

PARKS & RECREATION COMMISSION



Iris Mayes
Bee City USA
Subcommittee Chair

Bee City USA
Subcommittee Regular
Meeting
~Agenda~

David Schott
Staff Liaison
208-883-7098

prc@ci.moscow.id.us

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

**Thursday
November 9, 2023**

9:00 AM

**Haddock Building First
Floor Conference Room
504 Washington Street**

WELCOME AND INTRODUCTIONS

REGULAR AGENDA

1. **Approval of Bee City USA Subcommittee Commission August 10, 2023 Minutes (ACTION ITEM) – Iris Mayes**
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment and Response to Previous Comments (limited to 15 minutes)**
Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **Consideration of the 2023 Annual Report to Bee City USA (ACTION ITEM) – Iris Mayes / David Schott**
The Bee City USA Subcommittee will discuss the contents of the 2023 draft annual report to Bee City USA. From the information gathered, staff will prepare the draft annual report to present at the February 8, 2024 Bee City USA Subcommittee meeting. The final annual report is due to Bee City USA February 28, 2024.

This information will also be used to prepare an annual report and presentation to the Parks and Recreation Commission. The target presentation date to the Parks and Recreation Commission meeting is February 22, 2024.

PROPOSED ACTIONS: Approve the content of the 2023 annual report; or take other such action deemed appropriate.

REPORTS / UPDATES

1. **Harvest Park Dogleg Pollinator Planting Report: Mark Heinlein**
2. **Review Bee City USA Subcommittee member contact information: Iris Mayes**

UPCOMING EVENTS / MEETINGS

Next Meeting: February 8, 2023, 9:00 a.m., Haddock Building First Floor Conference Room

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adaordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

PARKS & RECREATION COMMISSION



Iris Mayes
Bee City USA
Subcommittee Chair

Bee City USA
Subcommittee Regular
Meeting
~Minutes~

David Schott
Staff Liaison
208-883-7098

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<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

**Thursday
August 10, 2023**

9:00 AM

**Haddock Building First
Floor Conference Room
504 Washington Street**

The meeting was called to order at 9:00 a.m.

PRESENT: Iris, Mayes; Chair, Mark Heinlein; Vice Chair, Pamela Brunsfeld

STAFF: David Schott, Melissa Fisher

1. Approval of Bee City USA Subcommittee Commission May 11, 2023 Minutes (ACTION ITEM) – Iris Mayes

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Brunsfeld moved to approve the minutes. Heinlein seconded. Roll call vote. Ayes: unanimous. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 15 minutes)

David Hall (Moscow, Idaho) contributed several miscellaneous edits to the Bee City USA Native Plant Species Guide, which were emailed to Schott prior to the meeting.

3. Consideration of the Native Plant Species Guide (ACTION ITEM) – Iris Mayes / David Schott

The Bee City USA Subcommittee approved the native plant species list during their February 16, 2023 meeting and the agenda item for the May 11, 2023 meeting. City staff have created a draft guide for consideration of the subcommittee. The purpose of the guide is twofold. One, public outreach and education. Two, the guide is part of the requirements for the Bee City USA certification.

The commission reviewed the draft guide and had several miscellaneous edits. The edits were all discussed and agreed upon.

PROPOSED ACTIONS: Approve the Native Plant Species Guide; or take other such action deemed appropriate.

Heinlein moved to approve the Native Plant Species Guide, with the discussed edits made. Brunsfeld seconded. Roll call vote. Ayes: unanimous. Motion carried.

4. Consideration of a 2023 Pollinator Project – David Schott

The Bee City USA Subcommittee discussed possible projects for 2023 at their November 10, 2022 and February 16, 2023 meetings. The City has \$2,000 for the project allocated in FY2023. The 2023 project will be a pollinator project in the dog leg of Harvest Park. This area of Harvest Park is intended to focus on pollinators to support the adjacent edible forest. The subcommittee will discuss the timeframe, volunteers, and scope of the 2023 pollinator project.

The Commission discussed a tentative project date of September 23rd 2023, and also discussed reaching out to several different groups (Palouse Clearwater Environmental Institute and Moscow Garden Club) for their assistance in planting a variety of species of pollinator plants in the dog leg of Harvest Park.

PROPOSED ACTIONS: Approve the 2023 pollinator project details; or take other such action deemed appropriate.

Heinlein made motion to approve the tentative date of September 23, 2023 for the pollinator plant project. Brunsfeld seconded. Roll call vote: yes. unanimous. Motion carried.

