

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
prc@ci.moscow.id.us

Regular Meeting
~Minute~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
April 27, 2023

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:16 pm

PRESENT: Ted Kisha; Cat Harner, Vice Chair; Gretchen Hayes, Mark Heinlein, Richard Gayler

STAFF: Kristie Ingham; David Schott; Greg Morrison; Tyler Ochoa; Drew Davis

ANNOUNCEMENTS: Schott let PRC know that Susan Petersen submitted her letter of resignation.

If any commissioners know anyone interested in being on PRC to please submit to Taylor Riedner at City Hall.

REGULAR AGENDA

1. Approval of Parks and Recreation Commission March 23, 2023 Minutes (ACTION ITEM) – Nancy Tribble

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Keisha moved to approve the minutes as presented. Hayes seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

None

3. Consideration of the Upcoming Commission Survey (ACTION ITEM) – David Schott

The Parks and Recreation Commission will review prior questions, discuss the vision and goal for using the survey tool moving forward, and develop a list of five (5) questions in order of priority for the public to respond to.

PROPOSED ACTIONS: Approve the five (5) survey questions; or take other such action deemed appropriate.

Schott referred to the past citizen surveys in the packet. Schott wants to review the old questions to get PRC thinking of questions to put out in August survey. Kisha would like to list Parks by name with how often people frequent them. Gayler would like if each member could write what their vision is for the survey and for Parks and Recreation. Schott proposes everyone to email him with what their vision of Parks and Recreation is for you and he will bring them back to the June meeting and present them all then.

Gayler moved to approve emailing Schott the vision commissioners have and Schott will present them at a next months meeting. Ted seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

4. **Consideration of the May 27, 2023 Farmers Market Dates (ACTION ITEM) – Nancy Tribble**
Each year the Parks and Recreation Commission hosts a booth at the Farmers Market. This year the Parks and Recreation Commission is scheduled to be at the Farmers Market on May 27th and August 19th. The commission will discuss staffing, theme, and logistical support from staff for the May 27th Farmers Market.

PROPOSED ACTIONS: Approve the staffing and theme for the May 27, 2023 Farmers Market; or take other action as deemed appropriate.

Harner reminded PRC the 27th is for Bee City USA (BCUSA) list. Harner is looking for who would like to be present at the Farmers Market for PRC. Heinlein and Kisha will both be present for the May date. Morrison reminded commission that Tribble stated at the last meeting that she too would be present at the May Farmers Market.

Richard moved to approve Heinlein, Kisha and Tribble will be present and theme for the May 27, 2023 Farmers Market for the BCUSA list. Heinlein seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

5. **Consideration of the Parks and Recreation Commission Annual Tour (ACTION ITEM) – Nancy Tribble**
Each year the Parks and Recreation Commission goes on a tour in lieu of a regular meeting. The commission will discuss the date of the tour and generate a list of site visits.

Kisha would like to do the annual tour for the July meeting. Harner suggest PRC email Schott ideas of where and what they would like to see on the tour. Kisha would like to see the Paradise Pathway lighting. Davis also suggested Lola Clyde Park if we receive the grant.

PROPOSED ACTIONS: Approve the date and list of sites to visit for the tour; or take other action as deemed appropriate.

Keisha move to do the PRC annual tour for the July meeting and email Schott with suggestions of parks to see. Hayes seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried.

REPORTS

1. Recreation and Pool Update – Greg Morrison

Morrison has been spending a majority of time working on his FY24 budget which he now has mostly complete. He has increased all costs by 15% which will include everything from pool passes to sports programs such as soccer and basketball. He explained that a lot of the increase is for staffing from officials and score keepers to HIRC staff. Equipment such as balls for all the sports had a 20% increase a piece along with shipping increases as well. Morrison just hired 4 lifeguard managers and today hired 1 of the 2 concessions managers for the HLAC. The outdoor fields are finally drying out with Oylear taking the longest which is typical. Morrison let PRC know he has also changed hours Tuesday mornings at the HIRC for pickleball only. Pickleball is now from 8am-12pm. People have really appreciated him doing so and have thanked him. Adult softball starts in two weeks along with girl's fast pitch at Ghormley. Morrison hired a HIRC staff as a seasonal help for Tanner Poulsen at the Joseph MSD playfields and are doing a great job together. Ochoa is currently working on Summer Break Kids Kamp and only has a few days that are not

maxed out with registration. It's Garden season and he is implementing new processes to hopefully make garden season go smoother at the HIRC Community Gardens.

2. Parks, Facilities and Community Forestry Update – David Schott

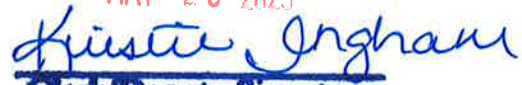
Schott let PRC know that there is 1 full time opening in the Parks department. Arbor day is tomorrow from 11am-12pm on the Public Library lawn which he will be present at and handing out free tree seedlings. The month of May is bike month. On May 19th the Bike to Work Day will take place downtown at the corner of 6th and Main St. from 7am-9am. The annual Pathways Bike Tour will be Sunday May 21 from 1:30pm-3:30pm beginning at Alturas Park and ending at Berman Creekside Park. The Mountainview Park restrooms will be done at the end of May. One of the four bathrooms will be heated and open all year round. Jay Lewis maintenance head is working hard on the HLAC to have it ready to go for the pool opening. Beginning Monday Lewis will also be overseeing the janitorial contracts.

UPCOMING EVENTS / MEETINGS:

Next Parks and Recreation Commission meeting: May 25, 2023.

ADJOURN 6:20pm

Minutes Approved On

MAY 25 2023

Clerk/Deputy Signature