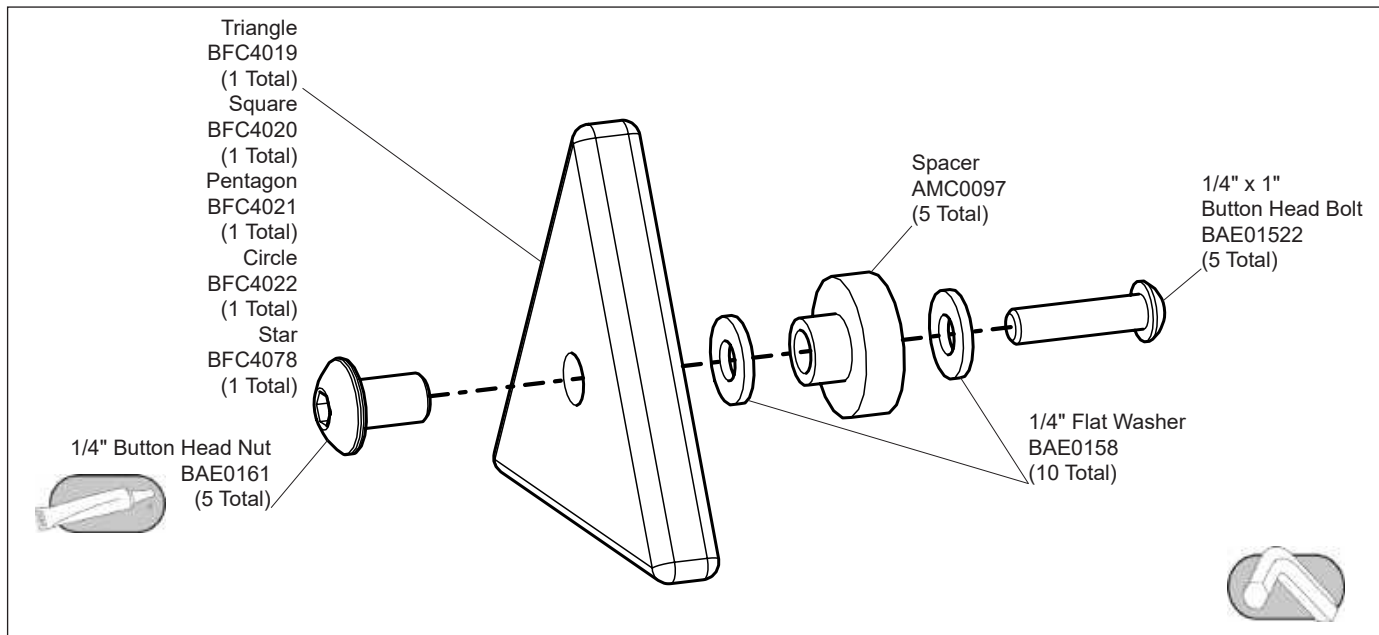
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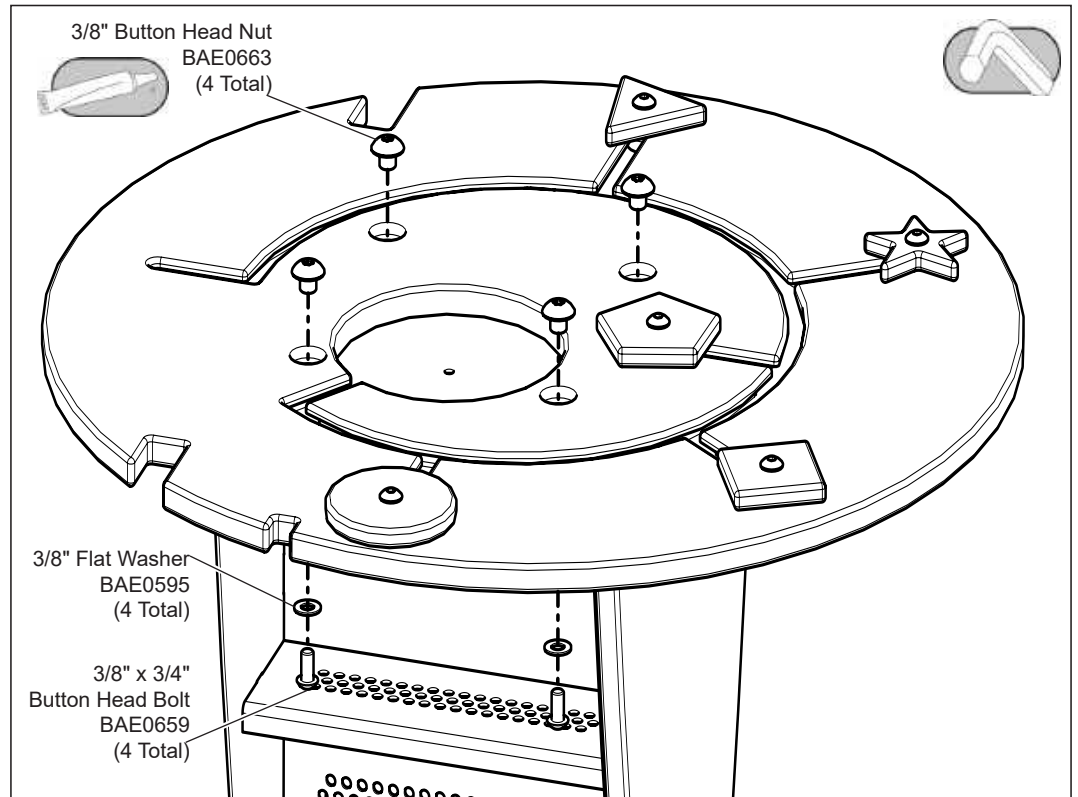
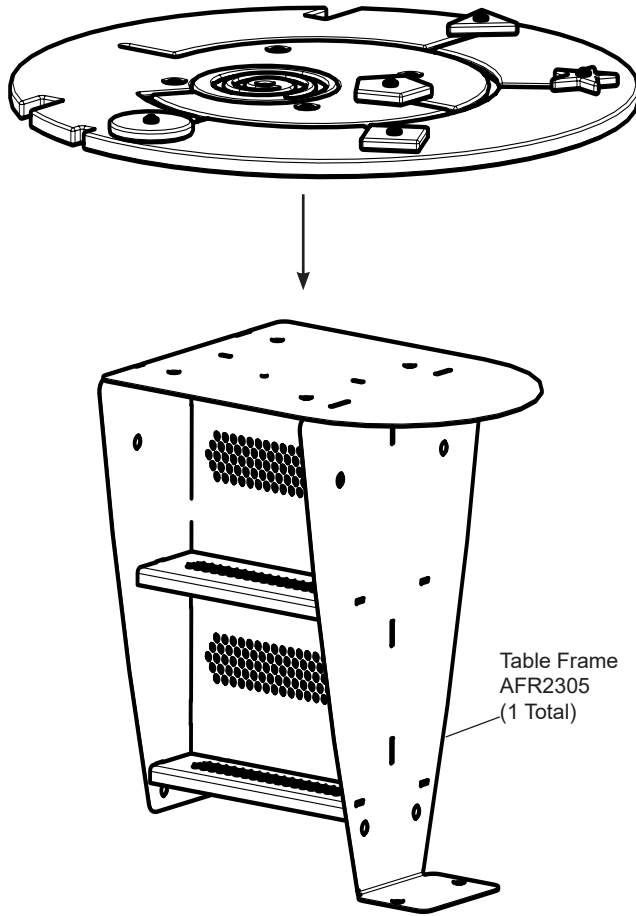


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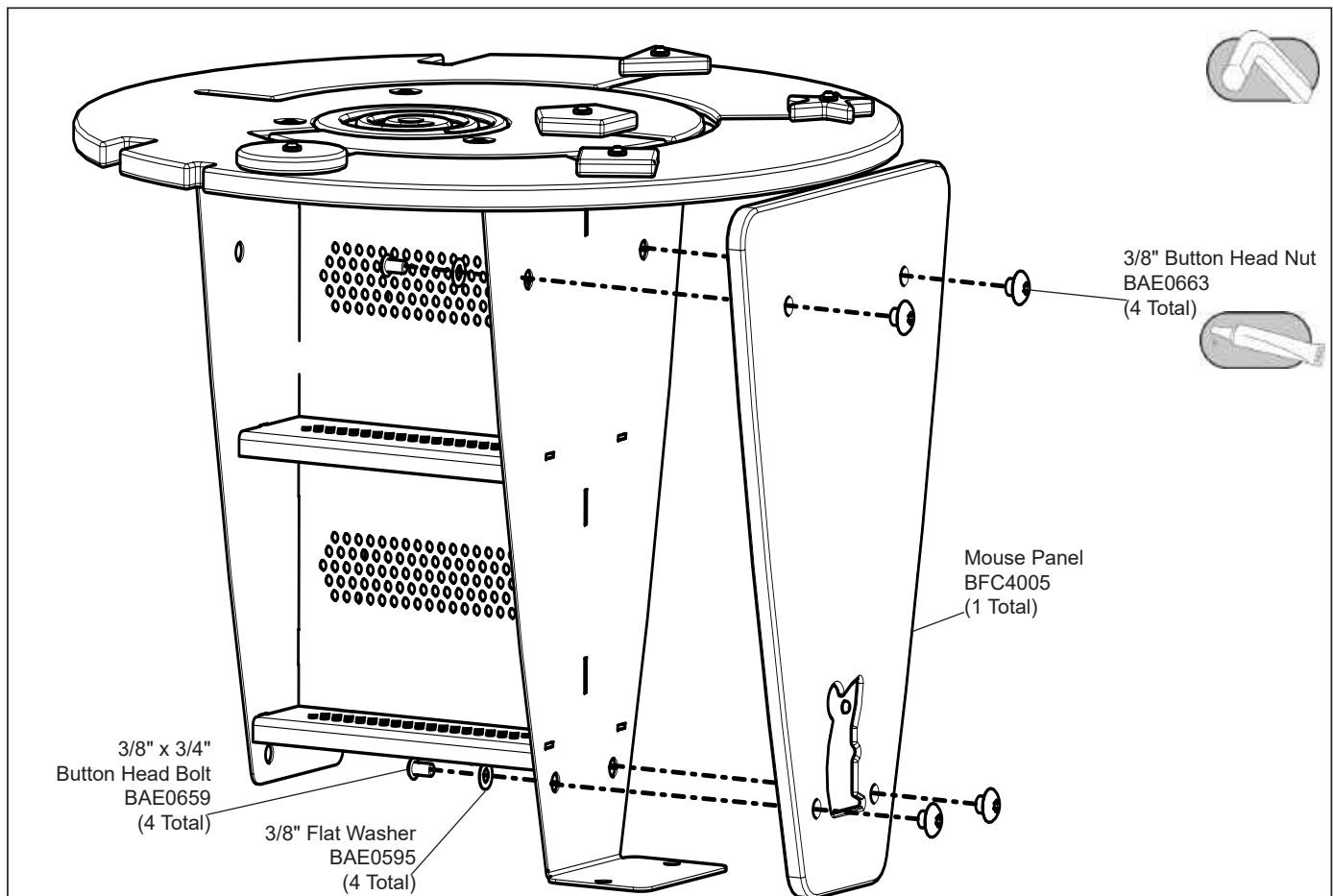
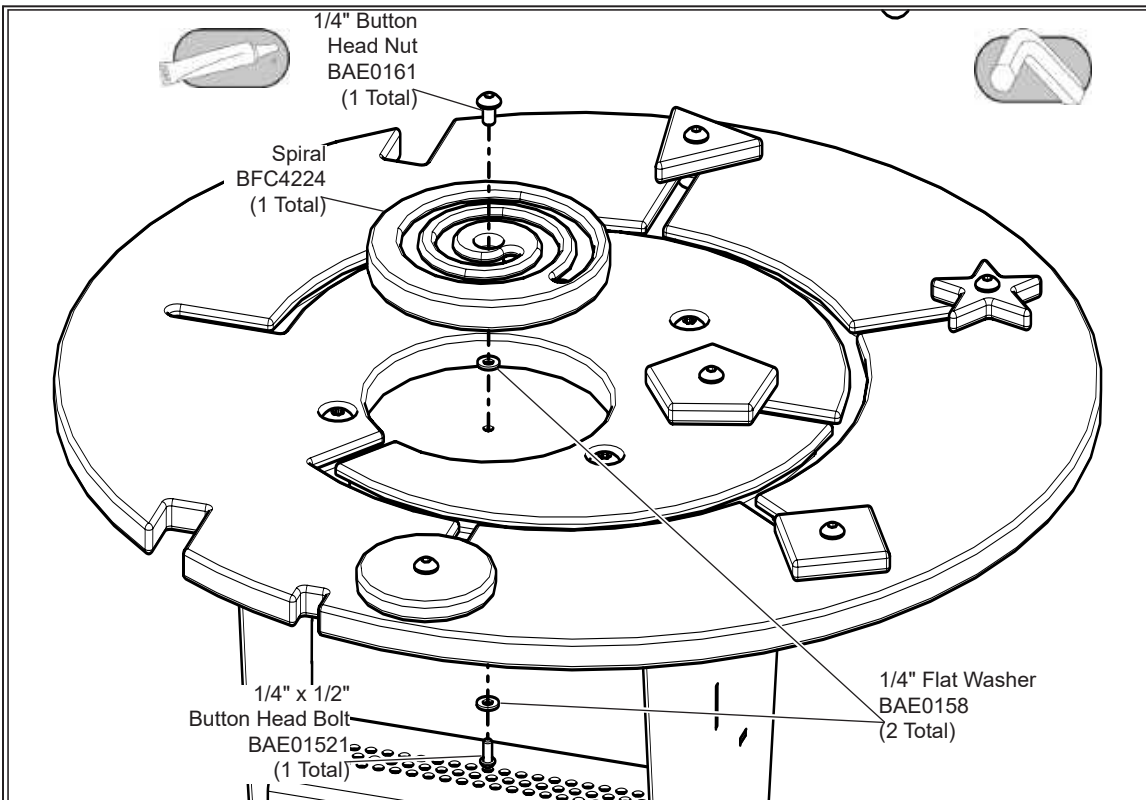


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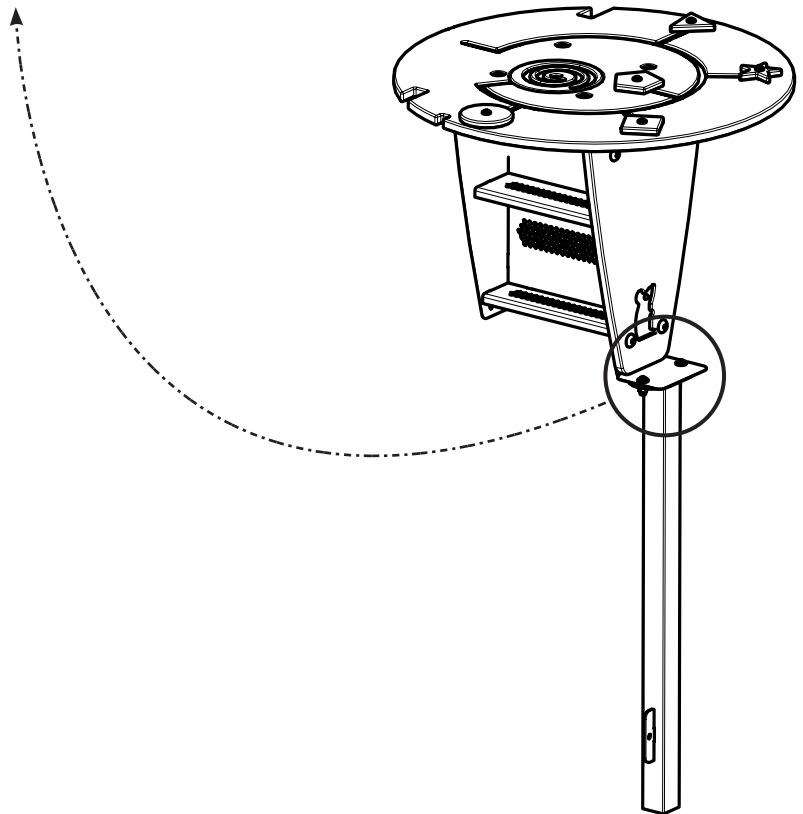
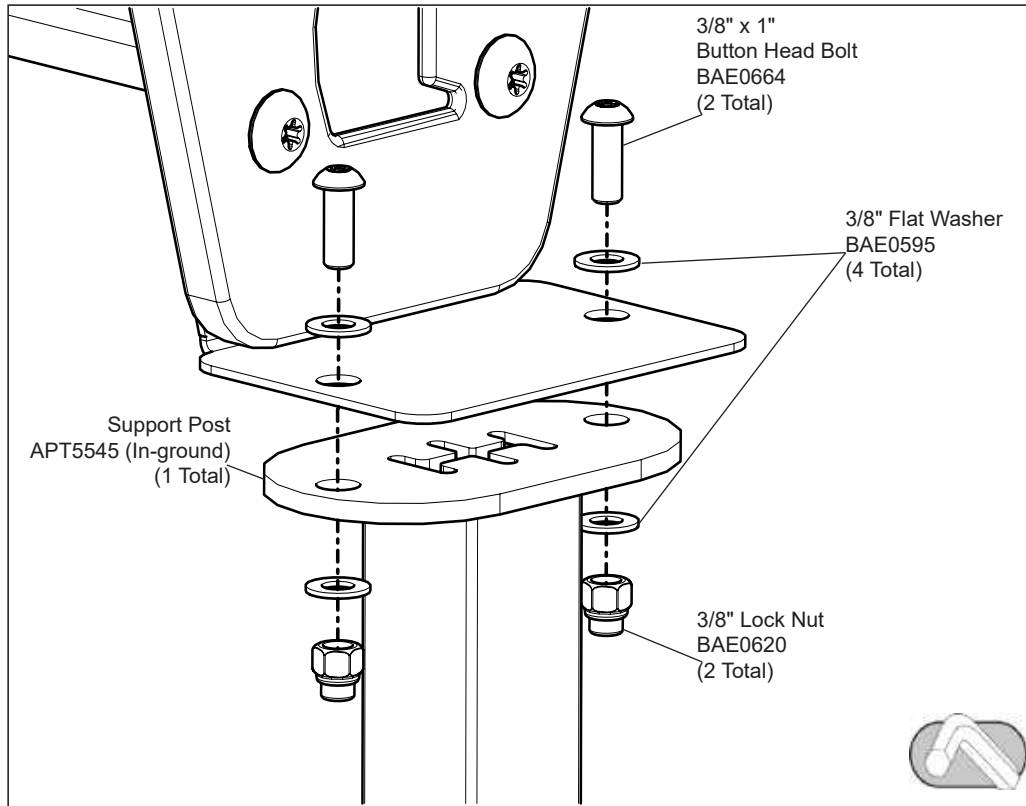
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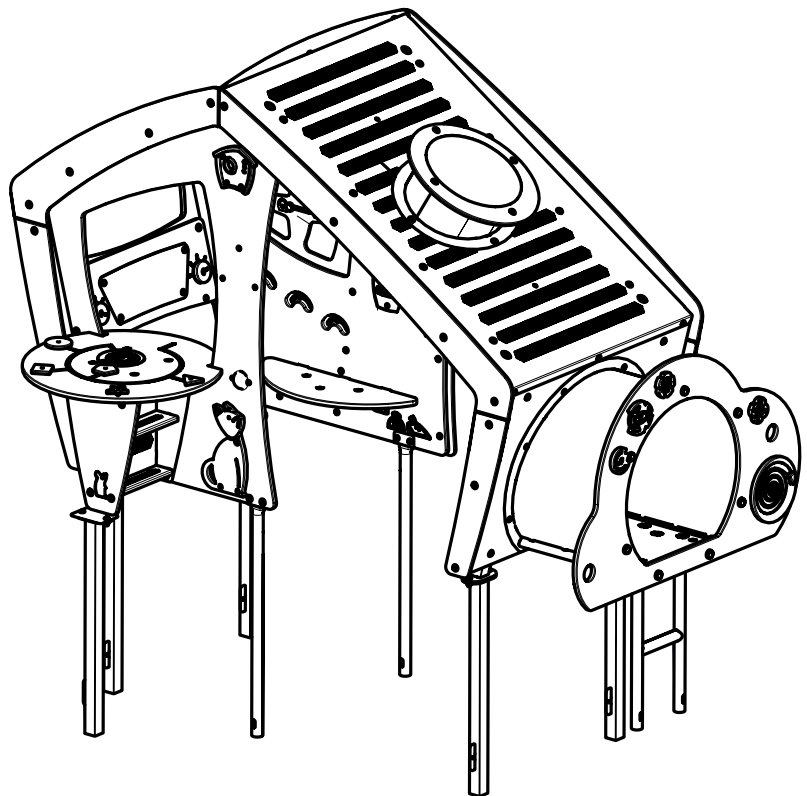
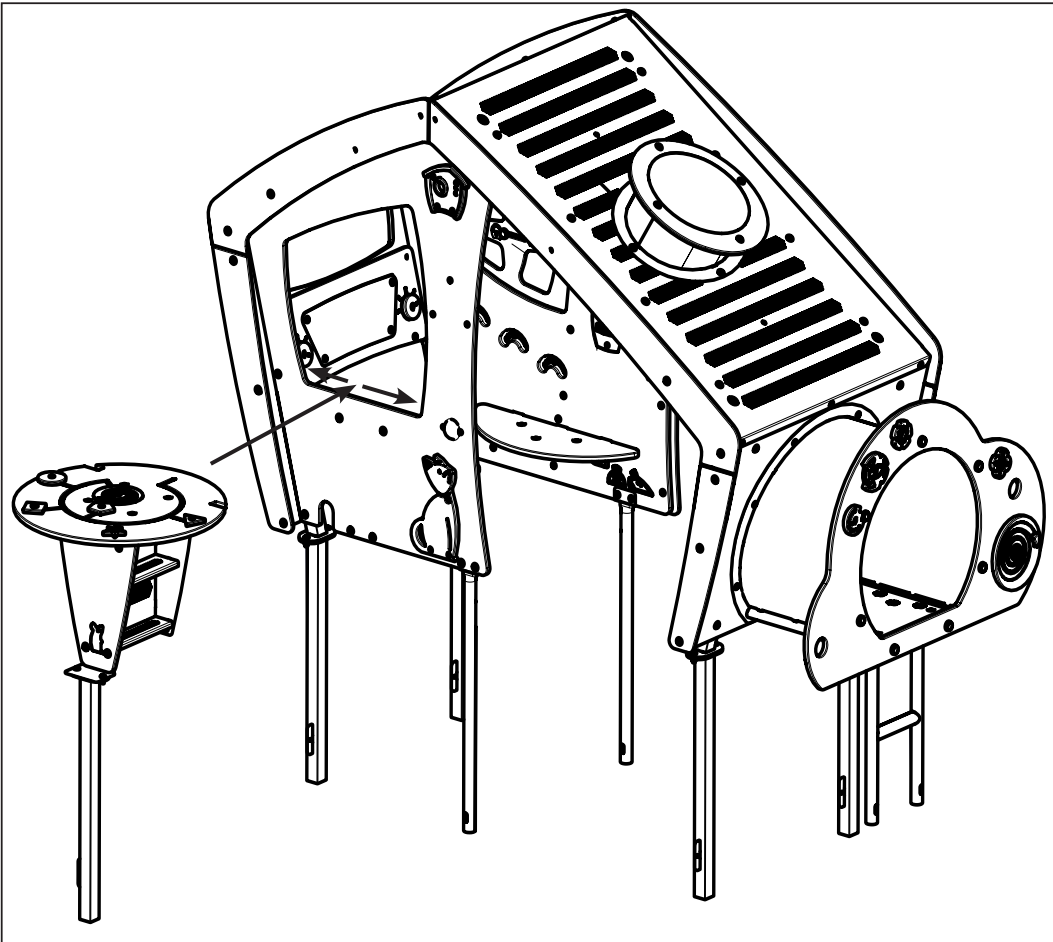


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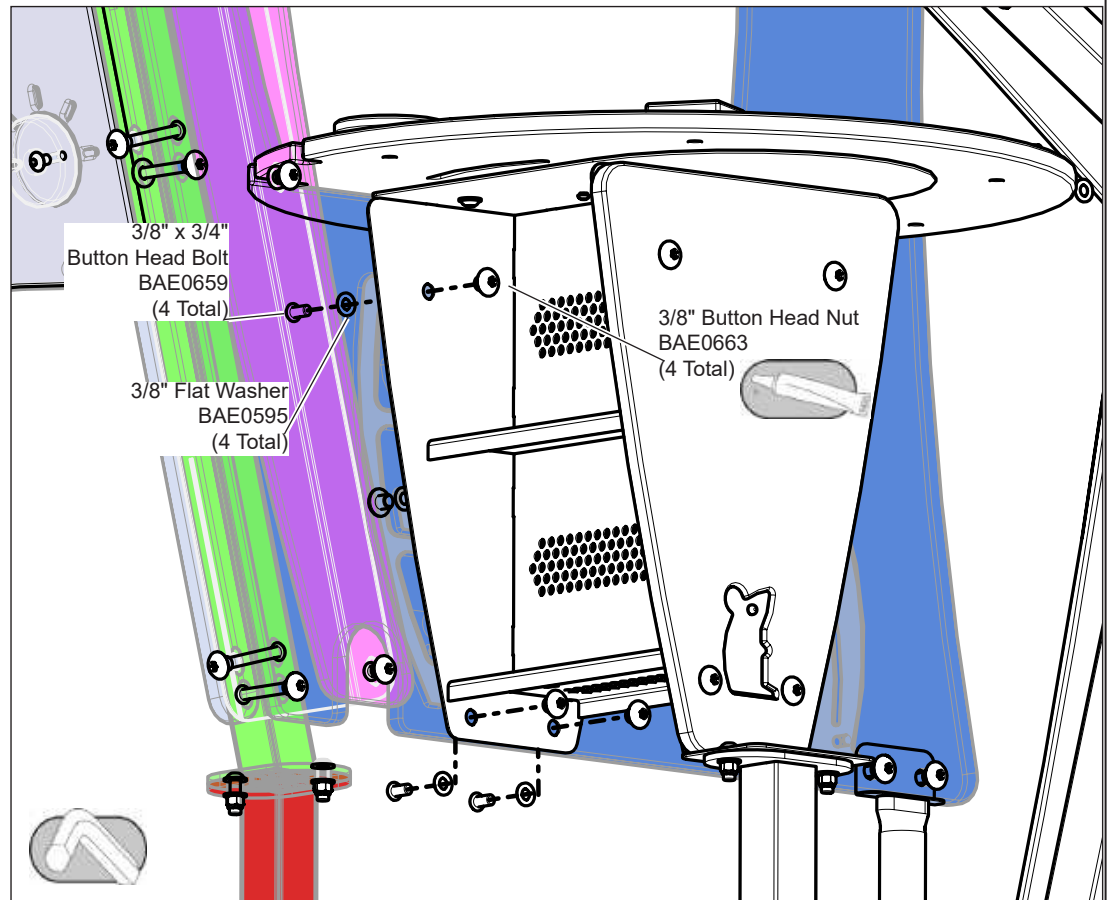
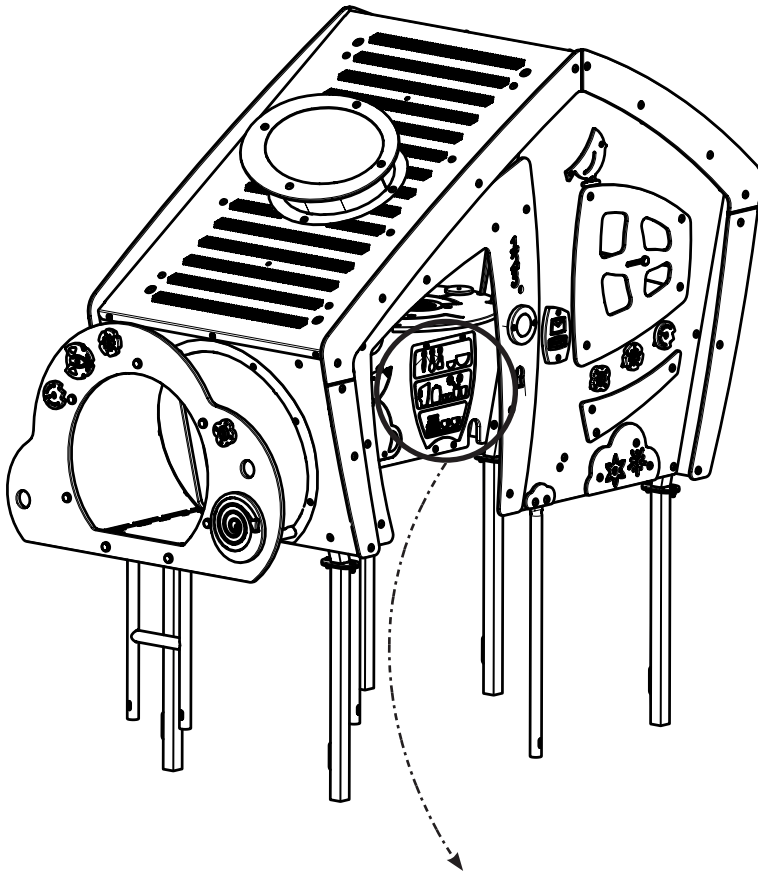
Installation Instructions

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Bill of Materials

Rev. E

MR0882 - PLAYHOUSE

PART NO.	DESCRIPTION	QTY.
923998	ROOM 2 PIZZA FRAME	1
923999	ROOM 2 PIZZA TOPPINGS	1
924000	ROOM 2 PIZZA BASE	1
200000236	BALL ROTO 1-1/16" HOLE RED F/ABACUS	1
AAU6228	SPACER - BUTTON HEAD NUT	9
AFM9221	FAB METAL - 45.28" x 44.00" x 1.92" x 12 GA	1
AFM9222	FAB METAL - 44.00" x 31.78" x 2.11" x 12GA	1
AFM9223	FAB METAL - 44.00" x 42.82" x 2.11" x 12GA	1
AFM9224	FAB METAL - 66.29" x 44.00" x 1.92" x 12GA	1
AFR2294	CHIMNEY FRAME - 22.48" x 18.74" x 7.82"	1
AFR2296	FAB METAL - 17.00" x 7.11" x 3.00"	1
AFR2297	TUBE FRAME - 32.00" x 29.41" x 23.97"	1
AFR2305	FRAME - 21.25" x 19.32" x 14.20"	1
AFR2324	FRAME - 43.31" x 34.00" x 7.41"	1
AFR2325	FRAME - 55.82" x 34.00" x 2.00"	1
AFR2348	FRAME - PERF TUBE FOOTING	1
AFR2350	FRAME - 37.88" x 3.75" x 1.66" O.D.	2
AFR2361	FRAME - PERF TUBE FOOTING (SM)	1
AFR2388	FRAME - 47.36" x 14.34" x 6.00"	2
AFR2389	FRAME - 36.65" x 11.46" x 6.00"	2
AMC0097	CONNECTOR - 1" DIA x .57" w/HOLE	8
AMC0103	BEARING - .505" I.D. x .690" O.D. x 1.50" LG.	1
AMC0430	SITSTAY CLICKER	1
AMC1136	SHEET - 20.63" x 8.00" x .25" (GRILL)	1
AMC1137	MAT - 18.00" x 12.00" x .38"	1
AMC1138	SHEET - 20.63" x 8.00" x .25" (CUPCAKES)	1
APL3269	SHEET METAL - 4.00" x 3.34" x 3.12" x 12GA	2
APL3335	PLATE - 12.00" x 1.70" x 12 GA	1
APT5545	FRAME - 34.00" x 6.00" x 3.50"	5
ASY0509	HOSE NOZZLE - 1.70" x 1.31" x .75"	1
ASY0591	LABEL KIT - 18MTHS - 5YRS ASTM, CSA, FRENCH	1
BAD0085	THREAD LOCKING ADHESIVE	3
BAE01521	BOLT - 1/4"-20 x .50" BUTTON HEAD - SS	1
BAE01522	BOLT - 1/4"-20 x 1.00" BUTTON HEAD - SS	16
BAE01524	BOLT - 1/4"-20 x .75" BUTTON HEAD - SS	3
BAE01525	BOLT - 1/4"-20 x 1.25" BUTTON HEAD - SS	12
BAE01526	BOLT - 1/4"-20 x 2.00" BUTTON HEAD - SS	2
BAE01527	BOLT - 1/4"-20 x 1.75" BUTTON HEAD - SS	1
BAE0158	WASHER - 1/4" SAE FLAT	53
BAE0161	NUT - 1/4"-20 x 7/16" BUTTON HEAD	30
BAE0162	NUT - 1/4"-20 x 9/16" BUTTON HEAD	8
BAE0164	STUD - 1/4"-20 x 2" THREADED STUD	2
BAE0595	WASHER - 3/8" SAE FLAT	140
BAE0600	1" O.D. x .437" I.D. STAINLESS STEEL FLAT WASHER	55
BAE0620	NUT - 3/8"-16 LOCK w/NYLON CAP	10
BAE0659	BOLT - 3/8"-16 x .75" BUTTON HEAD - SS	32
BAE0661	BOLT - 3/8"-16 x .50" BUTTON HEAD - SS	42
BAE0663	NUT - 3/8"-16 x 7/16" BUTTON HEAD	175
BAE0664	BOLT - 3/8"-16 x 1.00" BUTTON HEAD - SS	24
BAE06645	BOLT - 3/8"-16 x 1.50" BUTTON HEAD - SS	7
BAE0666	BOLT - 3/8"-16 x 1.25" BUTTON HEAD - SS	22
BAE06673	BOLT - 3/8"-16 x 2.00" BUTTON HEAD - SS	6
BAE06675	BOLT - 3/8"-16 x 2.25" BUTTON HEAD - SS	22
BAE06677	BOLT - 3/8"-16 x 2.75" BUTTON HEAD - SS	30

Bill of Materials

Rev. E

MR0882 - PLAYHOUSE (CONT'D)

PART NO.	DESCRIPTION	QTY.
BAE0900	WRENCH - 5/32" SHORT HEX KEY	1
BAE0902	TOOL - 7/32" SHORT HEX KEY WRENCH	1
BAE0922	TOOL - TT 45 L WRENCH	2
BFC3470	SHEET - 18.74" x 22.74" SILKSCREENED	1
BFC3471	SHEET - 18.74" x 22.74" WINDOW	1
BFC3979	SHEET PLASTIC - 24.74" x 20.74" x .50"	1
BFC3987	SHEET - 27.48" x 25.15" x .50"	1
BFC3997	SHEET - 50.88" x 41.62" x .50"	1
BFC3999	SHEET - 37.08" x 14.71" x .50"	2
BFC4000	SHEET - 39.77" x 29.34" x .50"	2
BFC4001	SHEET - 57.31" x 39.24" x .50"	2
BFC4003	SHEET PLASTIC - 21.86" x 9.57" x .50"	1
BFC4004	SHEET - 29.91" O.D. x .75"	1
BFC4005	SHEET - 20.99" x 14.38" x .75"	1
BFC4007	SHEET - 65.11" x 50.89" x .75"	1
BFC4008	SHEET - 61.89" x 49.62" x .75"	1
BFC4009	SHEET - 65.11" x 47.39" x .75"	1
BFC4010	SHEET - 59.25" x 45.42" x .75"	1
BFC4011	SHEET - 30.26" x 29.56" x .75"	1
BFC4012	SHEET - 22.50" x 15.38" x .75"	1
BFC4014	SHEET PLASTIC - 28.97" x 10.93" x .75"	1
BFC4018	SHEET - 29.75" x 12.50" x .75"	1
BFC4019	SHEET - 3.15" x 2.98" x .50"	1
BFC4020	SHEET - 2.83" x 2.83" x .50"	1
BFC4021	SHEET - 3.76" x 3.59" x .50"	1
BFC4022	SHEET - 4.00" O.D. x .50"	1
BFC4023	SHEET - 3.83" x 3.79" x .75"	2
BFC4033	SHEET - 8.21" x 5.55" x .75"	1
BFC4036	SHEET PLASTIC - 16.00" x 9.05" x .50"	1
BFC4038	WATER HOSE SPINNER - 10.00" O.D. x .75"	1
BFC4050	SHEET PLASTIC - 13.87" x 8.21" x .75"	1
BFC4078	SHEET PLASTIC - 3.14" x 3.04" x .50"	1
BFC4082	SHEET - 41.00" x 34.00" x .75"	1
BFC4105	SHEET PLASTIC - 22.58" x 18.58" x .50"	1
BFC4117	SHEET - GARDEN CRAWL END	1
BFC4142	SHEET PLASTIC - 3.25" O.D. x .75"	4
BFC4144	SHEET PLASTIC - 6.33" x 3.29" x .50"	1
BFC4150	BUTTERFLY SPINNER - 5.06" x 4.96" x .75"	1
BFC4151	SHEET PLASTIC - 4.75" O.D. x .25"	1
BFC4152	SHEET - 5.50" O.D. x .75"	1
BFC4153	SHEET - 3.97" O.D. x .75"	1
BFC4154	SHEET PLASTIC - 6.00" O.D. x .50"	1
BFC4163	SHEET - 4.00" x .75" x .50"	1
BFC4194	SHEET - 3.91" x 3.91" x .75"	2
BFC4195	SHEET - 3.92" x 3.75" x .75"	2
BFC4207	SHEET - 8.64" x 8.08" x .50"	1
BFC4208	SHEET - 7.90" x 7.11" x .75"	1
BFC4222	SHEET - 26.49" x 11.77" x .50"	2
BFC4224	SHEET - 6.94" O.D. x .75"	1
BFC6091	SHEET - 5.94" O.D. x .50"	1
BFC6092	SHEET - 3.25" O.D. x .50"	1
BPL0300	CAP - 3/8" BOLT	9

**Hardware part numbers may differ depending on model*

Bill of Materials

Rev. E

MR0882BD - PLAYHOUSE (SM)

PART NO.	DESCRIPTION	QTY.
923998	ROOM 2 PIZZA FRAME	1
923999	ROOM 2 PIZZA TOPPINGS	1
924000	ROOM 2 PIZZA BASE	1
200000236	BALL ROTO 1-1/16" HOLE RED F/ABACUS	1
AAU6228	SPACER - BUTTON HEAD NUT	9
AFM9221	FAB METAL - 45.28" x 44.00" x 1.92" x 12 GA	1
AFM9222	FAB METAL - 44.00" x 31.78" x 2.11" x 12GA	1
AFM9223	FAB METAL - 44.00" x 42.82" x 2.11" x 12GA	1
AFM9224	FAB METAL - 66.29" x 44.00" x 1.92" x 12GA	1
AFR2294	CHIMNEY FRAME - 22.48" x 18.74" x 7.82"	1
AFR2296	FAB METAL - 17.00" x 7.11" x 3.00"	1
AFR2297	TUBE FRAME - 32.00" x 29.41" x 23.97"	1
AFR2305	FRAME - 21.25" x 19.32" x 14.20"	1
AFR2324	FRAME - 43.31" x 34.00" x 7.41"	1
AFR2325	FRAME - 55.82" x 34.00" x 2.00"	1
AFR2361	FRAME - PERF TUBE FOOTING (SM)	1
AFR2388	FRAME - 47.36" x 14.34" x 6.00"	2
AFR2389	FRAME - 36.65" x 11.46" x 6.00"	2
AMC0097	CONNECTOR - 1" DIA x .57" w/HOLE	8
AMC0103	BEARING - .505" I.D. x .690" O.D. x 1.50" LG.	1
AMC0430	SITSTAY CLICKER	1
AMC1136	SHEET - 20.63" x 8.00" x .25" (GRILL)	1
AMC1137	MAT - 18.00" x 12.00" x .38"	1
AMC1138	SHEET - 20.63" x 8.00" x .25" (CUPCAKES)	1
APL3269	SHEET METAL - 4.00" x 3.34" x 3.12" x 12GA	2
APL3335	PLATE - 12.00" x 1.70" x 12 GA	1
ASY0509	HOSE NOZZLE - 1.70" x 1.31" x .75"	1
ASY0591	LABEL KIT - 18MTHS - 5YRS ASTM, CSA, FRENCH	1
BAD0085	THREAD LOCKING ADHESIVE	3
BAE01521	BOLT - 1/4"-20 x .50" BUTTON HEAD - SS	1
BAE01522	BOLT - 1/4"-20 x 1.00" BUTTON HEAD - SS	16
BAE01524	BOLT - 1/4"-20 x .75" BUTTON HEAD - SS	3
BAE01525	BOLT - 1/4"-20 x 1.25" BUTTON HEAD - SS	12
BAE01526	BOLT - 1/4"-20 x 2.00" BUTTON HEAD - SS	2
BAE01527	BOLT - 1/4"-20 x 1.75" BUTTON HEAD - SS	1
BAE0158	WASHER - 1/4" SAE FLAT	53
BAE0161	NUT - 1/4"-20 x 7/16" BUTTON HEAD	30
BAE0162	NUT - 1/4"-20 x 9/16" BUTTON HEAD	8
BAE0164	STUD - 1/4"-20 x 2" THREADED STUD	2
BAE0595	WASHER - 3/8" SAE FLAT	120
BAE0600	1" O.D. x .437" I.D. STAINLESS STEEL FLAT WASHER	55
BAE0659	BOLT - 3/8"-16 x .75" BUTTON HEAD - SS	32
BAE0661	BOLT - 3/8"-16 x .50" BUTTON HEAD - SS	42
BAE0663	NUT - 3/8"-16 x 7/16" BUTTON HEAD	175
BAE0664	BOLT - 3/8"-16 x 1.00" BUTTON HEAD - SS	14
BAE06645	BOLT - 3/8"-16 x 1.50" BUTTON HEAD - SS	7
BAE0666	BOLT - 3/8"-16 x 1.25" BUTTON HEAD - SS	22
BAE06673	BOLT - 3/8"-16 x 2.00" BUTTON HEAD - SS	6
BAE06675	BOLT - 3/8"-16 x 2.25" BUTTON HEAD - SS	22
BAE06677	BOLT - 3/8"-16 x 2.75" BUTTON HEAD - SS	30

Bill of Materials

Rev. E

MR0882BD - PLAYHOUSE (SM) (CONT'D)

PART NO.	DESCRIPTION	QTY.
BAE0900	WRENCH - 5/32" SHORT HEX KEY	1
BAE0902	TOOL - 7/32" SHORT HEX KEY WRENCH	1
BAE0922	TOOL - TT 45 L WRENCH	2
BFC3470	SHEET - 18.74" x 22.74" SILKSCREENED	1
BFC3471	SHEET - 18.74" x 22.74" WINDOW	1
BFC3979	SHEET PLASTIC - 24.74" x 20.74" x .50"	1
BFC3987	SHEET - 27.48" x 25.15" x .50"	1
BFC3997	SHEET - 50.88" x 41.62" x .50"	1
BFC3999	SHEET - 37.08" x 14.71" x .50"	2
BFC4000	SHEET - 39.77" x 29.34" x .50"	2
BFC4001	SHEET - 57.31" x 39.24" x .50"	2
BFC4003	SHEET PLASTIC - 21.86" x 9.57" x .50"	1
BFC4004	SHEET - 29.91" O.D. x .75"	1
BFC4005	SHEET - 20.99" x 14.38" x .75"	1
BFC4007	SHEET - 65.11" x 50.89" x .75"	1
BFC4008	SHEET - 61.89" x 49.62" x .75"	1
BFC4009	SHEET - 65.11" x 47.39" x .75"	1
BFC4010	SHEET - 59.25" x 45.42" x .75"	1
BFC4011	SHEET - 30.26" x 29.56" x .75"	1
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BFC4014	SHEET PLASTIC - 28.97" x 10.93" x .75"	1
BFC4018	SHEET - 29.75" x 12.50" x .75"	1
BFC4019	SHEET - 3.15" x 2.98" x .50"	1
BFC4020	SHEET - 2.83" x 2.83" x .50"	1
BFC4021	SHEET - 3.76" x 3.59" x .50"	1
BFC4022	SHEET - 4.00" O.D. x .50"	1
BFC4023	SHEET - 3.83" x 3.79" x .75"	2
BFC4033	SHEET - 8.21" x 5.55" x .75"	1
BFC4036	SHEET PLASTIC - 16.00" x 9.05" x .50"	1
BFC4038	WATER HOSE SPINNER - 10.00" O.D. x .75"	1
BFC4050	SHEET PLASTIC - 13.87" x 8.21" x .75"	1
BFC4078	SHEET PLASTIC - 3.14" x 3.04" x .50"	1
BFC4082	SHEET - 41.00" x 34.00" x .75"	1
BFC4105	SHEET PLASTIC - 22.58" x 18.58" x .50"	1
BFC4117	SHEET - GARDEN CRAWL END	1
BFC4142	SHEET PLASTIC - 3.25" O.D. x .75"	4
BFC4144	SHEET PLASTIC - 6.33" x 3.29" x .50"	1
BFC4150	BUTTERFLY SPINNER - 5.06" x 4.96" x .75"	1
BFC4151	SHEET PLASTIC - 4.75" O.D. x .25"	1
BFC4152	SHEET - 5.50" O.D. x .75"	1
BFC4153	SHEET - 3.97" O.D. x .75"	1
BFC4154	SHEET PLASTIC - 6.00" O.D. x .50"	1
BFC4163	SHEET - 4.00" x .75" x .50"	1
BFC4194	SHEET - 3.91" x 3.91" x .75"	2
BFC4195	SHEET - 3.92" x 3.75" x .75"	2
BFC4207	SHEET - 8.64" x 8.08" x .50"	1
BFC4208	SHEET - 7.90" x 7.11" x .75"	1
BFC4222	SHEET - 26.49" x 11.77" x .50"	2
BFC4224	SHEET - 6.94" O.D. x .75"	1
BFC6091	SHEET - 5.94" O.D. x .50"	1
BFC6092	SHEET - 3.25" O.D. x .50"	1
BPL0300	CAP - 3/8" BOLT	9

**Hardware part numbers may differ depending on model*

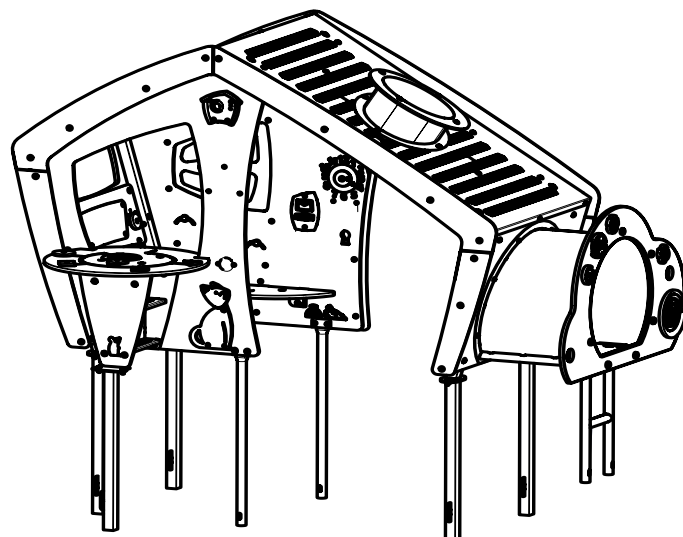
Equipment Maintenance

Models MR0882

MR0882BD

Playhouse

In-ground and Surface Mount Models



Fasteners

- Inspect for loose fasteners.
Tightening torque specifications are:
Bolts and Nuts: Snug tighten and tighten an additional one-half turn.
- Inspect drive rivets to insure they are intact and secure.
- If during the maintenance process a bolt needs to be removed from a part or parts, it will be necessary to apply a drop of liquid thread lock / loctite to the bolt before reinstallation.
- Inspect for missing, worn or broken fasteners. If any missing, worn or broken fasteners are found, refer to the installation instructions for proper replacement fastener. If any damage is detected, barricade equipment to prevent use until repair is completed. Contact your sales representative immediately for a replacement part.

