

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
pre@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
August 24, 2023

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. **Approval of Parks and Recreation Commission June 29, 2023 Minutes (ACTION ITEM) – Nancy Tribble**
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Approval of Parks and Recreation Commission July 27, 2023 Minutes (ACTION ITEM) – Nancy Tribble**
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

3. **Public Comment and Response to Previous Comments (limited to 15 minutes)**
Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.
4. **Report: Parks and Recreation Capital Improvement Plan – Cody Riddle, Deputy City Supervisor, Community Development**

Cody Riddle, Deputy City Supervisor, Community Development oversees the City of Moscow Capital Improvement Plan. Cody will provide a summary of the capital planning process, including the future outlook for Parks and Recreation projects.

PROPOSED ACTIONS: No action, report.

5. **Consideration of the Moscow City Council Annual Report (ACTION ITEM) – Nancy Tribble**

The Parks and Recreation Commission presents an annual report to Council each year. This year the annual report will be presented on October 16, 2023 in Council Chamber at City Hall at 7:00

P.M. The Parks and Recreation Commission will review and discuss the contents of the annual report prior to the Council presentation.

PROPOSED ACTIONS: Approve the 2023 Parks and Recreation Annual Report; or provide staff with further direction.

REPORTS

1. **Recreation and Pool Update – Greg Morrison**
2. **Parks, Facilities and Community Forestry Update – David Schott**

UPCOMING EVENTS / MEETINGS:

1. Next Parks and Recreation Commission meeting: September 28, 2023

ADJOURN

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
pre@ci.moscow.id.us

Regular Meeting
~Minutes~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
June 29, 2023

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:17 pm

PRESENT: Nancy Tribble, Chair; Ted Kisha; Cat Harner, Vice Chair; Gretchen Hayes, Mark Heinlein, Jeff Pilcher, Richard Gayler, Susan Steele

STAFF: Kristie Ingham; David Schott; Tyler Ochoa; Drew Davis, City Council Liaison

WELCOME AND ATTENDANCE

- Welcome Jeff Pilcher to the Parks and Recreation Commission**

ANNOUNCEMENTS

- Damon Burton Pickleball Courts dedication is July 7, 2023 at Ghormley Park beginning at 11:30 am.**

REGULAR AGENDA

- Approval of Parks and Recreation Commission May 25, 2023 Minutes (ACTION ITEM) – Nancy Tribble**
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Gayler moved to approve the minutes as presented. Heinlein seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried

- Public Comment and Response to Previous Comments (limited to 15 minutes)**
None.

- Consideration of Warbonnet Parkland Dedication (ACTION ITEM) – David Schott**

The Parks and Recreation Commission will consider the proposed parkland dedication for the Warbonnet Drive Phase 1 Lot Division. The proposed zoning of R-4, Multiple Family Residential Zoning, requires nine (9) percent of the net developable area to meet the parkland dedication requirements under Moscow City Code.

PROPOSED ACTIONS: Approve the parkland dedication of 0.47 acres and grading to meet the requirements of parkland dedication and defer the parkland dedication requirements until a later phase of the project; or take other such action deemed appropriate.

Schott referred to Warbonnet Drive Phase 1 Lot Division handouts in the packet. Schott introduced Scott Becker from Hodge & Associates Engineering whom is here to help any questions PRC may have. In total there are three phases for Warbonnet Drive. Staff is recommending going with the land option in this plan and do the rough grading for the park. Phase one at the earliest would begin next year. Staff is differing the parkland dedication until phase 3.

Ted moved to approve the parkland dedication of 0.47 acres and grading to meet the requirements of parkland dedication and defer the parkland dedication requirements until a later phase of the project. Heinlein seconded. Roll Call vote: Ayes: Tribble, Kisha, Heinlein, Pilcher, Steele. Nays: Gayler, Harner and Hayes. Motion carried

4. Discussion: July 27, 2023 Parks and Recreation Annual Tour – Nancy Tribble

The Parks and Recreation Commission will discuss and generate ideas for areas to visit for the upcoming Parks and Recreation Commission tour.

