

Public Works / Finance Committee



Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

**Monday
September 11, 2023**

4:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 4:00 p.m.

PRESENT: Julia Parker, Sandra Kelly, Drew Davis

OTHERS: Council Member Gina Taruscio

STAFF: Bill Belknap, Cody Riddle, Sarah Banks, Mia Bautista, Taylor Riedner

REGULAR AGENDA

1. Approval of Public Works/Finance Committee August 14, 2023 Minutes (ACTION ITEM) - Taylor Riedner

The minutes were approved as presented.

2. Disbursement Report August 2023 (ACTION ITEM) - Sarah Banks

Presentation of the Accounts Payable Report for the month ending August 2023.

ACTION: Approve and authorize the use of digital signatures to sign the Disbursements Report for the month of August 2023.

Banks introduced the item by reflecting on major expenditures including a Whitcom quarterly fee, Lincoln St sewer project payment, Lilly St construction payment 3, Almon Ashbury alley project payments 3 and 4, Booster station phase 2 payment 9. The Lilly St project does not have a defined amount of payments and instead progress payments are disbursed until the project is done. The project is anticipated to be done late this fall. Other notable transactions included a \$4,000 donation Rec & Culture received which included proceedings from the Mayor's Golf Tournament, and a down payment on an e-bike for the police department. The Committee recommended approval, authorized the use of digital signatures and placed it on the Council consent agenda.

3. Moscowberfest Alcohol Use Request in Entertainment District (ACTION ITEM) - Amanda Argona

The Moscow Chamber of Commerce is hosting the third annual Moscowberfest on Saturday, October 7th, from 4 pm to 8 pm on Main Street between 3rd and 6th Streets. This annual event is stylized in the spirit of fall folk festivals. The applicant anticipates no more than ten (10) licensed beer and/or wine vendors, up to six (6) food vendor tents, and up to six (6) vendors facilitating street games, activities, and competitions. The event has been reviewed and approved as of August 7, 2023. Following standard operating procedures for events with alcohol that are within the Entertainment District boundaries, Moscowberfest is requesting a temporary suspension of the open container law by resolution. Per Moscow City Code, Section 10-1-12; a draft resolution has been prepared for Council's consideration.

PROPOSED ACTIONS: Recommend approval of the resolution allowing for the temporary suspension of the open container law within the event footprint of Moscowberfest for the duration of the event; or provide staff with further direction.

Riddle introduced the item by reflecting on the event from previous years. A formal survey of surrounding business has not been done, however, the Chamber of Commerce provided feedback of a few restaurants receiving greater sales during the event and have not heard of any complaints.

Belknap reviewed requirements that must be met by those that wish to host a downtown Entertainment District event. The Chamber of Commerce has entered into an agreement with the City to allow 3 annual community downtown events.

The Committee recommended approval and that it be placed on the Council consent agenda.

4. Proposed Lot Line Adjustment at 1020 Palouse River Drive and 2000 S Mountain View Rd (ACTION ITEM) – Aimee Hennrich

The applicant, Blum Enterprises 4, LLC, is requesting a lot line adjustment between two properties located at 1020 Palouse River Drive and 2000 S Mountain View Rd. The proposed lot line adjustment would increase 1020 Palouse River Drive from 7.03 acres to 8.85 acres and decrease 2000 S Mountain View Rd from 12.24 acres to 10.42 acres. The parcel addressed 2000 S Mountain View Rd is currently vacant land which was recently rezoned to the Multiple Family Residential (R-4) Zoning District, while 1020 Palouse River Drive contains a single-family home and is within the Farm Ranch Outdoor Recreation (FR) Zoning District. Within the R-4 Zoning District, lots are required to be a minimum of 5,000 sf and a minimum lot width of 50 feet. Within the FR Zoning District, the minimum lot area is 3 acres and the minimum lot width is 100 feet. The proposed lot line adjustment meets all zoning code requirements including building setbacks.

PROPOSED ACTIONS: Recommend approval of the lot line adjustment request; or recommend approval of the lot line adjustment request with conditions; or recommend denial of the lot line adjustment request; or provide staff with further direction.

Hennrich introduced the item by reviewing the subject properties and zoning requirements. Needing no further discussion, the Committee recommended approval and that it be placed on the Council consent agenda.

ADJOURN

The meeting adjourned at 4:12 p.m.