Plastic Parts

- Inspect all plastic surfaces for sharp points, cracks or jagged edges. If any damage is detected and is determined to be unsafe, barricade equipment to prevent use until repair is completed. Minor burrs or sharp edges may be removed by using a sharp utility knife or block plane to remove sharp burr.

Welds

- Inspect all welded joints. If any broken welds are detected, barricade equipment to prevent use until repair is completed. Contact your sales representative immediately for a replacement part.

Finish

- Inspect metal parts for finish damage.
To repair painted surfaces, sand damaged area with sandpaper and wipe clean. Mask area and paint with primer and allow to dry. Paint primed area with color-matching paint and allow to dry. Recoat area with color-matching paint if required. Drying time is approximately 8 hours between coats.
To repair the deck/stair/ladder/step-up bracket coating, contact the Customer Service Department for a coating repair touch-up kit.

Footings

- Inspect component to be solid in footing and secure. If any damage is detected, barricade equipment to prevent use until repair is completed.

Labels

- Inspect all applied labels to ensure labels are secure, not faded or damaged. Contact your local representative if replacement labels are needed.

Replacement Parts

- Refer to your installation instructions to obtain replacement part number.
- Contact your sales representative or call Customer Service for a replacement part.

Surfacing

- Raking loose-fill surfacing material back into dug out and displaced areas is necessary at frequent intervals to maintain the impact absorption qualities.
- Loose-fill materials must be replenished when the surface level drops below the minimum level to maintain proper depth in accordance with your equipment's critical fall height.
- Eliminate areas of standing water by improving site drainage.
- Contact manufacturer of unitary surfacing material for specific instructions and product to use for cleaning spots and stains.
- Contact manufacturer of unitary surfacing material if rips, tears or missing material is noticed. Follow the manufacturer instructions regarding the appropriate actions necessary for the repair.

Inspection Form

- Be sure that you are using a copy of this Inspection Form and not your original.
- Use the Inspection Codes listed below and record condition of equipment at time of examination on the Inspection Checklist.
- Document any item from the Inspection Checklist that will require maintenance along with any corrective action on the Maintenance Schedule.
- Be sure to include appropriate dates and signatures on each section to properly document maintenance procedure.

Inspection Codes

P = Pass **F** = Fail
NA = Not Applicable

INSPECTION CHECKLIST

	Frequency	Inspection Code	Date	Date Repairs Completed
Inspect surfacing to insure proper depth and distribution.	High			
Inspect for loose, missing, worn, or broken fasteners.	High			
Inspect metal parts for structural and finish damage.	Medium			
Inspect plastic parts for damage.	Medium			
Inspect footing to insure support is secure and footing is not damaged.	Low			

Inspector: Name (Please Print) _____ Signature: _____ Date: __/__/__

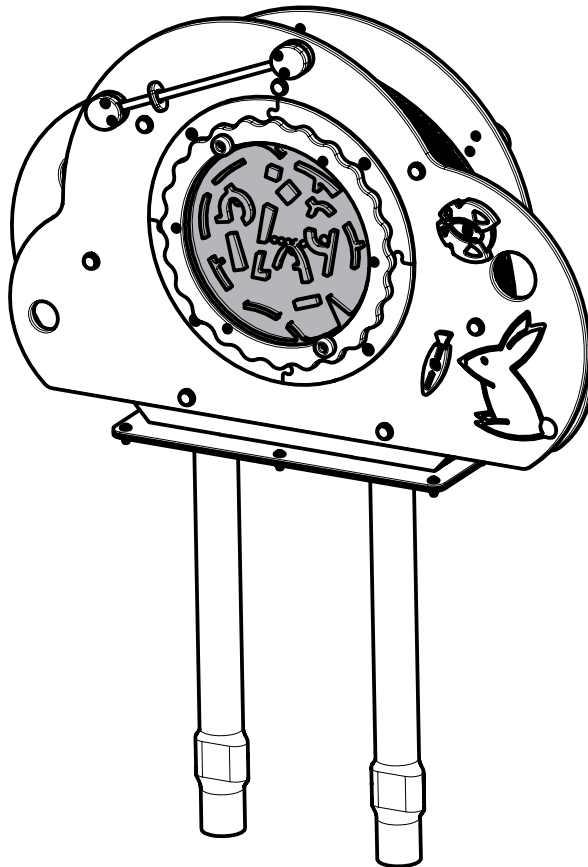
MAINTENANCE SCHEDULE

Item in Question	Description of Problem	Corrective Action	Date

Repairer: Name (Please Print) _____ Signature: _____ Date: __/__/__

Installation Instructions

Models MR0888
MR0888BD
Garden Sensory Wall for 1 Panel Insert
In-ground and Surface Mount Models



Assembly View (*representative model*)

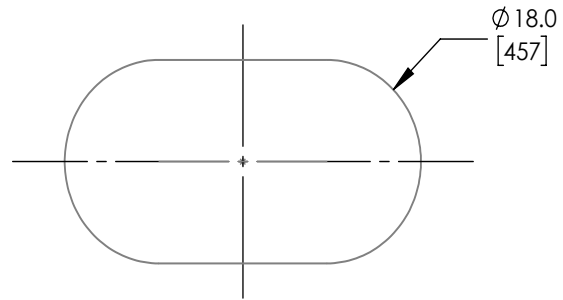
Installation Preparation

Recommended Crew: Two (2) adults
Installation Time (In-Ground):..... 1.5 man-hours
Installation Time (Surface Mount): 1 man-hours
Concrete Required:..... 0.12 cubic yard (0,10 cubic meters)
Use Zone:..... Refer to Master Drawing
User Group Age (years): ASTM: 2-5, CSA: 1.5-5, EN: 2-6

Installation Instructions

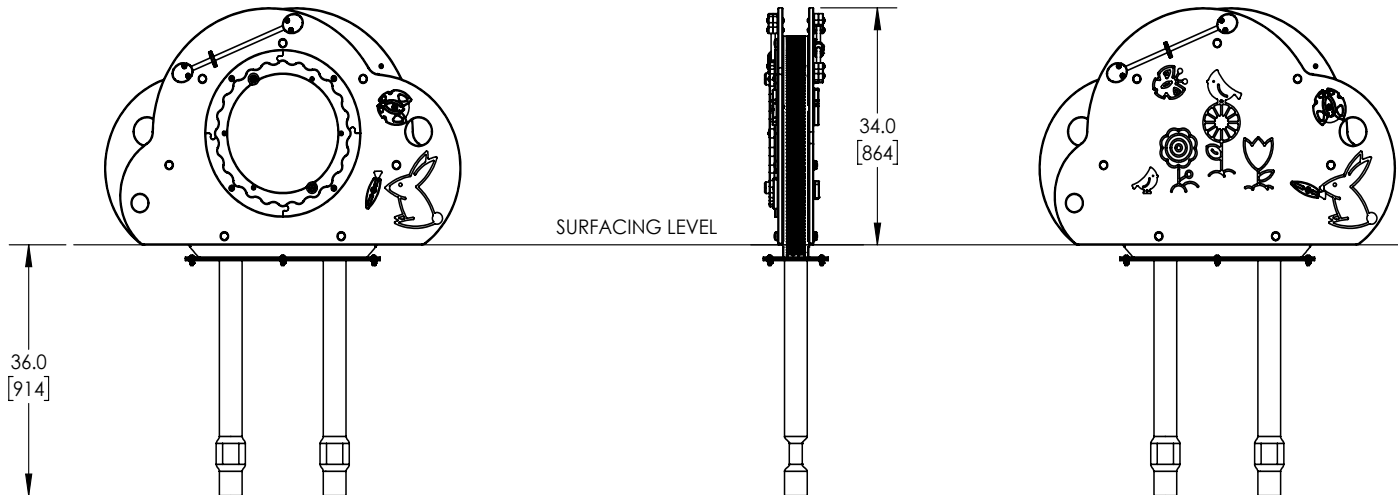
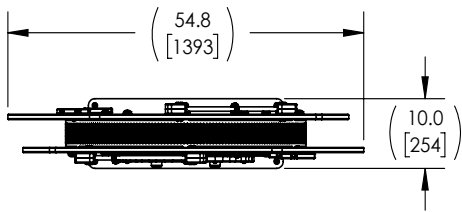
KEY

Position	Unit of Measurement
Top #	Inches
Bottom #	[Millimeters]



Footing Diagram

Top View

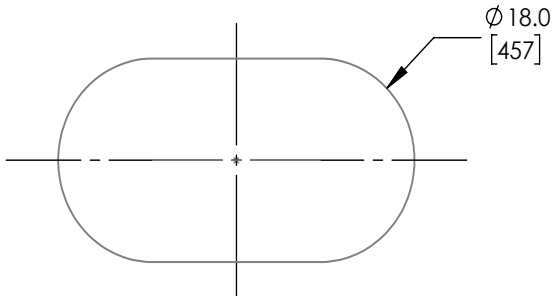


Elevation Views
MR0888

Installation Instructions

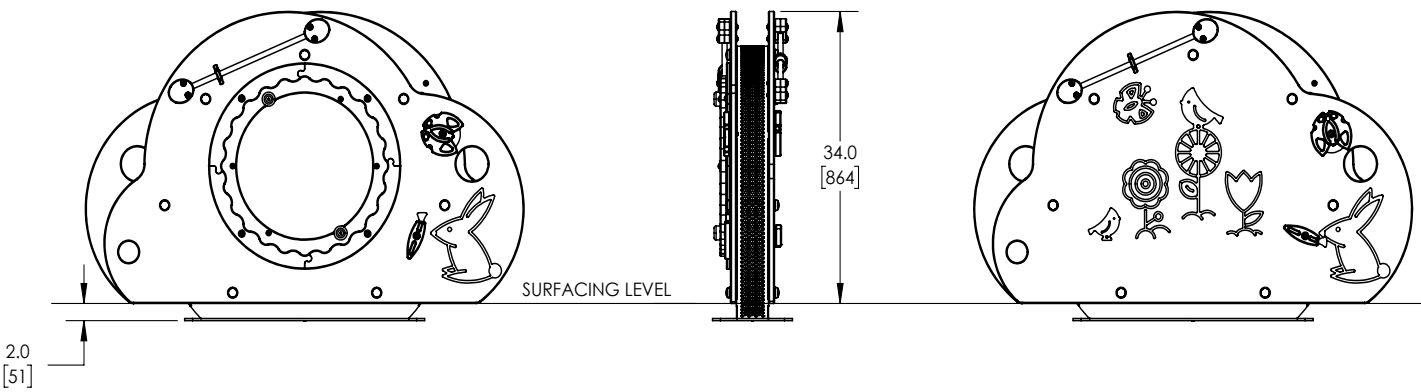
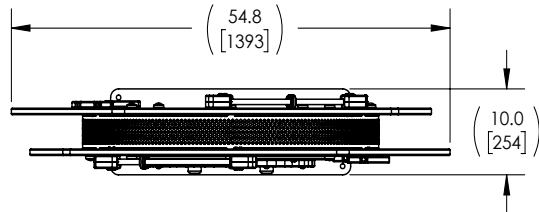
KEY

Position	Unit of Measurement
Top #	Inches
Bottom #	[Millimeters]



Footing Diagram

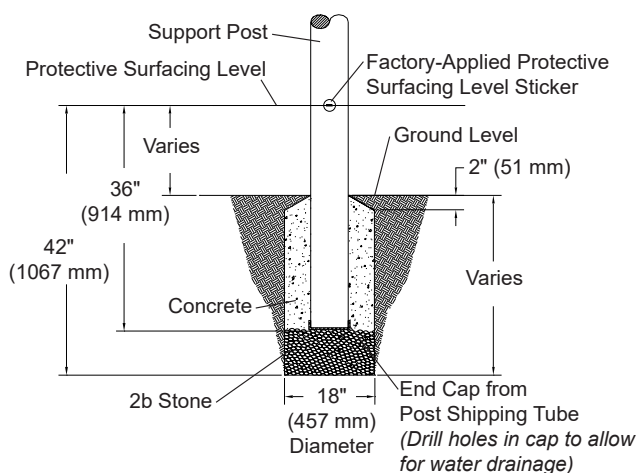
Top View



Elevation Views
MR0888BD

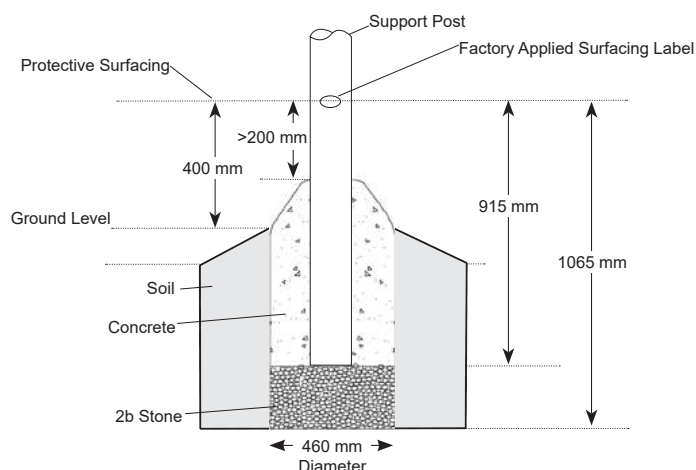
Installation Instructions

IN GROUND FOOTING DIAGRAMS: ASTM / CSA



Support Post Footing Detail (ASTM/CSA)

IN GROUND FOOTING DIAGRAMS: EN (EUROPE ONLY)



Footing Detail Support Post (EN)

FOOTING NOTES

- Support post footing depth equals 42 in. (1067 mm) less the depth of the protective surfacing material. The post is designed to have 24" (610 mm) in concrete.

Example: If 12 in. (305 mm) of wood mulch is used for surfacing, the footing depth would be 30 in. (762 mm).

- Most support posts and component support legs will have either a factory-applied sticker with line, or factory-applied mark designating protective surfacing level on a clear and level installation site.

- If play structure is installed on uneven terrain, maintain support post mark at protective surfacing level at lowest grade. Adjust other footings accordingly. Support posts and all attaching decks and play components must be plumb and level.

- Do not encase bottom of support post in concrete. Place post directly on packed stone.

- The footings shown on this documentation are recommendations based on historical performance in average soil conditions. Footing dimensions may be modified by the owner based on actual soil conditions.

For example:

- If local soil is loose or unstable, a larger footing may be required.

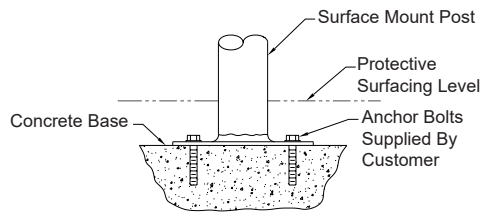
- If local soil is considered stable, such as bedrock, clay or hard packed earth, a smaller footing may be used. Before changing footing dimensions, we strongly recommend that the footings be reviewed and approved by a registered engineer.

- Base of footing must be below frost line.

- Assemble the entire structure before pouring concrete unless specifically instructed to do so in the individual component installation instructions.

Installation Instructions

SURFACE MOUNT FOOTING DIAGRAMS: SUPPORT POSTS AND COMPONENTS



Surface Mount Footing Detail

DEFINITIONS

- **Concrete Pier:** A pier type surface mount installation is defined as a footing hole that has been excavated and poured with concrete. Concrete should be flush to the top surface of excavated hole. Equipment would then be secured to this concrete footing that has been properly cured.
- **Concrete Slab:** Existing concrete slab type installation is defined as equipment being secured to an existing concrete pad or slab. As an example, this pad could be in the form of an existing concrete parking lot.

FOOTING NOTES: PIER TYPE SURFACE MOUNT

- Most support posts and component support legs will have either a factory-applied sticker with line, or factory-applied mark designating protective surfacing level on a clear and level installation site.
- If play structure is installed on uneven terrain, maintain support post mark at protective surfacing level at lowest grade. Adjust other footings accordingly. Support posts and all attaching decks and play components must be plumb and level.
- Footing size may vary due to local soil and weather conditions.
- Base of footing must be below frost line.

FOOTING NOTES: EXISTING CONCRETE SLAB TYPE SURFACE MOUNT

- Most support posts and component support legs will have either a factory-applied sticker with line, or factory-applied mark designating protective surfacing level on a clear and level installation site.
- Support posts and all attaching decks and play components must be plumb and level.

IMPORTANT NOTE: Surface mount hardware is not supplied. The customer is responsible for the concrete base and providing surface mount hardware as specified by a registered structural engineer for each specific project application.

Installation Instructions

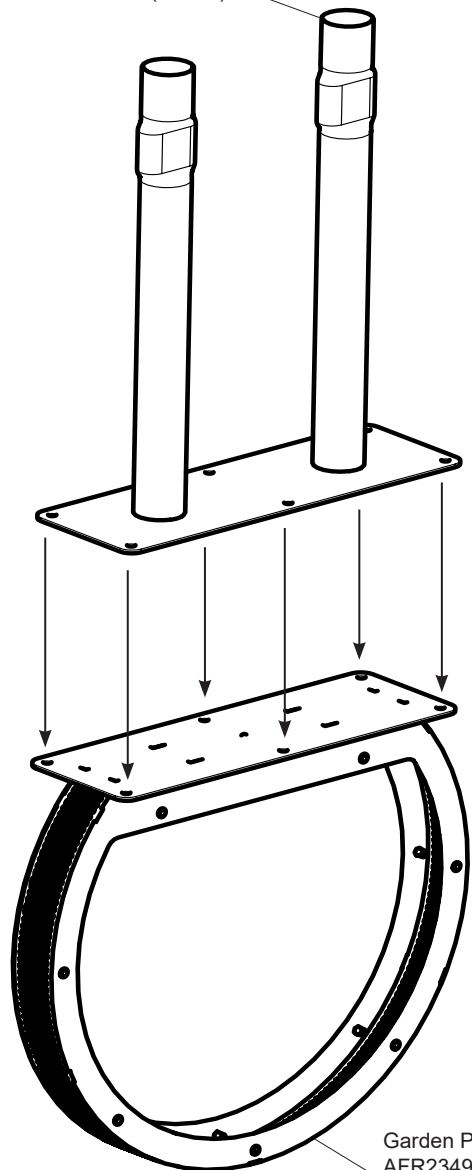
ICON KEY

	Fully Tighten Hardware		Critical Fall Height
	Do Not Fully Tighten Hardware		Pour Concrete
	Drill		Dig Footing Holes
	Hammer		Add 1 Drop of Thread Locking Adhesive

Installation Instructions:

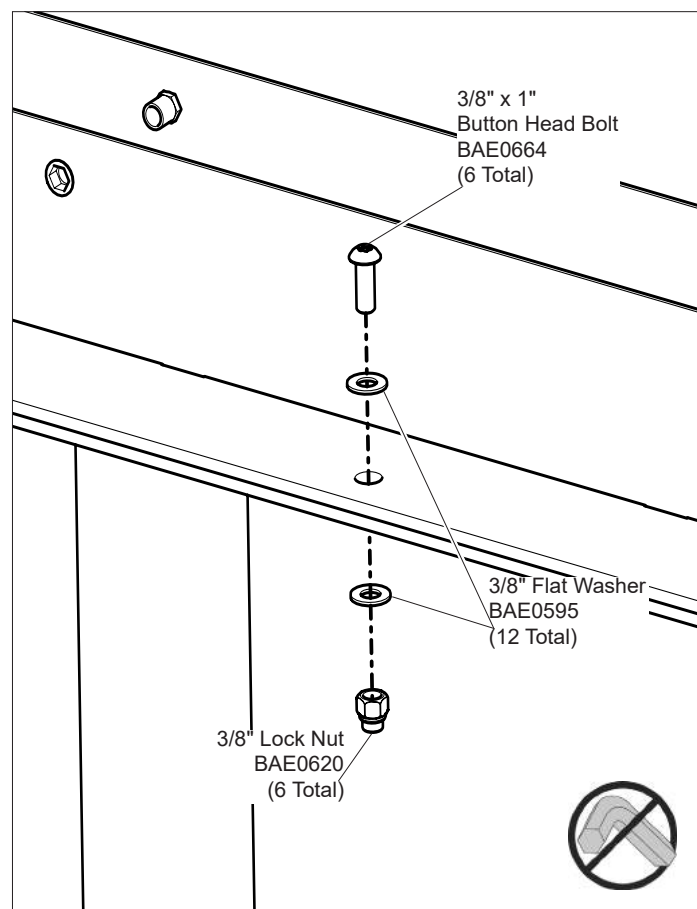
1. Prepare footings as shown on pages 4 and 5 of this document.
2. Assemble equipment as shown.
3. Place equipment in, or on, its footings and block and brace.
4. Plumb and level equipment and tighten all hardware.

Garden Panel Footing
AFR2351
(1 Total)



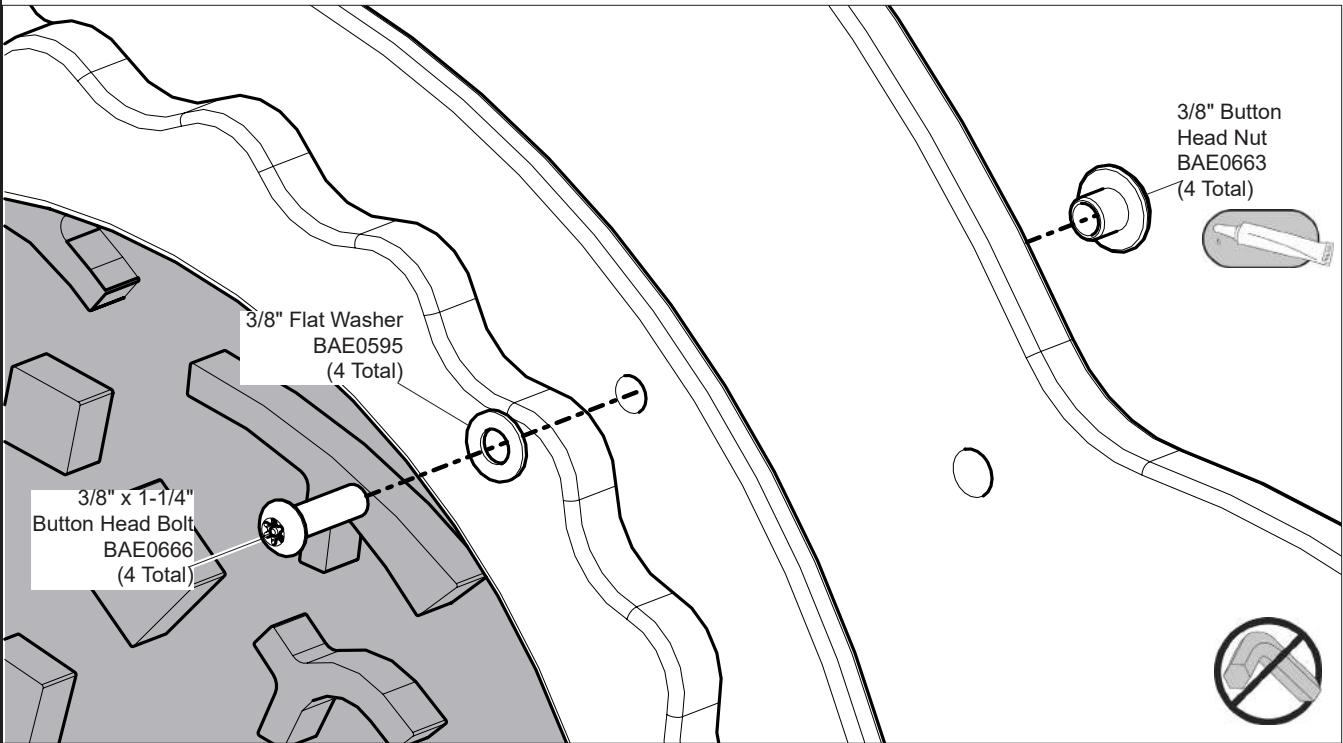
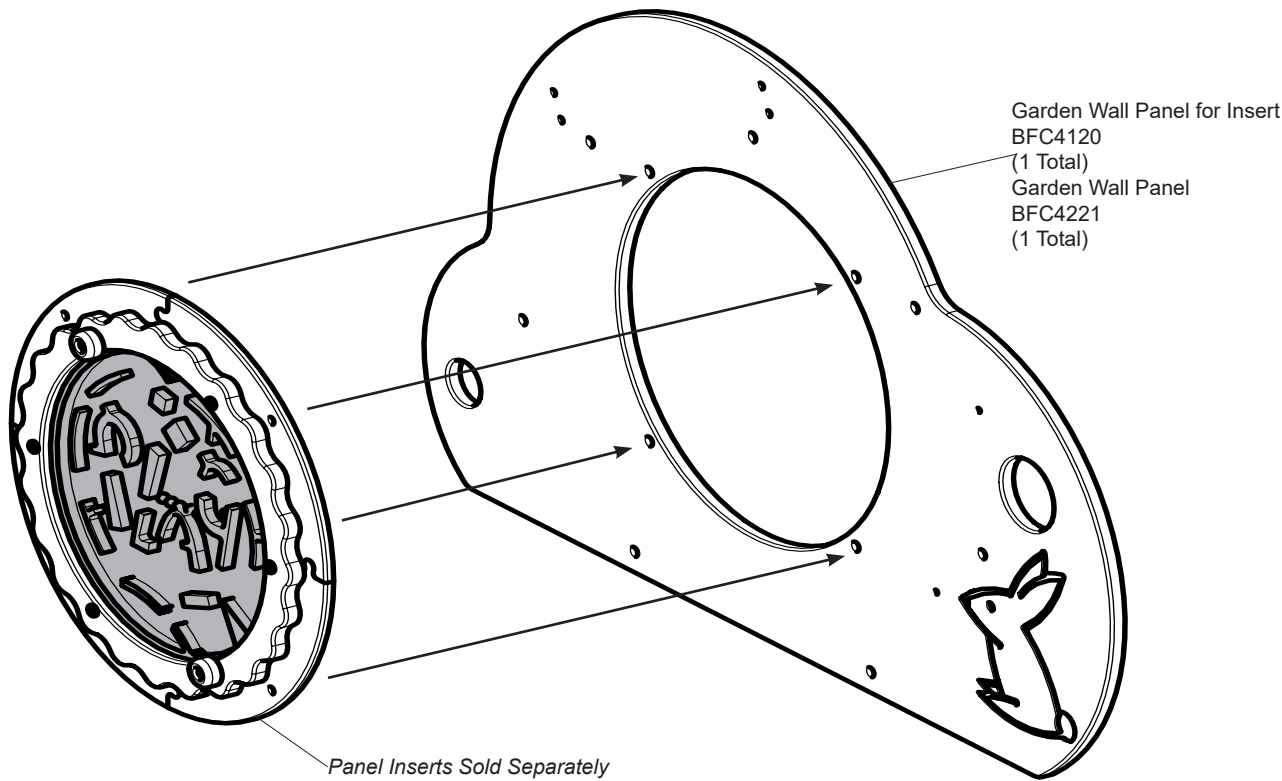
Garden Panel Frame
AFR2349
(1 Total)

Important Note: Apply a drop of thread locking adhesive to all button head nut connections.

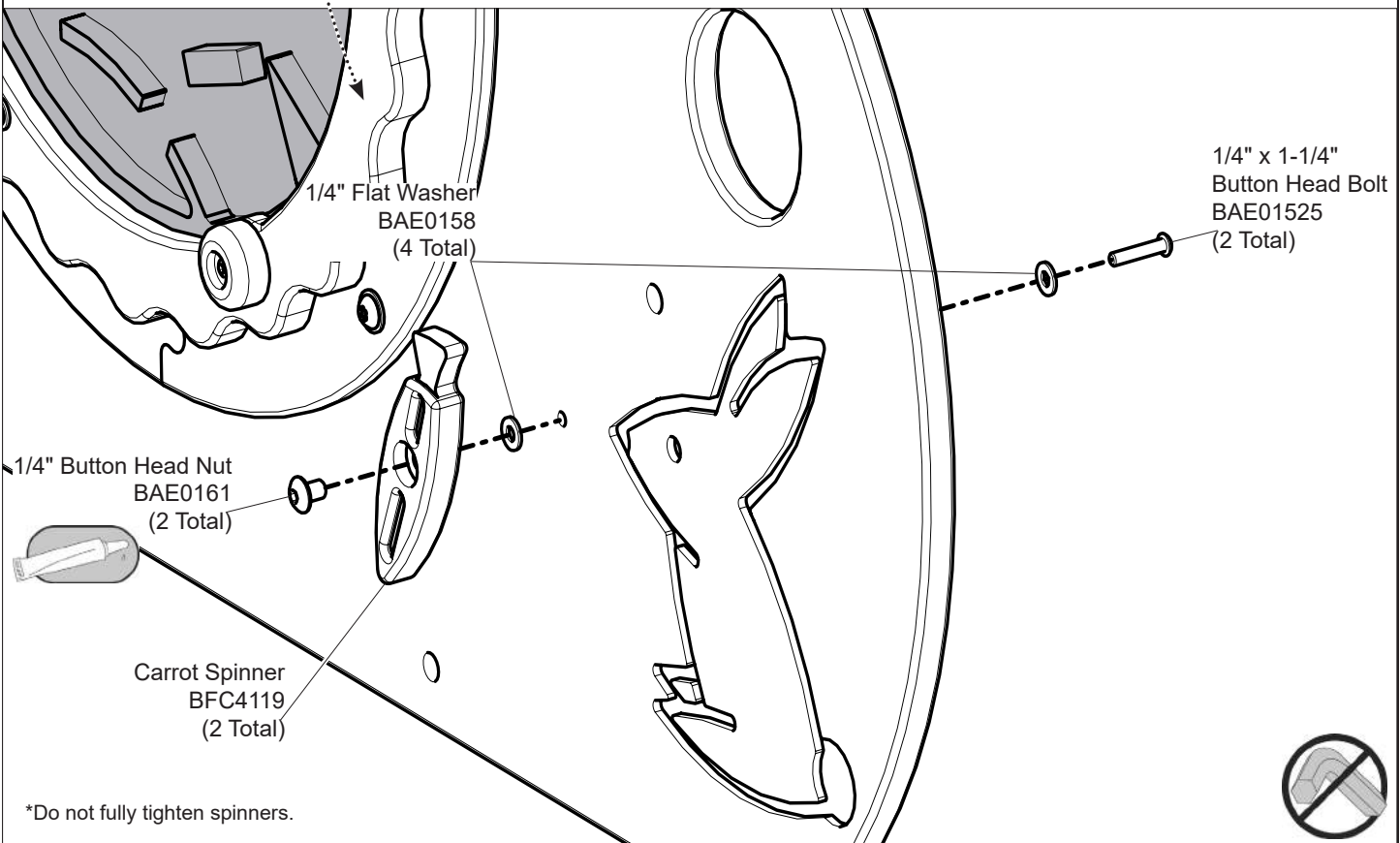
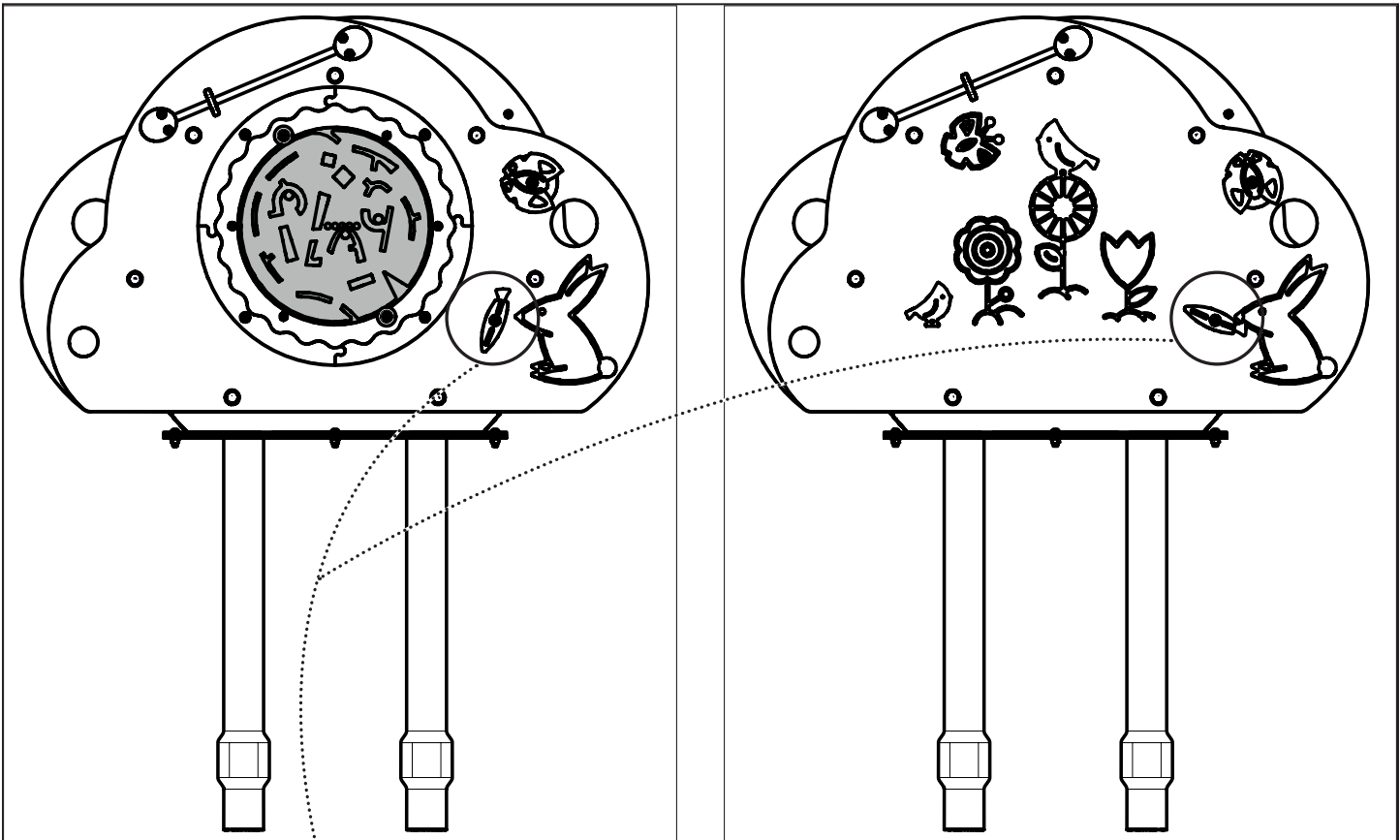


For In-Ground Model Only

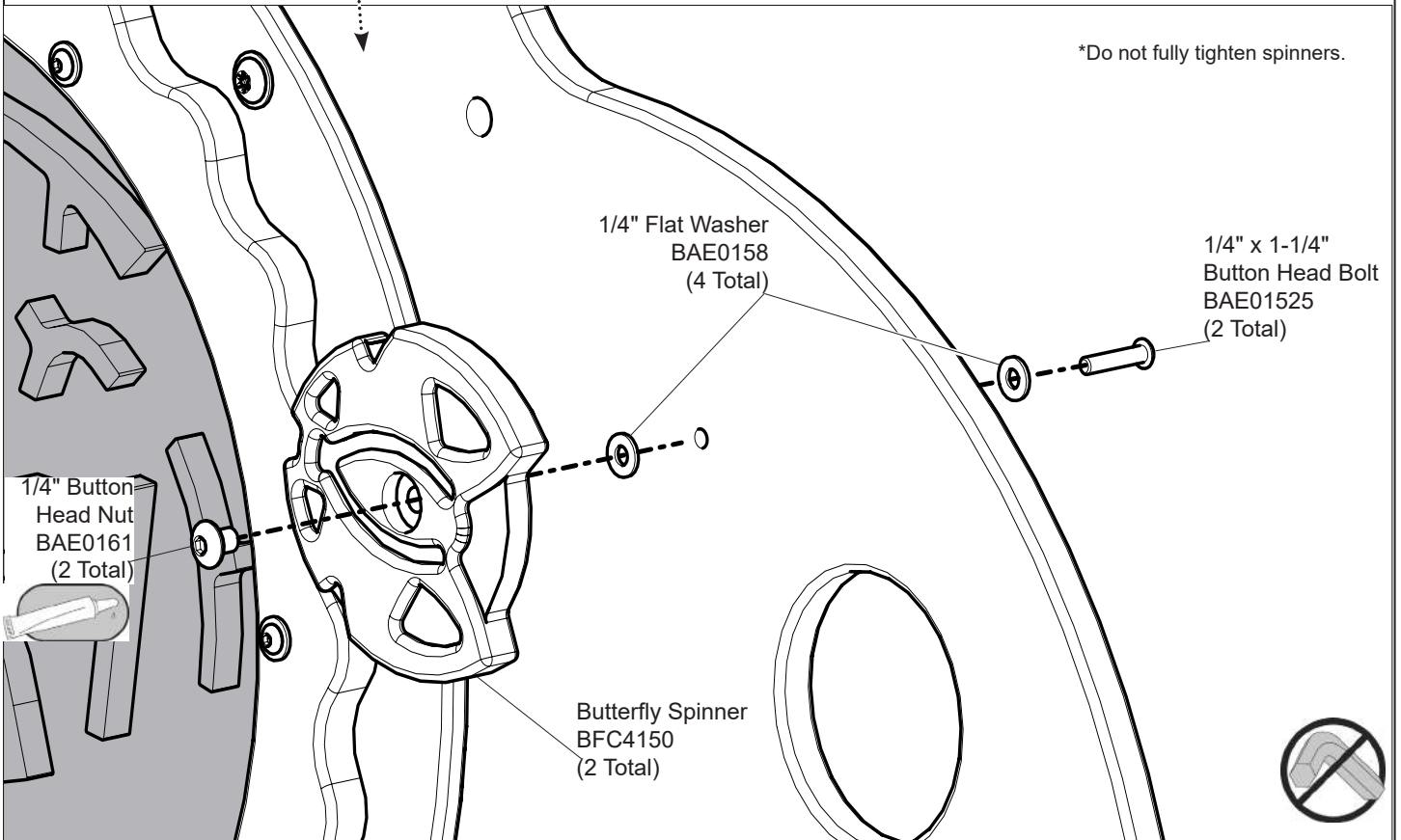
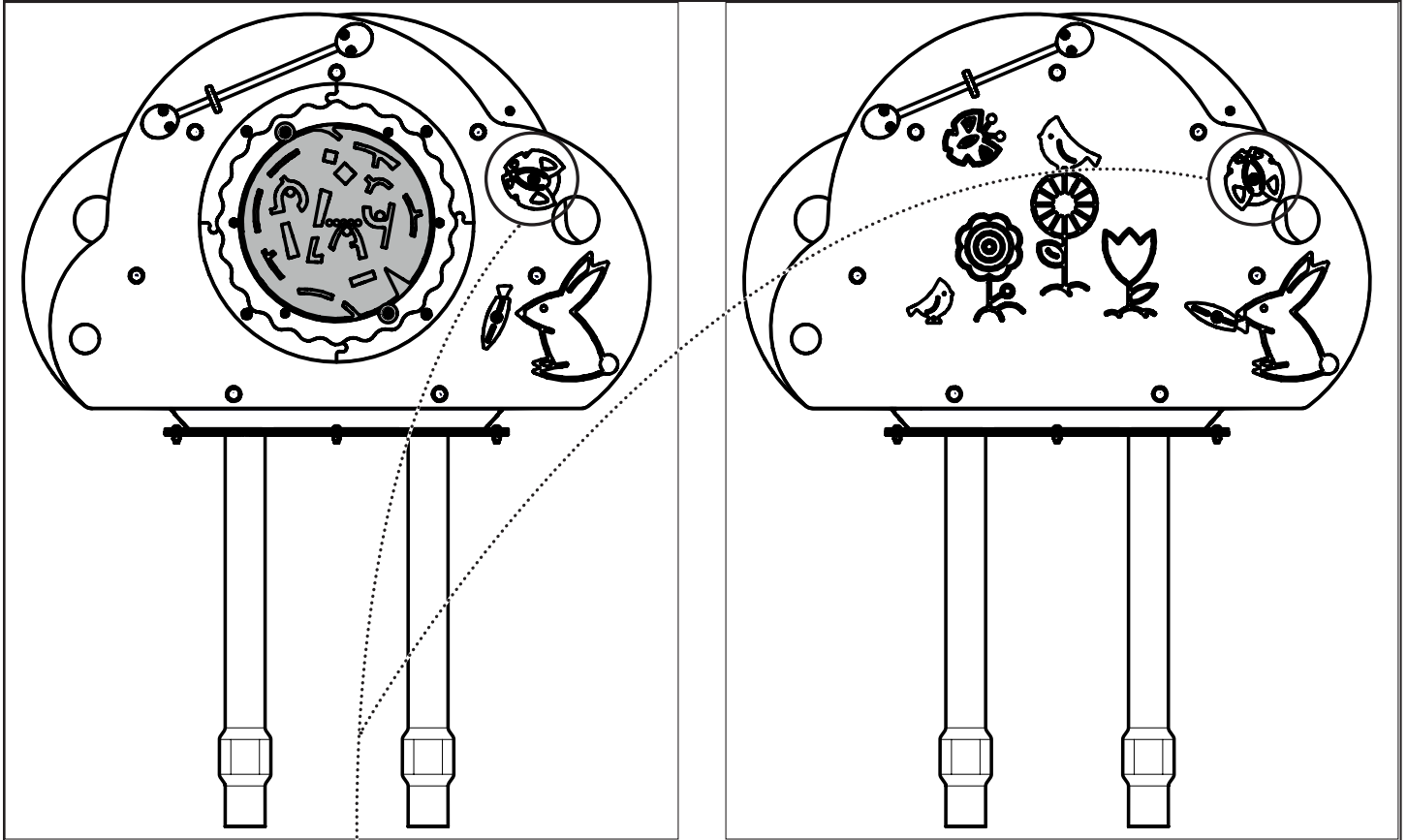
Installation Instructions