UPCOMING EVENTS / MEETINGS

Next Meeting: November 9, 2023, 9:00 a.m., Hadlock Building First Floor Conference Room

ADJOURN

The meeting was adjourned at 10:00 a.m.

Bee City USA

Renewal Preview – Report on 2022

This is a preview of questions on the Bee City USA annual renewal form. You can use this to gather your responses before copying and pasting them into the official form. You will be asked to review and update your contact information and other general information about your committee on the **About** and **Profile** tabs. *New affiliates have one calendar year before they report. If you joined in 2022, you do not need to report or pay until 2/29/2024.*

Education & Outreach

How many pollinator-related events did you host or help with last year (in total)?

How many people attended those events (in total)?

How many Bee City USA logo street signs have you installed to date (in total)?

Did your city council/county commission (highest elected body) issue a proclamation for National Pollinator Week last summer?

Please describe pollinator conservation event(s) in your community last year, whether your committee hosted them or not, but indicating which of the events your committee hosted. Recommended word count: 200-400 words.

Please upload a photo(s) of education & outreach activities (up to 3 photos).

Please provide a caption for each education & outreach photo you uploaded.

Enhancing Pollinator Health & Habitat

How many habitat projects did you help to create or enhance last year?

How many total square feet of habitat were created or enhanced?

How many volunteers helped with those projects?

Please check all that describe the habitats you helped to create or enhance last year with pollinator benefit in mind:

- Flower garden;
- Vegetable garden;
- Orchard;
- Natural area with tree snags and stumps, and bare areas for ground nesting species;
- Meadow; Pollinator-friendly lawn (with flowering clover, dandelions...);
- Herb garden;
- Native milkweed planting for monarchs and bees (where appropriate);
- Invasive/exotic plant species removal for habitat improvement;
- Native pollinator-friendly tree planting;
- Native pollinator-friendly shrub border/hedgerow planting;
- Rain garden/bioswale;
- Roadside/rights of way planting;
- School garden;
- Other

Please describe pollinator habitat creation or enhancement event(s) in your community last year, whether your committee hosted them or not. Recommended word count: 200-400 words.

Please upload a photo(s) of pollinator habitat and related activities (up to 3 photos).

Please provide a caption for each pollinator health & habitat photo you uploaded.

Policies & Practices

What actions have you taken to make pest management practices more pollinator-friendly?

- (Implemented or maintained a written IPM plan;
- Avoided use of pesticides in public sites containing designated pollinator habitat or other sensitive features (except when targeted use is deemed the best option for invasive or noxious weed, insect or disease management);
- Implemented non-chemical pest prevention and management methods on city or campus grounds;
- Eliminated pesticide uses that are solely to maintain aesthetics on city or campus grounds;
- Reduced the total area of city or campus-managed lands to which pesticides are applied;
- Restricted pesticides used to organic pesticides on city or campus grounds;
- Eliminated use of neonicotinoid insecticides on city or campus grounds;

- **Dropped pesticide use altogether on city or campus grounds; Distributed educational materials to residents or students to encourage the reduction or elimination of pesticide use; Sourced plants for city or campus grounds using “Buying Bee-Safe Plants” methods recommended by Xerces Society. (See <https://xerces.org/publications/fact-sheets/buying-bee-safe-plants>);**
- **Sourced plants for city or campus grounds that were not treated with neonicotinoids; Encouraged developers and private landscapers to source plants using “Buying Bee-Safe Plants” methods recommended by Xerces Society. (See <https://xerces.org/publications/fact-sheets/buying-bee-safe-plants>);**
- **Encouraged developers and private landscapers to source plants that were not treated with neonicotinoids)**

Please provide more detail about pollinator-friendly pest management actions on city or campus managed property. Recommended word count: 200-400 words.

Are efforts underway in your community to further reduce pesticide use in residential or business areas? This may include neighborhood-led efforts, outreach to landscapers, etc. If so, please describe.

In your city or campus, are any policy initiatives underway to further protect pollinators, people or waterways from pesticides?

Please describe actions by your affiliate to attend training on ecologically-based Integrated Pest Management and/or to review IPM plans and programs considered of high quality by Bee City USA?

Do you consider yourself a model for other affiliates? Are you available to teach and mentor other affiliates?

Please upload a photo related to your policies and practices.

Please upload a caption for your photo.

Other

Please upload a photo related to your committee.

Please provide a caption for your photo.

Upload the following items to your **Profile tab**

URL for your recommended locally native plant species list



URL for regional suppliers of those plants

URL for integrated pest management plan

Upload the following items to your **About tab**

Website URL for your Bee City USA news

Facebook or other social media URL for your Bee City USA news

Visit www.beecityusa.org to learn more.