

PARKS & RECREATION COMMISSION



Nancy Tribble
Chair
prc@ci.moscow.id.us

Special Meeting
~Agenda~

David Schott / Greg Morrison
Staff Liaisons
208-883-7098 / 208-883-7088

<https://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday
December 14, 2023

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

1. **Approval of Parks and Recreation Commission October 26, 2023 Minutes (ACTION ITEM) – Nancy Tribble**

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Public Comment and Response to Previous Comments (limited to 15 minutes)**

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. **Consideration of the Bee City USA Annual Report (ACTION ITEM) – David Schott**

Staff will present the draft 2023 Bee City USA Annual Report. The Parks and Recreation Commission will provide feedback for the draft report. The Bee City USA Subcommittee will review the final draft at their February 8, 2024 meeting ahead of the end of February deadline to Bee City USA.

PROPOSED ACTIONS: Approve the 2023 Bee City USA Annual Report; or provide staff with further direction.

4. **Consideration of a Bee City USA Subcommittee Member (ACTION ITEM) – Nancy Tribble**

On March 23, 2024, a Bee City USA Subcommittee member, Olivia “Liv” Shan, resigned her duties to pursue other interests. As a valued member of the subcommittee representing PCEI, Liv recommended Tayson Sargis of PCEI as her replacement, which the Parks and Recreation Commission approved. However, Tayson is no longer with PCEI and Olivia “Liv” Lampman has expressed interest in returning to the Bee City USA Subcommittee. The Bee City USA Subcommittee recommends appointing Liv Lampman to the Parks and Recreation Commission.

As part of the Bee City USA affiliation, the City of Moscow established a Bee City USA Subcommittee under the Parks and Recreation Commission. The Parks and Recreation

Commission appointed five (5) members of the public to serve on the Bee City USA Subcommittee.

PROPOSED ACTIONS: Approve Liv Lampman, representing PCEI, to the Bee City USA Subcommittee; or take other action as deemed appropriate.

5. Consideration of the 2024 Parks and Recreation Commission Officers (ACTION ITEM) – Nancy Tribble

Each year the Parks and Recreation Commission elects a Chair and Vice Chair for each calendar year. The Parks and Recreation Commission will elect officers from the membership of the Parks and Recreation Commission for 2024.

ACTION: Elect the Chair and Vice Chair positions.

STAFF REPORTS

- 1. Recreation and Pool Update – Greg Morrison**
- 2. Parks, Facilities and Community Forestry Update – David Schott**

UPCOMING EVENTS / MEETINGS:

- 1. Next Parks and Recreation Commission meeting: January 25, 2024**

ADJOURN

NOTICE: It is the policy of the City of Moscow that all City-sponsored public meetings and events are accessible to all people. If you need assistance in participating in this meeting or event due to a disability under the ADA, please contact the City's ADA Coordinator by phone at (208) 883-7600, TDD (208) 883-7019, or by email at adacoordinator@ci.moscow.id.us at least 48 hours prior to the scheduled meeting or event to request an accommodation. The City of Moscow is committed to ensuring that all reasonable accommodation requests are fulfilled.

PARKS & RECREATION COMMISSION



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Regular Meeting
~Agenda~

David Schott / Greg Morrison
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Thursday
October 26, 2023

5:15 PM

Hamilton Indoor Rec Center
1724 E F Street

The meeting was called to order at 5:15 pm

PRESENT: Nancy Tribble, Chair; Cat Harner, Vice Chair; Mark Heinlein, Gretchen Hayes, Jeff Pilcher
5:20, Robert Sproull 5:18

STAFF: Kristie Ingham; David Schott; Greg Morrison

ANNOUNCEMENTS

Tribble informed PRC that this would be her last year on PRC as she has other commitments she needs to focus on. December will be her last meeting. Tribble has enjoyed her 13 years on the commission.