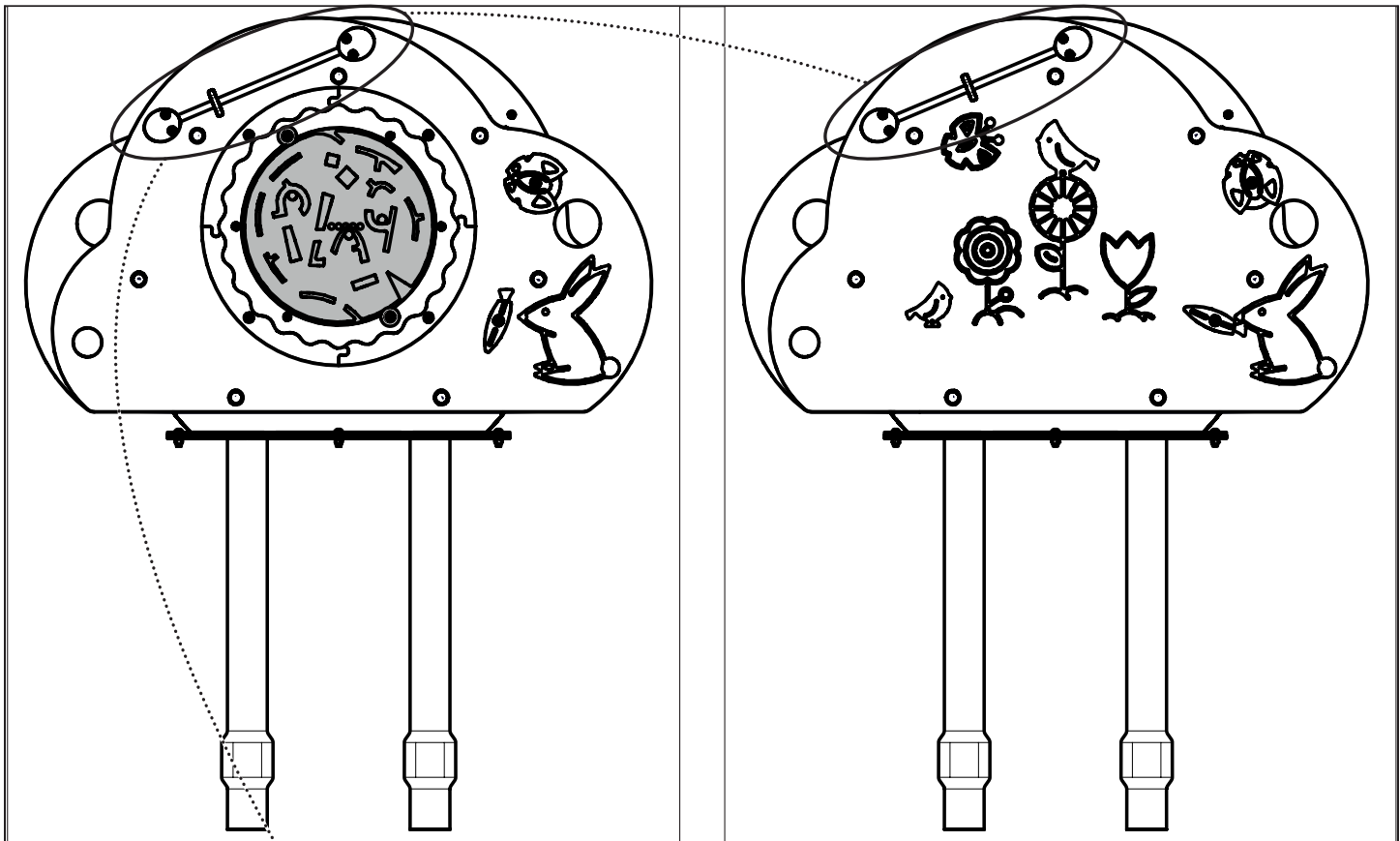
Installation Instructions



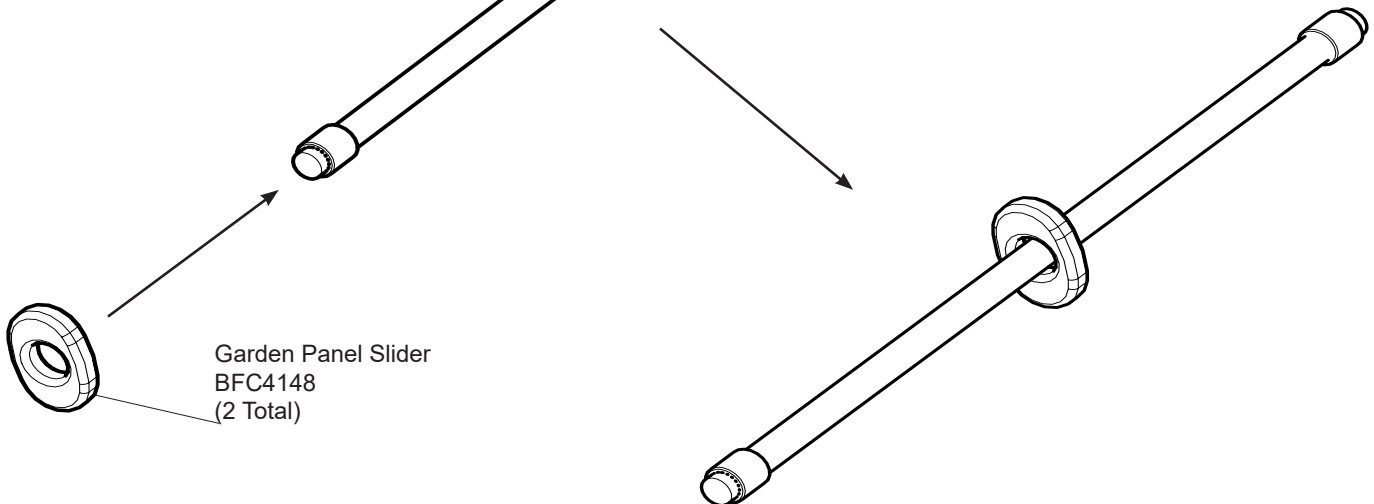
Installation Instructions



Installation Instructions

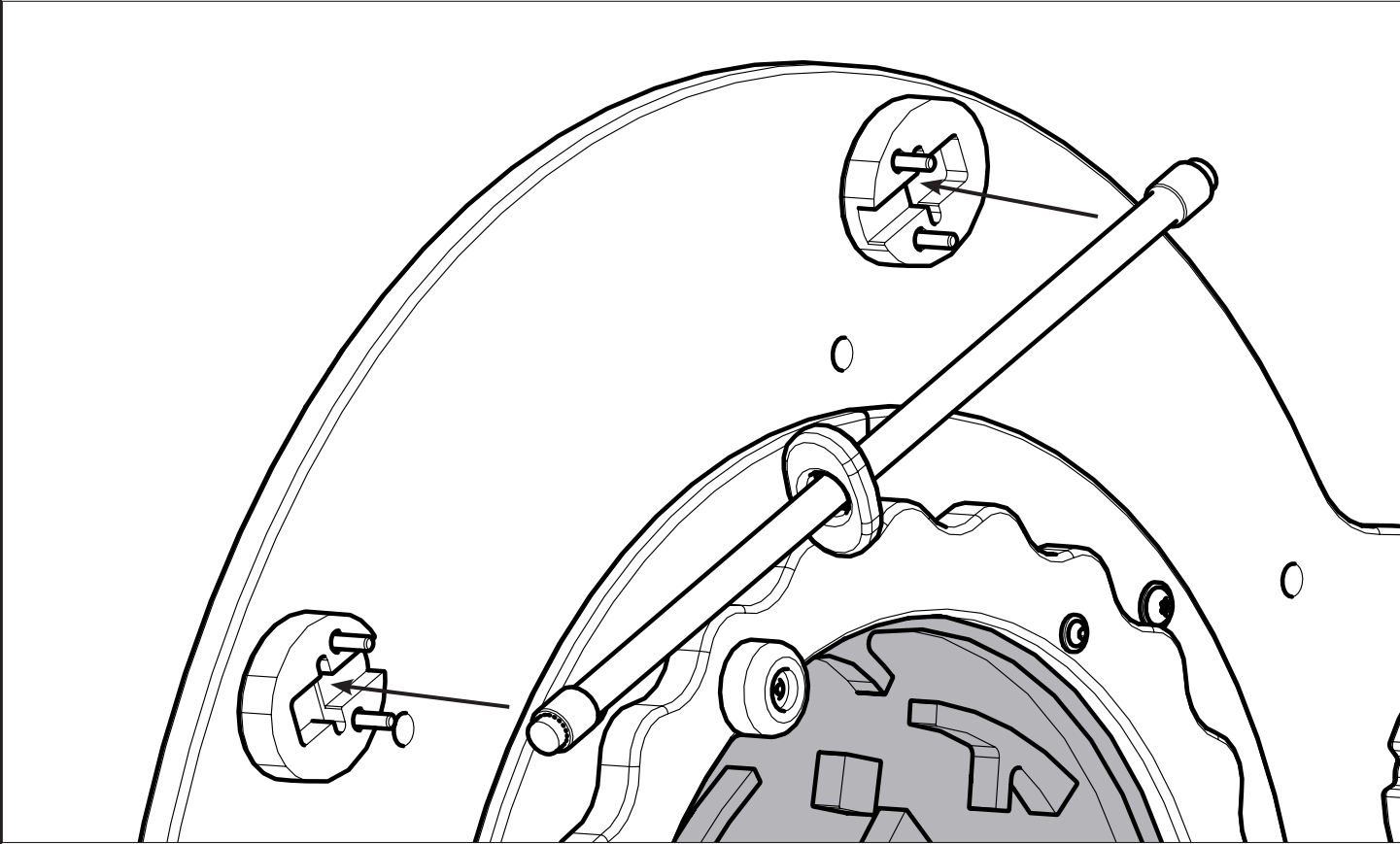
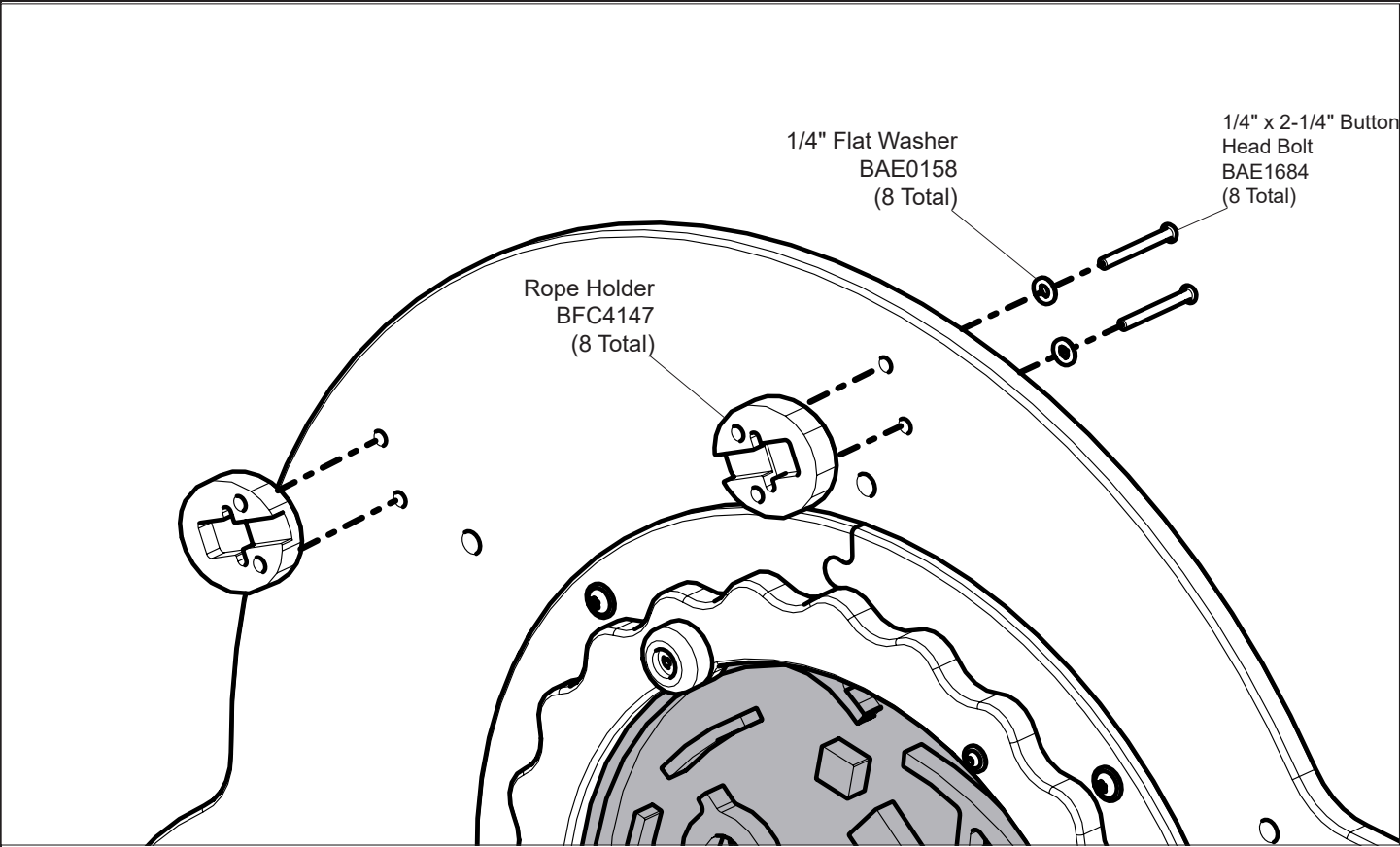


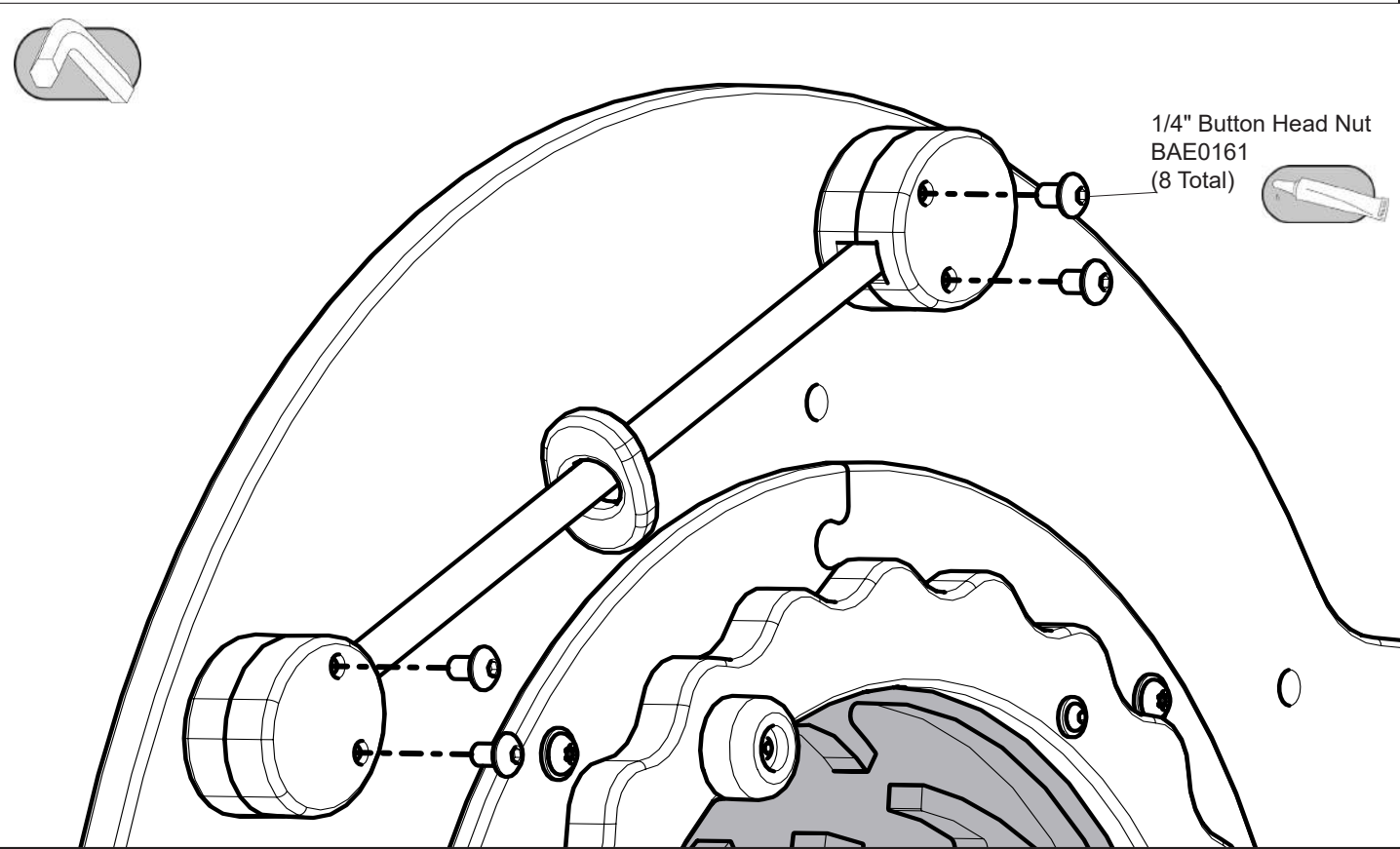
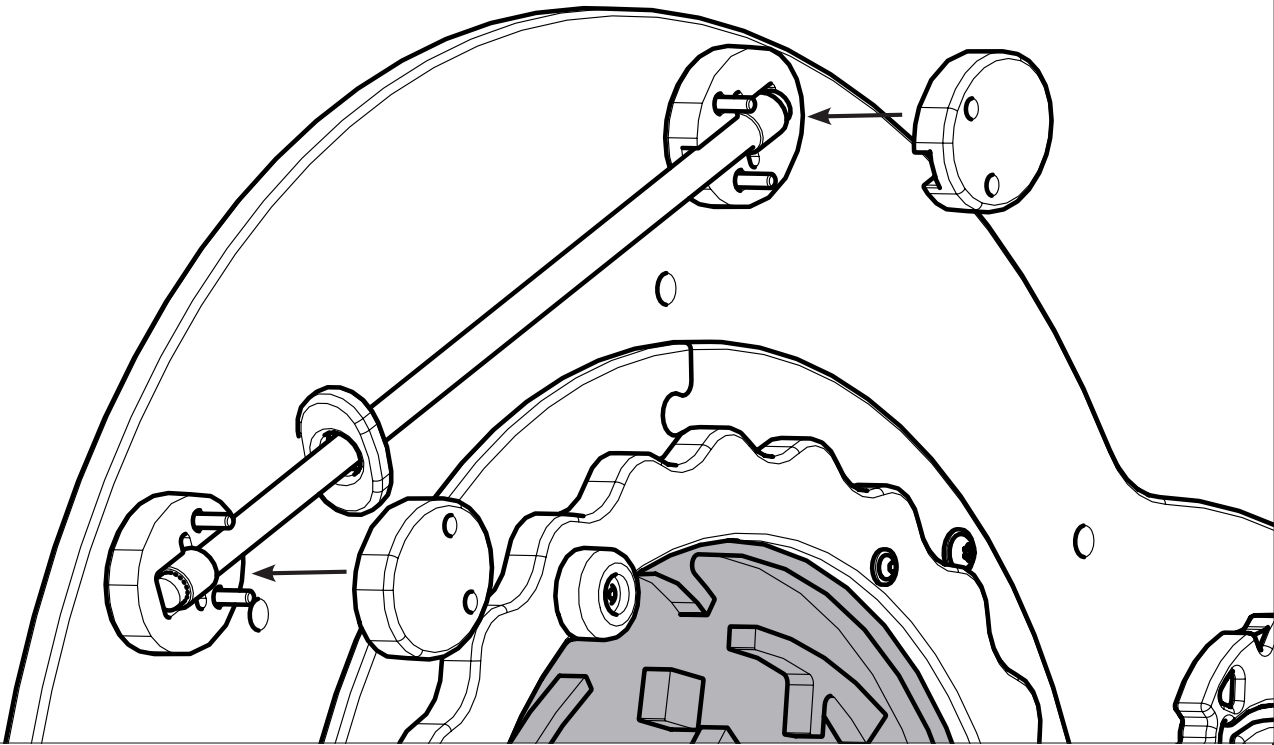
Garden Panel Rope
AMC1139
(2 Total)



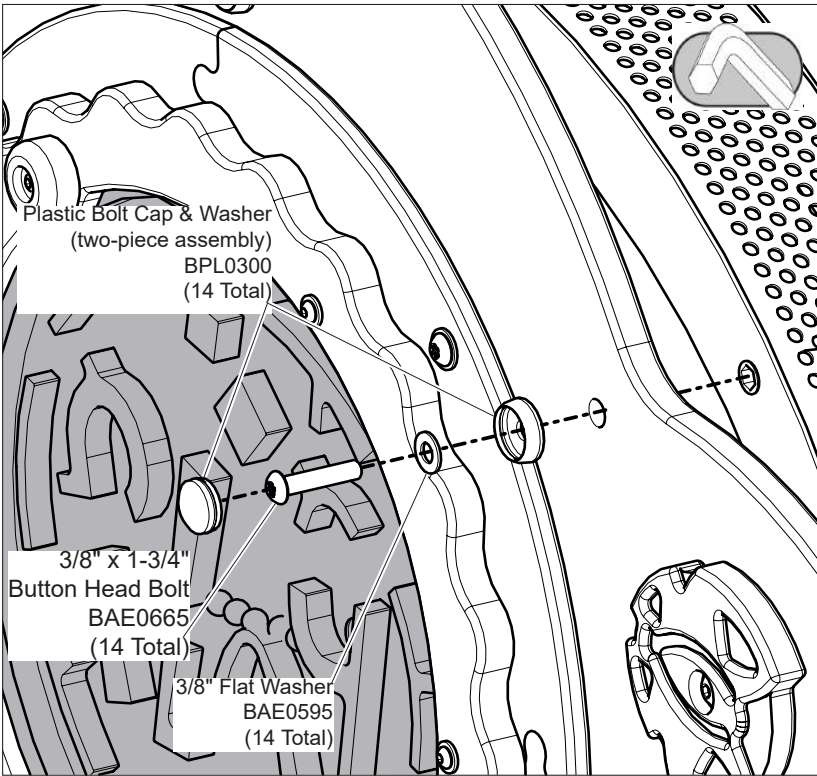
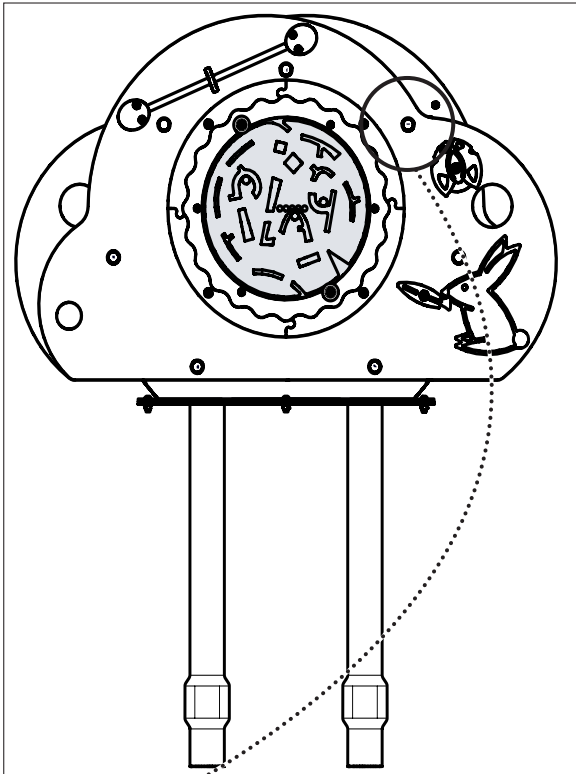
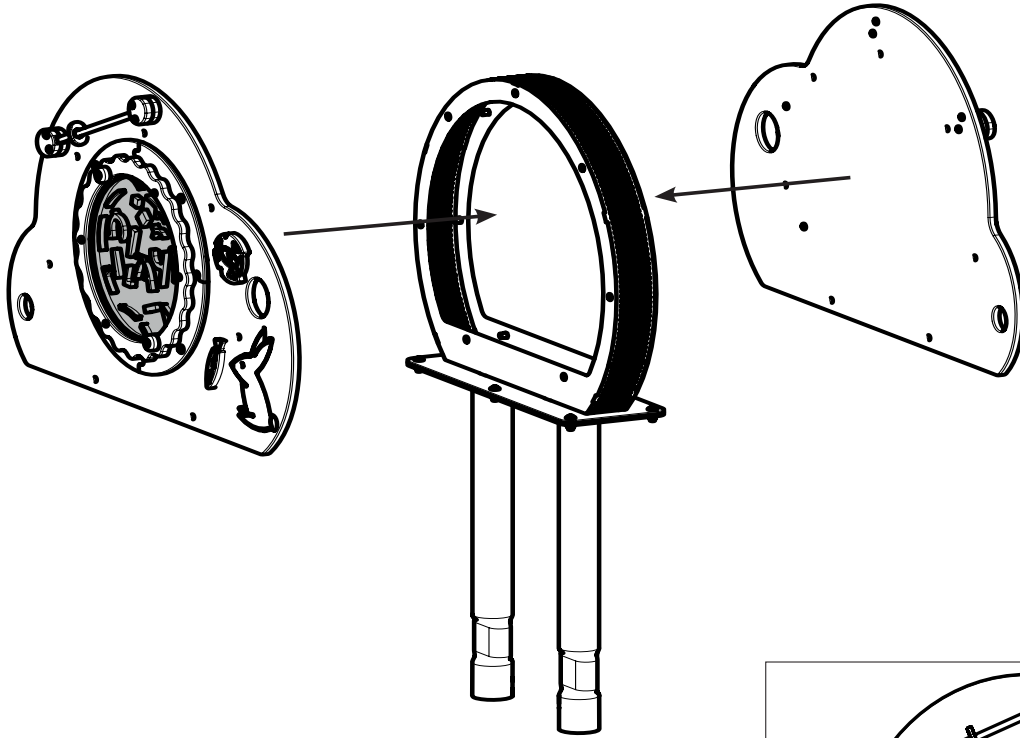
Garden Panel Slider
BFC4148
(2 Total)

Installation Instructions





Installation Instructions



Bill of Materials

03AUG22

Rev. D

MR0888 - SENSORY GARDEN WALL FOR 1 INSERT

PART NO.	DESCRIPTION	QTY.
AFR2349	FRAME - GARDEN PANEL	1
AFR2351	FRAME - GARDEN PANEL FOOTING	1
AMC1139	ROPE - GARDEN PANEL	2
ASY0591	LABEL KIT - 18MTHS - 5YRS ASTM, CSA, FRENCH	1
BAD0085	THREAD LOCKING ADHESIVE	1
BAE01525	BOLT - 1/4"-20 x 1.25" BUTTON HEAD - SS	4
BAE0158	WASHER - 1/4" SAE FLAT	16
BAE0161	NUT - 1/4"-20 x 7/16" BUTTON HEAD	12
BAE0595	WASHER - 3/8" SAE FLAT	30
BAE0620	NUT - 3/8"-16 LOCK W/NYLON CAP	6
BAE0663	NUT - 3/8"-16 x 7/16" BUTTON HEAD	4
BAE0664	BOLT - 3/8"-16 x 1.00" BUTTON HEAD - SS	6
BAE0665	BOLT - 3/8"-16 x 1.75" BUTTON HEAD - SS	14
BAE0666	BOLT - 3/8"-16 x 1.25" BUTTON HEAD - SS	4
BAE0900	WRENCH - 5/32" SHORT HEX KEY	1
BAE0902	TOOL - 7/32" SHORT HEX KEY WRENCH	1
BAE0922	TOOL - TT 45 L WRENCH	2
BAE1684	BOLT - 1/4"-20 x 2.25" BUTTON HEAD - SS	8
BFC4119	CARROT SPINNER - 5.81" x 1.68" x .75"	2
BFC4120	GARDEN WALL PANEL FOR INSERT	1
BFC4147	SHEET - GARDEN PANEL ROPE	8
BFC4148	SHEET - GARDEN PANEL SLIDER	2
BFC4150	BUTTERFLY SPINNER - 5.06" x 4.96" x .75"	2
BFC4221	GARDEN WALL PANEL - 52.50" x 34.00" x .75"	1
BPL0300	CAP - 3/8" BOLT	14

**Hardware part numbers may differ depending on model*

MR0888BD - SENSORY GARDEN WALL FOR 1 INSERT (SM)

PART NO.	DESCRIPTION	QTY.
AFR2349	FRAME - GARDEN PANEL	1
AMC1139	ROPE - GARDEN PANEL	2
ASY0591	LABEL KIT - 18MTHS - 5YRS ASTM, CSA, FRENCH	1
BAD0085	THRAD LOCKING ADHESIVE	1
BAE01525	BOLT - 1/4"-20 x 1.25" BUTTON HEAD - SS	4
BAE0158	WASHER - 1/4" SAE FLAT	16
BAE0161	NUT - 1/4"-20 x 7/16" BUTTON HEAD	12
BAE0595	WASHER - 3/8" SAE FLAT	18
BAE0663	NUT - 3/8"-16 x 7/16" BUTTON HEAD	4
BAE0665	BOLT - 3/8"-16 x 1.75" BUTTON HEAD - SS	14
BAE0666	BOLT - 3/8"-16 x 1.25" BUTTON HEAD - SS	4
BAE0900	WRENCH - 5/32" SHORT HEX KEY	1
BAE0902	TOOL - 7/32" SHORT HEX KEY WRENCH	1
BAE0922	TOOL - TT 45 L WRENCH	2
BAE1684	BOLT - 1/4"-20 x 2.25" BUTTON HEAD - SS	8
BFC4119	CARROT SPINNER - 5.81" x 1.68" x .75"	2
BFC4120	GARDEN WALL PANEL FOR INSERT	1
BFC4147	SHEET - GARDEN PANEL ROPE	8
BFC4148	SHEET - GARDEN PANEL SLIDER	2
BFC4150	BUTTERFLY SPINNER - 5.06" x 4.96" x .75"	2
BFC4221	GARDEN WALL PANEL - 52.50" x 34.00" x .75"	1
BPL0300	CAP - 3/8" BOLT	14

**Hardware part numbers may differ depending on model*



Fasteners

- Inspect for loose fasteners.
Tightening torque specifications are:
Bolts and Nuts: Snug tighten and tighten an additional one-half turn.
- Inspect drive rivets to insure they are intact and secure.
- If during the maintenance process a bolt needs to be removed from a part or parts, it will be necessary to apply a drop of liquid thread lock / loctite to the bolt before reinstallation.
- Inspect for missing, worn or broken fasteners. If any missing, worn or broken fasteners are found, refer to the installation instructions for proper replacement fastener. If any damage is detected, barricade equipment to prevent use until repair is completed. Contact your sales representative immediately for a replacement part.

Plastic Parts

- Inspect all plastic surfaces for sharp points, cracks or jagged edges. If any damage is detected and is determined to be unsafe, barricade equipment to prevent use until repair is completed. Minor burrs or sharp edges may be removed by using a sharp utility knife or block plane to remove sharp burr.

Welds

- Inspect all welded joints. If any broken welds are detected, barricade equipment to prevent use until repair is completed. Contact your sales representative immediately for a replacement part.

Finish

- Inspect metal parts for finish damage.
To repair painted surfaces, sand damaged area with sandpaper and wipe clean. Mask area and paint with primer and allow to dry. Paint primed area with color-matching paint and allow to dry. Recoat area with color-matching paint if required. Drying time is approximately 8 hours between coats.
To repair the deck/stair/ladder/step-up bracket coating, contact the Customer Service Department for a coating repair touch-up kit.

Footings

- Inspect component to be solid in footing and secure. If any damage is detected, barricade equipment to prevent use until repair is completed.

Labels

- Inspect all applied labels to ensure labels are secure, not faded or damaged. Contact your local representative if replacement labels are needed.

Replacement Parts

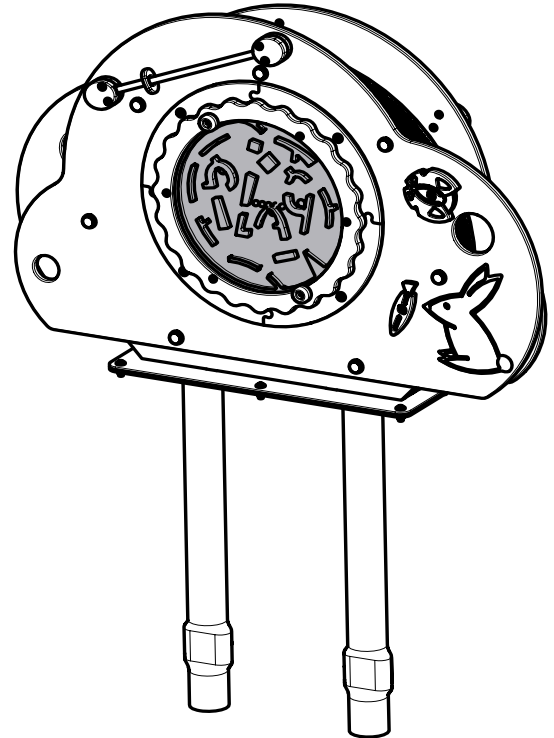
- Refer to your installation instructions to obtain replacement part number.
- Contact your sales representative or call Customer Service for a replacement part.

Equipment Maintenance

Models MR0888 MR0888BD

Garden Sensory Wall for 1 Panel Insert

In-ground and Surface Mount Models



Surfacing

- Raking loose-fill surfacing material back into dug out and displaced areas is necessary at frequent intervals to maintain the impact absorption qualities.
- Loose-fill materials must be replenished when the surface level drops below the minimum level to maintain proper depth in accordance with your equipment's critical fall height.
- Eliminate areas of standing water by improving site drainage.
- Contact manufacturer of unitary surfacing material for specific instructions and product to use for cleaning spots and stains.
- Contact manufacturer of unitary surfacing material if rips, tears or missing material is noticed. Follow the manufacturer instructions regarding the appropriate actions necessary for the repair.

Inspection Form

- Be sure that you are using a copy of this Inspection Form and not your original.
- Use the Inspection Codes listed below and record condition of equipment at time of examination on the Inspection Checklist.
- Document any item from the Inspection Checklist that will require maintenance along with any corrective action on the Maintenance Schedule.
- Be sure to include appropriate dates and signatures on each section to properly document maintenance procedure.

Inspection Codes

P = Pass **F** = Fail
NA = Not Applicable

INSPECTION CHECKLIST

	Frequency	Inspection Code	Date	Date Repairs Completed
Inspect surfacing to insure proper depth and distribution.	High			
Inspect for loose, missing, worn, or broken fasteners.	High			
Inspect metal parts for structural and finish damage.	Medium			
Inspect plastic parts for damage.	Medium			
Inspect footing to insure support is secure and footing is not damaged.	Low			

Inspector: Name (Please Print) _____ Signature: _____ Date: __/__/__

MAINTENANCE SCHEDULE

Item in Question	Description of Problem	Corrective Action	Date

Repairer: Name (Please Print) _____ Signature: _____ Date: __/__/__

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, August 7, 2023



AGENDA ITEM TITLE

Lot Line Adjustment at 190 and 197 Wheatland Court - Aimee Hennrich/Mike Ray

RESPONSIBLE STAFF

Aimee Hennrich, Planner I

ADDITIONAL PRESENTER(S)

Michael Ray, Assistant CD Director/Planning Manager

DESCRIPTION

The applicant, Phil Rheingans, is requesting a lot line adjustment between two properties located at 190 and 197 Wheatland Court. The proposed lot line adjustment would reduce the lot addressed as 190 Wheatland Ct from 5,657 sf to 5,522 sf and expand the lot addressed as 197 Wheatland Ct from 3,838 sf to 3,975 sf. The applicant is requesting the lot line adjustment in order to accommodate a proposed building design. The subject properties are located within the Neighborhood Business Zoning District (NB) and are part of an approved Planned Unit Development referred to as the Harvest Hills PUD. Within the Harvest Hills PUD, twinhome lots require a minimum lot area of 2,250 sf, minimum lot width of 25 ft, and the required side yard setback is a minimum of 7 feet. The proposed lot line adjustment meets all zoning requirements. This item was reviewed by the Administrative Committee on July 24, 2023 and recommended for approval.

REVIEWED BY

PROPOSED ACTIONS

ACTION: Approve the lot line adjustment request with no conditions.

STAFF RECOMMENDATION

Approve the lot line adjustment request with no conditions.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Application Materials - Legal Desc and Survey

June 29, 2023

Mayor Bettge and Moscow City Council
City Hall
Moscow, Idaho

Re: Harvest Hills Lot Line Adjustments

Dear Mayor Bettge and City Council:

Phil Rheingans the owner of Harvest Hills Addition Lot 1 Replat would like to adjust the twin home lot lines along the east side of lot 7/west side of Lot 8. The purpose of this request is to realign the lot lines to better fit the newly proposed building design. Lot 7 is gaining 1.53' from Lot 8

Enclosed is a proposed record of survey showing the existing and proposed lot lines. Also enclosed are legal descriptions for the revised lots.

Attached are the following:

1. Proposed Record of Survey with existing and proposed property lines and building layouts
2. Proposed legal descriptions

Please do not hesitate to contact me if you have questions regarding the lot line adjustment request.

Sincerely,



Scott Becker, PE
Principal
Hodge and Associates Inc.

Enc.
Cc. Phil Rheingans

6/29/2023

Legal Description by Hodge & Associates for:
Harvest Hills Development Corporation
Boundary Line Adjustment Parcel

A parcel of land, being a portion of Lot 8 of the Replat of Lot 1 of Block 1 of Harvest Hills First Addition to the City of Moscow, Instrument #626554, Latah County Records, located in the Southwest Quarter of the Southwest Quarter of Section 9, Township 39 North, Range 5 West, Boise Meridian, Latah County, Idaho, described as follows:

Commencing at the southwest corner of the Replat of Lot 1 of Block 1 of Harvest Hills First Addition, Thence along the west line thereof, N00°17'01"E, 335.23 feet to the northwest corner of said Replat;
Thence along the north boundary thereof, N59°42'14"E, 125.99 feet to the northeast corner of Lot 7 of said Replat and the **Point of Beginning**.

Thence, continuing along said north boundary, N59°42'14"E, 1.53 feet to a point on the north boundary of Lot 8 of said Replat;

Thence leaving said common north boundary, S18°12'51"E, 90.41 feet to a point on the south line of said Lot 8;

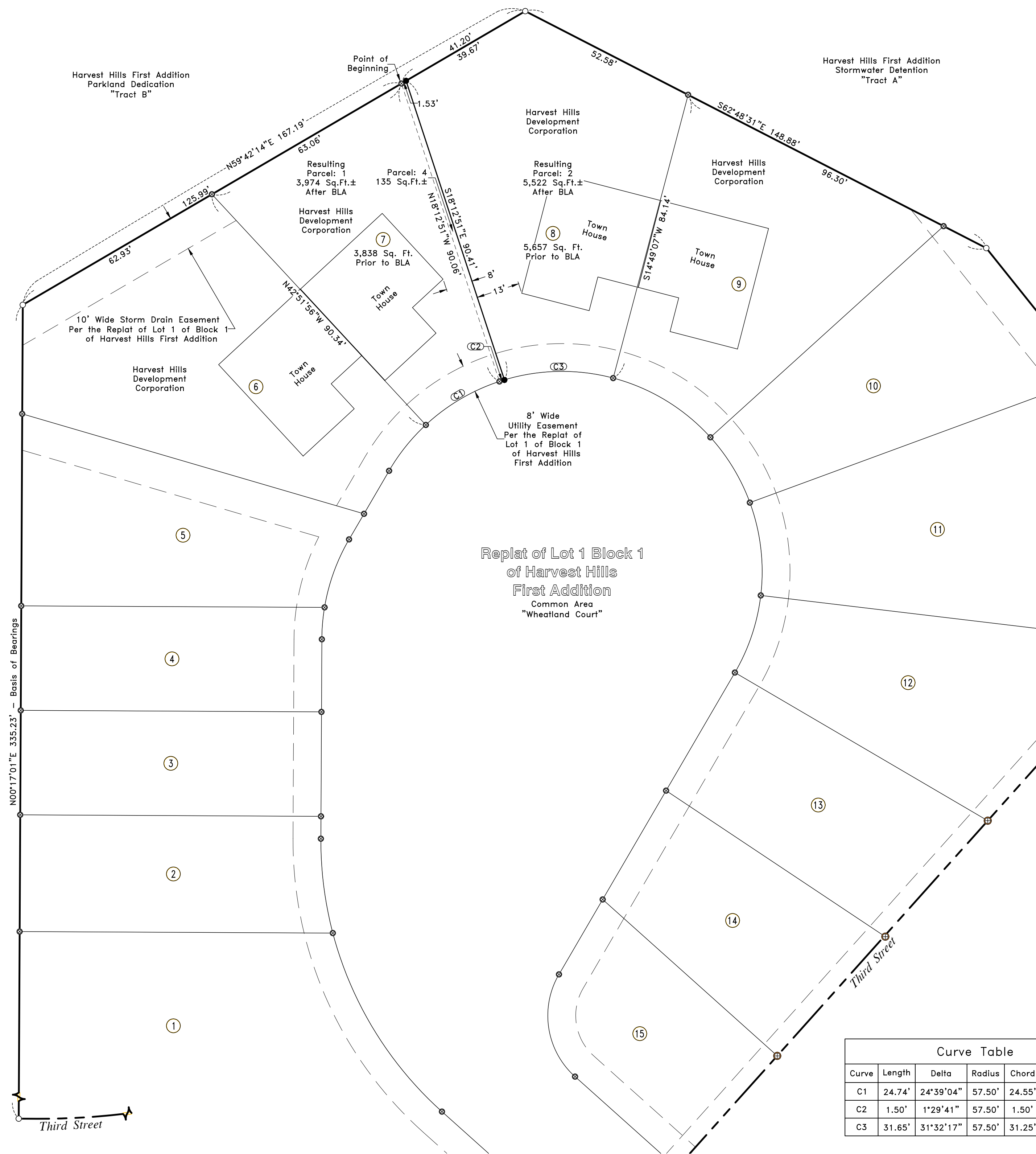
Thence along said south line, 1.50 feet along a curve to the left, said curve having a Delta = 1°29'41", Radius = 57.50 feet, Chord = 1.50 feet and a Chord Bearing = S72°31'59"W to the southeast corner of Lot 7 of said Replat;

Thence along the east line of said Lot 7, N18°12'51"W, 90.06 feet to the **Point of Beginning**.

Parcel contains 135 square feet, more or less.

Subject to: A utility easement along the south 8.00 feet of the above described parcel, as shown on the Replat of Lot 1 of Block 1 of Harvest Hills First Addition.

Section 9, T39N, R5W, BM



- Survey References:**
- Quitclaim Deed, Instrument #585918, Philip T. & Heather E. Rheingans to Harvest Hills Development Corporation.
 - Plat of Harvest Hills First Addition to the City of Moscow, Instrument #594141, by D. Priest, PLS #6449.
 - Replat of Lot 1 of Block 1 of Harvest Hills First Addition to the City of Moscow, Instrument #626554, by M. Dahlin, PLS #17534.

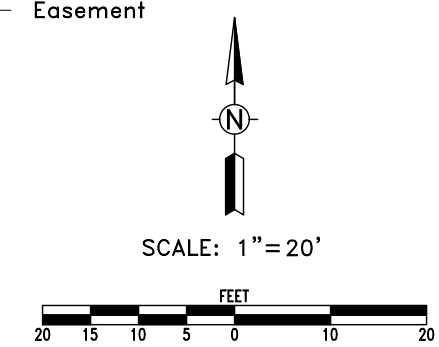
Surveyor's Certificate
I, Michael E. Dahlin, PLS #17534, State of Idaho, do hereby certify that the survey represented by this map was performed by me or under my supervision in accordance with the laws of the State of Idaho and at the request of Phil Rheingans in July 2023.

Basis of Bearings
The Basis of Bearings for this survey is identical to the Idaho Coordinate System, West Zone, NAD 83 as shown between the found southwest corner of Replat of Lot 1 of Block 1 of Harvest Hills First Addition and the found northwest corner of said Replat, said bearing being N00°17'01"E.

- Surveyor Narrative**
- The purpose of this survey was to locate, monument and map the boundaries of Lots 7 and 8 of the Replat of Lot 1 of Block 1 of Harvest Hills First Addition and to survey a strip of land from the west side of said Lot 8 to be parceled with said Lot 7, in order to meet City of Moscow setback requirements.
 - The west line of the Replat of Lot 1 of Block 1 of Harvest Hills First Addition was located to establish the Basis of Bearings and primary boundary control. Lots 7 and 8 were rotated to project basis and located accordingly.
 - All measurements shown on this survey match the corresponding measurements of record from the Replat of Lot 1 of Block 1 of Harvest Hills First Addition.

- Legend**
- Set 5/8" Diameter Rebar w/Aluminum Cap Stamped "PLS 17534"
 - ⊗ Found 5/8" Diameter Rebar w/Aluminum Cap Stamped "PLS 17534"
 - ⊕ Found Brass Plug in Concrete Stamped "PLS 17534"
 - Found 5/8" Diameter Rebar Stamped "Priest 6449"
 - ① Lot Number
 - (C1) Curve Data - See Curve Table
 - BLA Boundary Line Adjustment
 - Replat of Lot 1 of Block 1 of Harvest Hills First Addition Boundary Line
 - New Parcel Boundary Line, this Survey
 - Existing Lot/Parcel Line
 - Lot Line, no Longer Parcel Boundary
 - Right-of-Way
 - Easement

Curve Table					
Curve	Length	Delta	Radius	Chord	Chrd Brng
C1	24.74'	24°39'04"	57.50'	24.55'	N59°27'37"E
C2	1.50'	1°29'41"	57.50'	1.50'	S72°31'59"W
C3	31.65'	31°32'17"	57.50'	31.25'	N89°02'59"E



NO. _____ AT THE REQUEST OF: _____
DATE & HOUR: _____ M.
JULIE FRY
LATAH COUNTY RECORDER
FEE \$ _____ BY _____

P.O. Box 8728
405 S. Washington Street
Moscow, Idaho 83845
(208) 882-3520

Michael E. Dahlin, Inc.
Surveyor - Idaho
Engineer - Idaho

RIM ROCK CONSULTING, INC.

Land Surveying
Site Mapping

•••
•••
•••

120 WEST 20 STREET #102 Moscow, Idaho 83845 208.882.3529 info@rimrockconsulting.com



Record of Survey for:
Phil Rheingans
Latah County, Idaho

Drafted by:	SW
Checked by:	MED
File Name	3831 BLA 7-23
Tab:	Layout
Plot Style	OCE.ctb
Project:	3831-06-23
Date:	7/5/23

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, August 7, 2023



AGENDA ITEM TITLE

Lot Line Adjustment for 826 and 836 Orchard Ave - Aimee Hennrich/Mike Ray

RESPONSIBLE STAFF

Aimee Hennrich, Planner I

ADDITIONAL PRESENTER(S)

Michael Ray, Assistant CD Director/Planning Manager

DESCRIPTION

The applicants, Scott and Heidi Gropp, are requesting a lot line adjustment between two properties located at 826 and 836 Orchard Ave. The proposed lot line adjustment would reduce the lot addressed as 826 Orchard Ave from 14,061 sf to 13,191 sf and expand the lot addressed 836 Orchard Ave from 15,844 sf to 16,714 sf. The applicant is requesting the lot line adjustment to accommodate an existing retaining wall placed upon 826 Orchard Ave. Both properties contain single-family homes and 826 Orchard Ave is located within the Medium Density Residential Zoning District (R-3), while 836 Orchard Ave is located within the Moderate Density, Single-Family Residential Zoning District (R-2). Within the R-3 Zoning District, lots with single family dwellings require a minimum lot area of 6,000 sf and a minimum lot width of 60 feet. Within the R-2 Zoning District, the minimum lot area is 7,000 sf and the minimum lot width is 60 feet. The proposed lot line adjustment meets all zoning code requirements including building setbacks. This item was reviewed by the Administrative Committee on July 24, 2023 and recommended for approval.

REVIEWED BY

PROPOSED ACTIONS

ACTION: Approve the lot line adjustment request with no conditions.

STAFF RECOMMENDATION

Approve the lot line adjustment request with no conditions.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Application Materials - Legal Desc. and Survey

June 28, 2023

Mayor Bettge and Moscow City Council
City Hall
Moscow, Idaho

Re: 826/836 Orchard Avenue lot line adjustment.

