

Administrative Committee



Regular Meeting ~Agenda~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208-883-7015

Monday
September 25, 2023

4:00 PM

Council Chambers
206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to today's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item and limitations may be placed on the time allowed for comments. If you plan to address the Committee, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Committee meetings are televised, videotaped and/or recorded. Links to view the Committee meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

REGULAR AGENDA

1. **Approval of Administrative Committee August 28, 2023 Minutes (ACTION ITEM) - Taylor Riedner**
2. **Houston-Galveston Area Council of Governments Interlocal Contract for Cooperative Purchasing (ACTION ITEM) - Bill Belknap**

Idaho Code § 67-2807 authorizes political subdivisions of the State of Idaho to participate in cooperative purchasing agreements with the State of Idaho, other Idaho political subdivisions, other government entities, or associations thereof with the approval of its governing board. The Houston-Galveston Area Council of Governments (H-GAC) is a cooperative purchasing consortium that conducts public competitive procurements compliant with state statutes and provides an efficient means of procuring certain goods and services. The City has previously participated in the program and purchased the last two fire engines through the program. The City desires to continue to participate in the H-GAC program and is seeking Council approval to execute a new Interlocal Contract for Cooperative Purchasing and authorize the Mayor's signature.

PROPOSED ACTIONS: Recommend approval of the Interlocal Contract for Cooperative Purchasing and authorize the Mayor's signature thereon through the proposed resolution; or provide staff further direction.

3. **Idaho Public Television Tower Lease Agreement (ACTION ITEM) - Bill Belknap**

The City is currently working toward the replacement of the City's emergency communications radio system due to the current equipment reaching end-of-life as well as system coverage deficiencies. One component of that project will include the installation of additional radio antennas and equipment on the radio tower located on Paradise Ridge which is owned by the State of Idaho and operated by Idaho Public Television (IPTV). Staff worked with IPTV to prepare a lease agreement to allow the installation of the new equipment planned for installation with the new radio system. The Lease Agreement was approved by the City Council on May 15th of this year. However, after that approval, IPTV and the University of Idaho identified a use limitation within the site lease between IPTV and the University of Idaho that would potentially preclude the City's proposed emergency communications use on the site. The University of Idaho Board of Regents approved an amended site lease at their August meeting to address this conflict, and the City and IPTV have amended the lease agreement to reflect the amended site lease and extend the lease term to be concurrent with IPTV's site

lease. The agreement is back before the Council for approval with these modifications.

PROPOSED ACTIONS: Recommend approval of the proposed lease agreement, or provide staff further direction.

4. Proposed Repeal of Moscow City Code Chapter 10, Title 5 (ACTION ITEM) - Bill Belknap

Recent judicial decisions have identified that it is unclear whether the City has the authority to continue to charge the public street lighting fee that was established in 1998. Out of an abundance of caution, City staff is recommending that the City cease the collection of this fee until there is legislative or judicial action that firmly establishes the authority to collect public lighting fees. Staff has prepared an ordinance to repeal Chapter 5 of Title 10 which established the street light fee for the Council's consideration.

PROPOSED ACTIONS: Recommend approval of the proposed Ordinance repealing Chapter 5, Title 9 of Moscow City Code; or provide staff further direction.

5. Proposed amendment to the FY2024 Fee Resolution (ACTION ITEM) - Bill Belknap

Recent judicial decisions have identified that it is unclear whether the City has the authority to continue to charge the public street lighting fee that was established in 1998. Out of an abundance of caution, City staff is recommending that the City cease the collection of this fee until there is legislative or judicial action that firmly establishes the authority to collect public lighting fees. Additionally, recent updates to the City's cost allocation model have resulted in the ability to defer some of the proposed sanitation rate increases. Staff has prepared a resolution to amend the adopted FY2024 fee resolution to incorporate these fee amendments for the Council's consideration.

PROPOSED ACTIONS: Recommend approval of the proposed Resolution; or provide staff further direction.

6. Idaho Counties Risk Management Program Joint Powers Subscriber Agreement (ACTION ITEM) - Bill Belknap

The Idaho Counties Risk Management Program (ICRMP) provides the City with liability and property insurance coverage. ICRMP has updated its Joint Powers Subscribers Agreement that describes member's rights and obligations, ICRMP governance and other general provisions. ICRMP is requesting the Mayor's signature on the updated Joint Powers Subscribers Agreement.

PROPOSED ACTIONS: Recommend approval of the Joint Powers Subscriber Agreement; or provide staff further direction.

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.