REGULAR AGENDA

- 1. Approval of Parks and Recreation Commission August 24, 2023 Minutes (ACTION ITEM)**
– Nancy Tribble
Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Hayes moved to approve the minutes as presented. Heinlein seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried

- 2. Public Comment and Response to Previous Comments (limited to 15 minutes)**
None

- 3. Consideration of the November/December Combined Commission Meeting (ACTION ITEM) – David Schott**

Each year the Parks and Recreation Commission meets on the first Thursday of December for the combined November and December meeting that fall near the Thanksgiving and Christmas holidays. However, many Commission members would like to attend the Light up the Season Parade. Over the past few years, the parade has been on the first Thursday of December. With this being the case, the commission will discuss a recurring combination meeting for November and December the second Thursday of December. The Commission will decide: 1) the 2023 meeting schedule, December 14, 2023 and; 2) Whether or not to make this their standard schedule for the future.

PROPOSED ACTIONS: Approve the second Thursday of December as the combined meeting for November and December and to make this part of standard schedule for future; or provide staff with further direction.

Heinlein moved to approve the second Thursday of December as the combined meeting for November and December and to make this part of standard schedule for future. Pilcher seconded. Roll Call vote: Ayes: Unanimous. Nays: None. Motion carried

4. Report: Bee City USA Volunteer Project at Harvest Park – Mark Heinlein

On September 23, 2023 Mark Heinlein lead a volunteer project at Harvest Park to support Bee City USA by planting pollinator plants within the dogleg of Harvest Park. Mark will provide a report on the event.

PROPOSED ACTIONS: No action, report.

Heinlein recapped on the Bee City USA Subcommittee meeting of adopting the dog leg of Harvest Park. There was a great turn out for the Volunteer Project of about 50 people, many of which where children. The moms did great job helping him to keep the children's attention and help with planting. Heinlein and the children planted 50 trees and shrubs in about a couple hours. Heinlein recapped on the Bee City USA Subcommittee meeting of adopting the dog leg of Harvest Park.

5. Report: Rotary Club of Moscow Peace Pole Project – David Schott

Rotary Club of Moscow has entered into an agreement with the City of Moscow to adopt the main landscape planter around the plaza at Jim Lyle Rotary Park. In the past, Rotary Club of Moscow constructed a flag pole and landscape bed in the plaza area of the park. This year, Rotary Club of Moscow installed a peace pole in the plaza landscape area.

PROPOSED ACTIONS: No action, report.

Schott presented the PRC with the presentation he will be presenting to the Moscow City Council for the Peace Pole that the Rotary Club of Moscow installed at Jim Lyle Rotary Park. The project began in early September in hopes to be completed before heavy frost this fall. The pole Measures 7' by 4" by 4". The pole was placed in the ground with a concrete footer that a simple planter or rock base will surround. The spot that was chosen to place the pole is dry all year round. The Rotary Club adopted the area as an adopt a plant program to plant in this area as well.

STAFF REPORTS

1. Recreation and Pool Update – Greg Morrison

Morrison Micro Soccer season is over tonight which means winter is coming which is Ochoa's busy season. The 4th-5th grade basketball season will start next week with practices, youth volleyball will be over the first week of November and adult basketball will be starting in January. We were supposed to move the fence and have the new sprinkler system installed in the grass patch next to the HIRC, but it will be put off till Spring. We are having a hard time finding people to do the fence and sprinkler work. Morrison will be implementing a new field reservation change with legal and legal sign in for HIRC. Tribble asked how it went with the dog swim at the HLAC. Morrison said it was well attended but doesn't know the exact amount that they raised. He will look into it and get back to PRC. Morrison also let PRC know that he has added another more time for Pickleball players to play in the Gym on Friday's now.

Harner wanted to update the commission on the Alex's Lemonade 5K run her and Ochoa partnered together on for the second year. The run raised \$550 dollars for children's cancer. The Moscow Fire Department and Latah County Sherriff's department did a sound off to begin the race.

2. Parks, Facilities and Community Forestry Update – David Schott

Schott wanted to thank Harner for her City Council short presentation and that she did a wonderful job.

**Update on the Milton Arthur Park playground equipment
Super structure**

The structure was welded poorly. The Parks Department sent it off to have things re-adjusted and re-welded, but this did not help. The company whom we purchased the structure from decided to replace it and start from scratch. This spring the new one should be installed.