Dear Mayor Bettge and City Council

Scott and Heidi Gropp are the owners of 826 and 836 Orchard Avenue (block 5, lots 8 and 9 of Thatuna Second Addition) and are seeking a lot line adjustment. The proposed lot line adjustment would be in line with current uses of the existing properties. The driveway and small retaining wall of 836 extend onto the 826 property. The adjusted line would better match the physical boundaries of the property.

Please see attached proposed record of survey for clarification.

Enclosed are:

1. Existing Plat
2. Proposed Record of Survey
3. Proposed Legal Descriptions

Please do not hesitate to contact me if you have any questions regarding this lot line adjustment request

Sincerely,



Scott Becker, PE
Principal
Hodge & Associates, Inc.

**Legal Description for Scott and Heidi Gropp Lots 7 and 8 Boundary Line
Adjustment
by Hodge & Associates**

A parcel of land located in Lots 7 and 8, Block 5, Thatuna Second Addition to the City of Moscow, as shown by the recorded plat thereof, Section 8, Township 39 North, Range 5 West, of the Boise Meridian, Latah County, Idaho, **EXCEPTING** therefrom:

Commencing at the southwest corner of Lot 9 of said Block 5;
Thence, along the south line thereof, N88°55'47"E, 20.00 feet, to the **Point of Beginning**;
Thence, continuing N88°55'47"E, 105.05 feet, to the southeast corner of said Lot 9;
Thence, S77°49'38"W, 71.71 feet;
Thence, N88°35'09"W, 35.00 feet, to the west line of Lot 8;
Thence, along said west line, N00°14'01"E, 12.29 feet, to the **Point of Beginning**.

Also **EXCEPTING** therefrom that portion of Lot 7 as described in Warranty Deed, Instrument #562296, Latah County Records.

Parcel contains 0.26 Acres, more or less.

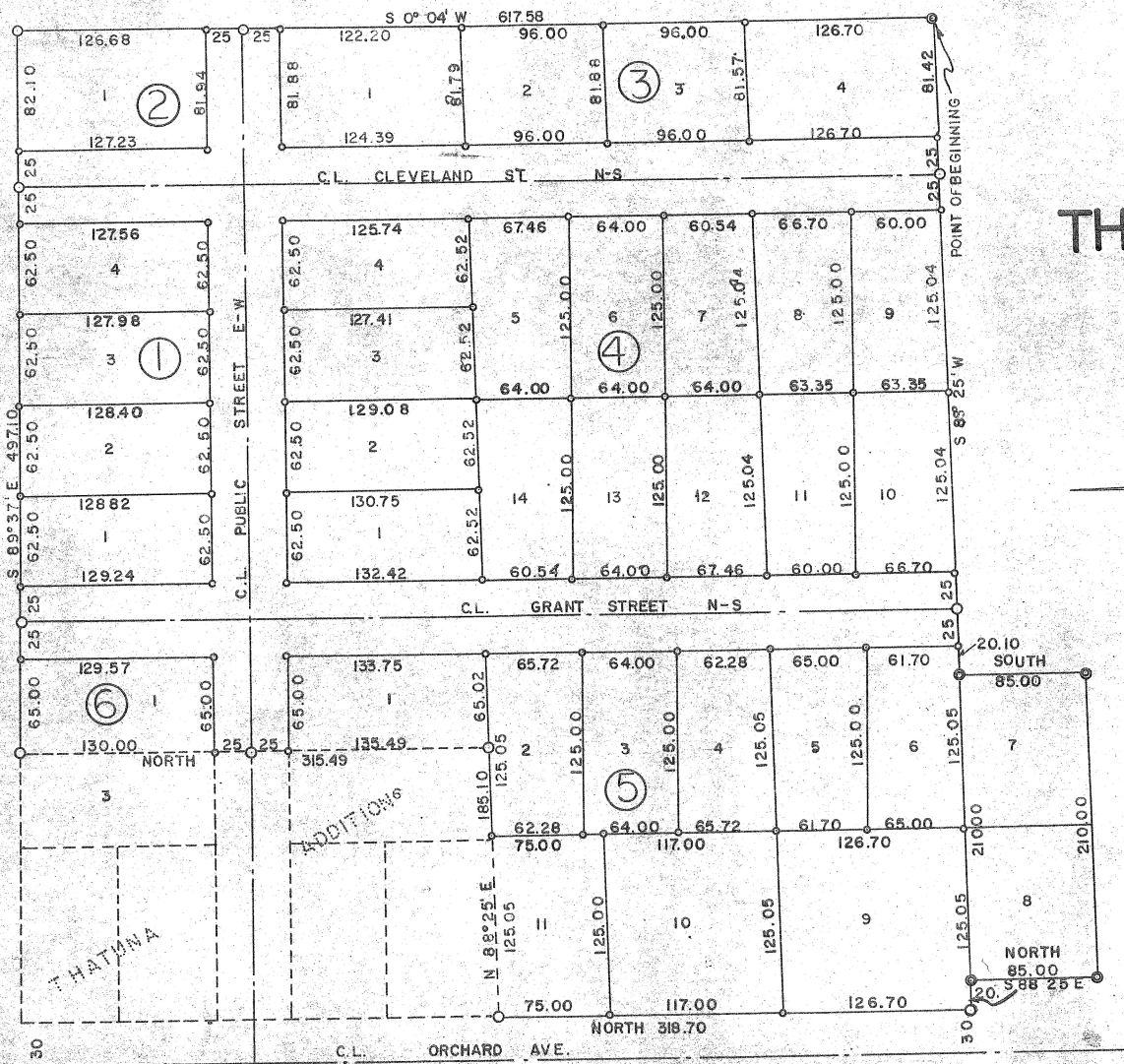
Legal Description for Scott and Heidi Gropp Lot 9 Boundary Line Adjustment by Hodge & Associates

A parcel of land located in Lot 9, Block 5, Thatuna Second Addition to the City of Moscow, as shown by the recorded plat thereof, Section 8, Township 39 North, Range 5 West, of the Boise Meridian, Latah County, Idaho.

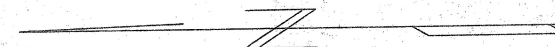
ALSO INCLUDING a portion of Lot 8 of said Block 5 as described below:

Commencing at the southwest corner of Lot 9 of said Block 5;
Thence, along the south line thereof, N88°55'47"E, 20.00 feet, to the **Point of Beginning**;
Thence, continuing N88°55'47"E, 105.05 feet, to the southeast corner of said Lot 9;
Thence, S77°49'38"W, 71.71 feet;
Thence, N88°35'09"W, 35.00 feet, to the west line of Lot 8;
Thence, along said west line, N00°14'01"E, 12.29 feet, to the **Point of Beginning**.

Parcel contains 0.38 Acres, more or less.



THATUNA SECOND ADDITION



Scale 1"=60'

- KEY
- $\frac{1}{4}$ - inch Steel Rod ○
 - $\frac{5}{8}$ inch Reinf Rod ○
 - 1 - inch Pipe Set in Concrete ◎

I HEREWITH CERTIFY THAT THIS TRACING IS AN EXACT COPY OF THE FINAL MAP THATUNA SECOND ADDITION TO THE CITY OF MOSCOW, IDAHO

1912/12/24/28
 of 100
 22 April 1960
 10105
 Fred O. Hornung
 4 of 4
 42
 Benie Babcock
 Ben Blanchard

Frank S. Junk
 Frank S. Junk
 JUN 1960

Section 08, T39N, R5W, BM

FOUND 2" ALUMINUM CAP
RECORDED BY J. KINNEY,
L.E./L.S. #1969 IN 2000
CPF INSTRUMENT #449147

Survey References:

1. Plat of Thatuna Second Addition, Instrument #208693, by F. Junk, L.E. #774.
2. Record of Survey, Instrument #563164, by J. Dunn, L.S. #10162.
3. Record of Survey, Instrument #575289, by A. Younger, L.S. #12724.
4. Book 123 of Deeds, Page 125.
5. Warranty Deed, Instrument #437353, Clifford M. Ott Trust to Gropp.
6. Personal Representative's Deed, Instrument #489198, Estate of Charles O. Decker to Gropp.
7. Warranty Deed, Instrument #536155, Bennett to Raquet and Ripley.
8. Warranty Deed, Instrument #561790, Poje Family Trust to Paul.
9. Warranty Deed, Instrument #562296, White to Cavanaugh.
10. Warranty Deed, Instrument #567361, Nelson to Kunze and Jakich-Kunze.
11. Quitclaim Deed, Instrument #591042, Paul to Paul Rentals, LLC.
12. Warranty Deed, Instrument #609957, Jacobs to Christian.
13. Miscellaneous Papers, Instrument #286722, City of Moscow Ordinance #1322, Vacation of Orchard Avenue Right-of-Way.

Surveyor's Certificate

I, Michael E. Dahlin, PLS #17534, State of Idaho, do hereby certify that the survey represented by this map was performed by me or under my supervision in accordance with the laws of the State of Idaho and at the request of Scott Gropp in June, 2023.

Basis of Bearings

The Basis of Bearings for this survey is identical to the Idaho Coordinate System, West Zone, NAD 83 as shown between the found northeast corner of Section 8, and the found monument at the intersection of Mountain View Road and East F Street, said bearing being N00°14'20"E.

Surveyor Narrative

1. The purpose of this survey was to locate, monument and map the boundaries of the parcels described in Warranty Deed, Instrument #437353, and Personal Representative's Deed, Instrument #489198, and adjust the shared boundary southward, as shown hereon.
2. The centerline of Mountain View Road between the northeast corner of Section 8 and the intersection of Mountain View Road and East F Street was located to establish the Basis of Bearings and primary boundary control. The parcels described in Warranty Deed, Instrument #437353, and Personal Representative's Deed, Instrument #489198, were rotated to project basis and located accordingly.

Legend

- | | |
|--|--|
|  | Found Aluminum Cap Stamped "LS 10162" |
|  | Set 5/8" Diameter Rebar w/Aluminum Cap Stamped "PLS 17534" |
|  | Found Iron Pipe |
|  | Found 5/8" Diameter Rebar w/ No Cap or As Described. |
|  | Monument of Record Not Found |
|  | Calculated Position |
|  | Found Centerline Monument |
|  | Parcels Under Same Ownership |

- The diagram illustrates various boundary line styles and their corresponding labels. It includes a legend for Block Number and Lot Number, and a list of boundary line types with their respective symbols and descriptions.

Block Number

Lot Number

Record Data – See Survey References

Property Boundary Line

Lot Boundary Line Within Subject Property Boundary

Other Lot Boundary Line

Centerline

Right-of-Way

Vacated Right-of-Way (per City Ordinance #1322)

Survey Tie Line

Lot Boundary Line Made Obsolete This Survey

Revised Lot Boundary Line This Survey

NO. _____
AT THE REQUEST OF:

DATE & HOUR:

JULIE FRY
LATAH COUNTY RECORDER

FEE \$ _____ BY _____

SCALE: 1"=40'

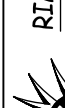
Hodge & Associates, Inc.
Engineers • Planners • Landscape Architects

P.O. Box 8728
405 S. Washington Street
Moscow, Idaho 83843
(208) 882-3520



RIM ROCK CONSULTING, INC.

- Land Surveying
- Site Planning
- Mapping



PRELIMINARY
NOT FOR RECORDING

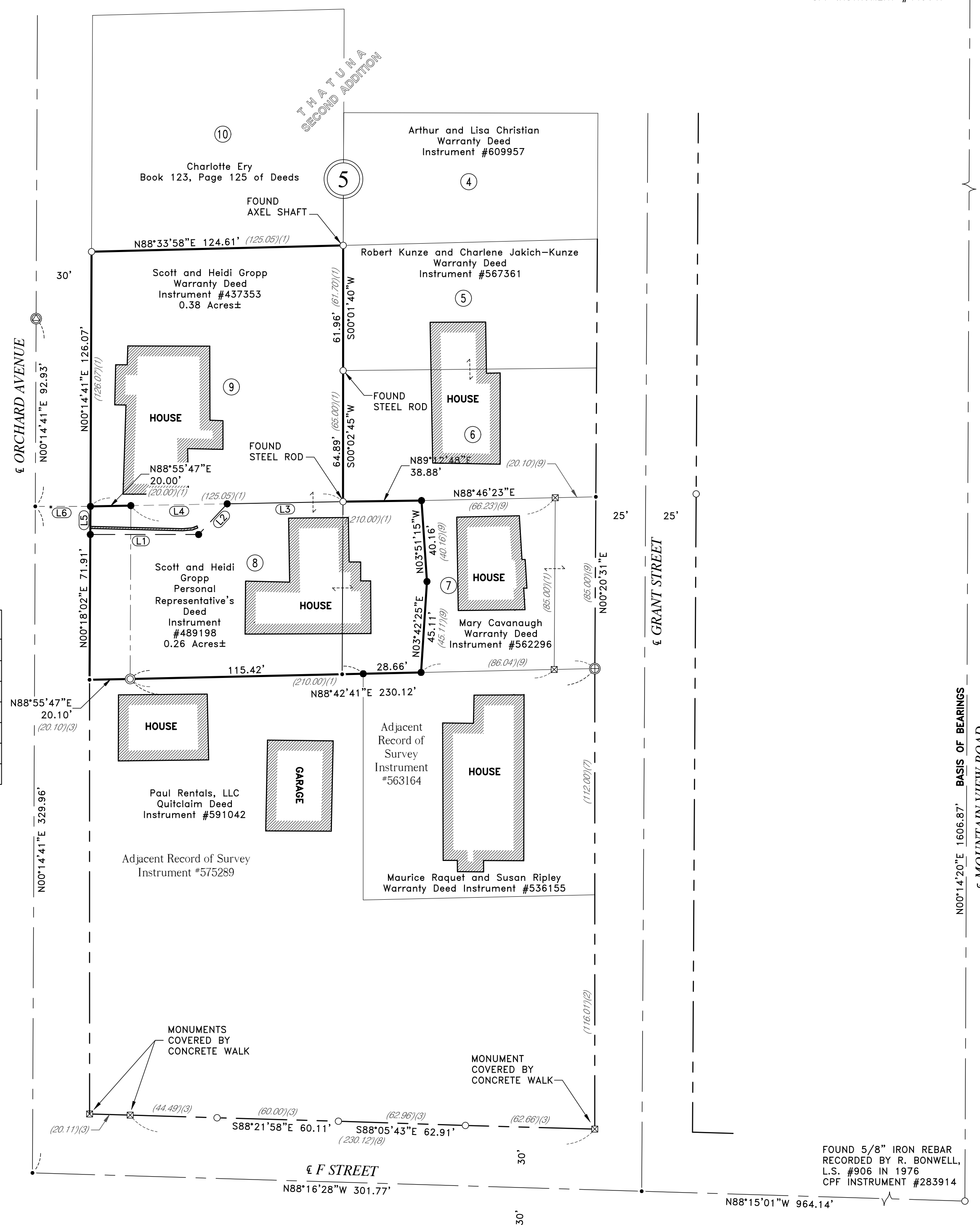
PROFESSIONAL LAND SURVEYOR
LICENSED
17534
STATE OF IDAHO
MICHAEL E. DAVEN

Record of Survey for:
Scott Gropp
Moscow, Idaho

Drafted by:	BCB
Checked by:	MED
File Name:	4664 ROS Houses.dwg
Tab:	Layout
Plot Style	OCE.ctb
Project:	4664 06 2023
Date:	7/10/23

1 of 1

Line Table		
Line	Bearing	Distance
L1	N90°00'00"W	53.63'
L2	S42°56'41"W	20.74'
L3	S88°55'47"W	57.35'
L4	N88°55'47"E	47.70'
L5	N08°58'02"E	13.92'
L6	N90°00'00"E	27.31'



FOUND 5/8" IRON REBAR
RECORDED BY R. BONWELL
L.S. #906 IN 1976
CPF INSTRUMENT #283914

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, August 7, 2023



AGENDA ITEM TITLE

Replacement of Resolution 2019-01 Regarding Sale and Consumption of Beer and Wine in City Facilities and Buildings - Bill Belknap

RESPONSIBLE STAFF

Bill Belknap, City Supervisor

ADDITIONAL PRESENTER(S)

DESCRIPTION

Since 2010, the City has allowed the sale and consumption of beer and wine in City Hall during Third Street Gallery art opening events at the discretion of the City Supervisor. This was initially authorized under Resolution 2010-04 and then the use was further expanded through Resolution 2019-01. City Administration has received requests from the Moscow Volunteer Fire Department to allow a similar sale and consumption of beer and wine in conjunction with member appreciation and social events that occur twice a year within the City's Fire Stations #2 and #3 which is currently prohibited under City Code unless approved by the Council by Resolution. Staff has prepared a new Resolution for the Council's consideration that would replace Resolution 2019-01 which would expand the ability of the City Supervisor to approve the sale and consumption of beer and wine in all City buildings and facilities (excluding public parks) in association with certain City events and activities such as the Moscow Volunteer Fire Department events.

REVIEWED BY

This was reviewed by the Administrative Committee on July 24, 2023 and recommended for approval.

PROPOSED ACTIONS

ACTION: Approve the proposed Resolution.

STAFF RECOMMENDATION

Approve the proposed Resolution.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Resolution 2023-__ Repeal and Replacing Resolution 2019-01 City Hall Art Gallery Beer-Wine_Draft
2. Resolution 2019-01 City Hall Art Gallery Beer-Wine

RESOLUTION NO. 2023-__

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AUTHORIZING THE REPEAL OF RESOLUTION 2019-01 AND FOR SAID RESOLUTION TO BE REPLACED WITH THIS RESOLUTION WHICH ALLOWS FOR THE TEMPORARY VENDING, DISPENSING AND CONSUMPTION OF BEER AND/OR WINE IN CITY FACILITIES UNDER SPECIFIC REGULATIONS AND UNDER CERTAIN LIMITED CONDITIONS PURSUANT TO MOSCOW CITY CODE SECTIONS 9-8-17 AND 9-6-35; AND PROVIDING THIS RESOLUTION SHALL BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, Moscow City Code Title 9, Chapter 8, Section 8-17 and Chapter 6, Section 6-35, prohibit the possession of wine or beer while present in any public place or public building, except in accordance with specific regulations adopted by Council by Resolution; and

WHEREAS, on January 21, 2019, City Council passed Resolution 2019-01, authorizing the vending, distribution, and responsible consumption of beer and/or wine under certain conditions during Permitted Events in City Hall, specifically allowing the vending of beer and/or wine during Third Street Gallery events; and

WHEREAS, the Third Street Gallery events, where the vending and distribution of beer and wine took place, have shown to be successful and created no issues or concerns; and

WHEREAS, Council wishes to allow for the vending, distribution, and responsible consumption of beer and/or wine under certain conditions, contained herein and during the limited hours of the Permitted Events in any City facilities, buildings, or premises; and

WHEREAS, Council wishes that the sale and/or consumption of liquor be prohibited during Permitted Events; and

WHEREAS, Council believes the regulations contained herein are appropriate; and

WHEREAS, Council believes that the specific regulations contained herein balance the health and safety concerns of citizens with the desire to promote the responsible use of beer and wine in association with Permitted Events; and

WHEREAS, nothing contained in this Resolution is intended to waive other laws and regulations applicable to the sale and consumption of alcohol, including beer and wine, within City limits.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow that all matters stated above are true and correct and are incorporated herein by reference as if copied in their entirety and shall be adopted with the following:

1. That City of Moscow Resolution 2019-01 be repealed in its entirety and replaced with this Resolution.

2. The sale, distribution, and consumption of beer and wine only, not liquor, may be permitted in any City facility, City building, and/or City premise (excluding public parks) upon City Supervisor or designee providing approval for a Permitted Event during specific hours and pursuant to the following specific regulations:
 - a. Permitted Events shall be limited to those events conducted or sponsored by the City and which are related to City-directed activities including, but not limited to, art openings and performances, Moscow Volunteer Fire Department social events, building dedications, and social meetings with governmental entities or community organizations.
 - b. All beer and/or wine shall be sold only by a licensed vendor;
 - c. Every licensed vendor shall comply with all alcohol-related laws and regulations, including but not limited to, the City requirement of a catering permit;
 - d. The City Supervisor or designee, and/or Moscow Police Chief or designee is hereby empowered to order the immediate cessation of all activities allowed under this Resolution at any time they reasonably determine that it is in the best interest of the City to do so. There shall be no appeal from a determination by the City Supervisor or designee and/or Moscow Police Chief or their designee to terminate all or part of the Permitted Events;
 - e. All beer and/or wine sales, possession, and consumption shall take place only within the designated area as approved by the City Supervisor or designee and as shown on the approved site map and only during the approved hours for the Permitted Event;
 - f. All beer and/or wine shall only be consumed from a readily identifiable container not more than sixteen ounces (16 oz) in size which shall not bear a logo for a non-alcoholic beverage;
 - g. Every occupant within the areas designated for beer and/or wine consumption shall provide identification to the permitted vendor(s), law enforcement officers, or City employees or City representatives/agents who request it;
 - h. A sign shall be prominently posted at or near the entrance and exit to each area designated for beer and/or wine sales or consumption stating that consumption or possession of alcohol outside of such designated area is not lawful;
 - i. Consumption of alcohol outside of the approved consumption area shall be considered a violation of the City's open container ordinance.
3. That this Resolution shall be effective upon its passage and approval.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Drew Davis	_____	_____	_____	_____
Sandra Kelly	_____	_____	_____	_____
Maureen Laflin	_____	_____	_____	_____
Hailey Lewis	_____	_____	_____	_____
Julia Parker	_____	_____	_____	_____
Gina Taruscio	_____	_____	_____	_____

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow, this _____ day of _____, 2023.

Arthur D. Bettge, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of the Resolution passed at a regular meeting of the City Council, City of Moscow, held on _____, 2023 and attest to the Mayor's signature.

Laurie M. Hopkins, City Clerk

RESOLUTION NO. 2019 – 01

A RESOLUTION OF THE CITY OF MOSCOW, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, TO ALLOW FOR THE TEMPORARY VENDING OR DISPENSING OF BEER AND/OR WINE IN CITY HALL UNDER SPECIFIC REGULATIONS AND UNDER CERTAIN LIMITED CONDITIONS PURSUANT TO MOSCOW CITY CODE SECTIONS 9-8-17 AND 9-6-35; PROVIDING THIS RESOLUTION TO BE EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, Moscow City Code Sections 9-8-17 and 9-6-35 prohibit the possession of wine or beer while present in City buildings, except in accordance with specific regulations adopted by Council by Resolution; and

WHEREAS, City Hall in Moscow is a City building which also houses the Third Street Gallery; and

WHEREAS, events are sponsored by City Departments, Committees, Commissions, and programs, and are intended to promote family and community fellowship, education, and appreciation of art and culture; and

WHEREAS, City-sponsored community events (hereinafter “the Permitted Events”) hosted in City Hall and the Third Street Gallery historically have offered a no-host bar during the Permitted Events, pursuant to Resolution No. 2010-04; and

WHEREAS, Council wishes to allow for the vending, distribution, and responsible consumption of beer and/or wine under certain conditions, contained herein and during the limited hours of the Permitted Events in City Hall; and

WHEREAS, Council wishes that the sale and/or consumption of liquor be prohibited during the Permitted Events; and

WHEREAS, Council wishes to delegate the decision to the City Supervisor to offer a no-host bar during the Permitted Events in accordance with this Resolution; and

WHEREAS, Council believes the regulations contained herein are appropriate; and

WHEREAS, Council believes that the specific regulations contained herein balance health and safety concerns of citizens with the desire to promote responsible use of beer and wine; and

WHEREAS, nothing contained in this Resolution is intended to waive other laws and regulations applicable to the sale and consumption of alcohol (including beer and wine) within City limits; and

WHEREAS, nothing contained within this Resolution is intended to endorse or support any particular belief, philosophy, or political position of the Event Sponsor or of the Permitted Events, and/or its affiliates, associations, contributors, supporters, participants, etc.;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow, Idaho as follows:

SPECIFIC REGULATIONS ON THE SALE AND/OR CONSUMPTION OF BEER AND/OR WINE DURING THE PERMITTED EVENTS:

Intent:

This Resolution is intended to allow the sale, distribution and consumption of beer and wine only (and not liquor), pursuant to these specific regulations and is not intended to amend or expand the Moscow City Code or any other applicable law or regulation beyond the scope of the particulars of this Resolution or beyond the hours of the Permitted Events. Other than as specifically provided herein, park, sanitary, health, litter, police, fire, sidewalk café, alcohol vending, and other laws and regulations shall be unaffected by this Resolution. This Resolution shall not establish precedent nor shall it apply to any event other than the Permitted Events.

Liability, Insurance and Safety:

1. No less than ten (10) days prior to each Third Street Gallery Art opening at which a licensed vendor will sell beer and/or wine, the City Clerk shall confirm that the City of Moscow, Idaho has current, paid up, liability insurance in an amount not less than the minimum amount specified in the Idaho Tort Claims Act.
2. The Moscow Police Chief or designee is hereby empowered to order the immediate cessation of all activities allowed under this Resolution at any time he/she reasonably determines that it is in the best interest of City to do so. There shall be no appeal from a determination by the Moscow Police Chief or his/her designee to terminate all or part of the Permitted Events.

Vendor:

1. There shall be only one (1) licensed vendor of beer and/or wine at each Permitted Event;
2. All beer and/or wine shall be sold only by a licensed vendor;
3. Every licensed vendor shall comply with all alcohol related laws and regulations, including, but not limited to, the City requirement of a catering permit;
4. The name, address, telephone number, alcohol license permit number of every licensed vendor, and proof of insurance covering the vendor's activities (as required herein) shall be provided to the City Clerk no less than ten (10) days prior to each of the Permitted Events at which such licensed vendor shall sell alcoholic beverages;
5. The vendor shall provide at least one (1) person to check proper identification for those who shall be sold beer and/or wine during each of the Permitted Events. This person shall be clearly identified and shall be stationed at the designated sales/dispensing area and no more than ten feet (10') from any sales or dispensing counter;

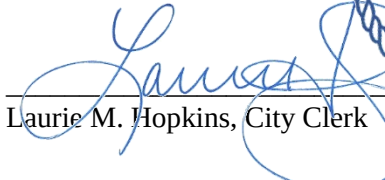
Sales and Consumption:

1. No less than ten (10) days prior to each of the Permitted Events at which the licensed vendor will sell beer and/or wine, the City Arts Program Manager or Community Events Manager shall deliver to the City Clerk a site map which shall be drawn to show the location of the dispensing area, consumption area, entry and exit points; and food sales and service areas. Said site design and any subsequent alterations shall be approved in writing by Moscow City Parks and Recreation Director or his/her designee, and by the Moscow Chief of Police prior to each of the Permitted Events.
2. All beer and/or wine sales shall take place only within the designated sales area as shown on the site map required by this Resolution;
3. No person shall be allowed to purchase, consume or possess beer and/or wine other than within the area designated for beer and/or wine sales and consumption, as shown on the map required by this Resolution;
4. Beer and/or wine shall be sold only within the designated sales area between the hours of 5:00 p.m. and 8:00 p.m. during the Permitted Events;
5. Beer and/or wine shall only be consumed in the designated area within City Hall;
6. All beer and/or wine shall be consumed from a readily identifiable container not more than sixteen ounces (16 oz.) in size which shall not bear a logo for a non-alcoholic beverage;
7. Every occupant within the areas designated for beer and/or wine consumption shall provide identification to law enforcement officers or City employees or City representatives/agents who request it.
8. A sign shall be prominently posted at or near the entrance and exit to each area designated for beer and/or wine sales or consumption stating that consumption or possession of alcohol outside of such designated area is not lawful.
9. No person shall carry or consume an alcoholic beverage within City Hall which is not purchased or dispensed from the licensed vendor at the Permitted Events and consumed within the approved consumption area. Consumption of alcohol outside of the approved consumption area shall be considered a violation of the City's open container ordinance.

PASSED AND APPROVED by the Mayor of the City of Moscow, Idaho, this 21st day of January, 2019.


Bill Lambert, Mayor

ATTEST:


Laurie M. Hopkins, City Clerk



COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, August 7, 2023



AGENDA ITEM TITLE

Logos Property Right-of-Way Dedication - Todd Drage

RESPONSIBLE STAFF

Todd Drage, Engineering Technician

ADDITIONAL PRESENTER(S)

DESCRIPTION

On June 6, 2016, Faith Ministries Inc. (DBA Logos School) filed an application for a Conditional Use Permit (CUP) to construct a school and church on a 30-acre property located at 1515 N. Mountain View Road. The Moscow Board of Adjustment approved the CUP in August of 2016. The CUP detailed that the project would include the construction of public improvements to support the development. The associated public improvements include the construction of a public street adjacent to the development, and a roundabout in Mountain View Road. In order to facilitate the construction of the roundabout, additional right-of-way (ROW) along Mountain View Road is needed and Faith Ministries Inc. has purchased the necessary property. Both the additional property for the Mountain View Rd. roundabout and the property containing the new public street are currently owned by Faith Ministries Inc. As these roadway improvements near completion, it is necessary for them to be dedicated to the City for public use. The Deed of Dedication to do so, which includes a draft record of the survey, has been included in this packet.

REVIEWED BY

This was reviewed by the Administrative Committee on July 24, 2023 and recommended for approval.

PROPOSED ACTIONS

ACTION: Approve the Deed of Dedication.

STAFF RECOMMENDATION

Approve the Deed of Dedication.

OTHER RESOURCES

n/a

FISCAL IMPACT

n/a

PERSONNEL IMPACT

n/a

ATTACHMENTS

1. DeedofDedication;Logos Road and Mountain View Roundabout_final with attachments

DEED OF DEDICATION

THIS DEED OF DEDICATION made this ____ day of _____, 2023 by Faith Ministries Inc., a non-profit corporation of the State of Idaho, 110 Baker Street, Moscow, Idaho, 83843 (hereinafter “GRANTOR”) for value received, does hereby convey and dedicate unto City of Moscow, Idaho, a municipal corporation of the State of Idaho, 206 East Third Street, Moscow, Idaho, 83843 (hereinafter “GRANTEE”), for public street, public utilities, and customary related public uses, the following described real properties, and as shown on the Survey of Record, incorporated herein as Exhibit “A”, situated in the County of Latah, State of Idaho, to-wit:

Parcel Number 1:

A parcel of land, located in the Southwest Quarter of Section 4, Township 39 North, Range 5 West, Boise Meridian, Latah County, Idaho, described as follows:

Commencing at the southeast corner of the Southwest Quarter of Section 4, thence along the south line of said Southwest Quarter, N89°01'33"W, 381.70 feet to the southeast corner of a parcel of land described in Quitclaim Deed, Instrument #597236, Latah County Records;
Thence leaving said south line along the east line of said parcel, N00°58'27"E, 30.00 feet to a point on the north right-of-way line of Mountain View Road and the **Point of Beginning**:

Thence continuing along said east line, N00°58'27"E, 15.00;
Thence leaving said east line, along a line 15.00 feet north of and parallel to the north right-of-way line of Mountain View Road, S89°01'33"E, 227.80 feet to a point on the west boundary of a parcel of land described in Right of Way Deed, Instrument #211068, Latah County Records;
Thence along said west boundary the following two courses:
S45°58'27"W, 10.75 feet;
Thence S00°58'27"W, 7.40 feet to the north right-of-way line of Mountain View Road;
Thence leaving said west boundary, along said north right-of-way line N89°01'33"W, 220.20 feet to the **Point of Beginning**.

Parcel contains 3,332 square feet, more or less.

Parcel Number 2:

A parcel of land, located in the Southwest Quarter of Section 4, Township 39 North, Range 5 West, Boise Meridian, Latah County, Idaho, described as follows:

Commencing at the southeast corner of the Southwest Quarter of Section 4, thence along the east line of said Southwest Quarter, N00°36'46"E, 182.29 feet to the

northeast corner of a parcel of land described in Right of Way Deed, Instrument #211068, Latah County Records; and the **Point of Beginning**:

Thence leaving said east line, along the north boundary of said parcel the following two courses:

N89°01'33"W, 15.47 feet;

Thence S45°58'27"W, 41.51 feet to a point 20.00 feet west of the west right-of-way of Mountain View Road;

Thence leaving said north boundary, along a line 20.00 feet west of and parallel to said west right-of-way line, N00°36'46"E, 221.69 feet;

Thence S89°23'14"E, 45.00 feet to a point on the east line of the Southwest Quarter of Section 4;

Thence along said east line S00°36'46"W, 192.62 feet to the **Point of Beginning**.

Parcel contains 9,095 square feet, more or less.

Parcel Number 3:

A parcel of land, located in the Southeast Quarter of Section 4, Township 39 North, Range 5 West, Boise Meridian, Latah County, Idaho, described as follows:

Beginning at the southwest corner of the Southeast Quarter of Section 4, thence along the west line of said Southeast Quarter, N00°36'46"E, 374.91 feet;

Thence leaving said west line, S89°23'14"E, 45.00 feet to a point 20.00 feet east of the east right-of-way line of Mountain View Road;

Thence along a line 20.00 feet east of and parallel to said east right-of-way line, S00°36'46"W, 144.49 feet;

Thence S29°24'51"E, 146.93 feet;

Thence 111.95 feet along a curve to the right, said curve having a Delta = 75°01'16", Radius = 85.50', Chord = 104.12 feet and a Chord Bearing = S08°05'47"W to a point on the south line of the Southeast Quarter of Section 4 and on the north line of a parcel of land described in Warranty Deed, Instrument #577326;

Thence along said common line, N89°22'17"W, 104.97 feet to the **Point of Beginning**.

Parcel contains 29,693 square feet, more or less.

Parcel Number 4:

A parcel of land, located in the Northeast Quarter of Section 9, Township 39 North, Range 5 West, Boise Meridian, Latah County, Idaho, described as follows:

Beginning at the northwest corner of the Northeast Quarter of Section 9, also the southwest corner of a parcel of land described as Parcel 5 in Quitclaim Deed,

Instrument #460076, Latah County Records, thence along the north line of said Northeast Quarter and the south line of said Parcel 5, S89°22'17"E, 104.97 feet;

Thence leaving said common line, S30°00'00"W, 30.05 feet;

Thence S00°08'23"W, 1290.67 to the south line of said Northwest Quarter of the Northeast Quarter and the north line of a parcel of land described in Warranty Deed, Instrument #550272, Latah County Records;
Thence along said common line, N89°29'31"W, 90.00 feet to the southwest corner of said Northwest Quarter of the Northeast Quarter, the northwest corner of said parcel and the east line of a parcel of land described in Warranty Deed, Instrument #322846, Latah County Records, known as Mountain View Park;
Thence along the west line of said Northeast Quarter and the east line of Mountain View Park, N00°08'23"E, 1287.05 feet to the northeast corner of Mountain View Park and a point on the south right-of-way line of Mountain View Road;
Thence continuing along said west line, N00°08'23"E, 30.00 feet to the **Point of Beginning**.

Parcel contains 2.73 acres, more or less.

Pursuant to Idaho Code § 50-1313, the City Council accepted and confirmed this Deed of Dedication on the ____ day of _____, 2023.

IN WITNESS THEREOF, GRANTOR and GRANTEE have hereunto set their hand and seal this _____ day of _____, 2023.

GRANTOR:

Faith Ministries, Inc.

CITY

City of Moscow, Idaho

By: _____
Matthew Whitling, Registered Agent

By: _____
Arthur D. Bettge, Mayor

ATTEST:

Laurie M. Hopkins, City Clerk

ACKNOWLEDGEMENTS

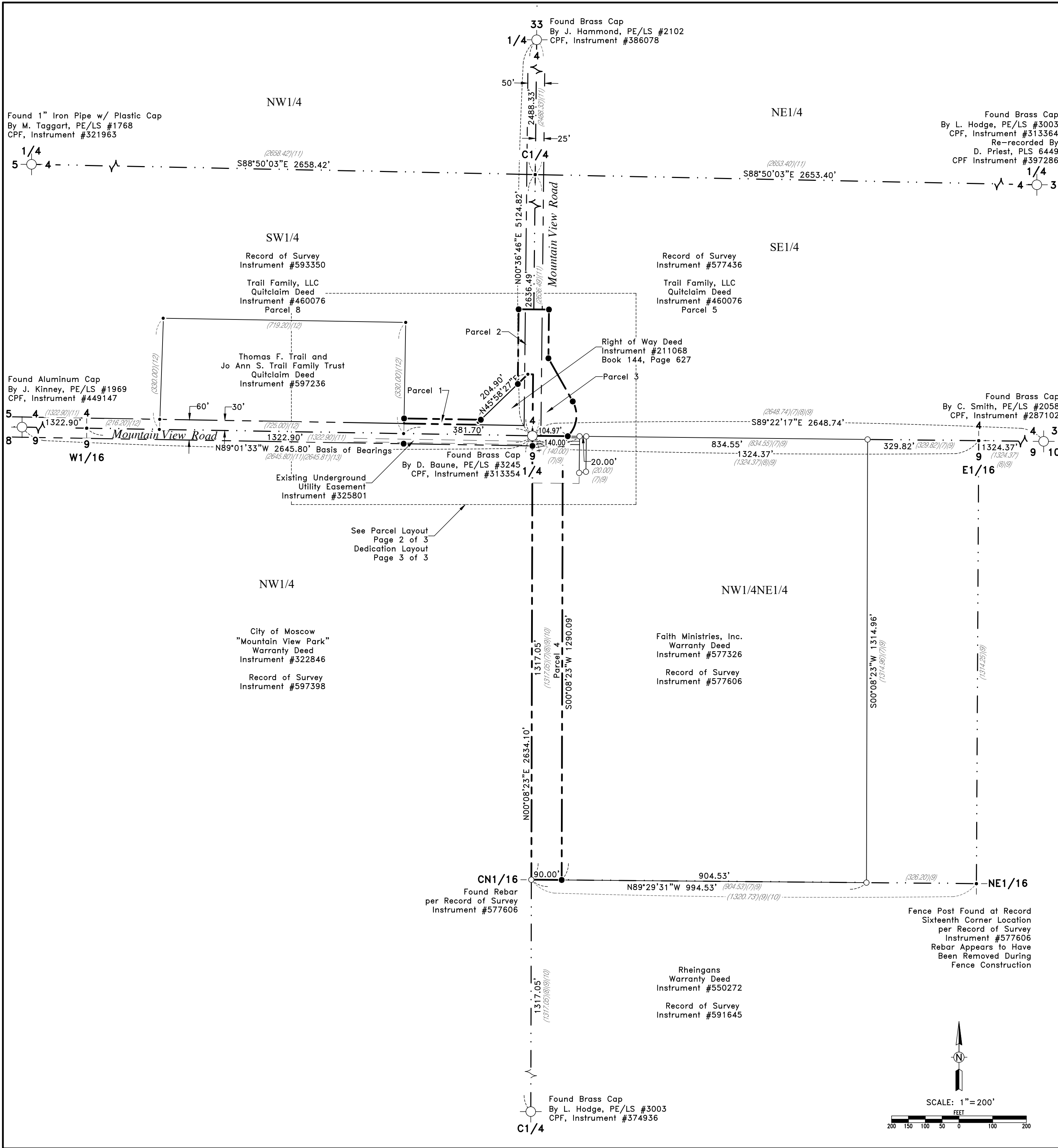
STATE OF IDAHO)
) ss.
County of Latah)

On this _____day of_____, 2023, before me, a Notary Public, personally appeared Matthew Whitling, in his official capacity as Registered Agent for Faith Ministries Inc., known to me to be the person named above, and acknowledged to me that he executed the foregoing document.

Notary Public for the State of Idaho

Residing at _____

My Commission Expires: _____



Sections 4 & 9, T39N, R5W, BM

Survey References:

1. Right of Way Deed, Instrument #211068, Book 144, Page 627, Floyd and Louise Trail to Highway District No. 2, Latah County.
2. Warranty Deed, Instrument #322846, Flack to the City of Moscow.
3. Easement, Instrument #325801, City of Moscow to Thomas and Jo Ann Trail.
4. Quitclaim Deed, Instrument #460076, Trail Family Limited Partnership to Trail Family, LLC.
5. Warranty Deed, Instrument #550272, Zasadny to Rheingans.
6. Easement for Water Distribution System and Declaration Covenant, Instrument #577325, by Trail Family, LLC.
7. Warranty Deed, Instrument #577326, Trail Family, LLC to Faith Ministries, Inc.
8. Record of Survey, Instrument #577436, by J. Goettsche, PLS #9584.
9. Record of Survey, Instrument #577606, by J. Goettsche, PLS #9584.
10. Record of Survey, Instrument #591645, by D. Priest, PLS #6449.
11. Record of Survey, Instrument #593350, by D. Priest, PLS #6449.
12. Quitclaim Deed, Instrument #597236, Thomas and Jo Ann Trail to Thomas F. Trail and Jo Ann S. Trail Family Trust.
13. Record of Survey, Instrument #597398, by J. Dunn, PLS #10162.

Surveyor's Certificate

I, Michael E. Dahlin, PLS #17534, State of Idaho, do hereby certify that the survey represented by this map was performed by me or under my supervision in accordance with the laws of the State of Idaho and at the request of Faith Ministries, Inc. in August 2022.

Basis of Bearings

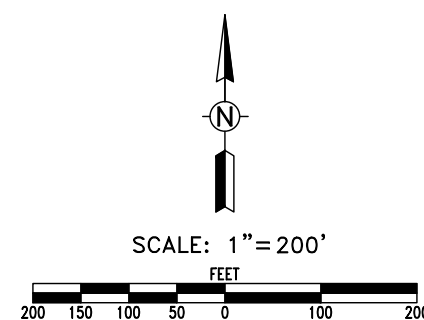
The Basis of Bearings for this survey is identical to the Idaho Coordinate System, West Zone, NAD 83 as shown between the found southeast corner of the Southwest Quarter of Section 4 and the found southwest corner of the Southwest Quarter of Section 4, said bearing being N89°01'33"W.

Surveyor Narrative

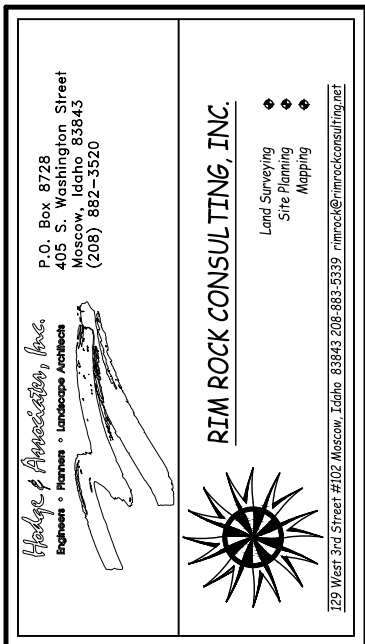
1. The purpose of this survey was to locate, monument and map a parcel of land from the Trail Family, LLC property described as Parcel 5 in Quitclaim Deed, Instrument #460076 and two parcels of land from the Trail Family, LLC property described as Parcel 8 in said Quitclaim Deed, to be transferred to Faith Ministries, Inc. Also to locate monument and map a parcel of land from the Faith Ministries, Inc. property described in Warranty Deed, Instrument #577326. Faith Ministries, Inc. will then dedicate all said parcels to the City of Moscow as public road right-of-way. In addition, the parcel of land described in Right of Way Deed, Instrument #211068, now owned by North Latah County Highway District will be transferred to the City of Moscow and all parcels located in Section 4 and in the Northwest Quarter of Section 9 that are being transferred to the City of Moscow will be Annexed by said City.
2. The Water Distribution Easement, shown on sheet 2 of 3 of this survey is intended to satisfy the requirements of Easement for Water Distribution and Declaration Covenant, Instrument #577325.
3. The south line of the Southwest Quarter of Section 4 was located to establish the Basis of Bearings and primary boundary control. The south and west boundaries of Parcel 5, the south and west boundaries of Parcel 8, the boundaries of the Faith Ministries, Inc. parcel and the boundaries of the North Latah County Highway Department parcel were rotated to project basis and located accordingly.

Legend

- Found Monument as Described
- Set 5/8" Diameter Rebar w/ Aluminum Cap Stamped "PLS 17534"
- Found 5/8" Diameter Rebar w/ Plastic Cap Stamped "Goettsche PLS 9585" or as Described
- Calculated Position
- Record Data - See Survey References
- Right-of-Way, to be Dedicated
- Existing Parcel Boundary Line
- Section/Section Subdivision Line
- Existing Right-of-Way
- Centerline
- Easement - This Survey
- Existing Easement



NO. _____ AT THE REQUEST OF: _____
DATE & HOUR: _____
JULIE FRY
LATAH COUNTY RECORDER
FEE \$ _____ BY _____



Record of Survey for:
Faith Ministries, Inc.
Latah County, Idaho

Drafted by: SW
Checked by: MED
File Name: 3789 ROW.dwg
Tab: Overview
Plot Style: Default.ctb
Project: 3789-01-16
Date: 7/11/23

1 of 3

Holtek & Associates, Inc.
Engineers • Planners • Landscape Architects

P.O. Box 8778
405 S. Washington Street
Portland, OR 97204-5745
(208) 862-3520



RIM ROCK CONSULTING, INC.