Tribble recommended emailing Schott if you have recommendations of parks that PRC would like to visit on the tour. Schott suggested visiting Milton Arthur Park, Lola Clyde Park, the Warbonnet property and/or Phillips Farm as well. PRC agreed to email Schott with their ideas or suggestions of where they would like to go prior to the Annual Tour July 27th.

PROPOSED ACTIONS: No action, discussion.

5. Discussion: Parks and Recreation Commission Participation in the Farmers Market – Nancy Tribble / Mark Heinlein

The Parks and Recreation Commission will discuss their participation in the Farmers Market.

PROPOSED ACTIONS: No action, discussion.

Tribble and Heinlein were present for Farmers Market in May. Heinlein recommends something such as pickleball rackets or something to grab people's eyes to be present on the table. Tribble suggested having some flowers that are pollinator flowers, a bee hive or a bee house on the table. Heinlein and Tribble also suggested to have something interactive such as Cornhole present for kids to play. Overall, they feel it went well.

6. Consideration of the August 19, 2023 Farmers Market (ACTION ITEM) – Nancy Tribble

The Parks and Recreation Commission will discuss their participation in the Farmers Market. At a prior meeting, the Parks and Recreation Commission approved a theme for the August Farmers Market to promote upcoming fall programs and sports to provide awareness and encourage couches and athletes to sign up.

PROPOSED ACTIONS: Approve staffing for the August 19, 2023 Farmers Market; or take other such action deemed appropriate.

Harner, Hayes and Kisha volunteer to be present for the August 19th Farmers Market talking about what Recreation needs for parent volunteers. They will have print outs available with information to hand out.

Gayler moved to approve for the August 19, 2023 Farmers Market. Harner seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried

REPORTS

1. Recreation and Pool Update – Greg Morrison

Morrison let PRC know that the HLAC has already had every incident possible with near drownings, rescues with shortness of breath, loose stool, lightning and thunder, and oxygen assistance. HLAC has 58 lifeguards which is 30% more than last year and over 30 concessionaires with 2 new concession managers. T-ball and coach pitch baseball just started and everything is going well. Omega electric is doing tiny kids T-Ball to replace T-Ball for Gropp Electric this year. They have 75 kids signed up for that along with more on waitlist. Ochoa reported to the PRC that Kids Kamp is full and is going well with next week being week 3.

2. Parks, Facilities and Community Forestry Update – David Schott

Schott informed the PRC that Parks restrooms will now be cleaned by contracted cleaning service. He got some good numbers back and move to have contracted cleaners for parks beginning in July as a pilot program. The Mountain View restrooms will open end of next week. Schott is looking for a contractor for the Milton Arthur Park playground installation. Facilities is working on an asset plan to chart bigger expenses over 20-30 years for buildings. The downtown fountain pump went out and should be replaced shortly. Parks is fully staffed with full time staff and lots of seasonal hires as a full-time staff is a coach of the Moscow School District wrestling team and recruited them to come work as seasonals.

UPCOMING EVENTS / MEETINGS:

1. Damon Burton Pickleball Courts dedication: July 7, 2023
2. Parks and Recreation Annual Tour: July 27, 2023
3. Parks and Recreation Commission Farmers Market: August 19, 2023
4. Next Parks and Recreation Commission meeting: August 24, 2023

ADJOURN 6:10pm

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
pre@ci.moscow.id.us

Workshop
Parks Tour
~Minutes~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
July 27, 2023

5:15 PM

Multiple Parks and Facilities

The tour began at 5:15 pm

PRESENT: Nancy Tribble, Chair; Ted Kisha; Cat Harner, Vice Chair; Gretchen Hayes, Jeff Pilcher, Susan Steele, Robert Sproull.

STAFF: David Schott; Kristie Ingham; Tyler Ochoa

TOUR AGENDA

1. **Meet at Hamilton Indoor Recreation Center, 1724 E F St**
 - a. Welcome Robert Sproull to the Parks and Recreation Commission
2. **Tour of Parks**

Schott provided details of each park/facility.

 - A. **Lola Clyde Park**
 - B. **Virgil Phillips Farm**
 - C. **Warbonnet Lot Division**
 - D. **Milton Arthur Park**
3. **Return to Hamilton Indoor Recreation Center**

ADJOURN

The tour ended at 6:40 pm