Schott let commission know that the budget for the PRC has been cut. This is not just for the commission its for the City as a whole. All departments had to look at their budgets. Most resulting in big cuts. The parks and facilities departments are both looking for a full-time position. Melissa Fischer left the parks department, but her position is not being filled. The Harvest Park Sub Commission did a site visit and gave a presentation to The Lions Club at the Best Western. The Lions Club is interested in helping with planting at Harvest Park. The parks department is doing downtown tiling around tripping trees. Schott has been working with a Pickleball group that is doing a grant to get wind screens at the outdoor courts at Ghormley Park. East City Park has a new concrete pad with a bench at the playground. Otis Orchard drinking fountain now is now plumbed in. Capital Improvement Plan (CIP) submittals where due this week. Schott put in a request for walling off the front restroom of building for public to help with sporting events that are put on at Oylear and to get rid of the porta potty that sits outside the Eggan. Schott's other submittal for CIP was Anderson Front new subdivision parkland dedication to do a shared pathway to connect a path from housing development to the park.

UPCOMING EVENTS / MEETINGS:

1. Next Parks and Recreation Commission meeting December 14, 2023

ADJOURN 5:45 pm

Bee City USA

Renewal Preview – Report on 2022

This is a preview of questions on the Bee City USA annual renewal form. You can use this to gather your responses before copying and pasting them into the official form. You will be asked to review and update your contact information and other general information about your committee on the **About** and **Profile** tabs. *New affiliates have one calendar year before they report. If you joined in 2022, you do not need to report or pay until 2/29/2024.*

Education & Outreach

How many pollinator-related events did you host or help with last year (in total)?

The community held three events.

1. February 23 & 24, 22 Pollinator Summit had 200 people attend.
2. March 1 & 2, 2023 Pollinator Summit had 150 people attend.
3. March 25, 2023 PCEI Pollinator Expo and Photo Contest had 80 people participate.

How many people attended those events (in total)?

430

How many Bee City USA logo street signs have you installed to date (in total)?

Four, one at each entry point of the City, were installed in the summer of 2022.

Did your city council/county commission (highest elected body) issue a proclamation for National Pollinator Week last summer?

No, but City of Moscow staff plans on a 2024 proclamation for National Pollinator Week. June 17-23, 2024

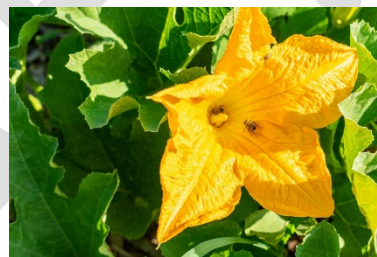
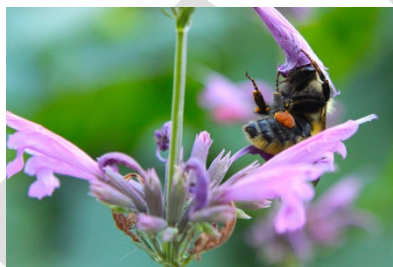
Please describe pollinator conservation event(s) in your community last year, whether your committee hosted them or not, but indicating which of the events your committee hosted.

Recommended word count: 200-400 words.

Each year, the University of Idaho Latah County Extension Office, the Palouse Environmental Sustainability Coalition, the City of Moscow, Rural Roots, the Palouse-Clearwater Environmental Institute, and the Moscow Food CO+OP host an annual Pollinator Summit to support native pollinators in the Palouse Region. The Summit features multiple speakers presenting on a range of topics regarding pollinators, their habitat, the role of biodiversity and strategies for creating new pollinator habitat on the Palouse.

The Palouse-Clearwater Environmental Institute conducted a photo contest in the later part of 2022 and ended on March 25, 2023 at The Pollinator Expo. Photos showcasing pollinators, including bees, butterflies, birds and bats were submitted. Thirty-three individuals submitted photographs for this contest, and there were over eighty submissions overall. The community was quite excited about this contest, the event that will follow, and the current emphasis on pollinators, with remarks such as "...I love going out in the field with my camera and have been researching insects that pollinate our native flowers that get little to no recognition."