◆ Land Surveying
◆ Site Planning
◆ Mapping

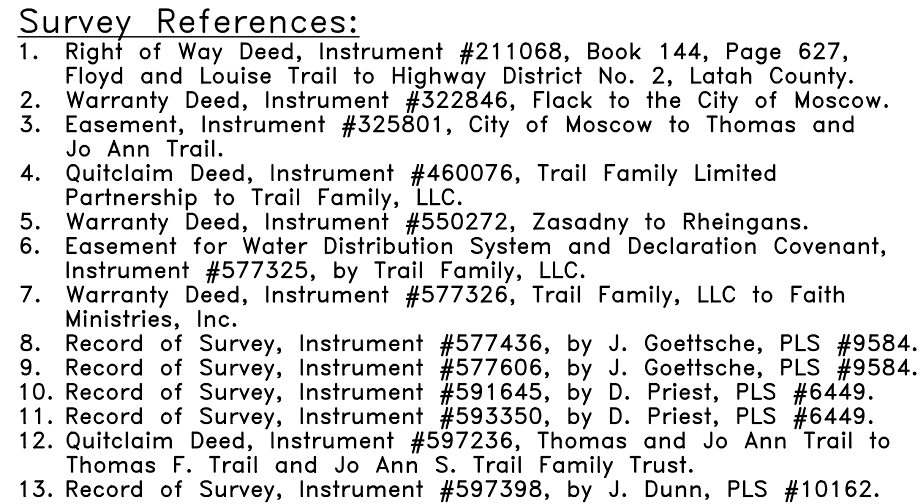


235 West 7th Street • RPO Bldg. 10th Fl. • 8541 268-5139 • rimrock@rimrockinc.net

Record of Survey for:
Faith Ministries, Inc.
Latah County, Idaho

Drafted by:	SW
Checked by:	MED
File Name: 3789 ROW.dwg	
Tab:	Parcels
Plot Style	Default.ctb
Project:	3789-01-16
Date:	7/11/23

2 of 3



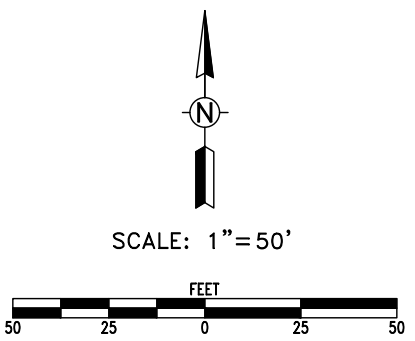
Basis of Bearings
The Basis of Bearings for this survey is identical to the Idaho Coordinate System, West Zone, NAD 83 as shown between the found southeast corner of the Southwest Quarter of Section 4 and the found southwest corner of the Southwest Quarter of Section 4, said bearing being N89°01'23"W.

Surveyor Narrative

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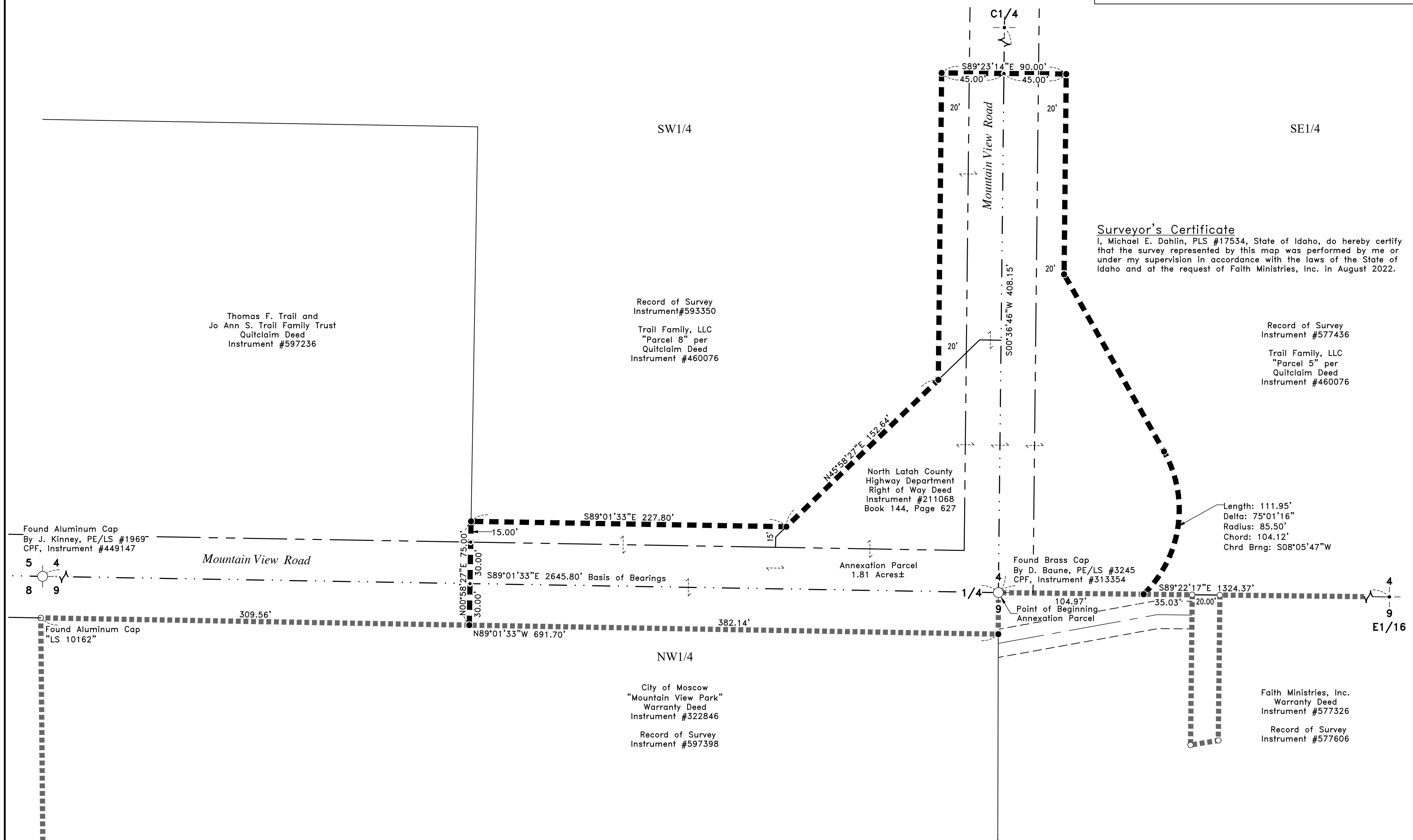
Legend

	Found Monument as Described
	Set 5/8" Diameter Rebar w/Aluminum Cap Stamped "PLS 17534"
	Set 1/2" Diameter Rebar w/Plastic Cap Stamped "Easement PLS 17534"
	Found 5/8" Diameter Rebar w/ Plastic Cap Stamped "Goettsche PLS 9585" or as Described
	Calculated Position
<i>(100')</i>	Record Data – See Survey References
	Right-of-Way, to be Dedicated
	Existing Parcel Boundary Line
	Section/Section Subdivision Line
	Existing Right-of-Way
	Centerline
	Easement – This Survey
	Existing Easement



NO. _____ AT THE REQUEST OF: _____

 DATE & HOUR: _____
 _____ M.
 JULIE FRY
 LATAM COUNTY RECORDER
 FEE \$ _____ BY _____

**Survey References:**

1. Right of Way Deed, Instrument #211068, Book 144, Page 627, Floyd and Louise Trail to Highway District No. 2, Latah County.
2. Warranty Deed, Instrument #322846, Flack to the City of Moscow.
3. Easement, Instrument #325801, City of Moscow to Thomas and Jo Ann Trail.
4. Quitclaim Deed, Instrument #460076, Trail Family Limited Partnership to Trail Family, LLC.
5. Warranty Deed, Instrument #550272, Zasadny to Rheingans.
6. Easement for Water Distribution System and Declaration Covenant, Instrument #577325, by Trail Family, LLC.
7. Warranty Deed, Instrument #577326, Trail Family, LLC to Faith Ministries, Inc.
8. Record of Survey, Instrument #577436, by J. Goettsche, PLS #9584.
9. Record of Survey, Instrument #577606, by J. Goettsche, PLS #9584.
10. Record of Survey, Instrument #591645, by D. Priest, PLS #6449.
11. Record of Survey, Instrument #593350, by D. Priest, PLS #6449.
12. Quitclaim Deed, Instrument #597236, Thomas and Jo Ann Trail to Thomas F. Trail and Jo Ann S. Trail Family Trust.
13. Record of Survey, Instrument #597398, by J. Dunn, PLS #10162.

Basis of Bearings

The Basis of Bearings for this survey is identical to the Idaho Coordinate System, West Zone, NAD 83 as shown between the found southeast corner of the Southwest Quarter of Section 4 and the found southwest corner of the Southwest Quarter of Section 4, said bearing being N89°01'23"W.

Surveyor Narrative

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- Found 5/8" Diameter Rebar w/ Plastic Cap Stamped "Goettsche PLS 9585" or as Described
- Calculated Position
- Moscow City Limits Annexation
- Existing Moscow City Limits
- Existing Parcel Boundary Line
- Section/Section Subdivision Line
- Existing Right-of-Way
- Centerline
- Easement - This Survey
- Existing Easement

Surveyor's Certificate

I, Michael E. Dahlin, PLS #17534, State of Idaho, do hereby certify that the survey represented by this map was performed by me or under my supervision in accordance with the laws of the State of Idaho and at the request of Faith Ministries, Inc. in August 2022.



Record of Survey for:
Faith Ministries, Inc.
Latah County, Idaho

Drafted by:	SW
Checked by:	MED
File Name:	3789 ROW.dwg
Tab:	Annexation
Plot Style	Default.ctb
Project:	3789-01-16
Date:	7/11/23

3 of 3

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, August 7, 2023



AGENDA ITEM TITLE

PUBLIC HEARING: Proposed Comprehensive Plan Amendment and Rezone of a 12.26-acre Property Located at the Northwest Corner of the Palouse River Drive and Mountain View Road Intersection (ACTION ITEM) - Mike Ray

RESPONSIBLE STAFF

Michael Ray, Assistant CD Director/Planning Manager

ADDITIONAL PRESENTER(S)

DESCRIPTION

The applicant, Blum Enterprises - 4, LLC, is proposing a Comprehensive Plan land use designation amendment and rezone of a 12.26-acre property located at the northwest corner of the Palouse River Drive and Mountain View Road intersection. The proposed Comprehensive Plan land use designation amendment is from the Auto-Urban Residential, Auto-Urban Commercial, and Suburban Commercial designations to the High-Density Residential designation. The proposed rezone is from the Farm Ranch (FR) and Motor Business (MB) Zones to the Multiple Family Residential (R-4) Zone. The Planning and Zoning Commission conducted a public hearing on June 28, 2023 and recommended approval of the Comprehensive Plan land use designation amendment and rezone request with no conditions.

REVIEWED BY

Planning and Zoning Commission

PROPOSED ACTIONS

PROPOSED ACTIONS: Conduct the public hearing upon the Comprehensive Plan land use designation amendment and rezone and upon consideration of any testimony presented:

1. Approve the proposed Comprehensive Plan Land Use Designation Resolution and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria; or reject the proposed Comprehensive Plan Land Use Designation Resolution and direct staff to prepare a Reasoned Statement of Relevant Criteria; or take other action as deemed appropriate.
2. If the Comprehensive Plan Land Use Designation Resolution is approved, approve the proposed Zoning Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria; or consider the Zoning Ordinance on first reading; or reject the Zoning Ordinance and direct staff to prepare a Reasoned Statement of Relevant Criteria; or take other action as deemed appropriate.

STAFF RECOMMENDATION

Conduct the public hearing upon the Comprehensive Plan land use designation amendment and rezone and upon consideration of any testimony presented:

1. Approve the proposed Comprehensive Plan Land Use Designation Resolution and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria.
2. If the Comprehensive Plan Land Use Designation Resolution is approved, approve the proposed Zoning Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Staff Report
2. Public Hearing Notice
3. Council Packet
4. PZ Minutes and RCS
5. Resolution 2023 - Blum Comp Plan_Final
6. Ordinance 2023 - Blum Rezone_final

**CITY OF MOSCOW
COMMUNITY DEVELOPMENT DEPARTMENT
STAFF REPORT**

Hearing Date: August 7, 2023

GENERAL INFORMATION

Hearing Body: City Council

Subject: Proposal for Comprehensive Plan Land Use Designation Amendment and Rezone of a 12.26-acre Property Located at the Northwest Corner of the Palouse River Drive and Mountain View Road Intersection: Permit Application LUP2023-0010

Attachments:

1. Notice of Public Hearing
2. Application for Rezone
3. Rezone Exhibit
4. Neighborhood Meeting Materials

Prepared By: Mike Ray, AICP – Planning Manager

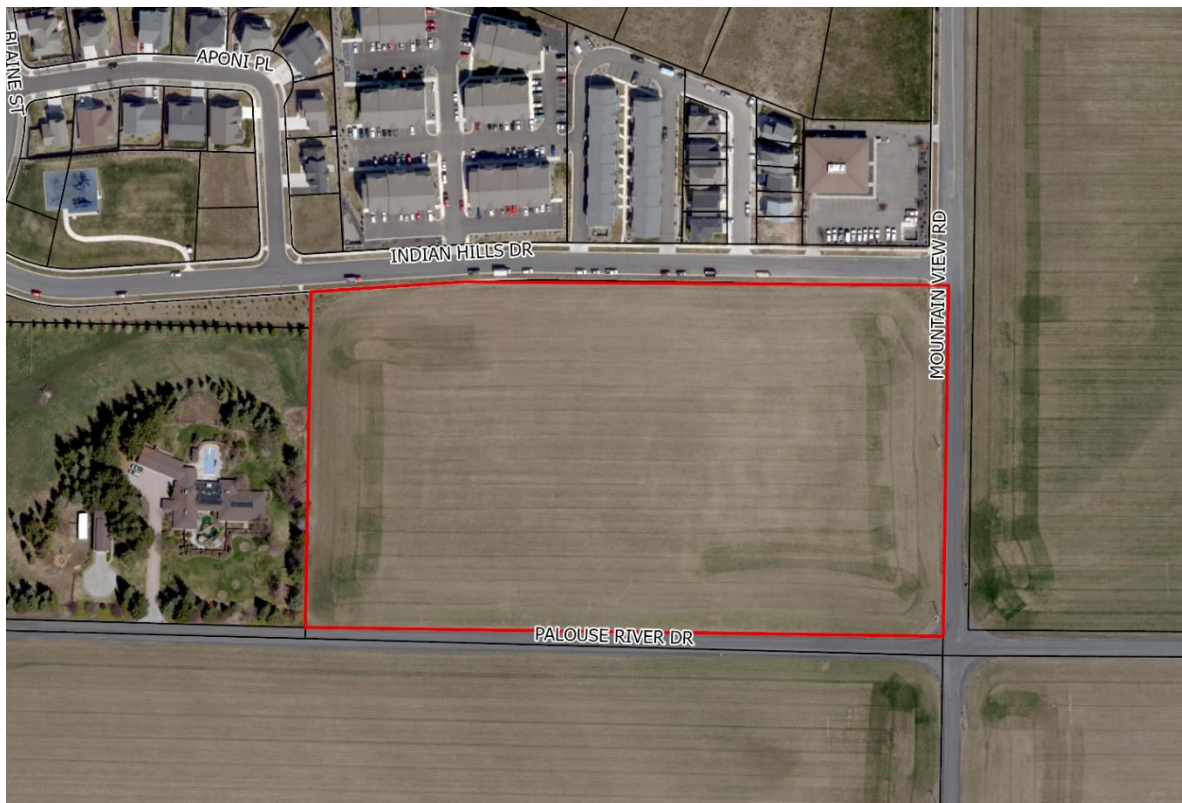
STAFF REVIEW

Proposal: The applicant, Blum Enterprises - 4, LLC, is proposing a Comprehensive Plan land use designation amendment and rezone of a 12.26-acre property located at the northwest corner of the Palouse River Drive and Mountain View Road intersection. The proposed Comprehensive Plan land use designation amendment is from the Auto-Urban Residential, Auto-Urban Commercial, and Suburban Commercial designations to the High-Density Residential designation. The proposed rezone is from the Farm Ranch (FR) and Motor Business (MB) Zones to the Multiple Family Residential (R-4) Zone.

Site and Area Land Use: The subject property is 12.26-acre property currently used for agricultural production. There is a single-family dwelling located on a 7-acre property directly to the west of the subject property, and agricultural land located to the south, southeast, and east. The Indian Hills 6th Subdivision is located to the north which is developed with a range of uses including single-family dwellings, multi-family dwellings, and a USDA office building.



Vicinity Map



Aerial Map

The subject property contains areas of moderate sloping topography at an average slope of 8% as the land continues to gain elevation to the northwest. There are no drainage ways or natural features that have been identified upon the subject property.

Comprehensive Plan Land Use Designation:

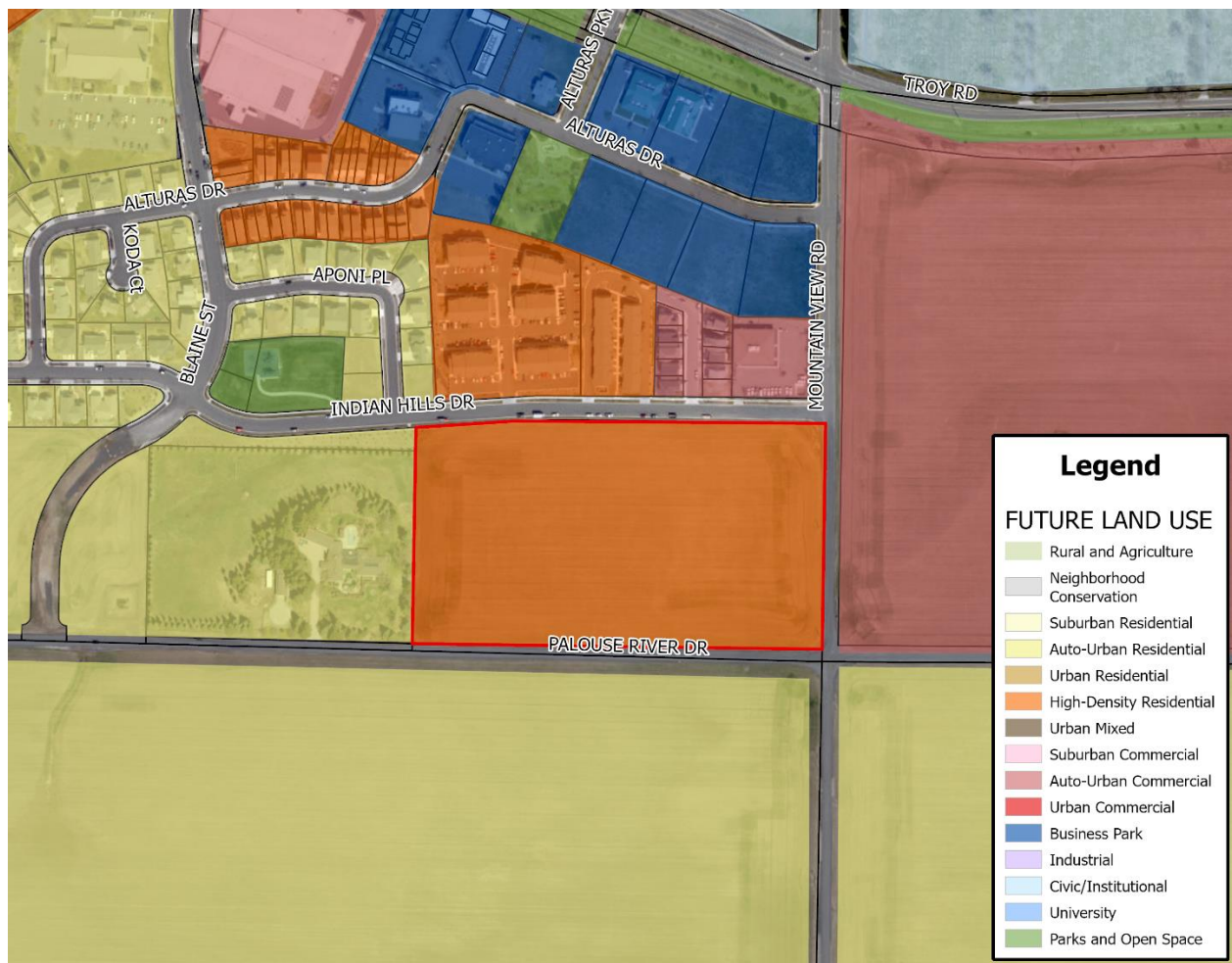
The subject property is currently designated a combination of Auto-Urban Residential, Auto-Urban Commercial, and Suburban Commercial within the Comprehensive Plan. The proposal is to amend the Comprehensive Plan designations and adopt the High-Density Residential designation. According to the Comprehensive Plan, High-Density Residential designated areas,

“allow the highest density residential development at common densities between 15 and 26 units per acre. Areas appropriate for this designation include those located adjacent to areas of higher activity where there is a range of uses. High-Density Residential areas should be located adjacent or in close proximity to designated arterial or collector streets. New areas of high-density residential development should be located near mixed-use activity areas and corridors that accommodate multi-modal transportation. Lands designated as Urban Residential are generally appropriately zoned Medium Density Residential (R3), Multiple Family Residential (R-4), or Residential Office (RO).”

The Indian Hills 6th Subdivision to the north is currently designated as a combination of Auto-Urban Residential, High-Density Residential, and Auto-Urban Commercial. The property to the east of the subject property is currently designated as Auto-Urban Commercial and property to the south is designated as Auto-Urban Residential.



Current Comprehensive Plan Land Use Designations



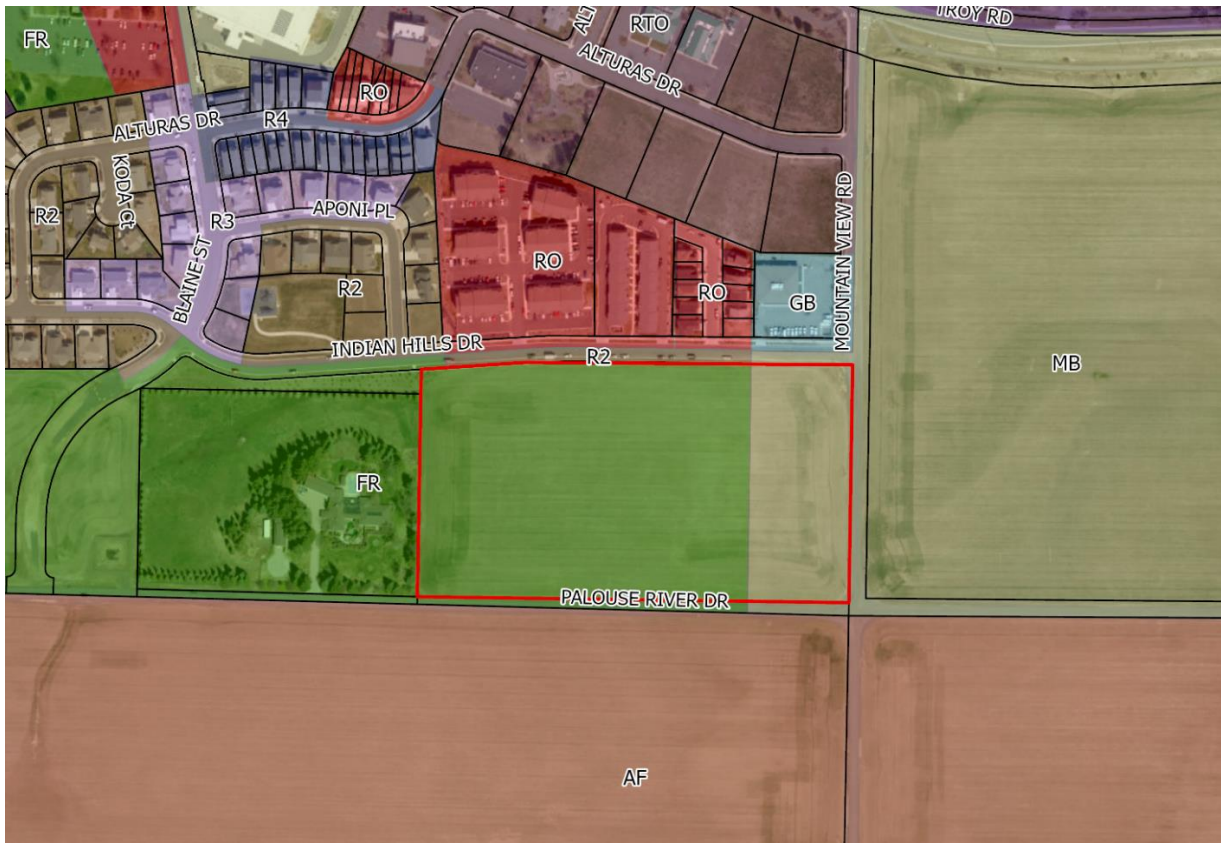
Proposed Comprehensive Plan Land Use Designations

Zoning: The subject property is currently designated as a combination of the Farm Ranch (FR) and Motor Business (MB) Zones and the proposal is to rezone to the Multiple Family Residential (R-4) Zone. Property to the east of the subject property is currently zoned Motor Business (MB) and property to the south is within the Agriculture/Forestry (AF) Zone. Properties within Indian Hills 6th Subdivision to the north are within the Residential Office (RO) and General Business (GB) Zones.

According to the Zoning Code the R-4 Zoning District,

“Provides for the most intense residential land uses permitted in the community. It is to be applied where activity levels are high and adequate public facilities are available, especially near the University of Idaho campus or the City Central Business Zoning District. Adequate transportation access should be given high priority in determining the appropriate location for R-4 zoning districts.”

Uses permitted within the R-4 Zone include single family dwellings, two family dwellings, twinhomes, townhouses, and multi-family dwellings. Also permitted are professional offices, bed and breakfasts, daycare facilities, and parking lots.



Current Zoning



Proposed Zoning

Water and Sewer: There are existing water and sewer mains within the surrounding streets which are of sufficient capacity to accommodate any future use that the R-4 Zone would allow on the subject property.

Access, Streets, Traffic: The subject property is located adjacent to Palouse River Drive and Mountain View Road which are designated as minor arterial streets. Indian Hills Drive is also located to the north of the subject property and is designated as a local neighborhood street. Indian Hills Drive is paved with curb, gutter, tree lawns, and sidewalks on both sides of the street. Palouse River Drive and Mountain View Road adjacent to the subject property currently do not have curb, gutters, or sidewalks on either side of the street.

Input from Other Departments:

Engineering Division: The Engineering Department has provided comments within the attached June 21, 2023 memo from Todd Drage, Principal Engineering Technician.

Input From Other Agencies: None received.

RELEVANT CRITERIA & STANDARDS:

Comprehensive Plan:

1. The proposed Comprehensive Plan amendment is consistent with Comprehensive Plan goals, objectives, and implementation actions.
2. The proposed Comprehensive Plan amendment would provide for the logical and orderly location of land uses, community services and facilities.
3. The uses expected to occur as a result of the Comprehensive Plan amendment will be compatible with the surrounding area.
4. The size, type, and density of development expected to occur as a result of the Comprehensive Plan amendment will not place an undue burden upon delivery of services provided by any political subdivision within the planning jurisdiction.
5. The proposed Comprehensive Plan amendment is deemed to be appropriate in consideration of changing conditions within the community that are not reflected within the current Comprehensive Plan (such as new development or re-development, land use patterns and/or trends, traffic patterns and/or volume, market demands, community vision and/or needs, capital improvements, or new or revised City plans).

Rezone:

1. The proposed rezone is consistent with Comprehensive Plan goals, objectives, and implementation actions.
2. The proposed rezone would provide for the logical and orderly location of land uses and community services and facilities.
3. The uses expected to occur as a result of the rezone will be compatible with the surrounding area.

4. The size, type, and density of development expected to occur as a result of the rezone will not place an undue burden upon delivery of services provided by any political subdivision within the planning jurisdiction.
5. The size, type, and density of development expected to occur as a result of the rezone can be adequately served by the existing transportation network, public facilities and services.

RECOMMENDATIONS:

Staff recommends that the City of Moscow City Council conduct the public hearing upon the Comprehensive Plan land use designation amendment and rezone and upon consideration of any testimony presented:

1. Approve the proposed Comprehensive Plan Land Use Designation Resolution and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria.
2. If the Comprehensive Plan Land Use Designation Resolution is approved, approve the proposed Zoning Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary and adopt the Planning and Zoning Commission Reasoned Statement of Relevant Criteria.

NOTICE OF PUBLIC HEARING

Proposal for Rezone of a 12.26-acre Property Located at the Northwest Corner of the Palouse River Drive and Mountain View Road Intersection - Permit Application LUP2023-0010

A public hearing at which you may be present and speak will be conducted by the City Council of the City of Moscow at which time the following proposal will be considered:

1. Comprehensive Plan land use designation amendment from the Auto-Urban Residential, Auto-Urban Commercial, and Suburban Commercial designations to the High-Density Residential designation.
2. Rezoning of the subject property from the Farm Ranch (FR) and Motor Business (MB) Zones to the Multiple Family Residential (R-4) Zone.

The City of Moscow Planning and Zoning Commission conducted a public hearing for the proposed Comprehensive Plan Land Use Designation and Rezone on June 28, 2023 and recommended approval to City Council.

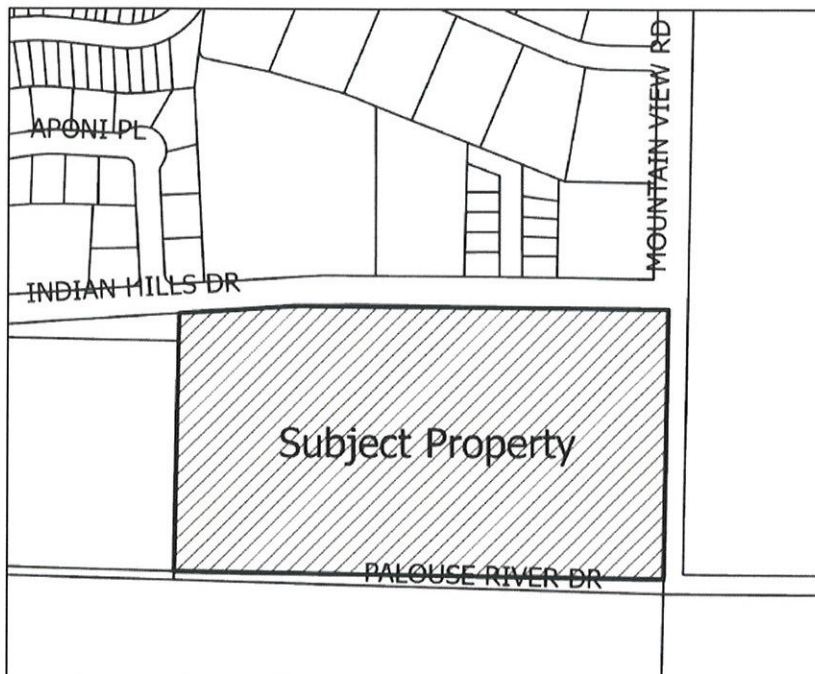
MEETING DATE: Monday, August 7, 2023

HEARING LOCATION: Council Chambers, Second Floor, Moscow City Hall
206 East Third Street, Moscow, Idaho

MEETING TIME: 7:00 p.m.

Note: Meeting start time is not necessarily indicative of the hearing start time for the proposal advertised in this notice. Multiple hearings and/or agenda items may make it difficult to determine hearing start time, which could occur late in the meeting. The file containing information on this matter is available for public review at the Community Development Department located in the Haddock Building, 504 S. Washington Street, Moscow, Idaho. Call 883-7035 to get a meeting agenda and further information about the matter.

Verbal testimony at the hearing is generally limited to three (3) minutes time. Minor amounts of written materials (less than two (2) pages) may be submitted to the hearing body at any time prior to the close of comments, as



determined by the hearing body. More in-depth written materials require at least five (5) calendar days for review prior to the hearing. You may obtain further information about the public hearing process and procedures on the City's Website at:

<https://www.ci.moscow.id.us/593/Public-Hearing-Notices>

Laurie M. Hopkins, Moscow City Clerk


Jennifer Fleischman, Deputy City Clerk

Publish: July 22, 2023



**CITY OF MOSCOW
COMMUNITY DEVELOPMENT**
Ph.: 208-883-7035
504 S. Washington Street
jfleischman@ci.moscow.id.us

For City Use Only			
Date Received		5-31-23	
Dept	Fee Type	Fees	Paid
CDV	Zoning/Comp Plan Amend	\$1,040.00	5-31 ✓
CDV	Annexation	\$1,040.00	
Receipt Number		LUP2023-0010	

APPLICATION FOR ZONING OR COMPREHENSIVE PLAN AMENDMENT

(Please type or print plainly with blue ink.)

GENERAL INFORMATION

1. Applicant

Name: Blum Enterprises - 4 LLC Telephone: 509-336-0173
3831 Highway 8, Troy ID 83871 Email: SBlum@Moscow.com
 (Home address)

Relationship to affected property (please check one):

Owner ☒ Purchaser ☐ Lessee ☐ Other ☐ (explain below)

2. Owner of Affected Property (if other than applicant)

Name: _____ Telephone: _____
 _____ Email: _____
 (Home address)

3. Location of Affected Property: RPM00000179250 See attached Description

Legal Description: _____
 (Subdivision) (Block) (Lot)

If described by Metes and Bounds, please attach deed on a separate sheet.

INFORMATION ON REQUESTED REZONE

4. Proposal: The applicant requests a rezone on the above-described property as follows:

From: Approx 9.11 Acres FR, 3.15 Acres MB to: R-4
 (Current zoning) (Proposed zoning)

5. Reason: Applicant requests a rezone for the following reason(s): _____

There continues to be a demand for additional, affordable housing in our community. The subject property will be developed for use as multifamily housing, addressing such demand.

6. Before the Moscow Planning and Zoning Commission can approve a zoning amendment request, the Commission must first make findings of compliance with the following five **Relevant Criteria and Standards**. Please indicate in the spaces provided below what you believe to be justification showing compliance with each item:

A. The proposed rezone is consistent with Comprehensive Plan goals, objectives, and implementation actions.

The Comprehensive Plan for the property includes Auto-Urban Residential, Suburban Commercial
and Auto-Urban Commercial. For Suburban Commercial – lands appropriate include higher-density
residential development and intersections of designated collector or arterial streets near residential development.
Here you have Indian Hills Dr., S. Mountain View Rd., and Palouse River Dr., all designed for higher traffic flow.

B. The proposed rezone would provide for the logical and orderly location of land uses and community services and facilities.

The proposed R-4 Zone is consistent with the surrounding area and will not unduly burden the neighborhood
of public infrastructure. The property is bordered by three streets, Indian Hills DR, a local street,
Mountain View Rd. and Palouse River Dr, both minor arterials. There exists infrastructure adjacent to the property
allowing for the orderly extension of public services and facilities at the expense of the Developer.

C. The uses expected to occur as a result of the rezone will be compatible with the surrounding area. This is compatible with adjacent uses to the North (multi-family and commercial uses).

Use to the south is undeveloped farmland; use to the west is farmland and residential;
use to the east is farmland, but is zoned commercial . The proposed zoning is consistent with neighboring
districts and will create a logical and orderly zoning configuration and transition.

D. The size, type, and density of development expected to occur as a result of the rezone will not place an undue burden upon delivery of services provided by any political subdivision within the planning jurisdiction.

The proposed zoning and uses are suitable for the area and will not unduly burden the area of public
infrastructure. The Developer will be responsible for extending the adjacent existing services to the development.

E. The size, type, and density of development expected to occur as a result of the rezone can be adequately served by existing transportation network, public facilities and services.

The property has significant street access via Indian Hills Dr., S. Mountain View Rd., and Palouse River Dr. The
streets can adequately serve the proposed development allowed in an R-4 Zone. City water and storm
water mains are currently available. Developer will be responsible for developing sanitary sewer services.

Notification: The Idaho Code requires that all property owners located within 300 feet of the affected property receive notification of the public hearing to be conducted by the Planning and Zoning Commission regarding any rezone request.

The Planning and Zoning Commission shall have the authority to require any additional information they consider necessary to render a fair decision and recommendation on a rezone request. The Commission may recommend and the City Council may require additional conditions and limitations as specified in Section 4-9-3C of the Moscow Code.

All questions addressed on this application and the application itself must be filed with the Moscow City Planner at least twenty-one (21) days prior to the hearing date. The applicant will be notified by the City as to the time and place of the hearing pertaining to this application. The applicant or his/her duly-appointed representative must be present at the public hearings held before both the Planning & Zoning Commission and the City Council.

The following materials must be included with this application:

1. Application fee.
2. Copy of neighborhood meeting invitation, mailing list, attendance list and minutes.
3. If a legal description of the affected property is given by Metes and Bounds, a separate sheet containing that description.

I understand this information is a public record and may be posted to a public website.

J. Curtis Blum
Applicant's Signature

5/31/2023
Date

J. Curtis Blum
Property Owner's Signature

5/31/2023
Date



Legal Description for Rezone for Blum Enterprises – 4 , LLC

A Parcel of land, located in the SE¼, SE¼ of Section 17, T.39N., R.5W., Boise Meridian, Latah County, Moscow, Idaho, more particularly described as follows:

Commencing at the SE Corner of Section 17 located at the intersection of Palouse River Drive and Mountain View Road; thence continuing along the South Line of said Section 17 N88°28'12"W 1007.02 feet; thence N0°56'00"E 25.00 feet to a point on the northerly right-of-way line of said Palouse River Drive and the TRUE POINT OF BEGINNING for this description.

thence N0°56'00"E 520.64 feet to a point on the southerly right-of-way line of Indian Hills Drive;

thence continuing along said right-of-way line N86°22'38"E 248.50 feet to a Point of Curvature;

thence continuing along said right-of-way line 114.74 feet which is a curve to the right having a radius of 1470.00 feet, a central angle of 4°28'19", and chord length of 114.71 feet bearing N88°36'47"E;

thence continuing along said right-of-way line S89°09'03"E 614.64 feet to a point on the westerly right-of-way line of Mountain View Road;

thence continuing along said right-of-way line S0°56'00"W 556.10 feet to a point on the northerly right-of-way line of said Palouse River Drive;

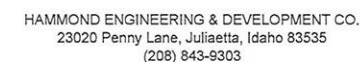
thence continuing along said right-of-way line N88°28'12"W 977.02 feet to the TRUE POINT OF BEGINNING for this description.

EXCEPTING the following parcel:

A parcel of land, located in the SE¼ SE¼ of Section 17, T.39N., R.5W., Boise Meridian, Latah County, Moscow, Idaho, more particularly described as follows:

Commencing at the SE Corner of Section 17 located at the intersection of Palouse River Drive and Mountain View Road; thence continuing along the South Line of said Section 17 N88°28'12" W 1007.02 feet; thence N0°56'00"E 25.00 feet to a point on the northerly right-of-way line of said Palouse River Drive and the TRUE POINT OF BEGINNING for this description. thence N0°56'00" E 520.64 feet to a point on the southerly right-of-way line of Indian Hills Drive; thence continuing along said right-of-way line N86°22'38" E 2.13 feet; thence S0°56'00" W 520.83 feet to a point on the northerly right-of-way line of said Palouse River Drive; thence continuing along said right-of-way line N88°28'12" W 2.12 feet to the TRUE POINT OF BEGINNING for this description.





May 10, 2023

RE: **Rezone of Indian Hills Drive Parcel – FR (9.11 Acres) and MB (3.15 Acres) to R4 - Informational Meeting.**

Dear Neighbor,

I am the Property Manager for Blum Enterprises – 4 LLC, who owns the property just south of Indian Hills Drive and west of South Mountain View Street in Moscow. Blum Enterprises intends to submit an application to rezone this approximately 12.26+/- acre parcel from 9.11 acres of Farm/Ranch (FR) and 3.15 acres of Motor Business to Multifamily Residential (R4).

Blum Enterprises is seeking the rezone because the R4 zone provides more residential development opportunities and the community is in need of more housing. The rezone of this parcel is consistent and compatible with the surrounding uses. To the north of the parcel are higher-density multiple family residential uses, a planned unit development, and the Farm Service Agency/USDA office. To the east and south is undeveloped farmland. To the west is single family residential and farmland. This parcel is at the intersection of South Mountainview Street and Palouse River Drive, both main thoroughfares.

Pursuant to Section 10-7(B), Title 4 of the Moscow City Code, a neighborhood meeting must be held as a prerequisite to submittal of an application for rezone. The neighborhood meeting is intended to provide a forum which allows the landowner to present its application as well as neighbors an opportunity to comment on the application.

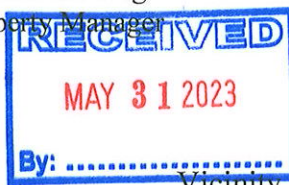
Each participant will be given up to three (3) minutes in which to provide testimony at the meeting. The City of Moscow has provided us with your name and address as a property owner that is located within 600 feet of the property proposed to be rezoned and therefore require notification.

We invite you to learn more about this application at the neighborhood meeting, which will be held at the **1912 Center** in Moscow in the Fiske Room, on **May 30, 2023, from 1:00 p.m. to 1:30 p.m.** Please feel free to contact me if you have any questions or concerns in the meantime, or if you are unable to attend and want to include your comments. I can be reached at 208-882-6280 or via email at dans@palouseproperties.com.

Kind regards,



Dan Schoenberg
Property Manager



Vicinity Map



Dan Schoenberg

From: Elizabeth Wolfe <wolfehowl@gmail.com>
Sent: Monday, May 29, 2023 11:15 AM
To: Dan Schoenberg
Subject: Re: Rezone of Indian Hills Drive Parcel

I'm planning on tomorrow's meeting. As far as official letter head I forwarded the HOA President since he did not receive the notification you sent out.

My comments are from myself as observed as an individual.

Yes I understood from my realtor Traci Hacker that was the case as far as the Palouse Properties the residents that reside there. Will that also be the same applicable to the new construction?

We'll need another park☺!

Liz Wolfe

On May 29, 2023, at 9:17 AM, Dan Schoenberg <dans@palouseproperties.com> wrote:

Thanks for the quick response.

Are you planning on coming to the neighborhood meeting tomorrow?

So I understand:

Are your comments on behalf of the HOA or you as a home owner? If it is from the HOA do you have letterhead or an official letter that can be sent from the organization?

Also, your reference is specifically to traffic on Indian Hills Drive (the public street) and traffic that is also using the HOA driveway.

The property to the north of you (apartment buildings) have a number of young families residing in them with children in the infant to pre-k age, professionals and retirees. There are some teens (underage) as part of a family unit, but very few, mostly younger families. Single undergraduate students are not eligible to reside at the property.

Thank again.

From: Elizabeth Wolfe <wolfehowl@gmail.com>
Sent: Monday, May 29, 2023 8:50 AM
To: Dan Schoenberg <dans@palouseproperties.com>
Subject: Re: Rezone of Indian Hills Drive Parcel



I would be happy to answer your questions. I am an officer as of recent, since the last treasurer moved to Pennsylvania. I do mean the HOA driveway private road and the public street.

Liz Wolfe

On Mon, May 29, 2023 at 8:45 AM Dan Schoenberg <dans@palouseproperties.com> wrote:

Thank you for the response Elizabeth.

I want to clarify a couple of your comments if I might.

Statement 1:

“The families in the HOA is a families with young children.”

Are you writing this as an individual owner or are you writing this as an officer of the HOA?

Statement 2:

“Already I observe vehicles going way over the speed limits driving up and down this street. Driving into one side of Palouse properties and out the other side before hitting the gas again.”

When you mention vehicles up and down this street are you referring to Indian Hills, Mountain View or the HOA driveway?

Thank you

-Dan

Dan Schoenberg

PALOUSE PROPERTIES

PO Box 9780

115 S Washington STE 2

Moscow ID 83843

Dans@palouseproperties.com

www.palouseproperties.com

Phone: [208-882-6280](tel:208-882-6280)

Fax: [208-882-8707](tel:208-882-8707)

From: Elizabeth Wolfe <wolfehowl@gmail.com>

Sent: Sunday, May 28, 2023 1:01 PM

To: Dan Schoenberg <dans@palouseproperties.com>

Subject: Fwd: Rezone of Indian Hills Drive Parcel

From: Elizabeth Wolfe <wolfehowl@gmail.com>
Date: May 28, 2023 at 12:12:18 PM PDT
To: dans@palouseorproperties.com
Cc: Francis Jeschke <francis.jeschke@gmail.com>
Subject: Rezone of Indian Hills Drive Parcel

Dan,

Re: Rezone of Indian Hills Drive Parcel notification letter dated 5/10/23

The families in the HOA is a families with young children. Which was a factor for choosing this neighborhood.

My concerns already experienced are from Palouse Properties are loud engines whether from loud mufflers, motorcycles and snowmobiles.

Already I observe vehicles going way over the speed limits driving up and down this street. Driving into one side of Palouse properties and out the other side before hitting the gas again.

I assume young adults or late teens that reside or frequent residents who live at the properties you represent.

Bringing in another lot of multi family apartments will only add to this behavior in this HOA.

Which I am addressing with you today.

Respectfully,

Elizabeth Wolfe

1336 Indian Hills Dr

Moscow, Idaho

208-320-2309

“We are all either wheels or connectors. Whichever we are, we must find truth and balance, which is a bicycle “- Nikki Giovanni

--

Elizabeth Wolfe

'Each time we talk to God, we are transformed. Each time we connect to our higher power, we are heard, touched and changed for the best.'



Neighborhood Meeting Minutes
 Tuesday, May 30, 2023 1:00 PM
 Presenter: Dan Schoenberg, Property Manager
 Property Owner: Blum Enterprises 4, LLC
 Meeting Location: 1912 Center, Fiske Room

Meeting Purpose:

The presentation of the change of zoning from Farm\Ranch and Motor Business to R-4

Meeting:

The meeting was called to order by Dan Schoenberg at 1:00 PM.

Dan explained the map of current zoning for the City of Moscow, and discussed the proposed rezone for the property in question, as well as the need for entry level homes in Moscow. Dan also explained that there are several meetings where people can express their views, and let those in attendance know when and where those meetings would be happening. Dan explained that the parcel has good street access, as well as different zoning designations for the city.

The floor was then open for comments from the public. Three people registered and spoke at the meeting.

1. **Shelley Bennett** has an agreement to purchase 150' of the western end of the property in question and on the East side of her mother's current property, which is adjacent to the property in question. The purchase will be for an additional buffer. With the purchase there are no additional issues at hand.
2. **Jordan Bremer**, who lives on Aponi Dr., said she is concerned about density and green space, and that Indian Hills Dr is busy, and that she would prefer if more people owned single family homes in that area, rather than having more apartments built.
 - Dan explained that the demand for housing in Moscow is very high. In order to accommodate the growth of the community in the short term all types of housing will be needed, from single family homes to multifamily apartment buildings. There are a subdivisions that are in process now on West Palouse River Drive and north off of Mountain View that are designed for lower density housing options. To meet the current housing demands will require building a combination of single family homes through multifamily buildings. This project will help to fill the housing need in Moscow.
3. **Elizabeth Wolfe**, who lives on Indian Hills Dr., said she is concerned about busy street traffic, and that she would like to see more single family homes rather than apartments.
 - Dan explained that this property is boarded by three separate streets, Indian Hills Drive, Mountain View and East Palouse River Drive. Access to the development will occur from all three streets rather than from just Indian Hills Drive.

