

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
pre@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
October 26, 2023

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

- 1. Approval of Parks and Recreation Commission August 24, 2023 Minutes (ACTION ITEM)**
– Nancy Tribble
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

- 2. Public Comment and Response to Previous Comments (limited to 15 minutes)**
Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

- 3. Consideration of the November/December Combined Commission Meeting (ACTION ITEM) – David Schott**
Each year the Parks and Recreation Commission meets on the first Thursday of December for the combined November and December meeting that fall near the Thanksgiving and Christmas holidays. However, many Commission members would like to attend the Light up the Season Parade. Over the past few years, the parade has been on the first Thursday of December. With this being the case, the commission will discuss a recurring combination meeting for November and December the second Thursday of December. The Commission will decide: 1) the 2023 meeting schedule, December 14, 2023 and; 2) Whether or not to make this their standard schedule for the future.

PROPOSED ACTIONS: Approve the second Thursday of December as the combined meeting for November and December and to make this part of standard schedule for future; or provide staff with further direction.

- 4. Report: Bee City USA Volunteer Project at Harvest Park – Mark Heinlein**
On September 23, 2023 Mark Heinlein lead a volunteer project at Harvest Park to support Bee City USA by planting pollinator plants within the dogleg of Harvest Park. Mark will provide a report on the event.

PROPOSED ACTIONS: No action, report.

5. Report: Rotary Club of Moscow Peace Pole Project – David Schott

Rotary Club of Moscow has entered into an agreement with the City of Moscow to adopt the main landscape planter around the plaza at Jim Lyle Rotary Park. In the past, Rotary Club of Moscow constructed a flag pole and landscape bed in the plaza area of the park. This year, Rotary Club of Moscow installed a peace pole in the plaza landscape area.

PROPOSED ACTIONS: No action, report.

STAFF REPORTS

- 1. Recreation and Pool Update – Greg Morrison**
- 2. Parks, Facilities and Community Forestry Update – David Schott**
 - a. Update on the Milton Arthur Park playground equipment**

UPCOMING EVENTS / MEETINGS:

- 1. Next Parks and Recreation Commission meeting: TBD**

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

PARKS & RECREATION COMMISSION



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Regular Meeting
~Minutes~

David Schott / Greg Morrison
Staff Liaisons
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Thursday
August 24, 2023

5:15 PM

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The meeting was called to order at 5:15 pm

PRESENT: Nancy Tribble, Chair; Ted Kisha; Cat Harner, Vice Chair; Mark Heinlein, Jeff Pilcher, Robert Sproull

STAFF: Kristie Ingham; David Schott; Greg Morrison; Cody Riddle; Drew Davis, City Council Liaison

ANNOUNCEMENTS

REGULAR AGENDA

1. Approval of Parks and Recreation Commission June 29, 2023 Minutes (ACTION ITEM) – Nancy Tribble

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Harner moved to approve the minutes as presented. Heinlein seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried

2. Approval of Parks and Recreation Commission July 27, 2023 Minutes (ACTION ITEM) – Nancy Tribble

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Harner moved to approve the minutes as presented. Sproull seconded. Roll Call vote: Ayes: Tribble, Kisha, Harner, Pilcher, Sproull. Abstentions: Heinlein Nays: None. Motion carried

3. Public Comment and Response to Previous Comments (limited to 15 minutes) None

4. Report: Parks and Recreation Capital Improvement Plan – Cody Riddle, Deputy City Supervisor, Community Development

Cody Riddle, Deputy City Supervisor, Community Development oversees the City of Moscow Capital Improvement Plan. Cody will provide a summary of the capital planning process, including the future outlook for Parks and Recreation projects.

PROPOSED ACTIONS: No action, report.

Schott introduced Riddle and gave PRC a background on Riddle's position with the city. Riddle presented PRC with the Capital Improvement Plan (CIP). Riddle expressed he hears from the public and PRC about expanding on parts of Parks and Rec. Riddle wanted to inform commission how budgeting and the process of the 10-year plan works with long term needs. CIP is updated every year with long term goals still in mind. Everything in the CIP is compared with other departments needs as well. Over the next 10 years there are 9 million dollars' worth of projects in Parks and Recreation departments requests. One of the upcoming projects is for this fall by expanding the lawn and seating area in the HLAC along with parks and pathways in the next year. There will be things along the way that come up that are not in the CIP and become an emergency. In this case it then moves things in the CIP down in priority and moves the emergency items up. Schott suggest at next month's PRC meeting brainstorming projects for CIP that PRC would like looked at.

5. Consideration of the Moscow City Council Annual Report (ACTION ITEM) – Nancy Tribble

The Parks and Recreation Commission presents an annual report to Council each year. This year the annual report will be presented on October 16, 2023 in Council Chamber at City Hall at 7:00 P.M. The Parks and Recreation Commission will review and discuss the contents of the annual report prior to the Council presentation.

PROPOSED ACTIONS: Approve the 2023 Parks and Recreation Annual Report; or provide staff with further direction.

Tribble let commission know that she will be out of town on the 16th. Schott let commission know that he will be out of town on the 2nd for Council Meeting as well. Schott and Harner will present at the 16th meeting. Schott reviewed last years Annual Report with commission

Kisha moved to approve the October 16th 2023 to present to City Council Parks and Recreation. Heinlein seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried

REPORTS

1. Recreation and Pool Update – Greg Morrison

Morrison updated commission on the HLAC season. The HLAC will be closed for season in a couple weeks with only two weekends remaining. We ended the year with 52 lifeguards that worked hard all summer. Morrison was impressed with both his lifeguard managers and concession managers and most of them will be returning next year. Omega Tiny Tots T-ball started and has done well with only canceling one week due to heat. Morrison is in the process of getting ready for fall and winter sports to begin. Morrison announced he will be retiring on July 1st 2024. Tanner Paulson has been working hard at MSD Playfields this past month along with replacing the irrigation pump for the sprinkler system there.

2. Parks, Facilities and Community Forestry Update – David Schott

Schott let commission know that the pathway overlay has begun around Good Sam. Milton Arthur playground is being built as of right now and staff is updating the irrigation system from a temporary irrigation system to a permanent system. Morgan Orchard drinking fountain is getting plumbed in and should be up and running in the next couple of weeks. Parks have been having problems with pumps out at Mountain View and staff is working to get them fixed right now. The Bee City USA Subcommittee finalized their species list and nursery list which is up on the City of Moscow website. Hordemann's Pond is closed

due to algae. MAMBA will be brush clearing this fall to start the trails on the Moscow Mountain property, and the Public Library Arbor Day trees have been replaced.

Harner spoke to PRC about this past weekend she and Hayes were at Farmers Market. Some of the feedback from the public as to why most of them do not want to volunteer to coach sports are game times along with having multiple children in the same sport and want to watch both kids. A lot of people had questions about pickleball and the possibility of Parks and Rec putting on clinics. Some people suggested to have a community event calendar so people can see deadlines for signing up for recreation activities in one spot.

UPCOMING EVENTS / MEETINGS:

1. Next Parks and Recreation Commission meeting: September 28, 2023

ADJOURN 6:20pm

NOTICE: Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.