Please upload a photo(s) of education & outreach activities (up to 3 photos).



Please provide a caption for each education & outreach photo you uploaded.

Figure 1. Promotional Material used to advertise the Pollinator Expo contest

Figure 2. Submission by Vince Murray

Figure 3. Submission by Cameron Nielsen

Enhancing Pollinator Health & Habitat

How many habitat projects did you help to create or enhance last year?

The Community held two projects.

1. May 21, 2022 Harvest Park Dogleg Pollinator Plantings with 50 volunteers.
2. September 23, 2023 Harvest Park Dogleg Pollinator Planting with 35 volunteers.

How many total square feet of habitat were created or enhanced?

60,268 Square Feet

How many volunteers helped with those projects?

85

Please check all that describe the habitats you helped to create or enhance last year with pollinator benefit in mind:

- Flower garden;
- Vegetable garden;
- Orchard;
- Natural area with tree snags and stumps, and bare areas for ground nesting species;
- **Meadow; Pollinator-friendly lawn (with flowering clover, dandelions...);**
 - Pesticide free park program – 2023 Kiwanis Park
- Herb garden;
- **Native milkweed planting for monarchs and bees (where appropriate);**
 - Harvest Park dogleg volunteer project on May 21, 2022.
- **Invasive/exotic plant species removal for habitat improvement;**
 - String trimming Canada thistle on dogleg of Harvest Park
- **Native pollinator-friendly tree planting;**
 - 2023 Arbor Day celebration at Moscow public Library
- **Native pollinator-friendly shrub border/hedgerow planting;**
 - Dog leg of Harvest Park on September 16, 2023 and September 23, 2023.
- **Rain garden/bioswale;**
 - Rain garden constructed on the southside of Highway 8 near the intersection of Highway 8 and Jackson Street to support stormwater goals.
- Roadside/rights of way planting;
- School garden;
- Other

Please describe pollinator habitat creation or enhancement event(s) in your community last year, whether your committee hosted them or not. Recommended word count: 200-400 words.

On May 21, 2022, one hundred and fifty (150) pollinator plants were planted as a volunteer project in a partnership between the City of Moscow and the Palouse-Clearwater Environmental Institute by 50 volunteers in the dogleg portion of Harvest Park. The 60,268 square foot area is intended to support the main area of Harvest Park. Harvest Park is intended to be an edible forest. The pollinator plantings on the steep dogleg portion of the park provides habitat for pollinators to benefit the adjacent food forest.

A second volunteer project was held on September 23, 2023 in the dogleg of Harvest Park to plant species to support pollinators. 35 volunteers planted sixty-six shrubs to support pollinator species habitat to support the adjacent Harvest Park food forest.

Please upload a photo(s) of pollinator habitat and related activities (up to 3 photos).



Please provide a caption for each pollinator health & habitat photo you uploaded.

Figure 1: May 21, 2022 volunteer project at Harvest Park to promote pollinator habitat.

Figure 2: May 21, 2022 volunteer project at Harvest Park engaging youth for the importance of creating pollinator habitat.

Figure 3: September 23, 2023 volunteer project at Harvest Park to promote pollinator habitat.

Policies & Practices

What actions have you taken to make pest management practices more pollinator-friendly?

- (Implemented or maintained a written IPM plan;
- **Avoided use of pesticides in public sites containing designated pollinator habitat or other sensitive features (except when targeted use is deemed the best option for invasive or noxious weed, insect or disease management);**
 - Harvest Park has been designed with no or very little pesticide use under the Harvest Park Management Plan that was adopted by Moscow City Council through Resolution 2022-18 on June 27, 2022.
- **Implemented non-chemical pest prevention and management methods on city or campus grounds;**
 - Harvest Park has been designed with no or very little pesticide use under the Harvest Park Management Plan that was adopted by Moscow City Council through Resolution 2022-18 on June 27, 2022.
- Eliminated pesticide uses that are solely to maintain aesthetics on city or campus grounds;
- Reduced the total area of city or campus-managed lands to which pesticides are applied;
- Restricted pesticides used to organic pesticides on city or campus grounds;
- **Eliminated use of neonicotinoid insecticides on city or campus grounds;**
- Dropped pesticide use altogether on city or campus grounds; Distributed educational materials to residents or students to encourage the reduction or elimination of pesticide use;