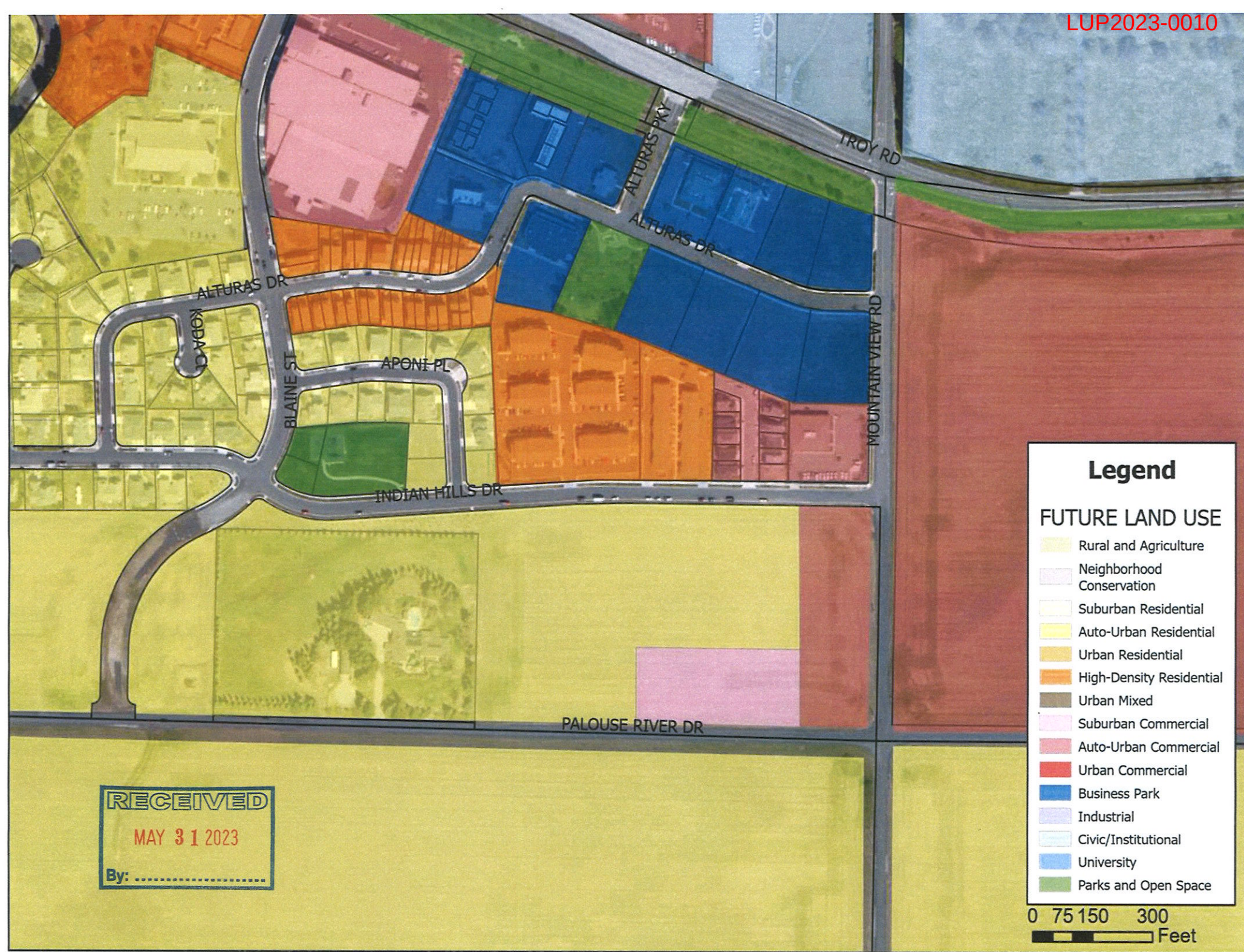
The meeting was adjourned at 1:30 pm.

Respectfully submitted,



Dan Schoenberg
 Palouse Properties, Property Manager
 115 S Washington STE 2
 Moscow ID 83843
 208-882-6280

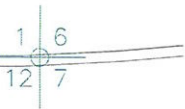


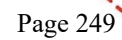


RECEIVED
MAY 31 2023
By:

CITY OF MOSCOW ZONING MAP

ZONING LEGEND		Color
R-1	Single Family - 9600 s.f.	
R-2	Single Family - 7000 s.f.	
R-3	Duplex	
R-4	Multi-Family	
SR	Suburban Residential	
U	University	
GB	General Business	
NB	Neighborhood Business	
CB	Central Business	
MB	Motor Business	
UMC	Urban Mixed Commercial	
I	Industrial	
FR	Farm - Ranch - Transitional	
RO	Residential Offices	
RTO	Research, Technology Offices	
AF	Agriculture, Forestry	
(PUD) Planned Unit Development		
(*) Other Conditions		
See Community Development for more information		





RECEIVED
MAY 31 2023
By:



JUNE 21ST, 2023

TO: MIKE RAY, PLANNING MANAGER

FROM: TODD DRAGE, ENGINEERING TECHNICIAN

SUBJECT: PARCEL NUMBER RPM00000179250 REZONE REVIEW

CC: JENNIFER FLEISCHMAN, ADMINISTRATIVE ASSISTANT & DEPUTY CITY CLERK

Upon reviewing the application for the rezone of Latah County parcel number RPM00000179250, the Engineering Division has the following comments and recommendations.

Comments

1. Parcel number RPM00000179250 was evaluated in the City's Comprehensive Sewer System Plan (CSSP). The CSSP demonstrates that the system has adequate capacity to serve the additional sewage from this development under the 2015 and 2030 peak hour flow model analysis scenarios. However, construction of additional infrastructure and upgrades or modifications to the existing sanitary sewer infrastructure may be required to adequately serve the future development of this property.
2. Upon development of the property, improvements per City Code Title 5, Chapter 1, Section 1-5 will be required including the construction of half street improvements (and associated right-of-way dedication) along the property's Mountain View Road and Palouse River Drive frontages. Additionally, storm, sanitary sewer, and water mains will be required to be extended through both Mountain View Road and Palouse River Drive along the length of the property.
3. The road system for this parcel is served by two City Minor Arterial Streets and a Local Street. Upon the development of this parcel, mitigation for traffic impacts per the City's traffic impact study requirements may be warranted. The City Engineer will make the determination whether or not a traffic trip generation letter and subsequent traffic impact study is warranted upon submittal of development plans for the parcel.
4. Upon development of the property, the applicant shall be required to conduct a detailed stormwater discharge analysis to include any mitigation actions necessary to ensure that the stormwater facility shall have no downstream adverse impacts subject to the approval of the City Engineer.

Recommendations

1. The City's Application for Zoning Amendment requires under section 6.E that the applicant evaluate if the development can be adequately served by the City's existing transportation network, public facilities, and services. The City's Comprehensive Water System Plan and Internal Fire Code require adequate fire flow be provided based on the type and size of a proposed building. When development plans are prepared we recommend that the applicant request a model analysis to determine the City's current ability to provide domestic and fire water flow to the proposed development. The City retains HDR Engineering to maintain and operate a city-wide water model. For a model analysis, the applicant would work with the City to set up a Task Order specific to the development and infrastructure that they would like to proposed. Once development design plans are available, this analysis will be required for the City to issue a "Will Serve" letter to the Idaho Department of Environmental Quality (IDEQ) for the development.

PLANNING & ZONING COMMISSION



Robb Parish
Commission Chair
P&Z@ci.moscow.id.us

Regular Meeting
~Minutes~

Mike Ray
Staff Liaison
208.883.7008

<https://www.ci.moscow.id.us/457/Planning-Zoning-Commission>

Wednesday
June 28, 2023

7:00 PM

Council Chambers
206 E Third Street

Parish called the meeting to order at 7:00 PM

MEMBERS PRESENT: Robb Parish, Chair; Rich Beebe, Cole Mize, Nels Reese, Sue Scott, Victoria Seever
MEMBERS ABSENT: Scott Gropp, Joel Hamilton, Dennis Wilson
OTHERS: Gina Taruscio
STAFF: Jennifer Fleischman, Mike Ray

REGULAR AGENDA

1. Approval of June 14, 2023 Minutes (ACTION ITEM)

Seever moved for approval of the minutes as written, seconded by Scott. Roll Call Vote; Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

2. Public Comment

Time limit 15 minutes. Members of the Public may speak to the Commission regarding matters NOT on the Agenda nor currently pending before the Planning and Zoning Commission. Please state your name and resident city for the record and limit your remarks to three (3) minutes.

None.

3. Public Hearing: Proposed Comprehensive Plan Amendment and Rezone of a 12.26-acre Property Located at the Northwest Corner of the Palouse River Drive and Mountain View Road Intersection. Permit Application LUP2023-0010 (ACTION ITEM)

- 1. Comprehensive Plan land use designation amendment from the Auto-Urban Residential, Auto-Urban Commercial, and Suburban Commercial designations to the High-Density Residential designation.*
- 2. Rezoning of the subject property from the Farm Ranch (FR) and Motor Business (MB) Zones to the Multiple Family Residential (R-4) Zone.*

Ray presented the Rezone application as described above, and recommended approval with no conditions. The surrounding R-3 zone allows for single family homes, twin-homes, and townhouses. The Engineering Departments' comments and recommendation have to do with the building permit process instead of the zone and comp plan designations. The burden of meeting requirements for the sewer, water, and traffic systems that are addressed in the memo would be done by the developer, not the City. The required multi-modal route accommodation would be met with E Palouse River Dr and Mountain View Rd having bike lanes and sidewalks added.

Public Hearing opened at 7:16 PM

Dan Schoenberg (applicant representative), Moscow, talked about the need for more apartment rentals in the Moscow area, and that the town will continue to grow with the University of Idaho enrollment numbers

rising. He mentioned that the affordability of housing is related to demand and supply, and currently the low availability of apartments is driving up prices. Many of his units are occupied by non-student families that are utilizing student housing for lack of other options.

Nils Peterson, Moscow, spoke in favor of the project and talked about a potential third bus route. Adding more R-4 zones is a great way to bring down the cost of housing for everyone.

Emily Vander Zanden, Moscow, disagreed with the proposed request because of concerns regarding declining property values, as well as blocking views of the surrounding mountains. She was worried that children would not be safe to play in the area anymore. A signal may need to be added at the intersection of Mountain View Rd and the Troy Highway. Does not like the idea of more noise and the transient nature of young neighbors.

Stephen Bremer, Moscow, acknowledged the need for more apartments and single-family homes, but does not think that this parcel would be a good location for apartments. He mentioned that there are no bike lanes along Mountain View Rd and E Palouse River Drive now. Was concerned that traffic along Indian Hills Drive is already high for being next to a park.

Elizabeth Wolfe, Moscow, wanted to add that the Indian Hills Park is already too heavily used.

Jorden Bremer, Moscow, is worried about an increase in the density of the area. Traffic is already a problem on Indian Hills Drive and the addition of an apartment complex would contribute to the congestion. They would rather the zone be changed to R-3 or R-2 instead of R-4.

Dan Schoenberg (applicant representative), Moscow, responded to some of the concerns of the local single-family home residents. He mentioned that apartment tenants do not make an area unsafe and that there are three major streets that would provide access to the subject property.

Public Hearing closed at 7:40 PM

The Commissioners discussed the comments from the public testimony, but wanted to point out that many of the apartment units would be rented by families as well. All street frontages are required to be improved on the adjacent streets if the property is developed in the future, thus improving the multi-modal transportation in the area. The Commission mentioned that vehicles parked on the sides of the streets naturally act as a speed deterrent.

Seever moved for approval of the Comp Plan Designation as recommended, seconded by Reese. Roll Call Vote; Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

Scott moved for approval of the Rezone request as recommended, seconded by Seever. Roll Call Vote; Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

Seever moved to direct Staff to draft the Relevant Criteria and Standards, seconded by Scott. Roll Call Vote; Ayes: Unanimous (6). Nays: None. Abstentions: None. Motion carried.

4. 2023 Citizen Survey Questions (ACTION ITEM)

Commission will discuss potential survey questions which should be included within the survey sent out this year.

The Commission talked about the questions that were proposed at the last meeting and how to word them for the upcoming survey. Parish will rewrite the questions about affordable housing and parking and the Commission will not submit a question about water conservation, as it does not fall under their purview.

5. Shared Reading: On Common Ground (ACTION ITEM)

Commission will discuss the most recent On Common Ground magazine distributed by the Latah County Board of Realtors.

The Commission discussed several of the articles from the continuing education magazine.

REPORTS

1. Transportation Commission meeting report.

No report.

ANNOUNCEMENTS

UPCOMING EVENTS/MEETINGS

The next Planning & Zoning Commission meeting is scheduled for July 12, 2023.

The Commissioners are in favor of cancelling the next meeting.

Parish declared the meeting adjourned at 8:31 PM

A handwritten signature in blue ink, appearing to read "Robb Parish", is written over a horizontal line.

Robb Parish, Chair

**BEFORE THE PLANNING AND ZONING COMMISSION
OF THE CITY OF MOSCOW, COUNTY OF LATAH,
STATE OF IDAHO**

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS REGARDING THE REQUEST FOR COMPREHENSIVE PLAN LAND USE AMENDMENT OF A TWELVE POINT TWO SIX (12.26) ACRE PROPERTY LOCATED AT THE NORTHWEST CORNER OF THE PALOUSE RIVER DRIVE AND MOUNTAIN VIEW ROAD INTERSECTION.

WHEREAS, the applicant filed an application for Comprehensive Plan land use designation amendment on May 31, 2023; and

WHEREAS, this matter came before the Moscow Planning and Zoning Commission during a duly noticed public hearing on June 28, 2023; and

WHEREAS, having reviewed the application, including all exhibits entered, and having considered the issues presented by the applicant and the opponents:

THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW, IDAHO, AFTER DUE DELIBERATION AND CONSIDERATION, HEREBY CONCLUDES:

I. RELEVANT FACTS AND CONCLUSIONS

1. The Planning and Zoning Commission considered the request pursuant to the City of Moscow 2019 Comprehensive Plan, City of Moscow Zoning Ordinance, the Local Land Use Planning Act, and other applicable development regulations.
2. The subject property is 12.26-acre property currently used for agricultural production.
3. Within the 2019 Moscow Comprehensive Plan, the subject property is currently designated a combination of Auto-Urban Residential, Auto-Urban Commercial, and Suburban Commercial.
4. The Comprehensive Plan land use designation is proposed to be amended to the High-Density Residential designation.
5. According to the 2019 Comprehensive Plan, High-Density Residential designated areas,
“allow the highest density residential development at common densities between 15 and 26 units per acre. Areas appropriate for this designation include those located adjacent to areas of higher activity where there is a range of uses. High-Density Residential areas should be located adjacent or in close proximity to designated arterial or collector streets. New areas of high-density residential development should be located near mixed-use activity areas and corridors that accommodate multi-modal transportation. Lands designated as Urban Residential are generally appropriately zoned Medium Density Residential (R3), Multiple Family Residential (R-4), or Residential Office (RO).”

6. The Indian Hills 6th Subdivision to the north is currently designated as a combination of Auto-Urban Residential, High-Density Residential, and Auto-Urban Commercial. The property to the east of the subject property is currently designated as Auto-Urban Commercial and property to the south is designated as Auto-Urban Residential.
7. There are existing water and sewer mains within the surrounding streets which are of sufficient capacity to accommodate any future use that the R-4 Zone would allow on the subject property.
8. The subject property is located adjacent to Palouse River Drive and Mountain View Road which are designated as minor arterial streets. Indian Hills Drive is also located to the north of the subject property and is designated as a local neighborhood street. Indian Hills Drive is paved with curb, gutter, tree lawns, and sidewalks on both sides of the street. Palouse River Drive and Mountain View Road adjacent to the subject property currently do not have curb, gutters, or sidewalks on either side of the street.
9. The applicant conducted a neighborhood meeting with affected property owners within 600 feet of the subject property on May 30, 2023 to discuss the proposed Comprehensive Plan land use designation amendment. All neighborhood meeting materials are attached.

BASED ON THE ABOVE RELEVANT FACTS AND CONCLUSIONS, THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW HEREBY FINDS THE FOLLOWING RELEVANT CRITERIA AND STANDARDS:

II. RELEVANT CRITERIA AND STANDARDS

1. **The proposed Comprehensive Plan amendment is consistent with Comprehensive Plan goals, objectives, and implementation actions.** The proposed High-Density Residential designation for the subject property is consistent with the purposes, goals, objectives and policies of the Comprehensive Plan and is consistent with the surrounding properties, as well as the surrounding land use and development patterns.
2. **The proposed Comprehensive Plan amendment would provide for the logical and orderly location of land uses, community services and facilities.** The Commission finds that the proposed designation of High-Density Residential is logical and harmonious with the surrounding land uses and development, and is consistent with the land use designations of the surrounding properties.
3. **The uses expected to occur as a result of the Comprehensive Plan amendment will be compatible with the surrounding area.** The zoning districts that are consistent with the High-Density Residential designation exist within the Indian Hills 6th Subdivision to the north and northwest. The adjacent properties to the east and south are currently agricultural.
4. **The size, type, and density of development expected to occur as a result of the Comprehensive Plan amendment will not place an undue burden upon delivery of services provided by any political subdivision within the planning jurisdiction.** The proposed designation is suitable for the area and will not unduly burden the neighborhood of public infrastructure. The subject property has direct access to three public streets, two of which are designated as minor arterials. There is sufficient and available public utility services to meet the needs of existing and future development.
5. **The proposed Comprehensive Plan amendment is deemed to be appropriate in consideration of changing conditions within the community that are not reflected within the current**

Comprehensive Plan (such as new development or re-development, land use patterns and/or trends, traffic patterns and/or volume, market demands, community vision and/or needs, capital improvements, or new or revised City plans). The Commission finds that the land use patterns within the immediate vicinity of the subject property have been transitioning into more High-Density Residential uses. The High-Density Residential land use designation is consistent with the properties directly to the north of the subject property, which are also within the High-Density Residential designation. The proposed designation would also provide a transition from the less intensive designations to the west to the commercial designations to the east.

III. DECISION

Based on the above Reasoned Statement of Relevant Criteria, the City of Moscow Planning and Zoning Commission recommends approval of the proposed Comprehensive Plan Land Use Designation change request for the twelve point two six (12.26) acre property from the combination of Auto-Urban Residential, Auto-Urban Commercial, and Suburban Commercial designations to the High-Density Residential designation with no conditions.

PASSED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW this
26th day of July, 2023.



Robb Parish, Chair
Planning and Zoning Commission

**BEFORE THE PLANNING AND ZONING COMMISSION
OF THE CITY OF MOSCOW, COUNTY OF LATAH,
STATE OF IDAHO**

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS REGARDING A REQUEST FOR THE REZONE OF A TWELVE POINT TWO SIX (12.26) ACRE PROPERTY LOCATED AT THE NORTHWEST CORNER OF THE PALOUSE RIVER DRIVE AND MOUNTAIN VIEW ROAD INTERSECTION FROM THE FARM RANCH (FR) ZONE TO THE MULTIPLE FAMILY RESIDENTIAL (R-4) ZONE.

WHEREAS, the applicant filed an application for Rezone on May 31, 2023; and

WHEREAS, this matter came before the Moscow Planning and Zoning Commission during a duly noticed public hearing on June 28, 2023; and

WHEREAS, having reviewed the application, including all exhibits entered, and having considered the issues presented by the applicant and the opponents:

THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW, IDAHO, AFTER DUE DELIBERATION AND CONSIDERATION, HEREBY CONCLUDES:

I. RELEVANT FACTS AND CONCLUSIONS

1. The Planning and Zoning Commission considered the request pursuant to the City of Moscow 2019 Comprehensive Plan, City of Moscow Zoning Ordinance, the Local Land Use Planning Act, and other applicable development regulations.
2. The subject property is 12.26-acre property currently used for agricultural production.
3. Within the 2019 Moscow Comprehensive Plan, the subject property is currently designated a combination of Auto-Urban Residential, Auto-Urban Commercial, and Suburban Commercial.
4. The Comprehensive Plan land use designation is proposed to be amended to the High-Density Residential designation.
5. According to the 2019 Comprehensive Plan, High-Density Residential designated areas,
“allow the highest density residential development at common densities between 15 and 26 units per acre. Areas appropriate for this designation include those located adjacent to areas of higher activity where there is a range of uses. High-Density Residential areas should be located adjacent or in close proximity to designated arterial or collector streets. New areas of high-density residential development should be located near mixed-use activity areas and corridors that accommodate multi-modal transportation. Lands designated as Urban Residential are generally appropriately zoned Medium Density Residential (R3), Multiple Family Residential (R-4), or Residential Office (RO).”

6. The Indian Hills 6th Subdivision to the north is currently designated as a combination of Auto-Urban Residential, High-Density Residential, and Auto-Urban Commercial. The property to the east of the subject property is currently designated as Auto-Urban Commercial and property to the south is designated as Auto-Urban Residential.
7. The subject property is currently designated as a combination of the Farm Ranch (FR) and Motor Business (MB) Zones and the proposal is to rezone to the Multiple Family Residential (R-4) Zone.
8. Property to the east of the subject property is currently zoned Motor Business (MB) and property to the south is within the Agriculture/Forestry (AF) Zone. Properties within Indian Hills 6th Subdivision to the north are within the Residential Office (RO) and General Business (GB) Zones.
9. According to the Zoning Code the R-4 Zoning District,

“Provides for the most intense residential land uses permitted in the community. It is to be applied where activity levels are high and adequate public facilities are available, especially near the University of Idaho campus or the City Central Business Zoning District. Adequate transportation access should be given high priority in determining the appropriate location for R-4 zoning districts.”
12. Uses permitted within the R-4 Zone include single family dwellings, two family dwellings, twinhomes, townhouses, and multi-family dwellings. Also permitted are professional offices, bed and breakfasts, daycare facilities, and parking lots.
13. There are existing water and sewer mains within the surrounding streets which are of sufficient capacity to accommodate any future use that the R-4 Zone would allow on the subject property.
14. The subject property is located adjacent to Palouse River Drive and Mountain View Road which are designated as minor arterial streets. Indian Hills Drive is also located to the north of the subject property and is designated as a local neighborhood street. Indian Hills Drive is paved with curb, gutter, tree lawns, and sidewalks on both sides of the street. Palouse River Drive and Mountain View Road adjacent to the subject property currently do not have curb, gutters, or sidewalks on either side of the street.
15. The applicant conducted a neighborhood meeting with affected property owners within 600 feet of the subject property on May 30, 2023 to discuss the proposed rezone. All neighborhood meeting materials are attached.

BASED ON THE ABOVE RELEVANT FACTS AND CONCLUSIONS, THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW HEREBY FINDS THE FOLLOWING RELEVANT CRITERIA AND STANDARDS:

II. RELEVANT CRITERIA AND STANDARDS

1. **The proposed rezone is consistent with Comprehensive Plan goals, objectives, and implementation actions.** The proposed rezone is consistent with the proposed 2019 Comprehensive Plan Land Use Designation of High-Density Residential.
2. **The proposed rezone would provide for the logical and orderly location of land uses and community services and facilities.** The proposed R-4 Zone provides for a transition between the

existing Motor Business (MB) Zone to the east and the Farm Ranch (FR) and Moderate Density Residential (R-2) properties to the west and northwest. The proposed rezone is compatible with the Residential Office (RO) Zone to the north. The proposed zoning and uses are consistent with the surrounding area and will not unduly burden the neighborhood of public infrastructure.

3. **The uses expected to occur as a result of the rezone will be compatible with the surrounding area.** The proposed zoning is consistent with adjacent zoning districts and will create a logical and orderly zoning configuration for the subject area. The subject property will provide a logical transition from the more intensive commercial properties to the east.
4. **The size, type, and density of development expected to occur as a result of the rezone will not place an undue burden upon delivery of services provided by any political subdivision within the planning jurisdiction.** The proposed zoning and uses are suitable for the area and will not unduly burden the area of public infrastructure.
5. **The size, type, and density of development expected to occur as a result of the rezone can be adequately served by the existing transportation network, public facilities and services.** The subject property has street access via Palouse River Drive and Mountain View Road which are both minor arterial streets which can adequately serve any proposed development allowed in the R-4 Zone. City water, sanitary sewer, and storm sewer mains currently exist in the area.

III. DECISION

Based on the above Reasoned Statement of Relevant Criteria, the Planning and Zoning Commission of the City of Moscow recommends approval of the rezone request for the twelve point two six (12.26) acre property from the Farm Ranch (FR) and Motor Business (MB) Zones to the Multiple Family Residential (R-4) Zone with no conditions.

PASSED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF MOSCOW this

26th day of July, 2023.



Robb Parish, Chair
Planning and Zoning Commission

RESOLUTION 2023 -

A RESOLUTION OF THE CITY OF MOSCOW, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AUTHORIZING THE COMPREHENSIVE PLAN LAND USE DESIGNATION OF A TWELVE POINT TWO SIX (12.26) ACRE PROPERTY, LEGALLY DESCRIBED AND INCORPORATED HEREIN BY THIS REFERENCE, AS HIGH-DENSITY RESIDENTIAL; PROVIDING THAT THIS RESOLUTION SHALL BE IN EFFECT UPON ITS PASSAGE AND APPROVAL ACCORDING TO LAW.

WHEREAS, the land described in Section 1 of this Resolution (see Exhibit “A”) is located within the City of Moscow; and

WHEREAS, the land described in Section 1 of this Ordinance is currently designated as a combination of Auto-Urban Residential, Auto-Urban Commercial, and Suburban Commercial; and

WHEREAS, the proposed change is to adopt the High-Density Residential designation; and

WHEREAS, the proposed uses that would be allowed by the proposed designation are consistent and compatible with the surrounding land uses; and provide for the logical, orderly and efficient development of the subject property; and

WHEREAS, the Planning and Zoning Commission, after conducting a duly noticed public hearing on June 28, 2023, recommended that the Comprehensive Plan Land Use Designation of the subject property be High-Density Residential; and

WHEREAS, the Moscow City Council conducted a public hearing on August 7, 2023, and passed a motion to approve the designation of the subject property as High-Density Residential;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Moscow, Idaho that all matters stated above are true and correct and are incorporated herein by reference as if copied in their entirety and shall be adopted with the following:

SECTION 1: That the Comprehensive Plan Land Use Designation of the twelve point two six (12.26) acre property legally described below, be designated as High-Density Residential within the City of Moscow, Idaho.

A Parcel of land, located in the SE¼, SE¼ of Section 17, T.39N., R.5W., Boise Meridian, Latah County, Moscow, Idaho, more particularly described as follows:

Commencing at the SE Corner of Section 17 located at the intersection of Palouse River Drive and Mountain View Road; thence continuing along the South Line of said Section 17 N88°28'12"W 1007.02 feet; thence N0°56'00"E 25.00 feet to a point on the northerly right-of-way line of said Palouse River Drive and the TRUE POINT OF BEGINNING for this description.

thence N0°56'00"E 520.64 feet to a point on the southerly right-of-way line of Indian Hills Drive;
 thence continuing along said right-of-way line N86°22'38"E 248.50 feet to a Point of Curvature;
 thence continuing along said right-of-way line 114.74 feet which is a curve to the right having a radius of 1470.00 feet, a central angle of 4°28'19", and chord length of 114.71 feet bearing N88°36'47"E;
 thence continuing along said right-of-way line S89°09'03"E 614.64 feet to a point on the westerly right-of-way line of Mountain View Road;
 thence continuing along said right -of-way line S0°56'00"W 556.10 feet to a point on the northerly right-of-way line of said Palouse River Drive;
 thence continuing along said right-of-way line N88°28'12"W 977.02 feet to the TRUE POINT OF BEGINNING for this description.

EXCEPTING the following parcel:

A parcel of land, located in the SE¼, SE¼ of Section 17, T.39N., R.5W., Boise Meridian, Latah County, Moscow, Idaho, more particularly described as follows:

Commencing at the SE Corner of Section 17 located at the intersection of Palouse River Drive and Mountain View Road; thence continuing along the South Line of said Section 17 N88°28'12" W 1007.02 feet; thence N0°56'00"E 25.00 feet to a point on the northerly right-of-way line of said Palouse River Drive and the TRUE POINT OF BEGINNING for this description. thence N0°56'00" E 520.64 feet to a point on the southerly right-of-way line of Indian Hills Drive; thence continuing along said right-of-way line N86°22'38" E 2.13 feet; thence S0°56'00" W 520.83 feet to a point on the northerly right-of-way line of said Palouse River Drive; thence continuing along said right-of-way line N88°28'12" W 2.12 feet to the TRUE POINT OF BEGINNING for this description.

Parcel contains 12.26 acres, more or less.

SECTION 2: SEVERABILITY. Provisions of this Resolution shall be deemed severable and the invalidity of any provision of this Resolution shall not affect the validity of the remaining provisions.

SECTION 3: EFFECTIVE DATE. This Resolution shall be effective upon its passage and approval.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Hailey Lewis	_____	_____	_____	_____
Gina Taruscio	_____	_____	_____	_____
Sandra Kelly	_____	_____	_____	_____
Maureen Laflin	_____	_____	_____	_____

Drew Davis _____
Julia Parker _____

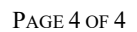
ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow this ____ day of August, 2023.

Arthur D. Bettge, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of the Resolution passed at a regular meeting of the City Council, City of Moscow, held on _____, 2023 and attest to the Mayor's signature.

Laurie M. Hopkins, City Clerk

RESOLUTION 2023 – BLUM COMP PLAN



ORDINANCE NO. 2023 -

AN ORDINANCE OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO; PROVIDING FOR THE REZONING OF AN APPROXIMATELY THIRTEEN POINT EIGHT FIVE (13.85) ACRE PROPERTY, DESCRIBED IN SECTION 2, FROM FARM RANCH (FR) AND MOTOR BUSINESS (MB) TO MULTIPLE FAMILY RESIDENTIAL (R-4); PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE BE DEEMED SEVERABLE; PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the land described in Section 2 of this Ordinance (see Exhibit “A”) is located within the City of Moscow; and

WHEREAS, the land described in Section 2 of this Ordinance is currently zoned Farm Ranch (FR) and Motor Business (MB); and

WHEREAS, the proposed change is to adopt the Multiple Family Residential (R-4) designation; and

WHEREAS, the proposed changes for the property described is generally consistent with the 2019 Comprehensive Plan; and

WHEREAS, the proposed uses that would be allowed by the proposed zoning are consistent and compatible with the surrounding land uses; and provide for the logical, orderly and efficient development of the subject property; and

WHEREAS, on June 28, 2023, the Moscow Planning and Zoning Commission held a duly noticed public hearing and recommended approval of zoning the subject property R-4; and

WHEREAS, the Moscow City Council conducted a duly noticed public hearing and passed a motion to approve this zoning on August 7, 2023;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MOSCOW, IDAHO, AS FOLLOWS:

SECTION 1: All matters stated above are found to be true and correct and are incorporated herein by reference as if copied in their entirety and shall be adopted with the following sections of this Ordinance.

SECTION 2: LEGAL DESCRIPTION.

This Ordinance shall apply to the following described lands in Moscow, Latah County, Idaho, to-wit:

A Parcel of land, located in the SE $\frac{1}{4}$, SE $\frac{1}{4}$ of Section 17, T.39N., R.5W., Boise Meridian, Latah County, Moscow, Idaho, more particularly described as follows:

Commencing at the SE Corner of Section 17 located at the intersection of Palouse River Drive and Mountain View Road; thence continuing along the South Line of said Section 17 N88°28'12"W 1007.02 feet; thence N0°56'00"E 25.00 feet to a point on the northerly right-of-way line of said Palouse River Drive and the TRUE POINT OF BEGINNING for this description.

thence N0°56'00"E 520.64 feet to a point on the southerly right-of-way line of Indian Hills Drive;

thence continuing along said right-of-way line N86°22'38"E 248.50 feet to a Point of Curvature;

thence continuing along said right-of-way line 114.74 feet which is a curve to the right having a radius of 1470.00 feet, a central angle of 4°28'19", and chord length of 114.71 feet bearing N88°36'47"E;

thence continuing along said right-of-way line S89°09'03"E 614.64 feet to a point on the westerly right-of-way line of Mountain View Road;

thence continuing along said right-of-way line S0°56'00"W 556.10 feet to a point on the northerly right-of-way line of said Palouse River Drive;

thence continuing along said right-of-way line N88°28'12"W 977.02 feet to the TRUE POINT OF BEGINNING for this description.

EXCEPTING the following parcel:

A parcel of land, located in the SE¼, SE¼ of Section 17, T.39N., R.5W., Boise Meridian, Latah County, Moscow, Idaho, more particularly described as follows:

Commencing at the SE Corner of Section 17 located at the intersection of Palouse River Drive and Mountain View Road; thence continuing along the South Line of said Section 17 N88°28'12" W 1007.02 feet; thence N0°56'00"E 25.00 feet to a point on the northerly right-of-way line of said Palouse River Drive and the TRUE POINT OF BEGINNING for this description. thence N0°56'00" E 520.64 feet to a point on the southerly right-of-way line of Indian Hills Drive; thence continuing along said right-of-way line N86°22'38" E 2.13 feet; thence S0°56'00" W 520.83 feet to a point on the northerly right-of-way line of said Palouse River Drive; thence continuing along said right-of-way line N88°28'12" W 2.12 feet to the TRUE POINT OF BEGINNING for this description.

Parcel contains 12.26 acres, more or less.

Also including the adjacent 30-foot right-of-way to the center line of Indian Hills Drive and Mountain View Road, and the adjacent 25-foot right-of-way to the center line of Palouse River Drive containing 1.59 acres, more or less.

Total parcel and adjacent Palouse River Drive, Mountain View Road, and Indian Hills Drive right-of-way contains 13.85 acres, more or less.

SECTION 3: ZONING. That the property described in Section 2 of this Ordinance be and the same hereby is zoned Multiple Family Residential (R-4); and, the City Engineer is hereby ordered

to make the necessary amendments to the official maps of the City of Moscow which are on file at 504 South Washington Street, Moscow, Idaho.

SECTION 4: SEVERABILITY. Provisions of this Ordinance shall be deemed severable and the invalidity of any provision of this Ordinance shall not affect the validity of remaining provisions.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be effective upon its passage, approval, and publication according to law.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Hailey Lewis	_____	_____	_____	_____
Gina Taruscio	_____	_____	_____	_____
Sandra Kelly	_____	_____	_____	_____
Maureen Laflin	_____	_____	_____	_____
Drew Davis	_____	_____	_____	_____
Julia Parker	_____	_____	_____	_____

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow this _____ day of August, 2023.

Arthur D. Bettge, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of an Ordinance passed at a regular meeting of the City Council, City of Moscow, held on _____, 2023 and attest to the Mayor's signature.

Laurie M. Hopkins, City Clerk

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, August 7, 2023



AGENDA ITEM TITLE

PUBLIC HEARING: City of Moscow's FY2024 Annual Budget (ACTION ITEM) - Bill Belknap / Sarah L. Banks

RESPONSIBLE STAFF

Bill Belknap, City Supervisor

ADDITIONAL PRESENTER(S)

Sarah Banks, Finance Director

DESCRIPTION

Staff will present the proposed City of Moscow FY2024 balanced budget in the amount of \$120,747,285, which was considered by the City Council at a workshop held on July 18, 2023. The proposed budget includes the statutory allowed 3% inflationary increase, an additional 1% foregone tax recovery, as well as 90% of new construction and annexations which are \$86,006 and \$2,438 respectively. According to the Latah County Assessor's office, the assessed taxable valuation within the City increased by 17.96% this year, which resulted in a reduction in the City's levy rate from \$4.05 to \$3.61 per \$1,000 in taxable valuation. Included for City Council consideration is the FY2024 Annual Appropriation Ordinance, and the L-2 property tax certification in the aggregate amount of \$8,214,483.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Conduct the public hearing upon the FY2024 City of Moscow Annual Appropriation Ordinance and upon consideration of testimony presented:

1. Approve the foregone tax recovery Resolution, or take other action as deemed appropriate;
2. Approve the ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take other action deemed appropriate.
3. Authorize the Mayor's execution of the L-2 property tax certification in the aggregate amount of \$8,214,483; or take such other action deemed appropriate.

STAFF RECOMMENDATION

Conduct the public hearing upon the FY2024 City of Moscow Annual Appropriation Ordinance and upon consideration of testimony presented:

- A. Approve the foregone tax recovery Resolution;
- B. Approve the ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary;
- C. Authorize the Mayor's execution of the L-2 property tax certification in the aggregate amount of \$8,214,483.

OTHER RESOURCES

Link to the budget summary: <https://www.ci.moscow.id.us/ArchiveCenter/ViewFile/Item/420>

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Notice of Public Hearing - FY2024 Budget
2. Resolution 2023-__ Foregone Amount FY2024 Budget
3. Ordinance 2023-___ Appropriations Ordinance FY2024

NOTICE OF PUBLIC HEARING
APPROVED BUDGET FOR FISCAL YEAR 2023-2024 (FY2024)
CITY OF MOSCOW, IDAHO

A PUBLIC HEARING, PURSUANT TO IDAHO CODE 50-1002, will be held for consideration of the approved budget for the fiscal year from October 1, 2023 to September 30, 2024 and for consideration of utilizing foregone levying authority to include \$72,102 in foregone amount to address issues associated with current and anticipated cost increases in its FY2024 budget. The hearing will be held at City Hall Council Chambers, 206 East Third Street, Moscow, Idaho, on **Monday, August 7, 2023 at 7:00 p.m.** All interested persons are invited to appear and show cause, if any, why such budget should or should not be adopted. The budget provides in detail and summary the revenue and expenditures by fund. Pursuant to I.C. 50-1002 the estimated property taxes for the ensuing fiscal year 2023-2024 hereby known as FY2024 is a source of revenue and is segregated between the General Fund and the Debt Service Fund, a voter approved exempt levy paying for a new police facility and for the repurpose and restoration of other City facilities. The total approved budget of \$120,747,285 is balanced with revenues and expenditures. Detailed copies of the approved City budget are available at City Hall during regular office hours (8:00 a.m. to 5:00 p.m. weekdays) and can also be viewed on the City's website. City Hall is accessible to persons with disabilities. Anyone desiring accommodations for disabilities please call the City Clerk's office, 883-7015.

2023-2024 APPROVED EXPENDITURES

FUND NAME	FY2021 ACTUAL EXPENDITURES	FY2022 ACTUAL EXPENDITURES	FY2023 ADOPTED BUDGET EXPENDITURES	FY2024 APPROVED BUDGET EXPENDITURES
GENERAL FUND	\$17,969,793	\$18,558,464	\$20,275,998	\$22,621,729
STREET	2,906,249	3,806,801	4,236,497	4,465,855
RECREATION & CULTURE	3,134,802	3,173,117	3,751,662	3,881,145
MOSCOW COMMUNITY PLAYFIELDS	104,102	119,476	304,676	251,483
1912 CENTER	102,034	152,839	159,420	156,440
TRANSIT CENTER	21,837	24,289	98,865	43,050
WATER	6,820,877	6,271,251	7,814,094	9,221,800
SEWER	9,211,209	8,843,074	9,048,413	10,253,082
STORMWATER	0	931,516	1,376,719	1,237,166
SANITATION	6,336,400	6,268,343	6,537,987	7,625,202
FLEET MANAGEMENT	1,062,016	1,639,425	5,168,274	5,369,512
INFORMATION SYSTEMS	1,533,237	1,297,120	5,584,613	6,143,215
WATER CAPITAL	3,661,840	1,531,003	10,610,214	9,709,996
SEWER CAPITAL	1,001,984	1,021,267	17,691,255	19,801,854
STORMWATER CAPITAL	0	26,198	598,429	308,939
SANITATION CAPITAL	3,467	126,000	7,198,083	8,048,986
CAPITAL PROJECTS	8,564,415	4,860,180	7,592,559	10,485,470
LID CONSTRUCTION	0	0	26,975	0
HAMILTON PARKS & REC	227,700	1,318,443	32,000	32,000
BOND & INTEREST	1,043,257	1,045,107	1,046,920	1,054,750
SPECIAL ASSESSMENT	0	0	35,611	35,611
TOTAL	<u>63,705,219</u>	<u>61,013,913</u>	<u>109,189,264</u>	<u>120,747,285</u>

2023-2024 APPROVED REVENUES

FUND NAME	FY2021 ACTUAL REVENUES	FY2022 ACTUAL REVENUES	FY2023 ADOPTED BUDGET REVENUES	FY2024 APPROVED BUDGET REVENUES
PROPERTY TAX				
GENERAL FUND	\$6,343,767	\$6,530,269	\$6,914,485	\$7,282,270
BOND AND INTEREST FUND	\$1,046,400	\$1,046,400	\$1,046,400	\$1,049,600
PROPERTY TAX TOTAL	<u>\$7,390,167</u>	<u>\$7,576,669</u>	<u>\$7,960,885</u>	<u>\$8,331,870</u>
REVENUE SOURCES OTHER THAN PROPERTY TAXES				
GENERAL FUND	12,877,880	12,959,338	13,361,513	15,339,459
STREET	3,561,791	4,106,812	4,236,497	4,465,855
RECREATION & CULTURE	3,198,980	3,489,081	3,751,662	3,881,145
MOSCOW COMMUNITY PLAYFIELDS	127,430	147,217	304,676	251,483
1912 CENTER	105,836	139,224	159,420	156,440
TRANSIT CENTER	38,503	36,200	98,865	43,050
WATER	6,827,742	6,656,355	7,814,094	9,221,800
SEWER	8,579,218	8,782,362	9,048,413	10,253,082
STORMWATER	0	1,163,513	1,376,719	1,237,166
SANITATION	6,465,069	6,588,539	6,537,987	7,625,202
FLEET MANAGEMENT	1,301,996	2,600,460	5,168,274	5,369,512
INFORMATION SYSTEMS	3,416,690	1,946,787	5,584,613	6,143,215
WATER CAPITAL	1,883,050	1,184,852	10,610,214	9,709,996
SEWER CAPITAL	3,125,608	2,823,317	17,691,255	19,801,854
STORMWATER CAPITAL	0	74,400	598,429	308,939
SANITATION CAPITAL	434,505	422,880	7,198,083	8,048,986
CAPITAL PROJECTS	2,358,827	7,423,326	7,592,559	10,485,470
LID CONSTRUCTION	160	238	26,975	0
HAMILTON PARKS & REC	9,909	10,098	32,000	32,000
DEBT SERVICE	4,123	27,172	520	5,150
SPECIAL ASSESSMENTS	1,373	0	35,611	35,611
OTHER REVENUE SOURCES TOTAL	<u>54,318,690</u>	<u>60,582,171</u>	<u>101,228,379</u>	<u>112,415,415</u>
TOTAL REVENUES – ALL FUNDS	<u>61,708,857</u>	<u>68,158,840</u>	<u>109,189,264</u>	<u>120,747,285</u>

SARAH L. BANKS
CITY OF MOSCOW DIRECTOR OF FINANCE & EMPLOYEE SERVICES

PUBLISH: July 29, 2023 and August 5, 2023

RESOLUTION NO. 2023 – ____

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ESTABLISHING A POLICY TO USE FOREGONE LEVYING AUTHORITY TO ADDRESS ISSUES ASSOCIATED WITH CURRENT AND ANTICIPATED COST INCREASES IN THE FY2024 BUDGET; PROVIDING THAT THIS RESOLUTION SHALL BE IN EFFECT UPON ITS PASSAGE, AND APPROVAL.

WHEREAS, the City of Moscow intends to include seventy-two thousand one hundred two dollars (\$72,102) of two hundred forty-three thousand six hundred fifty-two dollars (\$243,652) in foregone levying authority in its FY2024 budget; and

WHEREAS, the City of Moscow requires this extra revenue to address issues associated with current and anticipated cost increases in the FY2024 budget;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow as follows:

1. That this forgone amount shall be included in City's FY2024 Budget.
2. That the foregone amount of seventy-two thousand one hundred two dollars (\$72,102), is to be used to address issues associated with current and anticipated cost increases in the FY2024 budget.
3. That this Resolution shall become effective as of the date below.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Hailey Lewis	_____	_____	_____	_____
Sandra Kelly	_____	_____	_____	_____
Gina Taruscio	_____	_____	_____	_____
Maureen Laflin	_____	_____	_____	_____
Julia Parker	_____	_____	_____	_____
Drew Davis	_____	_____	_____	_____

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow, this ____ day of _____, 2023.

Arthur D. Bettge, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of a Resolution passed at a regular meeting of the City Council, City of Moscow, held on _____, 2023 and attest to the Mayor's signature.

Laurie M. Hopkins, City Clerk

ORDINANCE NO. 2023 – ____

AN ORDINANCE ENTITLED “ANNUAL APPROPRIATION ORDINANCE” APPROPRIATING ONE HUNDRED TWENTY MILLION SEVEN HUNDRED FORTY-SEVEN THOUSAND TWO HUNDRED EIGHTY-FIVE DOLLARS (\$120,747,285) FOR THE PURPOSE OF DEFRAYING ALL NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF MOSCOW, LATAH COUNTY, STATE OF IDAHO, FOR THE 2024 FISCAL YEAR BEGINNING THE FIRST DAY OF OCTOBER, 2023, AND ENDING THE THIRTIETH DAY OF SEPTEMBER, 2024, AND ALLOTING RESOURCES BY FUND FOR SAID APPROPRIATION FOR THE OBJECTS AND PURPOSES SET FORTH IN THIS ORDINANCE; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE BE DEEMED SEVERABLE; PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MOSCOW, IDAHO AS FOLLOWS:

SECTION 1: There is hereby appropriated out of any monies in the treasury of the City of Moscow, Idaho, not otherwise appropriated, and out of any revenue which the City of Moscow may acquire between the 1st day of October, 2023, and the 30th day of September, 2024, the sum of one hundred twenty million seven hundred forty-seven thousand two hundred eighty-five dollars (\$120,747,285) for the purpose of defraying all necessary expenses and liabilities of such corporation for the fiscal year beginning the 1st day of October, 2023 and ending the 30th day of September, 2024.

