

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Commission Chair
fmc@ci.moscow.id.us

Regular Meeting
~Agenda~

Amanda Argona
Staff Liaison
208-883-7132

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Wednesday
September 6, 2023

4:00 PM

Council Chambers
206 E. 3rd St.

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. **Mission of the Moscow Farmers Market**

The Moscow Farmers Market celebrates life on the Palouse by providing the community with the opportunity to buy and sell local and regional agricultural products (e.g., crops, meat, cheese, wine, etc.), distinctive handmade goods, artisan pieces, and original recipe cuisine. This venue is meant to encourage and support sustainable economic, social and environmental practices.

2. **Approval of Farmers Market Commission August 1, 2023 Minutes (ACTION ITEM)**

PROPOSED ACTIONS: Approve minutes, amend minutes, or take such other action deemed appropriate.

3. **Public Comment and Response to Previous Comments (limited to 10 minutes)**

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

4. **Halloween Costume Contest (ACTION ITEM) – Argona**

This will be the fourth annual costume contest to celebrate the end of the Market season. Attached for review is the proposed in-person format. Last year, three Commission members acted as judges and one Commission member co-emceed the event with a Council member. Volunteers were recruited to assist with check-in, and staff assisted with photos of each participant.

PROPOSED ACTIONS: Select format for the 2023 Halloween Costume Contest; or take such other action as deemed appropriate.

5. **Assign members to new Commission Handbook Subcommittee (ACTION ITEM)**

The Farmers Market Commission voted to create a new subcommittee at the Aug., 1 meeting. The purpose and intent of this subcommittee is to create a more comprehensive on-boarding process via the development of a Handbook specific to the Farmers Market

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Commission. Attached are current assignments; it is generally recommended that Commission members not serve on more than two subcommittees to avoid burnout and share tasks. To avoid violating Idaho's Public Meeting Law, subcommittees will have no more than four Commission members assigned at a given time. Staff is also recommending that this Commission be active in the Spring/Summer based on current subcommittee activities during the calendar year.

PROPOSED ACTIONS: Assign up to four Commission members to the Commission Handbook Subcommittee; or take such other action as deemed appropriate.

REPORTS

1. **Community Events Manager report – Argona**

ANNOUNCEMENTS

1. **Farmers Market Commission representation required**

- **Sep. 30, 7:45 am to 1 pm – RMA Customer count**
Minimum of five Commission members and/or volunteers.
- **Oct. 21 7:45 am to 1 pm – RMA Customer count**
Minimum of five Commission members and/or volunteers.
- **Oct. 28, 9 am to 12 pm (contest)– Halloween Costume Contest**
Minimum of four Commission members to assist with emceeing and judging. Two to three additional volunteers to be recruited for check-in.

2. **Proposed Items for Future Agendas**

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

3. **Farmers Market Commission regular meeting Tuesday, October 3, 2023 at Moscow City Hall in Council Chambers.**

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.