

Public Works / Finance Committee



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

**Monday
August 14, 2023**

4:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Committee meetings are televised, videotaped and/or recorded. Links to view the Committee meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

REGULAR AGENDA

1. Approval of Public Works/Finance Committee July 10, 2023 Minutes (ACTION ITEM) - Taylor Riedner

2. Disbursement Report July 2023 (ACTION ITEM) - Sarah Banks

Presentation of the Accounts Payable Report for the month ending July 2023.

ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of July 2023.

3. PUBLIC MEETING: Proposed Lot Division of a 10-Acre Parcel Located Directly North of the Current Terminus of Warbonnet Drive. (ACTION ITEM) – Aimee Hennrich

The applicant, Warbonnet LLC, is requesting a lot division to create four lots of approximately 3.24 acres, 1.70 acres, 1.70 acres, and 1.39 acres in size from an existing 10-acre parcel located directly north of the current terminus of Warbonnet Drive. The proposal includes parkland dedication of 20,060 square feet as well as the right of way dedication required to extend Warbonnet Drive to the northern property boundary. The subject property is located in the Multiple Family Residential (R-4) Zoning District. Within the R-4 Zoning District lots are required to be a minimum of 5,000 square feet in size and have a minimum lot width of 50 feet. All proposed lots meet the minimum lot area and width requirements of the R-4 Zone. In addition, lot division proposals within the R-4 Zone require 9% of the net developable land to be dedicated to parkland. On June 29, 2023, the Parks and Recreation Commission reviewed and recommended approval of the parkland dedication proposed as a part of this application. Property owners within 600 feet of the property have been notified of the proposed division and a sign was posted seven (7) days prior to the public meeting date.

PROPOSED ACTIONS: Recommend approval of the lot division request with no conditions; or recommend approval of the lot division request with conditions; or recommend denial of the lot division; or provide staff with further direction.

4. City of Elk River Solid Waste Disposal Agreement (ACTION ITEM) - Tim Davis

The City of Elk River approached the City of Moscow in 2022 regarding disposal of their waste through the Moscow Solid Waste Facility. The City of Elk River waste is collected then deposited at a centrally located compactor. The compactor is hauled on a roll-off truck, dumped and then returned. The City of Elk River produces approximately 150 tons of waste annually. Clearwater County has a disposal

agreement with Asotin County. Due to Elk River's location and proximity to the Moscow Solid Waste Facility, Clearwater County's failing roll-off truck, and Elk River's dissatisfaction with the services that they were receiving, The Moscow City Council elected to execute a disposal agreement with the City of Elk River in August of 2022 that expires September 30, 2023. The City of Elk River wishes to have the City of Moscow continue to provide these processing and disposal services. If the Moscow City Council agrees to execute this new disposal agreement, the term of the agreement will be in sequence with other disposal agreements recently executed with Latah County and other cities.

PROPOSED ACTIONS: Approve the Disposal Contract between the City of Elk River and the City of Moscow, Idaho as presented; or provide staff further direction.

5. Strategic Initiatives Grant Program (ACTION ITEM) - Alisa Anderson / Scott Bontrager

The Strategic Initiatives Grant Program is funded with one-time State of Idaho General Funds recommended by the Governor and approved by the Legislature intended to facilitate local transportation projects. All projects are required to be on public highways and streets and will be selected based on a competitive application from criteria developed by the Idaho Transportation Department. The City of Moscow falls under Category 2 which is rural or small urban areas with a population less than 50,000. Projects in this category are limited to \$2 million and do not require matching funds. City staff are proposing to apply for funding to install approximately 25,000 square yards of Asphalt Chip Seal and 100,000 square yards of Asphalt Slurry Seal in addition to three surface restoration (grind and inlay) projects. The restoration projects have been identified in the City's Roadway Condition Assessment Program and included in the Street Department's Capital Improvement Plan as a priority in upcoming budget years 2025-2028. These projects are located on Taylor Avenue, White Avenue, and "D" Street.

PROPOSED ACTIONS: Recommend approval to apply for the Strategic Initiatives Grant Program in an amount not to exceed \$2,000,000, or provide staff further direction.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.