

# Moscow City Council



## Regular Meeting ~Agenda~

[www.ci.moscow.id.us](http://www.ci.moscow.id.us)

Laurie M. Hopkins  
City Clerk

208.883.7015

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**Monday  
December 4, 2023**

**7:00 PM**

**Council Chambers  
206 E. Third St.**

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The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

### **PLEDGE OF ALLEGIANCE**

### **PROCLAMATION**

### **CONSENT AGENDA**

#### **1. All Consent Items (ACTION ITEM)**

##### **A. Approval of Moscow City Council November 6, 2023 Minutes - Laurie M. Hopkins**

##### **B. Disbursement Report October 2023 - Sarah Banks**

Staff presented the October 2023 Accounts Payable Report to the Administrative Committee on November 27th, 2023. The Committee received the report and approved the disbursements as presented.

**ACTION:** Accept the Disbursements Report for the month of October 2023.

##### **C. Palouse Basin Aquifer Committee Memorandum of Agreement - Tyler Palmer**

The Palouse Basin Aquifer Committee (PBAC) operates under an interagency agreement which expired August, 2023. The Committee has formed a sub-Committee and tasked them with drafting updates to the interagency agreement to better reflect current needs and practices. This Memorandum of Agreement will allow the entities time to draft and review the changes while adhering to the tenets of the previous agreement. This was reviewed by the Administrative Committee on November 27, 2023 and recommended for approval.

**ACTION:** Approve the Memorandum of Agreement for the Palouse Basin Aquifer Committee.

### **REGULAR AGENDA**

#### **2. Mayors Appointments (ACTION ITEM)**

3. **Public Comment and Mayor's Response Period (limit 15 minutes)**
4. **Citizen Commission Report - Historic Preservation Commission – Mike Ray / Nels Reese**
5. **Latah Recovery Annual Report – Darrell Keim**
6. **2024 Arts Programming Update - Megan Cherry**

7. **Acknowledgment of Election Results (ACTION ITEM) - Bill Belknap**

Per Idaho Code 50-412, the City Council is required to accept the canvassed election results from Latah County, including the breakdown by precinct. The acceptance must be included in the City Council meeting minutes.

**PROPOSED ACTIONS:** Accept canvassed election results from Latah County; or take other action deemed appropriate.

8. **Sanitation Franchise Fee Amendment Ordinance (ACTION ITEM) - Bill Belknap**

A recent Idaho Supreme Court decision involving a suit against the City of Lewiston has required the City of Moscow to review and amend our historical financial practices related to transfers from the City's enterprise utility funds to the City's Street Fund to compensate the Street Fund for the impact the City's underground utilities and sanitation vehicles have upon the City's roadways. To compensate for this lost street maintenance funding, Staff is proposing to increase the sanitation franchise fee from the current 5% to 10%, similar to what the City of Lewiston did following the court's decision. The proposed franchise fee increase will not have a direct impact upon current sanitation rates as the increased franchise fee will simply take the place of prior direct fund transfers, and recently the City was able to defer the programmed rate increases for FY2024. Staff have prepared an ordinance to increase the franchise fee for the Council's consideration.

**PROPOSED ACTIONS:** Approve the Ordinance under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take such other action deemed appropriate.

## **REPORTS**

**City Council**

**Mayor**

## **ADJOURN**

**NOTICE:** It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at [adacoordinator@ci.moscow.id.us](mailto:adacoordinator@ci.moscow.id.us) at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.