SECTION 2: The following sums are hereby appropriated and allocated for the purpose of defraying expenses and liabilities for the following objects and purposes:

	Approved Budget
General Fund	
General Government	\$10,684,226
Public Safety	<u>\$11,937,503</u>
Total General Fund	<u>\$22,621,729</u>
Street Fund	\$4,465,855
Transit Center Fund	\$43,050
Recreation & Culture Fund	
Parks & Recreation Fund	\$3,335,959
Art Fund	\$300,318
Community Events	<u>\$244,868</u>
Total Recreation & Culture Fund	<u>\$3,881,145</u>

MSDCP Fund	\$251,483
1912 Center Fund	\$156,440
Hamilton Trust Fund	\$32,000
Enterprise Funds	
Water Fund	\$9,221,800
Sewer Fund	\$10,253,082
Stormwater Fund	\$1,237,166
Sanitation Fund	\$7,625,202
Total Enterprise Funds	<u>\$28,337,250</u>
Fleet Management Fund	\$5,369,512
Information Systems Fund	\$6,143,215
Capital Construction Funds	
Water Capital Projects Fund	\$9,709,996
Sewer Capital Projects Fund	\$19,801,854
Stormwater Capital Projects Fund	\$308,939
Sanitation Capital Projects Fund	\$8,048,986
Capital Projects Fund	\$10,485,470
LID Construction Fund	\$0
Total Capital Construction Funds	<u>\$48,355,245</u>
Debt Service Funds	
General Obligation	\$1,054,750
Special Assessment	\$35,611
Total Debt Service Funds	<u>\$1,090,361</u>
GRAND TOTAL	<u>\$120,747,285</u>

SECTION 3: That the City of Moscow hereby certifies a tax levy in an amount not to exceed \$8,214,483 on the taxable market value of all taxable property within the corporate limits of the City of Moscow, Latah County, Idaho, to provide revenue for the following purposes:

<u>Activity</u>	<u>Taxable Amount Certified</u>
General Fund	\$7,164,883
General Obligation Bond Fund	<u>\$1,049,600</u>
Total	<u>\$8,214,483</u>

SECTION 4: SEVERABILITY. Provisions of this Ordinance shall be deemed severable and the invalidity of any provision of this Ordinance shall not affect the validity of remaining provisions.

SECTION 5: EFFECTIVE DATE. This Ordinance shall be effective upon its passage, approval, and publication according to law.

DRAFT

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Hailey Lewis	_____	_____	_____	_____
Sandra Kelly	_____	_____	_____	_____
Gina Taruscio	_____	_____	_____	_____
Maureen Laflin	_____	_____	_____	_____
Julia Parker	_____	_____	_____	_____
Drew Davis	_____	_____	_____	_____

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow this ____ day of _____, 2023.

Arthur D. Bettge, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of a Resolution passed at a regular meeting of the City Council, City of Moscow, held on _____, 2022 and attest to the Mayor's signature.

Laurie M. Hopkins, City Clerk

COMMITTEE / CITY COUNCIL STAFF REPORT

DATE: Monday, August 7, 2023



AGENDA ITEM TITLE

PUBLIC HEARING: Proposed FY2024 Fee Resolution (ACTION ITEM) - Bill Belknap

RESPONSIBLE STAFF

Bill Belknap, City Supervisor

ADDITIONAL PRESENTER(S)

Sarah Banks, Finance Director

DESCRIPTION

Any fee increase being proposed by more than 5% or any new fees require a public hearing pursuant to Idaho Code 63-1311A. Additionally, as required by Idaho Code 63-1311, the City's fees collected shall be reasonably related to the actual cost of the service provided. Staff will discuss proposed fee increases for the FY2024 budget year, which support the FY2024 budget proposal. The fee increases are due to the additional costs associated with the delivery of services, including administration, operations, and maintenance. Fees proposed to be adjusted include the following: land use and development fees, permit fees and fees related to inspections. Increases to business licensing, sanitation rates, water permit and service rates; sewer permit and service rates; street closure and traffic control; and stormwater rates. Other miscellaneous fee changes are included in fiber optic service license fees, parks and recreation program fees; HIRC gym and room rentals; aquatic center admission, passes and lessons; and art program fees.

REVIEWED BY

PROPOSED ACTIONS

PROPOSED ACTIONS: Conduct the public hearing and after considering testimony, approve the FY2024 Fee Resolution as proposed; or take other action deemed appropriate.

STAFF RECOMMENDATION

Conduct the public hearing and after considering testimony, approve the FY2024 Fee Resolution as proposed.

OTHER RESOURCES

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Resolution 2023-__ FY2024 Fee Schedule DRAFT_aj_mb

RESOLUTION NO. 2023 – __

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, AUTHORIZING THE REPEAL OF RESOLUTION 2023-02 AND FOR SAID RESOLUTION TO BE REPLACED WITH THIS RESOLUTION WHICH ADOPTS SCHEDULES OF REVISED FEES FOR SERVICES PROVIDED AND REGULARLY CHARGED AS SPECIFIED BY CITY CODE; AND PROVIDING FOR THE EFFECTIVE DATE OF OCTOBER 1, 2023 FOR ALL FEES AS SET FORTH IN THE ATTACHED SCHEDULES.

WHEREAS, Pursuant to Idaho Code Sections 63-1311 and 63-1311A, the City may impose and cause to be collected fees that are reasonably related to the actual cost of the service being rendered, regarding City fees for services and fee increases; and

WHEREAS, City Council deems it advisable to adopt existing fees set by earlier ordinances and resolutions in one general fee resolution; and

WHEREAS, City conducts a review of fees for services provided on an annual basis and provides recommended updates to certain fees that are reflected in the attached schedules to be effective for City's fiscal year 2024, which begins October 1, 2023; and

WHEREAS, the attached schedules provide a comparison of the fees that were set in fiscal year 2023 and the proposed fees for fiscal year 2024;

WHEREAS, City Council has determined that the revised fees included in this Resolution, as reflected in the attached Schedules for fiscal year 2024 are appropriate and are reasonably related to the purpose for which such fees are charged;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow that all matters stated above are found to be true and correct and are incorporated herein by reference as if copied in their entirety and shall be adopted with the following:

1. That City of Moscow Resolution 2023-02 be repealed in its entirety and replaced with this Resolution, along with the fees as set forth for fiscal year 2024 in Schedules A through K, attached hereto and made a part hereof, with an effective date of October 1, 2023.
2. That any Resolution or provision thereof which is inconsistent with this Resolution is hereby repealed.

PASSED on Motion by the Following Vote:

	Aye	Nay	Abstain	Absent
Hailey Lewis	_____	_____	_____	_____

Sandra Kelly _____
Gina Taruscio _____
Maureen Laflin _____
Julia Parker _____
Drew Davis _____

ADOPTED by the City Council of the City of Moscow, Idaho and **APPROVED** by the Mayor of the City of Moscow, this ____ day of _____, 2023.

Arthur D. Bettge, Mayor

CERTIFICATION and ATTESTATION. I hereby certify that the above is a true copy of a Resolution passed at a regular meeting of the City Council, City of Moscow, held on _____, 2023 and attest to the Mayor's signature.

Laurie M. Hopkins, City Clerk

SCHEDULE A: ARTS

SUBJECT	FY2023 FEE	FY2024 FEE
ARTWALK		
<i>June</i>		
Host Location: Business	\$ 100.00	\$ 103.00
Host Location: Non-Profit	\$ 50.00	\$ 51.50
Arts Listing (Available Only in Combination with Host Registration)	\$ 25.00	\$ 25.50
Youth Arts Listing (Available Only in Combination with Host Registration)	No Fee	No Fee
Food Vendor	\$ 80.00	\$ 82.00
Youth Food Vendor	No Fee	No Fee
Main Street Art Vendor / Demonstrator	\$ 50.00	\$ 51.50
Youth Main Street Art Vendor / Demonstrator	No Fee	No Fee
<i>October – May</i>		
Host Location: Business	\$ 40.00	\$ 41.00
Host Location: Non-Profit	\$ 20.00	\$ 20.50
Arts Listing (Available Only in Combination with Host Registration)	\$ 10.00	\$ 10.50
Youth Arts Listing (Available Only in Combination with Host Registration)	No Fee	No Fee
<i>Season</i>		
Business	\$ 450.00	\$ 463.50
Non-profit	\$ 225.00	\$ 232.00
ENTERTAINMENT IN THE PARK		
Food Vendor	\$ 40.00	\$ 41.50
Outreach Vendor (No Sale of Merchandise or Services)	\$ 25.00	\$ 25.50
THIRD STREET GALLERY		
Art Sales Commission	20%	20%
Juried Exhibition Submission Fee	\$ 20.00	\$ 20.50
PALOUSE PLEIN AIR		
Artist Registration	\$ 35.00	\$ 36.00
Student Artist Registration (18 Years and Older)	\$ 30.00	\$ 31.00
Plein Air Master Class	\$ 200.00	\$ 206.00

SCHEDULE B: BUSINESS LICENSING

SUBJECT	FY2023 FEE	FY2024 FEE
ALCOHOL		
Beer		
<i>With the exception of license transfers, all licenses issued for a portion of a year shall be prorated as of the month of actual issue; provided that no fee shall be less than one half of the total fee herein set forth.</i>		
Draught, Bottled and/or Canned Beer (Consumption on Premise)	\$ 200.00	\$ 200.00
Bottled and/or Canned Beer (Consumption off Premise)	\$ 50.00	\$ 50.00
Transfer Fee (Not Eligible for Prorate)	\$ 50.00	\$ 50.00
Liquor		
Annual Fee (Includes Wine on/off Premise)	\$ 562.50	\$ 562.50
Transfer Fee (Includes Wine on/off Premise)	\$ 562.50	\$ 562.50
Wine		
On Premise Consumption Only	\$ 150.00	\$ 150.00
Off Premise Consumption Only	\$ 150.00	\$ 150.00
On and off Premise Consumption	\$ 200.00	\$ 200.00
Transfer Fee (Not Eligible for Prorate)	\$ 50.00	\$ 50.00
Inspection Fees		
<i>To cover cost of required inspection by Fire Department and Community Development. This fee must be paid before any inspections are scheduled. If license application is withdrawn the fee will be forfeited to the city. If a building permit is required for any construction or remodeling, the inspection fee will be waived.</i>		
New Beer, Wine and/or Liquor License (Not Eligible for Prorate)	\$ 125.00	\$ 125.00
Renewal of Beer, Wine and/or Liquor License (Not Eligible for Prorate)	\$ 30.00	\$ 30.00

Restaurant Certification (Required to Permit Admittance to Individuals Under the Age of 21)	No Fee	No Fee
Alcohol Catering Permit Fee	\$ 20.00 Set by Idaho Code § 23-934A. (4)	\$ 20.00 Set by Idaho Code § 23-934A. (4)

CIRCUS / TENT SHOW / AMUSEMENT

1st Class; Circus / Tent Show (2,000+ People at One Time)	\$ 260.00	\$ 260.00
2nd Class; Circus / Tent Show (Less Than 2,000 People at One Time)	\$ 180.00	\$ 180.00
Merry-Go-Rounds or Mechanical Rides	\$ 15.00 Per Ride	\$ 15.00 Per Ride
Amusement and Other Concessions	\$ 5.00 Per Exhibition	\$ 5.00 Per Exhibition

DAY CARE

Code Compliance Enforcement to be Billed to Day Care Facility

First and Second Communication	No Fee	No Fee
Third Communication	\$ 25.00	\$ 25.00
Fourth Communication	\$ 40.00	\$ 40.00
Fifth and Each Subsequent Communication	\$ 60.00	\$ 60.00
Tardy Renewal Applications (Facility and Provider)	\$ 10.00	\$ 10.00
Change of Ownership	\$ 15.00 Plus Other Inspection Fees as Deemed Appropriate	\$ 15.00 Plus Other Inspection Fees as Deemed Appropriate
Change of Premises	\$ 15.00 Plus Other Inspection Fees as Deemed Appropriate	\$ 15.00 Plus Other Inspection Fees as Deemed Appropriate

Employee / Provider License (Background Check Fees May Apply)

Employee / Provider License New Application Fee	\$ 30.00	\$ 31.50
Employee / Provider License Renewal Application Fee	\$ 10.00	\$ 10.50

Facility License New Application Fee*(Includes Administration, Inspections by Code Enforcement, Fire Department, and Health Dept.)*

Family Day Care Facility (1 - 5 children)	\$ 75.00	\$ 78.00
Group Day Care Facility (6 - 12 children)	\$ 100.00	\$ 104.00
Small Day Care Facility (13 - 20 children)	\$ 125.00	\$ 130.00
Large Day Care Facility (21+ children)	\$ 150.00	\$ 156.00

Facility License Renewal Application Fee (Background Check Fees May Apply)

Family Day Care Facility (1 - 5 Children)	\$ 50.00	\$ 52.00
Group Day Care Facility (6 - 12 Children)	\$ 75.00	\$ 78.00
Small Day Care Facility (13 - 20 Children)	\$ 100.00	\$ 104.00
Large Day Care Facility (21+ Children)	\$ 125.00	\$ 130.00

Facility Registration

Family Day Care Facility Registration (Includes Administration, Fire Inspection and Background Check for One Day Care Provider)	\$ 80.00	\$ 83.00
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PEDDLERS / SOLICITORS / CANVASSERS

New Registration	\$ 60.00	\$ 62.00
Renewal Registration (Without Fingerprints)	\$ 35.00	\$ 36.00
Renewal Registration (With Fingerprints)	\$ 60.00	\$ 62.00

PERSONAL DELIVERY DEVICES

Annual License Fee	\$ 250.00	\$ 250.00
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SECOND HAND / PAWN DEALERS

New License	\$ 60.00	\$ 62.00
Renewal License (Without Fingerprints)	\$ 35.00	\$ 36.00

Renewal License (With Fingerprints)	\$ 60.00	\$ 62.00
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SHARED MOBILITY OPERATOR FEES (As Defined by City Code)

Annual License Fee	\$ 2,500.00	\$ 2,500.00
Annual Device Fee	\$ 100.00 Per Device	\$ 100.00 Per Device
Device Security Deposit (One-Time Per Device)	\$ 20.00 Per Device	\$ 20.00 Per Device
Impound Fee	\$ 25.00 Per Day	\$ 25.00 Per Day

SIDEWALK CAFÉ

If applied for concurrently with new alcohol application, inspection fee may be waived. If alcohol is served in café area, renewal inspection fee is included in alcohol license renewal.

New License	\$ 25.00	\$ 25.00
Renewal License	\$ 25.00	\$ 25.00
New License Inspection	\$ 125.00	\$ 125.00
Renewal Inspection	\$ 30.00	\$ 30.00

TAXICABS / PEDICABS / CARRIAGES

Owner License / Renewal	\$ 15.00 Per Vehicle	\$ 15.50 Per Vehicle
New Operator License	\$ 60.00	\$ 62.00
Operator License Renewal (Without Fingerprints)	\$ 35.00	\$ 36.00
Operator License Renewal (With Fingerprints)	\$ 60.00	\$ 62.00

VENDORS

New Vendor License	\$ 60.00	\$ 62.00
Vendor License Renewal (Without Fingerprints)	\$ 35.00	\$ 36.00
Vendor License Renewal (With Fingerprints)	\$ 60.00	\$ 62.00

Mobile Vending Unit

New Unit Inspection	\$ 66.50	\$ 69.00
Renewal Inspection	\$ 30.00	\$ 31.00

Sidewalk Vending Unit

New Unit Inspection	No Fee	No Fee
Renewal Inspection	No Fee	No Fee

APPEAL

Appeal from Denial,
Suspension, or Revocation of
a Business Regulation License,
Permit, Waiver, Etc. (Unless
Otherwise Specifically Set Out
Herein)

\$ 55.00

\$ 55.00

DRAFT

SCHEDULE C: COMMUNITY DEVELOPMENT

SUBJECT	FY2023 FEE		FY2024 FEE	
BUILDING PERMITS				
Building Permit Fees - Based on Valuation				
Valuation based on the ICC Building Valuations as published in the February issue of the Building Safety Journal with the following additions:				
Decks	\$ 13.00	Per Square Feet	\$ 15.00	Per Square Feet
Pole Buildings	\$ 20.00	Per Square Feet	\$ 23.00	Per Square Feet
Porches	\$ 19.00	Per Square Feet	\$ 22.00	Per Square Feet
Unfinished basement	\$ 43.00		\$ 49.00	
Foundation Permits for Modular Homes				
Crawl space	\$ 21.40		\$ 24.00	
Finished basement	\$ 107.08		\$ 123.00	
Unfinished basement	\$ 43.00		\$ 49.00	
Total Valuation				
Total Valuation of \$1.00 to \$500.00	\$ 27.50		\$ 27.50	
Total Valuation of \$501 to \$2,000 (Fee Amount for First 500)	\$ 27.00	Plus \$3.50 for Each Additional 100 or Fraction Thereof to and Including 2,000	\$ 27.00	Plus \$3.50 for Each Additional 100 or Fraction Thereof to and Including 2,000
Total Valuation of \$2,001 to \$25,000 (Fee Amount for First 2,000)	\$ 79.50	Plus \$14.50 for Each Additional 1,000 or Fraction Thereof, to and Including 25,000	\$ 79.50	Plus \$14.50 for Each Additional 1,000 or Fraction Thereof, to and Including 25,000
Total Valuation of \$25,001 to \$50,000 (Fee Amount for First 25,000)	\$ 413.00	Plus \$10.50 for Each Additional 1,000 or Fraction Thereof, to and Including 50,000	\$ 413.00	Plus \$10.50 for Each Additional 1,000 or Fraction Thereof, to and Including 50,000
Total Valuation of \$50,001 to \$100,000 (Fee Amount for First 50,000)	\$ 675.50	Plus \$7.50 for Each Additional 1,000 or Fraction Thereof to and Including 100,000	\$ 675.50	Plus \$7.50 for Each Additional 1,000 or Fraction Thereof to and Including 100,000
Total Valuation of \$100,001 and up (Fee Amount for First 100,000)	\$ 1,050.50	Plus \$6.00 for Each Additional 1,000 or Fraction Thereof	\$ 1,050.50	Plus \$6.00 for Each Additional 1,000 or Fraction Thereof

Building Permit Fees - Other				
Permit Issuance Fee (Charged With all Permits Except Flat Fee and Commercial and Institutional Permits)	\$ 30.00		\$ 31.00	
Residing Permit (Residential up to 4 Units, Commercial Requires Full Building Permit)	\$ 65.50		\$ 67.00	
Residential Window & Exterior and Fire Door Installations (Residential up to 4 Units, Commercial Projects Require Full Building Permit)	\$ 65.50		\$ 67.00	
Certificate of Occupancy (Existing Commercial Buildings, Includes Life Safety Inspections)	\$ 72.00		\$ 74.00	
Structure Moving Permit	\$ 72.00		\$ 74.00	
No Permit - Failure to Obtain a Permit Before Commencing Work		Fee Equal to the Building Permit Fee		Fee Equal to the Building Permit Fee
Re-Roofing Permits for Residential Structures up to 4 Units (Commercial Re-Roofs Require Full Building Permit)	\$ 65.50	Commercial Re-Roofs Require Full Building Permit	\$ 67.00	Commercial Re-Roofs Require Full Building Permit
Demolition Permit				
Simple Demolition (Non-Structural Alterations)	\$ 63.00		\$ 65.00	
Complex Demolition (Structural or Complete Building Demolition)	\$ 268.00		\$ 276.00	
Inspections - Certificate of Compliance				
Building (Structural & Zoning)	\$ 72.00		\$ 74.00	
Commercial Roofing	\$ 72.00		\$ 74.00	
Foundation Only	\$ 72.00		\$ 74.00	
Existing Wood Stove	\$ 72.00		\$ 74.00	
Electrical	\$ 72.00		\$ 74.00	
Plumbing	\$ 72.00		\$ 74.00	
Heating (Mechanical)	\$ 72.00		\$ 74.00	
Inspections - Other				
Inspections Outside Normal Business Hours	\$ 72.00	Per Hour; Minimum 2 hours	\$ 74.00	Per Hour; Minimum 2 hours

Re-Inspection Fee	\$ 72.00		\$ 74.00	
Inspection for Which no Fee is Specifically Indicated	\$ 72.00	Per Hour; Minimum 1/2 Hour	\$ 74.00	Per Hour; Minimum 1/2 Hour
Additional Plan Review Required by Changes, Additions or Revisions to Approved Plans	\$ 72.00	Per Hour; Minimum 1/2 Hour	\$ 74.00	Per Hour; Minimum 1/2 Hour
Inspection of Building to be Moved		Same as Certificate of Compliance Inspection		Same as Certificate of Compliance Inspection
Special Inspection	\$ 72.00	When Required by the Building Official	\$ 74.00	When Required by the Building Official

Mobile / Manufactured Homes

Installation Permit (Including Prefabricated Storage Buildings 300 sq. ft. or Less with Manufacturer's Structural Plans) (For Installations Not Involving Permanent Foundations. Additional Fees May Apply for Foundation Permits)	\$ 65.50		\$ 67.50	
Installation Permit (When Installation Includes Electrical and Plumbing) (No Additional Electrical or Plumbing Permits Required)	\$ 184.00		\$ 189.50	

Plan Review Fees

Plan Review Fee (Only Projects Over \$10,000 in Valuation, Excluding Commercial Windows, Doors and Roofs)		65% of Building Permit Fee. 40% of Building Permit Fee for Duplicate Plans		65% of Building Permit Fee. 40% of Building Permit Fee for Duplicate Plans
Plan Review Deposit (Credited Toward Plan Review Fee)	\$ 500.00		\$ 500.00	

ELECTRICAL PERMITS

Alterations and Others

Electrical Service Change Out	\$ 67.00		\$ 69.00	
Extension or Addition of up to 6 Circuits	\$ 44.00		\$ 45.00	

Extension or Addition of More Than 6 Circuits	\$ 67.00		\$ 69.00	
Electric Furnaces, Heat Pump, Air Conditioners, Unit Space Heaters and Ventilation Fans	\$ 8.00	Per Appliance	\$ 8.25	Per Appliance
Domestic Water Pumps	\$ 33.00		\$ 34.00	

Commercial (Includes Multi-Family Dwellings, Fraternities and Sororities, and Distribution Wiring and Pedestals for Mobile Parks). Fee based on contract price:

Contract Price \$0 - \$2,000	\$ 30.00	Plus 4% Contract Price up to 2,000	\$ 30.00	Plus 4% Contract Price up to 2,000
Contract Price \$2,001 - \$10,000	\$ 110.00	Plus 3% Contract Price Over 2,000	\$ 110.00	Plus 3% Contract Price Over 2,000
Contract Price \$10,001 - \$100,000	\$ 350.00	Plus 2% of Contract Price Over 10,000	\$ 350.00	Plus 2% of Contract Price Over 10,000
Contract Price Over \$100,001	\$ 2,150.00	Plus 1% of Contract Price Over 100,000	\$ 2,150.00	Plus 1% of Contract Price Over 100,000

General Electrical Permit Fees

Permit Issuance Fee (Charged With all Permits Except Flat Fee and Commercial and Institutional Permits)	\$ 30.00		\$ 31.00	
Temporary Service	\$ 21.50		\$ 22.00	

New Residential Electrical Permit - Per Dwelling Unit (Single Family and Two Family Only)

New Dwelling Unit Electrical Service and Wiring	\$ 0.122	Per Square Foot	\$ 0.126	Per Square Foot
Electric Furnaces and Unit Space Heaters	\$ 6.00	Per Appliance	\$ 6.00	Per Appliance

ENGINEERING SERVICES

Agreements / Document Preparation

Engineering Development Agreements (Includes Legal Review)	\$ 285.00		\$ 293.50	
Engineering Monumentation Agreements (Includes Legal Review)	\$ 131.25		\$ 135.00	
Engineering "As-Constructed" Plan Preparation	\$ 285.00	Plus \$38.00 Per Plan Sheet	\$ 293.50	Plus \$38.00 Per Plan Sheet
Engineering Easement Document Review/Preparation	\$ 80.00		\$ 82.00	

Engineering Variance - Council Action	\$ 141.50		\$ 146.00	
Engineering Inspection (Subdivision, PUD, Commercial, and Multi-Family Residential)		1.25% of Public Improvement Construction Cost as Verified by City		1.25% of Public Improvement Construction Cost as Verified by City
Miscellaneous				
Address Change Fee	\$ 27.00		\$ 28.00	
No Permit - Non-Compliance Review Fee	\$ 72.00	Per Hour; 1 Hour Minimum	\$ 74.00	Per Hour; 1 Hour Minimum
Plan Review				
Public Improvement Plan Review (2 Submittals)	\$ 135.00	Plus \$39.50 Per Plan Sheet	\$ 139.00	Plus \$40.50 Per Plan Sheet
Extended Plan Review (3rd Submittal and Beyond), Includes: Multi-Family and Commercial Site Plan, Parking Lot Development or Modification, Public Improvement Plan, and Other Miscellaneous Plan Reviews	\$ 63.00	Per Hour	\$ 65.00	Per Hour
Right-of-Way				
Encroachment Agreement (Administrative)	\$ 78.00		\$ 80.00	
Encroachment Agreement (Council Action)	\$ 141.50		\$ 146.00	
Highway Right-of-Way Use Permits and Parade Permits (Through Idaho Transportation Department)	\$ 115.00	Each	\$ 115.00	Each
Vacation Request (Includes Publication and Registered Mailing)	\$ 720.00		\$ 741.50	
Telecommunication Review				
City Facilities Only	\$ 1,950.00		\$ 2,005.00	
Revisions or Modification to Existing Facilities on City Facility	\$ 230.00		\$ 236.50	

GAS / MECHANICAL PERMITS***Commercial (Includes Multi-Family Dwellings, Fraternities and Sororities). Fee Based on Contract Price:***

Contract Price \$0 - \$2,000	\$ 30.00	Plus 4% Contract Price up to 2,000	\$ 30.00	Plus 4% Contract Price up to 2,000
Contract Price \$2,001 - \$10,000	\$ 110.00	Plus 3% of Contract Price Over 2,001	\$ 110.00	Plus 3% of Contract Price Over 2,001
Contract Price \$10,001 - \$100,000	\$ 350.00	Plus 2% of Contract Price Over 10,000	\$ 350.00	Plus 2% of Contract Price Over 10,000
Contract Price Over \$100,000	\$ 2,150.00	Plus 1% of Contract Price Over 100,000	\$ 2,150.00	Plus 1% of Contract Price Over 100,000

General Gas/Mechanical Permit Fees

Air Handlers	\$ 18.75	Per Each Air- Handling Unit, Including Ducts Attached Thereto	\$ 19.00	Per Each Air- Handling Unit, Including Ducts Attached Thereto
Installation, Relocation or Replacement of Appliance Vent Installed and Not Included in an Appliance Permit	\$ 12.00	Each	\$ 12.25	Each
Gas Piping – Fixture or Appliance Outlets	\$ 9.75	Per Outlet	\$ 10.00	Per Outlet
Permit Issuance Fee (Charged With all Permits Except Flat Fee and Commercial and Institutional Permits)	\$ 30.00		\$ 30.50	
Repair, Alteration, or Addition to each Heating Appliance, Refrigeration Unit, Cooling Unit, or Similar System, Including Installation of Controls Regulated by this Code.	\$ 24.50		\$ 25.00	
Ventilation Fan Connected to a Single Duct	\$ 12.00	Each	\$ 12.25	Each
Wood / Pellet Stoves	\$ 21.50		\$ 22.00	

***Residential Install of Gas Fueled Furnace, Water Heater, Boiler, Fireplace, Unit or Space Heater,
per Appliance by the BTU as follows:***

0 – 180 Thousand BTU	\$ 36.00	\$ 37.00
181+ Thousand BTU	\$ 45.00	\$ 46.00

GRADING PERMITS

Grading Permit Fees

Permit Issuance Fee	\$ 26.50		\$ 27.00	
50 Cubic Yards or Less	\$ 29.50		\$ 30.00	
51 to 100 Cubic Yards	\$ 43.00		\$ 44.00	
101 to 1,000 Cubic Yards (1st 100 Cubic Yards)	\$ 43.00	Plus \$20.50 for Each Additional 100 Cubic Yards or Fraction Thereof	\$ 44.00	Plus \$20.50 for Each Additional 100 Cubic Yards or Fraction Thereof
1,001 to 10,000 Cubic Yards (1st 1,000 Cubic Yards)	\$ 228.00	Plus \$17.25 for Each Additional 1,000 Cubic Yards or Fraction Thereof	\$ 235.00	Plus \$17.25 for Each Additional 1,000 Cubic Yards or Fraction Thereof
10,001 to 100,000 Cubic Yards (1st 10,000 Cubic Yards)	\$ 383.00	Plus \$78.25 for Each Additional 10,000 Cubic Yards or Fraction Thereof	\$ 395.00	Plus \$78.25 for Each Additional 10,000 Cubic Yards or Fraction Thereof
100,001+ Cubic Yards (1st 100,000 Cubic Yards)	\$ 1,088.00	Plus \$43.00 for Each Additional 10,000 Cubic Yards or Fraction Thereof	\$ 1,121.00	Plus \$43.00 for Each Additional 10,000 Cubic Yards or Fraction Thereof

Grading Plan Review Fees - Building Safety Division

50 Cubic Yards or Less	No Fee		No Fee	
51 to 100 Cubic Yards	\$ 29.40		\$ 30.00	
101 to 1,000 Cubic Yards	\$ 43.00		\$ 44.00	
1,001 to 10,000 Cubic Yards	\$ 58.00		\$ 60.00	
10,001 to 100,000 Cubic Yards (1st 10,000 Cubic Yards)	\$ 58.00	Plus \$29.00 For Each Additional 10,000 Cubic Yards or Fraction Thereof	\$ 60.00	Plus \$29.00 For Each Additional 10,000 Cubic Yards or Fraction Thereof
100,001 to 200,000 Cubic Yards (1st 100,000 Cubic Yards)	\$ 320.00	Plus \$16.25 for Each Additional 10,000 Cubic Yards or Fraction Thereof	\$ 329.50	Plus \$16.25 for Each Additional 10,000 Cubic Yards or Fraction Thereof
200,001+ Cubic Yards (1st 200,000 Cubic Yards)	\$ 483.50	Plus \$8.65 for Each Additional 10,000 Cubic Yards or Fraction Thereof	\$ 498.00	Plus \$8.65 for Each Additional 10,000 Cubic Yards or Fraction Thereof

Grading Plan Review Fees - Engineering Division

Review Including Erosion Control Agreement	\$ 142.00	\$ 146.00
Grading Permit Security Deposit	3% of Estimated Total Cost of Grading and Excavation	3% of Estimated Total Cost of Grading and Excavation

LAND USE AND DEVELOPMENT FEES**Discretionary Permits**

Annexation Request (Includes Comprehensive Plan and Zoning Review)	\$ 1,040.00	\$ 1,071.00
Conditional and Special Use Permits	\$ 545.00	\$ 561.00
Variance	\$ 545.00	\$ 561.00
Zoning or Comprehensive Plan Amendments	\$ 1,040.00	\$ 1,071.00

Lot Changes

Lot Division Request	\$ 360.00	Plus \$16.00 Per Lot	\$ 371.00	Plus \$16.50 Per Lot
Lot Line Adjustment Request	\$ 215.00	Plus \$16.00 Per Lot	\$ 221.50	Plus \$16.50 Per Lot

Miscellaneous Fees

Appeals (For an Appeal of Any Decision of City Board and/or Commission, Zoning Administrator Determination, or Building Official Determination)	\$ 273.00		\$ 281.00	
Accessory Structure Permit (One-Story Detached Residential Accessory Building Used as Tool and Storage Sheds with a Floor Area Less Than 200sq.ft. and Where no Building Permit is Required)	\$ 31.00		\$ 32.00	
Fence Permit (Fences Over 6 ft in Height May Require a Structural Building Permit)	\$ 31.00		\$ 32.00	
Floodplain Development Permit	\$ 78.00		\$ 80.00	
Multi-Family/Commercial Site Plan Review or Parking Lot Development/Modification Review	\$ 135.00	Plus \$5.50 Per Parking Space	\$ 139.00	Plus \$5.50 Per Parking Space

Telecommunications Zoning Review	\$ 273.00	\$ 281.00
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Mobile Home Park Fees

Plan Review of Mobile Home Parks	\$ 560.00	\$ 577.00
Final Plan Review of Mobile Home Parks	\$ 262.50	\$ 270.00
Construction permits (Issued by the Administrative Authority Upon Approval of all Final Plans by the City Council to Start Construction)	\$ 525.00 Plus \$6.50 Per Lot	\$ 541.00 Plus \$6.50 Per Lot

Planned Unit Developments (PUD) and Design Reviews

Preliminary or Major Amendment	\$ 700.00	\$ 721.00
Final Planned Unit Development (PUD)	\$ 445.00 Plus \$28.00 Per Lot	\$ 458.00 Plus \$28.50 Per Lot
Minor Amendment or Design review (Where Required)	\$ 295.00	\$ 304.00

Recreational Vehicle Parks

Preliminary Plan Review Fee	\$ 480.00	\$ 494.00
Final Plan Review Fee	\$ 273.00	\$ 281.00

Sign Permits (additional electrical permit required for electrical signs)

Permanent Signs	\$ 78.00	\$ 80.00
Portable Signs	\$ 31.00	\$ 32.00
Temporary Signs	\$ 16.00	\$ 16.00

Subdivision Plat

Preliminary Plat	\$ 955.00	\$ 984.00
Final Plat	\$ 460.00 Plus \$28.00 Per Lot	\$ 474.00 Plus \$28.50 Per Lot

PLUMBING PERMITS

General Plumbing Permit Fees

Permit Issuance Fee (Charged With all Permits Except Flat Fee and Commercial and Institutional Permits)	\$ 30.00	\$ 31.00
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Plumbing Residential Permit (Per Dwelling Unit, Single Family and Two Family Only)	\$ 21.50	Plus \$10 Per Plumbing Fixture	\$ 22.00	Plus \$10 Per Plumbing Fixture
Plumbing Appliance Installation (Water Heaters and Boilers)	\$ 21.50		\$ 22.00	

Commercial (includes multi-family dwellings, fraternities and sororities). Fee based on contract price:

Contract Price \$0 - \$2,000	\$ 30.00	Plus 4% Contract Price up to 2,000	\$ 30.00	Plus 4% Contract Price up to 2,000
Contract Price \$2,001 - \$10,000	\$ 110.00	Plus 3% of Contract Price Over 2,000	\$ 110.00	Plus 3% of Contract Price Over 2,000
Contract Price \$10,001 - \$100,000	\$ 350.00	Plus 2% of Contract Price Over 10,000	\$ 350.00	Plus 2% of Contract Price Over 10,000
Contract Price Over \$100,000	\$ 2,150.00	Plus 1% of Contract Price Over 100,000	\$ 2,150.00	Plus 1% of Contract Price Over 100,000

Additional fees - in addition to aforementioned permit fee and residential or commercial/industrial fees, the following charges will be made:

Lawn Sprinkler System Backflow Device	\$ 14.25	Each	\$ 14.50	Each
Vacuum Breakers or Backflow	\$ 14.25		\$ 14.50	
Gray Water System	\$ 72.00	Each	\$ 74.00	Each
Fire Sprinkler Inspection and Plan Review	\$ 130.00	Plus \$2.00 per Sprinkler Head	\$ 133.50	Plus \$2.00 per Sprinkler Head

Schedule D: Community Events

SUBJECT	FY2023 FEE		FY2024 FEE	
MAYOR'S GOLF TOURNAMENT				
Registration – Individual	\$ 105.00		\$ 105.00	
Registration – Team of Four	\$ 400.00		\$ 400.00	
MOSCOW FARMERS MARKET 26 WEEK SEASON, MAY THROUGH OCTOBER				
Tier 1: Attend 1 - 8 Markets				
Registration	\$ 16.00		\$ 16.00	
11' x 15' Daily Space	\$ 32.00		\$ 32.00	
5.5' x 15' Daily Space	\$ 16.00		\$ 16.00	
Vehicle Surcharge Daily	\$ 26.00		\$ 16.00	
Parking				
Tier 2: Attend 9 - 17 Markets				
Registration	\$ 53.00		\$ 54.00	
11' x 15' Daily Space	\$ 21.00		\$ 22.00	
5.5' x 15' Daily Space	\$ 13.00		\$ 13.00	
Vehicle Surcharge Daily	\$ 22.00		\$ 16.00	
Parking				
Tier 3: Attend 18-26 Markets				
Registration	\$ 131.00		\$ 135.00	
11' x 15' Daily Space	\$ 16.00		\$ 16.00	
5.5' x 15' Daily Space	\$ 9.00		\$ 10.00	
Vehicle Surcharge Daily	\$ 16.00		\$ 16.00	
Parking				
Other Vendor Categories				
Youth Vendor (Exempt from Registration Fee)	\$ 6.00	Per Day Per Group	\$ 6.00	Per Day Per Group
Performance Vendor (Exempt from Registration Fee)	\$ 7.00	Per 2.5 Hours Per Day Per Group	\$ 7.00	Per 2.5 Hours Per Day Per Group
Other Amenities / Fines				
Electrical Hookup	\$ 11.00	Per Day	\$ 11.00	Per Day
Miscellaneous Merchandise Sales	\$ 7,000.00	Maximum	\$ 7,000.00	Maximum
Non-Neighbor Space	\$ 5.00	Per Day	\$ 5.00	Per Day
Third Penalty Policy Violation Fine	\$ 50.00		\$ 50.00	
EVENT FEES				
Event Permit	\$ 40.00		\$ 40.00	
Alcohol Use Application Fee	\$ 100.00		\$ 100.00	

Street Parade Permit	\$ 120.00	Plus \$100.00 Idaho Transportation Department permitting, if applicable	\$ 120.00	Plus \$100.00 Idaho Transportation Department permitting, if applicable
Idaho Transportation Department Permit	\$ 100.00		\$ 100.00	

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Schedule E: Documents, Maps, and Publications

SUBJECT	FY2023 FEE		FY2024 FEE	
DOCUMENTS				
City Code (Free on Website)				
Initial Cost	\$ 260.00		\$ 267.80	
Zoning Code	\$ 20.00		\$ 21.00	
Digital Drawings (Free on Website)				
Standard Drawings	\$ 5.00	Per Page	\$ 5.00	Per Page
Construction Drawings	\$ 1.00	Per Page	\$ 1.00	Per Page
Mailing List				
Public Hearing Mailing List	\$ 25.00		\$ 25.75	
Plans (Free on Website)				
Comprehensive Water System Plan	\$ 35.00		\$ 36.00	
Comprehensive Sewer System Plan	\$ 35.00		\$ 36.00	
Multimodal Transportation Plan	\$ 35.00		\$ 36.00	
Construction Specifications	\$ 5.00		\$ 5.00	
Copies of City Records/Documents				
Where a request for public records of the City of Moscow is for more than one hundred (100) pages of paper records; or the request includes records from which non-public information must be separated, deleted, and/or redacted; or where actual labor associated with locating and copying documents for a request exceeds two (2) person hours, the requestor shall be charged the copy and/or labor costs allowed by Idaho Code §74-102(10) unless the requestor demonstrates an exemption pursuant to Idaho Code §74-102(10)(f), as determined by the City Clerk.				
The Clerk or designee may require advance payment of the cost of copying and the cost of labor to process the public record request pursuant to Idaho Code Section 74-102(12). Any money received by the City shall be credited to the account for which the expense being reimbursed was or will be charged.				
Police Files, Including Accident Reports (No Charge for First 100 Pages)	\$ 0.10	Per Page	\$ 0.10	Per Page
Other City Documents (No Charge for First 100 Pages)	\$ 0.10	Per Page	\$ 0.10	Per Page
Audio or Video Tape Copy	Amount allowed by Idaho Code §74-102(10)		Amount allowed by Idaho Code §74-102(10)	

Audio or Video CD Copy	Amount allowed by Idaho Code §74-102(10)	Amount allowed by Idaho Code §74- 102(10)
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PRINTING

<i>Copies / Printing</i>				
8 ½ x 11	\$ 0.10		\$ 0.10	
8 ½ x 14	\$ 0.25		\$ 0.25	
11 x 17	\$ 0.50		\$ 0.50	
18 x 24	\$ 1.00		\$ 1.00	
24 x 36	\$ 2.00		\$ 2.00	
24" Roll	\$ 1.00	Per Foot	\$ 1.00	Per Foot
36" Roll	\$ 1.25	Per Foot	\$ 1.25	Per Foot

<i>Maps</i>				
City Limits				
8 ½ x 11	\$ 1.00		\$ 1.00	
11 x 17	\$ 1.00		\$ 1.00	
22 x 30	\$ 1.50		\$ 1.50	
Digital Contours	\$ 125.00	Per Title	\$ 125.00	Per Title
Miscellaneous Maps (Address, City Limit, Area of City Impact, Comprehensive Plan, Zoning, L.I.D., Plat, Street Numbers, Water, Storm, Sanitary, Road, Street, etc.)	\$ 5.00		\$ 5.00	
Zoning Map (22 x 30)	\$ 1.50		\$ 1.50	

<i>Plotter Orthophotos</i>				
8 ½ x 11	\$ 3.00		\$ 3.00	
11 x 17	\$ 4.00		\$ 4.00	
18 x 24	\$ 5.00		\$ 5.00	
24 x 36	\$ 10.00		\$ 10.00	
24" Roll	\$ 5.00	Per Foot	\$ 5.00	Per Foot
30" Roll	\$ 6.00	Per Foot	\$ 6.00	Per Foot
36" Roll	\$ 7.50	Per Foot	\$ 7.50	Per Foot
42" Color	\$ 9.00	Per Foot	\$ 9.00	Per Foot
Plot Set Up Fee	\$ 5.00	Per Additional Layer	\$ 5.00	Per Additional Layer

<i>Plotter Printing</i>		
8 ½ x 11	\$ 2.00	\$ 2.00
11 x 17	\$ 2.50	\$ 2.50
18 x 24	\$ 3.00	\$ 3.00

24 x 36	\$ 5.00		\$ 5.00	
24" Roll	\$ 2.00	Per Foot	\$ 2.00	Per Foot
30" Roll	\$ 2.50	Per Foot	\$ 2.50	Per Foot
36" Roll	\$ 3.00	Per Foot	\$ 3.00	Per Foot
36" Color	\$ 4.00	Per Foot	\$ 4.00	Per Foot
42" Roll	\$ 4.50	Per Foot	\$ 4.50	Per Foot
42" Color	\$ 5.00	Per Foot	\$ 5.00	Per Foot
Plot Set Up Fee	\$ 5.00	Per Additional Layer	\$ 5.00	Per Additional Layer

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Schedule F: Finance

SUBJECT	FY2023 FEE		FY2024 FEE	
ACCOUNTS RECEIVABLES PENALTIES				
Convenience Fees				
Credit / Debit Card	\$ 2.00	Minimum (2.5%)	\$ 2.00	Minimum (2.5%)
Electronic ACH	\$ 1.00		\$ 1.00	
Non-Sufficient Funds (NSF) Returned Check Charge	\$ 25.00	Per Check	\$ 25.00	Per Check
Notice of Delinquency (Occurs 46 Days After Billing)	\$ 15.00	Or 5%, Whichever is Greater	\$ 15.00	Or 5%, Whichever is Greater
DEPOSITS - UTILITY				
Commercial	\$ 175.00		\$ 175.00	
Residential	\$ 125.00		\$ 125.00	
TURN OFF / ON FEE				
Non-Payment - First Occurrence	\$ 30.00		\$ 30.00	
Non-Payment - Repeat Occurrences (Within 12 Months)	\$ 60.00		\$ 60.00	

Schedule G: Other Fees

SUBJECT	FY2023 FEE	FY2024 FEE
INFORMATION SYSTEMS		
Fiber optic lease (per month) (effective 1/1/23 through 12/31/23)	\$ 0.066 Strand Per Foot	
Fiber optic lease (per month) (effective 1/1/24 through 12/31/24)		\$ 0.068 Strand Per Foot
Rack space lease (per month) (effective 1/1/23 through 12/31/23)	\$ 44.05 Per LU	
Rack space lease (per month) (effective 1/1/24 through 12/31/24)		\$ 45.40 Per LU

Schedule H: Parks & Recreation

SUBJECT

FY2023 FEE

FY2024 FEE

\$1.00 / \$2.00 (Child/Adult) non-resident fee is charged for programs in addition to the *fees listed*.

New recreational programs that do not appear in this fee resolution are often developed and implemented during the fiscal year.

