

Public Works / Finance Committee



Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

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**Monday
June 12, 2023**

4:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 4:00 p.m.

PRESENT: Sandra Kelly, Drew Davis, Gina Taruscio

OTHERS: Mayor Art Bettge, Maureen Laflin

STAFF: Bill Belknap, Sarah Banks, Cody Riddle, Todd Drage, Mia Bautista, Taylor Riedner

REGULAR AGENDA

1. Approval of Public Works/Finance Committee May 22, 2023 Minutes (ACTION ITEM) - Taylor Riedner

The minutes were approved as presented.

2. Disbursement Report May 2023 (ACTION ITEM) - Sarah Banks

Presentation of the Accounts Payable Report for the month ending May 2023.

ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of May 2023.

Banks introduced the item by reflecting on major expenditure items including Whitcom 911 April through June quarterly fees, 6th payment for Booster Station Phase II, and 2nd DEQ Loan Payment for FY2023. Needing no further discussion, the Committee recommended approval and that it be placed on the Council consent agenda.

3. Edington 1st Addition Development Agreement Amendment (ACTION ITEM) - Todd Drage

BBC LLC, has submitted to the City a request to modify the phasing for the Edington 1st Addition Subdivision. The final plat, titled Edington 1st Addition, and the Development Agreement for the Addition was approved by City Council on Tuesday, September 6, 2022. Section X - Phasing, in the original agreement contained a figure that detailed 30 single family lots being included in a first phase, and then the remaining 73 lots being included in a second phase. The agreement amendment provides a new figure, detailing 17 lots being included in the first phase and the remaining 88 lots in the second phase. The amendment to the agreement and the original agreement have been included as an attachment to the packet.

PROPOSED ACTIONS: Recommend approval of the Development Agreement amendment with BBC LLC for the Edington 1st Addition; or provide staff with further direction.

Drage introduced the item as written above and reflected on previous completed phases of the development agreement. Phase 1 included Palouse River Drive frontage improvements, Conestoga Rd extension, and the Edington lift station. The total number of lots and single-family housing will not be changing with this amendment. The primary reason for the amendment is to accommodate for the gravity fed sewer lines and their location within the proposed phases. The Committee recommended approval and that it be placed on the Council consent agenda.

4. Second Amendment to Memorandum of Agreement Between BBC, LLC and the City of Moscow (ACTION ITEM) - Cody Riddle

Rich Beebe, representing BBC LLC, has requested a modification to an existing Memorandum of Agreement between his organization and the City of Moscow. The only change proposed is to extend the deadline for completion of public improvements from July 1, 2023, to October 31, 2023.

PROPOSED ACTIONS: Recommend approval of the proposed Amendment to the Memorandum of Agreement between BBC LLC and the City of Moscow; or provide staff further direction.

Drage introduced the item by providing background of the project that started in May 2021. The original completion date of December 31, 2022 got moved to July of 2023. There is not fiscal impact to this amendment. Needing no further discussion, the Committee recommended approval and that it be placed on the Council consent agenda.

5. Rendezvous in the Park Alcohol Use request in East City Park (ACTION ITEM) - Cody Riddle

Rendezvous in Moscow, Inc. is hosting its annual music and arts festival, Rendezvous in the Park, on Saturday, July 13-15, 2023 in East City Park. The festival features live, family-friendly concerts in the evenings, a two-day arts festival for children during the mornings, food vendors, and one licensed beer/wine vendor. Following standard operating procedures for events with alcohol within a City Park, Rendezvous in Moscow, Inc. is requesting the allowance of attendees to possess and consume alcoholic beverages within the event footprint during the hours of 4:30 p.m. and 10 p.m. during the aforementioned dates. Per Moscow City Code, Section 5-13-4, a draft resolution has been prepared by the Community Events Division and reviewed by the Legal Department for the Council's consideration.

PROPOSED ACTIONS: Recommend approval of the resolution allowing for the possession and consumption of alcoholic beverages in East City Park within the event footprint of Rendezvous in the Park during the listed times and dates of the event; or provide staff further direction.

Riddle introduced the item by sharing the footprint of the event scheduled.

Daryle Faircloth (Rendezvous) shared the recycling plans for the event including volunteers monitoring recycling containers and dumpsters.

Needing no further discussion, the Committee recommended approval and that it be placed on the Council consent agenda.

6. Southeast Moscow Water and Sewer District Expansion (ACTION ITEM) - Cody Riddle

The Board of the Southeast Moscow Water and Sewer District is seeking approval to expand their boundaries to incorporate one additional parcel located at 3600 Lenville Road. The expansion will allow for the connection of an existing single-family residential property to the sanitary sewer system.

PROPOSED ACTIONS: Recommend approval of the resolution to expand the Southeast Moscow Water and Sewer District; or provide staff further direction.

Riddle introduced the item by explaining the separation of the South East sewer district. The applicant's septic system is beginning to fail and is requesting to connect to the SE sewer district's system. The District Board approved the request in May of 2023. There is only one other property in the area that may request connection to the District in the future. Associated fees and agreements will be administered appropriately and the property owner will assume all charges for the hookups. This is approximately the 2nd expansion agreement that this district has seen in the last 40 years. The Committee recommended approval and that it be placed on the Council consent agenda.

ADJOURN

The meeting adjourned at 4:13 p.m.