Sourced plants for city or campus grounds using “Buying Bee-Safe Plants” methods recommended by Xerces Society. (See <https://xerces.org/publications/fact-sheets/buying-bee-safe-plants>);

- Sourced plants for city or campus grounds that were not treated with neonicotinoids Fiddler’s Ridge Teresa and John.; Encouraged developers and private landscapers to source plants using “Buying Bee-Safe Plants” methods recommended by Xerces Society. (See <https://xerces.org/publications/fact-sheets/buying-bee-safe-plants>);
- Encouraged developers and private landscapers to source plants that were not treated with neonicotinoids)

Please provide more detail about pollinator-friendly pest management actions on city or campus managed property. Recommended word count: 200-400 words.

The City of Moscow is in the process of developing an edible forest, Harvest Park. Under the management plan for the park, the City heard from community members the desire to have little or no pesticide use in Harvest Park. The Harvest Park Management Plan adopted by Moscow City Council on June 27, 2022 through Resolution 2022-18 reflects this community driven request.

The City of Moscow has also implemented a pesticide free park program. The program designates one park per calendar year to be pesticide free. The park is selected by City of Moscow Parks staff and communicated to Sustainable Environment Commission and the Parks and Recreation Commission. The designed park will rotate each year and include a playground. This program gives our community with pesticide sensitivities a park option. The program aligns with the 2019 Parks and Recreation Master Plan Update to reduce pesticides.

The City of Moscow has also ceased to using neonicotinoids for aphid control through soil drenching in Downtown trees.

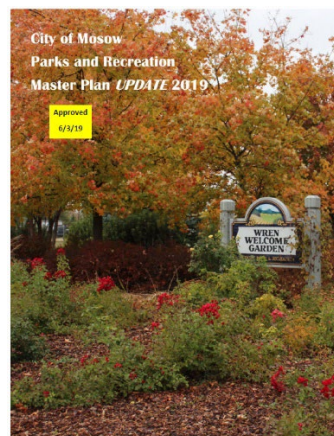
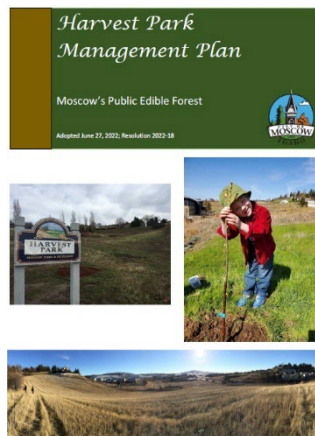
Are efforts underway in your community to further reduce pesticide use in residential or business areas? This may include neighborhood-led efforts, outreach to landscapers, etc. If so, please describe.

In your city or campus, are any policy initiatives underway to further protect pollinators, people or waterways from pesticides?

Please describe actions by your affiliate to attend training on ecologically-based Integrated Pest Management and/or to review IPM plans and programs considered of high quality by Bee City USA?

Do you consider yourself a model for other affiliates? Are you available to teach and mentor other affiliates?

Please upload a photo related to your policies and practices.



Please upload a caption for your photo.

Figure 1: Pesticide Free Park sign

Figure 2: Harvest Park Management Plan

Figure 3: Parks and Recreation Master Plan Update

Other

Please upload a photo related to your committee.



Please provide a caption for your photo.

Harvest Park site visit by members of the Bee City USA Subcommittee, Harvest Park Subcommittee, and the Moscow Tree Commission.

Upload the following items to your **Profile** tab

URL for your recommended locally native plant species list

<https://www.ci.moscow.id.us/1046/Bee-City-USA>

URL for regional suppliers of those plants

<https://www.ci.moscow.id.us/1046/Bee-City-USA>

URL for integrated pest management plan

Upload the following items to your **About** tab

Website URL for your Bee City USA news

<https://www.ci.moscow.id.us/1046/Bee-City-USA>

Facebook or other social media URL for your Bee City USA news

Visit www.beecityusa.org to learn more.