COMMUNITY FORESTRY

Subdivision Development Tree	\$ 250.00	Per Tree	\$ 250.00	Per Tree
Tree Service Contractor License	\$ 25.00		\$ 25.00	Per Tree

EGGAN YOUTH CENTER

Youth Center Rental	\$ 35.00	Per Hour	\$ 40.00	Per Hour
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Youth Center Events

Breakfast with Santa

Family	\$ 26.00		\$ 30.00	
Individual	\$ 7.50		\$ 9.00	

Kids Kamps

Non-Resident	\$ 23.00	Per Activity Day	\$ 26.00	Per Activity Day
Resident	\$ 22.00	Per Activity Day	\$ 25.00	Per Activity Day

Palouse Youth Triathlon

Single Participation	\$ 17.50		\$ 20.00	
Team Participation			\$ 58.00	

Snow Ball

Couple	\$ 28.00		\$ 32.00	
Individual	\$ 11.50		\$ 13.00	

Super Bowl Bash

Non-Resident	\$ 6.00		\$ 6.00	
Resident	\$ 5.00		\$ 5.00	

Kids Night Out

Resident			\$ 10.00	
Non-Resident			\$ 11.50	

Phillips Farm Day Camp

Resident			\$ 160.00	
Non-Resident			\$ 161.00	

Woodworking for Kids

Resident			\$ 65.00	
Non-Resident			\$ 66.00	

Little Actors

Resident			\$ 90.00	
Non-Resident			\$ 91.00	

Babysitting Training

Resident			\$ 50.00	
Non-Resident			\$ 51.00	

5K for Childhood Cancer Awareness	\$ 25.00	Per Person
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HAMILTON INDOOR RECREATION CENTER

Gym Rental

Full Gym	\$ 70.00	Per Hour	\$ 95.00	Per Hour
Half Gym – No Set Up Required	\$ 43.00	Per Hour	\$ 55.00	Per Hour
Half Gym – Set Up Required			\$ 65.00	Per Hour

Multipurpose Room Rental

Group I – City Business	No Fee		No Fee	
Group II – Non-Profit Groups, Service Clubs	\$ 32.00	Per Hour	\$ 40.00	Per Hour
Group III – Private Parties, Wedding Receptions, Commercial, For-Profit Organizations	\$ 80.00	Per Hour	\$ 95.00	Per Hour
Group IV – Other Governmental Organizations	\$ 43.00	Per Hour	\$ 55.00	Per Hour

HAMILTON LOWE AQUATIC CENTER

Season Pool Passes

Adult (18+ Years)				
Non-Resident	\$ 121.00		\$ 139.25	
Adult, Resident	\$ 108.00		\$ 124.25	
Child (4 - 17 Years)				
Non-Resident	\$ 108.00		\$ 124.25	
Resident	\$ 91.00		\$ 104.50	
Senior (65+ Years)				
Non-Resident	\$ 108.00		\$ 124.25	
Resident	\$ 91.00		\$ 104.50	
Family (Up to 5 Members)				
Non-Resident	\$ 211.00		\$ 242.75	
Non-Resident Additional Member	\$ 15.30	Each	\$ 17.50	Each
Resident	\$ 176.00		\$ 202.50	
Resident Additional Member	\$ 12.75	Each	\$ 14.75	Each

Daily Admission

Children (Under 3 Years)	No Fee		No Fee	
Children (4 - 17 Years)	\$ 5.42		\$ 5.75	
Adults (18 - 64 Years)	\$ 7.31		\$ 7.75	
Seniors (65+ Years)	\$ 5.50		\$ 5.75	
Child Coupon Sales	\$ 5.50		\$ 5.75	

<i>Lessons / Classes / Training</i>				
American Red Cross (ARC)				
Swim Lessons (All Levels)	\$ 43.50		\$ 50.00	
Lifeguard Training	\$ 136.50		\$ 157.00	
Lifeguard Instructor	\$ 136.50		\$ 157.00	
Water Safety Instructor	\$ 136.50		\$ 157.00	
Guardstart	\$ 58.00		\$ 66.70	
Aquacize & Water Class				
Season Pass	\$ 70.00		\$ 70.00	
10-punch Pass	\$ 45.00		\$ 45.00	
Drop-in	\$ 8.00		\$ 8.00	
Swim Lessons				
Customized Lesson (1 Student)	\$ 45.00	Per Hour	\$ 51.75	Per Hour
Customized Lesson (2 Students)	\$ 54.00	Per Hour	\$ 62.00	Per Hour
Customized Lesson (3 Students)	\$ 60.00	Per Hour	\$ 69.00	Per Hour
Adaptive Lesson	\$ 43.50	Per Hour	\$ 50.00	Per Hour
Other				
Aquatic Center Picnic Table Rental	\$ 7.75	Per Hour Per Table	\$ 9.00	Per Hour Per Table
Swim Team Rentals	\$ 6.35	Per Lane	\$ 7.35	Per Lane
Locker rentals	\$ 0.50		\$ 0.50	
Bathroom Personals	\$ 0.25		\$ 0.25	
ID Card Replacement Fee	\$ 5.00		\$ 5.75	
Private Event Rental				
Up to 150 patrons	\$ 375.00	Per Hour	\$ 431.25	Per Hour
151 to 300 patrons	\$ 445.00	Per Hour	\$ 511.75	Per Hour
300 + patrons	\$ 600.00	Per Hour	\$ 690.00	Per Hour
Fun Run Inflatable	\$ 190.00		\$ 218.50	

RECREATION - ADULT

<i>Volleyball</i>				
Co-Rec Early Bird	\$ 248.00		\$ 285.25	Per Team
Co-Rec	\$ 258.00		\$ 296.70	Per Team
<i>Basketball (Moscow/Pullman league)</i>				
Basketball	\$ 525.00		\$ 600.00	Per Team

<i>Horseshoes</i>		
Doubles, Non-Resident	\$ 8.50	\$ 12.00
Doubles, Resident	\$ 6.50	\$ 10.00
Singles, Non-Resident	\$ 8.50	\$ 12.00
Singles, Resident	\$ 6.50	\$ 10.00

<i>Soccer</i>		
Soccer	\$ 475.00 Per Team	\$ 546.25 Per Team

<i>Softball</i>		
Team	\$ 833.00 Per Team	\$ 850.00 Per Team
Co-Rec	\$ 475.00 Per Team	\$ 500.00 Per Team

RECREATION - GENERAL

<i>Athletic Performance Training</i>		
Non-Resident	\$ 101.00	\$ 116.00
Resident	\$ 100.00	\$ 115.00

<i>Birding (Beginning)</i>		
Non-Resident	\$ 12.00	\$ 14.00
Resident	\$ 10.00	\$ 11.50

<i>Cleaning</i>		
Green Cleaning		
Non-Resident	\$ 12.00	\$ 14.00
Resident	\$ 10.00	\$ 11.50
Naturally Clean Home		
Non-Resident	\$ 12.00	\$ 13.75
Resident	\$ 10.00	\$ 11.50

<i>Community Garden</i>		
Plot Rental	\$ 53.00	\$ 53.00 Per Plot
Clean-Up Deposit	\$ 25.00	\$ 25.00 Per Plot

<i>Cornhole Challenge</i>		
Early Bird; Non-Resident	\$ 12.00	\$ 17.00
Early Bird; Resident	\$ 10.00	\$ 15.00
Non-Resident	\$ 17.00	\$ 22.00
Resident	\$ 15.00	\$ 20.00

<i>Dog Obedience</i>		
Kinderpuppy		
Resident	\$ 64.25	\$ 64.25

Non-Resident	\$ 66.25	\$ 66.25
Beginning Obedience		
Resident	\$ 64.25	\$ 64.25
Non-Resident	\$ 66.25	\$ 66.25
Advanced Obedience		
Resident	\$ 64.25	\$ 64.25
Non-Resident	\$ 66.25	\$ 66.25
Rally Obedience		
Resident	\$ 64.25	\$ 64.25
Non-Resident	\$ 66.25	\$ 66.25
Get Moving		
Non-Resident	\$ 97.00	\$ 111.50
Resident	\$ 96.00	\$ 110.50
Mah Jong Class		
Non-Resident	\$ 37.00	\$ 42.50
Resident	\$ 35.00	\$ 40.25
Moscow Rolling Hills Half Marathon		
Non-Resident	\$ 50.00	\$ 50.00
Resident	\$ 40.00	\$ 40.00
Mushroom Hunting		
Non-Resident	\$ 44.75	\$ 51.50
Resident	\$ 42.75	\$ 49.00
Open Life Drawing Studio		
Non-Resident	\$ 12.75	\$ 14.75
Resident	\$ 10.75	\$ 12.50
Private Event		
Field Set-Up	\$ 20.00	Per Set Up \$ 23.00 Per Set Up
Field Preparation		\$ 75.00
Field Reservation (All Day, Includes 1 Field Prep)		\$ 100.00
Additional Field Prep		\$ 75.00
Light Usage		\$ 20.00 Per Hour
Salmon River Trip		
Adult		
Non-Resident	\$ 74.00	\$ 84.00
Resident	\$ 72.00	\$ 83.00

Youth (8-17 Years)

Non-Resident	\$ 64.25	\$ 73.75
Resident	\$ 63.25	\$ 72.72

Tone & Stretch

10 Class Punch Card	\$ 49.00	\$ 60.00
Drop In	\$ 6.25	\$ 7.00
Non-Resident	\$ 3.61 Per Class	\$ 4.15
Resident	\$ 3.00 Per Class	\$ 3.45

Trees**Fall Tree Pruning**

Non-Resident	\$ 18.00	\$ 21.75
Resident	\$ 17.00	\$ 19.50

Trees of Idaho

Non-Resident	\$ 12.00	\$ 13.75
Resident	\$ 10.00	\$ 11.50

Trees in Your Neighborhood

Non-Resident	\$ 12.00	\$ 13.75
Resident	\$ 10.00	\$ 11.50

Fruit Tree Pruning

Non-Resident	\$ 19.00	\$ 22.00
Resident	\$ 17.00	\$ 19.50

**Choosing and Planting New
Street Trees**

Non-Resident	\$ 19.00	\$ 22.00
Resident	\$ 17.00	\$ 19.50

**Firewise Principles and
Practices**

Non-Resident	\$ 7.00	\$ 8.00
Resident	\$ 5.00	\$ 5.75

What's Wrong with My Tree?

Non-Resident	\$ 7.00	\$ 8.00
Resident	\$ 5.00	\$ 5.75

RECREATION - YOUTH***Baseball / Softball*****3rd - 5th Junior Fast Pitch**

Resident (Early Bird)	\$ 62.00	\$ 71.25
Resident	\$ 67.00	\$ 77.00
Non-Resident (Early Bird)	\$ 63.00	\$ 72.25
Non-Resident	\$ 68.00	\$ 78.00

6th - 8th Senior Fast Pitch

Resident (Early Bird)	\$ 62.00	\$ 71.50
Resident	\$ 67.00	\$ 77.00
Non-Resident (Early Bird)	\$ 63.00	\$ 72.25
Non-Resident	\$ 68.00	\$ 78.00

T-Ball Coach Pitch

Resident (Early Bird)	\$ 38.50	\$ 44.25
Resident	\$ 43.50	\$ 50.00
Non-Resident (Early Bird)	\$ 39.50	\$ 45.25
Non-Resident	\$ 44.50	\$ 51.00

Basketball**K - 5th**

Resident (Early Bird)	\$ 41.00	\$ 47.25
Resident	\$ 47.00	\$ 53.00
Non-Resident (Early Bird)	\$ 42.00	\$ 48.25
Non-Resident	\$ 48.00	\$ 54.00

Flag Football

Resident (Early Bird)	\$ 45.00	\$ 51.75
Resident	\$ 50.00	\$ 57.50
Non-Resident (Early Bird)	\$ 46.00	\$ 52.75
Non-Resident	\$ 51.00	\$ 58.50

Golf

Mini Junior / Junior Lessons Non-Resident	\$ 68.00	\$ 77.00
Mini Junior / Junior Lessons Resident	\$ 67.00	\$ 78.00

Karate

Non-Resident	\$ 49.00	\$ 56.25
Resident	\$ 48.00	\$ 55.25

Micro Soccer**U5-U7 Spring and Fall**

Resident (Early Bird)	\$ 36.50	\$ 42.00
Resident	\$ 41.50	\$ 47.75
Non-Resident (Early Bird)	\$ 37.50	\$ 43.00
Non-Resident	\$ 42.50	\$ 48.75

U8-U12 Early Bird (Spring and Fall)

Resident (Early Bird)	\$ 42.50	\$ 47.75
Resident	\$ 47.50	\$ 54.50
Non-Resident (Early Bird)	\$ 43.50	\$ 48.75
Non-Resident	\$ 48.50	\$ 55.50

Skyhawks Camps

Soccer / Swim	\$ 129.00	\$ 159.00
Tennis	\$ 115.00	\$ 130.00
Tennis / Swim		\$ 159.00
Basketball	\$ 129.00	\$ 129.00
Basketball / Swim		\$ 159.00
Tiny Hawk Soccer	\$ 65.00	\$ 159.00
Multi-sport	\$ 129.00	\$ 130.00
Mini Hawk	\$ 115.00	\$ 159.00
Flag Football / Swim (Monday – Friday)	\$ 119.00	\$ 130.00
Flag Football (Monday, Tuesday, Wednesday)	\$ 99.00	\$ 99.00

Volleyball (Grades 4th - 6th)

Resident (Early Bird)	\$ 36.00	\$ 42.50
Resident	\$ 41.00	\$ 47.25
Non-Resident (Early Bird)	\$ 37.00	\$ 43.50
Non-Resident	\$ 42.00	\$ 48.25

Other

Shirts	\$ 17.00	\$ 19.50
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PARKS**Park Rentals**

Extra Tables in Conjunction with Park Rental	\$ 20.00	Fee Per 4 Tables	\$ 20.50	Fee Per 4 Tables
Park Shelter Reservations	\$ 25.00	4 Hour Block	\$ 26.00	4 Hour Block
Recycling Deposit Fee (Attendance of More than 50 Participants)	\$ 50.00		\$ 50.00	
City Park Picnic Shelter East City Park Stage Rental	\$ 25.00	Per Shelter	\$ 26.00	Per Shelter

Schedule I: Public Safety

SUBJECT	FY2023 FEE		FY2024 FEE	
FIRE				
Inspections				
Fire Code Inspections	\$ 30.00		\$ 30.00	
Fire Nuisance Alarms				
1st Nuisance Alarm (Within 12 months)	No Fee		No Fee	
2nd Nuisance Alarm (Within 12 months)	No Fee		No Fee	
3rd Nuisance Alarm (Within 12 months)	\$ 25.00		\$ 25.00	
4th Nuisance Alarm (Within 12 months)	\$ 50.00		\$ 50.00	
5 or More Nuisance Alarms (Within 12 months)	\$ 100.00	Per Occurrence	\$ 100.00	Per Occurrence
Nuisance Abatement	\$ 200.00	Plus Removal at Cost	\$ 200.00	Plus Removal at Cost
Permits				
Compressed Gases	\$ 30.00		\$ 30.00	
Fireworks	\$ 30.00		\$ 30.00	
Flammable or Combustible Liquids	\$ 30.00		\$ 30.00	
Covered Malls	\$ 30.00		\$ 30.00	
Tents, Canopies and Temporary Membrane Structures	\$ 30.00		\$ 30.00	
POLICE				
Background Checks				
City of Moscow Police Department – Name Check	\$ 20.00		\$ 20.00	
Idaho State Police – Fingerprints	\$ 42.00		\$ 42.00	
Idaho State Police – Name Check	\$ 20.00		\$ 20.00	
Health and Welfare Statewide Child Abuse Registry Check	\$ 20.00		\$ 20.00	
Bicycle License				
Lifetime Ownership Tag	\$ 7.00		\$ 7.00	

Burglary / Robbery Alarms

False Alarms	\$ 50.00	Per Occurrence	\$ 50.00	Per Occurrence
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City Code Violations

General City Code infraction (unless otherwise specified herein or established by Idaho State Code)	\$ 72.00		\$ 72.00	
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Copies of Official Records/Documents

Police Files, Including Accident Reports (No Charge for First 100 Pages)	\$ 0.10	Per Page	\$ 0.10	Per Page
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Other City Documents (No Charge for First 100 Pages)	\$ 0.10	Per Page	\$ 0.10	Per Page
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Audio or video tape copy	Amount Allowed by Idaho Code §74- 102(10)	Amount Allowed by Idaho Code §74- 102(10)
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Audio or video CD copy	Amount Allowed by Idaho Code §74- 102(10)	Amount Allowed by Idaho Code §74- 102(10)
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Where a request for public records of the City of Moscow is for more than one hundred (100) pages of paper records; or the request includes records from which non-public information must be separated, deleted, and/or redacted; or where actual labor associated with locating and copying documents for a request exceeds two (2) person hours, the requestor shall be charged the copy and labor costs allowed by Idaho Code §74-102(10) unless the requestor demonstrates an exemption pursuant to Idaho Code §74-102(10)(f), as determined by the City Clerk.

The Clerk or designee may require advance payment of the cost of copying and the cost of labor to process the public record request pursuant to Idaho Code §74-102(12). Any money received by the City shall be credited to the account for which the expense being reimbursed was or will be charged.

Criminal History Letters

A letter typed on letterhead stationery indicating the absence of a criminal history in this department. Excludes police records checks requested by federal, state or local government agencies	\$ 30.00	\$ 30.00
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Dog Licensing / Related Animal Fees**Lifetime License / Registration**

Altered	\$ 35.00	\$ 35.00
Unaltered	\$ 25.00	\$ 25.00
Duplicate / Replacement	\$ 5.75	\$ 5.75

Adoption				
Out / Altered	\$ 15.00		\$ 15.00	
Out / Unaltered	\$ 27.50		\$ 27.50	
Placing Own Animal In	\$ 20.00		\$ 20.00	
Impound				
First Time	\$ 20.00		\$ 20.00	
Second Time	\$ 30.00		\$ 30.00	
Third Time	\$ 40.00		\$ 40.00	
Fourth Time and Each Subsequent Time	\$ 60.00		\$ 60.00	
Additional Fees				
Boarding	\$ 20.00	Per Day or Part Thereof	\$ 20.00	Per Day or Part Thereof
Euthanasia	\$ 100.00		\$ 100.00	
Surcharge fee - altered	\$ 20.00		\$ 20.00	
Surcharge fee - unaltered	\$ 30.00		\$ 30.00	
Fingerprinting				
Fingerprinting Requested by a Person / Company (Excludes Fingerprinting Related to Criminal or Other City Matters)	\$ 20.00		\$ 20.00	
Miscellaneous Fees				
E-911 Service Fee	\$ 1.00	Per Month	\$ 1.00	Per Month
Police Escort Services / Special Event Security				
Sunday through Saturday (Non-Holiday)	\$ 75.00	Per Officer; 2 Hour Minimum	\$ 75.00	Per Officer; 2 Hour Minimum
Holiday	\$ 130.00	Per Officer; 2 Hour Minimum	\$ 130.00	Per Officer; 2 Hour Minimum
<i>Escort services, traffic direction and any special event requiring police services including, but not limited to, parades, house moving and other events where advance police assistance or supervision is requested or required.</i>				
Parking Violations				
Commercial Zones	\$ 25.00	3 Hour Limitation	\$ 25.00	3 Hour Limitation
Double Parking	\$ 25.00		\$ 25.00	
5 Minute Parking Zone	\$ 25.00		\$ 25.00	
Improper Parking, Other Than Listed	\$ 25.00		\$ 25.00	
Loading Zone Business & Campus Area	\$ 25.00		\$ 25.00	
No Parking 3am - 6am (City and Campus)	\$ 25.00		\$ 25.00	

No Parking Designation in Residential District	\$ 25.00		\$ 25.00	
Parking Behind Fire Station	\$ 25.00		\$ 25.00	
Parking Boot Removal	\$ 100.00	Per Incidence	\$ 100.00	Per Incidence
Parking Citation Late Fee (Not Paid Within 15 Calendar Day Period)	\$ 10.00		\$ 10.00	
Parking in Alley, on Sidewalk, Blocking Driveway	\$ 25.00		\$ 25.00	
Parking in Fire Lane, Street & Off-Street	\$ 40.00		\$ 40.00	
Parking in Front of Fire Station	\$ 40.00		\$ 40.00	
Parking in School Bus Zone	\$ 25.00		\$ 25.00	
Parking Obstructing Traffic	\$ 25.00		\$ 25.00	
Parking Unattended, Motor Running	\$ 25.00		\$ 25.00	
Parking within 15 ft of Fire Hydrant	\$ 40.00		\$ 40.00	
MCC 11-4-12 Prohibited Parking Trucks/Similar Vehicles	\$ 25.00		\$ 25.00	
MCC 11-4-13 Handicapped Parking	\$ 100.00		\$ 100.00	

Parking Permits

Green Permit (City Hall, Jackson and Jefferson Street Lots)

Monthly Permit	\$ 52.00	Per Month	\$ 55.00	Per Month
Quarterly Permit	\$ 130.00	Per Quarter	\$ 137.00	Per Quarter
Annual Permit	\$ 370.00	Annual	\$ 390.00	Annual
Construction Uses in Right-of-Way	\$ 42.00	Per Day	\$ 44.00	Per Day

Smoking in Restricted Area Violations

First Offense (If Paid Within 14 Days of Notice of Violation)	\$ 10.00		\$ 10.00	
Second Offense (If Paid Within 14 Days of Notice of Violation)	\$ 25.00		\$ 25.00	
A First or Second Offense Not Paid Within 14 Days of Notice of Violation or a Third Offense	\$ 50.00		\$ 50.00	

Towing

Towing Charged by the Commercial Towing Service	Actual Cost	Actual Cost
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Storage of 3/4 Ton Size Pickups and Smaller Vehicles	\$ 15.00	\$ 15.00
Storage of Vehicles Larger Than 3/4 Ton Pickups	\$ 20.00	\$ 20.00
Vehicle Inventory Fee	\$ 11.00	\$ 11.00

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Schedule J: Public Works

SUBJECT	FY2023 FEE		FY2024 FEE	
PERMIT FEES AND CHARGES - SEWER				
General Facilities Charge Equivalent Plumbing Fixture Unit (PFU) (23 PFU = Equivalent Residential Unit (ERU))	\$ 107.32		\$ 119.50	
Inspections				
Sewer service inspections	\$ 75.00		\$ 75.00	
SE Moscow Water and Sewer District Inspection Fee Surcharge (properties outside city limits)	\$ 5.00		\$ 5.00	
Video Inspection of Public Sewer Main Construction	\$ 97.50	Per Hour	\$ 101.50	Per Hour
Other Fees				
Permit fee	\$ 40.00		\$ 40.00	
No Permit – Noncompliance Review Fee	\$ 60.00	Per Hour; 1 Hour Minimum	\$ 60.00	Per Hour; 1 Hour Minimum
Sewer service disconnection	\$ 45.00		\$ 45.00	
Orchard Avenue sewer connection surcharge – only for addresses above 1400 and streets north of Ponderosa	\$ 1,400.00		\$ 1,400.00	
Tap Fees				
Sewer Tapping Fee: The customer will provide the excavation required to expose the main, pump out ground water, shore or slope hole as needed, provide traffic control as needed, fill/compact, and make temporary street patch as needed.	\$ 190.00		\$ 356.24	
SE Moscow Water and Sewer District Tapping Fee Surcharge (Properties Outside City Limits)	\$ 5.00		\$ 5.00	
Commercial Portable Waste Discharge at the Wastewater Treatment Plant				
Load up to 300 gallons	\$ 22.01		\$ 22.51	
Each subsequent gallon	\$ 0.30		\$ 0.31	

PERMIT FEES AND CHARGES – WATER

Bacterial Testing (at the discretion of the City)

Samples	\$ 50.00	Per Each	\$ 111.24	Per Each
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Disinfection

Test	\$ 511.00		\$ 604.66	
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General Facilities Charge

5/8 x 3/4" Meter (20 Gal/Min; Meter Equiv – 1.0)	\$ 2,732.00		\$ 2,793.00	
1" Meter (50 Gal/Min; Meter Equiv – 2.5)	\$ 6,830.00		\$ 6,982.00	
1 1/2" Meter (100 Gal/Min; Meter Equiv – 5.0)	\$ 13,660.00		\$ 13,964.00	
2" Meter (160 Gal/Min; Meter Equiv – 8.0)	\$ 21,856.00		\$ 22,342.00	
Larger Than 2"	By Special Contract With the City		By Special Contract With the City	

Pressure testing fees (tests performed by City)

First Test	\$ 882.00		\$ 983.07	
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Installation of service and meters. Customer provides the street cut, excavation to expose the main, water removal, traffic control, backfill, temporary (cold mix) street patch. City will provide service material and trap.

5/8" Meter	\$ 1,630.00		\$ 1,829.55	
1" Meter	\$ 1,712.00		\$ 1,992.55	
1 1/2" Meter	\$ 2,910.00		\$ 5,899.14	
2" Meter	\$ 3,434.00		\$ 6,469.14	
Other Meters	At Cost		At Cost	

Other Fees

Permit Fee	\$ 42.00		\$ 42.00	
No Permit - Non-Compliance Review Fee	\$ 60.00	Per Hour; 1 Hour Minimum	\$ 60.00	Per Hour; 1 Hour Minimum
Turn On/Off After Regular Working Hours	\$ 70.29		\$ 131.24	
Water Service Inspection	\$ 78.75		\$ 78.75	
Meter Box Vertical Adjustment	\$ 245.00		At Cost	
Meter Box Horizontal Adjustment	At Cost		At Cost	
Water service Disconnection (Abandonment) with street cut	\$ 798.00		\$ 829.92	
Water service disconnection (Abandonment) without street cut	\$ 546.00		\$ 567.84	

Labor and Materials to Repair Meter Boxes Damaged by Neglect or Careless Operation of Motor Vehicles	At Cost	At Cost
Labor and Materials to Repair Damage to Water Distribution System	At Cost	At Cost
Orchard Avenue Water Connection Surcharge – Only for Addresses Above 1400 and Streets North of Ponderosa	\$ 11,400.00	\$ 11,400.00

Tap Fees

Fire line or other (3" and larger diameter); customer provides the street cut, excavation to expose the main, water removal, traffic control, backfill, temporary (cold mix) street patch, tapping sleeve, gate valve and valve box. Includes up to 45 s.f. not mix patch by City. Additional patch at \$2.65 per s.f. *	\$ 1,186.50	Minimum Amount	\$ 1,186.50	Minimum Amount
Fire line or other (2" or smaller); customer provides a corporation elbow and curb stop rather than sleeve and gate valve provided by customer in 'a' above. Customer is to provide all other work as outlined above*	\$ 735.00	Minimum Amount	\$ 735.00	Minimum Amount

Relocation of meters – Limited to same property

No new tap of main		
5/8" to 1"	\$ 304.50	At Cost
1 1/2" to 2"	\$ 341.30	At Cost
New tap of main - no street cut		
5/8" meter	\$ 2,656.50	\$ 2,656.50
1" meter	\$ 2,672.25	\$ 2,672.25
1 1/2" meter	\$ 2,703.75	\$ 2,703.75
2" meter	\$ 2,730.00	\$ 2,730.00
New tap of main - street cut		
5/8" meter	\$ 3,727.50	\$ 3,727.50
1" meter	\$ 3,748.50	\$ 3,748.50
1 1/2" meter	\$ 3,780.00	\$ 3,780.00
2" meter	\$ 3,811.50	\$ 3,811.50
Resetter Installation - 5/8" - 2" Inch Meter	At Cost	At Cost

SERVICE RATES (MONTHLY) - SEWER

Residential Service

Single family and duplexes or other multiple units served by separate meters.	\$ 54.73	\$ 55.96
Trailer homes (per unit) defined as multiple units served by a common meter (like a mobile home park)	\$ 40.24	\$ 41.15
Multi-family dwellings including duplexes (per unit) defined as multiple units served by a common water meter.	\$ 40.24	\$ 41.15

Commercial Users

Commercial – Low (For commercial users with combined Biochemical Oxygen Demand / Total Suspended Solids (BOD/TSS) of 0-200 mg/L)	\$ 75.19	Plus 5.67 per 100 cubic feet metered water	\$ 76.88	Plus 5.80 per 100 cubic feet metered water
Commercial – Medium (for commercial users with combined BOD/TSS of 201-400 mg/L)	\$ 75.19	Plus 7.85 per 100 cubic feet metered water	\$ 76.88	Plus 8.03 per 100 cubic feet metered water
Commercial – High (for Commercial Users with combined BOD/TSS of 401+ mg/L)	\$ 75.19	Plus 9.63 per 100 cubic feet metered water	\$ 76.88	Plus 9.85 per 100 cubic feet metered water

These strength-based categories are based on user type contribution of combined Biochemical Oxygen Demand/Total Suspended Solids (BOD/TSS). Users are placed in the applicable category using California State Water Resource Board standards that correspond with the activities undertaken in each establishment based on their response to a City of Moscow Commercial User Survey.

Small Commercial Office with Irrigation	\$ 75.19	Plus use rate for 200 cubic feet (11.34)	\$ 76.88	Plus use rate for 200 cubic feet (11.60)
Limited to Commercial – Low users with exterior irrigation and an average monthly winter water use of less than 700 cubic feet per month.				

For the purpose of determining the monthly sewer rates based on the volume of metered water, metered water will be averaged periodically using meter readings of winter water use period so the irrigation period may be excluded.

Mixed Use Service – Defined as different sewer customers listed in this section of the fee resolution that are served by a single water meter. For existing mixed-use customers, a weighted model will be used to estimate the contribution based on metered water use. The estimated contribution of each customer served by the meter will be charged as a percentage of the total monthly use at the associated non-residential rate. Future mixed-use accounts will be assessed at the highest contribution rate for all metered water consumption.	\$ 75.19		\$ 76.88	
University of Idaho	\$ 1,268,200.00	Annual Charge	\$ 1,296,734.50	Annual Charge
SE Moscow Water and Sewer District Sewer Service Surcharge (outside City limits)	\$ 3.00		\$ 3.00	

SERVICE RATES (MONTHLY) - WATER

Bulk Water Usage

Construction or portable bulk water meter with backflow assembly	\$ 110.00		\$ 114.40	
Construction or portable bulk water equipment rental fee	\$ 25.00	Per Month	\$ 25.00	Per Month
Bulk water rate per 1,000 gallons (\$5.00 minimum)	\$ 7.60		\$ 7.90	
Bulk water equipment repairs	At Cost		At Cost	

Fixed Charge

Single family/duplex/tri-plex meter (definition is a single meter servicing each dwelling unit)	\$ 39.81		\$ 41.40	
Multi-family (definition is a meter servicing more than one dwelling unit, based on meter size)				
5/8 inch	\$ 39.81		\$ 41.40	
1 inch	\$ 49.79		\$ 51.78	
1 1/2 inch	\$ 99.32		\$ 103.29	
2 inch	\$ 158.93		\$ 165.29	
3 inch	\$ 298.04		\$ 309.96	

Commercial accounts based on
meter size

5/8 inch	\$ 39.81	\$ 41.40
1 inch	\$ 49.79	\$ 51.78
1 ½ inch	\$ 99.32	\$ 103.29
2 inch	\$ 158.93	\$ 165.29
3 inch	\$ 298.04	\$ 309.96
4 inch	\$ 502.20	\$ 522.29
High fire demand	\$ 71.90	\$ 74.78

Consumption Charge

Water and Sewer rate charge for water and sewer furnished outside the boundaries of the City	200% of the minimum service charge and water rate charge	200% of the minimum service charge and water rate charge
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Residential/Duplex or Triplex
(Definition serviced by a single meter per dwelling unit)

0-700 per cubic feet (CCF)	\$ 2.96 Per CCF	\$ 3.08 Per CCF
701-2000 per cubic feet (CCF)	\$ 3.51 Per CCF	\$ 3.65 Per CCF
Over 2000 cubic feet (CCF)	\$ 5.95 Per CCF	\$ 6.19 Per CCF
Multi-family or commercial accounts (one meter serving multiple units) (CCF)	\$ 3.89 Per CCF	\$ 4.06 Per CCF
Moscow Cemetery (CCF)	\$ 3.31 Per CCF	\$ 3.44 Per CCF

STREET / STORM FEES

Banner

Large banner installation and removal	\$ 150.00 Per Banner	\$ 150.00 Per Banner
Small banner installation and removal	\$ 45.00 Per Banner	\$ 45.00 Per Banner

Stormwater user fee per Equivalent Service Unit (ESU)

Standard User Fee	\$ 7.92 Per ESU	\$ 8.16 Per ESU
Direct Discharger	\$ 1.58 Per ESU	\$ 1.63 Per ESU
MS4 Owner/Operator	\$ 6.34 Per ESU	\$ 6.53 Per ESU
K-12 Educational Activities	\$ 6.34 Per ESU	\$ 6.53 Per ESU

Other Fees

Informational sign installation	\$ 120.00 Plus Cost of Sign	\$ 120.00 Plus Cost of Sign
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Public Lighting Costs (per utility service)

Residential units	\$ 3.10	Per Month	\$ 3.10	Per Month
Commercial units	\$ 8.05	Per Month	\$ 8.05	Per Month

Right-Of-Way Excavation

Permit	\$ 35.00	Plus 100.00 Idaho Transportation Department permitting, if applicable)	\$ 35.00	Plus 100.00 Idaho Transportation Department permitting, if applicable)
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**Security deposit rate schedule
(total valuation of work in ROW)**

\$100 to \$500	\$ 245.00	\$ 245.00
\$501 to \$1,000	\$ 367.50	\$ 367.50
\$1,001 to \$1,500	\$ 490.00	\$ 490.00
\$1,501 to \$2,000	\$ 615.00	\$ 615.00
\$2,001 to \$2,500	\$ 735.00	\$ 735.00
\$2,501 to \$3,000	\$ 860.00	\$ 860.00
\$3,001 to \$3,500	\$ 980.00	\$ 980.00
\$3,501 to \$4,000	\$ 1,100.00	\$ 1,100.00
\$4,001 to \$4,500	\$ 1,230.00	\$ 1,230.00
Greater than \$4,500	\$ 1,850.00	\$ 1,850.00
Multiple Projects (up to four (4) active projects)	\$ 3,675.00	\$ 3,675.00

Traffic Control Devices / Setup**Parades**

Main Street - Minor Route	\$ 330.00	\$ 346.50
Other Routes and Locations	Time and Materials	Time and Materials
Neighborhood Block Party Traffic Control (setup and devices) One Block Standard Set-Up	\$ 92.00	\$ 97.00 Per Day

Crowd Control Barriers

Barrier rental fee	\$ 2.00	Per Barrier Per Event	\$ 2.00	Per Barrier Per Event
Replacement cost (if damaged or lost)	\$ 110.00		\$ 110.00	

City Barricades for Private Projects (applicable only when the City supplies devices on an emergency or prearranged basis for securing construction sites or other traffic revisions – standard traffic control operations shall not be eligible for device rental) (Limited Availability) (Maximum 10 devices per project)

Construction Sign			
Per Day	\$ 9.60	\$ 10.08	
Per Week	\$ 36.00	\$ 37.80	
Per Month	\$ 108.00	\$ 113.40	
Construction Sign with Tripod			
Per Day	\$ 20.40	\$ 21.42	
Per Week	\$ 76.80	\$ 80.64	
Per Month	\$ 152.00	\$ 159.60	
Hi-Level Sign Stand			
Per Day	\$ 3.60	\$ 3.78	
Per Week	\$ 10.80	\$ 11.34	
Per Month	\$ 31.00	\$ 32.55	
Type II Barricade			
Per Day	\$ 8.40	\$ 8.82	
Per Week	\$ 31.20	\$ 32.76	
Per Month	\$ 92.00	\$ 96.60	
Type III Barricade			
Per Day	\$ 32.40	\$ 34.02	
Per Week	\$ 127.20	\$ 133.56	
Per Month	\$ 379.00	\$ 397.95	
Construction Drum			
Per Day	\$ 12.00	\$ 12.60	
Per Week	\$ 46.80	\$ 49.14	
Per Month	\$ 132.00	\$ 138.60	
Tubular Markers			
Per Day	\$ 4.80	\$ 5.04	
Per Week	\$ 15.60	\$ 16.38	
Per Month	\$ 44.00	\$ 46.20	
28" Orange Traffic Cones			
Per Day	\$ 1.20	\$ 1.26	
Per Week	\$ 4.80	\$ 5.04	
Per Month	\$ 12.00	\$ 12.60	
Type A, B, C Warning Lights			
Per Day	\$ 2.40	\$ 2.52	
Per Week	\$ 6.00	\$ 6.30	
Per Month	\$ 16.00	\$ 16.80	
Set-up	\$ 62.00	\$ 65.10	
Removal	\$ 62.00	\$ 65.10	
<i>Traffic Control (Setup / Devices) for On-Street Events (Downtown Street Closures between A Street and 6th Street)</i>			
Recommended – 3rd Street to 5th Street			
Daytime	\$ 88.00	\$ 92.00	Per Day

Nighttime	\$ 136.00	\$ 143.00	Per Day
3rd Street to 6th Street (Includes 5th Street closure to alley)			
Daytime		\$ 99.00	Per Day
Nighttime		\$ 154.00	Per Day
1st to 3rd Street (Includes 2nd Street closure to alley)			
Daytime		\$ 99.00	Per Day
Nighttime		\$ 154.00	Per Day
<i>Partial Closures/Number of Continuous Blocks</i>			
One Block			
Daytime	\$ 88.00	\$ 92.00	Per Day
Nighttime	\$ 136.00	\$ 143.00	Per Day
Two Blocks			
Daytime	\$ 94.00	\$ 99.00	Per Day
Nighttime	\$ 147.00	\$ 154.00	Per Day
Three Blocks			
Daytime	\$ 99.00	\$ 104.00	Per Day
Nighttime	\$ 158.00	\$ 166.00	Per Day
Four Blocks			
Daytime	\$ 105.00	\$ 110.00	Per Day
Nighttime	\$ 169.00	\$ 177.00	Per Day
Other street closures (per block)			
Daytime	\$ 88.00	\$ 92.00	Per Day
Nighttime	\$ 136.00	\$ 143.00	Per Day

Schedule K: Sanitation

SUBJECT	FY2023 FEE		FY2024 FEE	
RATES FOR RESIDENTIAL UNITS				
Roll Cart - Variable Size, Variable Rate System (Cart Collected Weekly)				
35 Gallon	\$ 22.14	Per Month	\$ 23.22	Per Month
65 Gallon	\$ 28.43	Per Month	\$ 29.82	Per Month
95 Gallon	\$ 34.78	Per Month	\$ 36.48	Per Month
35 Gallon on Demand - Base Fee	\$ 16.74	Per Month	\$ 17.56	Per Month
35 Gallon on Demand - Per Service	\$ 2.10	Each	\$ 2.28	Each
Roll Cart Size Exchange (after initial 30-day period)	\$ 18.50	Each	\$ 20.07	Each
Roll Cart Replacement (lost, stolen, damage from abuse)	\$ 57.89	Each	\$ 62.79	Each
Carry-Out Service				
Outside of Building (additional per can/unit/month)	\$ 12.17		\$ 13.20	
Inside of Building (additional per/unit/month)	\$ 13.80		\$ 14.97	
Return Service (blocked roll cart, roll cart not set out on time or otherwise not able to be serviced by Franchise) per calendar year				
First Occurrence	No Charge		No Charge	
Second Occurrence	\$ 13.80		\$ 14.97	
Third and Following Occurrences	\$ 27.57		\$ 29.90	
Residential units utilizing mechanical containers or compactors shall be billed at the business rate for such equipment				
Miscellaneous				
Apartment Single Stream Recycling Fee	\$ 5.05	Per Unit Per Month	\$ 5.50	Per Unit Per Month
Garbage Exceeding Service Level	\$ 6.60	Per Can / Bag	\$ 6.60	Per Can / Bag
SOLID WASTE PROCESSING FACILITY ACCESS SERVICE				
Transfer Station Tipping Fee (MSW)	\$ 97.80	Per Ton	\$ 100.26	Per Ton
Compost Materials	No Charge		No Charge	
Clean Wood Waste	No Charge		No Charge	
Inert / Demolition Materials Tipping Fee (NMSW)	\$ 39.90	Per Ton	\$ 40.50	Per Ton
Mixed Materials Tipping Fee (MSW/NMSW)	\$ 69.00	Per Ton	\$ 70.04	Per Ton
Minimum Fee - MSC, NMSW or Mixed - includes 200 lbs. MSW or 460 lbs. NMSW or 280 lbs. Mixed	\$ 10.00	Per Trip	\$ 10.00	Per Trip

Large Appliances	\$ 6.90	Each	\$ 6.90	Each
Appliances that do not have the Chlorofluorocarbon removed, and do not have a certified removal sticker	\$ 25.55	Per Appliance	\$ 27.71	Per Appliance
Vehicle Bodies	\$ 43.35	Each	\$ 43.35	Each
Tires	\$ 213.15	Per Ton	\$ 225.00	Per Ton
Asbestos	\$ 167.50	Per Ton	\$ 167.50	Per Ton
<i>The foregoing rates are not all-inclusive. The City may establish and/or change rates for unique or special waste.</i>				

RATES FOR BUSINESS UNITS AND COMMERCIAL CANS

Commercial Single Stream Recycling Fee	\$ 5.05	Per Unit Per Month	\$ 5.50	Per Unit Per Month
Additional Commercial Recycling Cart	\$ 5.05	Per Unit Per Month	\$ 5.50	Per Unit Per Month
Loose yardage on ground	\$ 34.07	Per Cubic Yard	\$ 34.58	Per Cubic Yard
Extra Service for dumpster / mechanical containers with 24-hour notice	\$ 36.17	Per Dump Plus Tipping Fee	\$ 39.23	Per Dump Plus Tipping Fee
Extra service for dumpsters/mechanicals containers	\$ 16.70	Per Cubic Yard	\$ 16.95	Per Cubic Yard
Compactor Service Pick Up	\$ 232.61	Per Pick Up Plus Tipping Fee	\$ 253.54	Per Pick Up Plus Tipping Fee
Small Compactor Yardage	\$ 85.17	Per Cubic Yard	\$ 86.45	Per Cubic Yard

Commercial Roll Carts - Variable size, variable rate system (monthly fee per roll cart collected weekly)

35 Gallon	\$ 19.99	Per Month	\$ 19.74	Per Month
65 Gallon	\$ 30.17	Per Month	\$ 29.61	Per Month
95 Gallon	\$ 40.26	Per Month	\$ 39.40	Per Month
Roll Cart Size Exchange (after initial 60-day period)	\$ 18.50	Each	\$ 20.07	Each
Roll Cart Replacement (lost, stolen, damage from abuse)	\$ 57.89	Each	\$ 62.79	Each

TYPES OF SERVICES

Franchisee services/value of recycled materials retained by Franchisee: RMC hauled, emptied and exchanged by Franchisee	\$ 48.10	Per Haul	\$ 52.17	Per Haul
Franchisee services/value of recycled materials retained by customer: RMC hauled, emptied and exchanged by Franchisee.	\$ 57.80	Per Haul	\$ 62.29	Per Haul

Customer service/value of recycled materials retained by customer:
RMC hauled and exchanged by customer

\$ 0.00 Per Haul

\$ 0.00 Per Haul

RATES FOR DUMPSTERS/MECHANICAL CONTAINERS PER MONTH (Sales Taxes Will Be Added)

FY2023 FEE

Size / Yd	Rental	Tax	Times per Week				
			1	2	3	4	5
1	\$ 12.79	\$ 0.77	\$ 67.74	\$ 139.47	\$ 210.55	\$ 267.50	\$ 336.04
2	\$ 14.58	\$ 0.87	\$ 133.99	\$ 271.51	\$ 412.18	\$ 563.04	\$ 724.02
3	\$ 26.92	\$ 1.62	\$ 197.59	\$ 403.51	\$ 616.53	\$ 845.77	\$ 1,091.53
4	\$ 29.97	\$ 1.80	\$ 261.18	\$ 535.55	\$ 819.43	\$ 1,119.78	\$ 1,439.11
6	\$ 40.83	\$ 2.45	\$ 388.38	\$ 799.58	\$ 1,225.24	\$ 1,666.33	\$ 2,130.65
8	\$ 50.72	\$ 3.04	\$ 515.62	\$ 1,063.69	\$ 1,637.64	\$ 2,254.49	\$ 2,894.94

FY2024 FEE

Size / Yd	Rental	Tax	Times per Week				
			1	2	3	4	5
1	\$ 15.35	\$ 0.92	\$ 65.35	\$ 134.55	\$ 203.12	\$ 258.06	\$ 324.18
2	\$ 17.50	\$ 1.05	\$ 129.26	\$ 261.93	\$ 397.63	\$ 543.16	\$ 698.46
3	\$ 32.30	\$ 1.94	\$ 190.62	\$ 389.27	\$ 594.77	\$ 815.91	\$ 1,053.00
4	\$ 37.46	\$ 2.25	\$ 251.96	\$ 516.65	\$ 790.50	\$ 1,080.25	\$ 1,388.31
6	\$ 49.00	\$ 2.94	\$ 374.67	\$ 771.35	\$ 1,181.99	\$ 1,607.51	\$ 2,055.44
8	\$ 60.86	\$ 3.65	\$ 497.42	\$ 1,026.14	\$ 1,579.83	\$ 2,174.91	\$ 2,792.75

DUMPSTER LOCKING MECHANISMS

Dumpster Locking Mechanisms	\$ 3.50	Per Month	\$ 3.80	Per Month
Producers who request that their mechanical containers be temporarily removed shall be charged for removal and re-delivery of the container.	\$ 45.50	Per Move	\$ 49.35	Per Move

SPECIAL HAULS

Pickup truck when requested by customer from landfill to City	\$ 83.40	Plus Tipping Fee	\$ 90.46	Plus Tipping Fee
Packer truck when requested by customer				
On day of service	\$ 71.45	Plus Tipping Fee	\$ 77.49	Plus Tipping Fee
From landfill to city	\$ 147.55	Plus Tipping Fee	\$ 160.03	Plus Tipping Fee

ROLL-OFF UNIT (Fees Paid Directly to Latah Sanitation)

Special haul rates shall be charged for collection and disposal of dead animals.

Rate for hazardous wastes and for infectious and potentially harmful waste shall be the actual cost for such service as billed by the City, plus 10% for administrative costs.

Delivery / Exchange / Pickup (Per Trip)	\$ 128.08	Plus Tipping Fee
Rental Rate: No Rental Fees on Holidays		Plus 6% Sales Tax
8 Yards	\$ 5.70	Per Day
11 Yards	\$ 6.85	Per Day
15 Yards	\$ 8.00	Per Day
22 Yards	\$ 9.13	Per Day
30 Yards	\$ 11.41	Per Day
45 Yards	\$ 15.98	Per Day
Rental Sales Tax:		
8 Yards	\$ 0.34	Per Day
11 Yards	\$ 0.41	Per Day
15 Yards	\$ 0.48	Per Day
22 Yards	\$ 0.55	Per Day
30 Yards	\$ 0.68	Per Day
45 Yards	\$ 0.96	Per Day
Damage Deposit (Depending on container size and intended use. Applied toward hauling and tonnage charges if no damage occurs)	\$ 114.15 to \$570.77	
Sorting Fee (Unacceptable items found in container. Hazardous waste, tires, large appliances, etc.)	\$ 114.15	
Removal Delay Fee (Applies each occasion container is kept beyond scheduled removal date, without prior approval from Inland North Waste representative)	\$ 128.08	
Apartment Recycling Center Base Fee	\$ 1.50	Per Unit / Per Month